

FINANCIAL MANAGEMENT COMMITTEE

January 9, 2013

8:30 am

**PRESENT:** Jo Ann Blankenship, Tom Bowers, Jack Perkins, Pat Hicks, Russell Kyte, Mayor Humphrey and Dr. Kevin Ward.

The meeting was called to order by Jo Ann Blankenship.

Quorum present.

Motion made by Tom Bowers second by Russell Kyte, to approve the agenda. Motion carried.

Motion made by Pat Hicks, second by Jack Perkins to approve the December 5, 2012 minutes. Motion carried.

**Old Business**

- **Update on Saratoga:** Finance Director Ingrid Deloach and Finance Department staff had a conference call with the programmer from Saratoga on December 14, 2012 to discuss issues with the software. Angela Corbin from Saratoga Technologies came to the Finance Office to attend the discussion. Mrs. Deloach said none of the issues discussed have been resolved to date but Saratoga is working on the requested items. Angela Corbin has provided a timeline for the improvements to be made. Saratoga completed a technology review; the results of that review will be discussed at a meeting on January 15.
- **Update on Employee Wellness:** Jo Ann Blankenship received a newsletter from Trinity Consulting Group that explained the benefits of making healthy choices. Ms. Blankenship stated the wellness plan looks like a good program.

**New Business**

- **Financial Management Act of 1981:** The Committee reviewed and discussed the Financial Management Act of 1981.
- **Recent Bids:** Finance Director Ingrid Deloach reviewed a list of recent bids.
- **County General Update:** Mayor Humphrey stated they are still working the design of the new jail parking lot, which should be complete within thirty days. Jack Perkins said his equipment is not capable of paving with curbs and/or sidewalks. Mayor Humphrey advised there has been testing done on the roof of the old jail which revealed the insulation will need to be replaced. The replacement of insulation was not included in the original estimate. Also, Mayor Humphrey said the contract for the new Elizabethton/Carter County Animal Shelter has been signed with construction set to start next week.
- **County Highway Department Update:** Jack Perkins said he is appreciative of the mild winter so far. Mr. Perkins stated his two new trucks should be delivered in February.
- **County Schools Department Update:** Interim Director of Schools Dr. Kevin Ward discussed safety within the schools and stated a Safety Committee is being formed.


- **Tom Bowers:** No report.
- **Pat Hicks:** No report.
- **Russell Kyte:** No report.
- **Public Comments:** Roy Livingston asked about debt service.

Respectfully submitted,

Christa Byrd

**APPROVED**

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Jo Ann Blankenship, Approved for File