

FINANCIAL MANAGEMENT COMMITTEE

August 1, 2018

8:30 am

PRESENT: Mayor Leon Humphrey, Charles VonCannon, Danny Ward, Roger Colbaugh, Mickey Taylor, and Brad Johnson.

The meeting was called to order by Danny Ward.

Quorum present.

Adopt Agenda: Motion was made by Charles VonCannon, second by Mayor Leon Humphrey to approve the agenda. Motion Carried.

Approval of Minutes: Motion was made by Mayor Leon Humphrey, second by Charles VonCannon to approve the July 11, 2018 minutes. Motion Carried.

Public Comments: No Public Comments.

Old Business:

- **Update on CTAS Letter:** Mr. Ray from CTAS, stated that his office currently has 3 projects they are working on at the moment; therefore, they will be holding off on starting our project. Mr. Ray did want a point of contact in Carter County for the project and it was decided that Brad Johnson will be that contact.

New Business:

- **Recent Bids:** Director of Finance, Brad Burke, reviewed a list of recent bids.
- **Updates from Finance Director:**
 - **Revised Travel Policy:** Finance Director, Brad Burke, advised the committee that they should add page 57A to the current travel policy in the financial management policy handbook. Mr. Burke stated that the additions on this page will add more specific guidelines on hotel accommodations on the day before and after conferences. Discussion was had to adjust the first paragraph regarding the day prior to the start of the conference to state, "Only for the following circumstances: the roundtrip distance is 300 miles or more **OR** the event begins earlier than 7 a.m. Eastern Time.

Motion was made by Mayor Leon Humphrey, second by Roger Colbaugh to approve the changes to the travel policy to add page 57A regarding hotel accommodations the day prior and day after conferences with the amendment to the first paragraph.

Leon Humphrey	Aye	Danny Ward	Aye
Roger Colbaugh	Aye	Mickey Taylor	Aye
Charles VonCannon	Aye	Brad Johnson	Aye

All Ayes, Motion Carried

- **County General Update:** Mayor Leon Humphrey stated that his office had a great meeting with Carter County Proud in which they granted them home in the Mayor's office. Mayor Humphrey also stated that the application for Keep America Beautiful has been submitted on behalf of Carter County.
- **County Highway Department Update:** Highway Superintendent, Roger Colbaugh, stated that the Highway department is continuing summer maintenance. He also mentioned that the Highway department did finish SIAM parking lot pavement for the Board of Education.
- **County School Department Update:** Mickey Taylor filled in for Dr. Kevin Ward as the representative of Carter County Schools on the Financial Management meeting. Mr. Taylor made comment that the Carter County School System received \$150,760 from the State for the Governors Safe School Grant. He also mentioned that the first official day of school for Carter County is August 13, 2018. The final comment from Mr. Taylor was that every school is fully funded to receive an SRO this school year.
- **Bobbie Gouge-Dietz:** Not Present.
- **Brad Johnson:** No Comment.
- **Charles VonCannon:** Mr. Charles VonCannon complimented the IDEAS group with their part in the Green Bridge Project. He also complimented the work on the Roan Mountain Bridge.
- **Danny Ward:** Mr. Danny Ward thanked the Financial Management Committee for working together this year. Mr. Ward ended the meeting by stating that there will be no meeting in September.

- **Adjourn:** Motion made by Mayor Leon Humphrey, second by Charles VonCannon.
Motion Carried.

Respectfully submitted,

Michael Kennedy

Danny Ward, Approved for File