

# FINANCIAL MANAGEMENT COMMITTEE

April 4, 2022

8:30 am

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**PRESENT:** Chairman Brad Johnson, Commissioner Ginger Holdren, Commissioner Austin Jaynes, Superintendent Roger Colbaugh, Vice-Chairman Mark Tester, Betsy Oliver for Dr. Tracy McAbee, and Abby Frye for Mayor Patty Woodby.

**ABSENT:** None

The meeting was called to order by Chairman Johnson at 8:30 a.m. and the roll was called. Quorum was present.

**ATTENDING:** Finance Director Carolyn Watson, Deputy Director Audra Gerty, Deputy Director Jerry Andrieszyn, Teresa Montgomery, County Attorney Josh Hardin, Ivan Sanders, Chief James Parrish, representatives from the Sequoyah Group: Colton Birdwell and Tim Helton and members from the Honor Guard.

Chairman Johnson ask if any items on the agenda could be deferred to the May meeting. Finance Director Watson stated the review of the Bonus Policy could be deferred.

**Addition to Agenda:** None

**Adopt Agenda:** Motion was made to adopt agenda by Commission Jaynes, second by Vice-Chairman Tester. Roll called. Motion carried.

**Approval of Minutes:** Superintendent Colbaugh made a motion to approve minutes. Second by Commissioner Jaynes. Vice-chairman Tester abstained. Motion carried.

**Public Comments:** Chairman Johnson welcomed the members of the Honor Guard. They stated they would like to get funding for restarting the Honor Guard services. They were referred to the Budget Committee and Commissioner Jaynes informed them of the process to receive funding.

**Old Business:**

- a) **Review and approve Carter County employee bonus policy.** Deferred until May meeting
- b) **Sheriff Department request to purchase vehicles from reserve account:** The committee requested for the resolution on how the funds were to be used to be clarified. Commissioner Jaynes suggested purchasing the vehicles by doing and interagency loan. The committee deferred this to the Budget Committee.

**New Business:**

- a) **Presentation by Sequoyah Group representatives for 2022-23 insurance quotes:** Tim Helton and Colton Birdwell explained why insurance rates are going to increase. Tim stated that since the last meeting with the Finance Director he has received a reduced rate of 13% from what was actually proposed. After much discussion Tim stated he would ask for a lower rate from Blue Cross and the committee decided to shop quotes for a three-year plan to find a lower rate. The quotes will be brought back to the May committee meeting by Sequoyah.
- b) **Recent Bids:** Deputy Director Gerty went over the bid report. The communication project bid was discussed, and Commissioner Jaynes stated he would like for the sheriff's office to complete a 10-year cost plan for the system. This was deferred until the May meeting.

Next, the RFP for Inmate Medical Services was discussed, and Commissioner Holdren made a motion to accept the RFP and Commissioner Tester seconded the motion. Motion passed.

- c) **Revision of Purchasing Policy:** Deferred until May meeting.
- d) **Review and discussion of 2021-22 audit report finding and response:** Deferred until May meeting.
- e) **Director of Finance Carolyn Watson:** Director Watson informed the committee that the Evergreen Study could be cancelled at no cost. Motion to cancel this contract was made by Commissioner Jaynes and a second by Superintendent Colbaugh. Roll called. Motion passed. This will now go to the full commission. Director Watson received the cost to convert the Skyward system to a newer version. The price is \$15,000 and she will be meeting with the Representative on Thursday. Defer item to the May meeting. Discussion of resolution #688 was deferred until the May meeting. Direction Watson gave an update on the budget process. She stated the schools will be meeting with her today, Superintendent Colbaugh is reviewing the Highway Departments budget, the county's budget is being completed but there has been nothing submitted from the Sheriff's Department. Chairman Johnson stated if nothing is submitted from the sheriff's department that she should give them the same budget as last year. He said to verify every entry to make sure they are correct. He also stated the sheriff's department has had the reports since January and they knew what the due dates were. Attorney Hardin reiterated using last year's budget if they do not submit their new budget requests. Director Watson stated that she may have to do a small increase for payroll and fuel when using last years budget. Director Watson told the committee the last day of hearings for the new budgets is April 22<sup>nd</sup>. She shared that she has a number in mind for the cost of living raises and will share with the committee as soon as the budgets are in. Director Watson stated that the TCRS fund is overfunded at this time, and they would prefer to be overfunded instead of having to raise the percent due to future retirements.
- f) **Mayor Woodby Update:** Mayor Woodby was absent for the meeting and Abby Frye was sitting in for her. Abby stated that Mayor Woodby will be conducting interviews for the communications director this week.
- g) **Superintendent of Roads Roger Colbaugh Update:** Superintendent Colbaugh said that he has purchased the right of way for the Blevins Hollow Bridge project.
- h) **Betsy Oliver Schools Update: (Director McAbee absent) - None**
- i) **Commissioner Ginger Holdren:** Commissioner Holdren requested the budget committee to get a list from the Sheriff's department of what the type of cars they want to purchase and how they are equipped. Commissioner Holdren stated she agreed with not lowering the TCRS contribution rate. She also asked Abby Frye about the candidates for the communications director. Abby gave a brief overview of some of the applicants.
- j) **Commissioner Austin Jaynes – None**
- k) **Vice Chairman Mark Tester –** Vice Chairman Tester asked if in the past if the county had put in 13% contributions at one time and Director Watson said they had. He stated he agreed to staying at the current rate of 8%. He also asked if it was possible to use ARPA funds for the radio communications project and was told yes, they could.
- l) **Chairman Brad Johnson –** Chairman Johnson thanked the finance department for their service.
- m) **Motion to adjourn:** Made by Commissioner Holdren and seconded by Commissioner Jaynes. Motion passed. The meeting adjourned at 11:30a.m.

Respectfully Submitted to File:

Suzanne Archer, Finance Department

Audra Gerty, Deputy Finance Director

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Brad Johnson, Chairman - Approved for File