



DEMOLITION PERMIT INSPECTIONS REFERENCE GUIDE

NOTE: This guide outlines the inspection requirements for the City of Chamblee. Requirements may change at the discretion of the Planning & Development Department.

- **Schedule inspections using the following link:**
 - <https://chamblee.portal.iworq.net/CHAMBLEE/permits/601>
 - The contractor code is either the Qualifying Agent's state license number or demolition contractor's business license.
 - **Request Deadlines:**
 - Monday–Thursday: Submit before **4 PM** for next business day inspection.
 - Friday: Submit before **11 AM** for next business day inspection.

NOTE: Late requests will be scheduled for the second business day.

GENERAL COMPLIANCE REQUIREMENTS (all projects):

- All permits and approved plans must be posted on site during construction.
- Construction hours are **7 AM to 7 PM Monday- Friday, and 9 AM to 5 PM on Saturday.**
No construction on Sundays or City Holidays.
- All inspections should be scheduled by the Demolition Contractor.
- The construction dumpster and portable toilet must be on site, out of right-of-way, and clear from storm drains (if applicable).

DEMOLITION INSPECTIONS:

- Pre-demolition inspection -All utilities must be disconnected/verified prior to demolition
- Initial Site
 - Tree Protection Fencing
 - Construction Entrance/Exit
 - Stormwater BMP
 - Initial erosion control per approved plans
- Final Demolition Inspection (all debris must be removed)