

**COOPERATIVE AGREEMENT BETWEEN THE MEMBER AGENCIES OF
THE CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY**

**City of Champaign
City of Urbana
Village of Savoy
Champaign County
University of Illinois
Champaign-Urbana Mass Transit District
Champaign County Regional Planning Commission
Illinois Department of Transportation**

This cooperative Agreement, entered into by and between the City of Champaign and City of Urbana (herein referred to as "CITIES"), the Village of Savoy (herein referred to as "VILLAGE"), Champaign County (herein referred to as "COUNTY"), the University of Illinois (herein referred to as "U of I"), the Champaign-Urbana Mass Transit District (herein referred to as "CUMTD"), the Champaign County Regional Planning Commission (herein referred to as "CCRPC"), and the Illinois Department of Transportation (herein referred to as "IDOT") is for the purpose of documenting the ongoing framework of a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the Champaign-Urbana urbanized area.

WHEREAS Article VII, Section 10A, of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act enable the parties hereto to enter into agreements among themselves and provide authority for intergovernmental cooperation, and;

WHEREAS 23 USC Section 134, and Section 1203 of the Transportation Equity Act for the 21st Century (TEA-21), require that each urbanized area with a population of 50,000 or more as a condition to the receipt of Federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area, and;

WHEREAS the Governor of Illinois has designated the CCRPC as the Metropolitan Planning Organization (herein referred to as "MPO") responsible for carrying out the 23 USC Section 134 planning requirements for the area in cooperation with the state, and;

WHEREAS This agreement updates the previous MPO agreement from 1979 in order to meet revised federal planning regulations; following the passage of ISTEA, federal planning regulations require that the MPO and the grantees review any existing agreements to ensure they continue to meet the requirements and modify or adopt a new agreement that is consistent with current regulations, and;

WHEREAS the CCRPC has overseen the Champaign-Urbana Urbanized Area Transportation Study (herein referred to as "CUUATS") as it performed comprehensive transportation planning for the Champaign-Urbana urbanized area, in accordance with the above stated Federal laws.

NOW THEREFORE, IT IS AGREED by and between the parties hereto, that:

Article I: Purpose

- A. CCRPC shall perform and carry out a continuing, cooperative, and comprehensive area-wide transportation planning process for the Champaign-Urbana urbanized area in accordance with requirements of federal law, policy, and procedure with the cooperation and assistance of its members, IDOT, and the US Department of Transportation.
- B. CCRPC shall maintain a MPO transportation policy committee, known as the CUUATS Policy Committee, to oversee and coordinate the process in a manner that will insure that transportation planning and programming decisions are reflective of the needs of local and state governments, transit operations, and the general public.
- C. CCRPC shall direct and oversee the planning process to ensure accordance with State and Federal laws concerning the involvement of appropriate public and private transportation providers, including the freight industry and the general public.

Article II: Planning Activities, Responsibilities

- A. CCRPC shall provide a forum for cooperative transportation planning and programming, and establish a public involvement process that ensures opportunities for early and continuing involvement of local governmental units, transit operators, special interest groups, and the general public in the formulation, review, and evaluation of all transportation plans and programs, in accordance with the Public Involvement Policy document.
- B. A Unified Technical Work Program (UTWP) shall be adopted annually by the CCRPC Board upon recommendation of the Policy Committee following cooperative development of the UTWP by the Technical Committee and appropriate Illinois and US DOT representatives. The UTWP shall include all elements required by state and federal transportation authorities in addition to elements requested by local government representatives.
- C. A Long Range Transportation Plan (LRTP) for land use, facilities, and services in the CUUATS planning area shall be developed under guidance and recommendation of the CUUATS Technical Committee, endorsed by the CUUATS Policy Committee and recommended to the CCRPC Board, who shall be responsible for final adoption of the LRTP. In no instance shall the CCRPC Board modify the LRTP recommended by the CUUATS Policy Committee, but it shall return the LRTP (within 60 days of receipt) to the Policy Committee, noting specific inconsistencies that exist between the

recommended plan and other regional plans, policies, or studies. The CUUATS Policy Committee shall review their recommendation and report back to the CCRPC Board within 60 days. If no inconsistencies have been reported within this time period, then it is assumed that the LRTP has been approved.

- D. The CUUATS Policy Committee shall be solely responsible for the final adoption of the Transportation Improvement Program (TIP), which identifies an annual and multi-year implementation schedule for projects within the metropolitan planning boundary. Such action shall include other required endorsements of planning and programming consistencies.
- E. The CCRPC, as the designated MPO, shall be the recipient of Federal Highway Administration (FHWA) PL and Federal Transit Administration (FTA) Section 5303 Planning funds. Staff of the CCRPC shall serve as staff to the CUUATS Policy Committee. Depending upon State and Federal appropriations for Planning (PL) and Section 5303 funds and subject to IDOT's MPO Distribution Agreement, IDOT shall make funds available to the MPO for the purpose of carrying out these responsibilities.

Article III: CUUATS Policy Committee Membership, Voting, Quorum

- A. The CUUATS Policy Committee shall be composed of the following representatives, each having one vote:
 - 1. County of Champaign: *Chairman, County Board*
 - 2. City of Champaign: *Mayor*
 - 3. City of Urbana: *Mayor*
 - 4. Village of Savoy: *Village President*
 - 5. University of Illinois: *Vice Chancellor for Administrative Affairs*
 - 6. Mass Transit District: *Chairman*
 - 7. State of Illinois: *District Engineer*
- B. The CUUATS Policy Committee shall elect a Chairperson from its membership, said election to occur every even-numbered year in June, or when a vacancy occurs. The Chairperson of the CUUATS Policy Committee shall not be the District Engineer of IDOT. The Chairperson or any member presiding over the Committee may vote and make or second motions.
- C. Any member of the CUUATS Policy Committee may select a designated voting representative to represent them at the meeting in their absence.
- D. As designated by the CUUATS Policy Committee, technical advisors may be called upon to attend the CUUATS Policy Committee meetings. Advisors will be non-voting members.
- E. A quorum of the CUUATS Policy Committee shall consist of a simple majority.

Article IV: Policy Committee Responsibilities

- A. The CUUATS Policy Committee and IDOT shall jointly share the responsibility for developing and maintaining the transportation plans and programs as required by State and Federal law.
- B. The CUUATS Policy Committee shall have the authority to determine membership changes or additions on the Technical Committee, or any sub-committee, in accordance with the terms set forth in this Agreement.
- C. The CUUATS Policy Committee shall have the authority to enact bylaws governing or directing the activities and procedures of CUUATS and expanding the terms of this Agreement, provided such bylaws do not conflict with the terms of this Agreement.
- D. Subject to approval by the CCRPC Board, the CUUATS Policy Committee is empowered to enter into contracts and agreements with units of Federal, State, and local government, private corporations, not-for-profit organizations, partners and individuals for purposes within the authority of the MPO.
- E. Subject to approval by the CCRPC Board, CUUATS is empowered to receive grants, loans, gifts, bequests, and funding from Federal, State, and local units of government, and from public and private sources. All said funding shall be coordinated annually through the MPO Unified Technical Work Program (UTWP) and/or the Transportation Improvement Program (TIP).

Article V: CUUATS Technical Committee Formation, Voting, Quorum

The CUUATS Policy Committee shall appoint and direct a CUUATS Technical Committee composed of technical staff from the jurisdictions represented by the Policy Committee.

- A. The CUUATS Technical Committee shall be composed of the following representatives, each having one vote:
 - 1. County of Champaign (2 voting members):
County Engineer, Assistant County Engineer
 - 2. City of Champaign (2 voting members):
Director of Public Works, City Engineer
 - 3. City of Urbana (2 voting members):
Director of Public Works or City Engineer, Community Development Director
 - 4. Village of Savoy (2 voting members):
Director of Public Works, Village Administrator
 - 5. University of Illinois (2 voting members):
University Traffic Engineer, Director of Campus Parking & Transportation
 - 6. Mass Transit District (1 voting member): *Managing Director of CUMTD*
 - 7. Regional Planning Commission (1 voting member): *Executive Director*
 - 8. State of Illinois (2 voting members):
Planning and Services Supervisor, Bureau Chief of Program Development

9. Technical Advisors (non-voting):

IDOT Central Bureau of Urban Program Planning; FHWA Division Office; IEPA; IDOT Public Transportation Division; FTA Regional Office; Airport, Rail, and Freight Representatives; Township Representatives (Somerset, Hensley, Champaign, Urbana)

- B. The CUUATS Technical Committee shall rotate Chairperson and Vice Chairperson so that after two years of service a different Technical Committee member will become Chairperson and Vice Chairperson. The rotation shall be in the following order:
- i. City of Urbana
 - ii. City of Champaign
 - iii. University of Illinois
 - iv. Village of Savoy
 - v. Champaign County
 - vi. Champaign-Urbana Mass Transit District
- C. Any member of the CUUATS Technical Committee may select a designated voting representative to represent them at the meeting in their absence.
- D. A quorum of the CUUATS Technical Committee shall consist of a simple majority.

Article VI: CUUATS Technical Committee Responsibilities

- A. The CUUATS Technical Committee shall provide technical advice and recommendations to the Policy Committee on all matters pertaining to the technical planning functions of CUUATS and on other related matters referred to them by the CUUATS Policy Committee.
- B. The CUUATS Technical Committee shall provide to MPO staff technical advice concerning special transportation studies.
- C. The CUUATS Technical Committee shall develop the annual Unified Technical Work Program (UTWP) to be reviewed by the CCRPC Board.
- D. The CUUATS Technical Committee shall assign funding and develop a prioritized list of projects for the annual Transportation Improvement Program (TIP), to be reviewed by the CUUATS Policy Committee.
- E. The CUUATS Technical Committee shall perform other duties as assigned by the Policy Committee.

Article VII: CUTEC Formation, Voting, Quorum

The CUUATS Policy and Technical Committees shall form a sub-committee of the CUUATS Technical Committee, known as the Champaign-Urbana Traffic Engineering Committee (CUTEC).

- A. Members of CUTEC shall elect a Chairperson and Vice-Chairperson from its membership, said election to occur in even-numbered years in June or when a vacancy occurs.
- B. A quorum of CUTEC shall consist of a simple majority.

Article VIII: CUTEC Responsibilities

- A. CUTEC shall act as a working subcommittee under the CUUATS Technical Committee.
- B. CUTEC shall coordinate work in the areas of Transportation System Management (TSM) and Traffic Signal Coordination, in accordance with the management systems included in the Transportation Equity Act for the 21st Century (TEA-21).
- C. CUTEC shall serve as a forum for transportation information exchange, to coordinate transportation operations work elements, to inform CUTEC members of CUUATS member agency activities, and to provide engineering assistance related to TEA-21 management systems.

Article IX: Equal Opportunity Assurance

The parties involved in this Agreement hereby certify that as a condition of receiving Federal financial assistance to conduct transportation planning activities, they will ensure:

- A. That the intent of Title VI of the 1964 Civil Rights Act (42 USC 2000d-1) which states "No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" is met.
- B. That the CCRPC will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1 and in compliance with the US Department of Transportation Title VI regulation 49 CFR Part 21.9.
- C. That the CCRPC will make it known to the public that the person or persons alleging discrimination on the basis of age, race, color, or national origin, as it relates to the provision of transportation services and transit-related benefits, may file a complaint with the Federal Transit Administration and/or the US Department of Transportation.

- D. All meetings shall be open to the public and conducted in accordance with the Illinois Open Meetings Act.

Article X: Amendments, Severability

- A. If any one or more of the provisions of this Agreement is declared unconstitutional or contrary to law, the validity of the remainder of the Agreement shall not be affected thereby.
- B. This Agreement is subject to amendment when a majority of all representatives of the member agencies adopt the amendment.

Article XI: Ratification, Termination

- A. This cooperative Agreement shall become effective upon approval by all signatory parties.
- B. Approval of this Agreement by the State shall be considered its acceptance of the provisions and objectives contained herein and shall constitute an agreement between the jurisdictions heretofore mentioned to cooperate in the continuing, cooperative, and comprehensive transportation planning process for the Champaign-Urbana urbanized area.
- C. A jurisdiction which is eligible and wishes to be part of this Agreement may do so by adoption of a resolution; said resolution agreeing to provisions of this Agreement shall be delivered to the CCRPC. Approval by a majority of member agencies is required.
- D. This Agreement shall remain in force continuously and shall be automatically renewed on each succeeding June 30th following initial ratification.
- E. Any party to this Agreement may withdraw by giving written notice to the CCRPC. Termination from this agreement shall not relieve the withdrawing party from compliance with Federal requirements for cooperative transportation planning and programming.

Greg Kelly
Mayor, City of Champaign

5/17/01
Date

Tal Sattellewate
Mayor, City of Urbana

5/11/01
Date

Robert C. Mc-Carty
Village President, Village of Savoy

5/2/01
Date

Patricia A. Avery
Chairperson, Champaign County Board

4-23-01
Date

Michelle M. Thompson
Secretary, Board of Trustees, University of Illinois

6/5/01
Date

Erin S. Bogen
Comptroller, Board of Trustees, University of Illinois

6/1/01
Date

W. J. Williams
Chairperson, Champaign-Urbana Mass Transit District

5/2/01
Date

Patricia A. Avery
Chairperson, Champaign County Regional Planning Commission

4-23-01
Date

Tal Sattellewate
Chairperson, CUUATS Policy Committee

5/12/01
Date

Paul B.
Secretary, Illinois Department of Transportation

6/21/01
Date

Charles A. Colbert
Vice Chancellor for Administration and Human Resources, University of Illinois

5-18-2001
Date

Marcia C. Johnson
Legal Counsel, University of Illinois

5/29/01
Date