



**PARKS RESERVATION FORM
PRIMITIVE CAMPING RESERVATION AND POLICY AND USE AGREEMENT
Available at Cochran Mill Park only**

To reserve a primitive camping site, please call **(770) 463-8881** to determine availability. If the date is available, fill out and submit the following reservation form.

Reservation Fees for Primitive Camping

Chattahoochee Hills City residents (identification required)

Vehicle Permit (1 per vehicle of 8 occupants)	\$ 8.00
Daily camping permit per person over age of 16	\$ 3.00

Non residents of Chattahoochee Hills:

Vehicle Permit (1 per vehicle of 8 occupants)	\$15.00
Daily camping permit per person over age of 16	\$ 5.00

All reservation applicants must present proof of residence at the time reservation is made in the form of a driver’s license, voter registration card or utility bill in the applicant’s name. It is unlawful for a non-resident individual or organization to fraudulently apply for use of CCH facilities in the name of a CCH resident or through the use of a CCH address.

Payments for fees must be made at City Hall fourteen days prior to the rental date in the form of cash, Visa, MasterCard, cashier’s check, or money order made payable to the City of Chattahoochee Hills. If reservation is made less than fourteen days from the rental date then payment is required at the time of reservation. The city’s return check policy applies to all checks returned for non-payment.

Refunds will be granted up until two business days prior to the function minus a \$10 service charge. Refunds for weekend events must be requested no later than 4:30 pm the Wednesday before the rental.

Primitive Camping Regulations:

All reservations are based on availability of a campsite. Campsites are reserved on a first come, first serve basis. The City of Chattahoochee Hills reserves the right to refuse requests for rentals of any facility. Camping is limited to 3 consecutive days.

The City of Chattahoochee Hills may refuse rental of facilities due to weather and to person(s) who wish to conduct activities deemed detrimental to the programs of the City or the safety of residents and others. Groups wishing to reserve a camping site must read and sign this Use Agreement prior to being granted authority to CCH facilities.

It is the camper’s responsibility to leave campsite clean when vacated and to place all trash and debris in proper containers. It is illegal to bury or burn trash, and to deposit trash/sewage into streams or lakes.

The following rules and regulations are in effect for CCH facilities and camping sites. These rules and regulations must be followed at all times and are subject to change as the city deems necessary. If the rules

and regulations are not adhered to by the renter, then this rental agreement becomes null and void immediately. No refunds will be given if a contract is voided.

- Vehicles allowed only in designated areas.
- No alcoholic beverages are permitted on City of Chattahoochee Hills' property unless a permit is issued by the City.
- It shall be unlawful on any city property for any person to have in their possession or under direct control any controlled substance as defined by O.C. G. A. 16-13-1.
- No one under the age of 21 may enter into a use agreement for the purpose of securing a campsite rental.
- Camping is limited to 3 consecutive days.
- Primitive area camping is defined as those remote/secluded areas where trash and toilet services are not provided. Accordingly campers are required to pack in/pack out all camping and fishing refuse and debris, including trash and human and animal waste.
- All campfires must be contained in permitted sites with campfire pits and campers must make sure all campfires coals are fully extinguished before leaving a campsite.
- Only dead and down wood may be collected for campsite fires. It is illegal to cut green trees or break branches from live green trees. Do not attach ropes or tie any object to trees.
- Firewood is for campground use only. Transportation of any wood, plants parts out of the park is prohibited.
- Do not feed wildlife.
- Pets must be leashed or tethered and controlled at all times; leashes may not exceed six (6) feet in length. Pets must be well behaved at all times and confined within the camper's unit during quiet time. Pet owners are required to pick up after their pets and properly dispose of droppings.
- Quiet time each evening is from 10 p.m. to 8 a.m. in the morning
- Children under the age of 16 must be supervised at all times while inside the park and must wear helmets when riding a bicycle.
- All parking lots must be cleaned of horse manure.
- Anyone spending the night in a primitive area is required to purchase a Primitive Camping Reservation Permit.
- Possession or use of BB/pellet/paintball guns, bow/arrows, fireworks are strictly prohibited.
- Use of metal detectors in the park is prohibited.
- Amplified music is not allowed in the park
- If use of the meadow is desired, see separate application for special events

Applicant's signature indicates agreement that all provisions in the City Code of Ordinances, Chapter 15 (available at www.chatthillsga.us) will be adhered to during the permitted time.

LIABILITY WAIVER AND RELEASE

I, hereby assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In consideration the City of Chattahoochee Hills providing permission to use the facility requested, I and all members of my rental group, do hereby release the City of Chattahoochee Hills including all officials, officers, sponsors, organizers supervisors, volunteers, participants and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned on City of Chattahoochee Hills facilities.

I have read and agree to the terms set forth in this agreement

Renters Name (Please print) _____

Renter's signature _____ Date _____

Today's Date: _____

Primitive Camping Reservation Application – Cochran Mill Park Only

This section to be completed by the Rental Customer:

Name of Rental Customer _____ Name of Organization _____

Mailing Address _____ City _____ State _____ Zip _____

Home Phone _____ Work/Cell Phone _____ Email Address _____

City Resident (see policy and use agreement) Yes No

Campfire site requested? Yes No

Start date of camping ____/____/____ End date of camping ____/____/____

Number of campers expected _____ Number of campers under the age of 16 _____

Number of vehicles ____ Vehicle(s) tag number _____

Your application request for a campsite is not final until your request is processed by City Hall.

Staff Use Only	
Permit # _____	Date(s) permitted _____
Resident Vehicle Permit \$ _____	Resident Daily Camper Permit \$ _____ X _____ days = \$ _____
Non-resident Vehicle Permit \$ _____	Non-resident Daily Camper Permit \$ _____ X _____ days = \$ _____
Method of Payment _____	Staff initials _____