

CITY COUNCIL MEMBERS
Jane Pacheco, Mayor
Tony Iannelli, Mayor Pro-Tem
Kate Henson
Eric Keaton
Kate Mehuron
George Merkel
Beth Morris

AGENDA
CHELSEA CITY COUNCIL
MONDAY, JULY 28, 2025, AT 7:00 PM
CITY COUNCIL CHAMBERS
311 S. MAIN ST.
CHELSEA, MI 48118

INTERIM CITY MANAGER
KEVIN KAZYAK

CITY CLERK
Lyn Sebestyen

DEPUTY CLERK
Ashley Money

Call to Order

Pledge of Allegiance to the Flag of the United States

Approval of Consent Agenda

1. Meeting Minutes of July 1, 2025, City Council Special Meeting
2. Meeting Minutes of July 14, 2025, City Council Regular Meeting
3. Approval of Bills
4. Traffic Control Orders for the Fair and Fair Parade
5. Chelsea District Library July Report
6. Approval of Employer Delegates to MERS Annual Meeting

Approval of Regular Agenda

Public Comments - Zoom instructions for public comment (for those attending remotely) are listed below

Presentation

Public Hearing

Council Business

1. Discussion Regarding Interim City Manager and Recruitment Process (Mayor Pacheco)
2. Approval of Agreement with Gateway Housing Project Developer (Community Development Director Montagno)
3. Adoption of Resolution #2025-21: Budget Amendments (Finance Director King)
4. Approval of Purchase of Reverse Osmosis Filters (Superintendent Powell)
5. Approval of Purchase of Cargo Van from LaFontaine (Superintendent Powell)
6. Approval of Purchase of Power Poles for Electric Department (Operations Manager Stevens)
7. Approval of Purchase of Stock Materials for Electric Department (Operations Manager Stevens)

Staff Reports

1. Police Report and Strategic Implementation Group Update
2. Quarterly Community Development Report
3. Quarterly Revenue and Expense Report
4. Quarterly Investment Report

Council Reports

Adjournment

You may join the **July 28, 2025**, meeting from your computer, tablet, or smartphone via website: <https://zoom.us/join>

WEBINAR ID:830 4705 9832

WEBINAR PASSWORD:385132

CALL IN PHONE NUMBER: 1-312-626-6799

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*To make a public comment "Raise Your Hand" by pressing *9 on your telephone keypad. You will be called upon in the order received. An instruction page will be provided on the next page showing how to participate.*

CITY COUNCIL MEMBERS
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**CITY OF CHELSEA
SPECIAL COUNCIL MEETING
TUESDAY, JULY 1, 2025, AT 6:00 PM
311 S. MAIN ST.
CHELSEA, MI 48118**

INTERIM CITY MANAGER
Kevin Kazyak

CITY CLERK
Lyn Sebestyen

DEPUTY CLERK
Ashley Money

Call to Order

Present: Mayor Pacheco, Council Members Henson, Iannelli, Keaton, Mehuron, Merkel, Morris, Interim City Manager Kazyak, Clerk Sebestyen

Absent:

Mayor Pacheco called the meeting to order at 6:00 p.m.

Pledge of Allegiance to the Flag of the United States

Approval of Regular Agenda

MOTION Keaton SECONDED Iannelli to approve the regular agenda as amended. All ayes.
Motion Carried.

Public Comments (available in person and via Zoom)

Pat Berard, Chelsea resident, thanked Chief Kazyak for taking on the role of Interim City Manager. She asked why the City had lost three city managers and 1 assistant city manager in the last three years.

Julianne Chard, Chelsea resident, requested that the hiring team for the City Man include a representative from the community.

Presentation

1. Michigan Community Capital – Marilyn Chrumka

Marilyn Chrumka of Michigan Community Capital (MCC) provided background on her organization and the projects that they work on. MCC works on projects that create or preserve affordable and attainable housing, expand access to quality healthy food, and create accessible and quality jobs in low- and moderate-income communities. MCC also acts as a real estate developer, property manager, and long-term owner. Ms. Chrumka informed the Council that she had been in talks with former City Manager Colburn regarding the potential redevelopment of the Rockwell Building at the north end of town and was interested in gaining the Council's support to continue the discussion.

Council Business

1. Adoption of Resolution #2025-18 Appointing Commissioners to the Michigan Public Power Agency (Operations Manager Stevens)

All publicly owned electric departments that are members of the Michigan Public Power Agency must appoint a commissioner to participate on the MPPA Board. Staff requested the appointment of Charles Stevens, Operations Manager of Chelsea Light & Power, to the Michigan Public Power Agency Board of Commissioners, and Scott Adams as Alternate.

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MOTION Mehuron SECONDED Henson to adopt Resolution #2025-18. All ayes. Motion carried.

2. Adoption of Resolution #2025-19 Authorizing Member Authorized Representative (Operations Manager Stevens)

The City of Chelsea currently has an Energy Services Agreement (ESA) with the Michigan Public Power Agency (MPPA). MPPA requires that a member's governing body appoint a Member Authorized Representative who is responsible for entering into Power Purchase Commitments with MPPA. This is typically the City Manager or the Operations Manager of the Electric Department. Staff are requesting the adoption of Resolution #2025-19 to designate Charles Stevens as Member Authorized Representative.

MOTION Henson SECONDED Keaton to adopt Resolution #2025-19. All ayes. Motion carried.

3. Approval of Designation of Police Chief Kevin Kazyak as Interim City Manager and Approval of Compensation (Mayor Pacheco)

City Manager Martin Colburn is on administrative leave, not expected to return. Police Chief Kevin Kazyak agreed to serve as acting Interim City Manager until City Council can appoint an Interim City Manager. This temporary assignment allows for additional compensation to be considered. Staff asked City Council to approve the designation of Chief Kazyak as Acting Interim City Manager and set a compensation rate.

MOTION Henson SECONDED Keaton to approve the designation of Kevin Kazyak as Acting Interim City Manager and approval of compensation package. All ayes. Motion carried.

4. Discussion to Name Transition Team Members (Mayor Pacheco)

The City appointed Chief Kazyak as Acting Interim City Manager and will hire an Interim City Manager. To assist the Acting Interim City Manager and Department Heads in leading the City, staff are requested the establishment of a Transition Team including the Mayor, one Council Member, the City Attorney, Acting Interim City Manager, Community Development Director, and rotating senior staff. Council Member Henson volunteered to serve as the Council Member on the Transition Team.

MOTION Keaton SECONDED Iannelli to establish the Transition Team for twelve weeks after the hiring of the permanent City Manager, and to appoint Council Member Henson as Transition Team Member. All ayes. Motion carried.

5. Discussion Regarding Hiring an Interim City Manager (Mayor Pacheco)

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Police Chief Kevin Kazyak has agreed to serve as Acting Interim City Manager until a full-time Interim City Manager is hired. The position was posted on June 27th. Sage Solutions will draft recommended interview questions and Council Members will have the opportunity to provide feedback. The interviews will take place at the next City Council meeting.

6. Discussion Regarding Hiring a City Manager (Mayor Pacheco)

Chief Kevin Kazyak has agreed to serve as Acting Interim City Manager until a full-time Interim City Manager is hired. In the past, the City has used a recruiting firm to provide candidates for consideration for the City Manager job. City Council discussed acquiring recruitment services and next steps for hiring a full-time City Manager.

MOTION Iannelli SECONDED Merkel to direct staff to draft an RFP for Recruiting Services. All ayes. Motion carried.

7. Approval of Changes to City Council Meeting Schedule (Mayor Pacheco)

The City must appoint an Acting Interim City Manager and then hire an Interim City Manager. To take these actions in a timely manner, staff are requesting amending the City Council calendar for the month of July to reflect the following:

- Change Regular Meeting of July 7, 2025, to July 14, 2025, at 7:00 p.m.
- Change Regular Meeting of July 21, 2025, to July 28, 2025, at 7:00 p.m.

MOTION Keaton SECONDED Henson to approve the amended city council meeting schedule. All ayes. Motion carried.

Adjournment

MOTION Mehuron SECONDED Iannelli to adjourn at 7:02 p.m. All Ayes. Motion Carried.

Approved: July 28, 2025

Jane Pacheco, Mayor

Lyn Sebestyen, Clerk

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DRAFT
CITY OF CHELSEA
REGULAR COUNCIL MEETING
MONDAY, JULY 14, 2025, AT 7:00 PM
311 S. MAIN ST.
CHELSEA, MI 48118

ACTING INTERIM CITY MANAGER
Kevin Kazyak

CITY CLERK
Lyn Sebestyen

DEPUTY CLERK
Ashley Money

Call to Order

Present: Mayor Pacheco, Council Members Keaton, Merkel, Morris (in-person) and Henson, Iannelli (online), Acting City Manager Kazyak, Clerk Sebestyen
Absent: Mehuron

Mayor Pacheco called the meeting to order at 7:10 p.m.

Pledge of Allegiance to the Flag of the United States

Approval of Consent Agenda

1. Meeting Minutes of June 23, 2025, City Council Regular Meeting
2. Approval of Bills

MOTION Keaton SECONDED Merkel to approve the consent agenda. All ayes. Motion Carried.

Approval of Regular Agenda

MOTION Merkel SECONDED Keaton to approve the regular agenda. All ayes. Motion Carried.

Public Comments (available in person and via Zoom)

Bill Ruddock, Chelsea resident, was present to speak about the potential Noise Ordinance to be addressed by City Council. He instructed Council Members on decibels and provided an example of a decibel increase.

Dayle Wright, Chelsea resident, was present to speak to Council about the proposed Noise Ordinance and how it will affect residences with the DDA. She urged Council to hold public dialogue with the community.

Joe Ziolkowski, Lyndon Township resident, spoke on behalf of the resolution for the non-motorized pathway. He spoke about the continuation of the B-2-B pathway and how adoption of the non-motorized resolution will aid in this.

Council Member Henson thanked the candidates for coming to interview. She appreciates that Mr. Thompson is from the area and appreciates his commitment to honesty. She also liked Mr. Palenick's responses to questions.

Council Member Iannelli thanked the candidates for interviewing, stating that they were all very qualified candidates. He did state that he felt that Mr. Thompson was his preference moving forward in the interim position.

Presentation

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Public Hearing

Council Business

1. Ranked Choice Vote for Interim City Manager Position (Clerk Sebestyen)

At the 6:00 p.m. Special City Council meeting held before the regular meeting three candidates were interviewed for the position of Interim City Manager. As is past practice by the Council when filling a vacancy, ranked choice voting was utilized to determine the preferred candidate. Selection as the preferred candidate does not guarantee an offer of employment but may advance the candidate to background and reference checks as well as potential contract negotiation.

City Council Members spoke about the interviews and agreed that they were comfortable making a decision and voting. Each Council Member present in person voted a ranked-choice ballot for the three candidates. Marc Thompson received the most votes.

MOTION Keaton SECONDED Merkel to direct staff to provide a background check on Marc Thompson for potential employment as City Manager. All ayes. Motion carried.

2. Review RFP for City Manager Recruitment Services (Mayor Pacheco)

Since the resignation of the former City Manager, Police Chief Kazyak has been serving as Acting City Manager. A longer-term interim City Manager is being hired to fill the position until after the November City Council election, at which time the new City Council plans to hire a permanent City Manager. Attached is a draft Request for Proposals (RFP) for Recruitment Services for the position of City Manager provided by the City's Human Resources consultant Sage Solutions. Council is asked to review the proposed RFP and approve it for release on July 15, 2025, with an application deadline of July 24th and potential interviews on July 28th.

MOTION Merkel SECONDED Morris to approve the request for proposals for recruitment services for the hiring of a permanent City Manager. All ayes. Motion carried.

3. Adopt Resolution #2025-20 Non-Motorized Pathways (Community Development Director Montagno)

The non-motorized plan previously adopted through the Master Plan has been amended. Updates have been made based on input received through the master planning process and from a nonmotorized focus group/committee made of representatives from Washtenaw County Parks and Recreation, Huron Waterloo Pathways Initiative, 5 Healthy Towns, City staff, and other regional stakeholders. The committee met several times to discuss and review the final drafts of the plan before presenting it to City Council. Staff Recommended that the nonmotorized plan be adopted

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as an independent plan so that it can be updated from time to time as needed without waiting for a master plan update. The plan is supported by policies in the existing and draft Chelsea master plan update.

MOTION Merkel SECONDED Keaton to adopt Resolution #2025-20 Approval of Non-Motorized Plan. All ayes. Motion carried.

4. Adopt at Second Reading Zoning Ordinance Text Amendments – Bikes (Community Development Director Montagno)

At the June 17, 2025, regular meeting, the Planning Commission passed a motion recommending approval to City Council of the proposed text amendments that would introduce provisions for bicycle parking into the existing off-street parking area and design regulations. The proposed ordinance amendment was brought to the Planning Commission for discussion at two work sessions, after a request for bicycle parking requirements from a Planning Commissioner. The proposed provisions reflect many of the goals of the Chelsea Master Plan, including Transportation, Healthy Community, Age-Friendly, Recreation and Entertainment, and Environmental Quality goals. The requirements apply to projects undergoing site plan approval, special use approval, or a change to a more intensive use.

MOTION Keaton SECONDED Merkel to adopt at Second Reading Zoning Ordinance Text Amendments – Bikes. All ayes. Motion carried.

5. Adopt at Second Reading Zoning Ordinance Text Amendments – Signs (Community Development Director Montagno)

At the June 17, 2025, regular meeting, the Planning Commission passed a motion recommending approval to City Council of the proposed text amendment that would alter the existing sign provisions in Article 9. These changes are the result of discussions at three work sessions in March, April, and May. Many of the proposed changes aim to address ambiguity, offer consistent terminology, and address text errors. There are also several substantive changes that were the result of experience with the administration of the Ordinance and discussion by the Planning Commission.

MOTION Merkel SECONDED Morris to adopt at Second Reading Zoning Ordinance Text Amendments – Signs. All ayes. Motion carried.

6. Approval of Bulk Water Meter Purchase from Metron Farnier (Superintendent Powell)

The Water Department requested approval to purchase 300 ¾" water meters. This is for year two of the city water meter change-out program. This is a single-source vendor and is budgeted for.

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MOTION Keaton SECONDED Morris to approve the purchase of 300 3/4" water meters from Metron Farnier for the amount of \$116,500.00 to include shipping. All ayes. Motion carried.

7. Approval of 2025 Backhoe Purchase from Southeastern Equipment (Superintendent Powell)

The Water Department requested approval to purchase a new backhoe to replace their mini-excavator. The new backhoe will include a jackhammer attachment and a compactor attachment to help with removing asphalt and concrete for road projects. The mini excavator will be purchased by the Electric Department.

Three quotes were received:

- Southeastern Equipment - 2025 Case 580SN - \$155,557.84
- Michigan CAT- 2025 CAT 416-\$157,683.00
- AIS Construction Equipment - 2025 John Deere 31 OP - \$162,029.83

MOTION Merkel SECONDED Keaton to approve the purchase of a backhoe from Southeastern Equipment in the amount of \$155,557.84. All ayes. Motion carried.

8. Approval of Agreement with LaFontaine Automotive Group for one Sierra 1500 Double Cab Truck (Superintendent Freeman)

The Wastewater Department requested bids for a new City pickup. After contacting the dealers that participate in the MI-deal program, staff received bids from Lafontaine Automotive Group, Lunghamer Ford, and Gorno Ford.

- Lafontaine Automotive Group 2025 GMC 1500 double cab pickup \$49,705.00
- Lunghamer Ford F150 hybrid pickup \$52,971.00
- Gorno Ford F150 hybrid \$48,866.00, F150 \$51,463.00, F250 \$54,249.00

Recommend the purchase of a new Red 2025 GMC Sierra 1500 Double Cab 4X4 truck from LaFontaine Automotive Group. Currently, the wastewater plant has been using a decommissioned Chelsea Police Tahoe. This vehicle has become unreliable and needs to be replaced.

MOTION Keaton SECONDED Morris to approve a purchase order for \$49,705.00 for the purchase of a 2025 GMC Sierra 1500 Double Cab 4X4 truck from LaFontaine Automotive Group. All ayes. Motion carried.

Staff Reports

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DEPUTY CLERK
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Acting City Manager Kazyak thanked staff for the transition and the work to keep business running smoothly. He's requested updates on projects, grants, departmental activity and much more to make sure that the City team doesn't miss any deadlines or responsibilities.

Council Reports

Mayor Pacheco reported on the activity of the Transition Team. She listed attendees, spoke about the agenda for the meeting, and reported on ongoing projects throughout the city.

Council Member Merkel attended the Parks meeting on July 1st where they are talking about pickleball scheduling with Community Education. TimberTown is open and updates are near completion.

Council Member Merkel has a CAFA meeting tomorrow for a closed session. She also has a meeting with Acting City Manager for the Strategic Implementation Team to finalize the report. Next week Council Member Morris has a WAVE meeting.

Council Member Keaton has two upcoming meetings including a WATS policy meeting and a Chelsea Area Housing Commission meeting.

Mayor Pacheco had a meeting with County Commissioner Maciejewski. She attended a Housing Commission meeting on June 24th and on the 25th members of the Housing Commission, City Council Members, and the City Planner met with Derik Scott for a tour of the community looking for mixed-income housing. The quarterly Chelsea School District meeting scheduled for June 25th was moved to July 9th. Later that day there was an aquatic center meeting. On June 26th, the DDA held a meeting and there was a subcommittee meeting with the HRC.

The fireworks were held at the fairgrounds on June 28th. The City held a bid opening for the 1155 Old Manchester Road development project. On July 1st Michigan Community Capital provided a presentation on the Rockwell building and was approved to proceed with the project. Transition Team meetings started on July 1st, then a meeting on the 8th, and another is scheduled for tomorrow. On July 11th there was a MSHDA Region K housing meeting.

Upcoming are more Transition Team meetings and an MSPA meeting. College interns are coming to work on a housing graphic project. The MSPA ribbon cutting is on July 16th. The next DDA meeting is scheduled for the 17th.

Adjournment

MOTION Keaton SECONDED Merkel to adjourn at 8:05 p.m. All Ayes. Motion Carried.

Approved:

Jane Pacheco, Mayor

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DEPUTY CLERK
Ashley Money

Lyn Sebestyen, Clerk

Memorandum

To: Chelsea City Council
From: City Administration
Date: July 28, 2025
Re: Approval of City Bills and Payroll

The City requests City Council approval to release payment for invoices totaling **\$279,557.56** for the period:

Friday, July 11, 2025 through Thursday July 24, 2025

The City requests City Council approval for payments made weekly in the amount of **\$646,896.79** for expenses authorized under the City's Bill Approval policy for the same periods.

A detailed listing of these invoices is available on the City website under the City Council packet link.

The City further requests approval for bi-weekly payroll of **\$307,027.63** for payroll dated July 11, 2025.

07/23/2025 12:37 PM

User: RKapolka

DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

Page: 2/2

BANK CODE: GEN CHECK DATE: 07/29/2025 INVOICE PAY DATE FROM 07/29/2025 TO 07/29/2025

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/29/2025	GEN	00000103976	1063	THE SUN TIMES	495.00	0.00	495.00	3
07/29/2025	GEN	00000103977	1472	THOMSON REUTERS - WEST	173.25	0.00	173.25	1
07/29/2025	GEN	00000103978	1464	UNITED LABORATORIES, INC	498.00	0.00	498.00	1
07/29/2025	GEN	00000103979	376	USA BLUE BOOK	3,835.67	0.00	3,835.67	2
07/29/2025	GEN	00000103980	920	UTILITIES INSTRUMENTATION SERVICE	2,667.00	0.00	2,667.00	1
07/29/2025	GEN	00000103981	226	VINCENT ELIE	25.00	0.00	25.00	1
07/29/2025	GEN	00000103982	1399	WADE LEHMANN	25.00	0.00	25.00	1
07/29/2025	GEN	00000103983	507	WASHTENAW AREA	9,754.92	0.00	9,754.92	1
07/29/2025	GEN	00000103984	241	WASHTENAW CONCRETE	1,000.00	0.00	1,000.00	1
07/29/2025	GEN	00000103985	280	WESTERN WASHTENAW	854.00	0.00	854.00	1

Num Checks: 52

Num Stubs: 0

Num Invoices: 70

Total Amount: 112,041.45

0.*

112,041.45+

167,516.11+

279,557.56*

07/23/2025 12:37 PM
User: RKapolka
DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

Page: 1/2

BANK CODE: GEN CHECK DATE: 07/29/2025 INVOICE PAY DATE FROM 07/29/2025 TO 07/29/2025

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/29/2025	GEN	00000103934	1618	ALL ARBOR CUSTOM FENCE	1,350.00	0.00	1,350.00	1
07/29/2025	GEN	00000103935	1645	ALLSTAR ALARM LLC	261.06	0.00	261.06	1
07/29/2025	GEN	00000103936	1518	APPLIED INNOVATION	7,623.63	0.00	7,623.63	1
07/29/2025	GEN	00000103937	1642	BEAUBIEN, INC	4,900.00	0.00	4,900.00	1
07/29/2025	GEN	00000103938	662	BOONE & DARR	3,978.00	0.00	3,978.00	1
07/29/2025	GEN	00000103939	382	BOULLION SALES INC	230.10	0.00	230.10	1
07/29/2025	GEN	00000103940	1480	BRENTWOOD ELECTRIC, LLC	1,540.00	0.00	1,540.00	1
07/29/2025	GEN	00000103941	1165	BURNHAM & FLOWER GROUP	82.50	0.00	82.50	1
07/29/2025	GEN	00000103942	712	CANON FINANCIAL SERVICES, INC	1,372.63	0.00	1,372.63	1
07/29/2025	GEN	00000103943	712	CANON FINANCIAL SERVICES, INC	1,707.00	0.00	1,707.00	1
07/29/2025	GEN	00000103944	1100	CARLISLE WORTMAN ASSOCIATES, INC.	18,188.50	0.00	18,188.50	11
07/29/2025	GEN	00000103945	349	CONTRACT WELDING &	194.00	0.00	194.00	1
07/29/2025	GEN	00000103946	1536	CONTRACTORS CLOTHING	6,524.24	0.00	6,524.24	5
07/29/2025	GEN	00000103947	241	CVS PHARMACY	929.60	0.00	929.60	1
07/29/2025	GEN	00000103948	1517	D&B STRATEGIC MARKETING, LLC	5,628.00	0.00	5,628.00	2
07/29/2025	GEN	00000103949	241	DEXTER BLOCK	5,000.00	0.00	5,000.00	1
07/29/2025	GEN	00000103950	MISC	ELYA, PHILLIP	296.02	0.00	296.02	1
07/29/2025	GEN	00000103951	695	FAITH IN ACTION	20.00	0.00	20.00	1
07/29/2025	GEN	00000103952	656	FINK & FINK, PLLC	17,172.50	0.00	17,172.50	1
07/29/2025	GEN	00000103953	1455	G&G SAFETY SUPPLY	158.46	0.00	158.46	1
07/29/2025	GEN	00000103954	1455	G&G SAFETY SUPPLY	530.77	0.00	530.77	1
07/29/2025	GEN	00000103955	1455	G&G SAFETY SUPPLY	502.78	0.00	502.78	1
07/29/2025	GEN	00000103956	1455	G&G SAFETY SUPPLY	711.06	0.00	711.06	1
07/29/2025	GEN	00000103957	1455	G&G SAFETY SUPPLY	487.39	0.00	487.39	1
07/29/2025	GEN	00000103958	MISC	HOCKERSMITH, DEBRA	407.41	0.00	407.41	1
07/29/2025	GEN	00000103959	821	HOTSY MIDWEST CLEANING SYSTEMS	418.94	0.00	418.94	1
07/29/2025	GEN	00000103960	111	JACKSON TRUCK SERVICE	63.96	0.00	63.96	1
07/29/2025	GEN	00000103961	1058	JOHN POWELL	400.00	0.00	400.00	1
07/29/2025	GEN	00000103962	697	LENAWEE FUELS, INC.	22.67	0.00	22.67	1
07/29/2025	GEN	00000103963	125	MC CALLA'S FEED SERVICE, INC.	38.00	0.00	38.00	1
07/29/2025	GEN	00000103964	337	MWEA	185.00	0.00	185.00	1
07/29/2025	GEN	00000103965	1096	NAPOLEON FEED MILL, INC.	47.50	0.00	47.50	1
07/29/2025	GEN	00000103966	1644	OVERHEAD DOOR CO OF BATTLE CREEK	379.00	0.00	379.00	1
07/29/2025	GEN	00000103967	241	RENEE FELLOWS	616.75	0.00	616.75	1
07/29/2025	GEN	00000103968	630	RHINO LININGS OF MICHIGAN	589.00	0.00	589.00	1
07/29/2025	GEN	00000103969	1643	RWW RESTORATION LLC	443.71	0.00	443.71	1
07/29/2025	GEN	00000103970	241	RYAN TIERNEY	696.34	0.00	696.34	1
07/29/2025	GEN	00000103971	586	SHERWIN-WILLIAMS	5,299.50	0.00	5,299.50	1
07/29/2025	GEN	00000103972	3	STATE OF MICHIGAN	501.00	0.00	501.00	1
07/29/2025	GEN	00000103973	178	SYLVAN TOWNSHIP TREASURER	2,679.19	0.00	2,679.19	1
07/29/2025	GEN	00000103974	241	TAYLOR MADE HYDRAULICS	238.00	0.00	238.00	1
07/29/2025	GEN	00000103975	1533	THE FLYING LOCKSMITHS	299.40	0.00	299.40	1

BANK CODE: GEN CHECK DATE: 07/30/2025 INVOICE PAY DATE FROM 07/29/2025 TO 07/29/2025

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/30/2025	GEN	00000018594(A)	1476	ALEXANDER RASEGAN	25.00	0.00	25.00	1
07/30/2025	GEN	00000018595(A)	1162	ANIXTER, INC	237.26	0.00	237.26	1
07/30/2025	GEN	00000018596(A)	1162	ANIXTER, INC	60,900.00	0.00	60,900.00	1
07/30/2025	GEN	00000018597(A)	983	BASIC	175.47	0.00	175.47	1
07/30/2025	GEN	00000018598(A)	1615	CATALINA BEASLEY-MARTIN	25.00	0.00	25.00	1
07/30/2025	GEN	00000018599(A)	1130	CINTAS CORPORATION	40.00	0.00	40.00	1
07/30/2025	GEN	00000018600(A)	1130	CINTAS CORPORATION	360.00	0.00	360.00	1
07/30/2025	GEN	00000018601(A)	1130	CINTAS CORPORATION	168.67	0.00	168.67	1
07/30/2025	GEN	00000018602(A)	561	CINTAS CORPORATION LOC.300	162.80	0.00	162.80	1
07/30/2025	GEN	00000018603(A)	1188	CLAIRE ROBINSON	25.00	0.00	25.00	1
07/30/2025	GEN	00000018604(A)	1141	CTC ENGINEERING	3,016.60	0.00	3,016.60	1
07/30/2025	GEN	00000018605(A)	1139	CUSTOM TRUCK ONE SOURCE	1,794.23	0.00	1,794.23	1
07/30/2025	GEN	00000018606(A)	1139	CUSTOM TRUCK ONE SOURCE	4,240.00	0.00	4,240.00	1
07/30/2025	GEN	00000018607(A)	81	DUBOIS - COOPER ASSOCIATES	4,038.00	0.00	4,038.00	1
07/30/2025	GEN	00000018608(A)	814	EXOTIC AUTOMATION & SUPPLY	508.40	0.00	508.40	1
07/30/2025	GEN	00000018609(A)	975	FAMILY FARM & HOME	28.99	0.00	28.99	1
07/30/2025	GEN	00000018610(A)	975	FAMILY FARM & HOME	35.47	0.00	35.47	1
07/30/2025	GEN	00000018611(A)	1605	FORESIGHT GROUP, LLC	201.38	0.00	201.38	1
07/30/2025	GEN	00000018612(A)	1350	GFL ENVIRONMENTAL INC.	3,891.64	0.00	3,891.64	1
07/30/2025	GEN	00000018613(A)	1322	HALLAHAN & ASSOCIATES, P.C.	82.64	0.00	82.64	1
07/30/2025	GEN	00000018614(A)	1541	HART INTERCIVIC, INC.	1,652.00	0.00	1,652.00	1
07/30/2025	GEN	00000018615(A)	1639	KROWN FARMINGTON HILLS	1,450.00	0.00	1,450.00	1
07/30/2025	GEN	00000018616(A)	1639	KROWN FARMINGTON HILLS	150.00	0.00	150.00	1
07/30/2025	GEN	00000018617(A)	1639	KROWN FARMINGTON HILLS	300.00	0.00	300.00	1
07/30/2025	GEN	00000018618(A)	1415	LAURA BAKER	25.00	0.00	25.00	1
07/30/2025	GEN	00000018619(A)	121	LESTER BROTHERS EXCAVATING	1,890.00	0.00	1,890.00	1
07/30/2025	GEN	00000018620(A)	1584	MAIN STREET PARK ALLIANCE	25,000.00	0.00	25,000.00	1
07/30/2025	GEN	00000018621(A)	1584	MAIN STREET PARK ALLIANCE	25,000.00	0.00	25,000.00	1
07/30/2025	GEN	00000018622(A)	1535	MEGAN MCCALL	25.00	0.00	25.00	1
07/30/2025	GEN	00000018623(A)	133	MICHIGAN PIPE & VALVE	431.64	0.00	431.64	1
07/30/2025	GEN	00000018624(A)	240	MIDWESTERN CONSULTING	18,505.00	0.00	18,505.00	1
07/30/2025	GEN	00000018625(A)	568	OAKLAND COUNTY	6,735.47	0.00	6,735.47	1
07/30/2025	GEN	00000018626(A)	212	POWER LINE SUPPLY CO	168.00	0.00	168.00	1
07/30/2025	GEN	00000018627(A)	212	POWER LINE SUPPLY CO	591.00	0.00	591.00	1
07/30/2025	GEN	00000018628(A)	963	SHARE CORPORATION	409.36	0.00	409.36	1
07/30/2025	GEN	00000018629(A)	963	SHARE CORPORATION	297.06	0.00	297.06	1
07/30/2025	GEN	00000018630(A)	473	STAPLES BUSINESS ADVANTAGE	63.05	0.00	63.05	1
07/30/2025	GEN	00000018631(A)	285	WASHTENAW COMMUNITY COLLEGE	4,211.25	0.00	4,211.25	1
07/30/2025	GEN	00000018632(A)	774	WASHTENAW COUNTY TREASURER	26.41	0.00	26.41	1
07/30/2025	GEN	00000018633(A)	200	WATER SOLUTIONS UNLIMITED	629.32	0.00	629.32	1

Num Checks: 40

Num Stubs: 0

Num Invoices: 40

Total Amount: 167,516.11

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Fund 101 GENERAL FUND						
Dept 000 REVENUES						
101-000-231.001	07/15/25	BURNHAM & FLOWER GROUP	FLEXIBLE BENEFIT REIMBURSEMENT	BFG-1327596		82.50
101-000-283.000	07/10/25	DEXTER BLOCK	BOND RETURN-900 N MAIN STREET	JULY 2025		5,000.00
101-000-283.000	07/10/25	WASHTENAW CONCRETE	BOND RETURN-504 WELLINGTON STREET	JULY 2025		1,000.00
101-000-283.002	07/09/25	CARLISLE WORTMAN ASSOCIATES,	ROCKWELL BUILDING	2179754		80.00
101-000-283.002	07/09/25	CARLISLE WORTMAN ASSOCIATES,	TRINITY HEALTH MOBILE MRI DOCK	2179755		1,051.00
101-000-283.002	07/09/25	CARLISLE WORTMAN ASSOCIATES,	ZBA 701 MACHNIK	2179756		455.00
101-000-283.002	07/09/25	CARLISLE WORTMAN ASSOCIATES,	HERITAGE FARMS PHASE 3	2179746		299.00
101-000-283.002	07/09/25	CARLISLE WORTMAN ASSOCIATES,	GLEN AT WESTCHESTER FARMS	2179749		139.00
101-000-287.000	07/15/25	FAITH IN ACTION	UTILITY SUPPORT FUND CONTRIBUTION	JUNE 2025		20.00
101-000-295.000	07/15/25	WESTERN WASHTENAW	QUARTERLY RECYCLING DEPOSITS	JULY 2025		854.00
Total For Dept 000 REVENUES						8,980.50
Dept 101 LEGISLATIVE						
101-101-958.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		675.00
101-101-958.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		169.20
101-101-958.000	06/19/25	THE SUN TIMES	PUBLIC NOTICE	4123-M		265.00
Total For Dept 101 LEGISLATIVE						1,109.20
Dept 172 EXECUTIVE						
101-172-958.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		675.00
101-172-958.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		169.20
Total For Dept 172 EXECUTIVE						844.20
Dept 191 GENERAL SERVICES ADMIN						
101-191-727.000	06/25/25	STAPLES BUSINESS ADVANTAGE	CUSTOMER#1495187-OFFICE SUPPLIES	7005811151		63.05
101-191-801.000	07/15/25	APPLIED INNOVATION	NETWORK SERVICE AGREEMENT	62952		7,623.63
101-191-801.000	07/15/25	BASIC	MONTHLY FMLA MAINTENANCE FEE	3496343		175.47
101-191-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		1,575.00
101-191-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		394.80
101-191-801.000	07/07/25	WASHTENAW COUNTY TREASURER	P.R.E.INVOICE LEDGER	20251619		20.33
101-191-802.000	07/16/25	FINK & FINK, PLLC	LEGAL SRVS	134834		15,742.50
101-191-802.000	07/01/25	HALLAHAN & ASSOCIATES, P.C.	LEGAL SRVS	22946		63.64
101-191-810.000	06/30/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41390552		686.32
101-191-810.000	06/25/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41495047		853.50
101-191-900.000	06/19/25	THE SUN TIMES	PUBLIC NOTICE	4124-M		100.00
101-191-900.000	06/27/25	THE SUN TIMES	PUBLIC NOTICE	4138-M		130.00
101-191-931.000	06/05/25	ALLSTAR ALARM LLC	ELEVATOR FIRE SYSTEM	426506		261.06
101-191-931.000	07/08/25	CINTAS CORPORATION LOC.300	PAYER#10616215-MED SUPPLY CABINET	5279608109		162.80
Total For Dept 191 GENERAL SERVICES ADMIN						27,852.10
Dept 262 ELECTIONS						
101-262-958.000	07/03/25	HART INTERCIVIC, INC.	LICENSE AND SUPPORT RENEWAL	003390		1,652.00
Total For Dept 262 ELECTIONS						1,652.00
Dept 301 POLICE						
101-301-702.014	06/24/25	WASHTENAW COMMUNITY COLLEGE	POLICE ACADEMY-OVERTON	CPD-S22025		4,211.25
101-301-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		225.00
101-301-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		56.40
101-301-801.000	07/16/25	FINK & FINK, PLLC	LEGAL SRVS	134834		742.50
101-301-801.000	07/01/25	THOMSON REUTERS - WEST	ONLINE/SOFTWARE SUBSCRIPTION-POLIC	852202447		173.25
101-301-810.000	06/30/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41390552		411.79
101-301-810.000	06/25/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41495047		512.10
101-301-931.000	07/10/25	OVERHEAD DOOR CO OF BATTLE C	SERVICE REPAIR	20293		379.00

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Fund 101 GENERAL FUND							
Dept 301 POLICE							
101-301-933.000	06/30/25	OAKLAND COUNTY	CUST#CU000-CLEMIS MEMBERSHIP	CI060834		1,461.00	
101-301-971.000	07/14/25	BEAUBIEN, INC	LANDSCAPING-POLICE BLDG	1281286005		4,900.00	
Total For Dept 301 POLICE						13,072.29	
Dept 441 PUBLIC WORKS							
101-441-740.000	07/18/25	FAMILY FARM & HOME	CUST #230003	006693/P		35.47	
101-441-801.000	07/16/25	LESTER BROTHERS EXCAVATING	TRUCK SERVICE	216762A		1,890.00	
101-441-867.000	07/14/25	LENAAWEE FUELS, INC.	ACCOUNT#1157	7042		22.67	
101-441-931.000	07/07/25	HOTSY MIDWEST CLEANING SYSTE	MECHANIC SUPPLIES	63-8699		418.94	
101-441-935.000	06/30/25	SHERWIN-WILLIAMS	ACCT #6662-6925-3-ANNUAL STREET PA	8601-5		5,299.50	
Total For Dept 441 PUBLIC WORKS						7,666.58	
Dept 701 PLANNING & ZONING							
101-701-702.000	07/22/25	ALEXANDER RASEGAN	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-702.000	07/22/25	CATALINA BEASLEY-MARTIN	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-702.000	07/15/25	CLAIRE ROBINSON	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-702.000	07/22/25	LAURA BAKER	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-702.000	07/22/25	MEGAN MCCALL	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-702.000	07/22/25	VINCENT ELIE	PLANNING & ZONING: 7-15-25	JULY 2025		25.00	
101-701-702.000	07/22/25	WADE LEHMANN	PLANNING & ZONING: 7.15.25	JULY 2025		25.00	
101-701-801.000	07/09/25	CARLISLE WORTMAN ASSOCIATES,	OFFICE HOURS	2179751		7,000.00	
101-701-801.000	07/09/25	CARLISLE WORTMAN ASSOCIATES,	PLANNING CONSULTATION	2179752		5,702.00	
101-701-801.000	07/09/25	CARLISLE WORTMAN ASSOCIATES,	RETAINER	2179753		800.00	
101-701-801.000	07/09/25	CARLISLE WORTMAN ASSOCIATES,	GENERAL CONSULTATION	2179748		982.50	
101-701-801.006	07/09/25	CARLISLE WORTMAN ASSOCIATES,	MSPA	2179750		560.00	
101-701-810.000	06/30/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41390552		274.52	
101-701-810.000	06/25/25	CANON FINANCIAL SERVICES, IN	CANON PRINTER USAGE-CUSTOMER#57319	41495047		341.40	
101-701-967.000	07/09/25	CARLISLE WORTMAN ASSOCIATES,	2024 MASTER PLAN	2179747		1,120.00	
101-701-967.000	07/10/25	WASHTENAW AREA	CHELSEA AREA REGIONAL TRANSPORTATI	002		9,754.92	
Total For Dept 701 PLANNING & ZONING						26,710.34	
Dept 751 PARKS							
101-751-967.000	06/30/25	THE FLYING LOCKSMITHS	DOG PARK APP	028-1786697		299.40	
101-751-971.003	06/17/25	FORESIGHT GROUP, LLC	PATHWAY TO RENEWAL	35732		201.38	
101-751-971.003	07/10/25	MC CALLA'S FEED SERVICE, INC	STRAW	43640		38.00	
Total For Dept 751 PARKS						538.78	
Total For Fund 101 GENERAL FUND						88,425.99	
Fund 202 MAJOR STREET FUND							
Dept 463 STREET PRESERVATION							
202-463-801.000	07/09/25	MIDWESTERN CONSULTING	NORTH ST MDOT CAT F RECONSTRUCTION	25022A-2		18,505.00	
Total For Dept 463 STREET PRESERVATION						18,505.00	
Total For Fund 202 MAJOR STREET FUND						18,505.00	
Fund 226 SOLID WASTE							
Dept 528 SOLID WASTE							
226-528-801.000	07/01/25	HALLAHAN & ASSOCIATES, P.C.	LEGAL SRVS	22946		4.18	
226-528-801.000	07/07/25	WASHTENAW COUNTY TREASURER	P.R.E.INVOICE LEDGER	20251619		1.34	
226-528-820.000	07/15/25	GFL ENVIRONMENTAL INC.	WASTE DISPOSAL	UX0000133643		3,891.64	
226-528-863.000	07/10/25	BOULLION SALES INC	ACCOUNT#4751771-MOWER BELTS	100-1014251		230.10	
226-528-863.000	07/18/25	JACKSON TRUCK SERVICE	ACCOUNT#004504-HUB CAPS FOR SEMI T	PC001398305:01		63.96	
226-528-863.000	07/11/25	TAYLOR MADE HYDRAULICS	REBUILD CYLINDER FOR JD TRACTOR	4401		238.00	

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Fund 226 SOLID WASTE Dept 528 SOLID WASTE 226-528-935.000	07/03/25	CONTRACT WELDING &	WHEEL KIT FOR DUMPSTER	179149		194.00
			Total For Dept 528 SOLID WASTE			4,623.22
			Total For Fund 226 SOLID WASTE			4,623.22
Fund 261 911 Dept 302 911 261-302-958.000	06/30/25	OAKLAND COUNTY	CUST#CU000-CLEMIS MEMBERSHIP	CI060834		5,274.47
			Total For Dept 302 911			5,274.47
			Total For Fund 261 911			5,274.47
Fund 407 STREET IMPROVEMENT Dept 446 STREET IMPROVEMENTS						
407-446-801.000	07/01/25	HALLAHAN & ASSOCIATES, P.C.	LEGAL SRVS	22946		6.93
407-446-801.000	07/07/25	WASHTENAW COUNTY TREASURER	P.R.E.INVOICE LEDGER	20251619		2.22
407-446-935.000	07/15/25	ALL ARBOR CUSTOM FENCE	FENCE REPAIR	3082		1,350.00
			Total For Dept 446 STREET IMPROVEMENTS			1,359.15
			Total For Fund 407 STREET IMPROVEMENT			1,359.15
Fund 494 DDA Dept 729 DDA						
494-729-801.000	07/01/25	HALLAHAN & ASSOCIATES, P.C.	LEGAL SRVS	22946		7.89
494-729-801.000	07/07/25	WASHTENAW COUNTY TREASURER	P.R.E.INVOICE LEDGER	20251619		2.52
494-729-967.000	07/16/25	MAIN STREET PARK ALLIANCE	CONTRIBUTION TO MAIN STREET	MSPA-2025-001		25,000.00
494-729-967.000	07/16/25	MAIN STREET PARK ALLIANCE	CONTRIBUTION TO MSPA	MSPA-2024-001		25,000.00
			Total For Dept 729 DDA			50,010.41
			Total For Fund 494 DDA			50,010.41
Fund 582 ELECTRIC Dept 000 REVENUES						
582-000-040.001	07/22/25	ELYA, PHILLIP	19909 W BRETON CT	UTILITY BILL RE		296.02
582-000-040.001	07/22/25	HOCKERSMITH, DEBRA	652 BRISTOL DRIVE	UTILITY BILL RE		407.41
582-000-226.000	07/15/25	SYLVAN TOWNSHIP TREASURER	QUARTERLY TOWNSHIP FEE	JUNE 2025		2,679.19
			Total For Dept 000 REVENUES			3,382.62
Dept 535 ELECTRIC						
582-535-744.000	07/17/25	CONTRACTORS CLOTHING	UNIFORMS-ELEC DEPT	7-130234		1,939.24
582-535-744.000	07/17/25	CONTRACTORS CLOTHING	UNIFORMS-ELEC DEPT	7-130237		1,135.65
582-535-744.000	07/17/25	CONTRACTORS CLOTHING	UNIFORMS-ELEC DEPT	7-130239		239.93
582-535-744.000	07/17/25	CONTRACTORS CLOTHING	UNIFORMS-ELEC DEPT	7-130238		1,187.41
582-535-744.000	07/17/25	CONTRACTORS CLOTHING	UNIFORMS-ELEC DEPT	7-130235		2,022.01
582-535-744.000	07/07/25	G&G SAFETY SUPPLY	PPE-ELEC DEPT	S3451854.001		487.39
582-535-744.000	07/07/25	G&G SAFETY SUPPLY	PPE-ELEC DEPT	S3451769.001		711.06
582-535-744.000	07/16/25	G&G SAFETY SUPPLY	PPE-ELEC DEPT	S3456588.001		158.46
582-535-744.000	07/07/25	G&G SAFETY SUPPLY	PPE-ELEC DEPT	S3452680.001		530.77
582-535-744.000	07/07/25	G&G SAFETY SUPPLY	PPE-ELEC DEPT	S3451857.001		502.78
582-535-801.000	07/03/25	CTC ENGINEERING	GENERAL COMMISSIONING ASSISTANCE	26979-2856		3,016.60
582-535-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		450.00
582-535-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		112.80
582-535-801.000	07/16/25	FINK & FINK, PLLC	LEGAL SRVS	134834		247.50
582-535-801.000	07/11/25	UTILITIES INSTRUMENTATION SE	ACCEPTANCE TESTING AND RELAY SET U	530380019		2,667.00

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 582 ELECTRIC							
Dept 535 ELECTRIC							
582-535-863.000	07/10/25	CUSTOM TRUCK ONE SOURCE	ACCT #81515-SERVICE CALL BUCKET TR	2025007214184		1,794.23	
582-535-863.000	07/17/25	EXOTIC AUTOMATION & SUPPLY	CUSTOMER#00103380-HOSE ASSEMBLY	I1844826		508.40	
582-535-863.000	07/15/25	KROWN FARMINGTON HILLS	TRUCK UNDERCOATING-ELEC DEPT	559-612		1,450.00	
582-535-890.000	07/14/25	CVS PHARMACY	ENERGY OPTIMIZATION	JULY 2025		929.60	
582-535-890.000	07/22/25	RENEE FELLOWS	ENERGY OPTIMIZATION	JULY 2025		616.75	
582-535-931.000	07/08/25	CINTAS CORPORATION	PAYER#12030722-MED SUPPLY CABINET	5279608105		168.67	
582-535-931.000	06/30/25	CINTAS CORPORATION	PAYER#12030722-WATERCOOLER -ELEC D	9327338565		40.00	
582-535-931.000	07/03/25	FAMILY FARM & HOME	CUST #230003-30 GAL TOTE	006677/P		28.99	
582-535-931.000	07/21/25	POWER LINE SUPPLY CO	CUSTOMER#100148-TOOLS	56910803		591.00	
582-535-931.000	07/16/25	RWW RESTORATION LLC	TELESCOPING CLEAN, TEST, SAND AND	10421		443.71	
582-535-931.000	07/17/25	SHARE CORPORATION	OFFICE SUPPLIES	310174		409.36	
582-535-933.000	07/15/25	ANIXTER, INC	SMART METERS - BUDGETED	6057601-13		60,900.00	
582-535-933.000	07/02/25	ANIXTER, INC	ELECTRIC METERS	6453245-00		237.26	
582-535-933.000	07/19/25	BRENTWOOD ELECTRIC, LLC	TIMBERTOWN FOOD TRUCK DISPLAY BOAR	34509		1,540.00	
582-535-933.000	06/30/25	CINTAS CORPORATION	PAYER#12030722-EYEWASH SERVICE AGR	9327338567		360.00	
582-535-933.000	07/22/25	POWER LINE SUPPLY CO	CUSTOMER#100148-PPE	56911079		168.00	
582-535-933.000	07/16/25	UNITED LABORATORIES, INC	CLEANING SUPPLIES	439555		498.00	
582-535-940.000	07/01/25	CUSTOM TRUCK ONE SOURCE	ACCT #81515-RENTAL	29001728-0002		4,240.00	
582-535-957.000	07/13/25	RYAN TIERNEY	EXPENSE REIMBURSEMENT	JULY 2025		696.34	
Total For Dept 535 ELECTRIC						91,028.91	
Total For Fund 582 ELECTRIC						94,411.53	
Fund 590 WASTEWATER							
Dept 548 WASTEWATER							
590-548-740.000	07/16/25	SHARE CORPORATION	WWTP-SOAP	310084		297.06	
590-548-740.000	07/16/25	USA BLUE BOOK	CUSTOMER#350076-LAB SUPPLIES WWTP	00768711		1,754.39	
590-548-801.000	07/11/25	BOONE & DARR	SERVICE-WWTP LAB A/C	06347		3,978.00	
590-548-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		450.00	
590-548-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		112.80	
590-548-801.000	07/16/25	FINK & FINK, PLLC	LEGAL SRVS	134834		275.00	
590-548-860.000	07/21/25	RHINO LININGS OF MICHIGAN	TRUCK LINING-WWTP	2025337		589.00	
590-548-938.000	06/05/25	DUBOIS - COOPER ASSOCIATES	WWTP PUMP PARTS	1352328		4,038.00	
590-548-938.000	07/15/25	NAPOLEON FEED MILL, INC.	WEED KILLER-WWTP	1297595		47.50	
590-548-957.000	07/11/25	MWEA	ANNUAL IPP SEMINAR	E37271		185.00	
Total For Dept 548 WASTEWATER						11,726.75	
Total For Fund 590 WASTEWATER						11,726.75	
Fund 591 WATER FUND							
Dept 556 WATER							
591-556-740.000	07/14/25	WATER SOLUTIONS UNLIMITED	WATER TREATMENT	7131115		629.32	
591-556-744.000	07/14/25	JOHN POWELL	BOOT ALLOWANCE	JULY 2025		400.00	
591-556-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MARKETING/CONSULTING	590		450.00	
591-556-801.000	07/11/25	D&B STRATEGIC MARKETING, LLC	MONTHLY SUPPORT-NEWSLETTER,PRESS R	591		112.80	
591-556-801.000	07/16/25	FINK & FINK, PLLC	LEGAL SRVS	134834		165.00	
591-556-801.000	06/30/25	KROWN FARMINGTON HILLS	TRUCK UNDERCOATING-WTP	559-605		150.00	
591-556-801.000	06/30/25	KROWN FARMINGTON HILLS	TRUCK UNDERCOATING-WTP	559-604		300.00	
591-556-801.000	06/30/25	STATE OF MICHIGAN	TESTING-WTP	761-113336815		501.00	
591-556-933.000	07/17/25	MICHIGAN PIPE & VALVE	CHE00001-VALVE REPLACEMENT	J045712		431.64	
591-556-933.000	07/10/25	USA BLUE BOOK	CUSTOMER#350076-PIPE AND CABLE	00763124		2,081.28	
Total For Dept 556 WATER						5,221.04	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF CHELSEA
EXP CHECK RUN DATES 07/29/2025 - 07/29/2025
JOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
Fund 591 WATER FUND						
Total For Fund 591 WATER FUND						5,221.04

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF CHELSEA
EXP CHECK RUN DATES 07/29/2025 - 07/29/2025
JOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			88,425.99
			Fund 202 MAJOR STREET FUND			18,505.00
			Fund 226 SOLID WASTE			4,623.22
			Fund 261 911			5,274.47
			Fund 407 STREET IMPROVEMENT			1,359.15
			Fund 494 DDA			50,010.41
			Fund 582 ELECTRIC			94,411.53
			Fund 590 WASTEWATER			11,726.75
			Fund 591 WATER FUND			5,221.04
Total For All Funds:						279,557.56

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CHECK PROOF FOR CITY OF CHELSEA

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User: RKapolka

BANK CODE: GEN CHECK DATE: 07/11/2025 INVOICE PAY DATE FROM 07/10/2025 TO 07/10/2025

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/11/2025	GEN	00000018468(A)	1539	ACD.NET, ADVANCED COMMUNICATIONS	72.95	0.00	72.95	1
07/11/2025	GEN	00000018469(A)	1400	COMCAST BUSINESS	182.90	0.00	182.90	1
07/11/2025	GEN	00000018470(A)	1402	COMCAST BUSINESS	169.90	0.00	169.90	1
07/11/2025	GEN	00000018471(A)	1405	COMCAST BUSINESS	159.90	0.00	159.90	1
07/11/2025	GEN	00000018472(A)	330	CORRIGAN OIL COMPANY	865.07	0.00	865.07	1
07/11/2025	GEN	00000018473(A)	330	CORRIGAN OIL COMPANY	6,673.82	0.00	6,673.82	1
07/11/2025	GEN	00000018474(A)	134	MICHIGAN PUBLIC POWER AGENCY	108,974.78	0.00	108,974.78	1
Num Checks: 7		Num Stubs: 0		Num Invoices: 7	Total Amount: 117,099.32			

0.*

117,099.32+

2,224.19+

470,242.65+

49,705.00+

7,625.63+

646,896.79*

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 07/10/2025 - 07/10/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2025 AP Trx #: 91561	AP	ACD.NET, ADVANCED COMMUNICATIONS COMMUNICATION EXPENSE Vnd: 1539 Invoice: 19648-112 Expected Check Run: 07/10/2025	Invoice: 19648-112 Ref#: 89193(SW-INTERNET SERVICE) 226-528-850.000 226-000-202.000	72.95	72.95
				72.95	72.95
07/10/2025 AP Trx #: 91562	AP	COMCAST BUSINESS COMMUNICATION EXPENSE Vnd: 1405 Invoice: JULY 2025 Expected Check Run: 07/10/2025	Invoice: JULY 2025 Ref#: 89194(ACCT#8529102460013534) 582-535-850.000 582-000-202.000	159.90	159.90
				159.90	159.90
07/10/2025 AP Trx #: 91563	AP	COMCAST BUSINESS COMMUNICATION EXPENSE Vnd: 1402 Invoice: JULY 2025 Expected Check Run: 07/10/2025	Invoice: JULY 2025 Ref#: 89195(ACCT#8529102410051907) 101-441-850.000 101-000-202.000	169.90	169.90
				169.90	169.90
07/10/2025 AP Trx #: 91564	AP	COMCAST BUSINESS COMMUNICATION EXPENSE Vnd: 1400 Invoice: JULY 2025 Expected Check Run: 07/10/2025	Invoice: JULY 2025 Ref#: 89196(ACCT#8529102410052608) 582-535-850.000 582-000-202.000	182.90	182.90
				182.90	182.90
07/10/2025 AP Trx #: 91565	AP	CORRIGAN OIL COMPANY GASOLINE & OIL Vnd: 330 Invoice: 8414426 Expected Check Run: 07/10/2025	Invoice: 8414426 Ref#: 89198(ACCOUNT# 01VIL008000003) 226-528-867.000 226-000-202.000	865.07	865.07
				865.07	865.07
07/10/2025 AP Trx #: 91566	AP	CORRIGAN OIL COMPANY GASOLINE & OIL Vnd: 330 Invoice: 8407825 Expected Check Run: 07/10/2025	Invoice: 8407825 Ref#: 89199(ACCOUNT# 01VIL008000003) 226-528-867.000 226-000-202.000	6,673.82	6,673.82
				6,673.82	6,673.82

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 07/10/2025 - 07/10/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2025	AP	MICHIGAN PUBLIC POWER AGENCY	Invoice: CHEL20250708 Ref#: 89197(WEEKLY POWER PURCHASE)		
AP Trx #: 91567		ELECTRIC FOR RESALE	582-535-756.000	108,974.78	
		Vnd: 134 Invoice: CHEL20250708	582-000-202.000		108,974.78
		Expected Check Run: 07/10/2025		<u>108,974.78</u>	<u>108,974.78</u>
07/10/2025	AP	MML UNEMPLOYMENT FUND	Invoice: JULY 2025 Ref#: 89192(CALENDAR YR 2ND QUARTER 2025)		
AP Trx #: 91568		UNEMPLYMT TAX PAYABLE	101-000-204.000	12.87	
		UNEMPLYMT TAX PAYABLE	226-000-204.000	1.45	
		UNEMPLYMT TAX PAYABLE	582-000-204.000	2.46	
		UNEMPLYMT TAX PAYABLE	590-000-204.000	1.85	
		UNEMPLYMT TAX PAYABLE	591-000-204.000	1.45	
		UNEMPLYMT TAX PAYABLE	218-000-204.000	0.42	
		Vnd: 271 Invoice: JULY 2025	101-000-202.000		12.87
		Vnd: 271 Invoice: JULY 2025	226-000-202.000		1.45
		Vnd: 271 Invoice: JULY 2025	582-000-202.000		2.46
		Vnd: 271 Invoice: JULY 2025	590-000-202.000		1.85
		Vnd: 271 Invoice: JULY 2025	591-000-202.000		1.45
		Vnd: 271 Invoice: JULY 2025	218-000-202.000		0.42
		Expected Check Run: 07/10/2025		<u>20.50</u>	<u>20.50</u>
				<u>117,119.82</u>	<u>117,119.82</u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		182.77
		ACCOUNTS PAYABLE	218-000-202.000		0.42
		ACCOUNTS PAYABLE	226-000-202.000		7,613.29
		ACCOUNTS PAYABLE	582-000-202.000		109,320.04
		ACCOUNTS PAYABLE	590-000-202.000		1.85
		ACCOUNTS PAYABLE	591-000-202.000		1.45
		TOTAL INCREASE IN PAYABLE:			117,119.82

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BANK CODE: GEN CHECK DATE: 07/16/2025 INVOICE PAY DATE FROM 07/16/2025 TO 07/16/2025

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/16/2025	GEN	00000103929	26	AT&T	291.14	0.00	291.14	1
07/16/2025	GEN	00000103930	611	COMCAST	25.40	0.00	25.40	1
07/16/2025	GEN	00000103931	1180	COMCAST BUSINESS	220.25	0.00	220.25	1
07/16/2025	GEN	00000103932	1640	COMCAST BUSINESS	263.80	0.00	263.80	1
07/16/2025	GEN	00000103933	191	VERIZON WIRELESS	1,423.60	0.00	1,423.60	1
Num Checks: 5		Num Stubs: 0		Num Invoices: 5		Total Amount: 2,224.19		

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BANK CODE: GEN CHECK DATE: 07/17/2025 INVOICE PAY DATE FROM 07/16/2025 TO 07/16/2025

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/17/2025	GEN	00000018585(A) 1406		COMCAST BUSINESS	35.29	0.00	35.29	1
07/17/2025	GEN	00000018586(A) 1407		COMCAST BUSINESS	171.40	0.00	171.40	1
07/17/2025	GEN	00000018587(A) 134		MICHIGAN PUBLIC POWER AGENCY	248,686.16	0.00	248,686.16	1
07/17/2025	GEN	00000018588(A) 134		MICHIGAN PUBLIC POWER AGENCY	221,349.80	0.00	221,349.80	1

Num Checks: 4

Num Stubs: 0

Num Invoices: 4

Total Amount: 470,242.65

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 07/16/2025 - 07/16/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2025	AP	AT&T	Invoice: JUNE 2025 Ref#: 89208(SEE ENCLOSED STUBS)		
AP Trx #: 91765		COMMUNICATION EXPENSE	101-191-850.000	97.05	
		COMMUNICATION EXPENSE	101-301-850.000	97.05	
		COMMUNICATION EXPENSE	582-535-850.000	97.04	
		Vnd: 26 Invoice: JUNE 2025	101-000-202.000		194.10
		Vnd: 26 Invoice: JUNE 2025	582-000-202.000		97.04
		Expected Check Run: 07/16/2025			
				291.14	291.14
07/16/2025	AP	COMCAST	Invoice: JULY 2025 Ref#: 89201(ACCT#8529102410040074)		
AP Trx #: 91766		COMMUNICATION EXPENSE	101-301-850.000	25.40	
		Vnd: 611 Invoice: JULY 2025	101-000-202.000		25.40
		Expected Check Run: 07/16/2025			
				25.40	25.40
07/16/2025	AP	COMCAST BUSINESS	Invoice: JULY 2025 Ref#: 89203(ACCT#8529102460015521)		
AP Trx #: 91767		COMMUNICATION EXPENSE	582-535-850.000	171.40	
		Vnd: 1407 Invoice: JULY 2025	582-000-202.000		171.40
		Expected Check Run: 07/16/2025			
				171.40	171.40
07/16/2025	AP	COMCAST BUSINESS	Invoice: JULY 2025 Ref#: 89204(CHANNEL 18-ACCT#8529102410040934)		
AP Trx #: 91768		COMMUNICATION EXPENSE	101-191-850.000	35.29	
		Vnd: 1406 Invoice: JULY 2025	101-000-202.000		35.29
		Expected Check Run: 07/16/2025			
				35.29	35.29
07/16/2025	AP	COMCAST BUSINESS	Invoice: 244351942 Ref#: 89205(ACCT#939769473)		
AP Trx #: 91769		COMMUNICATION EXPENSE	101-191-850.000	110.13	
		COMMUNICATION EXPENSE	101-301-850.000	110.12	
		Vnd: 1180 Invoice: 244351942	101-000-202.000		220.25
		Expected Check Run: 07/16/2025			
				220.25	220.25
07/16/2025	AP	COMCAST BUSINESS	Invoice: JULY 2025 Ref#: 89211(ACCT#8529102460019648)		
AP Trx #: 91770		COMMUNICATION EXPENSE	582-535-850.000	263.80	
		Vnd: 1640 Invoice: JULY 2025	582-000-202.000		263.80
		Expected Check Run: 07/16/2025			
				263.80	263.80

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 07/16/2025 - 07/16/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2025	AP	MICHIGAN PUBLIC POWER AGENCY	Invoice: CHEL20250715 Ref#: 89206(WEEKLY POWER PURCHASE)		
AP Trx #: 91771		ELECTRIC FOR RESALE	582-535-756.000	248,686.16	
		Vnd: 134 Invoice: CHEL20250715	582-000-202.000		248,686.16
		Expected Check Run: 07/16/2025			
				248,686.16	248,686.16
07/16/2025	AP	MICHIGAN PUBLIC POWER AGENCY	Invoice: JULY 2025 Ref#: 89207(MONTHLY POWER PURCHASE)		
AP Trx #: 91772		ELECTRIC FOR RESALE	582-535-756.000	221,349.80	
		Vnd: 134 Invoice: JULY 2025	582-000-202.000		221,349.80
		Expected Check Run: 07/16/2025			
				221,349.80	221,349.80
06/30/2025	AP	VERIZON WIRELESS	Invoice: JUNE 2025 Ref#: 89209(SEE ENCLOSED STUB)		
AP Trx #: 91773		MISCELLANEOUS EXPENSE	101-172-958.000	87.95	
		COMMUNICATION EXPENSE	101-301-850.000	210.27	
		COMMUNICATION EXPENSE	101-191-850.000	124.08	
		COMMUNICATION EXPENSE	101-441-850.000	92.29	
		COMMUNICATION EXPENSE	226-528-850.000	41.17	
		COMMUNICATION EXPENSE	582-535-850.000	296.96	
		COMMUNICATION EXPENSE	590-548-850.000	165.29	
		COMMUNICATION EXPENSE	591-556-850.000	317.68	
		COMMUNITY MENTAL HEALTH PROFESSIONAL	101-301-702.013	46.12	
		MISCELLANEOUS EXPENSE	101-101-958.000	41.79	
		Vnd: 191 Invoice: JUNE 2025	101-000-202.000		602.50
		Vnd: 191 Invoice: JUNE 2025	226-000-202.000		41.17
		Vnd: 191 Invoice: JUNE 2025	582-000-202.000		296.96
		Vnd: 191 Invoice: JUNE 2025	590-000-202.000		165.29
		Vnd: 191 Invoice: JUNE 2025	591-000-202.000		317.68
		Expected Check Run: 07/16/2025			
				1,423.60	1,423.60
				472,466.84	472,466.84
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		1,077.54
		ACCOUNTS PAYABLE	226-000-202.000		41.17
		ACCOUNTS PAYABLE	582-000-202.000		470,865.16
		ACCOUNTS PAYABLE	590-000-202.000		165.29
		ACCOUNTS PAYABLE	591-000-202.000		317.68
		TOTAL INCREASE IN PAYABLE:			472,466.84

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CHECK PROOF FOR CITY OF CHELSEA

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BANK CODE: GEN CHECK DATE: 07/16/2025 INVOICE PAY DATE FROM 07/16/2025 TO 07/16/2025

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
07/16/2025	GEN	00000103928	1641	LAFONTAINE AUTOMOTIVE GROUP	49,705.00	0.00	49,705.00	1

Num Checks: 1

Num Stubs: 0

Num Invoices: 1

Total Amount: 49,705.00

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA

CHECK RUN DATES 07/16/2025 - 07/16/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/16/2025	AP	LAFONTAINE AUTOMOTIVE GROUP	Invoice: 25A1303 Ref#: 89202(2025 GMC SIERRA-WWTP)		
AP Trx #: 91763		TRANSPORTATION EXPENSE	590-548-860.000	49,705.00	
		Vnd: 1641 Invoice: 25A1303	590-000-202.000		49,705.00
		Expected Check Run: 07/16/2025			
				<u>49,705.00</u>	<u>49,705.00</u>
				49,705.00	49,705.00
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	590-000-202.000		49,705.00
			GRAND TOTAL:	<u> </u>	<u>49,705.00</u>

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DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA
BANK CODE: GEN CHECK DATE: 06/04/2025 INVOICE PAY DATE FROM 06/04/2025 TO 06/04/2025

Weekly

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
06/04/2025	GEN	00000018589(E)	1390	FNBO	1,033.75	0.00	1,033.75	1
06/04/2025	GEN	00000018590(E)	1390	FNBO	1,059.95	0.00	1,059.95	1
06/04/2025	GEN	00000018591(E)	1390	FNBO	2,597.83	0.00	2,597.83	1
06/04/2025	GEN	00000018592(E)	1390	FNBO	553.93	0.00	553.93	1
06/04/2025	GEN	00000018593(E)	1390	FNBO	2,380.17	0.00	2,380.17	1

Num Checks: 5 Num Stubs: 0 Num Invoices: 5 Total Amount: 7,625.63

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INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 06/04/2025 - 06/04/2025

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/04/2025	AP	FNBO	Invoice: APRIL 2025 Ref#: 88958(CREDIT CARD CHARGES-POLICE DEPT)		
AP Trx #: 91809					
		OPERATING SUPPLIES	101-301-740.000	156.42	
		MISCELLANEOUS EXPENSE	261-302-958.000	130.38	
		ACT 302 POLICE TRAINING	101-301-957.302	500.00	
		GASOLINE & OIL	101-301-867.000	58.25	
		TRAINING	101-301-957.000	188.70	
		Vnd: 1390 Invoice: APRIL 2025	101-000-202.000		903.37
		Vnd: 1390 Invoice: APRIL 2025	261-000-202.000		130.38
		Expected Check Run: 06/04/2025			
				1,033.75	1,033.75
06/04/2025	AP	FNBO	Invoice: APRIL 2025 Ref#: 88959(CREDIT CARD CHARGES-SUE MONTENEGRO)		
AP Trx #: 91810					
		MISCELLANEOUS EXPENSE	101-172-958.000	809.35	
		OPERATING SUPPLIES	101-191-740.000	27.84	
		OPERATING SUPPLIES	101-301-740.000	27.84	
		OPERATING SUPPLIES	101-441-740.000	27.84	
		OPERATING SUPPLIES	226-528-740.000	27.84	
		OPERATING SUPPLIES	202-474-740.000	27.84	
		OPERATING SUPPLIES	203-463-740.000	27.84	
		OPERATING SUPPLIES	582-535-740.000	27.85	
		OPERATING SUPPLIES	590-548-740.000	27.85	
		OPERATING SUPPLIES	591-556-740.000	27.86	
		Vnd: 1390 Invoice: APRIL 2025	101-000-202.000		892.87
		Vnd: 1390 Invoice: APRIL 2025	226-000-202.000		27.84
		Vnd: 1390 Invoice: APRIL 2025	202-000-202.000		27.84
		Vnd: 1390 Invoice: APRIL 2025	203-000-202.000		27.84
		Vnd: 1390 Invoice: APRIL 2025	582-000-202.000		27.85
		Vnd: 1390 Invoice: APRIL 2025	590-000-202.000		27.85
		Vnd: 1390 Invoice: APRIL 2025	591-000-202.000		27.86
		Expected Check Run: 06/04/2025			
				1,059.95	1,059.95
06/04/2025	AP	FNBO	Invoice: APRIL Ref#: 88960(CREDIT CARD CHARGES-ELEC DEPT)		
AP Trx #: 91811					
		MISCELLANEOUS EXPENSE	582-535-958.000	1,732.50	
		TRAINING	582-535-957.000	784.77	
		CLOTHING	101-301-744.000	80.56	
		Vnd: 1390 Invoice: APRIL	582-000-202.000		2,517.27
		Vnd: 1390 Invoice: APRIL	101-000-202.000		80.56
		Expected Check Run: 06/04/2025			
				2,597.83	2,597.83

07/16/2025 03:49 PM
User: RKapolka
DB: Chelsea

INVOICE JOURNAL REPORT FOR CITY OF CHELSEA
CHECK RUN DATES 06/04/2025 - 06/04/2025

Page: 2/2

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/04/2025	AP	FNBO	Invoice: APRIL 2025 Ref#: 88961(CREDIT CARD CHARGES-MARTY COLBURN)		
AP Trx #: 91812					
		MISCELLANEOUS EXPENSE	101-172-958.000	562.33	
		MISCELLANEOUS EXPENSE	101-172-958.000		8.40
		Vnd: 1390 Invoice: APRIL 2025	101-000-202.000		553.93
		Expected Check Run: 06/04/2025			
				562.33	562.33
06/04/2025	AP	FNBO	Invoice: APRIL 2025 Ref#: 89200(CC CHARGES-APRIL 2025)		
AP Trx #: 91813					
		OPERATING SUPPLIES	101-191-740.000	254.27	
		PROFESSIONAL SERVICES	101-191-801.000	71.97	
		MISCELLANEOUS EXPENSE	101-441-958.000	10.00	
		VETS PARK BRICK PAVERS	101-000-285.000	1,630.24	
		MECHANIC INVENTORY	101-000-101.000	129.52	
		OTHER INCOME	101-000-684.000	9.98	
		MISCELLANEOUS EXPENSE	101-101-958.000	12.74	
		RENTALS	590-548-940.000	69.99	
		OPERATING SUPPLIES	101-751-740.000	91.46	
		TRAINING	101-191-957.000	100.00	
		Vnd: 1390 Invoice: APRIL 2025	101-000-202.000		2,310.18
		Vnd: 1390 Invoice: APRIL 2025	590-000-202.000		69.99
		Expected Check Run: 06/04/2025			
				2,380.17	2,380.17
				7,634.03	7,634.03
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		4,740.91
		ACCOUNTS PAYABLE	202-000-202.000		27.84
		ACCOUNTS PAYABLE	203-000-202.000		27.84
		ACCOUNTS PAYABLE	226-000-202.000		27.84
		ACCOUNTS PAYABLE	261-000-202.000		130.38
		ACCOUNTS PAYABLE	582-000-202.000		2,545.12
		ACCOUNTS PAYABLE	590-000-202.000		97.84
		ACCOUNTS PAYABLE	591-000-202.000		27.86
		TOTAL INCREASE IN PAYABLE:			7,625.63

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-13 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 19, 2025 between 5:30pm and 6:30pm West Middle St. will be closed between Main St. and Grant St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. 2025-14 DATE OF FILING 07/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 19, 2025 between 5:30pm and 6:30pm Grant St. will be closed between West Middle St. and Pierce St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-15 DATE OF FILING 07/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 19, 2025 between 5:30pm and 6:30pm Pierce St. will be closed between Grant St. and Taylor St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.


Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

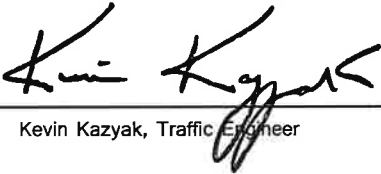
ORDER NO. #2025-16 DATE OF FILING 07/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 19, 2025 between 5:30pm and 6:30pm Taylor St. will be colsed between Pierce St. and Old US Highway 12.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

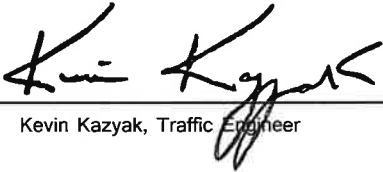
ORDER NO. #2025-17 DATE OF FILING 07/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 19, 2025 between 5:30pm and 6:30pm Old Manchester will be closed between Old US Highway 12 and the Sount Entrance to the Fairgrounds.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-18 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm Harrison St. will be closed between East St. and Madison St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-19 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm East Middle St. will be closed between Main St. and East St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.


Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-20 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm East St. will be closed between East Middle St. and Adams.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

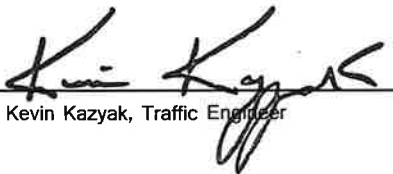
ORDER NO. #2025-21 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm Old US 12 Highway will be closed between Main St. and Old Manchester.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-22 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm Adams St. will be closed between East St. and Madison St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-23 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm Jefferson St. will be closed between East St. and Madison St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.


Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

CITY OF CHELSEA
WASHTENAW COUNTY, MICHIGAN
TEMPORARY TRAFFIC CONTROL ORDER

ORDER NO. #2025-24 DATE OF FILING 7/28/2025

In accordance with the provisions of the Michigan Vehicle Code as adopted by the City of Chelsea in the Chelsea City Code Section 141, Sec. R 28.1153 Rule 153.

It is hereby ordered That on August 23, 2025 between 10:00am and 2:30pm Park St. will be closed between East St. and Madison St.

A copy of this order shall be filed with the City Clerk forthwith, and this order shall become effective upon erection of adequate signs and/or signals giving notice of the existence of this regulation.

This order shall expire 90 days from the date of filing or as otherwise specified.



Kevin Kazyak, Traffic Engineer

Date Received for Filing _____ by: _____

Lyn Sebestyen, City Clerk

Copies to:

City Clerk (1)
CHPD Records (1)
DPW Records (1)

REPORT FROM CDL BOARD MEETING JULY 15

TO CITY COUNCIL JULY 28, 2025

UPDATES

- Summer Reading Program concludes on July 23 with a celebration at Katie's Korner from 1-2pm and from 2:30-3:30pm. 1200 readers registered readers this year which represents an increase from 2024 SRP participation and a return to pre-pandemic levels for this popular program.
- The library board had its first review of the 2026 Draft Budget on July 15. A public hearing on the budget is scheduled for August 19, 2025.
- The library has completed a successful, "clean" audit of its 2024 fiscal year and a copy of the 2024 Annual Report is now available.
- The library has completed a comprehensive compensation review. This will be used to adjust the salary structure of library staff in order to remain competitive with that of libraries in surrounding communities.
- The single and dual privacy pods on the second floor have been wrapped in art similar to Mobee and the utility boxes on Orchard St. The pods are extremely popular among our patrons and almost continually reserved.
- Following its popular reception at the 2024 Detroit Book Festival, Mobee was invited back for a return visit on July 20 of this year.
- A new fiber optic line has been connected from Lyndon township to provide increased WiFi capability and back-up protection

LIBRARY STATISTICS

- Facebook followers = 3770; Instagram = 1126
- June circulation of about 24K, 34% of transactions were Chelsea residents
- Chelsea has 190 new card holders so far this year for a current total of 2666 registered card holders.

COMMUNITY SERVICES

- A Community Connections resource has been installed behind the stairs leading to the second floor. This display contains take away information to benefit patrons interested in social/mental health/financial/housing/transportation resources throughout the community.
- CDL Head of Technology recommends using two factor authentication (2FA) on all your devices and using a password manager to create strong passwords to foil hackers.

FUTURE EVENTS

- Music in the Air will celebrate its annual concert on August 2 with performances at 11am (a child-friendly concert) and 3pm (classical selections). This year the concert will be held inside at Chelsea First United Methodist Church, safe from potential weather and away from the street noise.
- The Fall CDL Newsletter will hit mailboxes in mid-August.
- The "Working America" exhibition is coming this fall. The library will host a "Working Chelsea" sub-exhibit to highlight.

Respectfully Submitted, Jan Carr
CDL Trustee representing Chelsea



Consent Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Appointment of Employer Delegates to MERS Annual Meeting

Submitted by: Acting City Manager Kazyak

Approved for submittal:


Acting City Manager

Explanation of Agenda Item:

Each year, the Municipal Employee's Retirement System (MERS) conducts an Annual Meeting addressing changes and updates relating to their defined benefit and defined contribution plans. Every member municipality has the option of sending an Employer and an Employee Delegate. Full time, union employees elect the Employee Delegate. The City Council appoints the Employer Delegate (referred to as the Officer Delegate).

Budget Considerations: Conference costs are charged to the training GL account.

Budget Line-Item Assignment: 101-701-957.000

City Manager Comments/Recommendation:

Lisa Freeman has agreed to serve as the Employer (Officer) Delegate to represent the City of Chelsea at the MERS Annual Meeting to be held at the Grand Traverse Resort, Acme, on October 16, 2024 – October 17, 2024. Chuck Stevens has agreed to be the Alternate Employee (Officer) delegate if Lisa is unable to attend.

City Manager Recommended Form of Motion:

Move to appoint Lisa Freeman as the City of Chelsea's Officer Delegate and Chuck Stevens as Alternate Officer Delegate to the Michigan Municipal Employees' Retirement System Annual Meeting.

Names and addresses of those to be notified:

Attachments: none

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.



Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Approval of Agreement with Gateway Housing Project Recommended Developer

Submitted by: Paul Montagno, AICP, Community Development Director

Approved for submittal:


City Manager

Explanation of Agenda Item: The City of Chelsea released a request for proposals (RFP) for a housing project on a 2.75-acre, city-owned parcel of land, located at 1155 Old Manchester Road. The intent of the RFP was to find a developer that would create a development on this site that serves a housing need at household income levels that aren't currently being met within the city. After review of proposals by a committee and the Housing Commission, the Housing Commission passed a motion recommending that City Council enter into a purchase agreement with Spire Development.

Budget Considerations: Proposed purchase price for the property is \$300,000.

Budget Line-Item Assignment: N/A

City Manager Comments/Recommendation:

City Manager Recommended Form of Motion: Motion to enter into a purchase agreement with Spire Development for the City-owned property located at 1155 Old Manchester Road with parcel ID number 06-06-13-150-005 subject to review and approval by the City attorney.

Names and addresses of those to be notified: None

Attachments: Memo to City Council regarding Housing Commission Recommendation, RFP, Developer's Proposal

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

MEMORANDUM

TO: City of Chelsea City Council

FROM: Paul Montagno, AICP, Community Development Director

DATE: July 17, 2025

RE: Gateway Housing Project Recommended Developer

Background

The City of Chelsea released a request for proposals (RFP) for a housing project on a 2.75 acre, city owned parcel of land, located at 1155 Old Manchester Road. As you know, the City of Chelsea has identified the development of housing that is less than market rate as one of its top priorities. The intent of the RFP was to find a developer that would create a development on this site that serves a housing need at household income levels that aren't currently being met within the city. Specifically, the RFP expressed the city's interest in a development that will provide units that are affordable to residents making between 30%-120% Area Median Income (AMI). This includes households making roughly between \$37,000 to \$150,000 per year.

We were pleased to receive 8 proposals in a relatively short amount of time. The number of units proposed varied from 31 to 136 units with studios, 1, 2, and 3 bedroom units proposed. Each project was considering a request for a PILOT (Payment in Lieu of Taxes) option, and all were proposing the use of LIHTC either at 9% (competitive) or 4% (noncompetitive), or a combination of the two. All of the developers portfolios indicate a proven track record for completing projects. The purchase prices varied from \$125,000 to \$500,000. Building styles varied widely.

After receiving the proposals they were distributed to a review committee that was made up of city staff and representatives from the Planning Commission, the Housing Commission, City Council members, the Mayor, the city attorney, and staff. The committee narrowed the proposals down to 3 for consideration by the Housing Commission. At their regular meeting on July 22, 2025, the Housing Commission reviewed the three proposals and ultimately passed a motion recommending one of the developers to City Council with which to enter into a purchase agreement. Key considerations identified by the Housing Commission in their recommendations are summarized below.

Next Steps

If they accept the recommendation for the Housing Commission, the next step would be for the City Council to enter into a purchase agreement with the selected developer. The purchase agreement should outline the terms of the sale, including any specific requirements for the development of the site. It may be determined that a separate development agreement would be appropriate to

*Benjamin R. Carlisle, President Douglas J. Lewan, Executive Vice President John L. Enos, Vice President
David Scurto, Principal Sally M. Elmiger, Principal R. Donald Wortman, Principal
Paul Montagno, Principal Megan Masson-Minock, Principal Laura Kreps, Principal
Richard K. Carlisle, Past President/Senior Principal*

Gateway Housing Project Recommended Developer

July 23, 2025

memorialize the specific development requirements for the site. All should be subject to review by the city attorney. Timing is critical to this project as the developer's proposal includes a financing model that would utilize the Low-Income Housing Tax Credit (LIHTC) program with upcoming submittal deadlines.

Ultimately, the developer will have to submit a site plan for review and approval by the Planning Commission that meets all of the requirements of the district in which the development is located. It may also be determined that a rezoning to a Planned Unit Development (PUD) is the best way to approve a plan for this site. This will be determined during the developers due diligence period. Either option will be required to go through the City's approval process.

Summary of Recommendation

The Housing Commission discussed the importance for the city to get this development right. There are a number of long-term implications. The project will be the result of a community initiative to try to establish more affordable housing in the city. Providing the right density and mix of income levels will influence how similar future developments will be received. The influx of residential units will have a significant impact on the local economy. Low to moderate income residence have a tendency to spend a significant amount of their disposable income at the local businesses within the city they live. The development will also represent the first significant development within the city's gateway corridor using form-based code. Therefore, the design will be an important first building block in the redevelopment process for the corridor. Much attention has been paid to the potential building styles.

Evaluation

In addition to the implied criteria from the intent section of the RFP there was specific evaluation criteria provided in the following list:

- Alignment with City's affordability goals (30–120% AMI)
- Quality and feasibility of design and construction
- Developer experience and financial capacity
- Community benefits, including walkability, sustainability, and accessibility
- Proposed timeline and ability to proceed expeditiously

The following table is a breakdown of the basic information from the recommended developer:

Company	Purchase price	number of units	income target	beds	LIHTC	Pilot	height	management	long term	design	completion date	anticipated	amenities	term of affordability
Spire	\$300,000	92	30%-80%	1,2,3	9%	yes	3 stories		yes	4 stacked flat buildings, parking distributed	October-27		playground, picnic area, community	45 years

Spire Development

Spire development was the committee's number one choice and the developer recommended by the Housing Commission. The following are a list of reasons cited by the Housing Commission for their recommendation:

- They proposed a large number of units which will be impactful on the goals of the city, but not so many that it might feel overwhelming as the first such project.
- They are proposing 1, 2 and 3 bedroom apartments which will allow for families.
- The project would serve households making 30%-80% AMI which is within the range of affordability desired by the community.

Gateway Housing Project Recommended Developer

July 23, 2025

- The developer has indicated that they would manage the project and provide affordability for up to 45 years, the longest of any proposal. The next longest term proposed was 15 years.
- The provided massing study demonstrated how the development would fit into the scale of the existing developments in the area.
- The building design incorporated elements such as brick and pitched roofs that will help it fit into the existing character of the community while providing higher density.
- The layout used multiple buildings allowing for a more comfortable residential environment.
- They are only proposing 3 stories which is consistent with the current zoning requirements.
- The concept layout does not include the use of the bowling alley property.
- The projects projected completion date was noted to be October 2027. This was the fastest completion date.

We look forward to presenting the Housing Commission's findings and recommendations and discussing this project with you at your upcoming meeting.

A handwritten signature in black ink, appearing to read 'Paul Montagno', with a long horizontal flourish extending to the right.

CARLISLE/WORTMAN ASSOC., INC.

Paul Montagno, AICP

Principal



CHELSEA GATEWAY HOUSING PROJECT REQUEST FOR PROPOSAL

1155 OLD MANCHESTER RD, CHELSEA, MI 48118



Source Near Map

CITY OF CHELSEA HOUSING DEVELOPMENT OPPORTUNITY

The City of Chelsea, Michigan, is seeking a visionary and experienced development partner for a city-owned property at 1155 Old Manchester Road. The 2.75 Acre vacant parcel provides a unique opportunity for a higher density housing project located in a desirable amenity-rich small city. The project site is adjacent to the city planned mixed use Gateway Corridor. The site is zoned T-2 Transition 2 (Mixed Use) which allows for multifamily developments. The property is accessed by a public paved street and is adjacent to municipal utilities including sewer, water and electricity with sufficient capacity to serve a build out of the site.

Interested development teams are invited to submit proposals by June 23rd, 2025, 9:00am, addressed to City Manager Martin Colburn, 305 S. Main Street Suite 100; Chelsea MI 48118. Email: mcolburn@city-chelsea.org. (734) 475-1771 Bid opening at 10:00am.

SUBJECT SITE AND SURROUNDING AREA



Source Near Map

INTENT

The City of Chelsea has identified attainable housing as one of its top priorities. The City desires a development on this site to serve a housing need at household income levels that aren't currently being met within the city. Specifically, the city is interested in a development that will provide units that are affordable to residents making between 30-60% AMI and 60-120% AMI.

To support the creation of truly affordable housing, the city is open to negotiating a significantly reduced land cost for proposals that strongly align with community housing goals and demonstrate long-term affordability.

FOR MORE INFORMATION ABOUT THIS PROPERTY, PLEASE CONTACT:

Martin Colburn, City Manager
mcolburn@city-chelsea.org or 734.475.1771

Paul Montagno, AICP, Community Development Director
planning@city-chelsea.org or 734-475-1771 ex. 210.

THE CITY OF CHELSEA

Chelsea is a vibrant community of 5,364 residents featuring a full array of amenities that provide a quality small urban setting for the residential, commercial, educational, and recreational needs of the community. An enriching quality of life can be found for Chelsea's residents in its activity rich, age-friendly, healthy environment where children, young people, adults of all ages, and families can safely and happily live, work, and recreate. The City provides cultural amenities, recreational amenities, and commercial services that enrich the lives of its residents and attract visitors from the immediate region and beyond. Chelsea is located in western Washtenaw County, roughly 20 minutes west of Ann Arbor.



DEVELOPMENT SITE

The site is accessed from Old Manchester which is a low volume local road. The site is located adjacent to South Main Street (M-52) which is a planned mixed-use corridor that is intended to be developed in a vibrant walkable style using a form-based code. The site is 2.75 acres. A portion, approximately 1 acre, of the neighboring site to the east may be negotiable. Municipal water, sewer, and electricity are located in front of the parcel on Old Manchester Road. The site is undeveloped with a mix of scrub-shrub and mature hardwoods.

Tax Description

TRSF 12-27-96 *OLD SID - FC 06-513-036-00 CV 1-190 COM AT S 1/4 POST OF SEC, THN 0 DEG 30' W 3348.3 FT IN N & S 1/4 LINE, TH S 77 DEG 24' 30" E 328 FT FOR A PL OF BEG, TH N 77 DEG 24' 30" W 328 FT, TH N 0 DEG 30' W 365 FT IN N & S 1/4 LINE, TH S 77 DEG 24' 30" E 328 FT, TH S 0 DEG 30' E 365 FT TO PL OF BEG, BEING PART OF W 1/2 OF NE 1/4 SEC 13 T2S-R3E 2.75 AC.

PIN	06-06-13-150-005
Area	2.75 Acre
Zoning	T-2 Transition 2 (Mixed Use)
Owner Name	City of Chelsea
School District	Chelsea Schools

ZONING

The development site is zoned T-2 Transition 2 (Mixed Use). T-2 zoning is regulated by a form-based code. The current building Maximum height is 40 feet though increase may possible through PUD or pending amendments to code. The maximum lot coverage is 45%..The Zoning Ordinance and Zoning Map are on the city's website:

https://city-chelsea.org/services/planning_zoning/zoning_ordinance.php.

UTILITIES

The site is served by city water, sewer, and electricity, and DTE gas.

MASTER PLAN

Chelsea has completed extensive planning efforts over the years and is currently in the process of updating the Master Plan. Links to previously completed plans and information about the current update can be found on the city's website:

https://city-chelsea.org/services/planning_zoning/index.php.

SITE VISION

The city envisions a project that:

- Prioritizes affordability, accessibility, and sustainability.
- Is designed to integrate seamlessly with the adjacent Gateway Corridor and nearby neighborhoods.
- Incorporates inclusive design principles to serve a diverse range of household types.
- Utilizes green building practices and promotes long-term resilience.
- Maximize the number of residential units that can be supported by the site.
- Create long-term housing options.
- Create housing that is attainable for households that are at 30 to 60 and 60 to 120 AMI.
- Provide a building design that meets the intended character of the area.

INCENTIVES

The City of Chelsea is open to assisting the selected developers with available incentives from the County, State or Federal Government. The following are some potential incentives that could be used but should not be considered an all-inclusive list. The city is willing to consider other incentives that have not been identified or become available and could be applied:

Low-Income Housing Tax Credit (LIHTC)

<https://www.huduser.gov/portal/datasets/lihtc.html>

Payments in Lieu of Taxes (PILT)

<https://www.michigan.gov/dnr/managing-resources/public-land/pilt>

MSHDA Housing Tax Increment Financing (TIF) Program

<https://www.michigan.gov/mshda/developers/tax-increment-financing-tif>

RESOURCES

The City of Chelsea encourages developers to utilize all available resources and collaborative contacts to help bring a high-quality product including:

Michigan Economic Development Corporation
Holden Branch, Community Development Manager
Regional Development Region 9
Mobile: (517)855-0562
branchh2@michigan.org
<https://www.michiganbusiness.org/>

Michigan State Housing Development Authority,
<https://www.michigan.gov/mshda>

SELECTION PROCESS

The City Council will select a qualified development team after a sealed proposal opening and an evaluation provided by staff. It is the intent of the City to enter into a purchase/development agreement that includes property control for an adequate period to allow for due diligence activities.

PROPOSAL FORMAT

Required Proposal Elements:

1. Letter of Interest (max 3 pages): Identify development team and summarize the project vision.
2. Site Concept and Renderings: Include conceptual site plans and architectural renderings that illustrate design intent.
3. Commitment to the number or percentage of units that meet the city's vision for affordability.
4. Financial Proposal: Include a proposed purchase amount, detailed pro forma, and projected timeline.
5. Development Team Information: List team members, firm resumes, and demonstrate financial capacity.
6. Past Projects/Portfolio: Provide examples (max 10 pages) of similar completed developments with references.

Chelsea may seek additional information and will conduct interviews as necessary. The RFP and responses should not be considered a legally binding agreement. Upon selection of a qualified development team, the city will enter into a pre-development agreement including purchase price, due diligence period, and other terms.

Elements of the proposal are somewhat flexible but all matters listed above must be addressed and clearly communicated in the proposal.

Any expectations of city action should also be mentioned, such as potential agreements, requested incentives, or other such funding tools that would require the city's authorization.

All submissions should be made by June 23rd, 2025 in a sealed envelope with 3 original signed copies and an electronic copy in PDF format to the City Manager:

Martin Colburn, City Manager

305 S. Main St., Suite 100

Chelsea, MI 48118

mcolburn@city-chelsea.org

EVALUATION CRITERIA

- Alignment with City's affordability goals (30–120% AMI)
- Quality and feasibility of design and construction
- Developer experience and financial capacity
- Community benefits, including walkability, sustainability, and accessibility
- Proposed timeline and ability to proceed expeditiously



Manchester Crossing Affordable Housing Development Proposal



Chelsea Gateway Housing Project

**Request for Proposal
1155 Old Manchester Road
Chelsea, MI 48118**

Submitted by Spire Development, Inc.
June 28, 2025

Sean McMickle, 614-350-0391
Spire Development, Inc.



Table of Contents

1. Letter of Interest
2. Site Concept and Renderings
3. Commitment to Units that Meet the City's Vision for Affordability
4. Financial Proposal
5. Development Team Information
6. Past Projects/Portfolio

Section 1

Letter of Interest

June 30, 2025

Martin Colburn
City Manager
305 S Main Street, Suite 100
Chelsea, MI 48118

RE: Request for Proposal
1155 Old Manchester Road, Chelsea, MI

Mr. Colburn:

On behalf of Spire Development, Inc. (“Spire”), I am pleased to submit this letter of interest in response to the Chelsea Gateway Housing Project RFP. Our proposed development, Manchester Crossing (the “Project”), is a thoughtfully designed, high-quality new construction, 92-unit affordable and workforce housing community located at 1155 Old Manchester Road (the “Site”).

Spire is grateful for the opportunity to help bring new affordable housing to Chelsea. We have been in ongoing communication with City staff since 2022 and have previously explored several potential sites that ultimately did not align with funding criteria. With recent changes to scoring and the release of this RFP, we believe the timing is ideal and are excited to continue the conversation and formally advance a proposal that aligns with the City’s housing goals.

Figure 1
Project Character Rendering



Project Overview

Manchester Crossing is a proposed 92-unit attainable, affordable, and workforce housing directly responds to the City of Chelsea’s priority to expand housing options for income-qualified residents. The Project will serve households earning between 30% and 80% of Area Median Income (AMI) and is structured to maintain long-term affordability for a minimum of 45 years.

The development will be constructed in two concurrent 46-unit phases, utilizing a three-story enclosed walk-up building design to deliver efficient, high-quality housing while maintaining compatibility with the surrounding neighborhood scale.

Accessibility and connectivity are foundational to the design of Manchester Crossing. At least 10% of residential units will be fully accessible Type A units. A covered curb-to-curb bus stop is incorporated into the site to support transit access and multimodal connectivity. In addition, the plan includes a stubbed drive and sidewalk extension that preserves the opportunity for vehicular and pedestrian access to South Main Street. Spire has initiated conversations with the adjacent landowner to the east and remains open to

refining the site plan to incorporate connectivity infrastructure and adjoining vacant land if mutual interest emerges.

Manchester Crossing is being designed to meet or exceed LEED Zero Energy certification standards, with a focus on energy efficiency, healthy building materials, and long-term operational resilience. Site landscaping will feature low-maintenance native plantings selected for climate adaptability, reduced water use, and habitat support. The Project will be EV-ready and will incorporate Level 2 EV charging infrastructure.

Spire is actively assessing the inclusion of rooftop solar panels or other renewable energy systems as part of the final project design. The feasibility of solar integration will depend on the availability and applicability of federal financial incentives, including the Investment Tax Credit (ITC) and potential bonus credits available under the Inflation Reduction Act. Should the funding structure and technical evaluation support it, solar generation may be incorporated to further reduce utility costs and advance the Project's sustainability goals.

The Project will provide 1:1 parking (92 total spaces) and a comprehensive suite of resident amenities designed to enhance quality of life and support long-term livability. These include a community building with leasing, fitness, and supportive services offices, a playground, picnic shelter, and in-unit washers and dryers, as well as dishwashers.

Spire is eager to continue working closely with City staff to refine the proposed plan and design in a way that best supports the City's housing, connectivity, and sustainability goals.

*Figure 2
Proposed Unit Mix*

<u>Total Project Unit Count</u>			<u>Unit Count Per Phase</u>		
Unit Type	Number of Units	% of Total	Unit Type	Number of Units	% of Total
1-BR / 1-BA	30	33%	1-BR / 1-BA	15	33%
2-BR / 1-BA	40	43%	2-BR / 1-BA	20	43%
3-BR / 1.5-BA	22	24%	3-BR / 1.5-BA	11	24%
	92			46	

Affordability and Funding Strategy

Manchester Crossing will be financed in part through the competitive Low-Income Housing Tax Credit (LIHTC) program, administered by the Michigan State Housing Development Authority (MSHDA). The Project will serve residents earning between 30% and 80% of the Washtenaw County Area Median Income (AMI), with an overall average affordability level at or below 60% AMI, consistent with LIHTC program requirements.

Rents will be income-based, ensuring that housing costs remain affordable for all qualifying households. Residents will pay rent directly, without ongoing operating subsidies, and rents will be structured to remain affordable for a minimum of 45 years through the Project's LIHTC extended use agreement and accompanying regulatory covenants.

Spire anticipates submitting dual LIHTC applications to MSHDA in the October 2025 funding round, corresponding to the Project's two concurrent 46-unit phases. This phasing strategy improves funding feasibility under the current Qualified Allocation Plan (QAP) while allowing for all 92 units to be constructed as a single, integrated development. Spire has successfully executed this approach in the past, including securing two adjacent LIHTC awards in the same round, and has the team, experience, and capacity to do so again.

Design Intent and Zoning Compatibility

The design of Manchester Crossing reflects a deliberate effort to complement Chelsea's architectural character while delivering a context-sensitive multifamily community. The Project incorporates a blend of "stoop" and "yard" frontage types, which activate the street edge and create a natural transition between the Gateway Corridor and surrounding neighborhoods. Articulated façades and pitched rooflines evoke the City's historic American vernacular, drawing inspiration from traditional forms while interpreted in a contemporary, durable, and cost-effective manner.

The site layout is fully responsive to the goals of the T-2 Transition Mixed Use zoning district, which emphasizes walkability, form-based design, and mixed-use integration. While the Project may require minor flexibility via PUD approval or setback variances, the overall plan is consistent with the intent of the form-based code and Chelsea's long-term planning objectives. The design preserves the opportunity for a future vehicular and pedestrian connection to South Main Street, supporting corridor connectivity and reinforcing the City's vision for a vibrant, walkable Gateway district.

Land Acquisition and Payment in Lieu of Taxes Request

Spire is proposing to pay the \$300,000 market rate for the Site as supported by the provided third party as-is land appraisal. Spire will require site control in the form of a purchase agreement to perform site due diligence and apply for funding consideration through MSHDA. Due to the highly competitive nature of tax-credit funding, Spire respectfully requests the right to apply in multiple funding rounds if necessary.

To ensure long-term financial viability for the Project and to be competitively considered for funding consideration, the Project will require a Payment in Lieu of Taxes ("PILOT") tax abatement. As a rent restricted property, this is necessary to tie tax liability to actual collected rents.

Development Team

Spire Development, Inc., is an affordable housing developer based out of Columbus, Ohio. Spire is an Affordable Housing Finance Top 50 Developer in the nation and has successfully secured forty-one (41) competitive 9% new construction tax credit awards over the past 10 years for over 1,980 affordable housing units across the Midwest and Southwest. Spire Development, Inc. will serve as the developer and Spire Real Estate Holdings, LLC will serve as the long-term owner of the Project through a MSHDA compliant project-specific subsidiary. Spire anticipates the Project will be managed by KMG Prestige. KMG Prestige, based out of Mount Pleasant, is one of the largest affordable housing management companies in the state of Michigan and has partnered with Spire on prior projects. The Projects will be designed by Red Architecture out of Columbus, Ohio and constructed by a local or regional qualified third-party general contractor.

Project Timeline

Spire will plan to apply for tax credits in the October 2025 funding round, as well as future rounds if necessary. Should Spire receive a funding award in the October 2025 round, groundbreaking is anticipated in Spring 2026, with construction completion in 2027 and initial occupancy shortly thereafter.

We appreciate the City of Chelsea's thoughtful planning approach and the opportunity to contribute to a forward-looking vision for housing. We welcome continued collaboration as the review process advances.

Sincerely,



Sean McMickle
Vice President of Development
Spire Development, Inc.

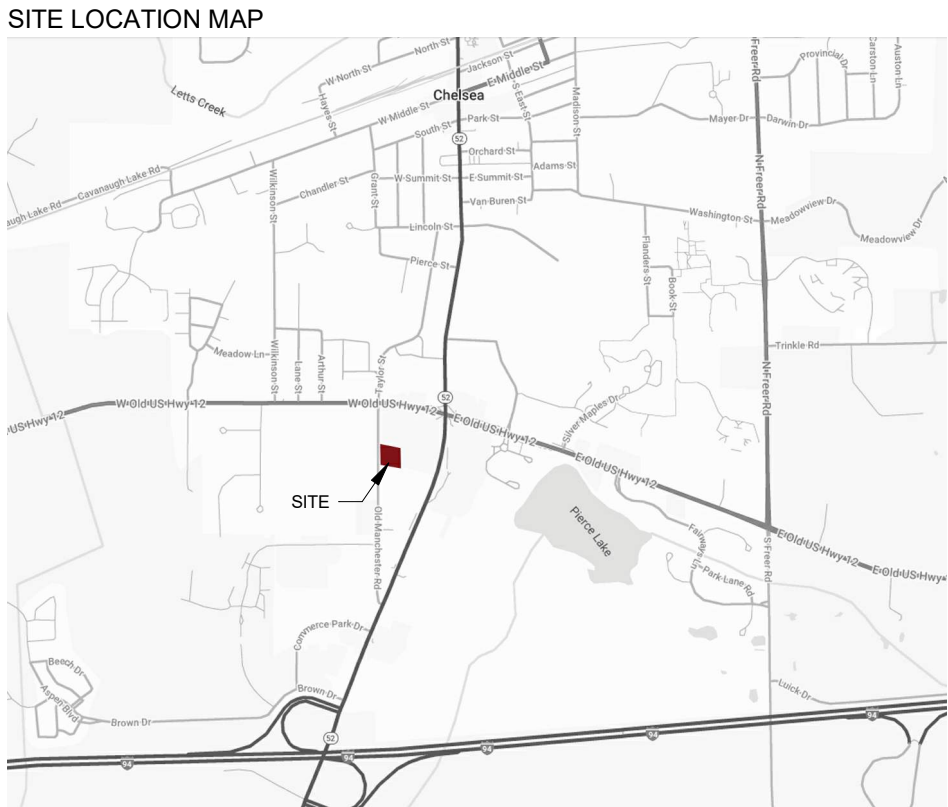
Section 2

Site Concept and Renderings

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118

JUNE 27, 2025



Red/Architecture



ARCHITECTURAL SITE PLAN DIAGRAM
1" = 80'-0"

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER RAOD, CHELSEA, MI 48118

DWELLING UNIT SUMMARY

92 TOTAL UNITS

ONE BEDROOMS
650 SF
30 DU
(33%)

TWO BEDROOMS
850 SF
40 DU
(43%)

THREE BEDROOMS
1,050 SF
22 DU
(24%)

Dwelling units stack three stories high. Refer to the site plan diagram. Buildings represent the ground level. In this both phases of this proposed project two "C" units and two "B" units are stacked over top of the ground level Community Amenity & Office Space

SITE SUMMARY

ACREAGE	DU/AC
2.75	33.45
PARKING PROVIDED	PARKING / DU
92	1.0

The proposed project has two phases of construction both with 46 Dwelling Units each. The totals above shall be divided in equally in half for each phase. Resident amenities include clothes washer/dryer provided in units, picnic shelter and playground, a community building with an exercise room, mail room, management office, supportive services office, maintenance office, trash enclosures will be located in an efficient and inconspicuous location screened from view with materials matching those of the buildings. A curb to curb bus stop for local transit, level 2 EV ready infrastructure, will strive to meet LEED Zero and provide native landscaping.



Red/Architecture

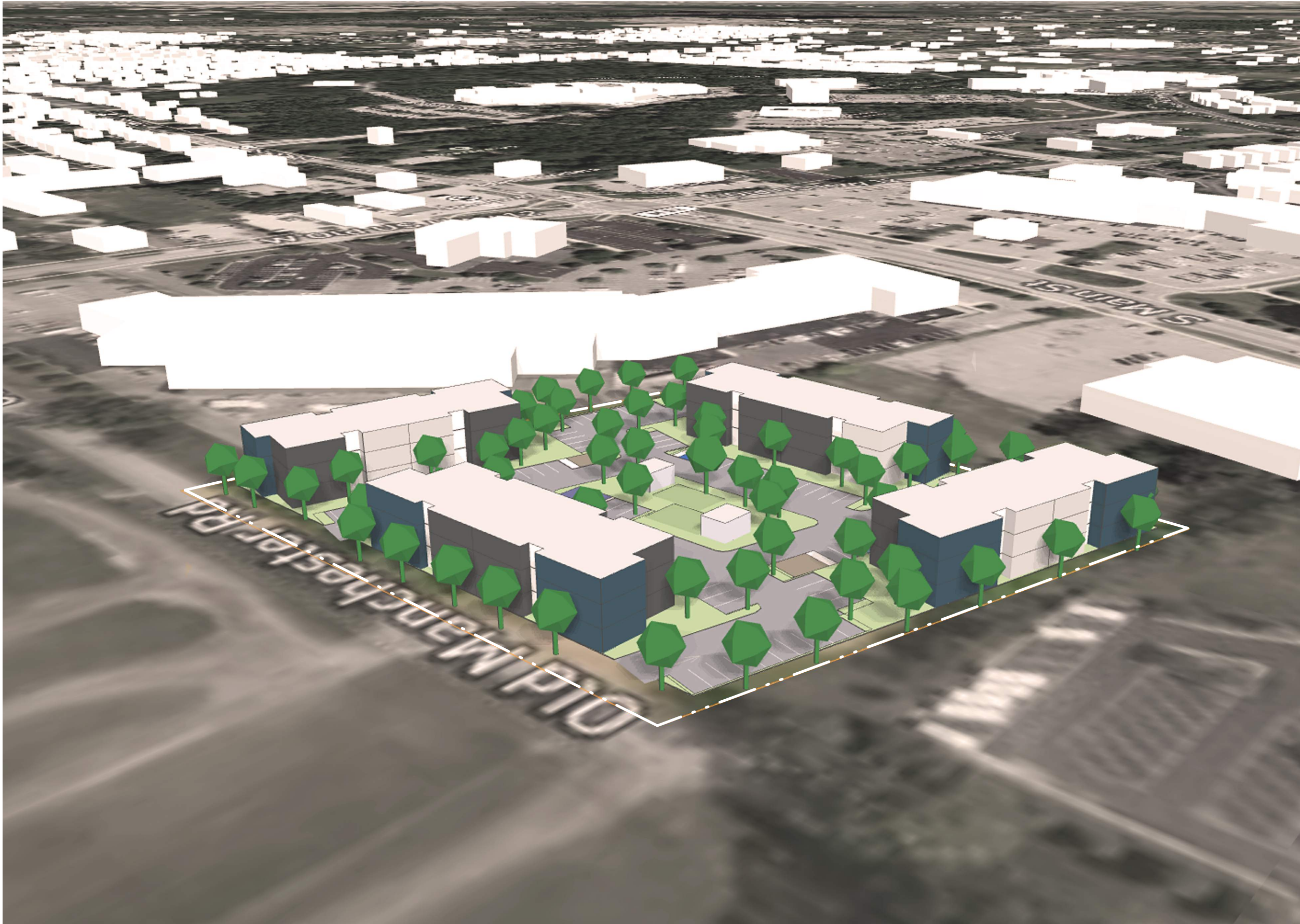
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SDI013

JUNE 27, 2025

589 W. NATIONWIDE BLVD. SUITE B
REDARCHITECTURE.COM

COLUMBUS, OHIO 43215
614.487.8770



SITE SUMMARY

This site plan was prepared for the Chelsea Gateway Housing Project Request For Proposal. The site located at 1155 Old Manchester Rd (PIN 06-06-13-150-005) is 2.75 acres in the transitional mixed use zoning district. The development proposes four low income multi-family buildings are all three story enclosed "walk-up" style buildings with variations in the facade along its length to create an urban aesthetic. This project strives to align with the community housing goals for long term affordability.

The site design will adhere to the City of Chelsea Zoning Ordinance. The site design treats both the eastern and western property lines as front yards with a selection of multiple frontage types as described in Section 5.05 and shown on the architectural site plan diagram. Along the eastern property line facing Main Street a front yard "Stoop" condition is presented an urban appearance while softening the western property line frontage across from the fairgrounds with a "Yard" condition. The side yard setbacks provided with a landscape buffer of native plantings selected for ease of maintenance and sustainable in the Michigan climate. The buildings are organized in a pinwheel layout with the lengths of the buildings hugging the setbacks of each property line. This layout allows for a potential future lane with tree yard and sidewalks extending from the existing curb cut on Main Street. The site has an internal vehicular circulation loop and parking area flowing from two points of entry/exit from Old Manchester Rd. A central green space with picnic shelters, park benches, and playgrounds along with a bus stop for the city curb to curb service provides an intimate amenity to the community residents and connection to the city at large. The organization of the buildings on the site to allow for future connectivity from Main Street through to Old Manchester Rd to create a pedestrian friendly network of sidewalks and paths to access to the surrounding neighborhood businesses and amenities.

VIEW FROM THE SOUTH WEST

This 3D representation depicts the massing of the buildings. The architectural qualities such as roof style, siding materials, and other features are not represented in these images but a concept rendering is provided at the end of these aerial massing images. These series of images attempts to show the proposed development site and its relationship to the surrounding context. The property line depicted in these images and on the previous architectural site plan diagram have been sourced from the TestFit software and GIS information.

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER RAOD, CHELSEA, MI 48118

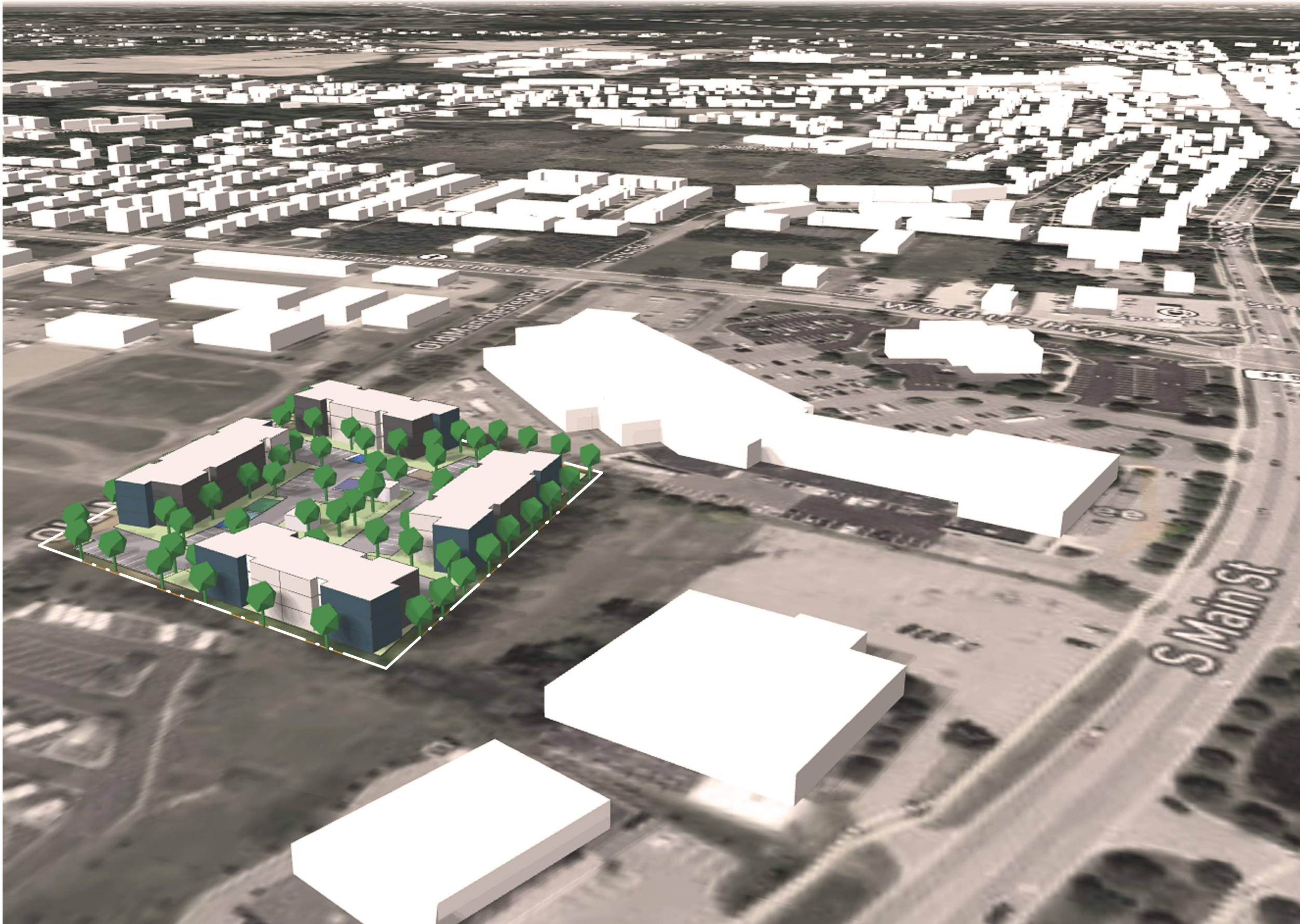
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SDI013

JUNE 27, 2025

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589 W. NATIONWIDE BLVD. SUITE B COLUMBUS, OHIO 43215
REDARCHITECTURE.COM 614.487.8770



VIEW FROM THE SOUTH EAST

This 3D representation depicts the massing of the buildings. The architectural qualities such as roof style, siding materials, and other features are not represented. These series of images attempts to show the proposed development site and its relationship to the surrounding context.

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118

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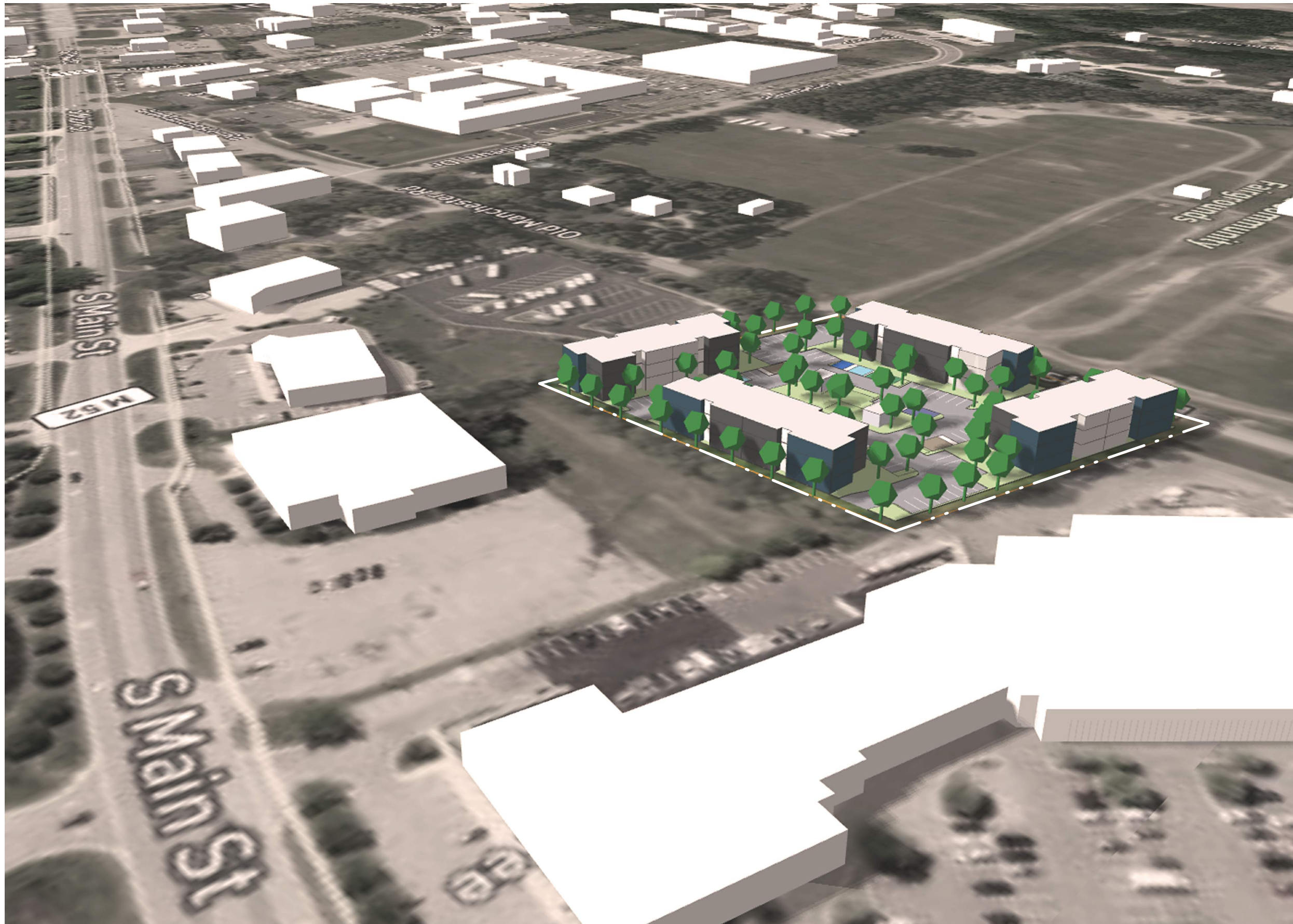
JUNE 27, 2025



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589 W. NATIONWIDE BLVD. SUITE B
REDARCHITECTURE.COM

COLUMBUS, OHIO 43215
614.487.8770



VIEW FROM THE NORTH EAST

This 3D representation depicts the massing of the buildings. The architectural qualities such as roof style, siding materials, and other features are not represented. These series of images attempts to show the proposed development site and its relationship to the surrounding context.



Red/Architecture

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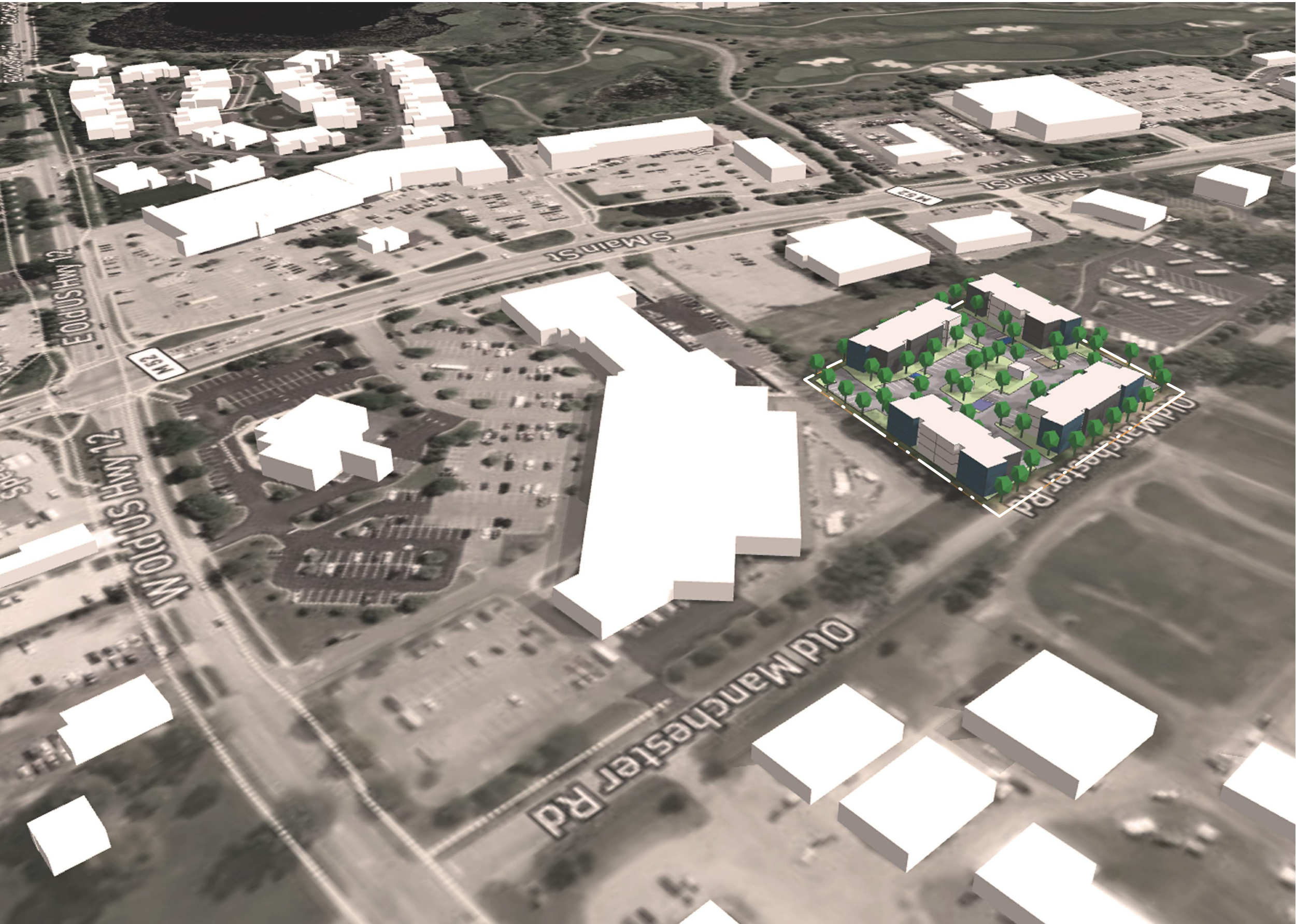
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JUNE 27, 2025

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118



VIEW FROM THE NORTH WEST

This 3D representation depicts the massing of the buildings. The architectural qualities such as roof style, siding materials, and other features are not represented. These series of images attempts to show the proposed development site and its relationship to the surrounding context.

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER RAOD, CHELSEA, MI 48118

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CONCEPTUAL RENDERING

The design of the buildings will strive to match the character of the City of Chelsea's Gateway Corridor and Downtown area. Through the creation of multiple façade conditions along the length of the building and enclosing and masking the walk-up breezeway, one building will give the effect of multiple buildings in a row. The material type color, placement and form of the conceptual rendering are meant to provide a general idea of the architectural qualities that the proposed development will enlist to integrate seamlessly with the adjacent Gateway Corridor and nearby neighborhoods. The architectural style is American Traditional with nods to the uptown Italianate and Victorian styles at the end of the 19th century. As the development develops the intention will be to create a contemporary and lasting version of these cherished details and meets the intended character of the area. .



Red/Architecture

CHELSEA GATEWAY HOUSING PROJECT

TF1.06

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JUNE 27, 2025

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118

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REDARCHITECTURE.COM

COLUMBUS, OHIO 43215
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TF1.07

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JUNE 27, 2025

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118



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614.487.8770

CHELSEA GATEWAY HOUSING PROJECT

TF1.08

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JUNE 27, 2025

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118



CONCEPTUAL RENDERING

CHELSEA GATEWAY HOUSING PROJECT

1155 OLD MANCHESTER ROAD, CHELSEA, MI 48118

TF1.09

SDI013

JUNE 27, 2025



Red/Architecture

589 W. NATIONWIDE BLVD. SUITE B COLUMBUS, OHIO 43215
REDARCHITECTURE.COM 614.487.8770

Section 3

Commitment to Units that Meet the City’s Vision for Affordability

Manchester Crossing will be a 100% affordable LIHTC housing community. The project is committed to serving households at 30%-80% of the Area Median Income. The project will incorporate 16 total (8 per phase) 811 units, which will offer integrated, affordable housing specifically for individuals with disabilities. A breakdown of unit mixes for the entire project, and its respective individual phases, are summarized below.

Qualifying Households:

<u>2025 Household Income to Qualify</u>					
AMI	1 person/ household	2 people/ household	3 people/ household	4 people/ household	5 people/ household
30%	\$26,460	\$30,240	\$34,020	\$37,770	\$40,800
50%	\$35,280	\$40,320	\$45,360	\$50,360	\$54,400
60%	\$52,920	\$60,480	\$68,040	\$75,540	\$81,600
80%	\$70,560	\$80,640	\$90,720	\$100,720	\$108,800

Unit Mix:

<u>Total Project Unit Count</u>			<u>Unit Count Per Phase</u>		
Unit Type	Number of Units	% of Total	Unit Type	Number of Units	% of Total
1-BR / 1-BA	30	33%	1-BR / 1-BA	15	33%
2-BR / 1-BA	40	43%	2-BR / 1-BA	20	43%
3-BR / 1.5-BA	22	24%	3-BR / 1.5-BA	11	24%
	92			46	

AMI Incomes Served:

<u>AMI Mix for Project</u>			<u>AMI Mix per Phase</u>		
AMI	Number of Units	% of Total	AMI	Number of Units	% of Total
30%	16	17%	30%	8	17%
811 Units	16	17%	811 Units	8	17%
60%	40	43%	60%	20	43%
80%	20	22%	80%	10	22%
	92			46	

Section 4

Financial Proposal

Proposed Purchase Price: \$300,000

Requested Incentive:

Spire respectfully requests a Payment in Lieu of Taxes (PILT) tax abatement to bolster the Project's competitive merit and ensure its long-term financial viability. Spire will submit two 46-unit funding applications simultaneously to MSHDA for consideration, which will require an individual PILT agreement for each application. Spire has experience successfully executing this strategy in recent MSHDA funding rounds.

Financial Overview

Proposed Rent:

Unit Type	Initial Proposed Rent
1-BR / 1-BA	\$590 - \$950
2-BR / 1-BA	\$650 - \$1,050
3-BR / 1.5-BA	\$750 - \$1,150

Summary of Sources and Uses:

<u>Entire Project</u>		<u>By Phase</u>	
Uses:		Uses:	
Acquisition & Pre-Development	\$1,227,898	Acquisition & Pre-Development	\$613,949
Construction	\$22,516,082	Construction	\$11,258,041
Interim Costs During Construction	\$1,794,028	Interim Costs During Construction	\$897,014
Soft Costs	\$4,198,340	Soft Costs	\$2,099,170
Reserves	\$461,192	Reserves	\$230,596
Total Uses	\$30,197,540	Total Uses	\$15,098,770
 Sources:		 Sources:	
First Mortgage	\$4,320,000	First Mortgage	\$2,160,000
Tax Credit Equity	\$24,597,540	Tax Credit Equity	\$12,298,770
Deferred Fee	\$1,280,000	Deferred Fee	\$640,000
Total Sources	\$30,197,540	Total Sources	\$15,098,770

Financing:

Equity: Spire anticipates applying for housing Tax Credits through the Michigan State Housing Development Authority in the December 2023 9% funding round. If the Project does not receive an award, it will reapply in subsequent October and April funding rounds.

Debt: Spire Development will secure first mortgage debt after an award of tax credits.

Project Timeline:

Spire Development anticipates applying for Housing Tax Credits in October of 2025, which will allow ample time for municipal entitlements and stakeholder buy-in. If the Project is awarded tax credits in the October 2025 funding round, we anticipate commencement of construction by Spring of 2026, with occupancy approximately fall of 2027. The schedule below shows major milestones for the project:

RFP Submittal	June 30, 2025
RFP Awarded	July 2025
PILT Approval	August 2025
Site Plan Approval	August 2025
MSHDA Application	October 1, 2025
MSHDA Award Announcements	December 2025
Construction Commencement	April 2026
Construction Completion	October 2027
Resident Move-In	October 2027

Section 5

Development Team Information

Developer – Spire Development, Inc.
Project Architect – Red Architecture
Property Management – KMG Prestige

Spire Development, Inc.
Project Developer

Contact
Sean McMickle
614-350-0391
sean@livespired.com

Overview



Spire Development is a niche real estate development company committed to building and owning meaningful communities for working families and seniors. Above all, our developments enhance the lives of our residents and enrich the communities we serve.

Services

Spire Development partners with select municipalities, government agencies, non-profit organizations, and like-minded developers to build and own meaningful rental housing communities for working families and seniors. With each project, Spire engages stakeholders and focuses on the unique aspects of each community to create enriched housing developments that empower residents and neighborhoods alike. Spire leads all aspects of the development process including site selection, due diligence, zoning and entitlements, design, site planning and engineering, financial projections and budgeting, syndicator and investor selection, construction and permanent loan structuring, application assembly, and construction monitoring.

Leadership

Spire Development, Inc. and Spire Real Estate Holdings, LLC (collectively "Spire") are the majority developer and majority general partner, respectively, on (41) 9% LIHTC projects that have been awarded in Ohio, West Virginia, Kentucky, Michigan, Arizona, and New Mexico. A summary of the developments follows: (i) Hopewell Cottages, a 50-unit new construction family workforce housing project, located in Hebron, Ohio; (ii) Arlington Ridge Townhomes, a 46-unit new construction family workforce housing project, located in Green, Ohio; (iii) Newberry Apartments, a 32-unit new construction seniors housing project, located in Parkersburg, West Virginia; (iv) Three Springs Townhomes, a 40-unit new construction family workforce housing project, located in Crescent Springs, Kentucky; (v) Swan Creek Crossing, a 28-unit new construction seniors housing project, located in Swanton, Ohio; (vi) Arrowleaf Apartments, a 28-unit new construction family workforce housing project, located in Grove City, Ohio; (vii) The Lofts at Milnes Plaza, a 50-unit new construction family workforce housing project, located in Coldwater, Michigan; (viii) Rowan Apartments, a 36-unit new construction family workforce housing project, located in Parkersburg, West Virginia; (ix) Campbell Landing, a 52-unit new construction family workforce housing project, located in Bellefontaine, Ohio; (x) Hawthorn Landing, a 68-unit new construction family workforce housing project, located in Fairborn, Ohio; (xi) Thurston Landing, a 36-unit new construction seniors housing project, located in Charleston, West Virginia; (xii) Residences at Courtyard Crossing, a 47-unit new construction seniors housing project, located in Independence, Kentucky; (xiii) Hempstead Landing, a 40-unit new construction family workforce housing project, located in Kettering, Ohio; (xiv) Resolution Family Apartments, a 51-unit new construction family workforce housing project, located in Ashtabula, Ohio; (xv) Thurston Landing II, a 40-unit new construction seniors housing project, located in Charleston, West Virginia; (xvi) Glenns Creek Manor, a 80-unit new construction seniors housing project, located in Frankfort, Kentucky; (xvii) Austin Commons, a 47-unit new construction family workforce housing project, located in Miami Township, Montgomery County, Ohio; (xviii) Darby Run, a 50-unit new construction family workforce housing project, located in Kettering, Ohio; (xix) Resolution Senior Apartments, a 28-unit seniors housing project, located in Ashtabula, Ohio; (xx) Barnett Commons, a 32-unit new construction seniors housing project, located in Huntington, West Virginia; (xxi) Center City Lofts, a 55-unit new construction family workforce housing project, located in Midland, Michigan; (xxii) Residences at Courtyard Crossing II, a 50-unit new construction seniors housing project, located in Independence, Kentucky; (xxiii) Canal Crossing, a 42-unit new construction family workforce housing project, located in Hebron, Ohio; (xxiv) Walnut Woods, a 53-unit new construction family workforce housing project, located in Massillon, Ohio; (xxv) Imperial Lofts, a 36-unit new construction seniors housing project, located in Huntington, West Virginia; (xxvi) Bee Creek Crossing, a 60-unit new construction seniors housing project, located in Murray, Kentucky; (xxvii) 65 Nickel, a 43-unit new construction family workforce housing project located in Akron, Ohio; (xxviii) Parkway Lofts, a 43-unit new construction family workforce housing project located in Canton, Ohio; (xxix) White Oak Landing, a 36-unit new construction family workforce housing project located in Morgantown, West Virginia; (xxx) White Oak Manor, a 36-unit new construction seniors housing project located in Morgantown, West Virginia; (xxxi) Knox Landing, a 72-unit new construction family workforce housing project located in Muldraugh, Kentucky; (xxxii) Amity Commons, a 50-unit new construction family workforce housing project located in Muskegon, Michigan; (xxxiii) Allen Crossing, a 45-unit new construction seniors housing project located in Muskegon, Michigan; (xxxiv) Roberts Run Landing, a 76-unit new construction family workforce housing project located in Richland Township, Belmont County, Ohio; (xxxv) Blackburn Landing, a 50-unit new construction family workforce housing project located in Athens, Ohio; (xxxvi) Rincon Manor, a 84-unit new construction seniors housing project located in Tucson, Arizona; (xxxvii) Riverside Landing, a 32-unit new construction family workforce housing project located in Huntington, West Virginia; (xxxviii) San Mateo Manor, a 50-unit new construction seniors housing project located in Albuquerque, New Mexico; (xxxix) Plaza Luna Lofts, a 57-unit new construction seniors housing project located in Los Lunas, New Mexico, (XL) The Meadows, a 76-unit family workforce housing project located in Batavia Township, Clermont County, Ohio and (XLI) Paint Creek Crossing, a 54-unit family workforce housing project located in Washington Court House, Ohio

The principals of Spire Development possess a combined 32-years of experience in the development and financing of real estate in the market rate, affordable, assisted living, and seniors housing sectors. The principals have been involved in the acquisition, pre-development, and development of over 4,000 multifamily housing units and over \$350 million of mixed-use real estate assets. Furthermore, they have been involved in the underwriting, structuring, and advisory of real estate transactions totaling over \$950 million.

Thomas Grywalski, CEO



Tom Grywalski is a co-founder and the president and chief executive officer of Spire Development, Inc., as well as a principal of Spire Real Estate Holdings, LLC.

Previously Tom worked for a mortgage banking and investment banking firm that specializes in providing financial solutions to the affordable housing and senior living sectors. While at that firm, Tom developed expertise in underwriting bonds as well as originating and structuring USDA, Fannie Mae, and HUD/FHA-insured debt solutions. Tom also possesses experience in sell-side advisory and direct investment transactions and has worked as an analyst for a Midwest private equity firm.

Tom served on active duty for six years as an infantry officer in the U.S. Army, where he earned the following qualifications: ranger tab, combat infantryman badge, expert infantryman badge, airborne wings, and air assault wings. Tom is a combat veteran of the wars in Afghanistan and Iraq.

Tom holds a master's degree in business administration from The Ohio State University and a bachelor's degree in philosophy from the United States Military Academy at West Point. He holds general securities representative licenses (Series 7, 63, and 79).

Scott Harrold, COO



Scott Harrold is a co-founder and the executive vice president and chief operating officer of Spire Development, Inc., as well as a principal of Spire Real Estate Holdings, LLC.

Previously Scott was a development executive for Steiner + Associates, a real estate developer and master-planner providing development, leasing, management, and third-party services. While at Steiner, Scott was part of the development team responsible for the development of Liberty Center, a 1.3 million square foot mixed-use center located in Cincinnati, Ohio.

Prior to joining Steiner + Associates, Scott was a vice president with a mortgage banking and investment banking firm that specializes in providing financial solutions to the affordable housing and senior living sectors. While at that firm, Scott was responsible for all aspects of the structuring, underwriting, and closing processes. Prior to that, Scott worked as a development manager for a regional market-rate apartment developer.

Scott earned dual master's degrees in accountancy and city and regional planning from the Fisher College of Business and Knowlton School of Architecture at The Ohio State University. Scott also earned a bachelor's degree in finance from the University of Dayton, where he was awarded membership to the National Society of Collegiate Scholars.

Patrick Morse, JD, Vice President, In-House Counsel



Patrick Morse is vice president, in-house counsel with Spire Development.

Previously, Patrick worked as a real estate and public finance attorney for an Am Law 100 full-service business law firm. In this role, Patrick primarily represented LIHTC syndicators on dozens of affordable housing closings nationwide. Additionally, he represented local governments and developers in forming public-private partnerships to finance multi-billion-dollar economic development projects, as well as smaller housing and mixed-use developments. Before beginning his legal career, Patrick held various roles within and related to the affordable housing industry.

Patrick earned a bachelor's degree with dual specializations in real estate and accounting from the Fisher College of Business at The Ohio State University and a law degree from Capital University Law School, where he graduated as salutatorian. He is a licensed attorney.

Michael Hanagan, JD, CPA, Vice President of Finance



Michael Hanagan is vice president of finance with Spire Development.

Mike spent the last 10 years as a tax consultant with a large commercial and market rate developer. Most recently in this role, Mike served as the leader of complex tax transaction planning and analysis. Additionally, Mike worked cross functionally with accounting, legal, development, asset management, and executive leadership on a variety of significant operational and transactional matters.

Mike earned a bachelor's degree in financial services from Wright State University and a law degree from the University of Dayton School of Law. He is a licensed attorney and certified public accountant.

Brooks Wallace, Vice President of Construction



Brooks Wallace is vice president of construction with Spire Development.

Previously, Brooks served as a project manager for Marker Construction, specializing in multifamily residential, industrial, and commercial projects. Notable projects include multiple Spire Development properties, Airstream's new manufacturing and office facility, the Shelby County Commissioner's Fairhaven Home Addition, and Topre of America's new assembly and stamping facility.

Before joining Marker Construction, Brooks built a well-rounded construction career, starting as a laborer and advancing through roles as a heavy equipment operator, foreman, superintendent, and logistics operations manager, culminating in his role as a construction project manager. Before relocating to Ohio, Brooks lived in Virginia, where he contributed to various government projects on military bases around Washington, D.C. and Northern Virginia, as well as the Lake Barcroft Watershed Improvement District.

Brooks completed the majority of his undergraduate studies at Texas State University before earning a bachelor's degree in construction management from Westwood College, allowing him to balance work and school. He has also earned several notable certifications, including OSHA 30-Hour, Class A CDL, NCCER Project Manager Certification, and a UAV Remote Pilot's License.

Amanda Northrup, Vice President of Asset Management



Amanda Northrup is vice president of asset management with Spire Development.

Previously Amanda worked as a regional manager for a full-service development and property management company specializing in affordable housing. In this role, Amanda was responsible for all aspects of the day-to-day operations of a portfolio of rental communities, including capital improvements and inspection readiness and response. Additionally, Amanda was responsible for the lease-up and stabilization of 13 affordable housing communities. Prior to her experience in the affordable housing industry, Amanda worked for 10 years as the operations manager for a residential custom home builder.

Amanda earned a bachelor's degree in human services and communication from Ohio University.

Sean McMickle, Vice President of Development



Sean is a vice president of development with Spire Development.

Previously Sean worked in The Ohio State University Department of Athletics, serving as the head nutritionist for Ohio State's football program for five seasons under head coach Urban Meyer. While with Ohio State, Sean created nutritional programming procedures and established standards of practice to promote athletic performance and development.

Sean holds a master's degree in business administration from The Ohio State University and a bachelor's degree in dietetics from The Ohio State University.

Ryan Laber, Vice President of Development



Ryan is a vice president of development with Spire Development.

Previously Ryan worked for Level Agency for Infrastructure, a planning and sustainability consultancy headquartered in Brooklyn, New York, where he served as Senior Engineer. In this role, Ryan provided services in sustainable infrastructure planning, risk assessment & resiliency planning, project implementation advice, and public policy analysis and design.

Prior to Level Agency for Infrastructure, Ryan worked as a Project Site-Civil Engineer for Bayer Becker, Inc., headquartered in Cincinnati. While at Bayer Becker, Inc., Ryan served as a client-facing project manager for multiple private multifamily and mixed-use real estate developments, where he collaborated with owners, design partners, and construction teams on due diligence, schematic design, and permitting during feasibility and pre- construction phases of development.

Ryan earned dual bachelor's degrees In Civil Engineering and City & Regional Planning from the Ohio State University and is a licensed Professional Engineer (P.E.).

Simon Lowenstein, Development Associate



Simon is a development associate with Spire Development.

Previously, Simon was vice president of planning and development at Lowenstein Development, an affordable housing consulting firm in Columbus, Ohio. While at Lowenstein Development he assisted clients in obtaining funding in both the 9% and 4% programs in Ohio. His responsibilities included underwriting, site research, exhibit preparation, and the final assembly of project submissions. Prior to that, he interned with the Central Ohio Community Improvement Corporation (COCIC), where he worked in the development department. His focus included allocations and dislocations, GIS mapping, conducting property closings, and implementing COCIC's various programs.

Simon earned a master's degree in city and regional planning and his bachelor's degree in psychology from The Ohio State University.

Mrunal Matadar, Development Analyst



Mrunal Matadar is a development analyst with Spire Development.

While completing his undergraduate coursework, Mrunal was a development intern with Spire Development. Prior to that, he was a project engineer co-op with a large commercial general contractor in Louisville, KY. As a project engineer co-op, Mrunal worked on multifamily and healthcare projects, assisting with subcontractor coordination, quality control, submittal reviews, and other construction management procedures.

Mrunal earned a bachelor's degree in civil engineering from The Ohio State University.

Justin Schiessler, Development Analyst



Justin Schiessler is a development analyst with Spire Development.

Previously Justin worked as a financial analyst for Greysteel, a middle market investment sales broker, as a member of the national affordable housing team. In this role, Justin analyzed existing multifamily properties participating in the LIHTC and USDA RD programs.

Justin earned his bachelor's degrees in finance and business economics from Ohio University.

Demonstrate Financial Capacity

Spire Development, Inc. and Spire Real Estate Holdings, LLC (collectively “Spire”) is an Affordable Housing Finance Top 50 Developer and the majority developer and majority general partner, respectively, on 41 9% LIHTC projects that have been awarded in Ohio, West Virginia, Kentucky, Michigan, Arizona, and New Mexico. The principals of Spire Development possess a combined 32-years of experience in the development and financing of real estate in the market rate, affordable, assisted living, and seniors housing sectors. The principals have been involved in the acquisition, pre-development, and development of over 4,000 multifamily housing units and over \$350 million of mixed-use real estate assets. Furthermore, they have been involved in the underwriting, structuring, and advisory of real estate transactions totaling over \$1 billion.

The proposed project will be financed in part by tax credits administered by the Michigan State Housing Development Authority (“MSHDA”). MSHDA will perform a minimum financial threshold analysis of the development team before providing tax credits to the proposed Project. Evidence of investor acceptance of the financial capacity of the development team may be provided upon request.

Red Architecture
Project Architect

Contact

Peter Larsen

614-66-4598

plarsen@redarchitecture.com

Introduction

RELATIONSHIPS, ONE BUILDING AT A TIME.

I'm writing to express Red Architecture's intent to partner with Spire Development in the MSHDA 2024 - 2025 LIHTC to provide affordable housing in the state of Michigan.

We are excited about the opportunity to collaborate with Spire Development and contribute our expertise in architectural design and project management to deliver exceptional low income housing designs. At Red Architecture, we firmly believe in building lasting relationships, one project at a time, and placing teamwork and the people we serve at the forefront of everything we do.

At the heart of our approach is a commitment to forging strong and enduring relationships with our clients. We understand that every project is not just a transaction but a partnership. We work tirelessly to ensure that their vision is realized to its fullest potential and the people that occupy the buildings we design are . Our track record of successful projects and satisfied clients is a testament to the strength of these relationships.

With over a decade in the multi-family architectural market I was brought on to the Red Architecture Team two years ago to build our multi-family sector. My experience ranges from the design and administration of low income housing to market rate and luxury apartments in Ohio, Kentucky, and West Virginia and I am looking forward to expanding my experience and serving the people in the State of Michigan.

We are confident that our team's expertise, commitment to excellence, and collaborative approach make us the ideal partner low income housing developments . We are excited about the possibility of working together to bring this project to life and contributing to the success MSHDA's low income housing initiatives.

Sincerely,



PETER T. LARSEN, R.A., AIA.
Project Manager



Contents

Respondent's Contact Information:

Peter T. Larsen, R.A., AIA.

589 W. Nationwide Blvd. Suite B

Columbus, Ohio 43215

P: (614) 487-8770

E: plarsen@redarchitects.com

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Key Project Personnel

We believe in the integrity of a pure architectural process within a relational framework, designing with the care of master builders, detailers, and planners while investing in one another. We care that what we do is done well and done right, but we're not stuffy. We are a place of collaboration, ambition, and mentorship.



KYLE ARTAR, R.A., LEED AP.
Managing Principal

Kyle Artar is Managing Principal at Red Architecture, and is registered in 22 states including Michigan, California and Alaska. Kyle Artar has been with Red Architecture since 2011 and has a diverse range of experience as a land planner, designer, construction administrator, and project architect for many different building types including urban infill, multi-family, industrial, and fast casual restaurants. This diverse range of experience has provided Kyle a broad knowledge in building, energy, and ADA code requirements and construction applications. Kyle will serve as the Principal in charge, overseeing production, quality control, and code compliance for your project.



PETER T. LARSEN, R.A., AIA
Project Manager

Peter offers ten years of experience primarily focusing on mixed-use & multi-family projects. He is a registered architect, and has worked on several multi-family building types and designed typical unit types for Clients to use in multiple developments. From preliminary phases of design through construction administration, he will be project architect and a first point of contact for all project correspondence, while overseeing and managing other involved designers throughout the duration of the project. He will be responsible for the building design, quality control initiatives, ensuring that schedules and budgets are maintained, and that Client standards and expectations are met.



DOUG SMELKER, P.E.
Director of Engineering

As a professional engineer licensed in 49 states and D.C., Doug Smelker has 16 years of professional experience and leads Red's in-house team of electrical, plumbing, and mechanical engineers. He has overseen more than 40 multi-family projects as Red's Director of Engineering. He will be the MEP Engineering point of contact for your project, responsible for due diligence processes, project documentation, and quality control initiatives. He has designed MEP systems for offices, retail, mixed-use, multi-family, historical and adaptive re-use, industrial & medical facilities. With a detailed knowledge of MEP engineering codes and strong communication skills he can ensure the quality of each designed systems.



KYLE M. ARTAR, R.A., LEED AP. Managing Principal

Kent State University, B.S. Architecture (2005)
Kent State University, M. Architecture (2006)
Registered Architect, NCARB Certified
LEED Accredited Professional

"I strive to make Red Architecture a strong foundation our clients can rely on in their project team. We build that base by garnering trust, **brick by brick**, through effective communication and following through with our actions"

Kyle M. Artar, R.A., LEED AP, Managing Principal

Registered in 22 states, Kyle Artar has been with Red Architecture since 2011. Highlights of his professional experience over nearly 20 years include having been part of the master planning and program design of downtown Kent, Ohio's redevelopment with three mixed-use buildings including apartments and hotel over office and retail space with a conference center; urban infill projects in NYC, Boston, Philadelphia, and DC; Flying Horse Farms staff housing with two stories of studio apartments over three stories of office; and one to four unit residential building prototypes for Epcon. He has developed and implemented prototype buildings for fast casual restaurants in Washington DC and Colorado. Kyle also has extensive experience designing industrial buildings including those at Creekside and Rickenbacker airport and over 20 design-build industrial buildings totaling eight million square feet. He has managed three design studios with multiple clients and project types.

With his detailed knowledge of building code, commercial and residential construction techniques, and his belief in leading by example, Kyle builds long-lasting, trusting relationships with staff, clients, and consultants.



PETER T. LARSEN, R.A., AIA. Project Manager

The Ohio State University, B.S. Architecture (2008)
The Ohio State University, M. Architecture (2020)
AIA Henry Adam Medal Recipient & Certificate of Merit
The William Riat '73 Prize Winner

"Buildings are the result of assembling materials, and managing time and budgets. Architecture is the art that uses project constraints and client vision to create a beautiful affect."

Peter T. Larsen, R.A., AIA., Project Manager

Peter is a licensed architect and joined Red Architecture in July of 2022 with the task of developing the mixed-use and multi-family division. He came to Red with ten years of experience and extensive knowledge of multi-family and commercial work with over 1,250 dwelling units in Central Ohio and the mid-western region of the country. From LIHTC projects to market-rate and luxury dwelling units, his range of experience in the multi-family sector gives him the ability to help clients create successful developments. He has designed mixed-use buildings ranging in size from four to eighty units over commercial space, multi-tenant retail/office buildings, boutique offices and historic addition and rehabilitation projects.

Peter has a background in construction which contributes to his ability to create thorough details and administer projects during the build. He has developed standards for project set-up, repeat client developer templates, and efficient workflows to manage design schedules and meet client schedules and expectations. His focus has been to set the standard for architectural qualities, manage the costs and efficiencies through the details with an endeavor to build beautiful buildings and lasting relationships.



DOUG SMELKER, P.E.
Principal, Director of Engineering

Indiana Institute of Tech., B.S. Mechanical Eng. (2007)

"Working in-house alongside our architect partners, we blend **precision and creativity** to deliver exceptional service in a more centralized role than a typical engineering consultant."

Doug Smelker, P.E., Director of Engineering

As the Director of Engineering and a Principal in the firm, Doug began his career at Red in 2015. His sixteen years of experience in healthcare gave him a technical background which he is able to apply to other project types. Since joining Red, he has overseen more than 40 multi-family projects ranging in size from tri-plex buildings to three story walk-ups to multi-story new build and adaptive re-use developments. He leads a multi-discipline team of engineers and engineering project managers. Doug also acts as project manager on many projects, and relishes the opportunity to lead by example. His exemplary customer service and leadership abilities has led to his department doubling in size in the last two years, including the opportunity to branch out and work with outside architects and contractors.

Operating as an in-house consultant for Red offers a unique benefit over other engineering consultants, as he communicates daily and in-person with Red's architectural staff, including working directly in the same project files, so project updates are seamless and efficient. His mentorship of the architectural staff on engineering principles also provides an unique opportunity for mutual continued professional education and development.

Company Information and History

16 years ago, the founders of Red Architecture took the first steps in creating a company with people and service at its core, establishing a firm that embodied values the founders believed in. Rooted in their knowledge of both construction and design, that team built an architecture firm focused on serving its clients well through deep experience, trusting relationships, and unpretentious expertise. Their relational, holistic approach worked. In just the past decade, they expanded from a dozen to over 60 employees and can now claim work in every American state.

Red's commitment to quality is a promise to our clients, where every line drawn and every detail considered is a testament to our unwavering dedication to **building for people.**

Kyle M. Artar, R.A., Managing Principal

RELEVANT CLIENTELE:

Berkshire Communities: Apartment Fire Rebuild

Coastal Ridge Real Estate: Community Club House

Cortland Partners: Club House and Apt Restoration

Mid-Ohio: Four to Six Unit Residential Proto

Epcon: One to Four Unit Residential Proto

Columbus' relational architecture and design firm, Red designs built environments with people at heart. Relationships spanning decades, time zones, and industries constitute our professional purpose and personal pride—we are here in service of others, applying expertise with care.

That core commitment drives everything we do in our partnerships with clients and associates. Employing the pure architectural process of a master builder alongside full-service offerings including engineering, Red strives to build environments that improve life and inspire growth.

At Red, we continue to discover what expert design and trusting relationships can achieve. With 90% repeat business, and a portfolio representing every American state, our results speak for themselves. Our holistic, personal approach works. Caring expertise enriches life, one connection at a time.

Recent Completed Project

BERKSHIRE COMMUNITIES

In life sometimes we are faced with disaster and are forced to navigate and over come the challenges presented by it. **In these situations it takes hard work and determination to rebuild from the ashes.**

Peter T. Larsen, R.A., AIA., Project Manager

Project Information:

Location:
Columbus, Ohio

Size:
24 dwelling units

Project Type:
Multi-Family
Fire Restoration



On the Boards

THE FLATS at ROSE CITY GARDENS

Red provides preliminary and advanced feasibility studies and master planning services. From initial massing and maximum density studies through schematic and construction documentation we pride ourselves in the **details that create successful projects.**

Peter T. Larsen, R.A., AIA., Project Manager



Project Information:

Location:

Zanesville Ohio

Size:

44.12 acres

700 dwelling units

Project Type:

Multi-Family

Two & Three story walk-ups

Community Building

Pool House

Amenities & Recreation Pavilions



On the Boards

THE LOFTS on BROAD

At Red Architecture we design thoughtful buildings that relate to their context, and function appropriately for the people who live and work in them. Our buildings **improve the quality of life** for the people and surrounding communities.

Peter T. Larsen, R.A., AIA., Project Manager



Project Types:
5 over 1 Mixed Use w/
Pavilion Office

Location:
Concept for West Broad Street,
Columbus Ohio

Size:
260,000 Sq. Ft. Multi-family
240 Dwelling Units
Roof Top Amenity
20,000 Sq.Ft. Retail
30,000 Sq.Ft. Office
360 Stall Adaptive Parking Garage

Project Type:
Mixed-Use



WE BUILD
ENVIRONMENTS
WITH PEOPLE
AT HEART.

With over 40 million square feet of completed industrial work, 1 million square feet of retail space, 1 million square feet of office space and over 2,000 restaurants constructed, Red Architecture is excited to now be focusing on building it's multi-family portfolio. With our continued dedication to the success of our client's vision you can be certain that Red Architecture has what it takes to design your project.

Red Architecture is a firm that prides itself on the relationships that we have built over time with our clients, consultants, and communities that our work impacts. Red Architecture has been finely tuned to adapt to the architectural styles of unique building types and provide our services with care towards our client's vision and needs for specific projects. We offer many services including but not limited to, site feasibility studies, master planning, programming, custom and prototype design for dwelling units and other building types, schematic design, design development, contract documentation, construction administration, and post occupancy studies.

Over the past two years we have been working diligently to create systems and company standards that are focused on the development of our multi-family studio. We have current repeat clients who also develop multi-family projects and we want to be able to provide the same excellence in services to them that we have in the past for other building types. With current and recently hired staff experienced in the multi-family sectors of architecture, we are a full service firm creating designs for the most intimate spaces, the office and the dwelling unit. At Red Architecture we understand the balance between the requirements of the building code, the function of spaces for the people that occupy them, site, design, and budgetary constraints that all projects endure. It is our goal to create designs for buildings that represent our clients vision and mission.

At Red Architecture we operate in the realm of diverse workflows. From Design/Build to Design/Bid/Build project delivery methods we organize our design phases for each specific project at hand. Throughout each phase of design, we perform code reviews and impart quality control measures to ensure our designs and documentation meets or exceeds the needs of our clients, the existing standards required by code and local jurisdictions, and our view of quality design and detailing in architecture.

Red's design process endeavors to provide a collaborative relationship throughout the design phases and into the construction administration phase. We will work with our client's selected contractor to see the build phase through to fruition. We have a dedicated project manager who is in direct contact with our clients and client's consultants from the initial design phases through substantial completion of the project. Our project managers are proven through previous successful projects and are trusted to make difficult design decisions and communicate the intent of the design. Our firm operates in a collaborative studio environment with the ability to seek advice on important design decisions as needed. Our talented staff of architects have a breadth of experience in the commercial and multi-family sectors and strive to improve our built environment.

KMG Prestige

Property Management

Contact

Karen Mead
989-772-3261
karen@kmgprestige.com



KMG PRESTIGE

Strategic Property Management Solutions

Company Biography

Company Overview

KMG Prestige is a fee-based property management firm specializing in the management of multi-family residential housing. Established in 2006, KMG Prestige's expertise includes the management of Market Rate, Affordable, Senior and mixed-use properties.

Although KMG Prestige was established in 2006, as a newly formed entity, its origin dates back to 1975 when the company originated in Mt. Pleasant, Michigan. Morphing from a small startup, KMG Prestige now manages over one billion dollars in assets, consisting of over 29,000 dwelling units spread across a six-state area. Current ownership brings more than 50 years combined experience in the property management industry.

KMG Prestige attributes its continued growth to strong industry relationships, with a focus on operational excellence.

Our economies of scale bring an added benefit to ownership by reducing daily expenses via our ability to obtain master contracts in the area of energy consumption, service providers, insurance and product purchasing.

KMG Prestige is committed to excellence and the continuous improvement in the delivery of property management. An ever-evolving industry, KMG Prestige continues to incorporate the newest technologies in order to provide the most up to date services.

Management Philosophy

KMG Prestige is a client driven organization, and it is our goal to deliver the highest caliber of management services to our clients at the lowest cost possible.

We believe that our job is to do anything we can to help our Employees be successful in their job of serving the Residents and the needs of the Owners. The Employees' goal then, is to do anything possible to ensure our Residents have a fantastic housing experience. To this end, we endeavor to live and breathe our mission statement and our core values. We also recognize and reward our employees who do this. We realize that our success is predicated on active and continuous improvement in our processes.

Client Base

KMG Prestige ownership's former and current clientele is broad based, and although most are for-profit entities a significant minority are non-profit organizations. As a third party fee management company, KMG Prestige aims to create partnerships with clientele, not competition. The typical organizational structure of the client is that of a limited partnership or limited liability company.

A thread that is common to most of the KMG Prestige clients is that they have their roots in the field of real estate development either creating new communities or acquiring and rehabilitating existing housing properties.

KMG Prestige is proud of the quality of the relationships it maintains with its clients, most of which have endured over a long period of time.

Affordable Housing Program Knowledge

Many rental programs have been developed and have seen significant growth in the past 30 years coinciding with KMG Prestige's earliest affiliate's entry into the market. KMG Prestige has developed expertise in the administration of the HUD 202, 221 (d4), 236, Section 8, and the Low Income Housing Tax Credit (LIHTC) Rental Housing Programs as well as the Rural Development 515 and a number of tailor-made rental programs developed through the auspices of the Michigan State Housing Development Authority.

Construction

KMG Prestige's extensive knowledge of multi-family housing has always been a beneficial resource for Owners and Developers during the planning and construction and/or rehabilitation phases of their property. KMG Prestige has worked with many Owners providing insight into design, amenities, and creation of the operating budget, staffing needs, and recommendation of marketing tools, while assisting the Owner to manage the process from lease up to management of the completed project.

Receivership Management Experience

KMG Prestige has served as the court appointed receiver for several communities located in Michigan, Indiana and Wisconsin. In addition, KMG Prestige has also been named as managing agent for independent receivers. Our extensive knowledge and experience in full-service management allows our team to quickly evaluate and identify key areas requiring immediate attention. This approach allows for the implementation of a strategic plan to rapidly market and improve a distressed community in order to transform the asset into a viable resale opportunity.

Mission Statement – “Do the Right Thing”

KMG Prestige Values

We Hire and Reward people who everyday display INTEGRITY, HONESTY, and CARING behaviors in dealing with others.

We Foster quality relationships. We treat each other, our Clients (owners and developers), our Customers (residents), and our Lenders and Suppliers with respect, open, honest communication, fairness, and politeness.

We Teach, encourage and model teamwork and tolerance.

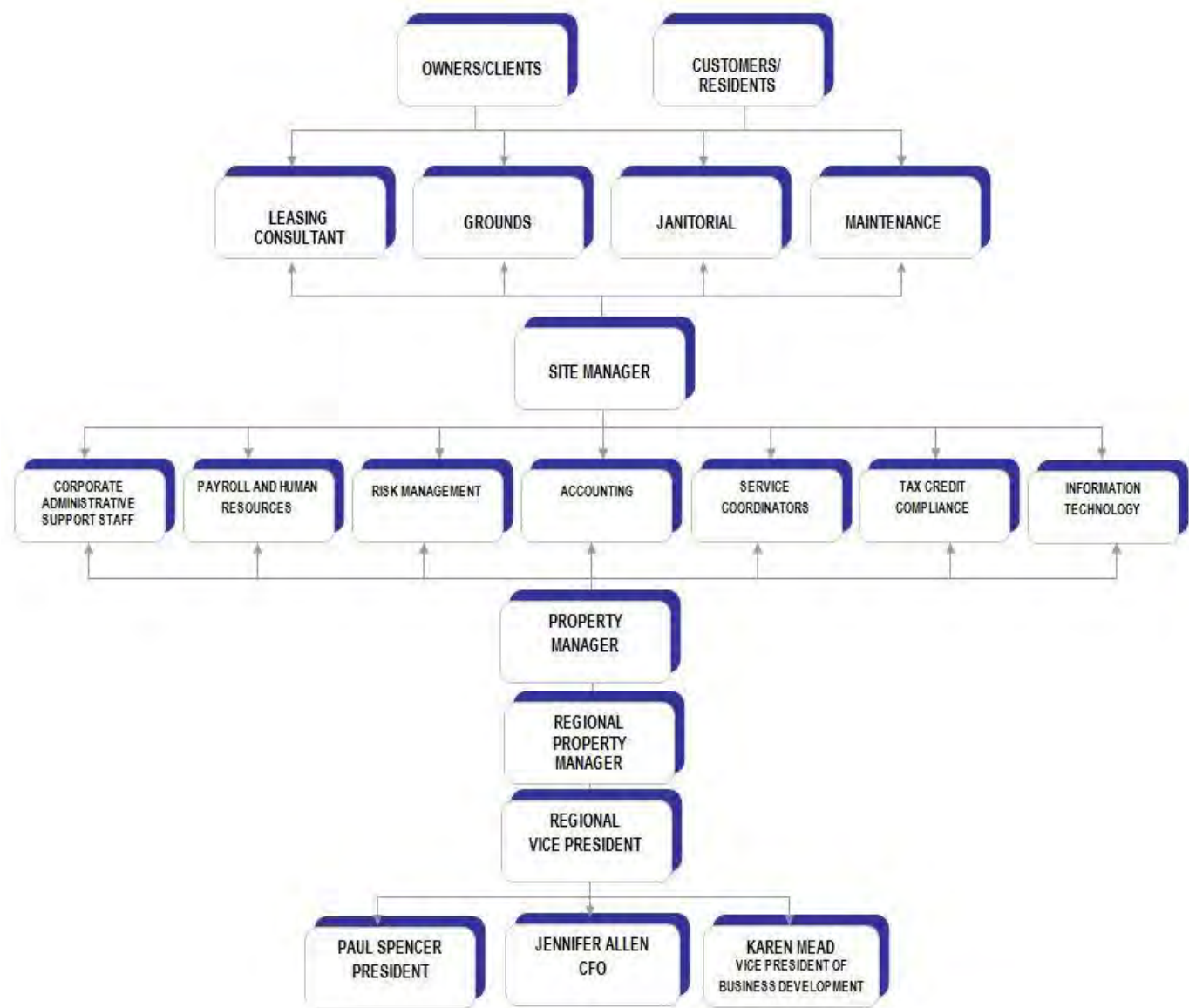
We Seek to continuously improve by sharing knowledge, and improving the quality of the systems.

We Strive to be good stewards of our corporate resources.

We Leverage our individual and collective gifts with the intention of developing a harmonious and satisfying living and working environment.

We Do What Is Right even when that is in conflict with doing what is easy or more profitable.

Organizational Chart



References

Client

Phillip Seybert
P.S. Equities, Inc.
805 West Broadway, Suite 1
Mt. Pleasant, MI 48858
(989) 779-9995

Amin Irving
Ginosko Development Company
41800 West Eleven Mile Rd, Suite 209
Novi, MI 48375
(248)513-4900

Thomas Lapka
Mallory, Cunningham, Lapka & Scott, P.C.
605 S. Capitol Avenue
Lansing, MI 48933
(517) 482-0222

Kim Hagood
Elite Property Management, LLC
11000 West McNichols, Suite 202
Detroit, MI 48221
(313) 831-1680

Stephen Barron
Community Development Partners, Inc.
500 West Roosevelt Road
Chicago, IL 60644
(773) 854-4040

Agency

Troy Thelen
Acting Director of Asset Management
Michigan State Housing Development Authority
735 East Michigan Avenue
Lansing, MI 48912
(517) 335-3275

Susie Sapilewski
Supervisory Project Manager
US Department of Housing and Urban Development
50 Louis Street N.W.
Grand Rapids, MI 49503
(616) 456-2100

Mark McDaniel
President and Chief Executive Officer
Cinnaire
1000 South Washington, Suite 200
Lansing, MI 48910
(517) 482-8555



KMG PRESTIGE

Strategic Property Management Solutions

The Leadership Team

PAUL SPENCER
PRESIDENT & CEO



Paul Spencer began his 27-year property management career with Oakwood Apartments, a developer, owner and Management Company that specializes in short-term corporate housing. Paul supervised a portfolio of 3,500 units with an asset value of almost four hundred million dollars. In 1995 Paul entered the affordable housing field when he joined Related Management and was responsible for the supervision of properties in a seven-state area. His portfolio was very diverse, and included conventional, project-based Section 8, 236, RAP, Rent Sup, Tax Credit, Bond Financed and Hope VI communities. During his tenure with Related Management, Paul became very familiar with the Americans with Disabilities Act and specifically Section 504. Paul is currently President of KMG Prestige.

KAREN MEAD
VICE PRESIDENT OF BUSINESS DEVELOPMENT

Karen Mead is the Vice President of Business Development for KMG Prestige. For over 37 years she has been intensively involved in the property management industry. Karen is currently responsible for growth associated with third party real estate investment management and consulting of our current and future clients. Previously Karen held the position of Vice President of Property Management with Keystone Management Group where she was responsible for supervision of eight Regional Property Managers, consisting of over 8000 units. In 2007, she acquired an ownership interest in that company and was instrumental in its growth. During the course of her career, she has been involved in virtually every aspect of the property management industry. Karen's experience includes a full spectrum of operations with all programs associated with the affordable housing arena, as well as market rate developments. Karen specializes in assisting and directing ownerships with new construction, including underlying financial strategies. And has an extensive understanding of real estate finance and the LIHTC program. Karen is a high-energy individual who is committed to providing unparalleled customer service and maintaining exceptional client relationships.



JENNIFER ALLEN

VICE PRESIDENT OF FINANCIAL SERVICES & CFO



Jennifer Allen is the Vice President of Financial Services and CFO for KMG Prestige. Her career in property management began in 1998 when she joined Boston Financial Group as an Accounting Manager, and continued with Keystone Management Group, where she served as Controller from 2000 through 2006. As a graduate with honors from Alma College, Jennifer holds a Bachelor of Arts degree in Business Administration, with an Emphasis in Accounting. In her current capacity as VP of Financial Services, Jennifer is directly responsible for managing and directing the support center operations within the Accounting, Accounts Payable Payroll and Risk Management departments. This includes reviewing and implementing policies and procedures related to these areas, as well as overseeing all financial reporting requirements and compliance reporting requirements for the entities managed by KMG Prestige. Throughout her career in property management, she has had the opportunity to work closely with various owners and tax credit syndicators, including Great Lakes Capital Fund, Centerline, MMA Financial, PNC Multifamily, Boston Capital and National Equity Fund, as well as develop strong working relationships with several public accounting firms specializing in real estate management.

Section 6

Past Projects/ Portfolio

Allen Crossing & Amity Commons
Muskegon, Michigan
General Occupancy & Senior

Amity Commons and Allen Crossing are a general occupancy and senior housing community in Muskegon, MI. These sister projects were successfully funded in the same round with separate competitive 9% applications, the same as is being proposed for Manchester Crossing. The project will include 95 units of affordable housing on 1.95 acres near downtown Muskegon. Allen Crossing is a three-story, elevator serviced, center-corridor Project that includes a mix of one- and two-bedroom units while Amity Commons is a three-story garden walk-up Project that will include a mix of one-, two-, and three-bedroom units. Residents will enjoy access to a large community space, on-site manager's office, business center, electric vehicle charging stations, and indoor and outdoor security cameras. The community received 9% housing tax credits from the Michigan State Housing Development Authority in 2024 and will open in Spring 2026.





Center City Lofts
Midland, Michigan
General Occupancy

Center City Lofts is a general occupancy community located at 2710 Jefferson Avenue, Midland, MI 48640 in the highly walkable Center City neighborhood, along the Saginaw Road Redevelopment corridor. The Project is a 55-unit three-story elevator-serviced development that features a mix of one-, two-, and three-bedroom units. The Project features a large community space, on-site manager's office, tenant services office, and indoor and outdoor bike storage. The community received 9% housing tax credits from the Michigan State Housing Development Authority in 2021 and opened in 2024.





The Lofts at Milnes Plaza

*Coldwater, Michigan
General Occupancy*

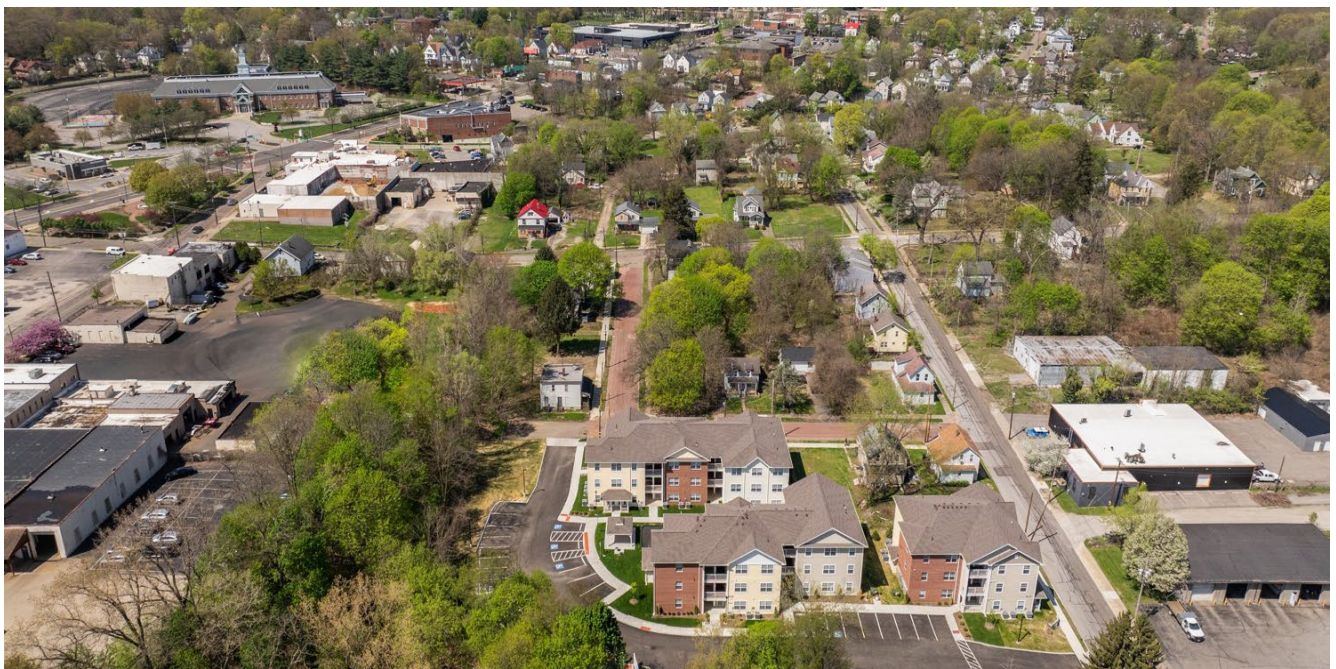
The Lofts at Milnes Plaza is a general occupancy community located at 20 N Hanchett St, Coldwater, MI 49036. The Project is a 50-unit three-story elevator-serviced development that features a mix of one-, two-, and three-bedroom units. The Project is located in Milnes Plaza in the center of Downtown Coldwater on a previously underutilized 1.44-acre infill surface parking lot. The Project accessible community space, a community/family recreation room, and a library/study room. Additionally, the Project features ground floor bike storage and a fenced in exterior children's play area with sensory play equipment. The community received 9% housing tax credits from the Michigan State Housing Development Authority in 2018 and opened in 2020.





65 Nickel
Akron, Ohio
General Occupancy

65 Nickel is a 43-unit general occupancy community located at 65 Nickel St, Akron, OH 44303. The Project consists of three three-story garden walk-up apartment buildings containing a mix of one-, two-, and three-bedroom units. The community received 9% housing tax credits from the Ohio Housing Finance Agency in 2023 and opened in early 2025.





Darby Run
Kettering, Ohio
General Occupancy

Darby Run is a 50-unit general occupancy community located at 4300 Hempstead Station Dr, Kettering, OH 45440. The Project consists of three three-story elevator serviced apartment building containing a mix of one-, two-, and three-bedroom units. The community received 9% housing tax credits from the Ohio Housing Finance Agency in 2022 and opened in 2023.



Austin Commons
Miami Township, Ohio
General Occupancy

Austin Commons is a 47-unit general occupancy community located at 10406 N Springboro Pike, Miamisburg, OH 45342. The Project consists of three three-story elevator serviced apartment building containing a mix of one-, two-, and three-bedroom units. The community received 9% housing tax credits from the Ohio Housing Finance Agency in 2022 and opened in 2023.





Agenda Item Summary

Meeting of: 07.28.2025

Agenda Item Title: Resolution #2025-21: To adopt the Intended Budget Amendment Attachment to the previously passed Resolution #2025-17

Submitted by: Priya J King, Finance Director/Treasurer

PJK

Approved for submittal:

[Signature]

Interim City Manager

Explanation of Agenda Item:

Due to clerical errors, the intended budget amendment attachment was not presented to the council at that June 23, 2025, council meeting.

Per the Auditor's recommendations, this resolution seeks to correct the clerical error.

Budget Considerations:

Fiscal Year 2024-2025 Budget

Budget Line-Item Assignment: Varies by Fund

City Manager Comments/Recommendation: Clerical errors happen as part of life. Measures are put in place to avoid this in the future. One such measure is to have a second review of the Agenda Item Summary before it is submitted for the Council packet

City Manager Recommended Form of Motion:

Move to adopt Resolution #2025-21: To adopt the Intended Budget Amendment Attachment to the previously passed Resolution #2025-17

Names and addresses of those to be notified:

Attachments:

Resolution #2025-21

2024-2025 Intended Budget Amendments

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

**RESOLUTION #2025-21: TO ADOPT THE INTENDED BUDGET AMENDMENT
ATTACHMENT TO PREVIOUSLY PASSED RESOLUTION #2025-17**

WHEREAS, the City of Chelsea Council previously passed Resolution #2025-17 on June 23, 2025, which included an attachment detailing Budget Amendments for FY 2024-2025; and

WHEREAS, it has been identified that the attachment contained errors that need to be corrected to accurately reflect the intended budget amendments; and

WHEREAS the intended budget amendments have been reviewed and considered by the City of Chelsea Council;

NOW THEREFORE, TO BE RESOLVED, the Chelsea City Council hereby adopts the intended budget amendments as presented for fiscal year 2024-2025; and

BE IT FURTHER RESOLVED, the City of Chelsea Council directs the Finance Department to make the necessary changes to the budget to reflect these amendments and ensure that they are implemented carefully and effectively AND directs Finance Department to further amend the line item budgets within a department, between 06.23.25-06.30.25, being careful to maintain ending departmental balance as it has been approved with the Budget Amendment for Fiscal Year 2024-2025

I, Lyn Sebestyen, City Clerk for the City of Chelsea, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council of the City of Chelsea, County of Washtenaw, State of Michigan, at a meeting held on the 28th day of July 2025. That public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lyn Sebestyen, City Clerk

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET	BUDGET	
FY 2024-2025FY 2024-2025				
GENERAL FUND				
Revenues				
101-000-402.000	REAL PROPERTY TAXES	3,903,000	3,718,315	(184,685)
101-000-402.001	REFUND RL PROP TX	-	(24,762)	(24,762)
101-000-402.002	DDA TIF PAYMENT	(215,000)	(213,633)	1,367
101-000-410.000	PERSONAL PROPERTY TAXES	103,500	97,512	(5,988)
101-000-412.000	DELINQUENT PERS PROPERTY TAXES	1,200	-	(1,200)
101-000-432.000	PAYMENT IN LIEU OF TAXES	580,000	580,000	-
101-000-447.000	ADMINISTRATION FEE	189,000	214,402	25,402
101-000-476.000	BUSINESS LICENSE / PERMITS	118,000	107,000	(11,000)
101-000-502.000	FEDERAL GRANTS	-	-	-
101-000-528.000	OTHER FEDERAL GRANTS	50,000	416,000	366,000
101-000-540.000	NON-FEDERAL GRANTS	24,000	95,600	71,600
101-000-543.000	STATE REV - OFFICER TRAINING	3,000	15,000	12,000
101-000-573.000	LOCAL COMMUNITY STABLIZATION REVENUE	390,000	386,000	(4,000)
101-000-574.000	STATE SHARED REVENUES	682,461	682,461	-
101-000-574.002	STATE SHARED LIQUOR LICENSE	9,800	9,200	(600)
101-000-581.000	COUNTY REV - 911 DISPATCH TRNG	-	-	-
101-000-590.000	COUNTY PUB SFTY & COMM MNTL HLTH MILL	180,000	150,000	(30,000)
101-000-613.000	TREE ESCROW	-	-	-
101-000-628.000	CHARGES FOR SERVICES-ZONING	4,700	78,000	73,300
101-000-631.000	CHARGES FOR SERVICES-OTHER	7,700	2,300	(5,400)
101-000-656.000	FINE & FORFEITS	22,000	25,000	3,000
101-000-665.000	INTEREST & DIVIDENDS	78,800	130,000	51,200
101-000-667.001	RENTAL FEES - DPW EQUIP	113,900	124,000	10,100
101-000-673.000	SALE OF PROPERTY	-	5,450	5,450
101-000-674.000	PRIVATE CONTRIBUTIONS	-	1,050	1,050
101-000-676.000	REIMB-DPW LABOR	182,200	222,300	40,100
101-000-684.000	OTHER INCOME	11,000	673,000	662,000
101-000-696.001	PROCEEDS FROM LEASE	-	-	-
101-000-698.000	INSURANCE PROCEEDS	-	-	-
General Fund Revenue Total		6,439,261	7,494,195	
Expenditures				
101-101-702.000	SALARIES & WAGES	25,000	23,000	(2,000)
101-101-715.000	EMPLOYER FICA & MEDICARE MATCH	2,000	2,000	-
101-101-716.000	HEALTH INSURANCE	-	-	-
101-101-718.000	RETIREMENT SAVINGS	-	-	-
101-101-718.002	HEALTHCARE SAVINGS	-	-	-
101-101-722.000	WORKERS COMPENSATION	-	-	-
101-101-958.000	MISCELLANEOUS EXPENSE	14,200	16,200	2,000
101-172-702.000	SALARIES & WAGES	160,400	140,000	(20,400)
101-172-715.000	EMPLOYER FICA & MEDICARE MATCH	12,300	10,500	(1,800)

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
101-172-716.000	HEALTH INSURANCE	77,000	30,000	(47,000)
101-172-716.001	HEALTH INSURANCE - RETIREES	26,000	21,000	(5,000)
101-172-717.000	LIFE, ADD, & DISABILITY INS	2,000	2,200	200
101-172-718.000	RETIREMENT SAVINGS	34,000	15,000	(19,000)
101-172-718.002	HEALTHCARE SAVINGS	9,400	4,300	(5,100)
101-172-719.000	PENSION EXPENSE	31,000	25,000	(6,000)
101-172-720.000	UNEMPLOYMENT INSURANCE	20	20	-
101-172-722.000	WORKERS COMPENSATION	1,000	1,700	700
101-172-801.000	PROFESSIONAL SERVICES	-	-	-
101-172-958.000	MISCELLANEOUS EXPENSE	17,000	30,000	13,000
101-191-702.000	SALARIES & WAGES	140,900	137,000	(3,900)
101-191-702.001	SALARIES & WAGES - CLERK	82,200	82,200	-
101-191-702.002	SALARIES & WAGES - TREASURER	58,400	65,000	6,600
101-191-702.003	SALARIES & WAGES - ASSESSOR	55,500	58,000	2,500
101-191-715.000	EMPLOYER FICA & MEDICARE MATCH	21,900	21,900	-
101-191-716.000	HEALTH INSURANCE	68,000	65,000	(3,000)
101-191-716.001	HEALTH INSURANCE - RETIREES	10,000	10,500	500
101-191-717.000	LIFE, ADD, & DISABILITY INS	5,500	5,500	-
101-191-718.000	RETIREMENT SAVINGS	37,500	35,000	(2,500)
101-191-718.002	HEALTHCARE SAVINGS	10,600	10,600	-
101-191-719.000	PENSION EXPENSE	17,000	12,000	(5,000)
101-191-720.000	UNEMPLOYMENT INSURANCE	100	100	-
101-191-722.000	WORKERS COMPENSATION	3,600	3,500	(100)
101-191-727.000	OFFICE SUPPLIES	6,100	7,000	900
101-191-728.000	POSTAGE	3,400	7,000	3,600
101-191-740.000	OPERATING SUPPLIES	6,300	6,300	-
101-191-801.000	PROFESSIONAL SERVICES	175,000	165,900	(9,100)
101-191-801.004	PROFESSIONAL SERVICES - COMM FOUND G	-	-	-
101-191-801.005	PROFESSIONAL SERVICES - EGLE BROWNIE	-	-	-
101-191-802.000	LEGAL SERVICES	78,700	56,000	(22,700)
101-191-804.000	AUDIT SERVICES	45,600	42,000	(3,600)
101-191-810.000	OFFICE EQUIPMENT SERVICES	9,400	14,000	4,600
101-191-830.000	GENERAL, AUTO, & PROP INS	24,550	22,000	(2,550)
101-191-850.000	COMMUNICATION EXPENSE	41,200	30,000	(11,200)
101-191-860.000	TRANSPORTATION EXPENSE	-	-	-
101-191-880.000	COMMUNITY PROMOTION	20,000	20,000	-
101-191-900.000	PRINTING & PUBLISHING	6,000	10,000	4,000
101-191-920.000	PUBLIC UTILITIES	3,500	5,000	1,500
101-191-931.000	BUILDING MAINTENANCE	40,000	30,000	(10,000)
101-191-932.001	CONTRACTED SVS - WAVE	86,600	86,600	-
101-191-932.002	CONTRACTED SVS - SENIOR CTR	50,000	50,000	-
101-191-957.000	TRAINING	6,000	7,000	1,000
101-191-958.000	MISCELLANEOUS EXPENSE	5,900	25,000	19,100

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
101-191-971.000	CAPITAL OUTLAY	95,000	95,000	-
101-191-971.002	FEDERAL SCREW WORKS DEVELOPMENT	-	-	-
101-191-991.000	DEBT SERVICE - PRINCIPAL	-	-	-
101-191-993.000	DEBT SERVICE - INTEREST	-	-	-
101-191-995.203	TRANSFER TO LOCAL FUND	600,000	600,000	-
101-191-995.352	TRANSFER TO JUDGMENT FUND	-	-	-
101-191-995.405	CONTRIBUTION TO CAPITAL IMP FU	312,000	312,000	-
101-191-995.470	TRANSFER TO MUNICIPAL BLDG	-	-	-
101-262-702.000	SALARIES & WAGES	5,000	15,000	10,000
101-262-727.000	OFFICE SUPPLIES	9,500	4,500	(5,000)
101-262-958.000	MISCELLANEOUS EXPENSE	19,200	14,200	(5,000)
101-301-702.000	SALARIES & WAGES	1,210,000	1,096,000	(114,000)
101-301-702.004	SALARIES & WAGES - CRSSGRDS	37,000	37,000	-
101-301-702.009	SAL&WAGES-DISPATCH&CLERICAL	390,000	374,000	(16,000)
101-301-702.011	OVERTIME - OFFICERS	108,400	136,000	27,600
101-301-702.012	OVERTIME - DISPATCH & CLERICAL	51,400	55,000	3,600
101-301-702.013	COMMUNITY MENTAL HEALTH PROFESSIONA	73,800	73,800	-
101-301-702.014	POLICE RECRUIT REIMBURSEMENTS	-	9,500	9,500
101-301-715.000	EMPLOYER FICA & MEDICARE MATCH	145,000	145,000	-
101-301-716.000	HEALTH INSURANCE	163,000	173,000	10,000
101-301-716.001	HEALTH INSURANCE - RETIREES	11,500	11,500	-
101-301-717.000	LIFE, ADD, & DISABILITY INS	13,700	15,500	1,800
101-301-718.000	RETIREMENT SAVINGS	157,300	175,000	17,700
101-301-718.002	HEALTHCARE SAVINGS	34,600	37,000	2,400
101-301-719.000	PENSION EXPENSE	41,000	41,000	-
101-301-720.000	UNEMPLOYMENT INSURANCE	200	200	-
101-301-722.000	WORKERS COMPENSATION	25,000	24,000	(1,000)
101-301-727.000	OFFICE SUPPLIES	3,200	3,200	-
101-301-740.000	OPERATING SUPPLIES	26,000	25,000	(1,000)
101-301-740.006	AMMUNITION	5,000	5,000	-
101-301-744.000	CLOTHING	35,900	35,900	-
101-301-801.000	PROFESSIONAL SERVICES	35,500	35,500	-
101-301-810.000	OFFICE EQUIPMENT SERVICES	5,300	7,000	1,700
101-301-830.000	GENERAL, AUTO, & PROP INS	25,740	23,000	(2,740)
101-301-850.000	COMMUNICATION EXPENSE	19,800	15,000	(4,800)
101-301-860.000	LEASE EXPENSE	15,686	15,700	14
101-301-863.000	VEHICLE MAINTENANCE	20,000	15,000	(5,000)
101-301-867.000	GASOLINE & OIL	22,200	22,200	-
101-301-920.000	PUBLIC UTILITIES	17,300	22,000	4,700
101-301-931.000	BUILDING MAINTENANCE	38,000	38,000	-
101-301-933.000	EQUIPMENT MAINTENANCE	19,200	19,200	-
101-301-957.000	TRAINING	15,100	10,000	(5,100)
101-301-957.001	DISPATCH TRAINING	3,800	600	(3,200)

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET FY 2024-2025	BUDGET FY 2024-2025	
101-301-957.022	POLICE - CPE	-	4,000	4,000
101-301-957.024	DISPATCH-ETSC	-	10,000	10,000
101-301-957.302	ACT 302 TRAINING	1,700	1,700	-
101-301-958.000	MISCELLANEOUS EXPENSE	1,000	1,000	-
101-301-971.000	CAPITAL OUTLAY	70,000	70,000	-
101-441-702.000	SALARIES & WAGES	482,500	415,000	(67,500)
101-441-702.010	SAL&WAGES - VEHICLE MAINT	43,200	43,200	-
101-441-715.000	EMPLOYER FICA & MEDICARE MATCH	40,200	42,000	1,800
101-441-716.000	HEALTH INSURANCE	116,000	90,000	(26,000)
101-441-716.001	HEALTH INSURANCE - RETIREES	78,000	45,000	(33,000)
101-441-717.000	LIFE, ADD, & DISABILITY INS	5,600	11,000	5,400
101-441-718.000	RETIREMENT SAVINGS	42,000	50,000	8,000
101-441-718.002	HEALTHCARE SAVINGS	13,200	15,500	2,300
101-441-719.000	PENSION EXPENSE	54,000	60,000	6,000
101-441-720.000	UNEMPLOYMENT INSURANCE	100	100	-
101-441-722.000	WORKERS COMPENSATION	29,000	29,000	-
101-441-740.000	OPERATING SUPPLIES	4,300	3,300	(1,000)
101-441-740.002	MECHANIC SUPPLIES	5,700	6,700	1,000
101-441-744.000	CLOTHING	7,500	8,500	1,000
101-441-801.000	PROFESSIONAL SERVICES	24,400	11,000	(13,400)
101-441-830.000	GENERAL, AUTO, & PROP INS	17,510	16,000	(1,510)
101-441-850.000	COMMUNICATION EXPENSE	7,700	6,500	(1,200)
101-441-860.000	LEASE PAYMENTS	103,000	106,000	3,000
101-441-863.000	EQUIPMENT MAINTENANCE	39,800	22,000	(17,800)
101-441-867.000	GASOLINE & OIL	37,000	24,000	(13,000)
101-441-920.000	PUBLIC UTILITIES	7,000	6,700	(300)
101-441-921.000	STREET LIGHTING	17,000	23,000	6,000
101-441-931.000	BUILDING MAINTENANCE	21,000	20,000	(1,000)
101-441-935.000	GENERAL REPAIRS & MAINTENANCE	15,000	12,000	(3,000)
101-441-937.000	ST LGHTS - REPAIRS & MAINT	-	-	-
101-441-957.000	TRAINING	5,500	5,500	-
101-441-958.000	MISCELLANEOUS EXPENSE	7,500	5,500	(2,000)
101-441-971.000	CAPITAL OUTLAY	15,000	15,000	-
101-701-702.000	SALARIES & WAGES	52,000	70,000	18,000
101-701-715.000	EMPLOYER FICA & MEDICARE MATCH	4,000	4,800	800
101-701-716.000	HEALTH INSURANCE	15,500	(1,620)	(17,120)
101-701-716.001	HEALTH INSURANCE - RETIREES	13,200	14,000	800
101-701-717.000	LIFE, ADD, & DISABILITY INS	-	300	300
101-701-718.000	RETIREMENT SAVINGS	6,400	6,000	(400)
101-701-718.002	HEALTHCARE SAVINGS	1,200	1,900	700
101-701-719.000	PENSION EXPENSE	9,000	6,000	(3,000)
101-701-720.000	UNEMPLOYMENT INSURANCE	10	10	-
101-701-722.000	WORKERS COMPENSATION	-	-	-

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
101-701-727.000	OFFICE SUPPLIES	400	500	100
101-701-801.000	PROFESSIONAL SERVICES	235,000	235,000	-
101-701-801.001	PUBLIC HEARING NOTICES	100	2,500	2,400
101-701-801.006	FEDERAL SCREW WORKS DEVELOPMENT	17,100	658,000	640,900
101-701-810.000	OFFICE EQUIPMENT SERVICES	3,500	4,300	800
101-701-850.000	COMMUNICATION EXPENSE	800	300	(500)
101-701-957.000	TRAINING	1,000	-	(1,000)
101-701-958.000	MISCELLANEOUS EXPENSE	3,500	1,700	(1,800)
101-701-967.000	SPECIAL PROJECTS	50,000	140,000	90,000
101-751-702.000	SALARIES & WAGES	56,900	60,000	3,100
101-751-702.008	SALARIES & WAGES - BALLFIELDS	3,600	3,100	(500)
101-751-715.000	EMPLOYER FICA & MEDICARE MATCH	-	(23)	(23)
101-751-716.000	HEALTH INSURANCE	-	-	-
101-751-718.000	RETIREMENT SAVINGS	-	-	-
101-751-718.002	HEALTHCARE SAVINGS	-	-	-
101-751-740.000	OPERATING SUPPLIES	5,000	5,000	-
101-751-801.000	PROFESSIONAL SERVICES	-	-	-
101-751-830.000	GENERAL, AUTO, & PROP INS	660	630	(30)
101-751-935.000	GENERAL REPAIRS & MAINTENANCE	20,000	29,000	9,000
101-751-935.002	BALLFIELD REPAIRS & MAINTENANCE	2,800	2,800	-
101-751-940.000	RENTALS	18,300	11,700	(6,600)
101-751-958.000	MISCELLANEOUS EXPENSE	1,500	1,200	(300)
101-751-960.000	CONTRACTED SVS - COMM ED	20,000	20,000	-
101-751-967.000	SPECIAL PROJECTS	60,000	60,000	-
101-751-971.000	CAPITAL OUTLAY	15,000	15,000	-
101-751-971.001	SPECIAL PROJECT-TIMBERTOWN REIMAGINE	80,000	415,000	335,000
101-751-971.003	PATHWAY TO RENEWAL	-	27,000	27,000
101-751-991.000	DEBT SERVICE - PRINCIPAL	29,046	29,050	4
101-751-993.000	DEBT SERVICE - INTEREST	2,331	2,331	-
General Fund Expenditure Total		7,380,353	8,152,199	771,846
General Fund Revenues Over (Under) Expenditures		(941,092)	(658,004)	283,089

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET	BUDGET	
FY 2024-2025FY 2024-2025				
MAJOR STREETS FUND				
Revenues				
202-000-574.001	STATE SHARED-WGHT&GAS TAX	582,400	670,000	87,600
202-000-665.000	INTEREST & DIVIDENDS	21,300	36,500	15,200
202-000-675.000	TRUNKLINE MAINTENANCE	22,900	22,900	-
202-000-684.000	OTHER INCOME	-	224,700	224,700
202-000-699.407	TRANSFER FROM ST IMP FUND	-	-	-
Major Streets Fund Revenue Total		626,600	954,100	327,500
Expenditures				
202-444-702.000	SALARIES & WAGES	-	-	-
202-444-725.000	EMPLOYEE BENEFITS	-	-	-
202-444-740.000	OPERATING SUPPLIES	-	-	-
202-444-801.000	PROFESSIONAL SERVICES	9,000	9,000	-
202-444-940.000	RENTALS	-	-	-
202-463-702.000	SALARIES & WAGES	38,000	56,000	18,000
202-463-725.000	EMPLOYEE BENEFITS	23,000	38,000	15,000
202-463-740.000	OPERATING SUPPLIES	1,500	3,100	1,600
202-463-801.000	PROFESSIONAL SERVICES	75,000	75,000	-
202-463-940.000	RENTALS	15,000	36,000	21,000
202-474-702.000	SALARIES & WAGES	8,000	7,100	(900)
202-474-725.000	EMPLOYEE BENEFITS	4,700	4,700	-
202-474-740.000	OPERATING SUPPLIES	6,500	3,100	(3,400)
202-474-801.000	PROFESSIONAL SERVICES	2,500	2,500	-
202-474-940.000	RENTALS	1,800	2,700	900
202-478-702.000	SALARIES & WAGES	17,000	20,000	3,000
202-478-725.000	EMPLOYEE BENEFITS	10,300	14,000	3,700
202-478-740.000	OPERATING SUPPLIES	10,800	12,000	1,200
202-478-940.000	RENTALS	14,000	11,500	(2,500)
202-482-702.000	SALARIES & WAGES	9,500	7,450	(2,050)
202-482-715.000	EMPLOYER FICA & MEDICARE MATCH	-	-	-
202-482-716.000	HEALTH INSURANCE	-	-	-
202-482-718.000	RETIREMENT SAVINGS	-	-	-
202-482-718.002	HEALTHCARE SAVINGS	-	-	-
202-482-725.000	EMPLOYEE BENEFITS	200	1,000	800
202-482-801.000	PROFESSIONAL SERVICES	3,000	2,980	(20)
202-487-702.000	SALARIES & WAGES	-	-	-
202-487-740.000	OPERATING SUPPLIES	-	-	-
202-487-801.000	PROFESSIONAL SERVICES	-	-	-
202-487-940.000	RENTALS	-	-	-
202-488-702.000	SALARIES & WAGES	800	650	(150)
202-488-940.000	RENTALS	1,300	2,000	700

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
202-490-702.000	SALARIES & WAGES	1,000	100	(900)
202-490-940.000	RENTALS	-	-	-
202-491-702.000	SALARIES & WAGES	-	-	-
202-491-740.000	OPERATING SUPPLIES	-	-	-
202-491-940.000	RENTALS	-	-	-
202-494-702.000	SALARIES & WAGES	-	-	-
202-494-740.000	OPERATING SUPPLIES	9,240	3,700	(5,540)
202-494-940.000	RENTALS	-	-	-
202-497-702.000	SALARIES & WAGES	3,000	2,300	(700)
202-497-740.000	OPERATING SUPPLIES	1,800	1,800	-
202-497-940.000	RENTALS	4,200	3,300	(900)
202-502-725.000	EMPLOYEE BENEFITS	1,100	2,600	1,500
202-503-966.000	OVERHEAD	1,900	1,700	(200)
202-503-995.203	TRANSFER TO LOCAL ST FUND	291,200	280,000	(11,200)
Major Streets Fund Expenditure Total		565,340	604,280	38,940
Major Streets Revenues Over (Under) Expenditures		61,260	349,820	288,560

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET	BUDGET	
FY 2024-2025				
FY 2024-2025				
LOCAL STREETS FUND				
Revenues				
203-000-574.001	STATE SHARED-WGHT&GAS TAX	185,000	200,000	15,000
203-000-665.000	INTEREST & DIVIDENDS	72	5,000	4,928
203-000-699.101	INTEREST & DIVIDENDS	600,000	600,000	-
203-000-699.202	TRANSFER FROM MAJOR ST FUND	291,200	280,000	(11,200)
203-000-699.407	TRANSFER FROM ST IMP FUND	200,000	200,000	-
Local Streets Fund Revenue Total		1,276,272	1,285,000	8,728
Expenditures				
203-444-702.000	SALARIES & WAGES	-	-	-
203-444-725.000	EMPLOYEE BENEFITS	-	-	-
203-444-740.000	OPERATING SUPPLIES	-	-	-
203-444-801.000	PROFESSIONAL SERVICES	20,000	20,000	-
203-444-940.000	RENTALS	-	-	-
203-463-702.000	SALARIES & WAGES	43,000	54,000	11,000
203-463-725.000	EMPLOYEE BENEFITS	23,000	37,000	14,000
203-463-740.000	OPERATING SUPPLIES	1,300	4,000	2,700
203-463-801.000	PROFESSIONAL SERVICES	885,000	839,550	(45,450)
203-463-940.000	RENTALS	23,500	36,000	12,500
203-474-702.000	SALARIES & WAGES	6,000	4,500	(1,500)
203-474-725.000	EMPLOYEE BENEFITS	4,000	6,500	2,500
203-474-740.000	OPERATING SUPPLIES	4,300	2,000	(2,300)
203-474-940.000	RENTALS	1,900	700	(1,200)
203-478-702.000	SALARIES & WAGES	17,000	23,000	6,000
203-478-725.000	EMPLOYEE BENEFITS	11,000	15,500	4,500
203-478-740.000	OPERATING SUPPLIES	11,300	12,500	1,200
203-478-940.000	RENTALS	17,700	15,000	(2,700)
203-482-702.000	SALARIES & WAGES	6,400	5,500	(900)
203-482-715.000	EMPLOYER FICA & MEDICARE MATCH	-	-	-
203-482-716.000	HEALTH INSURANCE	-	-	-
203-482-718.000	RETIREMENT SAVINGS	-	-	-
203-482-718.002	HEALTHCARE SAVINGS	-	-	-
203-482-725.000	EMPLOYEE BENEFITS	600	650	50
203-482-801.000	PROFESSIONAL SERVICES	3,400	3,000	(400)
Local Streets Fund Expenditure Total		1,079,400	1,079,400	-
Local Streets Revenues Over (Under) Expenditures		196,872	205,600	8,728

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
STORMWATER UTILITY FUND				
Revenues				
218-000-412.001	DELINQUENT STORMWATER FEES	-	3,752	3,752
218-000-604.000	STRMWTR UTIL USER FEE	130,000	100,000	(30,000)
218-000-605.000	STRMWTR UTIL CONNECTION FEE	42,000	4,900	(37,100)
218-000-665.000	INTEREST & DIVIDENDS	5,900	8,700	2,800
218-000-684.000	OTHER INCOME	-	-	-
Stormwater Utility Fund Revenue Total		177,900	117,352	(60,548)
EXPENDITURES				
218-443-702.000	SALARIES & WAGES	20,000	(40,000)	(60,000)
218-443-715.000	EMPLOYER FICA & MEDICARE MATCH	1,600	2,500	900
218-443-716.000	HEALTH INSURANCE	865	1,100	235
218-443-717.000	LIFE, ADD, & DISABILITY INS	850	900	50
218-443-718.000	RETIREMENT SAVINGS	1,600	2,600	1,000
218-443-718.002	HEALTHCARE SAVINGS	450	1,000	550
218-443-720.000	UNEMPLOYMENT INSURANCE	10	10	-
218-443-801.000	PROFESSIONAL SERVICES	5,000	5,500	500
218-443-860.000	TRANSPORTATION EXPENSE	-	-	-
218-443-933.001	EQUIPMENT MAINTENANCE - SYSTEM	145,000	185,000	40,000
218-443-958.000	MISCELLANEOUS EXPENSE	500	150	(350)
218-443-960.001	COUNTY SP ASSMT EXPENSE	2,000	1,500	(500)
218-443-963.000	BAD DEBT EXPENSE	-	-	-
218-443-995.352	TRANSFER TO JUDGMENT FUND	-	-	-
Stormwater Utility Fund Expenditure Total		177,875	160,260	(17,615)
Stormwater Utility Revenues Over (Under) Expenditures		25	(42,908)	(42,933)

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
SOLID WASTE FUND				
Revenues				
226-000-402.000	REAL PROPERTY TAXES	256,300	220,902	(35,398)
226-000-402.001	REFUND RL PROP TX	-	(1,537)	(1,537)
226-000-410.000	PERSONAL PROPERTY TAXES	6,700	6,403	(297)
226-000-412.000	DELINQUENT PERS PROPERTY TAXES	100	-	(100)
226-000-573.000	LOCAL COMMUNITY STABLIZATION REVENUE	35,000	33,633	(1,367)
226-000-626.000	TIPPING SERVICE FEE	290,000	324,600	34,600
226-000-642.000	SALVAGE SALES	24,000	24,500	500
226-000-642.001	GARBAGE BAG SALES	274,000	270,550	(3,450)
226-000-665.000	INTEREST & DIVIDENDS	11,500	13,000	1,500
226-000-678.000	REMEDIATION - TOWNSHIPS	42,000	23,600	(18,400)
226-000-684.000	OTHER INCOME	4,600	13,600	9,000
226-000-696.000	PROCEEDS FROM LEASE	-	-	-
Solid Waste Fund Revenue Total		944,200	929,251	(14,949)
Expenditures				
226-528-702.000	SALARIES & WAGES	370,800	365,000	(5,800)
226-528-715.000	EMPLOYER FICA & MEDICARE MATCH	28,400	28,000	(400)
226-528-716.000	HEALTH INSURANCE	71,000	62,500	(8,500)
226-528-716.001	HEALTH INSURANCE - RETIREES	34,000	34,000	-
226-528-717.000	LIFE, ADD, & DISABILITY INS	3,000	4,000	1,000
226-528-718.000	RETIREMENT SAVINGS	27,900	33,000	5,100
226-528-718.002	HEALTHCARE SAVINGS	8,400	12,000	3,600
226-528-719.000	PENSION EXPENSE	17,000	12,000	(5,000)
226-528-720.000	UNEMPLOYMENT INSURANCE	35	35	-
226-528-722.000	WORKERS COMPENSATION	14,000	13,700	(300)
226-528-740.000	OPERATING SUPPLIES	8,000	7,000	(1,000)
226-528-740.002	ORANGE BAGS - SOLID WASTE	30,000	23,000	(7,000)
226-528-744.000	CLOTHING	4,300	4,300	-
226-528-801.000	PROFESSIONAL SERVICES	10,000	13,000	3,000
226-528-810.000	OFFICE EQUIPMENT SERVICES	-	-	-
226-528-820.000	TIPPING FEES EXPENSE	72,300	85,000	12,700
226-528-830.000	GENERAL, AUTO, & PROP INS	6,230	5,700	(530)
226-528-850.000	COMMUNICATION EXPENSE	6,300	2,100	(4,200)
226-528-860.000	LEASE EXPENSE	30,800	30,600	(200)
226-528-863.000	EQUIPMENT MAINTENANCE	22,200	24,000	1,800
226-528-867.000	GASOLINE & OIL	21,500	21,500	-
226-528-920.000	PUBLIC UTILITIES	9,500	12,000	2,500
226-528-932.000	REMEDIATION - LANDFILL	2,100	2,100	-
226-528-934.000	WELL MONITORING	135,000	135,000	-
226-528-935.000	GENERAL REPAIRS & MAINTENANCE	11,300	11,300	-

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
226-528-940.000	RENTALS	30	30	-
226-528-957.000	TRAINING	15,100	1,000	(14,100)
226-528-958.000	MISCELLANEOUS EXPENSE	800	(724)	(1,524)
226-528-971.000	CAPITAL OUTLAY	86,000	151,000	65,000
226-528-995.352	TRANSFER TO JUDGMENT FUND	-	-	-
Solid Waste Fund Expenditure Total		1,045,995	1,092,141	46,146
Solid Waste Revenues Over (Under) Expenditures		(101,795)	(162,890)	(61,095)

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
DARE FUND				
Revenues				
257-000-665.000	INTEREST & DIVIDENDS	20	28	8
DARE Fund Revenue Total		20	28	8
Expenditures				
257-334-958.000	MISCELLANEOUS EXPENSE	1,500	1,500	-
DARE Fund Expenditure Total		1,500	1,500	-
DARE Revenues Over (Under) Expenditures		(1,480)	(1,472)	8
POLICE RESERVISTS FUND				
Revenues				
259-000-665.000	INTEREST & DIVIDENDS	-	168	168
259-000-675.002	CONTRIBUTIONS	1,000	1,000	-
POLICE RESERVISTS Fund Revenue Total		1,000	1,168	168
Expenditures				
259-335-958.000	MISCELLANEOUS EXPENSE	-	4,000	4,000
POLICE RESERVISTS Fund Expenditure Total		-	4,000	4,000
POLICE RESERVISTS Revenues Over (Under) Expenditures		1,000	(2,832)	(3,832)
E-911 FUND				
Revenues				
261-000-582.000	CONTRIBUTIONS FROM COUNTY	25,000	25,200	200
261-000-665.000	INTEREST & DIVIDENDS	300	1,075	775
E-911 Fund Revenue Total		25,300	26,275	975
Expenditures				
261-302-958.000	MISCELLANEOUS EXPENSE	20,000	22,000	2,000
E-911 Fund Expenditure Total		20,000	22,000	2,000
E-911 Revenues Over (Under) Expenditures		5,300	4,275	(1,025)

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
CAPITAL PROJECTS FUND				
Revenues				
405-000-665.000	INTEREST & DIVIDENDS	1,500	6,000	4,500
405-000-699.101	TRANSFER FROM GENERAL FUND	312,000	312,000	-
Capital Projects Fund Revenue Total		313,500	318,000	4,500
Expenditures				
405-324-991.000	DEBT SERVICE - PRINCIPAL	290,000	290,000	-
405-324-993.000	DEBT SERVICE - INTEREST	23,600	23,600	-
405-324-994.000	DEBT SERVICE - FEES	1,000	1,000	-
Capital Projects Fund Expenditure Total		314,600	314,600	-
Capital Projects Revenues Over (Under) Expenditures		(1,100)	3,400	4,500

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
STREET IMPROVEMENT FUND				
Revenues				
407-000-402.000	REAL PROPERTY TAXES	425,100	390,988	(34,112)
407-000-402.001	REFUND RL PROP TX	-	(2,551)	(2,551)
407-000-403.005	COUNTY ROAD TAX	225,000	129,000	(96,000)
407-000-404.001	FAIRWAYS SP ASSMT - PRINCIPAL	-	-	-
407-000-404.002	FAIRWAYS SP ASSMT - INTEREST	-	-	-
407-000-410.000	PERSONAL PROPERTY TAXES	11,200	10,621	(579)
407-000-410.001	REFUND PERSONAL PROPERTY TAX	-	-	-
407-000-412.000	DELINQUENT PERS PROPERTY TAXES	100	-	(100)
407-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	22,600	55,788	33,188
407-000-665.000	INTEREST & DIVIDENDS	3,000	15,000	12,000
407-000-684.000	OTHER INCOME	-	-	-
407-000-696.000	PROCEEDS FROM DEBT	-	-	-
Street Improvement Fund Revenue Total		687,000	598,846	(88,154)
Expenditures				
407-446-702.000	SALARIES & WAGES	95,100	88,000	(7,100)
407-446-715.000	EMPLOYER FICA & MEDICARE MATCH	7,300	7,000	(300)
407-446-716.000	HEALTH INSURANCE	-	-	-
407-446-716.001	HEALTH INSURANCE - RETIREES	17,500	24,000	6,500
407-446-718.000	RETIREMENT SAVINGS	7,700	7,200	(500)
407-446-718.002	HEALTHCARE SAVINGS	3,200	3,200	-
407-446-801.000	PROFESSIONAL SERVICES	250,000	125,000	(125,000)
407-446-801.007	MIDDLESTREET RECONSTRUCTION	-	-	-
407-446-860.000	TRANSPORTATION EXPENSE	-	-	-
407-446-935.000	GENERAL REPAIRS & MAINTENANCE	105,000	105,000	-
407-446-958.000	MISCELLANEOUS EXPENSE	-	-	-
407-446-960.001	COUNTY SP ASSMT EXPENSE	400	400	-
407-446-971.000	CAPITAL OUTLAY	-	-	-
407-446-995.203	TRANSFER TO LOCAL ST FUND	200,000	200,000	-
Street Improvement Fund Expenditure Total		686,200	559,800	(126,400)
Street Improvement Revenues Over (Under) Expenditures		800	39,046	38,246

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
ECONOMIC DEVELOPMENT FUND				
Revenues				
493-000-665-.000	INTEREST & DIVIDENDS	11	17	6
Economic Development Fund Revenue Total		11	17	6
Expenditures				
Economic Development Fund Expenditure Total		-	-	-
Economic Development Revenues Over (Under) Expenditures		11	17	6
DOWNTOWN DEVELOPMENT AUTHORITY				
Revenues				
494-000-402.000	REAL PROPERTY TAXES	35,500	28,987	(6,513)
494-000-404.000	TAX INCREMENT FIN. AUTH.	504,000	497,615	(6,385)
494-000-410.000	PERSONAL PROPERTY TAXES	1,000	963	(37)
494-000-412.000	DELINQUENT PERS PROPERTY TAXES	200	-	(200)
494-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	174,200	150,605	(23,595)
494-000-632.000	BANNER HANGING FEES	800	940	140
494-000-665.000	INTEREST & DIVIDENDS	9,500	18,572	9,072
494-000-684.000	OTHER INCOME	-	-	-
DDA Fund Revenue Total		725,200	697,682	(27,518)
Expenditures				
494-729-702.002	SALARIES & WAGES	60,600	81,000	20,400
494-729-715.000	EMPLOYER FICA & MEDICARE MATCH	2,700	2,700	-
494-729-716.000	HEALTH INSURANCE	-	-	-
494-729-718.000	RETIREMENT SAVINGS	-	-	-
494-729-718.002	HEALTHCARE SAVINGS	-	-	-
494-729-740.000	OPERATING SUPPLIES	-	-	-
494-729-801.000	PROFESSIONAL SERVICES	13,500	16,000	2,500
494-729-830.000	GENERAL, AUTO, & PROP INS	300	300	-
494-729-920.000	PUBLIC UTILITIES	7,000	9,000	2,000
494-729-935.000	GENERAL REPAIRS & MAINTENANCE	30,000	25,000	(5,000)
494-729-958.000	MISCELLANEOUS EXPENSE	1,000	1,000	-
494-729-967.000	SPECIAL PROJECTS	170,000	149,615	(20,385)
494-729-968.000	DEPRECIATION EXPENSE	-	-	-
494-729-971.000	CAPITAL OUTLAY	15,000	15,000	-
494-729-991.000	DEBT SERVICE - 2014 DDA BOND PRINCIPAL	55,000	55,000	-
494-729-991.001	DEBT SERVICE - 2017 DDA BOND PRINCIPAL	55,000	55,000	-

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
494-729-991.002	DEBT SERVICE -2009 DDA BOND PRINCIPAL	60,000	60,000	-
494-729-993.000	DEBT SERVICE - 2014 DDA BOND PRINCIPAL	825	1,000	175
494-729-993.001	DEBT SERVICE - 2017 DDA BOND PRINCIPAL	31,300	31,300	-
494-729-993.002	DEBT SERVICE -2009 DDA BOND PRINCIPAL	18,000	18,000	-
494-729-993.003	DEBT SERVICE - REU PROGRAM	690	1,000	310
494-729-994.002	BOND FEES	1,100	1,100	-
DDA Fund Expenditure Total		522,015	522,015	-
DDA Revenues Over (Under) Expenditures		203,185	175,667	(27,518)

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
ELECTRIC FUND				
Revenues				
582-000-628.000	CHARGES FOR SERVICE - DUPLICTG	-	-	-
582-000-642.000	ELECTRIC SALES - GENERAL	11,376,800	10,930,000	(446,800)
582-000-645.000	ENERGY OPTIMIZATION FEES	27,300	42,500	15,200
582-000-659.000	ELECTRIC PENALTY	400	400	-
582-000-665.000	INTEREST & DIVIDENDS	68,000	110,000	42,000
582-000-667.000	POLE CONNECTION FEE	-	-	-
582-000-667.001	RENTAL FEES - ELECTRIC EQUIP	34,500	65,000	30,500
582-000-673.000	SALE OF PROPERTY	-	2,400	2,400
582-000-684.000	OTHER INCOME	7,000	8,100	1,100
Electric Fund Revenue Total		11,514,000	11,158,400	(355,600)
Expenses				
582-535-702.000	SALARIES & WAGES	736,400	850,000	113,600
582-535-715.000	EMPLOYER FICA & MEDICARE MATCH	56,300	72,000	15,700
582-535-716.000	HEALTH INSURANCE	98,500	124,000	25,500
582-535-716.001	HEALTH INSURANCE - RETIREES	9,500	9,500	-
582-535-717.000	LIFE, ADD, & DISABILITY INS	5,600	5,600	-
582-535-718.000	RETIREMENT SAVINGS	60,000	58,000	(2,000)
582-535-718.001	OPEB EXPENSE	-	-	-
582-535-718.002	HEALTHCARE SAVINGS	18,500	27,000	8,500
582-535-719.000	PENSION EXPENSE	57,000	65,000	8,000
582-535-720.000	UNEMPLOYMENT INSURANCE	100	100	-
582-535-722.000	WORKERS COMPENSATION	8,800	8,800	-
582-535-727.000	OFFICE SUPPLIES	4,300	3,000	(1,300)
582-535-728.000	POSTAGE	4,600	6,300	1,700
582-535-740.000	OPERATING SUPPLIES	15,300	4,000	(11,300)
582-535-744.000	CLOTHING	15,700	20,000	4,300
582-535-756.000	ELECTRIC FOR RESALE	7,200,000	7,400,000	200,000
582-535-801.000	PROFESSIONAL SERVICES	157,000	160,000	3,000
582-535-810.000	OFFICE EQUIPMENT SERVICES	1,400	2,000	600
582-535-829.000	INSURANCE RESERVE	-	-	-
582-535-830.000	GENERAL, AUTO, & PROP INS	23,210	30,000	6,790
582-535-850.000	COMMUNICATION EXPENSE	12,200	12,500	300
582-535-860.000	TRANSPORTATION EXPENSE	100,000	94,000	(6,000)
582-535-863.000	EQUIPMENT MAINTENANCE	38,000	63,000	25,000
582-535-867.000	GASOLINE & OIL	15,000	11,000	(4,000)
582-535-890.000	ENERGY OPTIMIZATION COMPLIANCE	120,000	76,000	(44,000)
582-535-920.000	PUBLIC UTILITIES	8,400	11,000	2,600
582-535-931.000	BUILDING MAINTENANCE	75,000	95,000	20,000

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	Net Impact
		FY 2024-2025	FY 2024-2025	
582-535-933.000	SYSTEM MAINTENANCE	771,000	750,000	(21,000)
582-535-933.002	GENERATOR MAINTENANCE	30,000	40,000	10,000
582-535-933.003	2023 SUBSTATION	150,000	125,000	(25,000)
582-535-940.000	RENTALS	500	3,500	3,000
582-535-955.000	PAYMENT IN LIEU OF TAXES	568,840	568,840	-
582-535-957.000	TRAINING	2,700	45,000	42,300
582-535-958.000	MISCELLANEOUS EXPENSE	800	15,000	14,200
582-535-963.000	BAD DEBT EXPENSE	-	-	-
582-535-968.000	DEPRECIATION EXPENSE	-	-	-
582-535-969.000	LOSS OF SALE OF PROPERTY	-	-	-
582-535-973.000	EQUIPMENT REPLACEMENT	5,000	8,000	3,000
582-535-991.000	DEBT SERVICE - PRINCIPAL	145,000	145,000	-
582-535-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	-	-	-
582-535-991.004	DEBT SERVICE - SUBSTATION PRINCIPAL	85,000	85,000	-
582-535-993.000	DEBT SERVICE - INTEREST	40,467	41,000	533
582-535-993.002	DEBT SERVICE INTEREST	-	-	-
582-535-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	-	-	-
582-535-993.004	DEBT SERVICE - INTEREST	-	-	-
582-535-993.005	DEBT SERVICE - INTEREST	-	-	-
582-535-993.006	DEBT SERVICE - INTEREST	-	-	-
582-535-993.008	DEBT SERVICE - INTEREST	-	-	-
582-535-993.009	DEBT SERVICE - INTEREST	-	-	-
582-535-993.010	DEBT SERVICE - SUBSTATION	115,400	115,400	-
582-535-993.591	DEBT SERVICE - WATER LOAN INTEREST	-	-	-
582-535-994.000	DEBT SERVICE - FEES	1,000	1,000	-
Electric Fund Expense Total		10,756,517	11,150,540	394,023
Electric Revenues Over (Under) Expenses		757,483	7,860	(749,623)

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
WASTEWATER FUND				
Revenues				
590-000-602.000	REU CAPITAL CONNECTIONS	-	-	-
590-000-606.000	SEWER CONNECTION FEE	182,300	125,000	(57,300)
590-000-607.000	SEWER CHARGES	2,130,150	1,850,000	(280,150)
590-000-665.000	INTEREST & DIVIDENDS	43,500	63,000	19,500
590-000-684.000	OTHER INCOME	-	178	178
Wastewater Fund Revenue Total		2,355,950	2,038,178	(317,772)
Expenses				
590-548-702.000	SALARIES & WAGES	514,500	460,000	(54,500)
590-548-715.000	EMPLOYER FICA & MEDICARE MATCH	39,400	39,000	(400)
590-548-716.000	HEALTH INSURANCE	54,000	90,000	36,000
590-548-716.001	HEALTH INSURANCE - RETIREES	9,500	11,000	1,500
590-548-717.000	LIFE, ADD, & DISABILITY INS	3,700	4,000	300
590-548-718.000	RETIREMENT SAVINGS	33,500	33,500	-
590-548-718.001	OPEB EXPENSE	-	-	-
590-548-718.002	HEALTHCARE SAVINGS	9,700	10,500	800
590-548-719.000	PENSION EXPENSE	16,000	16,000	-
590-548-720.000	UNEMPLOYMENT INSURANCE	100	100	-
590-548-722.000	WORKERS COMPENSATION	4,100	4,100	-
590-548-727.000	OFFICE SUPPLIES	1,500	1,500	-
590-548-728.000	POSTAGE	100	100	-
590-548-740.000	OPERATING SUPPLIES	45,000	45,000	-
590-548-744.000	CLOTHING	4,500	4,500	-
590-548-801.000	PROFESSIONAL SERVICES	190,000	180,000	(10,000)
590-548-810.000	OFFICE EQUIPMENT SERVICES	1,200	1,500	300
590-548-830.000	GENERAL, AUTO, & PROP INS	31,100	38,000	6,900
590-548-850.000	COMMUNICATION EXPENSE	8,000	8,000	-
590-548-860.000	TRANSPORTATION EXPENSE	-	-	-
590-548-863.000	EQUIPMENT MAINTENANCE	5,000	5,000	-
590-548-867.000	GASOLINE & OIL	7,300	7,300	-
590-548-920.000	PUBLIC UTILITIES	135,000	150,000	15,000
590-548-931.000	BUILDING MAINTENANCE	16,700	16,700	-
590-548-933.002	GENERATOR MAINTENANCE	-	-	-
590-548-935.001	SEWER REPAIRS & MAINTENANCE	71,500	71,500	-
590-548-938.000	PLANT MAINTENANCE	157,800	157,000	(800)
590-548-939.000	LIFT STATION MAINTENANCE	37,500	37,500	-
590-548-940.000	RENTALS	-	-	-
590-548-957.000	TRAINING	4,500	5,000	500
590-548-958.000	MISCELLANEOUS EXPENSE	1,300	1,500	200

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET FY 2024-2025	BUDGET FY 2024-2025	
590-548-963.000	BAD DEBT EXPENSE	-	-	-
590-548-968.000	DEPRECIATION EXPENSE	-	-	-
590-548-973.000	WASTEWATER TRMNT REPLACE	-	-	-
590-548-991.000	DEBT SERVICE - PRINCIPAL	685,000	685,000	-
590-548-991.001	BOND PRINCIPAL II	15,000	15,000	-
590-548-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	-	-	-
590-548-993.000	DEBT SERVICE - INTEREST	100,700	101,000	300
590-548-993.001	BOND INTEREST II	900	1,000	100
590-548-993.002	DEBT SERVICE - INTEREST	-	-	-
590-548-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	-	-	-
590-548-993.004	DEBT SERVICE - INTEREST	-	-	-
590-548-993.006	DEBT SERVICE - INTEREST	-	-	-
590-548-995.470	TRANSFER TO MUNICIPAL BLDG	-	-	-
Wastewater Fund Expense Total		2,204,100	2,200,300	(3,800)
Wastewater Revenues Over (Under) Expenses		151,850	(162,122)	(313,972)

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
WATER FUND				
Revenues				
591-000-602.000	REU CAPITAL CONNECTIONS	-	-	-
591-000-606.000	WATER CONNECTION FEE	478,300	153,000	(325,300)
591-000-607.000	WATER SALES	1,707,540	1,500,000	(207,540)
591-000-632.000	CHARGES FOR SERVICES-OTHER	9,400	6,800	(2,600)
591-000-665.000	INTEREST & DIVIDENDS	39,400	75,000	35,600
591-000-684.000	OTHER INCOME	24,100	29,900	5,800
591-000-698.000	INSURANCE PROCEEDS	-	-	-
Water Fund Revenue Total		2,258,740	1,764,700	(494,040)
Expenses				
591-556-702.000	SALARIES & WAGES	401,100	401,100	-
591-556-715.000	EMPLOYER FICA & MEDICARE MATCH	30,700	30,700	-
591-556-716.000	HEALTH INSURANCE	63,000	63,000	-
591-556-717.000	LIFE, ADD, & DISABILITY INS	2,650	2,650	-
591-556-718.000	RETIREMENT SAVINGS	32,000	32,000	-
591-556-718.002	HEALTHCARE SAVINGS	10,100	10,100	-
591-556-719.000	PENSION EXPENSE	19,000	20,000	1,000
591-556-720.000	UNEMPLOYMENT INSURANCE	40	40	-
591-556-722.000	WORKERS COMPENSATION	8,000	8,000	-
591-556-727.000	OFFICE SUPPLIES	400	1,400	1,000
591-556-728.000	POSTAGE	100	100	-
591-556-740.000	OPERATING SUPPLIES	65,000	65,000	-
591-556-744.000	CLOTHING	4,500	4,500	-
591-556-801.000	PROFESSIONAL SERVICES	115,000	115,000	-
591-556-801.007	MIDDLESTREET RECONSTRUCTION	40,400	43,400	3,000
591-556-810.000	OFFICE EQUIPMENT SERVICES	1,400	1,400	-
591-556-830.000	GENERAL, AUTO, & PROP INS	21,400	26,400	5,000
591-556-850.000	COMMUNICATION EXPENSE	6,000	6,000	-
591-556-860.000	TRANSPORTATION EXPENSE	-	-	-
591-556-863.000	EQUIPMENT MAINTENANCE	80,000	80,000	-
591-556-867.000	GASOLINE & OIL	5,900	5,900	-
591-556-920.000	PUBLIC UTILITIES	70,000	78,000	8,000
591-556-931.000	BUILDING MAINTENANCE	125,000	125,000	-
591-556-933.000	SYSTEM MAINTENANCE	250,000	250,000	-
591-556-938.000	PLANT MAINTENANCE	20,000	20,000	-
591-556-940.000	RENTALS	1,100	5,100	4,000
591-556-957.000	TRAINING	34,400	18,400	(16,000)
591-556-958.000	MISCELLANEOUS EXPENSE	2,000	4,000	2,000
591-556-963.000	BAD DEBT EXPENSE	-	-	-

City of Chelsea
Budget Amendments
FY 2024-2025

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL	AMENDED	Net Impact
		BUDGET FY 2024-2025	BUDGET FY 2024-2025	
591-556-968.000	DEPRECIATION EXPENSE	-	-	-
591-556-973.000	EQUIPMENT REPLACEMENT	120,000	112,000	(8,000)
591-556-991.002	DBTSVC-DRNKG WATER REV FUND	-	-	-
591-556-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	-	-	-
591-556-993.001	DEBT SERVICE - LEASE INTEREST	-	-	-
591-556-993.002	DBTSVCINT-DRKGWATER REV FUND	-	-	-
591-556-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	-	-	-
591-556-993.004	DEBT SERVICE - INTEREST	-	-	-
591-556-993.006	DEBT SERVICE - INTEREST	-	-	-
591-556-995.470	TRANSFER TO MUNICIPAL BLDG	-	-	-
Water Fund Expense Total		1,529,190	1,529,190	
Water Revenues Over (Under) Expenses		729,550	235,510	(494,040)

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
TAX COLLECTION FUND				
Collections				
703-000-402.000	REAL PROPERTY TAXES	13,789,762	12,990,012	(799,750)
703-000-410.000	PERSONAL PROPERTY TAXES	365,696	390,539	24,843
703-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	-	68	68
Tax Collection Fund Collections Total		14,155,458	13,380,619	(774,839)
Distributions				
703-255-965.001	DISTRIBUTION TO S.E.T.	2,146,376	2,046,427	(99,949)
703-255-965.002	DISTRIBUTION TO WCC	1,200,110	1,128,766	(71,344)
703-255-965.003	DISTRIBUTION TO CAFA	842,703	799,837	(42,866)
703-255-965.004	DISTRIBUTION TO SCHOOL - DEBT SERVICE	2,361,013	2,153,374	(207,639)
703-255-965.005	DISTRIBUTION TO WISD	1,981,427	1,846,818	(134,609)
703-255-965.006	DISTRIBUTION TO LIBRARY	850,932	633,420	(217,512)
703-255-965.007	DISTRIBUTION TO SCHOOL - SINKING FUND	322,278	302,472	(19,806)
703-255-965.008	DISTRIBUTION TO COUNTY	2,518,879	2,558,591	39,712
703-255-965.014	DISTRIBUTION TO SCHOOL - OPERATING	1,931,740	1,910,914	(20,826)
Tax Collection Fund Distributions Total		14,155,458	13,380,619	(774,839)
Tax Collections Over (Under) Distributions		-	-	

**City of Chelsea
Budget Amendments
FY 2024-2025**

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET FY 2024-2025	AMENDED BUDGET FY 2024-2025	Net Impact
OPEB FUND				
Revenues				
737-000-669.000	GAIN ON INVESTMENT	275,000	150,000	(125,000)
737-000-675.000	CITY CONTRIBUTIONS	273,000	174,000	(99,000)
737-000-675.001	RETIREE CONTRIBUTIONS	48,000	38,000	(10,000)
OPEB Fund Revenue Total		596,000	362,000	(234,000)
Expenses				
737-271-723.000	RETIREE HEALTH INSURANCE	196,000	211,100	15,100
737-271-812.000	INVESTMENT FEES	6,000	2,700	(3,300)
737-271-969.001	LOSS ON INVESTMENT	-	-	-
OPEB Fund Expense Total		202,000	213,800	11,800
OPEB Revenues Over (Under) Expenses		394,000	148,200	(245,800)

For Budget Year 2024-2025, there was a reduction of budgeted fund surplus of \$1,999,554



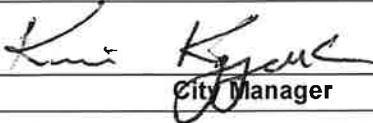
Agenda Item Summary

Meeting of: July 28th, 2025

Agenda Item Title: Approval of Purchase of Reverse Osmosis Membranes

Submitted by: John Powell, Water Superintendent

Approved for submittal:


City Manager

Explanation of Agenda Item: The Water Department is requesting approval to purchase 108 Reverse Osmosis membranes. The water plant consists of two reverse osmosis skids that each contain 108 membranes. Skid #2 membranes were last replaced in 2016, and the life span of the membranes are 8 – 10 years.

Three quotes were received:

1. Process Solutions, Inc. - \$66,380.00
2. Consolidated Water Solutions - \$71,604.00
3. MPW Services - \$75,040.00

Budget Considerations: This is a budgeted item for 2025-2026 budget year.

Budget Line-Item Assignment: 591-556-938

City Manager Comments/Recommendation: Recommends approval of purchase of Reverse Osmosis Membranes from Process Solutions, Inc.

City Manager Recommended Form of Motion: To approve the purchase of the Reverse Osmosis Membranes from Process Solutions, Inc. for the amount of \$66,380.00 to include shipping.

Names and addresses of those to be notified: Ellen F. Adamski -Process Solutions, Inc. 7845 Palace Drive, Cincinnati, OH 45249

Attachments: Copies of submitted quotes.

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

Process Solutions

Process Solutions, Inc.
7845 Palace Drive
Cincinnati, OH 45249

Phone 513-791-3338
Fax 513-794-7799

To: City of Chelsea, MI
305 S. Main Street
Suite 100
Chelsea, MI 48118

Attn: Mr. John Powell

Date: July 9, 2025

Terms: Net 15 days

Freight: Prepaid & add

Proposal No.: 070925-2

PROPOSAL FOR REVERSE OSMOSIS ELEMENTS

Process Solutions, Inc. proposes to furnish the following replacement reverse osmosis elements for your existing RO system(s):

<u>Quantity</u>	<u>Manufacturer</u>	<u>Model No.</u>	<u>Price each</u>	<u>Total</u>
108	Filmtec	NF90-400/34i	\$610.00	\$65,880.00
1 lot	<i>Estimated freight charge</i>			\$ 500.00

Availability: Dry – Currently 10/16/25 after receipt of order. Subject to prior sale.
Wet – Currently 11/21/25

If we are favored with your order, please address it to:

Process Solutions, Inc.
7845 Palace Drive
Cincinnati, OH 45249

Respectfully submitted,

Process Solutions, Inc.

Ellen F. Adamski

Ellen F. Adamski, President



10100 J Street Omaha NE 68127
 PH 402-697-7800 * 800-852-1150 FX 402-697-7828

Quotation

Date	Quote #
7/9/2025	Q3682

Rep	DEM
-----	-----

Name / Address
CITY OF CHELSEA ATTN: A/P DEPT 305 S MAIN ST SUITE 100 CHELSEA, MI 48118

Thank you for the opportunity to provide this quotation. Please see below for the quoted prices on items you requested.
 Feel free to call with any questions.

Description	Qty	U/M	Cost	Total
11023066, NF90-400/34i, Filmtec Nanofiltration Membrane - DRY EST Shipping	108	ea	655.00 864.00	70,740.00 864.00
			Subtotal	\$71,604.00
			Sales Tax (0.0%)	\$0.00
			Total (USD)	\$71,604.00
Valid for 30 Days Terms: Net 30 with established credit Send orders to orders@consolidatedh2o.com				



sales.mpwservices.com

City of Chelsea MI
Chelsea, MI 48118

Attn: John Powell
Membrane Pricing

Thank you for considering MPW Industrial Water Services to provide you with membrane pricing at City of Chelsea MI. I am pleased to present pricing based on your request.

The offered pricing is valid for a period of 30 days from the issue date of this quotation.

We sincerely appreciate your continued interest in MPW Industrial Water Services, and for the opportunity to quote our services to City of Chelsea MI. I am confident we can successfully support your needs and we look forward to working with you on this project.

Please feel free to contact me with any questions you may have or to place an order at (614) 955-1103 or via email at ProductsDirect@mpwservices.com

Sincerely,
Asher Saas
Inside Sales - Products Direct

OFFERED MATERIALS PRICING					
QTY	PART NO.	DESCRIPTION	UNIT	UNIT PRICE	EXTENDED PRICE
108	AMSPAR3	NF 90-400/34I	EA	\$ 680.00	\$ 73,440.00

OFFERED FREIGHT PRICING					
QTY	PART NO.	DESCRIPTION	UNIT	UNIT PRICE	EXTENDED PRICE
1	-	FREIGHT ESTIMATE	EA	\$ 1,600.00	\$ 1,600.00

TOTAL	\$ 75,040.00
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**Pricing does not include any applicable taxes.*



Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Approval of Purchase of Cargo Van from LaFontaine

Submitted by: John Powell, Water Superintendent

Approved for submittal:


City Manager

Explanation of Agenda Item: The Water Department is requesting approval to purchase a new cargo van. The cargo van will be replacing a truck and a covered trailer that is used during projects and emergencies. The truck will be converted into a dump truck, and the trailer will be sent to auction. There are only two manufacturers that make the cargo vans, and participate in the MIDeal program.

1. Lafontaine CDJR - 2026 Ram 3500 ProMaster
Cargo Van - \$ 58,333.00
2. Gorno Bros. Ford - 2026 F-100 F5X 350
Cargo Van - \$ 62,788.00

Budget Considerations: This is a budgeted item for 2025-2026 budget year.

Budget Line-Item Assignment: 591-556-860

City Manager Comments/Recommendation: Recommends approval to purchase the Ram Cargo Van from Lafontaine CDJR-Lansing.

City Manager Recommended Form of Motion: To approve the purchase of the Ram Cargo Van from LaFontaine CDJR-Lansing, for the amount of \$ 58,333.00

Names and addresses of those to be notified: Michelle Deacon – LaFontaine CDJR-Lansing, MI 48911

Attachments: Copies of submitted quotes.

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

mdeacon@lafontaine.com

Email: jpowell@city-chelsea.org

State: Zip:

Quote 061825

[illegible]

Please note payment is due within 30 days of delivery. Any invoices paid after 30 days may be subject to a 1.5% late fee



Preview Order F100 - F5X 350 Hi Roof LWB Cargo RWD : Order Summary Time of Preview: 07/07/2025
 15:17:02 Receipt: 7/7/2025

Dealership Name : Gorno Bros Inc

Sales Code : F48022

Dealer Rep.	patrick southward
Customer Name	CHELSEA

Type	Fleet
Priority Code	J3

Vehicle Line	Transit
Model Year	2026

Order Code	F100
Price Level	620

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F5X0 T350HD HR CARGO RWD	\$54000	HD TRAILER TOW PACKAGE	\$485
148" WHEELBASE	\$0	TIRE MOBILITY KIT DELETE	\$-25
TOTAL BASE VEHICLE	\$54000	CONN PKG: 1 YR INCL W/FORDPASS	\$0
RACE RED	\$0	FORD CO-PILOT360 ASSIST 2.0	\$1100
VINYL	\$0	.FRONT FOG LAMPS	\$0
DARK PALAZZO GRAY	\$0	DUAL BATTERIES (70 AMP-HR)	\$0
PREFERRED EQUIPMENT PKG.101A	\$0	FRONT OVERHEAD SHELF	\$75
.XL TRIM	\$0	TRAILER BRAKE CONTROLLER	\$405
3.5L PFDI V6 (GAS)	\$0	LARGE CENTER CONSOLE	\$0
.10-SPEED TRANSMISSION	\$0	RUNNING BOARD	\$310
.235/65R16C BSW ALL-SEASON	\$0	VIRTUAL REARVIEW MIRROR	\$750
4.10 LIMITED SLIP AXLE	\$0	POWER OUTLET (110V/400W)	\$475
JOB #1 ORDER	\$0	LOAD AREA PROTECTION PKG	\$485
FORD FLEET SPECIAL ADJUSTMENT	\$0	.VINYL F/R FLOOR COVERING	\$0
REAR COMPARTMENT LIGHTING	\$75	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
FRONT LICENSE PLATE BRACKET	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
9950# GVWR PACKAGE	\$0	FUEL CHARGE	\$0
50 STATE EMISSIONS	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
BACK UP ALARM	\$190	PRICED DORA	\$0
SPARE TIRE AND WHEEL	\$300	ADVERTISING ASSESSMENT	\$0
		DESTINATION & DELIVERY	\$2095

	MI Deal # MA240000001193	MSRP
TOTAL BASE AND OPTIONS		\$60720
DISCOUNTS	MI Deal Price Delivered With Option \$62,788.00	NA
TOTAL	Options 4 Corner Amber / Green Lighting Contractor Shelving Amber Directional Arrow Stick	\$60720



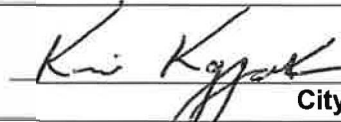
Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Approval of Purchase of Power Poles from Border States

Submitted by: Chuck Stevens, Operations Manager

Approved for submittal:


City Manager

Explanation of Agenda Item: The Electric Department is requesting approval of the purchase of power poles for stock and pole replacement. The department acquired three bids for this budgeted item. All bids are attached.

Budget Considerations: This is a budgeted item from FY 2025-2026

Budget Line-Item Assignment: 582-535-933

City Manager Comments/Recommendation: approval to purchase power poles for the sum of \$50,830.30 for stock and pole replacement from Gross Electric.

City Manager Recommended Form of Motion: Motion to Approve the Purchase of Power Poles from Gross Electric in the amount of \$50,830.30.

Names and addresses of those to be notified: Gross Electric, Inc. 2232 S. Industrial Hwy., Ann Arbor, MI 48104

Attachments: Bids from Border States, Gross Electric, Koppers, and Irby.

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.



Border States - LNG
4800 S. Canal Rd
Lansing MI 48917-9542
Phone: 517-855-2000

CITY OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA MI 48118-1285

Quote

Page: 1 of 2

Quote: 28085277
Sold-To Acct #: 264200
Valid From: 07/17/2025 To: 07/24/2025
PO No: CHELSEA POLES OPTION #2
PO Date: 07/17/2025
Payment Terms: NET 25TH PROX (31)

Created By: Jason M Mele
Tel No:
Fax No:

Inco Terms:
FOB ORIGIN

Ship-to:
CITY OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA MI 48118-1285

Cust Item	Item	Material MFG - Description	Quantity	Price Per	UoM	Value
000010		10 EA - SOUTHERN PINE .60 CCA 35-FT CLASS 3 M20, WQC IN ACCORDANCE WITH RUS STANDARDS BOOM TRUCK DELIVERED 2-3 WEEK LEAD TIME ** FREIGHT ALLOWED **	10 EA	410.64 / 1	EA	4,106.40
000020		10 EA - SOUTHERN PINE .60 CCA 65-FT CLASS 3 M20, WQC IN ACCORDANCE WITH RUS STANDARDS BOOM TRUCK DELIVERED 2-3 WEEK LEAD TIME ** FREIGHT ALLOWED **	10 EA	1,129.79 / 1	EA	11,297.90
000030		10 EA - SOUTHERN PINE .60 CCA 50-FT CLASS 3 M20, WQC IN ACCORDANCE WITH RUS STANDARDS BOOM TRUCK DELIVERED 2-3 WEEK LEAD TIME ** FREIGHT ALLOWED **	10 EA	718.09 / 1	EA	7,180.90
000040		10 EA - SOUTHERN PINE .60 CCA 55-FT CLASS 3 M20, WQC IN ACCORDANCE WITH RUS STANDARDS BOOM TRUCK DELIVERED 2-3 WEEK LEAD TIME ** FREIGHT ALLOWED **	10 EA	842.55 / 1	EA	8,425.50

Border States - LNG
4800 S. Canal Rd
Lansing MI 48917-9542
Phone: 517-855-2000

Quote

Page: 2 of 2

Quote: 28085277
Sold-to Acct #: 264200
Valid From: 07/17/2025 To: 07/24/2025

Total \$			31,010.70
State Tax \$	0.000 %	0.00	
County Tax \$	0.000 %	0.00	
Local Tax \$	0.000 %	0.00	
Other Tax1 \$	0.000 %	0.00	
Other Tax2 \$	0.000 %	0.00	
Other Tax3 \$	0.000 %	0.00	
Tax Subtotal \$	0.000 %		0.00

Net Amount \$ 31,010.70

To access Border States Terms and Conditions of Sale, please go to
<https://www.borderstates.com>

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of Invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of Invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, Border States reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.



since 1910

GROSS ELECTRIC, INC.
2232 S. INDUSTRIAL HWY.
ANN ARBOR, MI 48104
Phone 734-665-8676
Fax 734-665-2031

JAMIE DUGAL
Jdugal@gsafetySupply.com



Quotation

EXPIRATION DATE	QUOTE NUMBER
07/29/2025	S3459369
PAGE NO.	
1 of 1	

QUOTE TO:

SHIP TO:

CITY OF CHELSEA
305 SOUTH MAIN ST
CHELSEA, MI 48118
Phone: 734-475-1771

CITY OF CHELSEA SHIPPING ADDRESS
660 EAST INDUSTRIAL DR
CHELSEA, MI 48118
Phone:

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	QUOTED FOR		
199966	WOOD POLES		CHUCK STEVENS		
WRITER		SHIP VIA	TERMS	QUOTE DATE	FREIGHT ALLOWED
NEIL HIEGERT x3421		BW BEST WAY	NET30	07/22/2025	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE	
10EA	^SOUTHERN YELLOW PINE 35' CLASS 3 CCA		650.000/EA	6500.00	
10EA	^SOUTHERN YELLOW PINE 50' CLASS 3 CCA		911.000/EA	9110.00	
10EA	^SOUTHERN YELLOW PINE 55' CLASS 3 CCA		1028.000/EA	10280.00	
10EA	^SOUTHERN YELLOW PINE 60' CLASS 3 CCA		1172.000/EA	11720.00	
10EA	^SOUTHERN YELLOW PINE 65' CLASS 3 CCA		1322.000/EA	13220.00	
1EA	^LEAD TIME 4 WEEKS PRICING IS BASED ON THE SIZES AND QTYS QUOTED ABOVE AND FOR 3 TRUCKLOADS OF POLES DIRECT SHIPPED TO CHELSEA QUOTE IS VALID FOR 30 DAYS		0.000/EA	0.00	
THIS IS A QUOTATION Prices subject to change without notice. Commodity prices are adjusted daily to market. APPLICABLE TAXES EXTRA!			Subtotal	50830.00	
			S&H Charges	0.00	
			Estimated Tax	0.00	
			Amount Due	50830.00	



Paul Brewster

Regional Sales Manager, Midwest

Koppers Utility and Industrial Products

Cell: (812)801-5278

Email: brewsterPL@koppers.com

QUOTATION

Date: 7-18-25

To: Chuck Stevens

Company: Village of Chelsea, MI

Subject: RFQ Load 1

Material supplied by Koppers will meet the following criteria:

Material:	Southern Yellow Pine Poles per ANSI 05.01	Framing:	R&B
Treatment:	0.15# DCOI per AWPAs specs.	Inspection:	WQC
Shipment	Via Self Unloading Boom Truck	Price FOB:	Chelsea, MI
Lead-time:	2-4 weeks ARO and credit approval	Payment Terms:	Net 30

Price at time of shipment may be adjusted to reflect changes in the fuel surcharges. All sales subject to approval by Koppers Credit Department. All material subject to prior sale. Pricing based on award of quantities and sizes quoted, any change in scope may require price adjustments

Quantity	Class	Length	Price Ea.	Extended Price
10	3	35	\$ 418.82	\$ 4,188.20
9	3	50	\$ 756.45	\$ 6,808.05
8	3	55	\$ 866.16	\$ 6,929.26
27				\$ 17,925.52

7564.50
8.661.60

Thank you for the opportunity to provide pricing on the above quotation.

44,073.10



Paul Brewster
Regional Sales Manager
Koppers Utility and Industrial Products
Cell: (812)801-5278
Email: brewsterPL@koppers.com

QUOTATION

Date: 7-18-25

To: Chuck Stevens
Company: Village of Chelsea
Subject: RFQ, Load 2

Material supplied by Koppers will meet the following criteria:

Material:	Southern Yellow Pine Poles per ANSI 05.01	Framing:	R&B
Treatment:	0.15# DCOI per AWPAs specs.	Inspection:	WQC
Shipment	Via Self Unloading Boom Truck	Price FOB:	Chelsea, MI
Lead-time:	2-4 weeks ARO and credit approval	Payment Terms:	Net 30

Price at time of shipment may be adjusted to reflect changes in the fuel surcharges. All sales subject to approval by Koppers Credit Department. All material subject to prior sale. Pricing based on award of quantities and sizes quoted, any change in scope may require price adjustments

Quantity	Class	Length	Price Ea.	Extended Price
8	3	60	\$ 1,057.67	\$ 8,461.38
8	3	65	\$ 1,308.21	\$ 10,465.66
16				\$ 18,927.04

10,576.70
13,082.10

Thank you for the opportunity to provide pricing on the above quotation.



STUART C IRBY BR1033 MT PLEASANT MI
5846 VENTURE WAY
MOUNT PLEASANT MI 48858-1149
989-773-7454

Quotation

QUOTE DATE	ORDER NUMBER
07/18/25	S014321001
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30324	PAGE NO. 1

SOLD TO:
CITY OF CHELSEA
305 S MAIN ST
SUITE 100
CHELSEA, MI 48118-1517

SHIP TO:
INDUSTRIAL
VILLAGE OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA, MI 48118-1517

ORDERED BY: Chuck

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
209631						Chris J Dryer	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Dakota James				07/18/25	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
			***** Shipping Instructions **			*****	
			* FREIGHT INCLUDED			*	
			* DCOI, M-20, WQC Chelsea, MI			*	
			*			*	
			* Can ship two weeks			*	
			*****			*****	
5EA		1	POLE 35FT-CL3-SYP (HUXFORD POLE)			442.000EA	2210.00
			DCOI TREATED, WQC INSPECTION				
5EA		2	POLE 50FT-CL3-SYP (HUXFORD POLE)			823.000EA	4115.00
			50FT CLASS 3 SOUTHERN YELLOW PINE				
			DCOI TREATED, WQC INSPECTION				
5EA		3	POLE 55FT-CL3-SYP (HUXFORD POLE)			960.000EA	4800.00
			55FT CLASS 3 SOUTHERN YELLOW PINE				
			DCOI TREADED, WQC INSPECTION				
5EA		4	POLE 60FT-CL3-SYP (HUXFORD POLE)			1106.000EA	5530.00
			DCOI TREATED, WPC INSPECTION				
4EA		5	POLE 65FT-CL3-SYP (HUXFORD POLE)			1261.000EA	5044.00
			DCOI TREATED, WQS INSPECTION				
\$ 36,506							

Handwritten: \$ 36,506

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

All transactions are subject to and exclusively governed by our Terms and Conditions of Sale which are incorporated herein and available at: <https://www.irbyutilities.com/terms>. Additional or conflicting terms are rejected, void, and of no force or effect.

Subtotal	21699.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	21699.00

** Reprint ** Reprint ** Reprint **

Handwritten: X2 = 43,398

Quotation



STUART C IRBY BR1033 MT PLEASANT MI
5846 VENTURE WAY
MOUNT PLEASANT MI 48858-1149
989-773-7454

QUOTE DATE	ORDER NUMBER
07/18/25	S014321001
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741002 ATLANTA GA 30384	2

SOLD TO:
CITY OF CHELSEA
305 S MAIN ST
SUITE 100
CHELSEA, MI 48118-1517

SHIP TO:
INDUSTRIAL
VILLAGE OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA, MI 48118-1517

ORDERED BY: Chuck

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON
209631			Chris J Dryer
INSIDE SALESPERSON	REQD DATE	FRGHT ALLWD	SHIP VIA
Dakota James	07/18/25	Yes	

Terms and Conditions of Sale for Quotes

- A. Seller assumes no responsibility whatsoever for any interpretation of any documents, plans, or specifications provided to Seller (i.e., customer shall be solely responsible for ensuring interpretation of such documents, plans and/or specifications and for conformity and appropriateness of all goods and services ordered in comparison to same).
- B. Prices are subject to change at any time prior to shipment unless otherwise agreed in writing signed by an authorized Seller representative.
- C. Pricing and estimated delivery dates are based solely on the quantities and specific products and/or scope of services identified in this quote. Seller may refuse, terminate, or change pricing, estimated dates, and other terms of its offer if customer requests changes or deviations from the original quote. Unless an authorized Seller representative accepts customer's proposed deviations in an explicit signed agreement modifying this quotation, any such proposed deviations are automatically rejected, void, and of no force or effect.
- D. Quotation does not include special mounting or installation hardware, equipment options, accessories, samples, spares, or hook-up equipment unless otherwise noted.
- E. Seller is not responsible for the design of the project or any goods supplied.
- F. Seller reserves the right to increase the pricing quoted herein to account for force majeure events, the imposition of new or increased tariffs, shipping costs, import/export fees, duties, customs, or taxes, currency fluctuations, or increases in commodity or market pricing.
- G. Pre-shipment of anchor bolts is plus freight.
- H. Where applicable, fabrication and shipment of goods can only be made after Seller receives the following: (i) purchase order conforming to this Quotation, (ii) customer's verification and approval of technical information, (iii) approved Submittal Drawings, and (iv) credit approval.
- I. Lead times are strictly estimates. Seller is not responsible for ship dates beyond estimated dates unless Seller's President or VP Finance otherwise explicitly agreed in a signed writing as part of this Quotation and then only to the extent so agreed.
- J. All orders are FOB Shipping Point, prepaid and billed, unless otherwise noted in quote.
- K. Logistic solutions, storage, handling, rifting, expedited or special delivery, testing, including, but not limited to, infrared scanning and NDT testing, spares, start-up, installation, commissioning, are flash studies, and other services are excluded unless otherwise specified in this quote. Please contact your Seller representative for additional information on any such services if desired.
- L. This quotation and all related transactions are also subject to the applicable manufacturer's published warranties, including all applicable disclaimers, exclusions, and limitations.
- M. This quotation constitutes Seller's confidential information, and customer shall not share or distribute this quotation to third parties other than to the extent reasonably necessary to process the transactions contemplated herein with Seller.
- N. Unless otherwise expressly agreed in a separate writing signed by Seller's President or VP Finance, Seller does not agree and is not subject to any contractual flow-down or pass-through terms from customer, including, but not limited to, DFARS, FARs, Prime Contracts, Minority Business requirements, Buy America Act, etc.



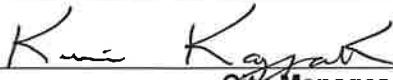
Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Approval of Purchase of Stock Materials for the Electric Department

Submitted by: Operations Manager Stevens

Approved for submittal:


City Manager

Explanation of Agenda Item: The Electric Department reached out to several vendors and received four quotes back for stock materials to be used throughout the year as necessary when outages occur. Some vendors were unable to fulfill portions of the quotes. Irby can supply all requested items.

Budget Considerations: This is a budgeted item for Fiscal Year 2025-2026.

Budget Line-Item Assignment: 582-535-933

City Manager Comments/Recommendation:

City Manager Recommended Form of Motion: Motion to approve the purchase of stock materials for electric outages from Irby in an amount not to exceed \$185,244.40.

Names and addresses of those to be notified: Stuart C. Irby, 5846 Venture Way,
Mount Pleasant, MI 48858

Chris Dryer (989) 264-5805

Attachments: Quotes from Irby, Wesco, Power Line Supply, and Sunbelt Solomon.

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

Quotation



STUART C IRBY BR1033 MT PLEASANT MI
5846 VENTURE WAY
MOUNT PLEASANT MI 48858-1149
989-773-7454

QUOTE DATE	ORDER NUMBER
07/16/25	S014318864
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30324	PAGE NO. 1

SOLD TO:
CITY OF CHELSEA
305 S MAIN ST
SUITE 100
CHELSEA, MI 48118-1517

SHIP TO:
INDUSTRIAL
VILLAGE OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA, MI 48118-1517

ORDERED BY: Chuck

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
209631		7.16.25 RFQ				Chris J Dryer	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Dakota James				07/16/25	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
2500FT		1	COND TPLX URD 4/0 SWEETBRIAR/XLP/EYS 1000FT MFG STOCK			2340.000M	5850.00
2500FT		2	PRWC 350-03ALUM-UD-BULK WESLEYAN 350 350 4/0 ALUM UD MFG STOCK			3880.000M	9700.00
5000FT		3	OKON 162-23-3081 4/0-19X AL F/S 220M EPR 15KV 11X14 2500' (+/-) AVAILABILITY: STOCK IN NO 2-3 WK. LEAD			4010.000M	20050.00
3000FT		4	OKON 162-23-3090 350MCM-37X AL F/S 220M EPR 15KV 18X14 2500' (+/-) AVAILABILITY: MARCH 2026			6080.000M	18240.00
10EA		5	^GE QAOY998 75 KVA Type OA Single Phase Poletype Transformer 13200 GRDY / 7620 - 120/240 NO TAPS 95 kv BIL 60 Hz Single Hanger Tank W/ Arr. Nut Single HV Bushing Temp. Rise: 65 C DOE 2016 Standard Compliant Design 8-10 WEEK LEAD TIME			2834.000EA	28340.00
*** Continued on Next Page ***							

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STUART C IRBY BR1033 MT PLEASANT MI
5846 VENTURE WAY
MOUNT PLEASANT MI 48858-1149
989-773-7454

Quotation

QUOTE DATE	ORDER NUMBER
07/16/25	S014318864
REMIT TO: STUART C IRBY CO PO BOX 1000 BOX 14100 ATLANTA GA 30384	PAGE NO. 2

SOLD TO:
 CITY OF CHELSEA
 305 S MAIN ST
 SUITE 100
 CHELSEA, MI 48118-1517

SHIP TO:
 INDUSTRIAL
 VILLAGE OF CHELSEA
 660 E INDUSTRIAL DR
 CHELSEA, MI 48118-1517

ORDERED BY: Chuck

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
209631		7.16.25 RFQ				Chris J Dryer	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Dakota James				07/16/25	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
10EA		6	^100 KVA POLE Transformers 120/240 Single Bushing Capacity - kVA: 100 kva Primary Voltage: 13200 GRDY / 7620 Secondary Voltage: 120/240 Details: Description: 50 KVA 1PH POLETYPE TRANSFORMER 13200 GRDY / 7620 - 120/240 NO TAPS Double Hanger Tank 1 HV Bushing 8-10 WEEK LEAD TIME			4024.000EA	40240.00
4EA		7	SANC 147512R4-H/ED-707R4 OMNIRUPTER, 15KV, 900 AMP, VERICAL HOOKSTICK OPERATED, STEEL BASE, CYPOXY INSULATORS 12-14 WEEK LEAD TIME			7659.150EA	30636.60
4EA		8	SANC 147422R4-H PER ED-700R4 14.4 KV 900 AMPS 110 KV BIL OMNI RUPTER SWITCH UPRIGHT HOOKSTICK OPERATED STEEL BASE EXTRA MOUNTING POLE CLEARANCE CYPOXY INSULATORS 12-14 WEEK LEAD TIME			8046.950EA	32187.80

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

All transactions are subject to and exclusively governed by our Terms and Conditions of Sale which are incorporated herein and available at: <https://www.irbyutilities.com/terms>. Additional or conflicting terms are rejected, void, and of no force or effect.

Subtotal	185244.40
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	185244.40

** Reprint ** Reprint ** Reprint **

Quotation



STUART C IRBY BR1033 MT PLEASANT MI
5846 VENTURE WAY
MOUNT PLEASANT MI 48858-1149
989-773-7454

QUOTE DATE	ORDER NUMBER
07/16/25	S014318864
REMIT TO:	PAGE NO.
STUART C IRBY CO PO BOX 1001 ATLANTA GA 30184	3

SOLD TO:
CITY OF CHELSEA
305 S MAIN ST
SUITE 100
CHELSEA, MI 48118-1517

SHIP TO:
INDUSTRIAL
VILLAGE OF CHELSEA
660 E INDUSTRIAL DR
CHELSEA, MI 48118-1517

ORDERED BY: Chuck

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON
209631	7.16.25 RFQ		Chris J Dryer
INSIDE SALESPERSON	REQD DATE	FRGHT ALLWD	SHIP VIA
Dakota James	07/16/25	Yes	

Terms and Conditions of Sale for Quotes

- Seller assumes no responsibility whatsoever for any interpretation of bid documents, plans, or specifications provided to Seller (i.e., customer shall be solely responsible for ensuring interpretation of such documents, plans and/or specifications and for conformity and appropriateness of all goods and services ordered in comparison to same).
- Prices are subject to change at any time prior to shipment unless otherwise agreed in writing signed by an authorized Seller representative.
- Pricing and estimated delivery dates are based solely on the quantities and specific products and/or scope of services identified in this quote. Seller may refuse, terminate, or change pricing, estimated dates, and other terms of its offer if customer requests changes or deviations from the original quote. Unless an authorized Seller representative accepts customer's proposed deviations in an explicit signed agreement modifying this quotation, any such proposed variations are automatically rejected, void, and of no force or effect.
- Quotation does not include special mounting or installation hardware, equipment options, accessories, samples, spares, or make-up equipment unless otherwise noted.
- Seller is not responsible for the design of the project or any goods supplied.
- Seller reserves the right to increase the pricing quoted herein to account for force majeure events, the imposition of new or increased tariffs, shipping costs, import/export fees, duties, customs, or taxes, currency fluctuations, or increases in commodity or market pricing.
- Pre-shipment of anchor bolts is plus freight.
- Where applicable, fabrication and shipment of goods can only be made after Seller receives the following: (i) purchase order conforming to this Quotation, (ii) customer's verification and approval of technical information, (iii) approved Submittal Drawings, and (iv) credit approval.
- Lead times are strictly estimated. Seller is not responsible for ship dates beyond estimated dates unless Seller's President or VP Finance otherwise explicitly agrees in a signed writing as part of this Quotation and then only to the extent so agreed.
- All orders are FCA Shipping Point, prepaid and billed, unless otherwise noted in quote.
- Logistic solutions, storage, handling, kitting, expedited or special delivery, testing, including, but not limited to, infrared scanning and NETA testing, spares, start-up, installation, commissioning, and flash studies, and other services are excluded unless otherwise specified in this quote. Please contact your Seller representative for additional information on any such services if desired.
- This quotation and all related transactions are also subject to the applicable manufacturer's published warranties, including all applicable disclaimers, exclusions, and limitations.
- This quotation constitutes Seller's confidential information, and customer shall not share or distribute this quotation to third parties other than to the extent reasonably necessary to process the transactions contemplated herein with Seller.
- Unless otherwise expressly agreed in a separate writing signed by Seller's President or VP Finance, Seller does not agree and is not subject to any contractual flow-down or pass-through terms from customer, including, but not limited to, DFARs, FARs, Prime Contracts, Minority Business requirements, Buy America Act, etc.

Charles Stevens

From: Rakoczy, Dayna <Dayna.Rakoczy@anixter.com>
Sent: Wednesday, July 23, 2025 8:28 AM
To: Charles Stevens
Cc: Garavito, Jorge
Subject: Re: Material List for Quote
Attachments: RFQ- Chelsea- 7-23-2025.pdf

Good morning!

Please see the attached quote with lead times and pricing.

Lead times are (in descending order on quote) -
SWEETBRIARXLP1000R - WESCO Stock, STPS
WESLEYANXLP1000R - WESCO Stock, STPS
40ALSTR220EPR - 2 Weeks
162-23-3090 - WESCO Stock, STPS
REMANUFACTURED 75KVA Polemount Transformer - 3-4 Weeks
REMANUFACTURED 100KVA Polemount Transformer - 3-4 Weeks

Unfortunately, we are not able to quote the last two items.

All PO's must be made out to Anixter.

Lead times are based on current production levels and scheduled availability of raw materials and are subject to change.

Freight allowed.

Quote is subject to metals escalation at time of purchase.

Reel tolerance is +/- 5%.

Thank you, and please reach out if you have any further questions!



wesco

Dayna Rakoczy

Associate Customer Service Rep.

m. (440) 321-9824 | Dayna.Rakoczy@anixter.com

By accepting this quote, you agree that the Wesco Terms and Conditions of Sale published at wesco.com/termsofsale are expressly incorporated into and shall govern this transaction. Wesco may update this quote or the above pricing due to tariffs, duties, freight costs, or supplier price increases.

From: Garavito, Jorge <Jorge.Garavito@anixter.com>
Sent: Wednesday, July 16, 2025 1:47 PM
To: Charles Stevens <cstevens@city-chelsea.org>

Cc: Finn, Elizabeth <ElFinn@wescodist.com>; Rakoczy, Dayna <Dayna.Rakoczy@anixter.com>

Subject: Re: Material List for Quote

Good afternoon Chuck,

I hope you are doing well.

We will work on your request right away, thank you for the opportunity.

Thank you!

Best regards,



wesco

Jorge Garavito

Outside Sales Representative - UBS MI

Wesco

m. (305) 491-8413 | Jorge.Garavito@wescodist.com

From: Charles Stevens <cstevens@city-chelsea.org>

Sent: Wednesday, July 16, 2025 11:56 AM

To: Garavito, Jorge <Jorge.Garavito@anixter.com>

Subject: FW: Material List for Quote

This Message Is From an External Sender

Please use caution with this message. If unsure about the legitimacy/safeness, please click Report Suspicious.

[Report Suspicious](#)

Need by Tuesday 7/22/2025 before noon please to take to council

From: Light and Power <lightandpower@city-chelsea.org>

Sent: Wednesday, July 16, 2025 11:31 AM

To: Charles Stevens <cstevens@city-chelsea.org>

Subject: Material List for Quote

City of Chelsea

Chelsea Light and Power

WESCO

Quote

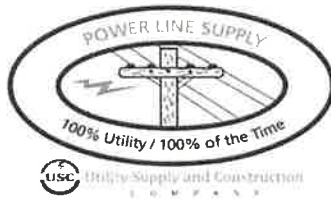
Chelsea Light & Power

660 E. Industrial
Chelsea MI 48118
Phone (734) 475-5981
Fax (734) 433-9002

TO

DESCRIPTION: Need Quotes for Materials

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	MATERIAL		
2500.00	4/0 Alum Secondary Wire URD	1.997	4,992.50
2500.00	350 Alum Secondary Wire URD	3.305	8,262.50
5000.00	4/0 Alum Primary Wire URD	5.605	28,025.00
3000.00	350 Alum Primary URD	6.30	18,900.00
10.00	75 KVA Overhead Transformers 120/240 Single Bushing	4,862.43	48,624.30
10.00	100 KVA Overhead Transformer 120/240 Single Bushing	5,555.55	55,555.50
4.00	Vertical Pole Mount 3phase Switch REF Omni 1879654	-	-
4.00	Horizontal Pole Mount 3phase Switch REF Omni 1915461	-	-
0.00		-	-
0.00		-	-
0.00		-	-
0.00	MISC	-	-
	LABOR		
0.00		-	-
0.00		-	-
0.00		-	-
0.00		-	-
SUBTOTAL			\$164,359.80
SALES TAX			
TOTAL			\$164,359.80



Power Line Supply
420 Roth Street Suite A
Reed City, MI 49677
US
231-832-2297

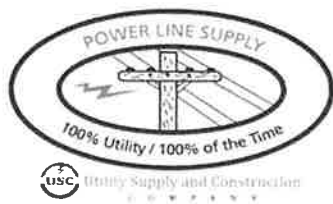
QUOTATION

Order Number	
12854418	
Order Date	Page
07/16/2025 11:52:19	2 of 3

Quote Expires On: 08/15/2025

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM/Size	Price	Price
7.500.0000	0.0000	7.500.0000	FT		(004) 162-23-3090	FT 1.0	6.6900	50,175.00
			1.0		Cable 1/C 350 MCM 37x Al	Lead Time Days ARO: 0		
					qt#38-90108 filled str ss 220 okoguard EPR 040			
					sc EPR 18x#14 solid cu conc wire w/3 red stripes			
					2500ft Reel			
Order Line Notes:					stock subject to prior sale, if sold before order placement price subject to change			
4.0000	0.0000	4.0000	EA		(007) 147512R4-H ED-707R4	EA 1.0	8,586.0000	34,344.00
			1.0		Switch 14.4kV 900a Vertical Hookstick	Lead Time Days ARO: 1		
					Operated steel base Cypoxy insulators			
					Omnirupter			
Order Line Notes:					lead time 12-14 weeks. ARO FREIGHT IS PRE-PAID & ADD ON THIS ITEM			
4.0000	0.0000	4.0000	EA		(006) 147422R4-H ED-700R4	EA 1.0	9,020.0000	36,080.00
			1.0		Switch 14.4kv 900a Upright Hookstick	Lead Time Days ARO: 0		
					Operated steel base extra mounting pole clearance			
					Cypoxy insulators Omni Rupter			
Order Line Notes:					lead time 12-14 weeks. ARO FREIGHT IS PRE-PAID & ADD ON THIS ITEM			
10.0000	0.0000	10.0000	EA		(008) 75KVA 1PH POLEMT	EA 1.0	4,888.0000	48,880.00
			1.0		Transformer	Lead Time Days ARO: 1		
					7620/13200Y 120/240 no taps Primary Bushings			
					2 cover mount eyebolts Secondary bushing 3			
					sidewall mount eyebolt Pressure relief valve Non			
					PCB Mineral Oil Reman Transformers			
Order Line Notes:					lead time 3-4 weeks. ARO			
10.0000	0.0000	10.0000	EA		(009) 100KVA 1PH POLEMOUNT	EA 1.0	5,585.0000	55,850.00
			1.0		Transformer 100kVA 1Ph Polemnt	Lead Time Days ARO: 1		
					7620/13200Y 120/240 no taps Primary Bushings			
					2 cover mount eyebolts Secondary bushing 3			
					sidewall mount eyebolt Pressure relief valve Non			
					PCB Mineral Oil Reman Transformers			
Order Line Notes:					lead time 3-4 weeks. ARO			





Power Line Supply
420 Roth Street Suite A
Reed City, MI 49677
US
231-832-2297

QUOTATION

Order Number	
12854418	
Order Date	Page
07/16/2025 11:52:19	1 of 3

Quote Expires On: 08/15/2025

Bill To:

Chelsea, City Of
305 S. Main St., Ste. 100
Chelsea, MI 48118
US

734-475-1771

Attn: Accounts Payable

Customer ID: 100148

Ship To:

Chelsea, City Of
660 E INDUSTRIAL DR
CHELSEA, MI 48118-1285
US

Requested By: Mr. Chuck Stevens

PO Number		Freight	Carrier	Taker
RFQ wire and transformers		Bill to Customer		LORI_MANACK

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM/Size	Price	Price

Order Note: wire subject to tolerances and escalation
de-escalation

Order Note: Pricing subject to change due to tariffs and for
quantities quoted

Order Note: Freight allowed unless otherwise noted

Order Note: Please verify quoted transformers are correct
before ordering. see attached info sheets

Order Note: Transformer pricing is subject to re-evaluation
after 15 days Units subject to availability

Order Note: Price on stock items subject to change if
inventory is depleted before order placement

3,000.0000	0.0000	3,000.0000	FT	1.0	(001) SWEETBRIAR RX 1000	FT	1.0	1.9500	5,850.00
			1.0		Wire Sweetbriar 4/0-19 Tplx UG XLP 1000f				
					Neutral: 2 0-19				

Order Line Notes: stock subject to prior sale, if sold before order
placement price subject to change

3,000.0000	0.0000	3,000.0000	FT	1.0	(002) WESLEYAN RX 1000	FT	1.0	3.0200	9,060.00
			1.0		Wire Wesleyan 350-37 Tplx UG XLP 1000Ft				
					Neutral: 4 0-19				

Order Line Notes: stock subject to prior sale, if sold before order
placement price subject to change

5,000.0000	0.0000	5,000.0000	FT	1.0	(003) 162-23-3081	FT	1.0	4.1200	20,600.00
			1.0		Wire Pri 1/c 4/0-19Strnd Al 220mil				
					Okiguard EPR 030 SC EPR Third Neutral C				
					2500ft Reel				

Order Line Notes: stock subject to prior sale, if sold before order
placement price subject to change





Power Line Supply
420 Roth Street Suite A
Reed City, MI 49677
US
231-832-2297

QUOTATION

Order Number	
12854418	
Order Date	Page
07/16/2025 11:52:19	3 of 3

Quote Expires On: 08/15/2025

Quantities					Item ID Item Description	Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				

Total Lines: 8 THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR
STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:
[HTTPS://DOCS.USCCO.COM/PLS/TOSAGREEMENT.PDF](https://docs.uscco.com/pls/tosagreement.pdf) OR WE WILL SEND
YOU A COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

SUB-TOTAL: 260,839.00
TAX: 0.00

Please note: Due to extreme market volatility surrounding Sections 232 and 301 tariffs, all quoted prices are
subject to confirmation at time of order shipment. We continue to monitor the changing market conditions and
appreciate your understanding during these unprecedented times.

AMOUNT DUE: 260,839.00
U.S. Dollars





SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

Quote: Q-121990 | Sale
Date: July 17, 2025
Change Order: No | Revision: 0
Project: City of Chelsea, MI

Sunbelt Solomon remanufactured (REMAN) transformers are BABA Certified
Consult with your sales rep to confirm if this applies to the unit(s) within your quote

Lori Manack
Power Line Supply Company
lori_manack@uscco.com

Bryan Kroeker
Territory Manager
bryan.kroeker@sunbeltsolomon.com | +1 7858224445

PRODUCT	QTY	EACH
Single Phase Pole Mount 75 KVA KVA: 75 @ 65°C 60Hz Impedance: Standard HV: 7620/13200Y (95 KV BIL) LV: 120/240 (30 KV BIL) Primary Taps: No Taps	10	

Conventional Style
Primary Bushings: 2) Cover Mount (Eyebolts)
Secondary Bushings: 3) Sidewall Mount (Eyebolts)
Pressure Relief Valve
Non-PCB Mineral Oil

PRODUCT	QTY	EACH
Single Phase Pole Mount 100 KVA KVA: 100 @ 65°C 60Hz Impedance: Standard HV: 7620/13200Y (95 KV BIL) LV: 120/240 (30 KV BIL) Primary Taps: No Taps	10	

Conventional Style
Primary Bushings: 2) Cover Mount (Eyebolts)
Secondary Bushings: 3) Sidewall Mount (Eyebolts)
Pressure Relief Valve
Non-PCB Mineral Oil

All REMAN Units are Completely Reconditioned to Nameplate Specifications

Ask your sales rep about volume discounts

Destination: Chelsea, MI | **FOB:** Origin | **Shipping & Handling:** Prepaid & Allowed
Shipment: 3-4 Weeks ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Sunbelt Solomon ("Supplier") will use your Purchase Order to proceed with manufacturing when terms and conditions are finalized. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings by the customer. Please contact your sales representative for the estimated drawing lead time associated with this quote.

All sales, rental and services are subject to Supplier's Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms and Conditions") unless otherwise mutually agreed in writing by officer of Supplier as evidenced by such officer's signature. Acceptance of a Buyer purchase order by Supplier does not constitute acceptance of Buyer terms and conditions. As orders are time sensitive and it is cost prohibitive to review and negotiate terms and conditions between parties, Supplier Terms and Conditions apply to quotes/orders: 1) with a value before tax of \$25,000 or less, 2) emergency services or services completed before issuance of a purchase order, and 3) rush orders for sales and rental that are to ship within three

1922 S. MLK Jr. Drive
Temple, TX 76504

+01 800.433.3128

info@sunbeltsolomon.com
sunbeltsolomon.com



SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

Quote: Q-121990 | Sale
Date: July 17, 2025
Change Order: No | Revision: 0
Project: City of Chelsea, MI

(3) days regardless of submission of terms and conditions by Buyer. If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then the provisions of terms and conditions will apply which include (among other provisions) risk of loss remaining with Customer and Company only being liable for damage to this equipment to the extent of its gross negligence or willful misconduct. In no event does Supplier accept consequential damages or agree to Prime/Owner contract terms and conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards. Notify Supplier at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conditions.

Schedules

All Delivery dates are estimates and under no circumstances does Company guarantee date of delivery. Company shall not be responsible or liable for any damage or loss which occurs during transportation and/or shipment of the Equipment. Company is not liable or responsible for any costs of Customer caused by any delays in transportation or delivery.

Company reserves the right to manufacture and ship any items in advance of the acknowledged shipping schedule, unless expressly forbidden by the Customer at the time of the order entry.

Cancellation or Revision of Order

Any Purchase Order may be cancelled or revised by Customer only upon written approval by an authorized representative of the Company, and at the Company's sole discretion. Should Company approve cancellation or revision of a Purchase Order, Customer shall pay the cancellation or revision charges specified in said approval. Cancellation or revision charges will include expenses previously incurred, commitments made pursuant to or in reliance upon such Purchase Order, whether or not such commitments are legally binding on Company, and any other factors considered relevant by Company. In the event that Company does not approve cancellation or revision, Customer shall remain liable to Company for the full price of the Equipment, Rental and/or Services ordered.

Cancellation charges are calculated for each unit cancelled per its individual status.

Standard Cancellation Charges:

Cancellation Charges:	% of PO Price
Upon Purchase Order acceptance	25
After materials are ordered	50
After production begins for Equipment	75
Once production is complete for Equipment	100

Company reserves the right to re-quote both price and lead time for any request to revise an order. If it is determined that a revision will incur an additional revision charge, charges are calculated for each unit revised per its individual status.

Standard Revision Charges:

Revision Charges:	% of Selling Price
Before Engineering Review / Scheduling	0
Before Production Begins	35
After Production Begins	100



1922 S. MLK Jr. Drive
Temple, TX 76504



+01 800.433.3128



info@sunbeltsolomon.com
sunbeltsolomon.com

Sunbelt Solomon Quotation Terms and Conditions for Sales and Rentals of Equipment and/or Services

1. APPLICABILITY OF THESE TERMS AND CONDITIONS. These Quotation Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms") shall apply to every Quotation with a dollar value of \$25,000.00 or less ("Threshold") since it is cost-prohibitive for Sunbelt Solomon Services, LLC ("Company") to review and negotiate terms and conditions with the party ("Customer") purchasing/renting the equipment ("Equipment" when a provision is applicable to both sale or rental equipment, or "Sale Equipment" or "Rental Equipment" when a provision applies only to that specific type of equipment) and/or purchasing the services ("Services") set forth above in the Quotation. These Terms constitute an offer to Customer that can only be accepted by agreeing to every term and condition contained herein as evidenced by Customer's signature below. Company hereby expressly notifies Customer that any term, provision, or condition in conflict with, in addition to, or in modification of these Terms (no matter if issued by Company or Customer (individually a "Party" and collectively the "Parties") prior to or after the execution of these Term) are hereby rejected and shall not be binding upon Company unless such term, provision, or condition is accepted in a signed writing by an authorized officer of Company which references the specific provision of these Terms that is superseded or modified and specifically references how it supersedes or modifies that specific provision of these Terms, and Company's failure to object to any term or condition contained in any communication or documents between the Parties shall not be deemed a waiver of any provision of these Terms. Should Customer be hiring Company to provide Equipment or Services to a third party to which Customer has a contract ("Prime Contract"), none of the terms or conditions of the Prime Contract shall apply to Company. Additionally, if the Quotation has dollar value over the Threshold, these Terms shall apply unless the Parties have entered into a separate, executed agreement ("Master Agreement") which specifically acknowledges that it supersedes these Terms.

2. OFFER/ACCEPTING THE QUOTATION. The Parties are executing this Quotation to evidence the Customer's acceptance of these Terms as set forth in Section 1 above that will apply should the Customer accept the offer set forth by Company in this Quotation by issuing a purchase order ("Purchase Order") for the Equipment and/or Services or by Company issuing an Order Authorization or other document that is accepted by Customer. Once Customer executes this Quotation, the Terms shall apply to every single Purchase Order issued by Customer for Equipment and/or Services to be provided by Company unless and until the Parties enter into a Master Agreement for such Equipment and/or Services that supersede these Terms as stated in Section 1 above. The offer set forth in the Quotation is valid for thirty (30) days from Company's issuance of this Quotation. The Equipment is subject to availability. Customer shall note any changes to the specifications on this Quotation and reference the quotation number on your Purchase Order. Company will use your Purchase Order as order confirmation and proceed with manufacturing the Equipment. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings. Please allow up to four (4) weeks for the receipt of requested preliminary, construction, or approval drawings from the Purchase Order submittal date.

3. PRICES. The price(s) set forth in the Quotation are subject to re-evaluation by Company after fifteen (15) days from Company's issuance of this Quotation if not accepted by Customer by issuing a Purchase Order. The price(s) set forth in the Quotation are also subject to price increase if the prices paid by Company for raw materials and components of the Equipment or the Equipment itself are increased by Company's supplier after Company issues the Quotation to Customer, whether such price increase is due to an additional tariff on imports from the source country or otherwise. All prices are exclusive of any present or future sales, revenue, or excise tax, value added tax, turnover tax, import or export duty, or any other tax applicable to the manufacture and sale or Rental of any Equipment or the provision of Services. Such taxes shall be paid by Customer.

4. PAYMENT TERMS. The net amount due shall be paid in full within thirty (30) days of the invoice date. If Customer pays Company by credit card (Visa, Mastercard, Discover), Company will charge Customer a convenience/surcharge fee of four percent (4%) where permitted under applicable law. Amounts unpaid after the due date shall accrue interest of one percent (1%) per month. Company reserves the right to require payment in advance, a deposit or C.O.D. If Company requires a prepayment, Customer shall have five (5) business days from notice of such prepayment date (whether listed in this Quotation, a Purchase Order or otherwise) to notify Company in writing if Customer disagrees with such prepayment date, in which case the Parties shall work in good faith to come to an agreement on the prepayment date. If Customer does not object to the prepayment date within this period, Customer shall be assumed to have agreed to this date. If Customer does not make the required prepayment by the required prepayment date, Customer will be considered to have cancelled the Purchase Order, in which case the cancellation charges set forth in Section 5 shall apply. If partial shipments are made, payments shall become due in accordance with the designated terms upon submission of invoices. To secure the purchase price of the Sale Equipment and of any other items or services purchased by Customer from Company and any other amounts due by Customer to Company, Company hereby retains a security interest in, and Customer grants to Company a security interest in, the Sale Equipment and any other items purchased by Customer from Company.

5. CANCELLATION OR REVISIONS. Any Purchase Order or part thereof that is cancelled by Customer after the acceptance of the applicable Purchase Order for other than an unremedied default of Company will be subject to the cancellation charges set forth below, unless otherwise agreed and reflected on the Purchase Order. The cancellation charges relate to the specific line-item amount to be paid under the applicable Purchase Order. The Parties agree that these cancellation charges are reasonable, and that the amounts of these cancellation charges have been agreed upon and fixed hereunder because of the difficulty of ascertaining the exact amount of damages and costs that will be actually incurred by Company should Customer cancel a Purchase Order or part thereof.

(a) Equipment

Cancellation Charges:	% of PO Price
Upon Purchase Order acceptance	25
After materials are ordered	50
After production begins for Equipment	75
Once production is complete for Equipment	100

New Equipment procured from original equipment manufacturers (OEMs) are subject to the cancellation charges set forth in the Quote issued by Company setting forth the OEM's cancellation charges.

(b) Services

The amount due for the Services completed by Company through the date of termination, plus fifteen percent (15%) of the Purchase Order line-item amount of the Services cancelled.

Any Purchase Order or part thereof that is revised by Customer after the acceptance of the applicable Purchase Order for other than an unremedied default of Company will be subject to Company's right to re-quote both price and lead time for any request by Customer to revise an order. If it is determined by Company that a revision will result in an additional revision charge, Company will calculate such charges for each individual unit and/or service ordered that Customer revises, and each individual unit and/or service may have revised completion dates.

6. TITLE, RISK OF LOSS, DELIVERY AND STORAGE. All domestic and international deliveries shall be Ex Works ("EXW") (Incoterms 2020) Company's location, or such other facility designated by Company in the applicable Purchase Order ("Delivery Point"). Such other facilities may be designated as a domestic port for international delivery. The Party responsible for international delivery shall comply with all applicable laws including those relating to the import, export, packaging, and labeling of the Equipment, and shall indemnify and defend the other Party for any breaches of such applicable laws. Customer shall be responsible for arranging further transportation of the Equipment from the Delivery Point. Risk of loss to all Equipment furnished by Company shall pass directly to Customer at the Delivery Point, subject to the provisions of this section regarding storage and Section 7 for Rental Equipment. If Customer fails to accept delivery of any of the Equipment on the date fixed pursuant to the Purchase Order or Company's notice that the Equipment has been made available at the Delivery Point, Company, at its option, may store the Equipment on Company's premises or at a third-party storage location until Customer picks them up. If Company stores the Equipment on its premises, risk of loss shall revert to Company during such period of storage, and Customer shall pay Company a storage fee of one point five percent (1.5%) of the price of the Equipment for each full month of fraction thereof, capped at \$1,000.00 a day. If Company stores the Equipment at a third-party storage location, Customer shall pay Company any transportation and rigging costs to and from storage, the third-party storage costs, plus ten percent (10%) of the storage costs for Company's overhead in administering the offsite storage. Invoices for storage shall be on a monthly basis starting the beginning at the end of the first month of storage until the shipment of the Equipment to the Delivery Point is made. All Delivery dates are estimates and under no circumstances does Company guarantee date of delivery. Company shall not be responsible or liable for any damage or loss which occurs during transportation and/or shipment of the Equipment. Company is not liable or responsible for any costs of Customer caused by any delays in transportation or delivery. Company reserves the right to manufacture and ship any items in advance of the acknowledged shipping schedule, unless expressly forbidden by the Customer at the time of the order entry. Title to the Sale Equipment shall pass to Customer upon Customer's payment to Company for the Equipment; Contactor shall retain title in all Rental Equipment at all times.

7. RENTAL EQUIPMENT. The minimum charge for any individual unit which is rented ("Rental") is two (2) weeks. Thereafter, monthly Rentals are billed on a month-to-month basis at the beginning of the Rental period. The Rental fee will begin upon shipment of Rental unit(s) and will terminate upon return receipt of Rental Equipment at one of Company's locations. Customer is responsible for freight charges both to and from Customer's site. Rental charges are NOT applicable to the purchase price of Rental Equipment nor are any Rentals prorated. Individual terms of Rental and Rental charges are discreet to each Rental as agreed between Company and Customer. Customer shall be liable for the return of the Rental Equipment to Company's warehouse in the same condition the Rental Equipment was in at the time the Rental Equipment was received by Customer, ordinary wear excepted. As specified by Company, certain Rental Equipment shall be tarped when hauled to Customer's location and when returned to Company. If Customer fails to comply with this tarping requirement, Company reserves the right to charge Customer for any resulting damage. Should Customer rent Rental Equipment from Company, the following provisions apply: (a) in the event that any of Company's Rental Equipment is lost or damaged, Customer shall continue to pay rent on the Rental Equipment until (i) the Rental Equipment is returned, and Customer pays Company the full cost to repair the Rental Equipment or (ii) Customer pays Company the full replacement cost (i.e. the retail cost) of the Rental Equipment; and (b) Customer shall be responsible for any loss or damage to Company's Rental Equipment either transported by Customer or by conveyance arranged for by Customer. Should Customer purchase the Rental Equipment, the Rental Equipment shall be sold "as is" with no warranties whatsoever if Customer has been renting the Rental Equipment for over three (3) months.

8. EVALUATION OF CUSTOMER-OWNED EQUIPMENT.

If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then these Terms shall apply, except that: (a) Customer shall be responsible for the transportation of the Customer-owned equipment to and from Company; (b) the risk of loss and title shall remain with Customer; (c) no warranty of Service shall apply; and (d) Company shall only be liable for further damage to the Customer-owned equipment to the extent of its gross negligence or willful misconduct.

9. WARRANTIES.

(a) Warranty Periods. "Equipment Warranty Period" means (unless otherwise specifically stated in the applicable Quotation or Purchase Order issued by Company): (i) for new Equipment, eighteen (18) months from the date of shipment of the Equipment to Customer or twelve (12) months from the date of energization of the Equipment, whichever occurs first; and (ii) for reconditioned Equipment, thirty-six (36) months from the date of shipment of the Equipment to Customer. If Customer is purchasing the Equipment to rent to or sell to its customers or to third parties other than Customer, the warranty period shall be for twelve (12) months from the date of shipment of the Equipment by Company. "Services Warranty Period" means the period commencing the date Company completes such Services and ending twelve (12) months thereafter, whether or not such Services are performed by Company on Customer's premises or Company's premises. If the purpose of the Purchase Order is for Company to repair goods that are owned by Customer in Company's shop (and is not warranty repair work), such Services will be guaranteed for a period of thirty-six (36) months from the date of the completion of such Services.

(b) Services Warranty. Company warrants for the Services Warranty Period that: (i) Company will perform all Services in a good, safe and workmanlike manner in accordance with generally accepted industry practices applicable to the Services being performed, (ii) the Services

are in accordance with the specifications set forth in the applicable Purchase Order, and (iii) the Services will be free from defects in materials and workmanship.

(c) Equipment Warranty. For the Equipment Warranty Period, Company warrants the following regarding Sale Equipment manufactured by Company and Rental Equipment: (i) merchantable title to such Equipment; (ii) that they substantially comply with Customer's specifications as set forth in the applicable Purchase Order; (iii) that they are guaranteed to operate in accordance with its nameplate when operated under normal load, usage, conditions and with proper care, installation and supervision; and (iv) that they will be free from defects in material and workmanship.

(d) Exclusions from Warranties. Company does not warrant: (i) any Equipment, not manufactured by Company; (ii) that the specifications provided by the Customer are accurate, or fit for a particular use; (iii) damage caused by improper installation of the Equipment (unless performed by Company); (iv) damage caused by improper operations of the Equipment, voltage surges, negligence of others, accidents, natural forces (including fire, flood, wind and lightning), and operations beyond rated capacities, or misuse; (v) damage caused by use for purposes other than those for which it was designed; (vi) damage caused by unauthorized attachments or modification; (vii) damage caused by vandalism; or (viii) that the Equipment will meet or comply with the requirements of any safety code or regulation of any state, municipality, or other jurisdiction. If a warranty claim is made by Customer for a defect that occurs or manifests prior to the energization of the Equipment (unless Company performs the installation), Customer shall have the burden of proof that it is a legitimate warranty claim and that the Equipment was not damaged after delivery during the storing, moving or installation of such Equipment.

(e) Notice of Warranty Breach. Customer shall provide timely, written notice to Company of warranty defects.

(f) Remedies. Company shall promptly cure all valid Service Warranty defects described in such notices by reperforming the Services at Company's cost. Any Sale Equipment or Rental Equipment provided by Company which breaches this warranty shall promptly and at Company's sole option, be repaired or replaced by Company at Company's cost, except as otherwise provided in this Section 9. Company shall repair at the Customer's site all Equipment for which field repair is feasible. Should the Equipment require repair at Company's plant, Company shall arrange and pay freight to and from Customer's site anywhere in the continental U.S. Under no circumstances is Company responsible for any in/out charges associated with the connection/reconnection, disassembly or rigging of the Equipment being serviced under this warranty. Company shall not be responsible for repairs or replacements made by third parties without the Company's written consent. For warranty work performed by Company on Customer's site, Company will cure the defect within fifteen (15) days after receiving written notice of such defect if the part(s) is in stock or if the warranty work does not require any part(s). If the part(s) is not in stock, Company will communicate the warranty work timeline to Customer within that fifteen (15) day period. For warranty work that is required to be performed by Company at Company's plant, Company will cure the defect within thirty (30) days after the Equipment is received at Company's plant. If the warranty work cannot be completed within such thirty (30) day period, Company will communicate the warranty work timeline to Customer within that thirty (30) day period. If Company fails to cure the defect within these timeframes, Customer may cure such defect directly or through a third party. In such case, Company shall reimburse Customer for the reasonable and documented costs incurred by Customer for curing the defect within thirty (30) days after receipt of a written invoice from Customer. Any Services or Equipment cured shall have a Service Warranty Period or Equipment Warranty Period for the longer of the remainder of the original warranty period or six (6) months from the completion of the warranty cure.

(g) Warranty Limitation. Company's obligation under these warranties shall not, in any event, exceed the line-item amount paid under the applicable Purchase Order for the defective Equipment or Services. If the costs of the reperformance, repair or replacement would exceed the original Purchase Order price for such item, Company's obligations under this warranty shall be satisfied by a return of the Purchase Order price for such item.

(h) Third-Party Warranties. In the event that all or a portion of the Sale Equipment purchased are manufactured by others, the Customer's warranty is with the original manufacturer of those Equipment and subject to the warranty terms and conditions of that manufacturer. Company, as a seller of Equipment manufactured by others, will assist Customer in remediation of warranty claims, but in no circumstance is liable to fulfill the warranty obligation of those manufacturers or to cover expenses that are not covered by original manufacturers' warranty.

(i) Entire Warranties. The foregoing provisions of this Section 9 are expressly in lieu of all other warranties whatsoever, express, implied and statutory. **EXCEPT AS SET FORTH ABOVE, ALL WORK IS PROVIDED AS IS AND WITH ALL FAULTS. THE WARRANTIES MADE HEREIN SHALL BE IN LIEU OF ANY OTHER WARRANTY, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SUCH IMPLIED WARRANTIES OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED. FURTHER, THE WARRANTY REMEDIES SET FORTH HEREIN ARE THE SOLE WARRANTY REMEDIES AVAILABLE TO CUSTOMER FOR A BREACH OF WARRANTY CLAIM.**

10. INDEMNITY. Each Party shall be liable for and shall fully indemnify the other Party for any injury or death to any person or any damage to or loss of any property to the extent of the indemnifying Party's negligence or willful misconduct.

11. LIMITATION OF LIABILITY. Company's maximum liability to Customer for any breach of these Terms or any claim related to the Equipment or Services shall be the applicable Purchase Order price. **EXCEPT FOR THE DUTIES TO INDEMNIFY SET FORTH HEREIN, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY EXEMPLARY, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL, LIQUIDATED, RELIANCE, ECONOMIC, CONSEQUENTIAL, CONTINGENT, CIRCUMSTANTIAL OR ENHANCED DAMAGES INCLUDING, BUT NOT LIMITED TO, DAMAGE FOR DELAY, LOSS OF PRODUCT, LOSS OF USE, LOSS OF REVENUE, LOSS OF PROFITS, BUSINESS INTERRUPTION, LOSS OF OTHER PROPERTY OR EQUIPMENT, LOSS OF USE OF EQUIPMENT OR POWER SYSTEMS, COST OF PURCHASED OR REPLACEMENT POWER OR TEMPORARY EQUIPMENT (INCLUDING ADDITIONAL EXPENSES INCURRED IN USING EXISTING FACILITIES), CLAIMS OF CUSTOMERS OF THE CUSTOMER, AND LOSS OF GOOD WILL REGARDLESS OF (a) WHETHER SUCH DAMAGES WERE FORESEEABLE, (b) WHETHER OR NOT A PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, (c) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND (d) THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.**

12. INTELLECTUAL PROPERTY. Customers acknowledge and agrees that Company's Equipment is protected by copyright, trademark, patent, or other proprietary rights of Company, its parent companies, subsidiaries, and affiliates. Unless the Equipment is *work for hire*, Customer gets no intellectual property rights in such Equipment (other than a license to use such Equipment) and agrees not to modify or alter any of the intellectual property made available by Company in connection with the Equipment. Customer further agrees not to adapt,

translate, modify, decompile, disassemble, or reverse engineer the Equipment or any software used in connection therewith. No Equipment shall be considered *work for hire* unless a Purchase Order specifically orders or commissions Company to fabricate or manufacture the Equipment in a new or unique manner to Customer's specifications, and not in the manner typically fabricated or manufactured by Company.

13. CONFIDENTIALITY. "Confidential Information" means all non-public, confidential, trade secret and/or proprietary information disclosed, orally or in writing, or made available by one Party (the "Disclosing Party") to the other Party (the "Receiving Party"), including but not limited to, business information; technical information, including materials, drawings, designs, specifications, techniques, manuals, photographs, processes and other intellectual property and know-how; the terms of this Quotation including pricing; and any other information that a reasonable person would consider to be confidential. Receiving Party: (a) may only disclose the Confidential Information to any of its representatives who need to know of the existence of the Confidential Information for the purpose of this Quotation; and (b) will use the same degree of care to protect the Confidential Information from unauthorized use or disclosure as it would use to protect its own confidential information, but in no event will use less than reasonable care. Receiving Party acknowledges that Disclosing Party would suffer serious and irreparable damage and would not have an adequate remedy at law if Receiving Party or any of its representative's breaches any of its obligations under this provision. Accordingly, Disclosing Party will be entitled to any injunction, specific performance or other remedy in law or equity in respect of any breach or threatened breach of this confidentiality provision.

14. NO ASSIGNMENT. Customer agrees not to assign or otherwise transfer its rights or obligations under these Terms without prior express written consent of Company. These Terms shall be binding on and inure to the benefit of the Parties to these Terms and their respective successors and permitted assigns.

15. FORCE MAJEURE. Company shall not be liable for any delay in providing the Equipment or Services, or any other failures in performance due to acts beyond its control. Such acts shall include, but are not limited to, acts of God, embargo, stoppage of labor, failure to secure materials or labor from usual sources of supply, riots, acts of war, fire, and acts of governmental or military authorities.

16. GOVERNING LAW, JURISDICTION AND VENUE. These Terms shall be governed and construed in accordance with the laws of the State of Texas, and all disputes hereunder shall be resolved in accordance with the laws of the State of Texas, except for any such law that would direct the application of the law of a different jurisdiction. The Parties consent to personal jurisdiction in any action brought in any court, federal or state, within Harris County, Texas, having personal and subject matter jurisdiction arising under these Terms and with respect to any such claim the Parties irrevocably waive, to the fullest extent permitted by law, any claim, or any objection they may now or hereafter have, that venue is not proper with respect to any such suit, action, or proceeding brought in such a court in Harris County, Texas, including any claim that such suit, action, or proceeding brought in such court has been brought in an inconvenient forum and any claim that a Party is not subject to personal jurisdiction or service of process in such Harris County forum.

17. SEVERABILITY. Every provision of these Terms is intended to be severable. If any term or provision is illegal, invalid, or unenforceable, for any reason whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder. In lieu of such illegal, invalid, or unenforceable provisions, there shall be added automatically as part of these Terms provisions similar in terms as necessary to render such provision legal, valid, and enforceable.

18. NON-WAIVER. A Party's failure to enforce any or all of these Terms shall not constitute a waiver of its rights with respect to the same or any subsequent breach.

19. RELATIONSHIP OF PARTIES. Nothing herein shall be construed to create a partnership, joint venture, agency, fiduciary or employment relationship between the Parties.

20. ATTORNEY'S FEES. If any action or proceeding shall be commenced to enforce these Terms, or any right arising in connection with these Terms, the prevailing Party in such action or proceeding shall be entitled to recover from the other Party, reasonable attorneys' fees, costs, and expenses incurred by such prevailing Party in connection with such action or proceeding.

21. ENTIRE AGREEMENT. These Terms constitute the entire understanding among the Parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and prior agreements and understandings relating to such subject matter. Further, no oral statements about the Equipment or Services not in writing in these Terms shall be binding on a Party.

By execution of these Terms in the space provided below, Customer acknowledges and agrees with the foregoing terms and conditions as of the date of Customer's signature.

CUSTOMER:

Customer Name: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Chelsea Police Department

June 2025 Monthly Report



*Our Vision: A Highly Recognized, Respected and Trusted Small Law Enforcement Agency
That Provides Superior Service to the Citizens of our Community.*

Kevin Kazyak
Chief of Police



CPD Monthly Case Status

Month End -06/30/2025

Open Cases	27
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Waiting on Labs/Analysis	1
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At Prosecutor's Office for Review	31
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CLOSED CASES	39
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(warrants/arrests/denials/exceptional clearances)

TOTAL:	98
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CLEAR-021 Month by Month Incident Count by Group Code

Chelsea PD

Search Range: 06/01/2025 - 06/30/2025



Crimpart(s) Selected: All Values Selected

City(ies) Selected: All Values Selected

MICR	MICR DESCRIPTION	2025	Total:
		JUN	
13001	NONAGGRAVATED ASSAULT	1	1
13002	AGGRAVATED/FELONIOUS ASSAULT	1	1
13003	INTIMIDATION/STALKING	1	1
23005	LARCENY -THEFT FROM MOTOR VEHICLE	1	1
25000	FORGERY/COUNTERFEITING	1	1
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1
26005	FRAUD -WIRE FRAUD	2	2
30002	RETAIL FRAUD -THEFT	2	2
52001	WEAPONS OFFENSE- CONCEALED	1	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	2
2900	TRAFFIC OFFENSES	3	3
3000	WARRANTS	8	8
3100	TRAFFIC CRASHES	28	28
3200	SICK / INJURY COMPLAINT	8	8
3300	MISCELLANEOUS COMPLAINTS	101	101
3500	NON - CRIMINAL COMPLAINTS	235	235
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	9	9
3800	ANIMAL COMPLAINTS	10	10
3900	ALARMS	8	8
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	3
4300	LICENSE / TITLE / REGISTRATION CITATIONS	4	4
6000	MISCELLANEOUS ACTIVITIES (6000)	1	1
Totals:		431	431



CLEAR-028 Traffic Accident Summary by Incident Number

Search Range: 06/01/2025 thru 06/30/2025

Chelsea PD

City Code: CHE



Incident Nbr	Street Name	Cross Street Name	Class	Offense Description	UCR	Occurrence Date
250001974	E OLD US12 RD	S MAIN ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/01/25 13:17
250001983	E OLD US 12 RD		C3170	PRIVATE PROPERTY TRAFFIC CRASH	OTH	06/02/25 16:20
250001989	N MAIN ST	SIBLEY RD	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/03/25 07:11
250002027	E OLD US12 RD	S MAIN ST	C3114	CRASH, INJURY TYPE C	OTH	06/05/25 13:53
250002030	E OLD US12 RD	S MAIN ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/05/25 16:01
250002046	MAIN ST	BROWN DR	C3155	PERSONAL INJURY TRAFFIC CRASH PIA	OTH	06/06/25 15:18
250002053	JEFFERSON ST	EAST ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/07/25 11:34
250002054	S MAIN ST		C3170	PRIVATE PROPERTY TRAFFIC CRASH	OTH	06/07/25 11:51
250002058	E MIDDLE ST	N MAIN ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/07/25 13:35
250002061	W OLD US12 RD	OLD MANCHESTER RD	C3155	PERSONAL INJURY TRAFFIC CRASH PIA	OTH	06/07/25 15:16
250002078	E OLD US12 RD	S MAIN ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/09/25 12:48
250002080	SILVER MAPLES DR	E OLD US 12 RD	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/09/25 15:11
250002085	WILKINSON ST		C3170	PRIVATE PROPERTY TRAFFIC CRASH	OTH	06/10/25 06:48
250002087	N MAIN ST	W NORTH ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/10/25 08:47
250002090	S MAIN ST		C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/10/25 13:02
250002091	S MAIN ST	PIERCE ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/10/25 13:43
250002104	CHANTILLY LN		C3105	CRASH, REAR END	OTH	06/11/25 00:06
250002107	E OLD US12 RD	N FREER RD	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/11/25 09:37
250002134	S MAIN ST	SOUTH ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/13/25 14:10
250002172	BUCHANAN ST	N MAIN ST	C3175	PRIVATE PROPERTY H&R TRAFFIC CRASH	OTH	05/01/25 00:01
250002178	S MAIN ST		C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/16/25 16:02
250002185	E OLD US 12		C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/16/25 19:37
250002197	S MAIN ST		C3150	PROPERTY DAMAGE H&R TRAFFIC CRASH	OTH	06/17/25 14:17
250002199	COLISEUM DR		C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/17/25 16:54
250002232	MAIN ST	WB I94	C3155	PERSONAL INJURY TRAFFIC CRASH PIA	OTH	06/19/25 17:46
250002254	N MAIN ST	E MIDDLE ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/21/25 09:25
250002340	S MAIN ST		C3170	PRIVATE PROPERTY TRAFFIC CRASH	OTH	06/27/25 15:00



CLEAR-028 Traffic Accident Summary by Incident Number

Search Range: 06/01/2025 thru 06/30/2025

Chelsea PD

City Code: CHE



Incident Nbr	Street Name	Cross Street Name	Class	Offense Description	UCR	Occurrence Date
250002370	W OLD US12 RD	TAYLOR ST	C3145	PROPERTY DAMAGE TRAFFIC CRASH PDA	OTH	06/28/25 16:55
Count: 28						

CLR-060 Arrest Comparison report (CS)

CLEMIS

CCLEMISLEAR

Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month :	June
Year :	2025
Include Officer Summary?:	No

CLR-060 Arrest Comparison report (CS)

CLASS	Description	ADULT						JUVENILE					
		Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG	Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG
1178	CSC 4TH DEGREE -FORCIBLE CONTACT	1	0	0%	1	0	0%	0	0	0%	0	0	0%
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	0%	1	0	0%	0	0	0%	0	0	0%
1313	ASSAULT/ BATTERY/SIMPLE (INCL DOMESTIC AND POLICE OFFICER	0	0	0%	2	2	0%	0	0	0%	0	0	0%
1320	ASSAULT OR ASSAULT AND BATTERY OF HEALTH PROFESSIONAL OR MEDICAL VOLUNTEER	0	0	0%	3	0	0%	0	0	0%	0	0	0%
13001	NONAGGRAVATED ASSAULT	0	0	0%	5	2	150%	0	0	0%	0	0	0%
1305	AGG/FEL ASSAULT - NON-FAMILY - OTHER WEAPON	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
1381	AGGRAVATED STALKING (FELONY)	0	0	0%	1	0	0%	0	0	0%	0	0	0%
13003	INTIMIDATION/STALKING	0	0	0%	1	0	0%	0	0	0%	0	0	0%
2501	FORGERY OF CHECKS	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
2507	POSSESS COUNTERFEITED -ANY OBJECT	1	0	0%	1	0	0%	0	0	0%	0	0	0%
25000	FORGERY/COUNTERFEITING	1	0	0%	1	1	0%	0	0	0%	0	0	0%
2674	FRAUD (LARCENY) BY CONVERSION	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
2902	DAMAGE TO PROPERTY - PRIVATE PROPERTY - MDOP	0	0	0%	2	1	100%	0	1	-100%	0	1	-100%
29000	DAMAGE TO PROPERTY	0	0	0%	2	1	100%	0	1	-100%	0	1	-100%
3078	RETAIL FRAUD THEFT 3RD DEGREE	1	0	0%	1	0	0%	0	0	0%	0	0	0%

CLR-060 Arrest Comparison report (CS)

CLASS	Description	ADULT						JUVENILE					
		Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG	Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG
30002	RETAIL FRAUD -THEFT	1	0	0%	1	0	0%	0	0	0%	0	0	0%
3532	COCAINE -POSSESS	1	0	0%	1	0	0%	0	0	0%	0	0	0%
3547	METHAMPHETAMINE - POSSESS	0	1	-100%	0	1	-100%	0	0	0%	0	0	0%
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	1	1	0%	1	1	0%	0	0	0%	0	0	0%
	Group A Totals	4	1	300%	12	7	71.42%	0	1	-100%	0	1	-100%
2693	UTTERING AND PUBLISHING CHECK	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
26006	FRAUD -BAD CHECKS	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
3806	NEGLECT CHILD	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
5005	CONTEMPT OF COURT (PPO VIOLATION, ETC)	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
5006	OBSTRUCTING JUSTICE	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
5012	PROBATION VIOLATION	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
50000	OBSTRUCTING JUSTICE	0	0	0%	0	3	-100%	0	0	0%	0	0	0%
5312	DISTURBING THE PEACE	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
53001	DISORDERLY CONDUCT	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
8027	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
8028	OPERATING W/BLOOD ALCOHOL CONTENT OF .08% OR MORE	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
8031	OUID OPERATING UNDER THE INFLUENCE OF DRUGS	1	0	0%	1	0	0%	0	0	0%	0	0	0%

CLR-060 Arrest Comparison report (CS)

CLASS	Description	ADULT						JUVENILE					
		Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG	Jun/2025	Jun/2024	% CHG	YTD 2025	YTD 2024	% CHG
8041	OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI	0	0	0%	1	2	-50%	0	0	0%	0	0	0%
80412	OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI 2ND OFFENSE	0	0	0%	1	0	0%	0	0	0%	0	0	0%
80413	OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI 3RD OFFENSE	0	0	0%	0	2	-100%	0	0	0%	0	0	0%
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	0	0%	3	6	-50%	0	0	0%	0	0	0%
	Group B Totals	1	0	0%	3	12	-75%	0	0	0%	0	0	0%
C3010	FELONY ARREST WARRANT (ORIGINATING AGENCY)	1	0	0%	1	0	0%	0	0	0%	0	0	0%
C3020	MISDEMEANOR ARREST WARRANT (ORIGINATING AGENCY)	0	0	0%	1	0	0%	0	0	0%	0	0	0%
C3040	FELONY ARREST WARRANT - OTHER JURISDICTION	1	0	0%	4	0	0%	0	0	0%	0	0	0%
C3050	MISDEMEANOR ARREST WARRANT - OTHER JURISDICTION	2	3	-33.3%	8	7	14.28%	0	0	0%	0	0	0%
C3060	TRAFFIC ARREST WARRANT - OTHER JURISDICTION	0	1	-100%	0	1	-100%	0	0	0%	0	0	0%
C3070	CIVIL / FRIEND OF COURT ARREST WARRANT	0	0	0%	2	1	100%	0	0	0%	0	0	0%
3000	WARRANTS	4	4	0%	16	9	77.77%	0	0	0%	0	0	0%
L3577	VIOLATION OF PPO - INFORMATIONAL - CS	0	0	0%	1	0	0%	0	0	0%	0	0	0%
3500	NON - CRIMINAL COMPLAINTS	0	0	0%	1	0	0%	0	0	0%	0	0	0%
	Group C Totals	4	4	0%	17	9	88.88%	0	0	0%	0	0	0%
	Grand Total	9	5	80%	32	28	14.28%	0	1	-100%	0	1	-100%

Monthly Violation Summary

June 2025



Search Criteria:

Month :	June
Year :	2025
Citation Type:	Both
Violation Type:	No Warning(s)
Range One:	00:00 - 07:59
Range Two:	08:00 - 15:59
Range Three:	16:00 - 23:59
Include Court Approved Only?	Yes
Count Secondary Officer's Violation?	Yes
Report ID:	404413
Saved:	No
Run By:	TRESTER, REBECCA

Monthly Violation Summary

June 2025

Violation Description	Count	Percentage	Accident	TIME RANGE			YTD
				One	Two	Three	
<u>**ALL OTHERS**</u>							
DISOBEYED TRAFFIC CONTROL DEVICE/REGULATOR \$130.00	0	0 %	0	0	0	0	1
DISOBEYED TRAFFIC SIGNAL \$130.00	0	0 %	0	0	0	0	2
Double Parking \$180.00	0	0 %	0	0	0	0	2
DROVE WHILE LICENSE SUSP/REV/DENIED	1	4.17 %	0	0	1	0	6
DROVE WHILE UNLICENSED/WITHOUT OBTAINING LICENSE WITHIN 3 YRS	0	0 %	0	0	0	0	1
DROVE WITHOUT DUE CARE AND/OR CAUTION \$120.00	0	0 %	0	0	0	0	1
EQUIPMENT VIOL - DEFECTIVE / MISSING	0	0 %	0	0	0	0	1
FAILED TO STOP WITHIN ASSURED CLEAR DISTANCE \$120.00	4	16.67 %	0	0	2	2	12
FAILED TO YIELD	3	12.5 %	1	0	3	0	6
FAILED TO YIELD TO EMERGENCY VEHICLE	0	0 %	0	0	0	0	1
FAILED TO YIELD TO PEDESTRIAN	0	0 %	0	0	0	0	1
FAILED TO YIELD TURNING LEFT - NON INTERSECTION	0	0 %	0	0	0	0	1
Holding or Using a Mobile Electronic Device while Operating a Motor Vehicle	0	0 %	0	0	0	0	2
IMPEDED TRAFFIC \$180.00	5	20.83 %	0	1	3	1	51
IMPROPER DISPLAY OF PLATE CIVIL INFRACTION	0	0 %	0	0	0	0	1
IMPROPER OVERTAKING AND PASSING	0	0 %	0	0	0	0	1
IMPROPER REGISTRATION PLATE (MISD)	0	0 %	0	0	0	0	4
LIMITED ACCESS SPEEDING 06 - 10 MPH OVER \$130.00	0	0 %	0	0	0	0	2
NO PROOF OF INSURANCE	1	4.17 %	0	0	0	1	15
NO PROOF OF REGISTRATION CI	5	20.83 %	0	0	2	3	22
OPERATE UNREGISTERED VEHICLE MISD	0	0 %	0	0	0	0	1
PARKING PROHIBITED	0	0 %	0	0	0	0	2
Plate Not Legible / Improper Attachment	0	0 %	0	0	0	0	1
REGISTRATION AND/OR PLATE EXPIRED CI \$175.00	4	16.67 %	0	1	3	0	70
SPEEDING 01 - 05 MPH OVER \$120.00	0	0 %	0	0	0	0	4
SPEEDING 06 - 10 MPH OVER \$130.00	0	0 %	0	0	0	0	1
UNNECESSARY NOISE/SQUEALING TIRES	1	4.17 %	0	0	0	1	1
UNSECURE OR SPILL LOAD (MISD)	0	0 %	0	0	0	0	1

Monthly Violation Summary

June 2025

Total	**ALL OTHERS**	24	100 %	1	2	14	8	214
Total Violations		24		1	2	14	8	214
Total Tickets		22		1	2	14	6	174



Search Criteria: (This report counts for tickets.)

From Date:	6/1/2025
To Date:	6/30/2025
Citation Type:	Both
Officers Without Activity:	No
Matches Found:	6
Report ID:	404412
Saved:	No
Run By:	TRESTER, REBECCA

Officer Tickets - Sex And Race

6/1/2025 To 6/30/2025

Officer Name (Primary/Secondary)	Total	<----- S E X ----->				<----- R A C E ----->				
		Male	Female	Non-Binary	Unknown	White	Black	Asian/Pacfc.	Amer. Indian	Unknown
Cassar, Conner (Secondary)	1	0	1	0	0	1	0	0	0	0
CERVENY, ANDREW (Primary)	5	4	1	0	0	5	0	0	0	0
Gilbreath, Tom (Primary)	2	0	2	0	0	2	0	0	0	0
Khoury, Roni (Primary)	6	3	3	0	0	6	0	0	0	0
SCHNEIDER, LAUREN (Primary)	4	3	1	0	0	3	0	0	0	1
Sumner, Shane (Primary)	5	3	2	0	0	5	0	0	0	0
Total Tickets Primary Officers	22	13	9	0	0	21	0	0	0	1
Total Tickets Secondary Officers	1	0	1	0	0	1	0	0	0	0
Total Tickets	23	13	10	0	0	22	0	0	0	1

TRAFFIC STOPS: WARNINGS
JUNE 2025

CFS	LOCATION	DATE/TIME	OIC	AGE	RACE GENDER	REASON FOR STOP
250001970	A D MAYER DR&N FREER RD, CHELSEA	06/01/2025 08:50	SCHNEIDER	33	WF	STOP SIGN
250001971	N MAIN ST&W NORTH ST, CHELSEA	06/01/2025 09:29	CASSAR	80	WF	SPEED
250001972	DEWEY ST&N MAIN ST, CHELSEA	06/01/2025 10:03	CASSAR	45	WM	IMPROPER PLATE
250001976	WILKINSON ST&W OLD US12 RD, CHELSEA	06/01/2025 16:17	CASSAR	41	WM	SPEED
250001979	E OLD US12 RD&N FREER RD, CHELSEA	06/02/2025 00:43	HUR	18	UM	DEFECTIVE EQUIPMENT
250001994	WERKNER RD&SIBLEY RD, CHELSEA	06/03/2025 09:43	SUMNER	UNK	WM	SPEED
250001997	JACKSON ST&N MAIN ST, CHELSEA	06/03/2025 13:39	SUMNER	UNK	WM	IMPROPER TAG
250001998	E MIDDLE ST&N EAST ST, CHELSEA	06/03/2025 13:55	SUMNER	UNK	WM	STOP SIGN
250001999	W MIDDLE ST&MIDDLE CT, CHELSEA	06/03/2025 14:15	SUMNER	UNK	WF	SPEED
250002000	SIBLEY RD&WERKNER RD, CHELSEA	06/03/2025 14:45	CERVENY	54	WM	EXPIRED REGISTRATION
250002006	S MAIN ST&OLD MANCHESTER RD, CHELSEA	06/04/2025 09:48	CASSAR	27	WM	EXPIRED REGISTRATION
250002008	MAIN ST&BROWN DR, CHELSEA	06/04/2025 09:59	SCHNEIDER	30	WF	EIV N
250002012	MAIN ST&LINCOLN ST, CHELSEA	06/04/2025 13:38	CASSAR	20	UM	EIV N
250002014	MAIN ST&BROWN DR, CHELSEA	06/04/2025 14:03	CASSAR	30	WF	UNSECURE LOAD
250002016	S MAIN ST&PIERCE ST, CHELSEA	06/04/2025 15:10	CASSAR	17	WM	DISTRACTED DRIVING
250002031	S MAIN ST&E OLD US12 RD, CHELSEA	06/05/2025 16:27	KHOURI	16	WM	DISREGARD RED LIGHT
250002039	SIBLEY RD&E INDUSTRIAL DR, CHELSEA	06/06/2025 08:54	SUMNER	48	WM	U-TURN
250002041	N FREER RD&TRINKLE RD, CHELSEA	06/06/2025 09:54	KHOURI	44	WM	SPEED
250002043	N FREER RD&DARWIN DR, CHELSEA	06/06/2025 11:29	KHOURI	18	WM	DISREGARD CROSSING GUARD
250002049	S MAIN ST&PIERCE ST, CHELSEA	06/06/2025 18:42	KHOURI	36	WF	SPEED
250002060	S MAIN ST&OLD MANCHESTER RD, CHELSEA	06/07/2025 14:44	SUMNER	61	WF	IMPROPER LANE USE
250002062	W MIDDLE ST&HAYES ST, CHELSEA	06/07/2025 20:14	KHOURI	37	WF	STOP SIGN
250002064	N MAIN ST&BUCHANAN ST, CHELSEA	06/07/2025 22:03	KHOURI	UNK	UNK	STOP SIGN
250002067	SIBLEY RD&WERKNER RD, CHELSEA	06/08/2025 13:40	SUMNER	23	WM	SPEED
250002075	MAIN ST&BROWN DR, CHELSEA	06/09/2025 11:47	SCHNEIDER	31	WM	EXPIRED REGISTRATION

TRAFFIC STOPS: WARNINGS
JUNE 2025

250002077	WILKINSON ST&WELLINGTON ST, CHELSEA	06/09/2025 12:21	SCHNEIDER	45	WM	EXPIRED REGISTRATION
250002093	MAIN ST&I94, CHELSEA	06/10/2025 15:24	SCHNEIDER	23	BM	EXPIRED REGISTRATION
250002094	EB94&M52, CHELSEA	06/10/2025 15:59	CASSAR	23	BM	IMPROPER DISPLAY OF PLATE
250002098	MAI&WERKNER, CHELSEA	06/10/2025 16:57	CASSAR	21	WM	SPEED
250002099	W MIDDLE ST&HAYES ST, CHELSEA	06/10/2025 17:08	KHOURI	21	WF	DISOBEY TRAFFIC SIGNAL
250002100	WILKINSON ST&WELLINGTON ST, CHELSEA	06/10/2025 17:50	KHOURI	21	WF	SPEED
250002108	1101 S MAIN ST, CHELSEA	06/11/2025 12:14	CERVENY	26	WF	IMPROPER LANE USE
250002109	VAN BUREN ST&S MAIN ST, CHELSEA	06/11/2025 12:31	SUMNER	59	WF	IMPROPER TAG
250002113	E OLD US12 RD&N FREER RD, CHELSEA	06/11/2025 16:02	SUMNER	23	WM	WAVING CLOTHING OUT OF WINDOW
250002114	S MAIN ST&OLD MANCHESTER RD, CHELSEA	06/11/2025 16:23	SUMNER	70	WM	CAUSED TRAFFIC TO SLAM ON BRAKES
250002119	N FREER RD&WASHINGTON ST, CHELSEA	06/11/2025 21:10	KHOURI	35	WM	SPEED
250002120	740 N FREER RD, CHELSEA	06/11/2025 21:15	KHOURI	33	WM	SPEED
250002125	S MAIN ST&E OLD US12 RD, CHELSEA	06/12/2025 16:35	CERVENY	53	WF	IMPROPER LANE USE
250002129	S MAIN ST&OLD MANCHESTER RD, CHELSEA	06/13/2025 09:21	CASSAR	40	WM	IMPROPER PLATE
250002130	MAIN ST&BROWN DR, CHELSEA	06/13/2025 09:40	CASSAR	59	WM	SPEED
250002131	MAIN ST&BROWN DR, CHELSEA	06/13/2025 11:46	CASSAR	54	WM	DISREGARD NO TURN ON RED SIGN
250002132	MAIN ST&BROWN DR, CHELSEA	06/13/2025 13:32	CASSAR	27	UM	DISTRACTED DRIVING
250002133	N FREER RD&DARWIN DR, CHELSEA	06/13/2025 13:48	CASSAR	27	WF	SPEED
250002136	W OLD US12 RD&OLD MANCHESTER RD, CHELSEA	06/13/2025 14:17	SCHNEIDER	28	WM	EXPIRED REGISTRATION
250002137	MAIN ST&BROWN DR, CHELSEA	06/13/2025 14:35	SCHNEIDER	30	WM	DISREGARD NO TURN ON RED SIGN
250002138	S MAIN ST&ORCHARD ST, CHELSEA	06/13/2025 18:28	SCHNEIDER	51	WF	EIV N
250002139	COMMERCE PARK DR&S MAIN ST, CHELSEA	06/14/2025 07:45	SCHNEIDER	21	UM	LICENSE EXPIRED
250002140	MAIN ST&BROWN DR, CHELSEA	06/14/2025 08:04	CASSAR	24	WM	EXPIRED REGISTRATION
250002141	N FREER RD&DARWIN DR, CHELSEA	06/14/2025 09:57	CASSAR	36	WM	SPEED
250002142	CLEVELAND ST&CAVANAUGH LAKE RD, CHELSEA	06/14/2025 10:15	SCHNEIDER	35	WM	EXPIRED REGISTRATION
250002143	S MAIN ST&COMMERCE PARK DR, CHELSEA	06/14/2025 10:20	CASSAR	33	UM	EXPIRED REGISTRATION

TRAFFIC STOPS: WARNINGS
JUNE 2025

250002147	JACKSON ST&N MAIN ST, CHELSEA	06/14/2025 15:35	CASSAR	50	WF	NO LEFT TURN
250002149	N MAIN ST&W NORTH ST, CHELSEA	06/14/2025 16:46	CASSAR	15	WF	SPEED
250002151	MAIN ST&BROWN DR, CHELSEA	06/14/2025 16:51	SCHNEIDER	56	WF	DISREGARD NO TURN ON RED SIGN
250002156	BUCHANAN ST&N MAIN ST, CHELSEA	06/15/2025 12:06	SCHNEIDER	60	WM	DEFECTIVE EQUIPMENT
250002157	N FREER RD&PROVINCIAL DR, CHELSEA	06/15/2025 12:48	CASSAR	25	WM	SPEED
250002163	E OLD US12 RD&PIERCE LAKE DR, CHELSEA	06/15/2025 17:21	CASSAR	62	WF	IMPROPER LANE USE
250002165	WILKINSON ST&W MIDDLE ST, CHELSEA	06/15/2025 17:45	CASSAR	22	WF	SPEED
250002173	N FREER RD&DEXTER CHELSEA RD, CHELSEA	06/16/2025 11:14	CERVENY	79	WF	STOP SIGN
250002175	935 S MAIN ST, CHELSEA	06/16/2025 12:54	CERVENY	54	WM	STOP SIGN
250002186	S MAIN ST&COMMERCE PARK DR, CHELSEA	06/16/2025 21:21	CASSAR	37	BF	EXPIRED REGISTRATION
250002188	N MAIN ST&HICKORY DR, CHELSEA	06/16/2025 22:29	CASSAR	62	WF	ERRATIC DRIVING
250002194	1535 S MAIN ST, CHELSEA	06/17/2025 10:50	CERVENY	38	WF	NO PLATE
250002202	E SUMMIT ST&S MAIN ST, CHELSEA	06/17/2025 20:15	KHOURI	22	WF	SPEED
250002206	S MAIN ST&VAN BUREN ST, CHELSEA	06/18/2025 00:39	KHOURI	20	WM	SPEED
250002208	N MAIN ST&JACKSON ST, CHELSEA	06/18/2025 08:17	SCHNEIDER	43	WM	NO LEFT TURN
250002211	S MAIN ST&E OLD US12 RD, CHELSEA	06/18/2025 11:28	CASSAR	57	WM	EIV N
250002217	MAIN ST&WB I94, CHELSEA	06/18/2025 17:05	CASSAR	35	WF	EXPIRED REGISTRATION
250002219	E OLD US12 RD&SILVER MAPLES DR, CHELSEA	06/18/2025 22:01	KHOURI	31	BM	DRIVING WITH BRIGHTS ON
250002225	S MAIN ST&OLD MANCHESTER RD, CHELSEA	06/19/2025 11:19	SCHNEIDER	89	WF	EXPIRED REGISTRATION
250002241	N MAIN ST&JACKSON ST, CHELSEA	06/20/2025 14:02	CERVENY	55	WM	NO LEFT TURN
250002244	N FREER RD&PROVINCIAL DR, CHELSEA	06/20/2025 15:15	SUMNER	19	WF	STOP SIGN
250002247	MAIN ST&LINCOLN ST, CHELSEA	06/20/2025 17:40	CERVENY	37	WM	NO PLATE
250002250	ORCHARD ST&S MAIN ST, CHELSEA	06/20/2025 18:25	KHOURI	40	WM	SPEED
250002251	N MAIN ST&SIBLEY RD, CHELSEA	06/20/2025 20:35	KHOURI	22	WF	SPEED
250002257	N MAIN ST&JACKSON ST, CHELSEA	06/21/2025 16:48	KHOURI	62	WM	EXPIRED REGISTRATION
250002258	WILKINSON ST&WELLINGTON ST, CHELSEA	06/21/2025 17:02	KHOURI	47	WM	SPEED

TRAFFIC STOPS: WARNINGS
JUNE 2025

250002260	OLD MANCHESTER RD&TAYLOR ST, CHELSEA	06/21/2025 17:23	CERVENY	43	WF	EXPIRED REGISTRATION
250002261	N MAIN ST&SIBLEY RD, CHELSEA	06/21/2025 19:28	KHOURI	54	WF	SPEED
250002284	W NORTH ST&N MAIN ST, CHELSEA	06/24/2025 08:21	CASSAR	39	WF	SPEED
250002286	FAIRWAYS LN&E OLD US12 RD, CHELSEA	06/24/2025 10:22	SCHNEIDER	86	WM	EXPIRED REGISTRATION
250002288	1180 S MAIN ST, CHELSEA	06/24/2025 11:59	CASSAR	20	WM	FAILED TO YIELD
250002289	110 S MAIN ST, CHELSEA	06/24/2025 13:08	CASSAR	26	WF	SPEED
250002292	JACKSON ST&N MAIN ST, CHELSEA	06/24/2025 14:33	SCHNEIDER	19	WF	NO LEFT TURN
250002296	500 WASHINGTON ST, CHELSEA	06/24/2025 16:44	KHOURI	51	WM	SPEED
250002297	1255 S MAIN ST, CHELSEA	06/24/2025 17:30	SCHNEIDER	20	WM	NO PLATE
250002302	DEXTER CHELSEA RD&N FREER RD, CHELSEA	06/25/2025 09:02	CERVENY	73	WF	SPEED
250002312	20700 W OLD US12 RD, CHELSEA	06/25/2025 18:18	CERVENY	62	WM	NO PLATE
250002320	S MAIN ST&E OLD US12 RD, CHELSEA	06/26/2025 09:42	CERVENY	19	WF	NO PLATE

**Assist Other Police Agency Report
Outside Chelsea City Limits
JUNE 2025**

DEPARTMENT	LOCATION	DATE	DISP TIME	CLEARED TIME	TOTAL TIME OUT OF AREA
CANTON PD	4000 GEDDES RD, ANN ARBOR	6/27/2025	15:56	16:39	0:43
MSP	M52 X CLARK LAKE RD	6/28/2025	16:47	17:31	0:44
MSP	I94 X PIERCE RD	6/27/2025	12:15	12:22	0:07
MSP	13000 MIRACLE DR	6/19/2025	16:49	17:01	0:12
MSP	I94 X NOTTEN RD	6/16/2025	18:12	19:14	1:02
MSP	I94 X M52	6/5/2025	23:42	0:51	1:09
MSP	I94 X M52	6/2/2025	18:00	19:00	1:00
MSP	I94 X NOTTEN RD	5/11/2025	3:54	4:32	0:38
MSP	I94 X FREER RD	5/3/2025	7:45	7:50	0:05
MSP	I94 X PIERCE RD	5/2/2025	11:35	11:42	0:07
MSP	E OLD US HWY 12 X N FLETCHER RD	5/1/2025	15:23	15:27	0:04
WCSO	I94 X DANCER RD	5/2/2025	13:41	13:50	0:09
		TOTAL TIME OUT OF AREA:			6:00



CPD SIT Biannual Report

Section 1: Employee Engagement and Success

Goal: Enhance employee Engagement, Support and Satisfaction

1a. Enhance organization and information sharing

Create a quarterly chief bulletin	
Educate and involve Sergeants and officers in periodic assessment of the strategic planning process	Hold meetings with Sergeants and admins staff regularly.
Conduct employee survey to determine areas of satisfaction/dissatisfaction	Conducted survey SPG, and will conduct annual starting in Dec. 2025
Enhance interdepartmental communication	Send out quarterly <i>Department Update Bulletin</i> along with holding departmental meetings with all staff.
Expand employee recognition program	Awards recognition general order put out in July.

1b. Recruit and retain a high quality workforce.

Enhance recruitment efforts by adding recruitment page to website and Facebook	Hired DB Marketing to update the entire police web page, Facebook and Instagram.
Develop a recruiting team and program	Created PowerPoint and one page info sheet for any officer to use and promote the department.
Work with regional universities to implement an internship program	Hasn't started.
Identify and target diverse applicant pool	Continuing to identify and hire the most qualified applicants.

1c. Workforce development

Identify personal growth and career broadening opportunities	brought on new FTO's and training instructors.
Implement leadership training for all ranks	Implementing as staffing allows
Expand current training cadre	Added 2 FTO's, 5 Taser Instructors, 2 Firearms Instructors, 1 Defensive Tactics Instructor and 1 De-escalation Instructor

Section 2: Enhancing Operational Efficiency & Effectiveness**1a. Align policies to reflect updated industry practices and meet community needs**

Continue to review and address policies identified in the Bobcat report	Policies are reviewed and updated to comply with all State and Federal laws. Policies are maintained to keep up with best practices from Michigan Association of Chief of Police (MACP), International Association of Chief of Police (IACP) and our risk management provider Michigan Municipal League (MML)
Provide Officer training in General Orders review	Not started with formal training
Enlist officers assistance in reviewing and drafting new General Orders	General Orders currently reviewed by administrative staff and training instructors.
Publish General Orders on City of Chelsea website	New G.O.'s are posted and added as needed
Establish procedure for scheduled review of General Orders	Completed.

1b. Technology & Upgrades

Upgrade computer generated tickets	Completed
Modernization of Property Room for evidence logging	Completed
Research and implement new crime statistics measures to maximize officer patrols	Year Three Focus

1c. Establish a Strategic Planning Implementation Group to monitor and report out on progress of strategic plan initiatives and goals.

Members to meet quarterly and report out 2x annually (January/July)	Completed
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Section 3: Building Community Partnerships & Public Trust

Goal: Enhancing community outreach & engagement	
<i>1a. Enhance personal interactions with non-criminal contacts</i>	
Plan & initiate community partnerships that include regular communication events and listening sessions between stakeholders and CPD	Ongoing
Continued participation in current community events: Shop with a Cop, Safety Town, High School career day, National Gun Safety Day, Public Safety Night, etc.	Completed and ongoing.
Increase the number of community outreach events by partnering with city and civic organizations as well as businesses and Chelsea School District.	Participate as staffing allows
Develop a Citizen Emergency Response Team (C.E.R.T) to assist Fire & Police Departments in emergency and large city events.	Year Three Focus
Research and develop a cadet program to encourage high school aged students	Year Three Focus
<i>1b. Establish social media/web presence to enhance transparency & information sharing</i>	
Create additional social media platform to complement the department's Facebook	Hired D&B Marketing to assist and implement.
Develop guidelines for departmental social media	Completed and ongoing as new platforms are added.
Deliver annual State of Public Safety/Year in Review on social media	Currently the annual review is presented to the council and posted on the department web page.
Engage the community in crime reduction through information sharing (Crime Prevention and Public Safety tips)	Currently utilizing Facebook to put out information and conducting fraud presentations.
Increase the number of social media posts	Facebook posts and followers have increased each year, since 2023.

1c. Support the creation and implementation of a community social worker as an additional resource for the department.

Hired Emilee Fetters in October of 2024.

Goal: Expand efforts to preserve human dignity and compassion in service delivery

2a. Invest resources in workshops and trainings

Completed Trainings in Implicit Bias, Cultural Awareness, Responding to Emotionally Disturbed persons, De-escalation, Officer Wellness, CPR/AED/First Aid	Completed in 2023 and will continue in regularly scheduled training.
Future Training: Behavioral Health for Emergency Personnel, C.A.R.E.S Training, Defense Tactics, Emergency Vehicle Operations	Scheduling future training to meet the requirements of the State of Michigan and maintain officer's certifications.
Develop long-term training schedule for new and annual training	Completed

2b. Invest resources into re-establishing in-house training cadre

Send current and future staff instructor level training courses (train the trainer)	5 Taser Instructors, 2 Firearms Instructors, 1 Defensive Tactics Instructor and 1 De-escalation Instructor.
Collaborate with other agencies to increase awareness of innovations and emerging issues impacting policy	Attend regular meetings of Washtenaw County Chief of Police Association, WCC Advisory Group, Washtenaw County Detectives Group, and member of Lawnet Board.
Research grant funding available for training on vulnerable population engagement	Research is ongoing
Develop and offer a Citizens Police Academy	Year Three Focus

Respectfully Submitted,

Chief Kevin Kazyak

Beth Morris

Michael Townsley



Agenda Item Summary

Meeting of: July 28, 2025

Agenda Item Title: Community Development Department – Q2 2025 Quarterly Report

Submitted by: Paul Montagno, AICP, Community Development Director

Approved for submittal:



City Manager

Explanation of Agenda Item: Q2 2025 Quarterly Report of activities from Community Development Department.

Budget Considerations: N/A

Budget Line-Item Assignment: N/A

City Manager Comments/Recommendation:

City Manager Recommended Form of Motion: N/A

Names and addresses of those to be notified: None

Attachments: Q2 – 2025 Quarterly report

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

Chelsea Community Development Department

Quarterly Report – 2025 April - June

The following is a report on the activities of the Community Development Department in quarter 2 of 2025. This includes administrative activities within the department, as well as the activities of the Planning Commission and Zoning Board of Appeals to which the Community Development Department provides staff support.

Internal Department Activity

Community Development is working on several department initiatives and projects. Much of the Q2 department work focused on the Capital Improvements Plan, the Master Plan update, RRC progress, the major development projects, housing RFP, and the continual refining of internal processes:

- Capital Improvements Plan. Following an extensive period of inter-departmental collaboration, and Planning Commission recommendation, the City Council approved the CIP in Q2.
- Master Plan drafting. The draft of the Master Plan is nearly complete at the end of Q2, with information from the Chelsea Area Transportation Study being incorporated into the transportation chapter. Master Plan approval expected in Q3 of 2025.
- RFP for a housing project on city owned property at 1150 Old Manchester was sent out in June. Many conversation and site visits with potential developers took place.
- Creation of updated application forms.
- Formalization and recording of department procedures.

Zoning Compliance Permits – A total of 58 zoning compliance permits were issued in Q2, including:

- New Single Family House – 8
- Fence – 10
- Demolition – 0
- Patio – 4
- Accessory Structure – 1
- Generator – 1
- Deck – 19
- Sign – 3
- Change of Use – 2
- Temporary Use – 1
- Temporary Outdoor Dining – 1
- Zoning Compliance, Other – 8

Certificates of Occupancy

- 14 Cs of O issued in Q2

Mobile Food Vending Unit License

- 3 businesses issued license in Q2

Special Events Permit

- 2 issued in Q2

Zoning Verification Letters

- 0 letters requested/issued in Q2

Q2 2025 Community and Development Report

Redevelopment Ready Certification – Following years of engagement and working with MEDC to adopt the best practices, the City of Chelsea accomplished all tasks to receive Redevelopment Ready Community Certification by the end of Q2. Official certification is expected to be issued by the MEDC in Q3.

Projects

Capital Improvements Plan Continued preparation and final presentation of Capital Improvements Plan in Q1, following series of meetings and coordination with all City department heads. Planning Commission public hearing and recommendation of approval at March 2025 voting meeting. City Council adoption in June 2025.

Master Plan Staff has drafted revisions to all chapters, with final changes still being made to the transportation chapter based on the results of the Chelsea Area Transportation Study. Additional changes to the housing chapter were added in Q2 into Q3. Final draft anticipated in August 2025.

Community Forestry Grant The City is the recipient of a grant from the DNR to complete an urban tree canopy assessment and tree preservation plan. Staff continued the urban canopy GIS assessment in Q1. Tree Preservation Plan drafting planned for after Master Plan Adoption. The Tree Preservation Plan and the Proclamation of Arbor Day by City Council in April 2025 are critical steps to Chelsea's progress toward Tree City USA designation.

Connecting Communities The Community Development Department worked with Midwestern Consulting on the completion of work associated with the 2020 connecting communities grant to determine the preferred route to connect the B2B trailhead at Timbertown park over Letts Creak, through the city, to the B2B trailhead at Freer and Dexter-Chelsea Road. Currently working on a new application for funds for construction.

Planning Commission Activity

The Planning Commission met five times in Q2 for both work sessions and regular business meetings.

Work Sessions:

- April topics: Discussion of amendments to signs and bicycle regulations, including presentation of downtown sign inventory.
- May topics: Discussion of Master Plan draft chapters.
- The June work session was cancelled.

Regular Meetings:

- April meeting: The Planning Commission approved the site plan and special land use permit for the Brio Chapel expansion at the Chelsea Retirement Community.
- May meeting: The Planning Commission conditionally approved the Glen at Westchester Farms Planned Unit Development (PUD) on Cavanaugh Lake Road, and they approved the New Apostolic Church Special Use Permit at 1625 Commerce Park Drive.
- June meeting: The Planning Commission recommended approval to City Council of two amendments to the zoning ordinance, regulating signs and bicycle parking.

Q2 2025 Community and Development Report

The Zoning Board of Appeals met one time in Q2.

June meeting: The ZBA approved a variance application for a 10-ft reduction in the rear yard setback at 701 Machnik Drive to construct a deck.

Development Projects

The following table provides an update on projects that are underway within the City.

Projects	Progress
Palmer Commons Pavilion	Administrative site plan approval issued.
115 S Main Street	Interior renovations and exterior construction of a second-floor deck and first-floor walk-out patio on the rear of the property are underway, following administrative site plan approval in Q4 of 2024.
Heritage Farms	Phase 2 construction underway in Q2. Certificates of occupancy were issued for individual lots in Phase 2 Q2.
Rockwell Building	Developer pursuing transfer of LLC overseeing project in Q2.
Timbertown	Parking lot improvements completed by end of Q2.
Glen at Westchester Farms	Following the expiration of PUD approval, the applicant reapplied for PUD approval in Q1 with Planning Commission conditional approval issued in Q2. Conditions of approval have not yet been addressed by the applicant by the end of Q2.
Main Street Park	Environmental remediation work completed by end of Q2. Stormwater system and retaining wall work conducted in Q2.
Lincoln Pointe	Developer has left sidewalks uncorrected. Right-of-way dedication awaiting action by the developer.
Chelsea District Library	Construction of book mobile garage completed in Q2.
Main Street Church	Special use permit was issued in November 2024, with conditions. Conditions have not been satisfied by end of Q2, resulting an expiration of the special use permit.
New Apostolic Church	Special use permit that was issued in July 2024 expired in Q1 due to not commencing construction activities or beginning use. Applicant submitted reapplication and received new approval from the Planning Commission in Q2.
Trinity Health	An application for a mobile MRI dock and expansions to multiple parking areas was submitted in Q2. Planning review and site plan revisions continuing through end of Q2 with Planning Commission review expected in Q3.
750 W Industrial	An application for a ground mounted solar installation was submitted in Q2, with planning and engineering review and corresponding site plan revisions continuing through the end of Q2. Administrative approval anticipated in Q3.
Robert's Paint and Body	An application for a site plan to expand an existing building and construct a new building was submitted at end of Q1. Revisions requested and not yet received by end of Q2.

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND					
Revenues					
Dept 000 - REVENUES					
101-000-402.000	REAL PROPERTY TAXES	3,903,000.00	3,903,000.00	3,773,804.34	Amendment requested
101-000-402.001	REFUND RL PROP TX	0.00	0.00	(24,762.29)	Amendment requested
101-000-402.002	DDA TIF PAYMENT	(215,000.00)	(215,000.00)	(213,633.28)	Amendment requested
101-000-410.000	PERSONAL PROPERTY TAXES	103,500.00	103,500.00	97,511.68	Amendment requested
101-000-412.000	DELINQUENT PERS PROPERTY TAXES	1,200.00	1,200.00	0.00	Amendment requested
101-000-432.000	PAYMENT IN LIEU OF TAXES	580,000.00	580,000.00	568,840.00	
101-000-447.000	ADMINISTRATION FEE	189,000.00	189,000.00	222,481.43	Amendment requested
101-000-476.000	BUSINESS LICENSE / PERMITS	118,000.00	118,000.00	106,910.15	Amendment requested
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	
101-000-528.000	OTHER FEDERAL GRANTS	50,000.00	50,000.00	569,799.80	Amendment requested
101-000-540.000	NON-FEDERAL GRANTS	24,000.00	24,000.00	95,653.83	Amendment requested
101-000-543.000	STATE REV - OFFICER TRAINING	3,000.00	3,000.00	15,281.37	Amendment requested
101-000-573.000	LOCAL COMMUNITY STABLIZATION REVENUES	390,000.00	390,000.00	386,967.03	Amendment requested
101-000-574.000	STATE SHARED REVENUES	682,461.00	682,461.00	563,246.35	
101-000-574.002	STATE SHARED LIQUOR LICENSE	9,800.00	9,800.00	9,281.80	Amendment requested
101-000-581.000	COUNTY REV - 911 DISPATCH TRNG	0.00	0.00	0.00	
101-000-590.000	COUNTY PUB SFTY & COMM MNTL HLTH MILLAGE	180,000.00	180,000.00	151,573.78	Amendment requested
101-000-613.000	TREE ESCROW	0.00	0.00	0.00	
101-000-628.000	CHARGES FOR SERVICES-ZONING	4,700.00	4,700.00	79,012.92	Amendment requested
101-000-631.000	CHARGES FOR SERVICES-OTHER	7,700.00	7,700.00	2,320.00	Amendment requested
101-000-642.000	SALVAGE SALES	0.00	0.00	0.00	
101-000-656.000	FINE & FORFEITS	22,000.00	22,000.00	25,796.65	Amendment requested
101-000-665.000	INTEREST & DIVIDENDS	78,800.00	78,800.00	136,340.62	Amendment requested
101-000-667.001	RENTAL FEES - DPW EQUIP	113,900.00	113,900.00	136,533.45	Amendment requested
101-000-673.000	SALE OF PROPERTY	0.00	0.00	5,450.00	Amendment requested
101-000-674.000	PRIVATE CONTRIBUTIONS	0.00	0.00	1,050.00	Amendment requested
101-000-676.000	REIMB-DPW LABOR	182,200.00	182,200.00	239,274.79	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
101-000-684.000	OTHER INCOME	11,000.00	11,000.00	178,031.45	Amendment requested
101-000-696.001	PROCEEDS FROM LEASE	0.00	0.00	0.00	
101-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	
Total Dept 000 - REVENUES		6,439,261.00	6,439,261.00	7,126,765.87	
TOTAL REVENUES		6,439,261.00	6,439,261.00	7,126,765.87	
Expenditures					
Dept 101 - LEGISLATIVE					
101-101-702.000	SALARIES & WAGES	25,000.00	25,000.00	22,300.00	
101-101-715.000	EMPLOYER FICA & MEDICARE MATCH	2,000.00	2,000.00	1,705.64	
101-101-958.000	MISCELLANEOUS EXPENSE	14,200.00	14,200.00	16,130.02	
Total Dept 101 - LEGISLATIVE		41,200.00	41,200.00	40,135.66	
Dept 172 - EXECUTIVE					
101-172-702.000	SALARIES & WAGES	160,400.00	160,400.00	129,993.15	Amendment requested
101-172-715.000	EMPLOYER FICA & MEDICARE MATCH	12,300.00	12,300.00	9,598.45	Amendment requested
101-172-716.000	HEALTH INSURANCE	77,000.00	51,040.00	14,538.10	Amendment requested
101-172-716.001	HEALTH INSURANCE - RETIREES	26,000.00	26,000.00	17,923.65	Amendment requested
101-172-717.000	LIFE, ADD, & DISABILITY INS	2,000.00	2,000.00	1,963.21	
101-172-718.000	RETIREMENT SAVINGS	34,000.00	34,000.00	12,292.79	Amendment requested
101-172-718.002	HEALTHCARE SAVINGS	9,400.00	9,400.00	3,924.13	Amendment requested
101-172-719.000	PENSION EXPENSE	31,000.00	31,000.00	24,318.62	Amendment requested
101-172-720.000	UNEMPLOYMENT INSURANCE	20.00	20.00	18.09	
101-172-722.000	WORKERS COMPENSATION	1,000.00	1,900.00	1,614.96	Amendment requested
101-172-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	
101-172-958.000	MISCELLANEOUS EXPENSE	17,000.00	42,060.00	28,348.63	Amendment requested
Total Dept 172 - EXECUTIVE		370,120.00	370,120.00	244,533.78	
Dept 191 - GENERAL SERVICES ADMIN					
101-191-702.000	SALARIES & WAGES	140,900.00	140,900.00	131,508.76	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
101-191-702.001	SALARIES & WAGES - CLERK	82,200.00	82,200.00	78,559.48	
101-191-702.002	SALARIES & WAGES - TREASURER	58,400.00	70,400.00	58,345.92	Amendment requested
101-191-702.003	SALARIES & WAGES - ASSESSOR	55,500.00	55,500.00	50,705.77	Amendment requested
101-191-715.000	EMPLOYER FICA & MEDICARE MATCH	21,900.00	21,900.00	20,379.98	
101-191-716.000	HEALTH INSURANCE	68,000.00	68,000.00	58,521.66	Amendment requested
101-191-716.001	HEALTH INSURANCE - RETIREES	10,000.00	10,000.00	9,842.45	Amendment requested
101-191-717.000	LIFE, ADD, & DISABILITY INS	5,500.00	5,500.00	5,217.84	
101-191-718.000	RETIREMENT SAVINGS	37,500.00	37,500.00	28,209.36	Amendment requested
101-191-718.002	HEALTHCARE SAVINGS	10,600.00	10,600.00	9,524.70	
101-191-719.000	PENSION EXPENSE	17,000.00	17,000.00	11,616.87	Amendment requested
101-191-720.000	UNEMPLOYMENT INSURANCE	100.00	100.00	43.36	
101-191-722.000	WORKERS COMPENSATION	3,600.00	3,600.00	3,440.54	Amendment requested
101-191-727.000	OFFICE SUPPLIES	6,100.00	6,100.00	4,975.78	Amendment requested
101-191-728.000	POSTAGE	3,400.00	6,100.00	5,686.84	Amendment requested
101-191-740.000	OPERATING SUPPLIES	6,300.00	6,300.00	3,296.94	
101-191-801.000	PROFESSIONAL SERVICES	175,000.00	165,900.00	154,744.75	Amendment requested
101-191-801.004	PROFESSIONAL SERVICES - COMM FOUND GRANT	0.00	0.00	0.00	
101-191-801.005	PROFESSIONAL SERVICES - EGLE BROWNFIELD	0.00	0.00	0.00	
101-191-802.000	LEGAL SERVICES	78,700.00	56,000.00	28,635.98	
101-191-804.000	ACCOUNTING & AUDIT SERVICES	45,600.00	42,400.00	27,280.00	Amendment requested
101-191-810.000	OFFICE EQUIPMENT SERVICES	9,400.00	11,600.00	12,930.42	Amendment requested
101-191-830.000	GENERAL, AUTO, & PROP INS	24,550.00	24,550.00	21,517.36	Amendment requested
101-191-850.000	COMMUNICATION EXPENSE	41,200.00	41,200.00	21,152.16	Amendment requested
101-191-860.000	TRANSPORTATION EXPENSE	0.00	0.00	0.00	
101-191-880.000	COMMUNITY PROMOTION	20,000.00	20,000.00	16,122.28	
101-191-900.000	PRINTING & PUBLISHING	6,000.00	6,000.00	2,235.99	Amendment requested
101-191-920.000	PUBLIC UTILITIES	3,500.00	4,500.00	3,977.01	Amendment requested
101-191-931.000	BUILDING MAINTENANCE	40,000.00	40,000.00	24,681.15	Amendment requested
101-191-932.001	CONTRACTED SVS - WAVE	86,600.00	86,600.00	86,600.00	
101-191-932.002	CONTRACTED SVS - SENIOR CTR	50,000.00	50,000.00	50,000.00	
101-191-957.000	TRAINING	6,000.00	6,000.00	4,714.94	Amendment requested
101-191-958.000	MISCELLANEOUS EXPENSE	5,900.00	23,000.00	22,840.58	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		NOTES
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
101-191-971.000	CAPITAL OUTLAY	95,000.00	95,000.00	12,743.74	
101-191-971.002	FEDERAL SCREW WORKS DEVELOPMENT	0.00	0.00	0.00	
101-191-991.000	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	
101-191-993.000	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
101-191-995.203	TRANSFER TO LOCAL ROADS FUND	600,000.00	600,000.00	600,000.00	
101-191-995.352	TRANSFER TO JUDGMENT FUND	0.00	0.00	0.00	
101-191-995.405	CONTRIBUTION TO CAPITAL IMP FU	312,000.00	312,000.00	312,000.00	
101-191-995.470	TRANSFER TO MUNICIPAL BLDG	0.00	0.00	0.00	
Total Dept 191 - GENERAL SERVICES ADMIN		2,126,450.00	2,126,450.00	1,882,052.61	
Dept 262 - ELECTIONS					
101-262-702.000	SALARIES & WAGES	5,000.00	15,000.00	11,029.45	
101-262-727.000	OFFICE SUPPLIES	9,500.00	4,500.00	441.12	
101-262-958.000	MISCELLANEOUS EXPENSE	19,200.00	14,200.00	13,574.78	
Total Dept 262 - ELECTIONS		33,700.00	33,700.00	25,045.35	
Dept 301 - POLICE					
101-301-702.000	SALARIES & WAGES	1,210,000.00	1,210,000.00	1,061,705.85	Amendment requested
101-301-702.004	SALARIES & WAGES - CRSSGRDS	37,000.00	37,000.00	35,806.75	
101-301-702.009	SAL&WAGES-DISPATCH&CLERICAL	390,000.00	390,000.00	364,542.64	Amendment requested
101-301-702.010	SALARIES & WAGES - PRKG OFFCRS	0.00	0.00	0.00	
101-301-702.011	OVERTIME - OFFICERS	108,400.00	108,400.00	123,562.75	Amendment requested
101-301-702.012	OVERTIME - DISPATCH & CLERICAL	51,400.00	51,400.00	54,526.77	Amendment requested
101-301-702.013	COMMUNITY MENTAL HEALTH PROFESSIONAL	73,800.00	73,800.00	72,621.95	
101-301-702.014	POLICE RECRUIT REIMBURSEMENTS	0.00	0.00	9,285.98	Amendment requested
101-301-715.000	EMPLOYER FICA & MEDICARE MATCH	145,000.00	145,000.00	129,382.81	
101-301-716.000	HEALTH INSURANCE	163,000.00	163,000.00	169,816.59	Amendment requested
101-301-716.001	HEALTH INSURANCE - RETIREES	11,500.00	11,500.00	11,251.73	
101-301-717.000	LIFE, ADD, & DISABILITY INS	13,700.00	13,700.00	15,181.63	Amendment requested
101-301-718.000	RETIREMENT SAVINGS	157,300.00	157,300.00	174,807.86	Amendment requested
101-301-718.002	HEALTHCARE SAVINGS	34,600.00	34,600.00	36,755.47	Amendment requested
101-301-719.000	PENSION EXPENSE	41,000.00	41,000.00	33,891.75	

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		ORIGINAL		06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
101-301-720.000	UNEMPLOYMENT INSURANCE	200.00	200.00	115.81	
101-301-722.000	WORKERS COMPENSATION	25,000.00	25,000.00	23,943.16	Amendment requested
101-301-727.000	OFFICE SUPPLIES	3,200.00	3,200.00	2,833.40	
101-301-740.000	OPERATING SUPPLIES	26,000.00	20,300.00	13,058.50	Amendment requested
101-301-740.006	AMMUNITION	5,000.00	5,000.00	4,330.00	Amendment requested
101-301-744.000	CLOTHING	35,900.00	35,900.00	31,231.93	
101-301-801.000	PROFESSIONAL SERVICES	35,500.00	35,500.00	27,083.26	
101-301-810.000	OFFICE EQUIPMENT SERVICES	5,300.00	5,300.00	6,854.43	Amendment requested
101-301-830.000	GENERAL, AUTO, & PROP INS	25,740.00	25,740.00	22,173.18	Amendment requested
101-301-850.000	COMMUNICATION EXPENSE	19,800.00	19,800.00	13,701.62	Amendment requested
101-301-860.000	LEASE EXPENSE	15,686.00	15,686.00	15,685.92	Amendment requested
101-301-863.000	VEHICLE MAINTENANCE	20,000.00	20,000.00	14,623.80	Amendment requested
101-301-867.000	GASOLINE & OIL	22,200.00	22,200.00	20,321.62	
101-301-920.000	PUBLIC UTILITIES	17,300.00	17,300.00	21,173.45	Amendment requested
101-301-931.000	BUILDING MAINTENANCE	38,000.00	38,000.00	31,925.99	
101-301-933.000	EQUIPMENT MAINTENANCE	19,200.00	19,200.00	17,511.07	
101-301-957.000	TRAINING	15,100.00	10,000.00	6,594.49	Amendment requested
101-301-957.001	DISPATCH TRAINING	3,800.00	600.00	595.00	
101-301-957.022	POLICE- CPE	0.00	10,000.00	2,650.00	Amendment requested
101-301-957.024	DISPATCH - ETSC	0.00	4,000.00	5,650.96	Amendment requested
101-301-957.302	ACT 302 POLICE TRAINING	1,700.00	1,700.00	1,345.00	
101-301-958.000	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	386.85	
101-301-971.000	CAPITAL OUTLAY	70,000.00	70,000.00	52,659.94	
Total Dept 301 - POLICE		2,842,326.00	2,842,326.00	2,629,589.91	
Dept 441 - PUBLIC WORKS					
101-441-702.000	SALARIES & WAGES	482,500.00	482,500.00	384,679.83	Amendment requested
101-441-702.010	SAL&WAGES - VEHICLE MAINT	43,200.00	43,200.00	39,498.28	Amendment requested
101-441-715.000	EMPLOYER FICA & MEDICARE MATCH	40,200.00	40,200.00	41,673.56	Amendment requested
101-441-716.000	HEALTH INSURANCE	116,000.00	116,000.00	85,035.85	Amendment requested
101-441-716.001	HEALTH INSURANCE - RETIREES	78,000.00	78,000.00	43,785.46	Amendment requested
101-441-717.000	LIFE, ADD, & DISABILITY INS	5,600.00	5,600.00	10,326.70	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
101-441-718.000	RETIREMENT SAVINGS	42,000.00	42,000.00	48,835.30	Amendment requested
101-441-718.002	HEALTHCARE SAVINGS	13,200.00	13,200.00	15,002.10	Amendment requested
101-441-719.000	PENSION EXPENSE	54,000.00	54,000.00	59,865.87	Amendment requested
101-441-720.000	UNEMPLOYMENT INSURANCE	100.00	100.00	43.42	
101-441-722.000	WORKERS COMPENSATION	29,000.00	29,000.00	28,717.73	
101-441-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	3,023.97	Amendment requested
101-441-740.002	MECHANIC SUPPLIES	5,700.00	5,700.00	6,298.24	Amendment requested
101-441-744.000	CLOTHING	7,500.00	7,500.00	8,483.76	Amendment requested
101-441-801.000	PROFESSIONAL SERVICES	24,400.00	24,400.00	10,677.23	Amendment requested
101-441-830.000	GENERAL, AUTO, & PROP INS	17,510.00	17,510.00	15,902.85	Amendment requested
101-441-850.000	COMMUNICATION EXPENSE	7,700.00	7,700.00	6,007.59	Amendment requested
101-441-860.000	LEASE PAYMENTS	103,000.00	103,000.00	105,365.41	Amendment requested
101-441-863.000	EQUIPMENT MAINTENANCE	39,800.00	39,800.00	21,226.55	Amendment requested
101-441-867.000	GASOLINE & OIL	37,000.00	37,000.00	22,313.43	Amendment requested
101-441-920.000	PUBLIC UTILITIES	7,000.00	7,000.00	6,282.79	Amendment requested
101-441-921.000	STREET LIGHTING	17,000.00	17,000.00	21,277.05	Amendment requested
101-441-931.000	BUILDING MAINTENANCE	21,000.00	21,000.00	19,460.41	Amendment requested
101-441-935.000	GENERAL REPAIRS & MAINTENANCE	15,000.00	15,000.00	11,407.01	Amendment requested
101-441-937.000	ST LGHTS - REPAIRS & MAINT	0.00	0.00	0.00	
101-441-957.000	TRAINING	5,500.00	5,500.00	4,374.64	
101-441-958.000	MISCELLANEOUS EXPENSE	7,500.00	7,500.00	5,402.13	Amendment requested
101-441-971.000	CAPITAL OUTLAY	15,000.00	15,000.00	3,100.00	
Total Dept 441 - PUBLIC WORKS		1,238,710.00	1,238,710.00	1,028,067.16	
Dept 701 - PLANNING & ZONING					
101-701-702.000	SALARIES & WAGES	52,000.00	52,000.00	64,521.24	Amendment requested
101-701-715.000	EMPLOYER FICA & MEDICARE MATCH	4,000.00	4,000.00	4,618.73	Amendment requested
101-701-716.000	HEALTH INSURANCE	15,500.00	15,500.00	(1,620.36)	Amendment requested
101-701-716.001	HEALTH INSURANCE - RETIREES	13,200.00	13,200.00	13,775.83	Amendment requested
101-701-717.000	LIFE, ADD, & DISABILITY INS	0.00	0.00	215.16	Amendment requested
101-701-718.000	RETIREMENT SAVINGS	6,400.00	6,400.00	5,397.52	Amendment requested
101-701-718.002	HEALTHCARE SAVINGS	1,200.00	1,200.00	1,799.31	Amendment requested

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		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
101-701-719.000	PENSION EXPENSE	9,000.00	9,000.00	5,809.37	Amendment requested
101-701-720.000	UNEMPLOYMENT INSURANCE	10.00	10.00	7.27	
101-701-722.000	WORKERS COMPENSATION	0.00	0.00	0.00	
101-701-727.000	OFFICE SUPPLIES	400.00	400.00	490.75	Amendment requested
101-701-801.000	PROFESSIONAL SERVICES	235,000.00	215,000.00	189,561.75	Amendment requested
101-701-801.001	PUBLIC HEARING NOTICES	100.00	600.00	2,195.90	Amendment requested
101-701-801.006	FEDERAL SCREW WORKS DEVELOPMENT	17,100.00	37,100.00	653,741.87	Amendment requested
101-701-810.000	OFFICE EQUIPMENT SERVICES	3,500.00	3,500.00	4,236.28	Amendment requested
101-701-850.000	COMMUNICATION EXPENSE	800.00	800.00	280.58	Amendment requested
101-701-957.000	TRAINING	1,000.00	1,000.00	0.00	Amendment requested
101-701-958.000	MISCELLANEOUS EXPENSE	3,500.00	3,000.00	1,629.16	Amendment requested
101-701-967.000	SPECIAL PROJECTS	50,000.00	50,000.00	132,992.41	Amendment requested
Total Dept 701 - PLANNING & ZONING		412,710.00	412,710.00	1,079,652.77	
Dept 751 - PARKS					
101-751-702.000	SALARIES & WAGES	56,900.00	56,900.00	56,102.86	Amendment requested
101-751-702.008	SALARIES & WAGES - BALLFIELDS	3,600.00	3,600.00	2,590.32	Amendment requested
101-751-715.000	EMPLOYER FICA & MEDICARE MATCH	0.00	0.00	(22.50)	Amendment requested
101-751-716.000	HEALTH INSURANCE	0.00	0.00	0.00	
101-751-718.000	RETIREMENT SAVINGS	0.00	0.00	0.00	
101-751-718.002	HEALTHCARE SAVINGS	0.00	0.00	0.00	
101-751-740.000	OPERATING SUPPLIES	5,000.00	5,000.00	4,904.53	
101-751-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	
101-751-830.000	GENERAL, AUTO, & PROP INS	660.00	660.00	623.62	Amendment requested
101-751-935.000	GENERAL REPAIRS & MAINTENANCE	20,000.00	20,000.00	27,210.86	Amendment requested
101-751-935.002	BALLFIELD REPAIRS & MAINTENANCE	2,800.00	2,800.00	1,328.24	
101-751-940.000	RENTALS	18,300.00	18,300.00	11,695.14	Amendment requested
101-751-958.000	MISCELLANEOUS EXPENSE	1,500.00	1,500.00	1,112.23	Amendment requested
101-751-960.000	CONTRACTED SVS - COMM ED	20,000.00	20,000.00	20,000.00	
101-751-967.000	SPECIAL PROJECTS	60,000.00	60,000.00	40,407.39	
101-751-971.000	CAPITAL OUTLAY	15,000.00	15,000.00	13,805.00	
101-751-971.001	SPECIAL PROJECT-TIMBERTOWN REIMAGINED	80,000.00	80,000.00	413,389.13	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
101-751-971.003	PATHWAY TO RENEWAL	0.00	0.00	26,050.35	Amendment requested
101-751-991.000	DEBT SERVICE - PRINCIPAL	29,046.00	29,046.00	29,045.68	Amendment requested
101-751-993.000	DEBT SERVICE - INTEREST	2,331.00	2,331.00	2,330.60	
Total Dept 751 - PARKS		315,137.00	315,137.00	650,573.45	
TOTAL EXPENDITURES		7,380,353.00	7,380,353.00	7,579,650.69	
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		6,439,261.00	6,439,261.00	7,126,765.87	
TOTAL EXPENDITURES		7,380,353.00	7,380,353.00	7,579,650.69	
NET OF REVENUES & EXPENDITURES		(941,092.00)	(941,092.00)	(452,884.82)	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000 - REVENUES					
202-000-574.001	STATE SHARED-WGHT&GAS TAX	582,400.00	582,400.00	585,392.01	Amendment requested
202-000-665.000	INTEREST & DIVIDENDS	21,300.00	21,300.00	41,334.87	Amendment requested
202-000-675.000	TRUNKLINE MAINTENANCE	22,900.00	22,900.00	16,049.85	
202-000-684.000	OTHER INCOME	0.00	0.00	249,730.28	Amendment requested
202-000-699.407	TRANSFER FROM ST IMP FUND	0.00	0.00	0.00	
Total Dept 000 - REVENUES		626,600.00	626,600.00	892,507.01	
TOTAL REVENUES		626,600.00	626,600.00	892,507.01	
Expenditures					
Dept 444 - SIDEWALKS					
202-444-702.000	SALARIES & WAGES	0.00	0.00	0.00	
202-444-725.000	EMPLOYEE BENEFITS	0.00	0.00	0.00	
202-444-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
202-444-801.000	PROFESSIONAL SERVICES	9,000.00	9,000.00	0.00	
202-444-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 444 - SIDEWALKS		9,000.00	9,000.00	0.00	
Dept 463 - STREET PRESERVATION					
202-463-702.000	SALARIES & WAGES	38,000.00	38,000.00	51,645.00	Amendment requested
202-463-725.000	EMPLOYEE BENEFITS	23,000.00	23,000.00	34,932.14	Amendment requested
202-463-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	2,394.00	Amendment requested
202-463-801.000	PROFESSIONAL SERVICES	75,000.00	75,000.00	26,152.60	
202-463-940.000	RENTALS	15,000.00	15,000.00	31,833.28	Amendment requested
Total Dept 463 - STREET PRESERVATION		152,500.00	152,500.00	146,957.02	

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		2024-25	YTD BALANCE		
		ORIGINAL	2024-25	06/30/2025	
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	NOTES
Dept 474 - TRAFFIC SERVICES					
202-474-702.000	SALARIES & WAGES	8,000.00	8,000.00	6,806.32	Amendment requested
202-474-725.000	EMPLOYEE BENEFITS	4,700.00	4,700.00	4,240.97	
202-474-740.000	OPERATING SUPPLIES	6,500.00	6,500.00	2,678.97	Amendment requested
202-474-801.000	PROFESSIONAL SERVICES	2,500.00	2,500.00	1,390.00	
202-474-940.000	RENTALS	1,800.00	1,800.00	1,987.82	Amendment requested
Total Dept 474 - TRAFFIC SERVICES		23,500.00	23,500.00	17,104.08	
Dept 478 - WINTER MAINTENANCE					
202-478-702.000	SALARIES & WAGES	17,000.00	17,000.00	19,580.95	Amendment requested
202-478-725.000	EMPLOYEE BENEFITS	10,300.00	10,300.00	13,268.05	Amendment requested
202-478-740.000	OPERATING SUPPLIES	10,800.00	10,800.00	11,850.00	Amendment requested
202-478-940.000	RENTALS	14,000.00	14,000.00	11,427.13	Amendment requested
Total Dept 478 - WINTER MAINTENANCE		52,100.00	52,100.00	56,126.13	
Dept 482 - STREET ADMINISTRATION					
202-482-702.000	SALARIES & WAGES	9,500.00	9,100.00	7,385.50	Amendment requested
202-482-725.000	EMPLOYEE BENEFITS	200.00	600.00	877.02	Amendment requested
202-482-801.000	PROFESSIONAL SERVICES	3,000.00	3,000.00	2,980.00	Amendment requested
Total Dept 482 - STREET ADMINISTRATION		12,700.00	12,700.00	11,242.52	
Dept 487 - M-52 STREET PRESERVATION					
202-487-702.000	SALARIES & WAGES	0.00	0.00	0.00	
202-487-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
202-487-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	
202-487-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 487 - M-52 STREET PRESERVATION		0.00	0.00	0.00	
Dept 488 - M-52 SWEEPING & FLUSHING					
202-488-702.000	SALARIES & WAGES	800.00	800.00	535.55	Amendment requested
202-488-940.000	RENTALS	1,300.00	1,300.00	1,606.14	Amendment requested
Total Dept 488 - M-52 SWEEPING & FLUSHING		2,100.00	2,100.00	2,141.69	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Dept 490 - M-52 TREES & SHRUBS					
202-490-702.000	SALARIES & WAGES	1,000.00	1,000.00	29.78	Amendment requested
202-490-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
202-490-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 490 - M-52 TREES & SHRUBS		1,000.00	1,000.00	29.78	
Dept 491 - M-52 DRAINAGE & BACKSLOPPING					
202-491-702.000	SALARIES & WAGES	0.00	0.00	0.00	
202-491-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
202-491-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 491 - M-52 DRAINAGE & BACKSLOPPING		0.00	0.00	0.00	
Dept 494 - M-52 TRAFFIC SERVICES					
202-494-702.000	SALARIES & WAGES	0.00	0.00	0.00	
202-494-740.000	OPERATING SUPPLIES	9,240.00	9,240.00	2,170.29	Amendment requested
202-494-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 494 - M-52 TRAFFIC SERVICES		9,240.00	9,240.00	2,170.29	
Dept 497 - M-52 WINTER EXPENSES					
202-497-702.000	SALARIES & WAGES	3,000.00	3,000.00	2,255.83	Amendment requested
202-497-740.000	OPERATING SUPPLIES	1,800.00	1,800.00	1,758.10	
202-497-940.000	RENTALS	4,200.00	4,200.00	3,253.73	Amendment requested
Total Dept 497 - M-52 WINTER EXPENSES		9,000.00	9,000.00	7,267.66	
Dept 502 - M-52 INSURANCE & BENEFITS					
202-502-725.000	EMPLOYEE BENEFITS	1,100.00	1,100.00	2,551.70	Amendment requested
Total Dept 502 - M-52 INSURANCE & BENEFITS		1,100.00	1,100.00	2,551.70	
Dept 503 - M-52 OVERHEAD					
202-503-966.000	OVERHEAD	1,900.00	1,900.00	1,577.64	Amendment requested
202-503-995.203	TRANSFER TO LOCAL ST FUND	291,200.00	291,200.00	280,000.00	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Total Dept 503 - M-52 OVERHEAD		293,100.00	293,100.00	281,577.64	
TOTAL EXPENDITURES		565,340.00	565,340.00	527,168.51	
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		626,600.00	626,600.00	892,507.01	
TOTAL EXPENDITURES		565,340.00	565,340.00	527,168.51	
NET OF REVENUES & EXPENDITURES		61,260.00	61,260.00	365,338.50	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000 - REVENUES					
203-000-574.001	STATE SHARED-WGHT&GAS TAX	185,000.00	185,000.00	178,346.42	Amendment requested
203-000-665.000	INTEREST & DIVIDENDS	72.00	72.00	5,946.93	Amendment requested
203-000-684.000	OTHER INCOME	0.00	0.00	0.00	
203-000-699.101	TRANSFER FROM GENERAL FUND	600,000.00	600,000.00	600,000.00	
203-000-699.202	TRANSFER FROM MAJOR ST FUND	291,200.00	291,200.00	280,000.00	Amendment requested
203-000-699.407	TRANSFER FROM ST IMP FUND	200,000.00	200,000.00	200,000.00	
Total Dept 000 - REVENUES		1,276,272.00	1,276,272.00	1,264,293.35	
TOTAL REVENUES		1,276,272.00	1,276,272.00	1,264,293.35	
Expenditures					
Dept 444 - SIDEWALKS					
203-444-702.000	SALARIES & WAGES	0.00	0.00	0.00	
203-444-725.000	EMPLOYEE BENEFITS	0.00	0.00	0.00	
203-444-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
203-444-801.000	PROFESSIONAL SERVICES	20,000.00	20,000.00	17,531.15	
203-444-940.000	RENTALS	0.00	0.00	0.00	
Total Dept 444 - SIDEWALKS		20,000.00	20,000.00	17,531.15	
Dept 463 - STREET PRESERVATION					
203-463-702.000	SALARIES & WAGES	43,000.00	43,000.00	54,801.19	Amendment requested
203-463-725.000	EMPLOYEE BENEFITS	23,000.00	23,000.00	36,543.33	Amendment requested
203-463-740.000	OPERATING SUPPLIES	1,300.00	4,300.00	2,464.34	Amendment requested
203-463-801.000	PROFESSIONAL SERVICES	885,000.00	882,000.00	540,099.08	Amendment requested
203-463-940.000	RENTALS	23,500.00	23,500.00	35,184.09	Amendment requested
Total Dept 463 - STREET PRESERVATION		975,800.00	975,800.00	669,092.03	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Dept 474 - TRAFFIC SERVICES					
203-474-702.000	SALARIES & WAGES	6,000.00	6,000.00	3,207.82	Amendment requested
203-474-725.000	EMPLOYEE BENEFITS	4,000.00	4,000.00	1,979.58	Amendment requested
203-474-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	1,073.89	Amendment requested
203-474-940.000	RENTALS	1,900.00	1,900.00	386.89	Amendment requested
Total Dept 474 - TRAFFIC SERVICES		16,200.00	16,200.00	6,648.18	
Dept 478 - WINTER MAINTENANCE					
203-478-702.000	SALARIES & WAGES	17,000.00	17,000.00	22,127.69	Amendment requested
203-478-725.000	EMPLOYEE BENEFITS	11,000.00	11,000.00	14,993.73	Amendment requested
203-478-740.000	OPERATING SUPPLIES	11,300.00	11,300.00	12,224.80	Amendment requested
203-478-940.000	RENTALS	17,700.00	17,700.00	14,420.64	Amendment requested
Total Dept 478 - WINTER MAINTENANCE		57,000.00	57,000.00	63,766.86	
Dept 482 - STREET ADMINISTRATION					
203-482-702.000	SALARIES & WAGES	6,400.00	6,400.00	4,922.45	Amendment requested
203-482-725.000	EMPLOYEE BENEFITS	600.00	600.00	599.95	Amendment requested
203-482-801.000	PROFESSIONAL SERVICES	3,400.00	3,400.00	2,980.00	Amendment requested
Total Dept 482 - STREET ADMINISTRATION		10,400.00	10,400.00	8,502.40	
TOTAL EXPENDITURES		1,079,400.00	1,079,400.00	765,540.62	
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		1,276,272.00	1,276,272.00	1,264,293.35	
TOTAL EXPENDITURES		1,079,400.00	1,079,400.00	765,540.62	
NET OF REVENUES & EXPENDITURES		196,872.00	196,872.00	498,752.73	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 218 - STORMWATER					
Revenues					
Dept 000 - REVENUES					
218-000-412.001	DELINQUENT STORMWATER FEES	0.00	0.00	4,430.34	Amendment requested
218-000-604.000	STRMWTR UTIL USER FEE	130,000.00	130,000.00	113,254.37	Amendment requested
218-000-605.000	STRMWTR UTIL CONNECTION FEE	42,000.00	42,000.00	4,930.00	Amendment requested
218-000-665.000	INTEREST & DIVIDENDS	5,900.00	5,900.00	9,800.99	Amendment requested
218-000-684.000	OTHER INCOME	0.00	0.00	0.00	
Total Dept 000 - REVENUES		177,900.00	177,900.00	132,415.70	
TOTAL REVENUES		177,900.00	177,900.00	132,415.70	
Expenditures					
Dept 443 - STORMWATER					
218-443-702.000	SALARIES & WAGES	20,000.00	20,000.00	(21,232.11)	Amendment requested
218-443-715.000	EMPLOYER FICA & MEDICARE MATCH	1,600.00	1,600.00	2,258.42	Amendment requested
218-443-716.000	HEALTH INSURANCE	865.00	865.00	978.22	Amendment requested
218-443-717.000	LIFE, ADD, & DISABILITY INS	850.00	850.00	767.76	Amendment requested
218-443-718.000	RETIREMENT SAVINGS	1,600.00	1,600.00	2,484.05	Amendment requested
218-443-718.002	HEALTHCARE SAVINGS	450.00	800.00	959.07	Amendment requested
218-443-720.000	UNEMPLOYMENT INSURANCE	10.00	10.00	7.27	
218-443-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,489.76	Amendment requested
218-443-860.000	LEASE PAYMENTS	0.00	0.00	0.00	
218-443-933.001	EQUIPMENT MAINTENANCE - SYSTEM	145,000.00	175,000.00	176,215.52	Amendment requested
218-443-958.000	MISCELLANEOUS EXPENSE	500.00	150.00	0.00	
218-443-960.001	COUNTY SP ASSMT EXPENSE	2,000.00	2,000.00	561.80	Amendment requested
218-443-963.000	BAD DEBT EXPENSE	0.00	0.00	0.00	
218-443-995.352	TRANSFER TO JUDGMENT FUND	0.00	0.00	0.00	
Total Dept 443 - STORMWATER		177,875.00	207,875.00	168,489.76	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
TOTAL EXPENDITURES		177,875.00	207,875.00	168,489.76	
Fund 218 - STORMWATER:					
TOTAL REVENUES		177,900.00	177,900.00	132,415.70	
TOTAL EXPENDITURES		177,875.00	207,875.00	168,489.76	
NET OF REVENUES & EXPENDITURES		25.00	(29,975.00)	(36,074.06)	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 226 - SOLID WASTE					
Revenues					
Dept 000 - REVENUES					
226-000-402.000	REAL PROPERTY TAXES	256,300.00	256,300.00	224,546.16	Amendment requested
226-000-402.001	REFUND RL PROP TX	0.00	0.00	(1,537.44)	Amendment requested
226-000-410.000	PERSONAL PROPERTY TAXES	6,700.00	6,700.00	6,403.30	Amendment requested
226-000-412.000	DELINQUENT PERS PROPERTY TAXES	100.00	100.00	0.00	Amendment requested
226-000-573.000	LOCAL COMMUNITY STABLIZATION REVENUES	35,000.00	35,000.00	33,632.66	Amendment requested
226-000-626.000	TIPPING SERVICE FEE	290,000.00	290,000.00	338,066.76	Amendment requested
226-000-642.000	SALVAGE SALES	24,000.00	24,000.00	25,660.80	Amendment requested
226-000-642.001	GARBAGE BAG SALES	274,000.00	274,000.00	271,915.00	Amendment requested
226-000-665.000	INTEREST & DIVIDENDS	11,500.00	11,500.00	14,025.26	Amendment requested
226-000-678.000	REMEDIATION - TOWNSHIPS	42,000.00	42,000.00	23,600.54	Amendment requested
226-000-684.000	OTHER INCOME	4,600.00	4,600.00	14,251.50	Amendment requested
226-000-696.000	PROCEEDS FROM LEASE	0.00	0.00	0.00	
Total Dept 000 - REVENUES		944,200.00	944,200.00	950,564.54	
TOTAL REVENUES		944,200.00	944,200.00	950,564.54	
Expenditures					
Dept 528 - SOLID WASTE					
226-528-702.000	SALARIES & WAGES	370,800.00	370,800.00	350,590.13	Amendment requested
226-528-715.000	EMPLOYER FICA & MEDICARE MATCH	28,400.00	28,400.00	26,666.68	Amendment requested
226-528-716.000	HEALTH INSURANCE	71,000.00	71,000.00	61,363.42	Amendment requested
226-528-716.001	HEALTH INSURANCE - RETIREES	34,000.00	34,000.00	33,881.70	Amendment requested
226-528-717.000	LIFE, ADD, & DISABILITY INS	3,000.00	3,000.00	3,655.56	Amendment requested
226-528-718.000	RETIREMENT SAVINGS	27,900.00	27,900.00	30,827.39	Amendment requested
226-528-718.002	HEALTHCARE SAVINGS	8,400.00	8,400.00	11,784.90	Amendment requested
226-528-719.000	PENSION EXPENSE	17,000.00	17,000.00	11,617.75	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
226-528-720.000	UNEMPLOYMENT INSURANCE	35.00	35.00	25.35	
226-528-722.000	WORKERS COMPENSATION	14,000.00	14,000.00	13,691.85	Amendment requested
226-528-740.000	OPERATING SUPPLIES	8,000.00	8,000.00	5,797.61	Amendment requested
226-528-740.002	ORANGE BAGS - SOLID WASTE	30,000.00	30,000.00	22,628.00	Amendment requested
226-528-744.000	CLOTHING	4,300.00	4,300.00	3,477.47	
226-528-801.000	PROFESSIONAL SERVICES	10,000.00	10,000.00	21,882.38	Amendment requested
226-528-810.000	OFFICE EQUIPMENT SERVICES	0.00	0.00	0.00	
226-528-820.000	TIPPING FEES EXPENSE	72,300.00	72,300.00	83,523.71	Amendment requested
226-528-830.000	GENERAL, AUTO, & PROP INS	6,230.00	6,230.00	5,684.49	Amendment requested
226-528-850.000	COMMUNICATION EXPENSE	6,300.00	6,300.00	1,894.71	Amendment requested
226-528-860.000	LEASE EXPENSE	30,800.00	30,800.00	30,520.57	Amendment requested
226-528-863.000	EQUIPMENT MAINTENANCE	22,200.00	22,200.00	21,266.97	Amendment requested
226-528-867.000	GASOLINE & OIL	21,500.00	21,500.00	18,915.19	
226-528-920.000	PUBLIC UTILITIES	9,500.00	9,500.00	11,343.78	Amendment requested
226-528-932.000	REMEDIATION - LANDFILL	2,100.00	2,100.00	1,500.00	
226-528-934.000	WELL MONITORING	135,000.00	135,000.00	116,174.61	
226-528-935.000	GENERAL REPAIRS & MAINTENANCE	11,300.00	11,300.00	9,420.09	
226-528-940.000	RENTALS	30.00	30.00	12.95	
226-528-957.000	TRAINING	15,100.00	15,100.00	109.12	Amendment requested
226-528-958.000	MISCELLANEOUS EXPENSE	800.00	800.00	(724.28)	Amendment requested
226-528-971.000	CAPITAL OUTLAY	86,000.00	151,000.00	127,399.00	
226-528-995.352	TRANSFER TO JUDGMENT FUND	0.00	0.00	0.00	
Total Dept 528 - SOLID WASTE		1,045,995.00	1,110,995.00	1,024,931.10	
TOTAL EXPENDITURES		1,045,995.00	1,110,995.00	1,024,931.10	
Fund 226 - SOLID WASTE:					
TOTAL REVENUES		944,200.00	944,200.00	950,564.54	
TOTAL EXPENDITURES		1,045,995.00	1,110,995.00	1,024,931.10	
NET OF REVENUES & EXPENDITURES		(101,795.00)	(166,795.00)	(74,366.56)	

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		2024-25	2024-25	YTD BALANCE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	NOTES
Fund 257 - DARE					
Revenues					
Dept 000 - REVENUES					
257-000-665.000	INTEREST & DIVIDENDS	20.00	20.00	29.59	Amendment requested
Total Dept 000 - REVENUES		20.00	20.00	29.59	
TOTAL REVENUES		20.00	20.00	29.59	
Expenditures					
Dept 334 - DARE					
257-334-958.000	MISCELLANEOUS EXPENSE	1,500.00	1,500.00	1,427.21	
Total Dept 334 - DARE		1,500.00	1,500.00	1,427.21	
TOTAL EXPENDITURES		1,500.00	1,500.00	1,427.21	
Fund 257 - DARE:					
TOTAL REVENUES		20.00	20.00	29.59	
TOTAL EXPENDITURES		1,500.00	1,500.00	1,427.21	
NET OF REVENUES & EXPENDITURES		(1,480.00)	(1,480.00)	(1,397.62)	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 259 - POLICE RESERVISTS					
Revenues					
Dept 000 - REVENUES					
259-000-665.000	INTEREST & DIVIDENDS	0.00	0.00	189.64	Amendment requested
259-000-675.002	CONTRIBUTIONS	1,000.00	1,000.00	1,000.00	
Total Dept 000 - REVENUES		1,000.00	1,000.00	1,189.64	
TOTAL REVENUES					
		1,000.00	1,000.00	1,189.64	
Expenditures					
Dept 335 - POLICE RESERVISTS					
259-335-958.000	MISCELLANEOUS EXPENSE	0.00	4,000.00	3,995.00	
Total Dept 335 - POLICE RESERVISTS		0.00	4,000.00	3,995.00	
TOTAL EXPENDITURES					
		0.00	4,000.00	3,995.00	
Fund 259 - POLICE RESERVISTS:					
TOTAL REVENUES		1,000.00	1,000.00	1,189.64	
TOTAL EXPENDITURES		0.00	4,000.00	3,995.00	
NET OF REVENUES & EXPENDITURES		1,000.00	(3,000.00)	(2,805.36)	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 261 - 911					
Revenues					
Dept 000 - REVENUES					
261-000-582.000	CONTRIBUTIONS FROM COUNTY	25,000.00	25,000.00	25,204.54	Amendment requested
261-000-665.000	INTEREST & DIVIDENDS	300.00	300.00	1,199.56	Amendment requested
Total Dept 000 - REVENUES		25,300.00	25,300.00	26,404.10	
TOTAL REVENUES		25,300.00	25,300.00	26,404.10	
Expenditures					
Dept 302 - 911					
261-302-958.000	MISCELLANEOUS EXPENSE	20,000.00	20,000.00	21,700.99	Amendment requested
Total Dept 302 - 911		20,000.00	20,000.00	21,700.99	
TOTAL EXPENDITURES		20,000.00	20,000.00	21,700.99	
Fund 261 - 911:					
TOTAL REVENUES		25,300.00	25,300.00	26,404.10	
TOTAL EXPENDITURES		20,000.00	20,000.00	21,700.99	
NET OF REVENUES & EXPENDITURES		5,300.00	5,300.00	4,703.11	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 405 - CAPITAL PROJECT					
Revenues					
Dept 000 - REVENUES					
405-000-665.000	INTEREST & DIVIDENDS	1,500.00	1,500.00	6,726.45	Amendment requested
405-000-699.101	TRANSFER FROM GENERAL FUND	312,000.00	312,000.00	312,000.00	
Total Dept 000 - REVENUES		313,500.00	313,500.00	318,726.45	
TOTAL REVENUES		313,500.00	313,500.00	318,726.45	
Expenditures					
Dept 324 - CAPITAL PROJECTS					
405-324-991.000	DEBT SERVICE - PRINCIPAL	290,000.00	290,000.00	290,000.00	
405-324-993.000	DEBT SERVICE - INTEREST	23,600.00	23,600.00	23,600.00	
405-324-994.000	DEBT SERVICE - FEES	1,000.00	1,000.00	825.00	
Total Dept 324 - CAPITAL PROJECTS		314,600.00	314,600.00	314,425.00	
TOTAL EXPENDITURES		314,600.00	314,600.00	314,425.00	
Fund 405 - CAPITAL PROJECT:					
TOTAL REVENUES		313,500.00	313,500.00	318,726.45	
TOTAL EXPENDITURES		314,600.00	314,600.00	314,425.00	
NET OF REVENUES & EXPENDITURES		(1,100.00)	(1,100.00)	4,301.45	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 407 - STREET IMPROVEMENT					
Revenues					
Dept 000 - REVENUES					
407-000-402.000	REAL PROPERTY TAXES	425,100.00	425,100.00	397,032.83	Amendment requested
407-000-402.001	REFUND RL PROP TX	0.00	0.00	(2,550.23)	Amendment requested
407-000-403.005	COUNTY ROAD TAX	225,000.00	225,000.00	0.00	Amendment requested
407-000-404.001	FAIRWAYS SP ASSMT - PRINCIPAL	0.00	0.00	0.00	
407-000-404.002	FAIRWAYS SP ASSMT - INTEREST	0.00	0.00	0.00	
407-000-410.000	PERSONAL PROPERTY TAXES	11,200.00	11,200.00	10,621.60	Amendment requested
407-000-410.001	REFUND PERSONAL PROPERTY TAX	0.00	0.00	0.00	
407-000-412.000	DELINQUENT PERS PROPERTY TAXES	100.00	100.00	0.00	Amendment requested
407-000-502.000	FEDERAL GRANT	0.00	0.00	0.00	
407-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	22,600.00	22,600.00	55,787.70	Amendment requested
407-000-665.000	INTEREST & DIVIDENDS	3,000.00	3,000.00	15,504.87	Amendment requested
407-000-684.000	OTHER INCOME	0.00	0.00	0.00	
407-000-696.000	PROCEEDS FROM DEBT	0.00	0.00	0.00	
Total Dept 000 - REVENUES		687,000.00	687,000.00	476,396.77	
TOTAL REVENUES		687,000.00	687,000.00	476,396.77	
Expenditures					
Dept 446 - STREET IMPROVEMENTS					
407-446-702.000	SALARIES & WAGES	95,100.00	95,100.00	85,198.91	Amendment requested
407-446-715.000	EMPLOYER FICA & MEDICARE MATCH	7,300.00	7,300.00	6,499.62	Amendment requested
407-446-716.000	HEALTH INSURANCE	0.00	0.00	0.00	
407-446-716.001	HEALTH INSURANCE - RETIREES	17,500.00	17,500.00	24,026.05	Amendment requested
407-446-718.000	RETIREMENT SAVINGS	7,700.00	7,700.00	6,755.63	Amendment requested
407-446-718.002	HEALTHCARE SAVINGS	3,200.00	3,200.00	3,024.00	
407-446-801.000	PROFESSIONAL SERVICES	250,000.00	250,000.00	99,914.66	Amendment requested

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
407-446-801.007	MIDDLESTREET RECONSTRUCTION	0.00	0.00	0.00	
407-446-860.000	TRANSPORTATION EXPENSE	0.00	0.00	0.00	
407-446-935.000	GENERAL REPAIRS & MAINTENANCE	105,000.00	105,000.00	45,914.60	
407-446-958.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	
407-446-960.001	COUNTY SP ASSMT EXPENSE	400.00	400.00	0.00	
407-446-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	
407-446-995.203	TRANSFER TO LOCAL ST FUND	200,000.00	200,000.00	200,000.00	
Total Dept 446 - STREET IMPROVEMENTS		686,200.00	686,200.00	471,333.47	
TOTAL EXPENDITURES		686,200.00	686,200.00	471,333.47	
Fund 407 - STREET IMPROVEMENT:					
TOTAL REVENUES		687,000.00	687,000.00	476,396.77	
TOTAL EXPENDITURES		686,200.00	686,200.00	471,333.47	
NET OF REVENUES & EXPENDITURES		800.00	800.00	5,063.30	

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		2024-25	YTD BALANCE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	NOTES
Fund 493 - ECONOMIC DEVELOPMENT					
Revenues					
Dept 000 - REVENUES					
493-000-665.000	INTEREST & DIVIDENDS	10.50	10.50	19.28	Amendment requested
Total Dept 000 - REVENUES		10.50	10.50	19.28	
TOTAL REVENUES		10.50	10.50	19.28	
Fund 493 - ECONOMIC DEVELOPMENT:					
TOTAL REVENUES		10.50	10.50	19.28	
TOTAL EXPENDITURES		0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		10.50	10.50	19.28	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 494 - DDA					
Revenues					
Dept 000 - REVENUES					
494-000-402.000	REAL PROPERTY TAXES	35,500.00	35,500.00	28,987.41	Amendment requested
494-000-404.000	TAX INCREMENT FIN. AUTH.	504,000.00	504,000.00	497,615.00	Amendment requested
494-000-410.000	PERSONAL PROPERTY TAXES	1,000.00	1,000.00	963.28	Amendment requested
494-000-412.000	DELINQUENT PERS PROPERTY TAXES	200.00	200.00	0.00	Amendment requested
494-000-540.000	NON-FEDERAL GRANTS	0.00	0.00	0.00	
494-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	174,200.00	174,200.00	150,605.45	Amendment requested
494-000-632.000	BANNER HANGING FEES	800.00	800.00	940.00	Amendment requested
494-000-642.000	SALVAGE SALES	0.00	0.00	0.00	
494-000-665.000	INTEREST & DIVIDENDS	9,500.00	9,500.00	20,610.58	Amendment requested
494-000-684.000	OTHER INCOME	0.00	0.00	0.00	
Total Dept 000 - REVENUES		725,200.00	725,200.00	699,721.72	
TOTAL REVENUES		725,200.00	725,200.00	699,721.72	
Expenditures					
Dept 729 - DDA					
494-729-702.002	SALARIES & WAGES	60,600.00	71,000.00	72,649.48	Amendment requested
494-729-715.000	EMPLOYER FICA & MEDICARE MATCH	2,700.00	2,700.00	2,015.01	
494-729-718.000	RETIREMENT SAVINGS	0.00	0.00	0.00	
494-729-718.002	HEALTHCARE SAVINGS	0.00	0.00	0.00	
494-729-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	
494-729-801.000	PROFESSIONAL SERVICES	13,500.00	16,000.00	16,237.02	
494-729-830.000	GENERAL, AUTO, & PROP INS	300.00	300.00	200.81	
494-729-920.000	PUBLIC UTILITIES	7,000.00	9,000.00	8,055.29	
494-729-935.000	GENERAL REPAIRS & MAINTENANCE	30,000.00	30,000.00	23,003.71	Amendment requested
494-729-958.000	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	537.01	

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
494-729-967.000	SPECIAL PROJECTS	170,000.00	155,100.00	(100,524.25)	Amendment requested
494-729-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	
494-729-971.000	CAPITAL OUTLAY	15,000.00	15,000.00	15,000.00	
494-729-991.000	DEBT SERVICE - 2014 DDA BOND PRINCIPAL	55,000.00	55,000.00	55,000.00	
494-729-991.001	DEBT SERVICE - 2017 DDA BOND PRINCIPAL	55,000.00	55,000.00	55,000.00	
494-729-991.002	DEBT SERVICE - 2009 DDA BOND PRINCIPAL	60,000.00	60,000.00	60,000.00	
494-729-993.000	DEBT SERVICE - 2014 DDA BOND INTEREST	825.00	825.00	41.00	Amendment requested
494-729-993.001	DEBT SERVICE - 2017 DDA BOND INTEREST	31,300.00	31,300.00	23,084.50	
494-729-993.002	DEBT SERVICE - 2009 DDA BOND INTEREST	18,000.00	18,000.00	12,510.00	
494-729-993.003	DEBT SERVICE - REU PROGRAM	690.00	690.00	685.27	Amendment requested
494-729-994.002	BOND FEES	1,100.00	1,100.00	875.00	
Total Dept 729 - DDA		522,015.00	522,015.00	244,369.85	
TOTAL EXPENDITURES		522,015.00	522,015.00	244,369.85	
Fund 494 - DDA:					
TOTAL REVENUES		725,200.00	725,200.00	699,721.72	
TOTAL EXPENDITURES		522,015.00	522,015.00	244,369.85	
NET OF REVENUES & EXPENDITURES		203,185.00	203,185.00	455,351.87	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC					
Revenues					
Dept 000 - REVENUES					
582-000-402.000	TAX INCREMENT FIN. AUTH.	0.00	0.00	0.00	
582-000-642.000	ELECTRIC SALES - GENERAL	11,376,800.00	10,930,000.00	11,027,255.28	Amendment requested
582-000-645.000	ENERGY OPTIMIZATION FEES	27,300.00	42,500.00	40,519.00	
582-000-645.001	PA 95 - MEAP/LIEAF	0.00	0.00	0.00	
582-000-659.000	ELECTRIC PENALTY	400.00	400.00	238.49	
582-000-665.000	INTEREST & DIVIDENDS	68,000.00	110,000.00	111,563.84	
582-000-667.000	POLE CONNECTION FEE	0.00	0.00	0.00	
582-000-667.001	RENTAL FEES - ELECTRIC EQUIP	34,500.00	65,000.00	59,026.70	
582-000-673.000	SALE OF PROPERTY	0.00	2,400.00	2,450.00	
582-000-684.000	OTHER INCOME	7,000.00	8,100.00	12,130.83	
Total Dept 000 - REVENUES		11,514,000.00	11,158,400.00	11,253,184.14	
TOTAL REVENUES		11,514,000.00	11,158,400.00	11,253,184.14	
Expenditures					
Dept 535 - ELECTRIC					
582-535-702.000	SALARIES & WAGES	736,400.00	850,000.00	724,411.95	Amendment requested
582-535-715.000	EMPLOYER FICA & MEDICARE MATCH	56,300.00	72,000.00	63,137.97	Amendment requested
582-535-716.000	HEALTH INSURANCE	98,500.00	124,000.00	112,984.71	Amendment requested
582-535-716.001	HEALTH INSURANCE - RETIREES	9,500.00	9,500.00	8,158.74	
582-535-717.000	LIFE, ADD, & DISABILITY INS	5,600.00	5,600.00	5,096.93	
582-535-718.000	RETIREMENT SAVINGS	60,000.00	58,000.00	48,192.49	Amendment requested
582-535-718.001	OPEB EXPENSE	0.00	0.00	0.00	
582-535-718.002	HEALTHCARE SAVINGS	18,500.00	27,000.00	24,978.74	Amendment requested
582-535-719.000	PENSION EXPENSE	57,000.00	65,000.00	58,782.75	Amendment requested
582-535-720.000	UNEMPLOYMENT INSURANCE	100.00	100.00	43.42	

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
582-535-722.000	WORKERS COMPENSATION	8,800.00	8,800.00	9,127.90	
582-535-727.000	OFFICE SUPPLIES	4,300.00	3,000.00	1,877.72	Amendment requested
582-535-728.000	POSTAGE	4,600.00	6,300.00	5,638.50	Amendment requested
582-535-740.000	OPERATING SUPPLIES	15,300.00	4,000.00	3,126.44	Amendment requested
582-535-744.000	CLOTHING	15,700.00	20,000.00	17,643.77	Amendment requested
582-535-756.000	ELECTRIC FOR RESALE	7,200,000.00	7,400,000.00	7,494,146.23	Amendment requested
582-535-801.000	PROFESSIONAL SERVICES	157,000.00	160,000.00	109,145.99	Amendment requested
582-535-810.000	OFFICE EQUIPMENT SERVICES	1,400.00	2,000.00	1,305.87	Amendment requested
582-535-829.000	INSURANCE RESERVE	0.00	0.00	0.00	
582-535-830.000	GENERAL, AUTO, & PROP INS	23,210.00	30,000.00	22,010.14	Amendment requested
582-535-850.000	COMMUNICATION EXPENSE	12,200.00	12,500.00	11,706.93	Amendment requested
582-535-860.000	TRANSPORTATION EXPENSE	100,000.00	94,000.00	(15,151.25)	Amendment requested
582-535-863.000	EQUIPMENT MAINTENANCE	38,000.00	63,000.00	53,976.60	
582-535-867.000	GASOLINE & OIL	15,000.00	11,000.00	10,325.27	Amendment requested
582-535-890.000	ENERGY OPTIMIZATION COMPLIANCE	120,000.00	76,000.00	65,475.63	
582-535-890.001	PA 95 MEAP/LIEAF	0.00	0.00	0.00	
582-535-920.000	PUBLIC UTILITIES	8,400.00	11,000.00	9,572.17	
582-535-931.000	BUILDING MAINTENANCE	75,000.00	95,000.00	45,948.25	Amendment requested
582-535-933.000	SYSTEM MAINTENANCE	771,000.00	750,000.00	228,339.75	
582-535-933.002	GENERATOR MAINTENANCE	30,000.00	40,000.00	33,120.04	
582-535-933.003	2023 SUB STATION	150,000.00	125,000.00	4,855.26	
582-535-940.000	RENTALS	500.00	3,500.00	6,860.10	
582-535-955.000	PAYMENT IN LIEU OF TAXES	568,840.00	568,840.00	568,840.00	
582-535-957.000	TRAINING	2,700.00	45,000.00	48,832.40	
582-535-958.000	MISCELLANEOUS EXPENSE	800.00	15,000.00	13,997.42	
582-535-963.000	BAD DEBT EXPENSE	0.00	0.00	0.00	
582-535-968.000	DEPRECIATION EXPENSE	0.00	0.00	250.20	
582-535-969.000	LOSS OF SALE OF PROPERTY	0.00	0.00	0.00	
582-535-973.000	EQUIPMENT REPLACEMENT	5,000.00	8,000.00	5,328.15	Amendment requested
582-535-991.000	DEBT SERVICE - PRINCIPAL	145,000.00	145,000.00	145,000.00	Amendment requested
582-535-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	0.00	0.00	0.00	
582-535-991.004	DEBT SERVICE-SUBSTATION PRINCIPAL	85,000.00	85,000.00	85,000.00	

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GL NUMBER	DESCRIPTION	2024-25	2024-25		YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	2024-25 06/30/2025	NORMAL (ABNORMAL)	
582-535-993.000	DEBT SERVICE - INTEREST	40,467.00	41,000.00	33,722.00		
582-535-993.002	DEBT SERVICE INTEREST	0.00	0.00	0.00		
582-535-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	0.00	0.00	0.00		
582-535-993.004	DEBT SERVICE - INTEREST	0.00	0.00	0.00		
582-535-993.005	DEBT SERVICE - INTEREST	0.00	0.00	0.00		
582-535-993.006	DEBT SERVICE - INTEREST	0.00	0.00	0.00		
582-535-993.008	DEBT SERVICE - INTEREST	0.00	0.00	0.00		
582-535-993.009	DEBT SERVICE - INTEREST	0.00	0.00	0.00		
582-535-993.010	DEBT INTEREST- SUBSTATION	115,400.00	115,400.00	68,357.91		
582-535-993.591	DEBT SERVICE - WATER LOAN INTEREST	0.00	0.00	0.00		
582-535-994.000	DEBT SERVICE - FEES	1,000.00	1,000.00	500.00		
Total Dept 535 - ELECTRIC		10,756,517.00	11,150,540.00	10,134,667.09		
TOTAL EXPENDITURES		10,756,517.00	11,150,540.00	10,134,667.09		
Fund 582 - ELECTRIC:						
TOTAL REVENUES		11,514,000.00	11,158,400.00	11,253,184.14		
TOTAL EXPENDITURES		10,756,517.00	11,150,540.00	10,134,667.09		
NET OF REVENUES & EXPENDITURES		757,483.00	7,860.00	1,118,517.05		

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER					
Revenues					
Dept 000 - REVENUES					
590-000-606.000	SEWER CONNECTION FEE	182,300.00	182,300.00	125,740.00	Amendment requested
590-000-607.000	SEWER CHARGES	2,130,150.00	2,130,150.00	1,885,037.64	Amendment requested
590-000-665.000	INTEREST & DIVIDENDS	43,500.00	43,500.00	63,892.12	Amendment requested
590-000-684.000	OTHER INCOME	0.00	0.00	178.20	Amendment requested
Total Dept 000 - REVENUES		2,355,950.00	2,355,950.00	2,074,847.96	
TOTAL REVENUES		2,355,950.00	2,355,950.00	2,074,847.96	
Expenditures					
Dept 548 - WASTEWATER					
590-548-702.000	SALARIES & WAGES	514,500.00	514,500.00	427,093.91	Amendment requested
590-548-715.000	EMPLOYER FICA & MEDICARE MATCH	39,400.00	39,400.00	32,650.89	Amendment requested
590-548-716.000	HEALTH INSURANCE	54,000.00	54,000.00	82,816.48	Amendment requested
590-548-716.001	HEALTH INSURANCE - RETIREES	9,500.00	9,500.00	9,842.45	Amendment requested
590-548-717.000	LIFE, ADD, & DISABILITY INS	3,700.00	3,700.00	3,654.60	Amendment requested
590-548-718.000	RETIREMENT SAVINGS	33,500.00	33,500.00	29,811.75	
590-548-718.001	OPEB EXPENSE	0.00	0.00	0.00	
590-548-718.002	HEALTHCARE SAVINGS	9,700.00	9,700.00	9,741.90	Amendment requested
590-548-719.000	PENSION EXPENSE	16,000.00	16,000.00	14,279.87	
590-548-720.000	UNEMPLOYMENT INSURANCE	100.00	100.00	32.57	
590-548-722.000	WORKERS COMPENSATION	4,100.00	4,100.00	3,651.16	
590-548-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	584.70	
590-548-728.000	POSTAGE	100.00	100.00	21.98	
590-548-740.000	OPERATING SUPPLIES	45,000.00	45,000.00	45,147.43	
590-548-744.000	CLOTHING	4,500.00	4,500.00	4,428.28	
590-548-801.000	PROFESSIONAL SERVICES	190,000.00	179,900.00	109,084.36	Amendment requested

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET		06/30/2025 NORMAL (ABNORMAL)	
590-548-801.007	MIDDLESTREET RECONSTRUCTION	0.00	0.00	0.00	
590-548-810.000	OFFICE EQUIPMENT SERVICES	1,200.00	1,200.00	1,305.87	Amendment requested
590-548-830.000	GENERAL, AUTO, & PROP INS	31,100.00	41,200.00	37,875.25	Amendment requested
590-548-850.000	COMMUNICATION EXPENSE	8,000.00	8,000.00	7,366.18	
590-548-860.000	TRANSPORTATION EXPENSE	0.00	0.00	0.00	
590-548-863.000	EQUIPMENT MAINTENANCE	5,000.00	5,000.00	2,870.59	
590-548-867.000	GASOLINE & OIL	7,300.00	7,300.00	5,182.64	
590-548-920.000	PUBLIC UTILITIES	135,000.00	135,000.00	143,832.46	Amendment requested
590-548-931.000	BUILDING MAINTENANCE	16,700.00	16,700.00	5,888.09	
590-548-933.002	GENERATOR MAINTENANCE	0.00	0.00	0.00	
590-548-935.001	SEWER REPAIRS & MAINTENANCE	71,500.00	71,500.00	30,134.69	
590-548-938.000	PLANT MAINTENANCE	157,800.00	157,800.00	70,434.50	Amendment requested
590-548-939.000	LIFT STATION MAINTENANCE	37,500.00	37,500.00	8,107.86	
590-548-940.000	RENTALS	0.00	0.00	69.99	
590-548-957.000	TRAINING	4,500.00	4,500.00	3,667.59	Amendment requested
590-548-958.000	MISCELLANEOUS EXPENSE	1,300.00	1,300.00	1,143.93	Amendment requested
590-548-963.000	BAD DEBT EXPENSE	0.00	0.00	0.00	
590-548-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	
590-548-973.000	WASTEWATER TRMNT REPLACE	0.00	0.00	0.00	
590-548-991.000	DEBT SERVICE - PRINCIPAL	685,000.00	685,000.00	685,000.00	
590-548-991.001	DEBT SERVICE PRINCIPAL II	15,000.00	15,000.00	15,000.00	
590-548-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	0.00	0.00	0.00	
590-548-993.000	DEBT SERVICE - INTEREST	100,700.00	100,700.00	73,383.56	Amendment requested
590-548-993.001	DEBT SERVICE INTEREST	900.00	900.00	627.84	Amendment requested
590-548-993.002	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
590-548-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	0.00	0.00	0.00	
590-548-993.004	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
590-548-993.006	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
590-548-995.470	TRANSFER TO MUNICIPAL BLDG	0.00	0.00	0.00	
Total Dept 548 - WASTEWATER		2,204,100.00	2,204,100.00	1,864,733.37	
TOTAL EXPENDITURES		2,204,100.00	2,204,100.00	1,864,733.37	

REVENUE AND EXPENDITURE REPORT
 PERIOD ENDING 06/30/2025
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER:					
TOTAL REVENUES		2,355,950.00	2,355,950.00	2,074,847.96	
TOTAL EXPENDITURES		2,204,100.00	2,204,100.00	1,864,733.37	
NET OF REVENUES & EXPENDITURES		151,850.00	151,850.00	210,114.59	

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
Fund 591 - WATER FUND					
Revenues					
Dept 000 - REVENUES					
591-000-502.000	FEDERAL GRANT	0.00	0.00	0.00	
591-000-606.000	WATER CONNECTION FEE	478,300.00	478,300.00	153,065.00	Amendment requested
591-000-607.000	WATER SALES	1,707,540.00	1,707,540.00	1,515,906.46	Amendment requested
591-000-632.000	CHARGES FOR SERVICES-OTHER	9,400.00	9,400.00	6,854.32	Amendment requested
591-000-665.000	INTEREST & DIVIDENDS	39,400.00	39,400.00	77,585.65	Amendment requested
591-000-684.000	OTHER INCOME	24,100.00	24,100.00	29,960.70	Amendment requested
591-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	
Total Dept 000 - REVENUES		2,258,740.00	2,258,740.00	1,783,372.13	
TOTAL REVENUES		2,258,740.00	2,258,740.00	1,783,372.13	
Expenditures					
Dept 556 - WATER					
591-556-702.000	SALARIES & WAGES	401,100.00	401,100.00	274,751.27	
591-556-715.000	EMPLOYER FICA & MEDICARE MATCH	30,700.00	30,700.00	20,503.93	
591-556-716.000	HEALTH INSURANCE	63,000.00	63,000.00	31,014.98	
591-556-717.000	LIFE, ADD, & DISABILITY INS	2,650.00	2,650.00	1,891.33	
591-556-718.000	RETIREMENT SAVINGS	32,000.00	32,000.00	24,100.76	
591-556-718.002	HEALTHCARE SAVINGS	10,100.00	10,100.00	7,838.25	
591-556-719.000	PENSION EXPENSE	19,000.00	19,000.00	19,594.15	Amendment requested
591-556-720.000	UNEMPLOYMENT INSURANCE	40.00	40.00	25.35	
591-556-722.000	WORKERS COMPENSATION	8,000.00	8,000.00	7,091.70	
591-556-727.000	OFFICE SUPPLIES	400.00	1,400.00	879.07	
591-556-728.000	POSTAGE	100.00	100.00	0.00	
591-556-740.000	OPERATING SUPPLIES	65,000.00	65,000.00	67,290.22	
591-556-744.000	CLOTHING	4,500.00	4,500.00	4,149.76	

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		NOTES
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	
591-556-801.000	PROFESSIONAL SERVICES	115,000.00	115,000.00	63,484.66	
591-556-801.007	MIDDLESTREET RECONSTRUCTION	40,400.00	43,400.00	180.91	
591-556-810.000	OFFICE EQUIPMENT SERVICES	1,400.00	1,400.00	1,305.95	
591-556-830.000	GENERAL, AUTO, & PROP INS	21,400.00	26,400.00	23,877.30	
591-556-850.000	COMMUNICATION EXPENSE	6,000.00	6,000.00	5,050.61	
591-556-860.000	TRANSPORTATION EXPENSE	0.00	0.00	0.00	
591-556-863.000	EQUIPMENT MAINTENANCE	80,000.00	80,000.00	15,153.69	
591-556-867.000	GASOLINE & OIL	5,900.00	5,900.00	5,680.47	
591-556-920.000	PUBLIC UTILITIES	70,000.00	78,000.00	79,845.17	
591-556-931.000	BUILDING MAINTENANCE	125,000.00	125,000.00	22,708.43	
591-556-933.000	SYSTEM MAINTENANCE	250,000.00	250,000.00	199,964.45	
591-556-938.000	PLANT MAINTENANCE	20,000.00	20,000.00	13,080.27	
591-556-940.000	RENTALS	1,100.00	5,100.00	3,193.20	
591-556-957.000	TRAINING	34,400.00	19,400.00	4,028.88	Amendment requested
591-556-958.000	MISCELLANEOUS EXPENSE	2,000.00	2,000.00	1,938.95	Amendment requested
591-556-963.000	BAD DEBT EXPENSE	0.00	0.00	0.00	
591-556-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	
591-556-973.000	EQUIPMENT REPLACEMENT	120,000.00	114,000.00	11,211.74	Amendment requested
591-556-991.002	DBTSVC-DRNKG WATER REV FUND	0.00	0.00	0.00	
591-556-991.003	DEBT SERVICE - JDGMNT BOND PRINCIPAL	0.00	0.00	0.00	
591-556-993.001	DEBT SERVICE - LEASE INTEREST	0.00	0.00	0.00	
591-556-993.002	DBTSVCINT-DRKGWATER REV FUND	0.00	0.00	0.00	
591-556-993.003	DEBT SERVICE - JDGMNT BOND INTEREST	0.00	0.00	0.00	
591-556-993.004	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
591-556-993.006	DEBT SERVICE - INTEREST	0.00	0.00	0.00	
591-556-995.470	TRANSFER TO MUNICIPAL BLDG	0.00	0.00	0.00	
Total Dept 556 - WATER		1,529,190.00	1,529,190.00	909,835.45	
TOTAL EXPENDITURES		1,529,190.00	1,529,190.00	909,835.45	
Fund 591 - WATER FUND:					
TOTAL REVENUES		2,258,740.00	2,258,740.00	1,783,372.13	

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

		2024-25	YTD BALANCE	
		ORIGINAL	2024-25	06/30/2025
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)
				NOTES
TOTAL EXPENDITURES		1,529,190.00	1,529,190.00	909,835.45
NET OF REVENUES & EXPENDITURES		729,550.00	729,550.00	873,536.68

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 703 - TAX TRANSFER					
Revenues					
Dept 000 - REVENUES					
703-000-402.000	REAL PROPERTY TAXES	13,789,762.00	12,990,011.56	12,990,011.56	Amendment requested
703-000-410.000	PERSONAL PROPERTY TAXES	365,696.00	390,538.61	390,538.61	Amendment requested
703-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	68.03	68.03	Amendment requested
703-000-665.000	INTEREST & DIVIDENDS	0.00	0.00	0.00	
Total Dept 000 - REVENUES		14,155,458.00	13,380,618.20	13,380,618.20	
TOTAL REVENUES		14,155,458.00	13,380,618.20	13,380,618.20	
Expenditures					
Dept 255 - TAX COLLECTION					
703-255-965.001	DISTRIBUTION TO S.E.T.	2,146,376.00	2,046,426.84	2,046,426.84	Amendment requested
703-255-965.002	DISTRIBUTION TO WCC	1,200,110.00	1,128,765.66	1,128,765.66	Amendment requested
703-255-965.003	DISTRIBUTION TO CAFA	842,703.00	799,837.06	799,837.06	Amendment requested
703-255-965.004	DISTRIBUTION TO SCHOOL - DEBT SERVICE	2,361,013.00	2,153,373.86	2,153,373.86	Amendment requested
703-255-965.005	DISTRIBUTION TO WISD	1,981,427.00	1,846,817.98	1,846,817.98	Amendment requested
703-255-965.006	DISTRIBUTION TO LIBRARY	850,932.00	633,420.39	633,420.39	Amendment requested
703-255-965.007	DISTRIBUTION TO SCHOOL - SINKING FUND	322,278.00	302,471.70	302,471.70	Amendment requested
703-255-965.008	DISTRIBUTION TO COUNTY	2,518,879.00	2,558,590.65	2,558,590.65	Amendment requested
703-255-965.014	DISTRIBUTION TO SCHOOL - OPERATING	1,931,740.00	1,910,914.06	1,910,914.06	Amendment requested
Total Dept 255 - TAX COLLECTION		14,155,458.00	13,380,618.20	13,380,618.20	
TOTAL EXPENDITURES		14,155,458.00	13,380,618.20	13,380,618.20	
Fund 703 - TAX TRANSFER:					
TOTAL REVENUES		14,155,458.00	13,380,618.20	13,380,618.20	
TOTAL EXPENDITURES		14,155,458.00	13,380,618.20	13,380,618.20	

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	

REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

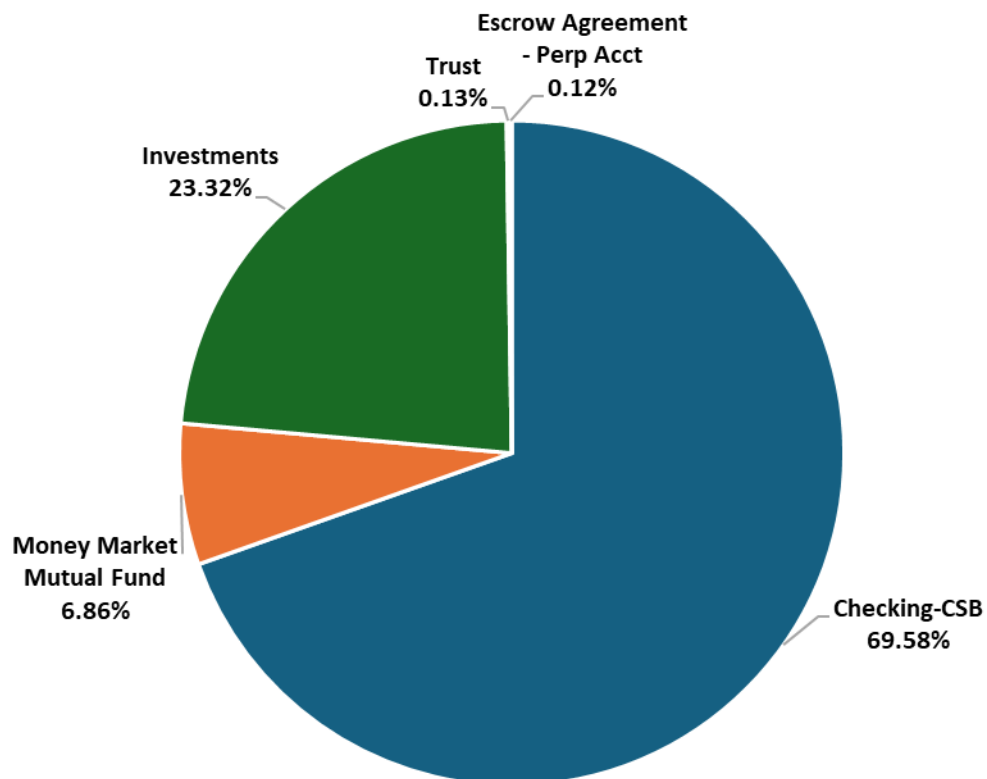
GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	NOTES
		ORIGINAL	2024-25	06/30/2025	
		BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 737 - OTHER POST-EMPLOYMENT BENEFITS					
Revenues					
Dept 000 - REVENUES					
737-000-669.000	GAIN ON INVESTMENT	275,000.00	275,000.00	279,023.13	Amendment requested
737-000-675.000	CITY CONTRIBUTIONS	273,000.00	273,000.00	172,119.67	Amendment requested
737-000-675.001	RETIREE CONTRIBUTIONS	48,000.00	48,000.00	38,822.39	Amendment requested
Total Dept 000 - REVENUES		596,000.00	596,000.00	489,965.19	
TOTAL REVENUES		596,000.00	596,000.00	489,965.19	
Expenditures					
Dept 271 - OTHER POST-EMPLOYMENT BENEFITS					
737-271-723.000	RETIREE HEALTH INSURANCE	196,000.00	196,000.00	210,942.06	Amendment requested
737-271-812.000	INVESTMENT FEES	6,000.00	6,000.00	2,848.44	Amendment requested
737-271-969.001	LOSS ON INVESTMENT	0.00	0.00	0.00	
Total Dept 271 - OTHER POST-EMPLOYMENT BENEFITS		202,000.00	202,000.00	213,790.50	
TOTAL EXPENDITURES		202,000.00	202,000.00	213,790.50	
Fund 737 - OTHER POST-EMPLOYMENT BENEFITS:					
TOTAL REVENUES		596,000.00	596,000.00	489,965.19	
TOTAL EXPENDITURES		202,000.00	202,000.00	213,790.50	
NET OF REVENUES & EXPENDITURES		394,000.00	394,000.00	276,174.69	



Memorandum

To: City Council Members
From: Priya King, Finance Director
Date: July 28, 2025
Re: City Investment Status

In accordance with the City of Chelsea Investment Policy, the Finance Director is required to submit an investment status report to the City Council quarterly. Attached is a detailed listing of our current financial assets and their investment status identified by fund and description. Please find the following summary of these investments as of June 30, 2025.



Type	Asset Value as of June 2025	% of Total City Financial Assets
Checking-CSB	11,998,488.95	69.58%
Money Market Mutual Fund	1,182,860.10	6.86%
Investments	4,020,841.73	23.32%
Trust	23,279.79	0.13%
Escrow Agreement - Perp Acct	19,904.35	0.12%
	\$17,245,374.92	100.00%

Recent Portfolio Changes

The investment activity for the quarter ending June 30, 2025, is as follows:

- The investment committee met on June 11, 2025 to deliberate on the maturity of CDARS held at Flagstar Bank.
- We analyzed the cash flow, and it was determined to roll over the CDARS at 4.21% for 26 weeks.
- The CDARS earned interest of \$20,841.73.
- The new CDARS rolled over with a balance of \$1,020,841.73.

Additional Considerations

I will provide the next quarterly investment report in October 2025.