

CHELSEA PARKS AND RECREATION COMMISSION

311 S. Main St. City Council Chambers

9:00 AM, Tuesday, September 6, 2022

MINUTES

Present: Pat Muldoon, Erin Brayton, Sam Angus, Kate Mehuron (City Council liaison), Roy Atkinson (City Manager); Derek Bollinger (PW Superintendent)

Guest: Terris Ahrens (DDA)

AGENDA

1. Call to Order: Angus
2. Approval of the Agenda. Moved: Mehuron. Second: Muldoon. Passed: Unanimous
3. Approval of August Minutes. Tabled; will be reviewed at October meeting.
4. Call to Public. None.
5. Old Business
 - a. Main Street Park update. Atkinson: MSPA Proposal to the City is under legal review; due diligence followed. The environmental review has begun. MSPA consultants will review site findings, with City Mayor and City manager participation.
 - b. Freer/Trinkle Property update. None.
 - c. Community Center Task Force Update. Angus: Survey results are in. The Partnership survey lingering. Identified. The Task Force skipped August meeting.
 - d. County Grant Opportunity- Connecting Communities Initiative Update. Atkinson: City completed grant application and submitted it. Development of trail will cover a segment from Westchester to Timbertown.
 - e. Timbertown / B2B Trailhead Project Update. Atkinson: Met with J. Hardcastle to put together site analysis with ScanTech. We have a plan for site upgrade, parking, water impact, and crowd funded mechanism to fix play structure with input from a survey. Met with County Parks director and looked to Pathways to Renewal beautiful mosaic and public art. Interested how to reengage and restore it. Derek looking at it for water drainage issue. Preservative may be placed on it. Roy will look into "ownership" of it; get background. Should be an MOU for governance and maintenance in perpetuity.
Mr. Ahrens' presentation: Play structure has safety concerns. Want survey to ask residents what they want to see in Timbertown. Chamber can post it. Catalog and get it back stakeholders. What questions do we want to ask for community input. J. Hardcastle suggested that B2B could give 20% match for Timbertown improvements. Survey questions discussed with the Commission.
 - f. Dog Park update (City Manager Atkinson and PW Superintendent Bollinger)
Atkinson and Bollinger visited the dog park; Personke was informed. A successful GoFundMe initiative was successful: raised over \$2k. City can hold the funds. Bollinger on water issue: tear out the concrete around the hydrant; put in jar drain surrounded by more concrete, run drain pipe out downhill toward creek. Use the crowd funding money.
Dog Park Survey. Angus: 94 responses; would be nice to double it. Atkinson and Ahrens will boost it.
 - g. 2022-23 Budgeted Park Improvements. Atkinson: Not in motion yet.
 - i. Veterans Park - bike rack (designs and more). No discussion.
 - ii. Pierce Park - bike rack, bench, play element. No discussion.
 - iii. Timbertown - picnic shelter, signage. No discussion.

h. 5 Healthy Towns Bike Rack Sponsorship. Atkinson reported that he was informed by Personke that the City got \$500 sponsorship for Pierce Park. Update next time.

i. Social media update (City Manager Atkinson). In use: FB, Instagram, LinkedIn.

6. New Business.

a. Pure Michigan Trail Town Discussion (City Manager Atkinson) Designate 4-6 communities as PM Trail Towns. Chamber of Commerce and Roy see opportunity. Access to trails: Potawatami; DTE; B2B. This goes through the State. Have to have advisory committee. Provide a marketing plan for it how trails integrate into community.. Could leverage with our brand name for tourism. Formalized relationship with EGLE. Request P&K recommendation to bring to City Council for a Resolution in support.

Muldoon: Motion to approve P&K recommendation for Pure Michigan Trail Town designation proposal by Atkinson. Brayton Second. Unanimous.

7. Commissioner Reports & Announcements. Atkinson: Will strive to communicate well with the Commission. Eventually have a P&K staff / department. A concept with budget to be discussed with City Council.

8. Next meeting 9:00 am. Oct. 4, 2022

9. Adjournment 10:00 am. Brayton moved; Muldoon second. Unanimous.