

Chelsea Parks and Recreation Commission
Chelsea City Council Chambers
Tuesday, July 11, 2023, 9:00 AM

Minutes

Present: Muldoon, Personke, Angus, Merkel, Mehuron (City Council liaison), Pacheco (Mayor), Doom (Interim City Manager)

1. Call to Order
2. Approval of Agenda. Angus moved to approve; Muldoon second: Unanimous.
3. Approval of June 6, 2023 Minutes. Muldoon moved to approve; Angus second: Unanimous.
4. Call to Public
5. Presentation: Boy Scout Ken Lynn presented Eagle Scout project proposal for agility course in Dog Park (distributed). Muldoon and Derik Bollinger (City staff) will meet with Ken before the next meeting to discuss the proposal. Lynn explained the chain of approvals before the project can commence.
6. Old Business
 - A. Main Street Park updates. Pacheco: A meeting is scheduled with Joe Ziolkowski (MSPA) for progress update on brownfield remediation. There will be a September update.
 - B. Timbertown/Trailhead. Personke: After Ms. Jordan's separation from the City, subcommittee including Play by Design met with Interim City Manager Doom and decided to pause on the play structure's renovations until spring 2024.. Further updates:
 1. Pathway to Renewal: (to reconvene committee in January).
 2. Pickleball: funding initiative moving forward.
 3. Play structure: Phone conference with Play by Design, anticipating Tot Town renovation in spring 2024. Revised dates will be forthcoming.
 4. Infrastructure improvements are in progress. The City is doing prep work this fall. Jeff Hardcastle (HWPI) encouraged getting bids out in January.
 5. Trailhead naming: The City Chamber of Commerce was contacted by Personke and they are pleased to facilitate it. Terris Ahrens (Chamber of Commerce) sent copy of TMobile grant gained by CDL for mobile library. He suggested they use this model and that HWPI could sponsor its application.
 - C. Pierce Park
 1. Volunteers: Angus update. The Chelsea Area Friends of Recreation has been contacted to aid call for volunteers
 2. Irrigation: Bollinger update. He met with Daily Rain; tweaked the system and advised that we do not need more irrigation/sprinkler lines.
 3. Bike racks update. Bike racks have been installed in both Veterans Park and Pierce Park helped by a \$1000 sponsorship from 5HT Foundation.
 - D. Veterans Park update. Bike rack has been installed.
 - E. Dog Park
 1. Update on projects (keyless, fence, pavilion, signage): Muldoon. Done: fence, pavilion, signage. Part of keyless is installed; still getting staff training and working on implementation for transition (a longer period). An education campaign on how to use the keyless will follow.

The latch is not yet installed to prevent lock-ins and lock-outs. Angus suggested the City have an opening celebration and make it a registration event as well.

2. Boy Scout Eagle project. (above)

F. Community Center Planning Group: Pacheco. 5 Health Towns and Chelsea School District. Will sponsor a Teen (14-17 years old) membership pilot for 4 weeks in August. There will be no restriction on residency, with open hours access to both Dexter and Chelsea Wellness. Open gym hours will be available Monday through Friday afternoons. This pilot will show proof of concept for future collaboration. The City will receive a request for funding at the upcoming Monday Council meeting. Funds will be sought from County, State, Congressional representatives. We are watching the Dexter Senior center/School District putting together a new community center by purchase of the Dexter Wellness Center with funds from the State. For the Chelsea pilot, need a marketing campaign and public information and interest. Steve Petty (5H Towns) doing a lot of foot work on this.

G.. DDA green space sledding hill (on hold)

H. Freer/Trinkle property update (on hold)

I. Update on B2B route through town (on hold)

J. ADA planning (budgeted for 2023/24)

6. New Business

A. Staffing Update: Doom. Bids are out for more community development staff and Community development director. External development consultant is currently working with the City. The Timbertown site plan is anticipated to be submitted to the August Planning Commission.

7. Commissioner and Staff Reports & Announcements. Angus: Rec-It Tuesdays has scheduled July 25 for the Knockerball event; need Commissioners to volunteer to help.

8. Next meetings: August 1, 2023 (Angus will chair), September is meeting moved to 9/12.

9. Adjournment. 9:45 am