

Chelsea Parks and Recreation Commission  
Chelsea City Council Chambers  
Tuesday, August 1, 2023, 9:00 AM

### Minutes

Present: Angus, Muldoon, Castle, Merkel, Mehuron (City Council liaison), Bollinger (City staff)

1. Call to Order
2. Approval of the Agenda. Merkel moved; Angus seconded: unanimous.
3. Approval of July 2023 Minutes. Muldoon moved; Merkel seconded; unanimous.
4. Call to Public.
5. Presentation: Dan Kaminsky spoke about the Community Garden at TimberTown Park. He said the garden includes about an acre of land, 35 garden plots, and always has a waiting list. For the last five years, there has not been enough water access for the garden. This year the pump broke. Although the pump is on order, the supply side is very slow. The Fire Department filled the tank three times this year. The gardening community may be willing to fundraise for plumbed water drain pipe. In the past, a trench was installed and this could be repeated, with fundraising for hosing extending from TT plumbed water source. (see below, 6.F for relevant TT planning)
6. Old Business
  - A. Main Street Park. No update until the September meeting.
  - B. Pierce Park. No update until the September meeting.
  - C. Veterans Park. Bollinger: There has been a resident drinking fountain request. The City received a quote from Most Dependable Fountains, Inc. for a wall-mounted unit on the building's ball field side to access drain piping. The quote shows an ADA-accessible fountain with 2 heights. Inclusion of a bottle-filling alternative was not received. The former fountain is estimated at \$3200.
  - D. Dog Park
    1. a. Update on keyless entry/training/implementation/kickoff. (Bollinger/Muldoon) The system is installed; latch is in Bollinger's office until implementation. Did one-hour training with installation company with City staff. Staff hope to implement beginning to mid-September giving time to send information to registered users. The mailer, Informing smart phone access, was passed around. Key fobs can be requested but they are \$49.95. Users request access; system emails administrators who check the registrant list eligibility. The system is set for membership cycle running Jan.1 – Dec. 31. Post-Dec. 31, registrants are denied access until they update their registration requirements. City needs to get this information to the general public and plan an opening event that also trains the public and helps them register as users. The park nseed signs on-site that

inform current users of this change. Bollinger stated that it is possible new users could register this fall, pre-December 31, and roll their effective registration through the entire membership cycle. Personke and Muldoon will meet with Bollinger to develop messages for the public.

2. Eagle project (Bollinger/Muldoon). The project proposal was presented to City Council at most recent meeting. Bollinger will follow up with the City Manager and Mayor to check whether further action from City Council is needed.

#### E. Timbertown/Trailhead Updates (Angus)

##### 1. Fundraising and miscellaneous.

- I. HWPI received \$25000 grant from Chelsea Community Foundation.
- II. City has applied for a \$12,000 grant from Chelsea Wellness Coalition/5HF.
- III. Pathway to Renewal. No update.
- IV. Pickleball Plans for a drinking fountain. No update.
- V. Play structure: There will be a Sept 15 planning meeting with Play by Design to continue planning.
- VI. Infrastructure. No update.
- VII. Trailhead naming. No update.

F. Community Garden: water. Bollinger: The City plans to run a water main into TT as part of upgrades. The Water Department ran a cost estimate for tapping the water main to run to the Community Garden. This would be approximately 250 feet to the corner of the Community Garden., with a 1" service line, similar in size to lines for irrigation or residential home and trenching. The pipe = \$3200-3500. Metered with backflow prevention - monthly water meter fees \$7/month for service fee; the meter is \$600 (one-time cost). Corey Davis, Water Superintendent, can give more information in the near future.

G. Community Center Planning Group (Angus). Distributed flyer for Teen Center (13-17 year range) pass for August 7-25 access (no pool) to Wellness Center and Washington Street Education Center Gym (\$15). Teens should register at the Wellness Center.

#### 7. New Business

DDA property next to Purple Rose. Merkel would like to work on clarification of process to get it zoned as Parks rather than as DDA. He will reach out for a meeting.

Pierce Park. Merkel would like to revisit the path from Twisters to Pierce Park, to improve in the near future. Castle has not dropped the idea of a storybook trail.

8. Commissioner and Staff Reports & Announcements. Mehuron announced that Marty Colburn, the new City Manager, begins this Monday. Muldoon announced the new pavilion and picnic table at the Dog Park is seeing much use.

9. Next meetings: The September meeting is on 9/12.

10. Adjournment 9:50 a.m. Castle moved; Merkel second; unanimous.