### City of Chelsea Planning Commission

## **AGENDA**

Thursday, August 11, 2022 at 7:00 PM Chelsea City Council Chambers 311 S. Main Street

Remote option available for members of the public, commissioners must attend in person.

- 1. Call To Order
- 2. Approval of the Agenda
- 3. Approval of the Meeting Minutes
  - a. Approval of the meeting minutes for July 19, 2022
  - b. Approval of the work session minutes for August 2, 2022 (Cancelled)
- 4. Public Comment (non-agenda items only)
- 5. Public Hearing
- 6. Old Business
  - a. Spike Rezoning
- 7. New Business
- 8. Discussion
  - a. Staff Report
    - i. Upcoming Agenda Items
      - 1. August 15<sup>th</sup> joint Planning Commission/ City Council Meeting
    - ii. Local Updates
  - b. Commissioner Reports
- 9. Public Comment (agenda items)
- 10. Adjournment

### **Zoom Information:**

**Topic: Planning Commission** 

Time: Aug 11, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/89780947167?pwd=M1hUZmE3b3JCNVVBWHFTV3BxS3AzUT09

Meeting ID: 897 8094 7167

Passcode: 534475
Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: https://us02web.zoom.us/u/kclYNG7NOL

Here is for the Joint Session on 8/15:

Join Zoom Meeting

https://us02web.zoom.us/j/88520092551?pwd=cERIbVBzQWdBZHlwWEdsZ2dlMXNMUT09

Meeting ID: 885 2009 2551

Passcode: 746504 Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: <a href="https://us02web.zoom.us/u/kyjpHP0a4">https://us02web.zoom.us/u/kyjpHP0a4</a>

Draft Meeting Minutes July 19, 2022

### **PLANNING COMMISION MINUTES**

### **JULY 19, 2022**

# CHELSEA MUNICIPAL BUILDING COUNCIL CHAMBERS 311 S. MAIN STREET, CHELSEA, MI

### **CALL TO ORDER**

Chair Robinson called the meeting to order at 7:00pm.

Present: Claire Robinson (Chair), Vincent Elie (Vice Chair), Sarah Haselschwardt (Secretary), Julianne Chard, Marcia White, Heather Hunnell

Vacancy: One

Absent: Kyle Brayton, Jamie Lane

Others Present: Jess Spike, Chris Rode (Chelsea Animal Hospital), Jamie Gorenflo (McKenna), Kate Mehuron (City Council Liaison), and Rachel Kapolka (Assistant Clerk).

### **APPROVAL OF THE AGENDA**

MOVED by White, SECONDED by Vince to approve the agenda for July 19, 2022. All Ayes. Motion Carried.

### APPROVAL OF THE MEETING MINUTES

MOVED by White, SECONDED by Chard to approve the meeting minutes for April 19, 2022. All Ayes. Motion Carried.

MOVED by White, SECONDED by Elie to approve the work session minutes for June 21, 2022. All Ayes. Motion Carried.

MOVED by Haselschwardt, SECONDED by White to approve the meeting minutes for June 21, 2022. All Ayes. Motion Carried.

### **PUBLIC COMMENT**

A resident from Cambridge Court expressed several concerns for the proposed Wolf Development.

Chair Robinson read a letter from a resident on E Old US 12 Hwy expressing concerns for the Wolf Development.

Draft Meeting Minutes July 19, 2022

### **PUBLIC HEARING**

Spike Rezoning – Chair Robinson opened the public hearing. There was one comment from a
resident from Chelsea Townhome Association noting the close proximity of the property to the
association property line and had several questions regarding the final site plan details. Chair
Robinson closed the public hearing.

**2.** Rode Special Land Use – Chair Robinson opened the public hearing. There were no comments. Chair Robinson closed the public hearing.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

- a. Spike Rezoning
  - Chair Robinson recused herself from the discussion
  - Commissioners discussed their options for this agenda item:
    - o Tabling the item to include more commissioners
    - Holding a second public hearing
    - Hearing the applicant presentation

MOVED by Haselschwardt, SECONDED by Hunnell to table consideration of proposed Zoning Map amendment for the .69 total acres for parcels 06-06-12-325-025, 06-06-12-325-026, and 06-06-12-325-027 from R-3, Multiple Family Residential to R-2, Two Family Residential until the next Planning Commission meeting of an unspecified date. MOVED by Haselschwardt, SECONDED by Hunnell to amend the last portion of the motion to read until the next Planning Commission meeting to be determined but not later than August 31st. (5) Ayes, (1) Recuse. Motion Carried.

- b. Rode Special Land Use
  - Staff Report Jamie Gorenflo
    - Applicant is proposing a new location for a small clinic at 1513 S. Main Street.
    - Outgrown current facility
    - New location is directly next door to their existing location. Currently occupied by IHA.
    - Small animal clinics are considered special land use
    - There are no proposed modifications to any of the site improvements or exterior components of the physical building
    - Reviewed recommendations in staff report
  - Chris Rode Chelsea Animal Hospital
    - Outgrown current space
    - Currently own both buildings
    - Discussed short and long term uses
    - Will continue to use both buildings

MOVED by Chard, SECONDED by White to approve the Special Land Use Application for 1513 S. Main Street, Parcel No. 06-06-13-450-010 to allow a small animal clinic within the T-2, Transition 2 (Mixed Use) District based on the findings outlined in the planner's review dated July 13, 2022 and compliance with the standards found in Section 11.06 of the Zoning Code. All Ayes. Motion Carried.

Draft Meeting Minutes July 19, 2022

### **DISCUSSION**

- a. Staff Report Jamie Gorenflo
  - o Will continue doing Community Development Reports
  - Upcoming Agenda Items
    - Westchester Final Site Plan plan received preliminary approval at the city council meeting. Planning Commission to provide final approval.
    - Discussed Tree Fund Ordinance
  - Local Updates
    - Wolf Farms presentation at city council meeting was informational and for discussion. There were public concerns regarding traffic.
    - Joint work session to discuss city wide traffic assessment
    - Bylaws and attendance practices for commissioners
- b. Commissioner Reports
  - o ZBA none
  - o Transportation Working Group Chard
    - Restart issues more bike and pedestrian centered
    - Speed bumps vs speed humps
    - Freer Rd -separate traffic from bike lanes

### PUBLIC COMMENT (agenda or non-agenda items)

None

### **ADJOURNMENT**

MOVED by White, SECONDED by Elie to adjourn the meeting. All Ayes. Motion Carried.

Meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Rachel Kapolka (Assistant Clerk)

### MCKENNA



July 13, 2022

Planning Commission City of Chelsea 305 S Main St #100, Chelsea, MI 48118

Subject: Request for Amendment to the Official Zoning Map: Rezoning of 0.69 acres from

R-3, Multiple-Family Residential to R-2, Two-Family Residential

Location: Parcels: #06-06-12-325-025; #06-06-12-325-026; #06-06-12-325-027 (near Cleveland

**Street & West Middle Street)** 

Petitioner: Jess Spike, 6310 Werkner Road, Chelsea MI 48118

Dear Commissioners,

The applicant, Jess Spike, has requested the rezoning of 0.83 acres (Parcels: #06-06-12-325-025; #06-06-12-325-026; #06-06-12-325-027) from R-3, Multiple-Family Residential to R-2, Two-Family Residential. The parcels have frontage along Cleveland Street and W. Middle Street, as evidenced in the below graphic. We have reviewed the proposed rezoning and offer the following comments for your consideration.



### **REVIEW CRITERIA FOR REZONING**

Section 16.04 of Chelsea's Zoning Ordinance gives the criteria for approving a rezoning.

1. Whether the requested zoning change is justified by a change in conditions since the original ordinance.

The Master Plan, adopted 2019, classifies the existing land use of these parcels as single family residential. The Future Land Use Plan calls for Multiple-Family Residential. Currently, the zoning



designation of the parcels is R-3, Multiple Family Residential. The three parcels in the proposed rezoning are currently vacant (non-developed).

# 2. The precedents, and possible effects of such precedents, which might result from approval or denial of the petition.

The precedent of approving this rezoning would be correctly zoning properties that may have been overlooked in the past when crafting Chelsea's zoning maps. The city should look to rezone properties that are clearly zoned for a use that may never take place at the site, such as the subject parcels, due to zoning dimensional requirements: minimum lot size in square feet; minimum lot width; district setbacks from property lines.

The applicant has provided conceptual site designs for the two-family dwelling units and associated driveway/vehicle parking area. We noted during the review of this conceptual plan that had the proposed development consisted of multiple-family dwellings, additional requirements such as 150 square feet of recreational area would need to be provided per dwelling unit.

Additionally, parking requirements stipulate that 1.5 spaces be provided per unit in a multiple-family development as compared to the two (2) spaces required in a two-family development. From experience, we note that a multiple-family complex on this site may have limited parking availability due to the size of the subject site, which in turn would be a source of irritation to residents and management.

Denying this request may produce future constraints on development. In addition, due to the limited subject site of 0.83 acres, meeting all the requirements for a multiple-family dwelling complex may be impractical and necessitate the need for variances from the Zoning Ordinance.

3. The capacity of the City of Chelsea or other government agencies to provide any services, facilities, and/or programs that might be required if the petition were approved.

It's not anticipated the proposed rezoning will have significant effect on utilities and public services as the rezoning is to a use (two-family residential) that is less dense that what is currently permitted (multiple-family residential).

4. Effect of approval of the petition on the condition and/or value of property in the City of Chelsea or in adjacent municipalities.

Approving the proposed rezoning is not anticipated to affect the condition and/or value of property in the City of Chelsea or in adjacent municipalities.

5. Relationship of the petition to the adopted Master Plan and general development plan(s) of other government units, where applicable.

The existing land use, zoning and future land use designations for the site and surrounding parcels are summarized in the following table.

	Existing Land Use	Current Zoning	Future Land Use Designation
Site	Vacant (undeveloped)	R-3, Multiple-Family Residential	Multiple Family Residential
North	Single Family Residential	GI, General Industrial	Light Industrial



South	Chelsea Retirement Community	R-3, Multiple-Family Residential	Multiple Family Residential
East	Multiple-family residential dwelling.	R-3, Multiple-Family Residential	Multiple Family Residential
West	Chelsea Retirement Community	MI, Medical Institutional	Institutional

The Future Land Use Map designates the three (3) subject parcels as Multiple-Family Residential. Although the proposed Two-Family Residential District is not consistent with the Multiple-Family Residential land use designation, it seems improbable that the subject sites will be used for multiple family. This, in part, is due to the existing lot sizes of the three parcels, which do not conform to the standards of the existing zoning designation.

Therefore, we find that although the proposed rezoning isn't consistent with the future land use map, the rezoning of these three subject parcels would permit adaptive use of vacant land. Additionally, the rezoning would facilitate transitional use from multiple family to two family residences.

- 6. Whether the petition is consistent with the zoning classification of surrounding land.
  - The rezoning of the subject parcels would not be consistent with the zoning classifications of surrounding land. However, we note in our review that the subject parcels lack the 80 feet of required street frontage for the R-3 District. The rezoning request from R-3 to R-2 would bring the subject parcels into compliance with Section 3.06.A. of the Zoning Ordinance.
- 7. Whether the property in the petition complies with the regulations of the zoning district requested. The subject parcels, if rezoned, would comply with the regulations of the zoning district being requested. Currently, the parcels do not comply with the existing zoning districts due to width being less than 80 feet.
- 8. Whether the property is suitable in terms of its physical features and location for all uses that are permitted in the zoning district requested.

The subject sites are currently vacant (undeveloped). All three subject parcels have frontage along a public roadway. The subject sites are believed to be suitable in terms of physical features and locations for the uses permitted within the proposed zoning district (R-2).

### **RECOMMENDATION**

Based on the following findings, we advise the Planning Commission to recommend approval to the City Council of the proposed amendment to the zoning map of the 0.69 acres of parcels #06-06-12-325-025; #06-06-12-325-026; #06-06-12-325-027 from R-3, Multiple-Family Residential to R-2, Two-Family Residential, based on the following findings:

- 1) It's not anticipated the proposed rezoning will have an effect on utilities and public services as the rezoning is to a less intensive land use than is currently permitted under the R-3 District.
- 2) The subject parcels will comply with the regulations of the zoning district requested.

Please feel free to contact us with any questions.



Respectfully submitted,

MCKENNA R. Jan South

Jamie Gorenflo, ASLA Principal Planner Kyle Mucha, AICP Senior Planner

KMucha

### CITY OF CHELSEA CHELSEA, MI 48118

CITY OF CHELSEA, WASHTENAW COUNTY, MICHIGAN APPLICATION NO. \_\_\_\_\_

### APPLICATION FOR ZONING ORDINANCE AMENDMENT

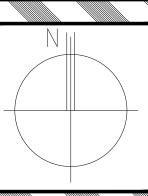
A.

PLI	EAS	E TYPE OR PRINT (if additional space is needed, use back side)								
A.	A. MAP CHANGE									
	$l_{\rm sc}$	Application is hereby made by: Name (s) JESS SPINE 6310 WERKNER PD Address: CHELSEA MI 48118 Telephone: (734) 834-9914								
		The applicant (s) is/are: ( ) the owner (s) of the property involved. (v) acting on behalf of the owner (s) of the property involved.								
	3.	Address of property involved: NONE ASSIGNED / VACANT								
	4	Name and address of property owner: CAROLYN HARLEDORD  124 LINCOLN ST CHEISER, MI 48118								
5. Petitioners interest in property. SICNES PUZCHASE ACCEPTANT										
		FOR PROPERTY - WILL BE THE DEVELOPER.								
	6.	Legal description & Tax ID# 06-06-12-325-026								
		06-06-12-325-027								
	7.	Zoning Change fromtototo								
	NC and	TE: ATTACH AN ACCURATE SURVEY DRAWING OF SAID PROPERTY showing existing a proposed building and structures, types thereof and their uses.								
В	TE	XT CHANGE								
	I,	Application is hereby made by: Name (s):								
		Address:Telephone:								
	Proposed text change including Article and Section No									
		I/we								
		Date: 5/10/2022 Applicant (s) signature								
		signature								
		Fee Received: \$ 1,106.00 City Clerk Jan Schauer								
		Date Received: 05/12/2022 Date forwarded to Planning Commission:								

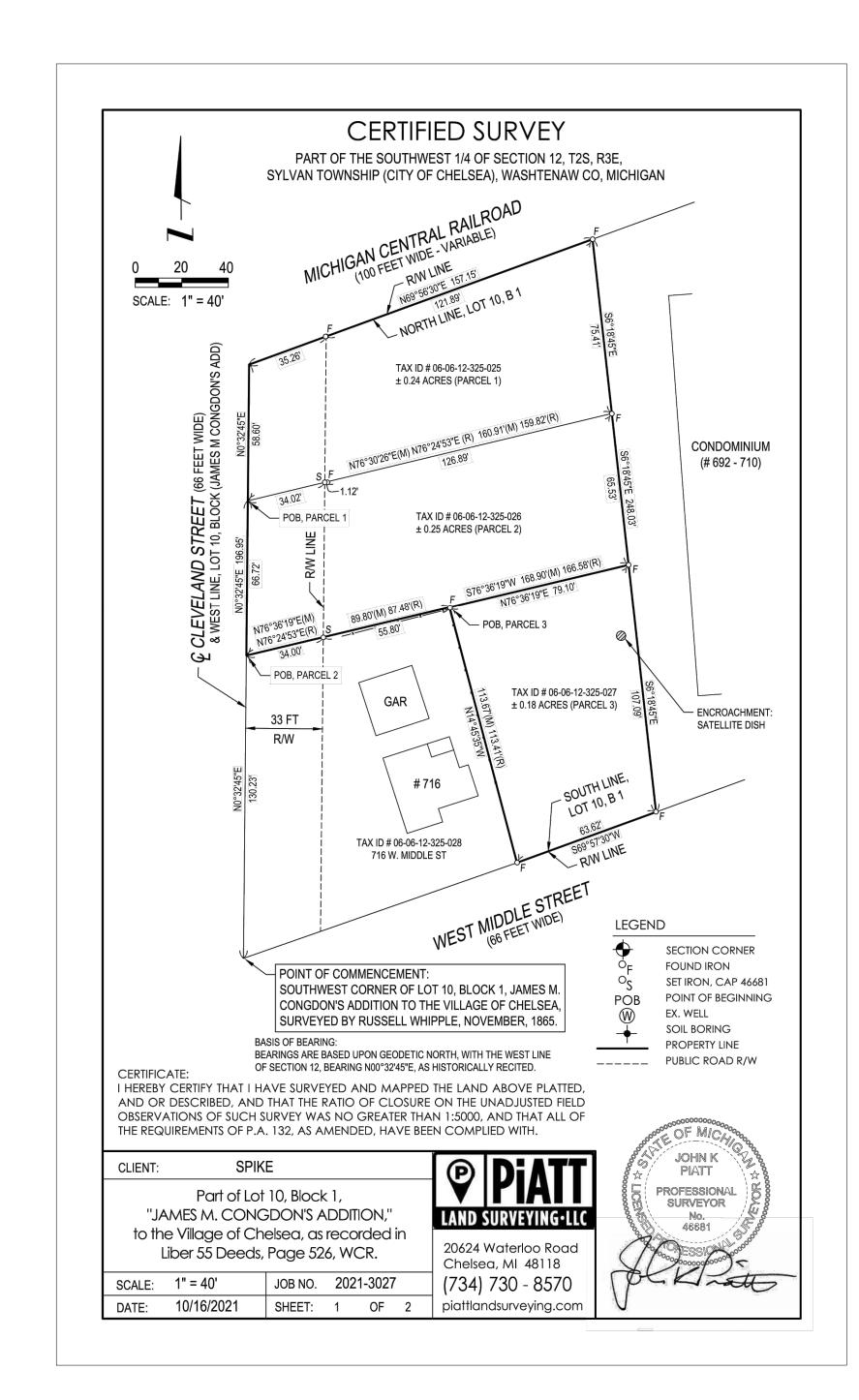
# NOTICE OF PUBLIC HEARING WAS PUBLISHED IN THE Chelsea Standard Planning Commission: Month Day Year City Council Month Day Year B. COUNCIL ACTION The Chelsea City Council having reviewed said application hereby: ( ) adopts Ordinance No. ( ) denies application. Such action being taken at a meeting of the City Council held on meeting of the City Council

Clerk:\_





SHEET NUMBER



# **CERTIFIED SURVEY**

PARENT PARCEL LEGAL DESCRIPTION: (Title Commitment, Liberty Title Company, File LIB157151, dated 9-28-2021)

### Parcel 1:

Commencing at the Southwest corner of Lot 10, Block 1, James M Congdon's Addition to Chelsea Village Plat, being a part of the Southwest 1/4 of Section 12, Town 2 South, Range 3 East, as recorded in Liber 55 of Deeds, Page 526, Washtenaw County Records; thence North 00 degrees 32 minutes 45 seconds West 196.95 feet along the West line of the Lot and the centerline of Cleveland Street to the POINT OF BEGINNING; thence continuing along the West line and the centerline North 00 degrees 32 minutes 45 seconds West 58.60 feet to the Northwest corner of Lot 10; thence North 69 degrees 56 minutes 30 seconds East 157.15 feet along the North line of the lot; thence South 06 degrees 18 minutes 45 seconds East 75.41 feet; thence South 76 degrees 24 minutes 53 seconds West 159.82 feet to the Point of Beginning, being part of Lot 10, Block 1.

# Parcel 2:

Commencing at the Southwest corner of Lot 10, Block 1, James M Congdon's Addition to Chelsea Village Plat, being part of the Southwest 1/4 of Section 12, Town 2 South, Range 3 East, as recorded in Liber 55 of Deeds, Page 526, Washtenaw County Records; thence North 00 degrees 32 minutes 45 seconds West 130.23 feet along the West line of the Lot and the centerline of Cleveland Street to the POINT OF BEGINNING; thence continuing along the West line and the centerline North 00 degrees 32 minutes 45 seconds West 66.72 feet; thence North 76 degrees 24 minutes 53 seconds East 159.82 feet; thence South 06 degrees 18 minutes 45 seconds East 65.53 feet; thence South 76 degrees 24 minutes 53 seconds West 166.58 feet to the Point of Beginning, being part of Lot 10, Block 1.

# Parcel :

Commencing at the Southwest corner of Lot 10, Block 1, James M Congdon's Addition to the Chelsea vilalge Plat, being part of the Southwest 1/4 of Section 12, Town 2 South, Range 3 East, as recorded in Liber 55 of Deeds, Page 526, Washtenaw County Records; thence North 00 degrees 32 minutes 45 seconds West 130.23 feet along the West line of the lot and the centerline of Cleveland Street; thence North 76 degrees 24 minutes 53 seconds East 87.48 feet to the POINT OF BEGINNING; thence continuing North 76 degrees 24 minutes 53 seconds East 79.10 feet; thence South 06 degrees 18 minutes 45 seconds East 107.09 feet to a point on the South line of the Lot and the Northerly right-of-way line of West Middle Street; thence South 69 degrees 57 minutes 30 seconds West 63.62 feet along the line; thence North 14 degrees 45 minutes 35 seconds West 113.41 feet to the Point of Beginning, being part of Lot 10, Block 1.

CLIENT:	SPIK	E		(P)
"JAME	LAND S			
to the V Libe	20624 W Chelsec			
N 1 /			0004 0007	17011

Liber 55 Deeds, Page 526, WCR.

SCALE: N/A

DATE: 10/16/2021 SHEET: 2 OF 2

20624 Waterloo Road Chelsea, MI 48118

(734) 730 - 8570

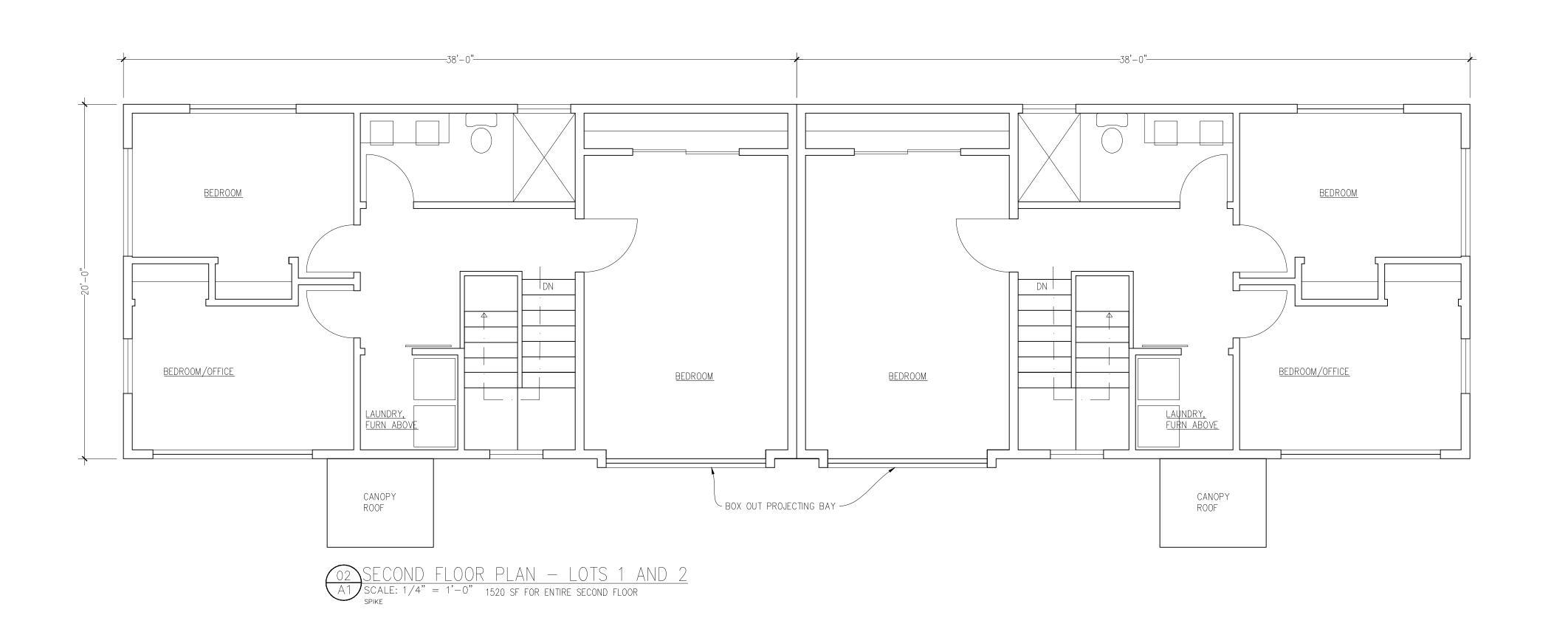
piattlandsurveying.com

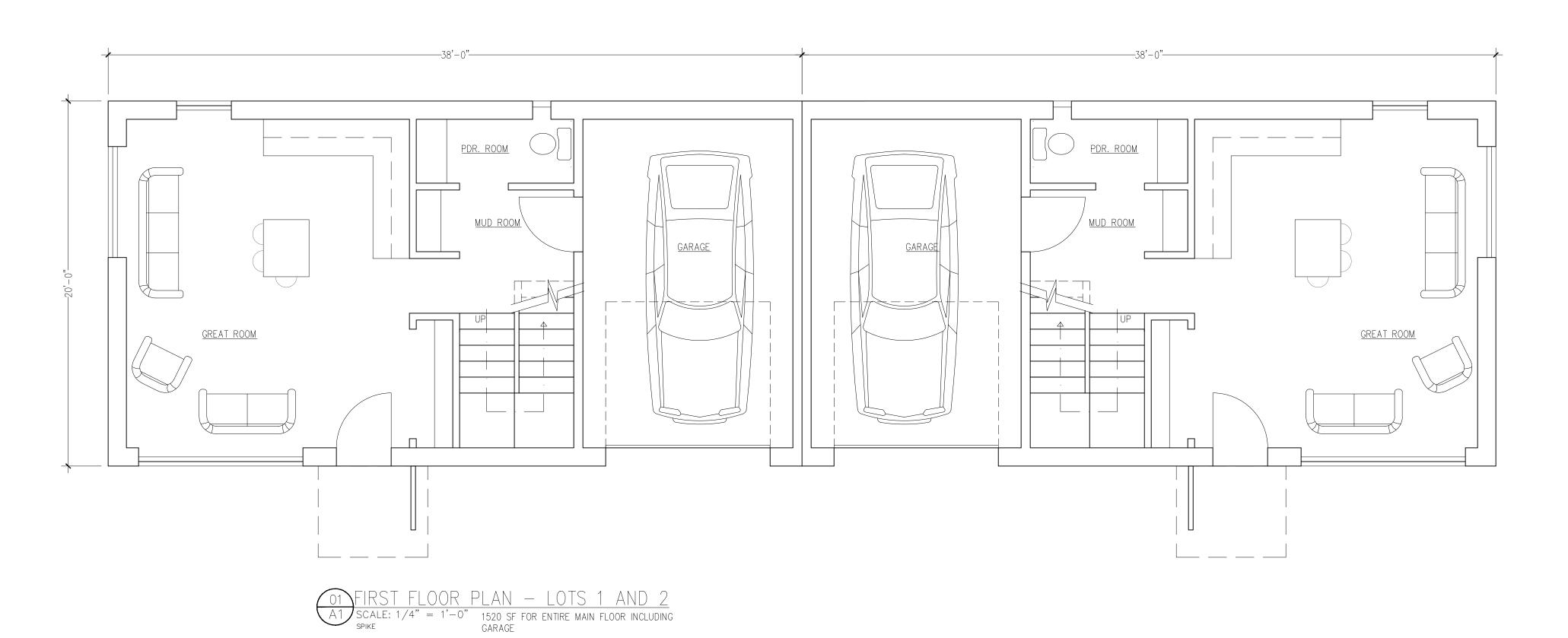


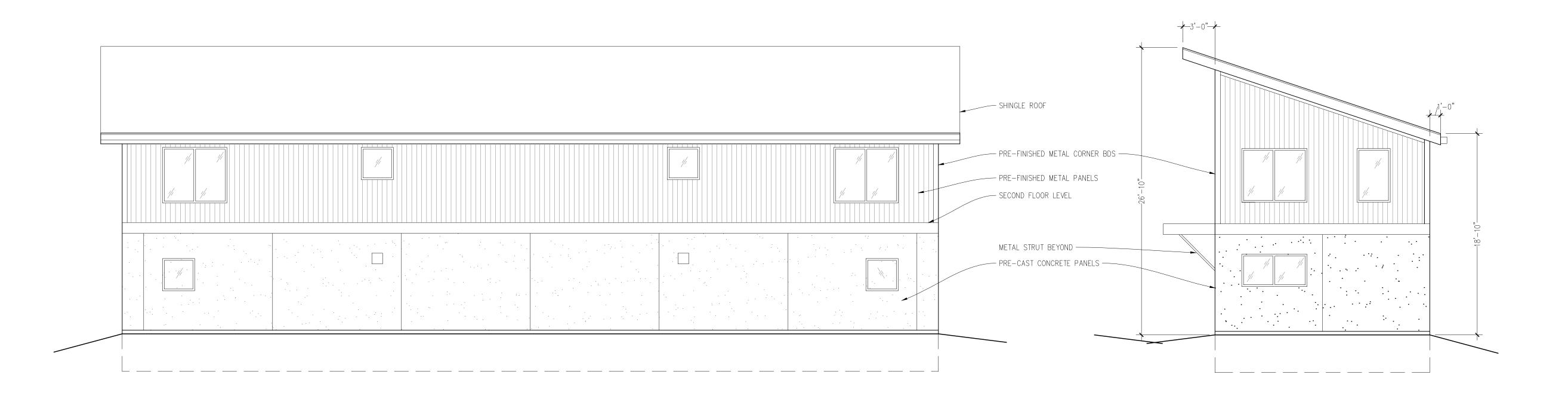
\_\_\_\_

SHEET NUMBER





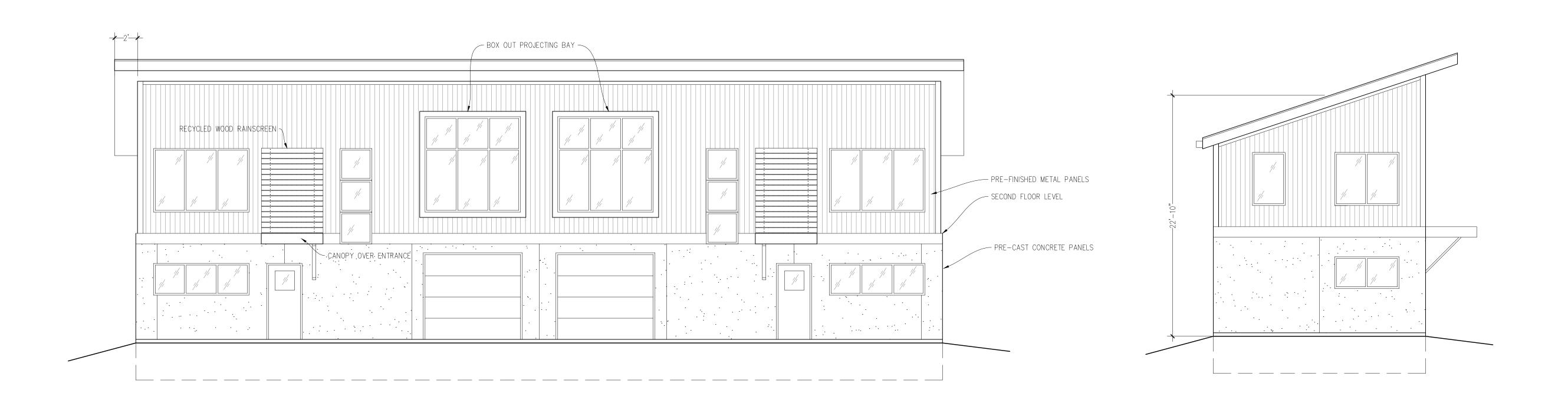




O1 NORTH ELEVATION - LOTS 1 AND 2

SCALE: 3/16" = 1'-0"





SCALE: 3/16" = 1'-0"

SPIKE



DANGEROUS Architects, Pc. 104 South Main Street
Chelsea, Ml. 48118
734.475.3660
www.DANGEROUSARCHITECTS.COM
CCOpyright 2022, Dangerous Architects Pc.

CDS, INC. Werkner road Chelsea, Mi.

NEW DUPLEXES
UESS SPIKE
---CLEVELAND ST

PROJECT ID
SPIKE

 ISSUE
 DATE

 PD
 10.27.21

 PD
 5.4.22

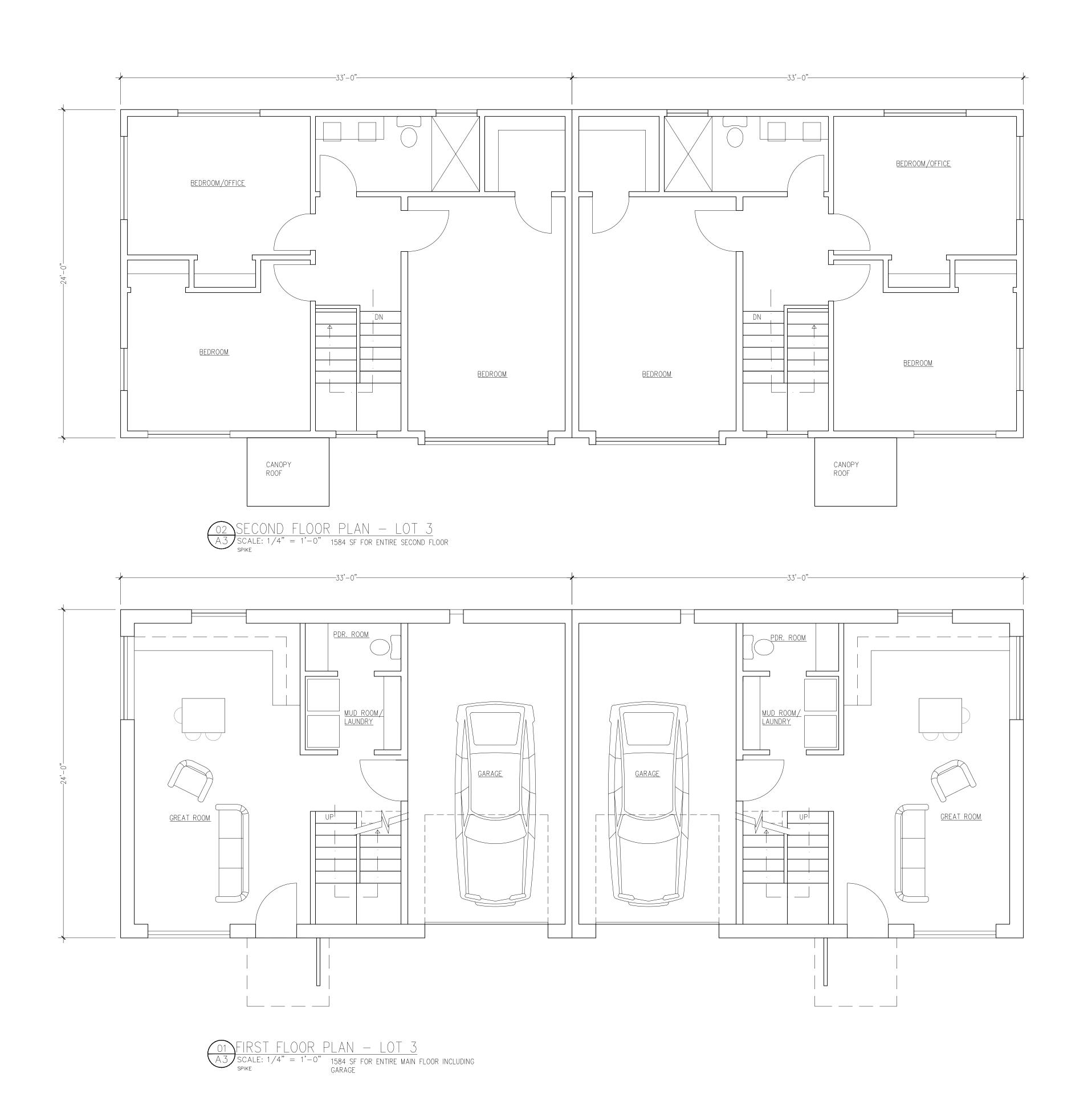
 DD
 5.27.22

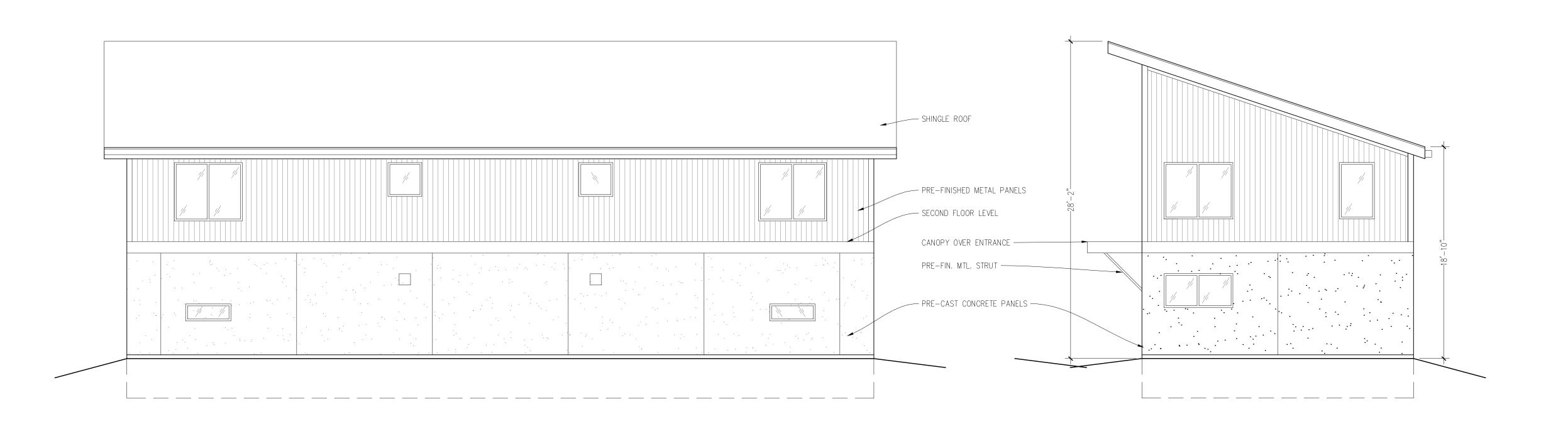
 --- --- 

 --- ---

SHEET NUMBE

 $\triangle$ 

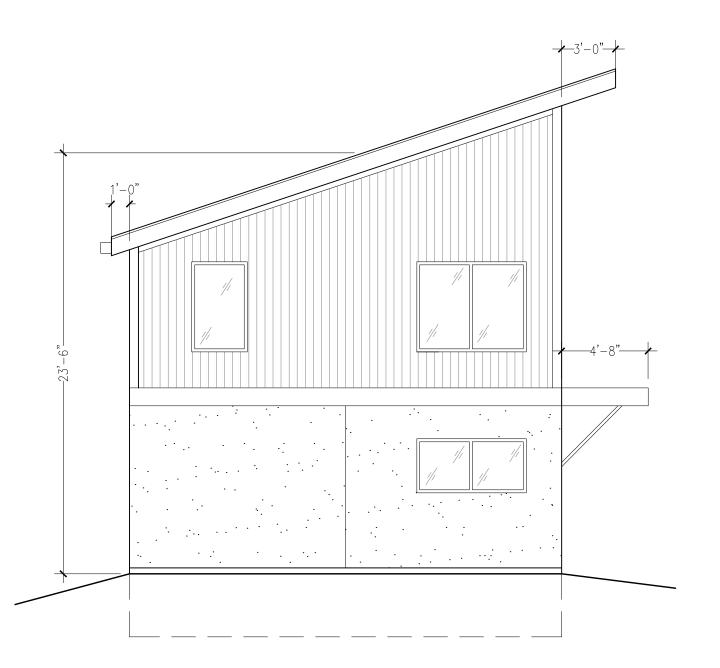












O3 WEST ELEVATION - LOT S A4 SCALE: 3/16" = 1'-0"



DANGEROUS Architects, Pc. 104 South Main Street
Chelsea, MI. 48118
734.475.3660
www.Dangerous Architects Pc.

Ccopyright 2022, Dangerous Architects

BUILDER CDS, INC. WERKNER ROAD CHELSEA, MI.

NEW DUPLEXES
JESS SPIKE
----CLEVELAND ST

PROJECT ID

SPIKE

ISSUE DATE

PD 10.27.21

PD 5.4.22

DD 5.27.22

----

SHEET NUMBER

A 4