

COMMUNITY DEVELOPMENT FEE SCHEDULE

The Fee Schedule in effect starting July 1, 2023 is listed below. Payment via cash or check can be taken in person to the Chelsea City Offices located at 305 S. Main St., Chelsea, MI. Checks can be mailed with the application.

The applicant should contact the Community Development Department prior to payment to confirm application fees.

Fee Schedule effective July 1, 2023

Category/ Action	Description	Fee
General Information		
Certificate of Zoning Compliance	Category 1	
Accessory Dwelling Units (ADU)		\$100.00
Accessory Structures	(120 SF or more)	\$100.00
Decks/Porches/Stairs/Ramps		\$100.00
Façade work		\$100.00
New Construction and Additions	(plus \$10.00 per dwelling unit for multi-family structures)	\$100.00
Parking Lot Maintenance		\$100.00
Wireless Communication Facilities Carrier or Antenna Change		\$100.00
Certificate of Zoning Compliance	Category 2	
Accessory Structures	(120 SF or less)	\$50.00
Driveways		\$50.00
Fences		\$50.00
Generators		\$50.00
Minor Commercial/Multifamily Landscaping		\$50.00
Outdoor Dining		\$50.00

Semi-permanent Structure		\$50.00
Signs		\$50.00
Temporary Zoning Permit		\$50.00
Waste Receptacle Enclosure		\$50.00
All Other Zoning Permits		\$100.00
Remediation Facility	Review by Administration Staff and all professional consultants necessary to review the proposed installation	\$400.00
Lot Split/Merger/Adjustment Zoning Review Fee		\$300.00 + \$50 / new parcels
Home Occupation Fee		\$220.00
Zoning Variance or Appeal		\$450.00
Zoning Amendment Request	(Map/ Text)	\$1,100.00
Official Zoning Letter with City of Chelsea Letterhead	For Real Estate transactions, etc.	\$80.00 each
Public Hearing Notice Fee		\$196.00
Site Plan Review Fees		
Planning Commission Preliminary or Combined Site Plan Review Application Fee	- (Plus \$25.00/Acre regardless of acreage) - (Plus \$35.00 per unit if multiple housing, condominium, site condominium, unit, platted subdivision, or mobile home park)	\$2,600.00
Administrative Preliminary/ Combined Site Plan Review Application Fee		\$500.00
Special Land Use	(Plus site plan review fees)	\$900.00

Outside Consultant Review Fee	(For projects that the review takes over 10 hours, an additional rate will be charged)	\$145.00/Hour or current rate
City Attorney Review of Legal Documents and Other Legal Work		\$275.00/Hour or current rate
Final Site Plan Submittal (if not combined with preliminary)		\$1,000.00
Re-submittal of Site Plan/ Major Amendment		\$1,000.00
Re-Submittal of Site Plan/ Minor Amendment		\$250.00
Annexation Request		\$1,000.00
	(Plus \$25/ acre for over 2 acres)	
Engineering Field Inspections		Varies per project (held in escrow)
Requesting a Special Meeting of the Planning Commission	(Off-cycle meeting)	\$600.00
Planned Unit Development (PUD) Area Plan		\$2,600.00 + \$25 /ac or \$30 / unit
Planned Unit Development (PUD) Final Site Plan		\$3,000.00 + \$25 / ac or \$30 / unit
Conditions Compliance Inspection (Per dwelling unit regardless common walls)		
Multi-Family Residential		\$50.00
Commercial		\$250.00

- All fees and costs must be paid in full at time of application submittal unless otherwise noted.