



# Agenda Item Summary

Meeting of: April 1, 2024

**Agenda Item Title:** Public Safety Strategic Plan Implementation Group

**Submitted by:** Strategic Planning Group

**Approved for submittal:**

  
City Manager

**Explanation of Agenda Item:**

In conjunction with the completion of the Chelsea Police Department 2024 Strategic Plan, the SPG has incorporated a recommendation for a Public Safety Strategic Plan Implementation Group into the plan that requires City Council approval.

The Implementation Group would be made up of the Chief, a representative from City Council, and one at-large, council-appointed community member. The purpose of the Implementation Group is to help keep track of the goals and initiatives of the strategic plan and help with a regular report out process to City Council.

The City Council will need to choose a council representative for the Implementation Group and open the application period for the at-large seat. If approved, the at-large seat application period could open immediately with a recommendation of appointment no later than May 20, 2024. The Strategic Planning Group (SPG) would sunset as the Implementation group begins their term as of June 1, 2024.

**Budget Considerations:** N/A

**Budget Line-Item Assignment:**

**City Manager Comments/Recommendation:** I am recommending the Chelsea PD Public Safety 2024 Strategic Plan. It is consistent with the community policing philosophy, reaching out to the community, establishing relationships, building trust, and implementing goals that better service the community. I'll also be working with the Police Chief serving the community with professionalism.

**City Manager Recommended Form of Motion:** To accept and place on file the Chelsea Police Department 2024 Strategic Plan.

**Names and addresses of those to be notified:**

**Attachments:** Public Safety Strategic Plan Implementation Group Formation Document

*All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.*

**Name of Committee:**

Public Safety Strategic Plan Implementation Group

**Purpose:**

The purpose of the Implementation Group is to help keep track of the goals and initiatives of the Chelsea Police Department Strategic Plan 2024 as well as institute a regular report out process to City Council. The group will determine their meeting and report out schedule with the minimum meeting requirement of four times a year and at least an annual report to council.

The three (3) member Implementation Group is to be structured as follows:

- Chief of Police
- City Council representative
- Community Member at-large

The City Council will accept applications for the Community Member at-large with the intent to appoint the position no later than May 20, 2024 for a two-year term to begin on June 1, 2024.