

PLANNING COMMISSION WORK SESSION MINUTES
MARCH 5, 2024
CHELSEA MUNICIPAL BUILDING COUNCIL CHAMBERS
311 S. MAIN STREET, CHELSEA, MI

Names of those Present: Claire Robinson (Chair), Vincent Elie (Vice Chair), Sarah Haselschwardt (Secretary), Marcia White, Laura Baker, Julianne Chard, , Wade Lehmann, Heather Hunnell

Members Absent: none

Vacancy: One

Others Present: Paul Montagno (Carlisle Wortman), Michelle Marin (Carlisle Wortman), Tony Iannelli (City Council Liaison), Rachel Kapolka (Assistant Clerk)

1. Call to Order - Chair Robinson called the work session to order at 7:00 pm.
2. Draft Permit and Variance Expirations Ordinance Amendment
 - a. Michelle Marin – reviewed edits to the zoning ordinance that pertain to zoning compliance permit and variance expirations.
 - b. Commissioners discussed expanding the expiration from 180 days to 1 year and the construction period.
3. Draft Solar Ordinance Update
 - a. Michelle Marin – Reviewed additional text with commissioners. Recommended solar energy systems be installed and maintained in compliance with the manufacturer's directions as well as the National Electric Code, Article 690 (Section 6c.)
 - b. Discussed removing City code language from section 6d.
4. Tree Preservation Zoning Ordinance Amendments Discussion
 - a. Commissioners discussed adding the tree preservation section to the City code. Commissioner Lehmann shared how to become a tree city and establishing a tree care ordinance.
 - b. Commissioners discussed incorporating a policy into the Master Plan. Important to show the relationship between trees and the community benefit.

Work Session adjourned at 7:58 pm.

Respectfully Submitted,

Rachel Kapolka (Assistant Clerk)