

**PLANNING COMMISSION MINUTES
DECEMBER 19, 2023
CHELSEA MUNICIPAL BUILDING COUNCIL CHAMBERS
311 S. MAIN STREET, CHELSEA, MI**

CALL TO ORDER

Chair Robinson called the meeting to order at 7:00 pm.

Present: Claire Robinson (Chair), Heather Hunnell, Wade Lehmann, Laura Baker, Julianne Chard

Absent: Vincent Elie (Vice Chair), Sarah Haselschwardt (Secretary), Marcia White

Vacancy: One

Others Present: Michelle Marin (Carlisle Wortman), Rob Mida (Ugly Dog Distillery), Tony Iannelli (City Council Liaison) and Rachel Kapolka (Assistant Clerk).

APPROVAL OF THE AGENDA

MOVED by Hunnell, SECONDED by Chard to approve the agenda for December 19, 2023. All Ayes.
Motion Carried.

APPROVAL OF THE MEETING MINUTES

Meeting Minutes will be approved at the next meeting where a full quorum is expected.

PUBLIC COMMENT (non-agenda items only)

None

PUBLIC HEARING

Zoning Ordinance Text Amendment for Section 4.28 – Mobile Food Vending

- Chair Robinson opened the Public Hearing. There was one comment. Rob Mida (Ugly Dog Distillery) suggested a blanket annual permit with the City. It may be cumbersome for vendors to go through the steps for a permit every time. Chair Robinson closed the Public Hearing.

OLD BUSINESS

None

NEW BUSINESS

- a. Zoning Ordinance Text Amendment for Section 4.28 – Mobile Food Vending
 - a. Staff Report – Michelle Marin
 - i. The draft text amendment is the result of the September, October and November work session discussions.
 - ii. Reviewed proposed text amendment details with commissioners.
 - iii. Commissioners discussed the possibility of a blanket permit, the property owner as the applicant for the permit process and vendor food truck host requirements vs City requirements. Commissioners also discussed Sections C and D – License and Permit requirements.

MOVED by Lehmann, SECONDED by Hunnell to table the Zoning Ordinance Text Amendment for Section 4.28-Mobile Food Vending. All Ayes. Motion Carried.

- b. 2024 Planning Commission Calendar

MOVED by Chard, SECONDED by Hunnell to approve the 2024 Planning Commission Calendar as presented. All Ayes. Motion Carried.

DISCUSSION

- 1. Staff Report – Michelle Marin
 - a. Upcoming Agenda items
 - i. Heritage Farms – Phase 2
 - ii. Solar Ordinance for work session
- 2. Committee Reports – Commissioner Baker is the new ZBA liaison.

PUBLIC COMMENT (agenda items)

Rob Mida (Ugly Dog Distillery) suggested wrapping all items into one to make the permit process easier for the food vendors.

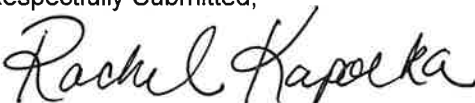
Chair Robinson thanked Commissioner Lane for her hard work and service on the Planning Commission. There is currently one vacancy.

ADJOURNMENT

MOVED by Lehmann, SECONDED by Chard to adjourn the meeting. All Ayes. Motion Carried.

Meeting adjourned at 7:40 p.m.

Respectfully Submitted,



Rachel Kapolka (Assistant Clerk)