

Special Commission Meeting
Thursday, January 25th 2024
3:30 p.m.
Cibola County Commission Chambers

Elected Officials Present Staff

Daniel Torrez, Chairman
Martha Garcia, 1st Vice Chairman
Christine Lowery, 2nd Vice Chairman
Robert Windhorst, Commissioner
Ralph Lucero, Commissioner

Kate Fletcher, Manager
Judy Horacek, Project Manager
Natalie Grine, Chief Deputy Clerk
Paul Ludi, Finance Director

1. Call to Order

Chairman Torrez called the meeting to order at 3:30 pm

2. Roll Call

Chairman Torrez does roll call, all Commissioners are present.

3. Pledge of Allegiance

Led by Commissioner Lucero, recited by all.

4. Prayer

Led by Commissioner Garcia.

5. Approval of Agenda

Motion to approve agenda made by Commissioner Windhorst
Second made by Commissioner Lucero 5-0 affirmative.

6. Minutes

- a. Minutes from December 21st, 2023, Special Commission Meeting.
Motion to approve item A. made by Commissioner Garcia
Second by Commissioner Lowery 5-0 affirmative.

7. Restructure of Commission

a. Resolution 24-01-Restructure of the Cibola County Commission

- a. Nomination and Election of County Commission Chairman
Commissioner Garcia nominated Commissioner Lowery as Chairperson
Second by Commissioner Windhorst 5-0 affirmative.
- b. Nomination and Election of 1st Vice County Commission Chairman
Commissioner Windhorst nominated Commissioner Lucero as 1st Vice Chairperson
Second by Commissioner Torrez 5-0 affirmative.
- c. Nomination and Election of 2nd Vice County Commission Chairperson
Commissioner Windhorst nominated Commissioner Torrez as 2nd Vice Chairperson
Second by Commissioner Garcia 5-0 affirmative.

8. Consent Agenda – Action May Be Taken

- a. Consent Agenda: CDBG Resolution Required to Be Updated Yearly
- a.) Consideration of Resolution 24-09, Establishing A Local Residential Anti-Displacement, And Relocation Assistance Plan and Certification (Housing and Community Development Act, CDBG), with Exhibit 1-R.
 - b.) Consideration of Resolution 24-10, Establishing A Citizen Participation Plan.
 - c.) Consideration of Resolution 24-11, Establishing A Section 3 Plan with Exhibit 1-T
 - d.) Consideration of Resolution 24-12, Includes Resolution, Fair Housing Proclamation, and Self – Assessment.

Motion to approve items A-B-C-D made by Chairperson Lowery.
Second by Commissioner Torrez 5-0 affirmative.

- b. Consent Agenda: DWI Resolution, M.O.U. and Statement of Assurance Required for DFA LDWI FY25 Grant Application.

- a.) Consideration of Resolution 24-13 Authorizing Cibola County to Submit fy24 DWI Grant Application/ Distribution Program and Delegating Authority to Cibola County Chairperson.
- b.) Statement of Assurance
- c.) Memorandum of Understanding (M.O.U.) Between County of Cibola DWI Program and NM Dept. of Finance (NMDFA).

Motion to approve items A-B-C made by Commissioner Torrez.
Second by Commissioner Lucero 5-0 affirmative.

9. Action Items

- a. **Consideration of Resolution 24-02, Delegation of Authority to County Manager**

Motion to approve item A. made by Commissioner Lucero.
Second by Commissioner Torrez 5-0 affirmative.

- b. **Consideration of Resolution 24-03, Bank Depositories.**

Motion to approve item B. made by Commissioner Windhorst.
Second by Commissioner Lucero 5-0 affirmative.

- c. **Consideration of Resolution 24-04, Inspection of Records.**

Motion to approve item C. made by Commissioner Torrez.
Second by Commissioner Windhorst 5-0 affirmative.

- d. **Consideration of Resolution 24-05, Open Meetings Act (OMA).**

Motion to approve item D. made by Commissioner Garcia.
Second by Commissioner Torrez 5-0 affirmative.

- e. **Consideration of Resolution 24-06, Public Participation at Cibola County Commission Meeting.**

Motion to approve item E. made by Commissioner Windhorst.
Second by Commissioner Torrez 5-0 affirmative.

- f. **Consideration of Resolution 24-07, Parliamentary Procedures & Robert's Rules of Order.**

Motion to approve item F. made by Commissioner Windhorst.
Second by Commissioner Lucero 5-0 affirmative.

- g. **Consideration of Resolution 24-08, Signature Authority on Checks.**

Motion to approve item G. made by Commissioner Garcia.
Second by Commissioner Torrez 5-0 affirmative.

12. Announcements

- a. The Next Regular Commission Meeting will be held on January 25th, 2024, at 5:00 p.m.

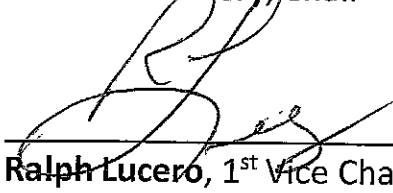
13. Adjournment

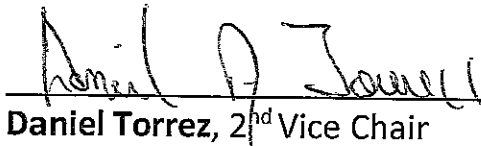
3:58 p.m.

PASSED, APPROVED, and ADOPTED this 22nd, day of February 2024

BOARD OF COUNTY COMMISSIONERS


Christine Lowery, Chair


Ralph Lucero, 1st Vice Chair


Daniel Torrez, 2nd Vice Chair

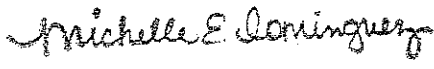

Robert Windhorst, Commissioner

ABSENT

Martha Garcia, Commissioner



ATTEST:



Michelle E. Dominguez, Cibola County Clerk

Date: 2.22.24

SEAL