CIBOLA COUNTY
BOARD OF COMMISSIONERS

T. Walter Jaramillo, Chairman | Patrick Simpson, 1st Vice Chairman | Lloyd F. Felipe, 2nd Vice Chairman

Robert Armijo, Commissioner | Jack Moleres, Commissioner

Regular Meeting
January 27, 2016
5:00 p.m.
Cibola County Courthouse

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Prayer**
5. **Approval of Agenda**
6. **Approval of Minutes:**
   a. December 7, 2016 Special Meeting
   b. December 21, 2016 Regular Commission Meeting

7. **Reports**
   a. Monthly Sheriff's Department Activity Report
   b. Monthly Detention Report
   c. Monthly Road Department Report
   d. County Complex Remodel Expense Report

8. **Public Comment**
   The Public has the opportunity to provide comment at this time regarding any agenda item only. Your Comments will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit is given in an effort to allow public input but also to move the agenda forward in a prompt yet efficient manner.

9. **Presentations**
   a. Wilson & Company
   b. Run to the Wall – Harry Garcia

10. **Unfinished Business—Action May Be Taken**
    a. Consideration of Resolution 15-39, Cellular Phone and Stipend Policy

11. **Action Items**
    a. Consideration of Plats (pre-approved administratively)
       i. Bear Ridge Subdivision
    b. Consideration of Resolution 16-08, Establishing a Local Relocation, Residential Anti-Displacement and Relocation Assistance Plan and Certification
    c. Consideration of Resolution 16-09, Establishing a Citizen Participation Plan
    d. Consideration of Resolution 16-10, Establishing a Section 3 Plan
    e. Consideration of Resolution 16-11, Establishing a Fair Housing Plan
    f. Consideration of Resolution 16-12, County Maintained Mileage Report

g. Consideration of Resolution 16-13, County Indigent Fund
h. Purchase of Land East of La Mesa Mall
i. Appointment of Two Members to Hospital Board
j. Appointment of Two Members to Transit Authority Board
k. Appointment of Two Members to the NWNMCOG Board
l. Appointment of Two Members to Future Foundation Family Center Board
m. Consideration of RFP Engineering Firm Services
n. Knights of Columbus Building

12. Manager's Report

13. Comments

a. Staff
b. Commissioners

14. Executive Closed Session

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section §10-15-1, and that only the following matters will be discussed in closed session:

a. Hospital Agreement

Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, as per New Mexico Statutes Section §10-15-1.

15. Announcements

The next Regular Commission Meeting will be held on Wednesday, February 17, 2016 at 5:00 p.m. immediately following the Board of Finance Meeting in the County Convention Room.

16. Adjournment

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15. Announcements

The next Regular Commission Meeting will be held on Wednesday, February 17, 2016 at 5:00 p.m. immediately following the Board of Finance Meeting in the County Convention Room.

16. Adjournment

Cibola County Commission
Special Meeting
Monday, December 7th, 2015

The Cibola County Commission held a Special Meeting on Monday December 7th, 2015 at 12:00 pm in the Cibola County Commission Room

Elected Officials Present Staff

T. Walter Jaramillo, Chairman
Lloyd Felipe, 2ND t Vice Chairman
Jack Moleres, Commissioner
Robert Armijo, Commissioner

Tony Boyd, County Manager
Julie Quintana Admin Assistant
Elisa Bro, County Clerk
Natalie Grine, Rec/Fil

I. Commission Convenes

A. CALL TO ORDER
Commissioner Jaramillo called the meeting to Order at **12:19 pm.**

B. ROLL CALL
Chairman Jaramillo does roll call- 2-5 Commissioners in attendance.
Commissioner Simpson was absent, Commissioner Felipe arrived for Executive Session arriving at 12:26 p.m.

C. Approval of Agenda
Commissioner Armijo made a motion to approve the agenda, seconded by Commissioner Moleres 3-5 affirmative

D. Pledge of Allegiance
Commissioner Moleres led the Pledge of Allegiance, and recited by all.

E. Prayer
Sheriff Tony Mace led us in prayer.

F. Action Item
A." Donation to" Shop with a Cop"
Commissioner Armijo made a motion to approve the donation for "Shop with a Cop" second by Commissioner Moleres, 3-5 affirmative.

G. EXECUTIVE CLOSED SESSION- 12:28 p.m.

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statue Section §10-15-1, and that only the following matters will be discussed in closed session. Motion made by Commissioner Armijo, second by Commissioner Moleres, 3-5 affirmative at 12:28 p.m.

a. Limited Personnel Matters, Tony Boyd County Manager.

Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, as per New Mexico Statutes Section Statutes Section §10-15-1, at 1:02 p.m. Motion made by Commissioner Armijo, second by Commissioner Felipe, 4-5 affirmative.

H. Announcements

The next Regular Commission Meeting to be held on Monday, December 21, 2015 immediately following the Board of Finance Meeting in the County Convention Room.

I. Adjournment

Motion to adjourn made by Commissioner Armijo, second by Commissioner Moleres, 4-5 affirmative. 1:03 p.m.

BOARD OF CIBOLA COUNTY COMMISSIONERS

_____

T. Walter Jaramillo, Chairman

_____

Patrick Simpson, 1st Vice Chairman

_____

Lloyd Felipe, 2nd Vice Chairman

_____

Jack Moleres, Commissioner

_____

Robert Armijo, Commissioner

ATTEST:

_____ **Date:** _____

Cibola County Clerk

Cibola County Commission
Regular Meeting
Monday December 21st, 2015

The Cibola County Commission held a Regular Meeting on Monday December 21st, 2015 at 5:30 pm in the Cibola County Commission Center

Elected Officials Present Staff

T. Walter Jaramillo, Chairman
Patrick Simpson, 1st Vice Chairman
Lloyd Felipe, 2nd Vice Chairman
Jack Moleres, Commissioner
Robert Armijo, Commissioner

Tony Boyd, County Manager
Julie Quintana, Executive Assistant
Joseph Sanders, Finance Director
Elisa Bro, County Clerk
Natalie Grine, Recording /Filing Clerk

A. CALL TO ORDER
T. Walter Jaramillo, County Chairman called the meeting to Order at 5:37 pm.

B. ROLL CALL
Commissioner Jaramillo does roll call 5-5 Commissioners in attendance.

C. Pledge of Allegiance Led by all.

D. Prayer Donald Jaramillo led us in prayer.

E. Approval of Agenda
Motion to approve the agenda made by Commissioner Simpson, with the change of moving item I to Item A second by Commissioner Armijo 5-0 affirmative.

F. Approval of Minutes
November 23, 2015 Regular Commission Meeting.
Commissioner Armijo made a motion to approve the minutes for the Regular Commission meeting of November 23rd, 2015 second by Commissioner Felipe 3-0 affirmative. Commissioner Moleres, and Commissioner Simpson abstained.

G. REPORTS

Monthly Sheriff's Department Report November 2015

Report on file.

Sherriff Tony Mace stated to the commissioners that the shop with a cop was a huge success, the children were very excited. Sherriff Mace also mentioned that they had enough donations to pick up two more kids for the event one child was from San Rafael, and the other child was from Bluewater, after shopping the children were taken to Petro for lunch. Sherriff Mace thanked the Commissioner for their donation.

Commissioner Felipe asked Sherriff Mace if the County had an Ordinance in place for panhandlers, and what could be done about panhandlers in the area. Sherriff Mace stated that there is no ordinance in place, and most panhandling is in the City limits, if there are signs posted for no trespassing, and the panhandler are in the county they could be asked to leave the premises.

Commissioner Jaramillo asked Sheriff Mace about the homeless situation, Mace answered that they were having a hard time finding a place to house the homeless. Sheriff Mace stated that they at one time had an agreement with one of the Hotels in town to house the homeless, but several incidents happened and they no longer house the homeless.

Monthly Detention Center Report-November 2015

Report on File

Michael Dodd's stated to the commissioners that they have 172 inmates on hand, and everything is going well.

Monthly Road Department Report- November 2015

Report on File

Gary Porter gave a run down on road projects that are going on now, Mr. Porter also mentioned the road department has laid down more than 70 miles of base course around the county, report is on file. Manager Boyd mentioned that he has received many calls from the public wanting to thank Gary and his road crew for doing a great job.

H. Public Comments

Debra Homer from the El Morro Valley Volunteer Fire Dept. requested from the commissioners if they would consider matching $13,800.00 in funds for a building to house the proposed fire trucks that they will be getting, Mrs. Homer will match $13,800.00 of her own money to have this completed. The base course has been laid down and was donated by Larry Carver. Commissioner Felipe and Commissioner Armijo both stated they would like to see the county help Mrs. Homer with her request, Manager Boyd stated he will have to get 3 bids and prices first and go from there.

I. Presentations

Sheri Kachirsky from Future Foundations gave a brief summary of all activities going on at futures from April-December 2015. Mrs. Kachirsky also mentioned that the roof in the gym has been leaking and needs to be repaired, especially now during basketball season. Manager Boyd mentioned that Maintenance Supervisor Juanita Rodriquez has been out to the futures building and did repair one leak, unfortunately the leak in the gym has to be repaired by a professional company. Mrs. Kachirsky also mentioned the parking lot is in need of repair, due to many pot holes, Gary Porter suggested to have the whole parking lot repaved instead of patching the pot holes with base course paving will last longer. Mrs. Kachirsky also gave a brief summary on all the day and afternoon activities that are held at futures.

City of Grants Fire & Rescue- Ordinance County Area Emergency Communication Center. Discussion only.

J. New Business Action May Be Taken

a. **El Morro Valley Volunteer Fire Proposal for Construction of New Building**
Motion to approve El Morro Valley Fire Proposal for Construction of New Building made by Commissioner Felipe, second by Commissioner Armijo 5-0 affirmative.

b. **Consideration of Resolution 15-39, Cellular Phone and Stipend Policy**
Motion to table Resolution 15-39 pending changes to policy made by Commissioner Felipe, second by Commissioner Moleres 5-0 affirmative.

c. **Consideration of Resolution 15-40, Supporting the 2016 Legislative Priorities of NMAC**

Motion to approve Resolution 15-40. Supporting the 2016 Legislative Priorities of NMAC with the correction of typos made by Commissioner Felipe, second by Commissioner Armijo. 5-0 affirmative.

d. **New Mexico Council of Governments Board Alternates**

Motion to appoint Joseph Sanders and keep Judy Horacek as NMCOG Alternates and remove Reghann Vaughn made by Commissioner Moleres, second by Commissioner Armijo. 5-0 affirmative.

e. **LGBTI Policy for Detention Center**

Motion to approve LGBTI Policy for Detention Center Made by Commissioner Simpson, second by Commissioner Armijo 5-0 affirmative.

f. **County Complex Remodel Expense Report**

County Complex Remodel Expense Report Discussion only. Report on File.

g. **Proceed with Purchase of Land East of La Mesa Mall**

Motion to move item g to executive session was made by Commissioner Armijo, second by Commissioner Simpson, Commissioner Moleres abstained from sitting in on executive session. 4-0 affirmative.

h. **Knights of Columbus Building**

Manager Boyd stated that the paper work on the Knights of Columbus Building was changed from Commercial to Special Use, and all one zoning. Prior motion made by Commissioner Moleres to approve Knights Building was withdrawn by Commissioner Moleres, second by Commissioner Armijo. 5-0 affirmative.

i. **Consideration of Resolution 15-38, Support of Modern, Safe and Environmentally Friendly Uranium Mining.**

Motion to Approve Resolution 15-38, Support of Modern, Safe and Environmentally Friendly Uranium Mining, made by Commissioner Moleres, second by Commissioner Simpson, Commissioner Felipe and Commissioner Armijo voting against 3-2 affirmative.

j. **Mt Taylor Quadrathlon**

Motion was made by Commissioner Felipe to lend the Mt Taylor Quad the use of the Cibola County Convention Center for the upcoming Quadrathlon, second by Commissioner Armijo. 5-0 affirmative.

k. **Consideration of Plats (pre-approved administratively) Bear Ridge Subdivision.**

Motion to table item k for lack of signatures was made by Commissioner Armijo, second by Commissioner Felipe. 5-0 affirmative.

K. **Managers' Report**

McKinley County Juvenile Detention Center - invite

Manager Boyd informed the Commissioners that he received an invite from McKinley Detention Center to tour there facility, since McKinley County houses some Cibola County Juveniles, the invite is open. Manager Boyd will set the date for Jan 25-29, 2016 or Feb 1-12, 2016. He will give notice of the date to the Commissioners.

Manager Boyd also mentioned that he has done a walk through The Smith's building, and everything looks great. Manager Boyd also stated that he will be taking a few days of vacation for the upcoming Holidays.

L. **Comments**

Commissioners:

Commissioner Moleres stated to keep an eye finances so that we are able to cover expenses for the La Mesa Mall as well as the Detention Center. Commissioner Moleres also thanked the employees for doing a good job and wished everyone a Merry Christmas.

Commissioner Felipe also mentioned to make sure that the budget that was passed is in check, and to keep a very close eye on it, Commissioner Felipe also wished everyone a Merry Christmas and a Happy New Year.

Staff:

No comments at this time.

M. Executive Closed Session

To discuss limited matters pursuant to Section 10-15-1(H)(2),NMSA 1978 Comp.

Motion to go into executive session was made by Commissioner Felipe, second by Commissioner Armijo, Commissioner Moleres Abstained from going into executive session 4-0 affirmative. 8:42 p.m.

Motion to come out of executive session made by Commissioner Simpson, second by Commissioner Armijo. 9:03 No action was taken in closed session.

Motion was made by Commissioner Simpson, to Proceed with the Purchase of Land East of La Mesa Mall second by Commissioner Felipe. Commissioner Moleres abstained from voting. 4-0 affirmative.

N. ANNOUNCEMENTS

The next Regular Commission Meeting will be held Wednesday, January 27, 2016 at 5:00 pm immediately following the Board of Finance Meeting in the County Convention Room.

O. ADJOURNMENT

A motion to adjourn the meeting made by Commissioner Simpson, second by Commissioner Armijo 5-0 affirmative at 9:06 pm.

BOARD OF CIBOLA COUNTY COMMISSIONERS

_____
T. Walter Jaramillo, Chairman

_____
Patrick Simpson, 1st Vice Chairman

_____
Lloyd Felipe, 2nd Vice Chairman

_____
Jack Moleres, Commissioner

_____
Robert Armijo, Commissioner

ATTEST:

_____ **Date:** _____
Cibola County Clerk

Cibola County Sheriff's Office

Sheriff Tony Mace

Office: 505-876-2040
Dispatch: 505-287-9476
Fax: 505-876-2090

tnymace@yahoo.com

515 W. High St.
Grants, NM 87020

The following are statistics for the Cibola County Sheriff's Department for DECEMBER 1, 2015 through DECEMBER 31, 2015.

		PREVIOUS YR
Accidents	12	11
Arrests	51	32
Transports	7	13
Warrant Transports	42	14
Calls	586	710
Citations	4	33
Warnings	33	0
Civil Papers Rec'd	69	50
SERVED	41	
Incidents	41	43
Animal Control Calls	23	20

Please note the above information will change as deputies do all above duties as it occurs.

DECEMBER 2015 COMMISSION REPORT

	Bookings	Releases
Bookings For December 2015	249	242
Bookings For November 2016	206	207

	Male	Female		
Daily Average Inmate Count for December 2015	125	41	Total	166
Daily Average Inmate Count for November 2015	108	48	Total	157
Highest facility count for the month of December 2015	129	44		173

Revenue Collected for December 2015		
Co. Correctional Fac GRT.	$39,462.39	December 2015 For November 2015
Housing	$65,683.00	Collected in December 2015
Federal Transports		Collected in December 2015
Medical	$13,943.61	Reimbursements & Fees
All Other	$3,472.00	Inmate Fees, Commissions, Other Revenu
Correction Fees	$30,553.87	
Total	$153,114.87	

Rent paid for November 2015	$9,821.00	From State to General fund
Juvenile Care paid for December 2015	$4,291.25	Juvenile's are currently held at the McKinley County Detention Center.

TOTAL BILLING DAYS FOR DECEMBER 2015 = 1,922

Paying December 2015

County, City & Federal	# of Inmates	Average # of Billing Days	Billing Days	Rate	Total
City of Grants	139	3.5	489	52.00	$21,998.00
Village of Milan	11	4	44	54.00	$1,710.00
United States Marshals	36	24.5	885	50.13	$44,365.05
Valencia County	11	20	221	60.00	$11,934.00
Socorro County	2	31	62	54.00	$3,348.00
Rio Arriba County	4	20.7	83	54.00	$4,482.00
Mora County	1	31	31	54.00	$1,674.00
Catron County					
SanMiguel County				54.00	
Prisoner Transportation Services	13	1.1	15	57.00	$855.00
Security Transport Services	6	1	6	57.00	$342.00
Air Force Nuclear Weapons Center	1	17	17	65.00	$1,105.00
Pueblo of Acoma					
Totals	224	153.8	1853		$91,813.05

December 2015 Non Paying

Non Paying	# of Inmates	Average # of Billing Days	Billing Days	Rate	Total
APPO	38	13.5	515	57.00	$20,244.50
Magistrate Court	191	9.1	1743	57.00	$88,017.50
District Court	69	21.5	1,487	57.00	$71,601.50
Totals	298	44.1	3,745		$179,863.50

JUVENILE DETENTION LISTING DECEMBER 2015

FROM DATE	TO DATE	Man - Days	Total
12/11/15 14:28	12/11/15 20:01	5 AND 1/2 HOURS	$40.15
12/7/15 6:53	12/31/16 23:59	24 DAYS & 10 HOURS	$4,251.10

Total Man - Days: 26

Rate Per Day: $108.00

Total Due: $4,291.25

Year To Date	
Month	Amount
July	$5,395.95
August	$10,723.86
September	$10,922.31
October	$13,472.08
November	$8,415.40
December	$4,291.25
January	
February	
March	
April	
May	
June	

Total To Date: $53,220.85

Cibola County Road Dept.

515 W. High Street
Grants NM 87020
505-285-2570 Phone 505-285 3656 Fax

Tuesday, January 12, 2016

To: Tony Boyd - County Manager
Fr: Gary Porter - Public Works Director
Re: Monthly Report: 12/01/2015 -12/31/2015 (December)

Regular Maintenance

Blade & Shape

Road	Description	Miles
C35D	W. Homestead Rd.	2.949
C47	Mesa Ridge Rd.	8.313
C33	Candy Kitchen	15.423
C35	Fence Lake Community Rd.	9.064
C49	Zuni Canyon Rd.	15.427
C2	Rio Puerco Rd.	3.234
C1	Marquez Rd.	8.000
	Total Miles	62.410

Special Projects

C18A	Lobo Creek Rd. - Shoulder work
C35D	W. Homestead Rd. - Haul base course, clean cattleguards & culverts.
C33	Candy Kitchen - Clean cattleguard.
C34	Pine Hill Rd. - Clean cattleguards & culverts.
C9	Water Canyon Rd. - Cut trees.
C58	San Rafael - Haul base course to cemetary, shoulder work, cutting trees & patching.
C6	Seboyeta-Bibo-Moquino-Roads - Check roads due to weather.
C42	Back Country Byway - Cutting trees.
C44	Porter Ranch Rd.- Cutting trees.
C24	Elkins-Berry Hill-Tietjen - Patching.

C7	*Cubero Loop & Village Roads - Cutting trees.*

Snow Removal

C30	*Bluewater South*
C31N	*Bluewater North*
C7	*Cubero Loop & Village Roads*
C20	*San Mateo Roads*
C18	*Horace Mesa Rd.*
C18A	*Lobo Creek Rd.*
C42	*Back Country Byway*
C49	*Zuni Canyon Rd.*
C19B	*La Mosca Tank Rd.*
C47	*Mesa Ridge Rd.*
C48	*Mallery Rd.*
C48A	*Timber Lake Rd.*
C18B	*La Jara Mesa Rd.*
C19	*Cantina Road*
C19A	*Cantina Homesites Rd.*
C59	*Dwight Small Rd.*
C28	*Bluewater Village*
C28A	*Plano Frontage Rd.*
C29	*Plano Colorado*
C33	*Candy Kitchen Rd.*
C35	*Fence Lake Community Roads*

Haul base course to El Morro Fire Dept. & Dig Grave off of side road on C48 Mallery Rd.

Cibola County Road Dept.

515 W. High Street
Grants NM 87020
505-285-2570 Phone Fax 505-287-3656

MAINTENANCE REPORT

December 2015

DEPARTMENT	UNIT NO.	PARTS & OIL	SHOP TIME	RATE	TOTAL COST
Detention	G-73152	292.81	2.5	$ 13.50	$ 326.56
				TOTAL	$ 326.56
Road Dept.	139	17.81	0.5	$ 13.50	$ 24.56
Road Dept.	151	$17.18	0.5	$ 13.50	$ 23.93
				TOTAL	$ 48.49

Cibola County Road Dept.

515 W. High Street
Grants NM 87020
505-285-2570 Phone 505-287-3656 Fax

FUEL REPORT - CIBOLA COUNTY ROAD DEPARTMENT

December 2015

UNLEADED					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-18461	#VALUE!	#VALUE!	N/U	0.000	$ -
G-18473	#VALUE!	#VALUE!	N/U	0.000	$ -
G-18464	0.29	6.48	197	30.400	$ 56.16
G-02084	#VALUE!	#VALUE!	N/U	0.000	$ -
G-15638	#VALUE!	#VALUE!	N/U	0.000	$ -
G-29800	#VALUE!	#VALUE!	N/U	0.000	$ -
G-29091	0.15	12.22	441	36.100	$ 66.68
G-23696	0.09	19.48	565	29.000	$ 53.59
G-23697	0.17	10.79	842	78.000	$ 144.11
G-39980	15.52	11.91	112	9.400	$ 1,738.00
G-39988	0.17	10.65	277	26.000	$ 48.03
G-57384	0.15	12.28	785	63.900	$ 118.06
G-57619	0.00	#DIV/0!	92	0.000	$ -
G-57618	0.12	15.57	492	31.600	$ 58.38
146	0.00	#DIV/0!	1	0.000	$ -
G-66164	0.00	#DIV/0!	1	0.000	$ -
G-66165	#VALUE!	#VALUE!	1	0.000	$ -
G-70482	0.12	15.40	565	36.700	$ 67.80
G-78718	0.13	14.61	2,379	162.800	$ 300.81
G-64239	0.10	19.30	1,210	62.700	$ 115.84
G-86952	#VALUE!	#VALUE!	N/U	0.000	$ -
G-86953	0.08	22.83	1,226	53.700	$ 99.23
G-86954	0.08	21.74	2,724	125.300	$ 231.48
G-91750	0.10	18.55	1,770	95.400	$ 176.23
G-34769	#VALUE!	#VALUE!	N/U	0.000	$ -
503	#VALUE!	#VALUE!	N/U	0.000	$ -
Extra card	#DIV/0!	0.00	0	5.000	$ 9.24

TOTAL GAS	***846.000***	***$ 3,283.64***

DIESEL FUEL					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-50237	0.15	12.98	471	36.300	$ 69.05
G-18484	#VALUE!	#VALUE!	N/U	0.000	$ -
G-18476	#VALUE!	#VALUE!	N/U	0.000	$ -
G-18795	#VALUE!	#VALUE!	N/U	0.000	$ -
G-30550	0.38	23.80	940	39.500	$ 354.74
G-30549	0.56	3.42	520	152.000	$ 289.14
G-38441	0.34	5.64	794	140.700	$ 267.63
G-67372	0.44	4.35	1,586	364.700	$ 693.73
G-67371	0.35	5.48	1,232	224.900	$ 427.81
G-70782	0.43	4.42	1,584	358.600	$ 682.12
Distributor	#VALUE!	#VALUE!	N/U	0.000	$ -
Water Truck	#VALUE!	#VALUE!	N/U	0.000	$ -
New Transport	0.49	4.27	366	85.700	$ 181.02
305	2.61	0.73	22	30.200	$ 57.45
306	#VALUE!	#VALUE!	N/U	0.000	$ -
307	7.26	0.26	64	244.400	$ 464.87
308	0.66	2.90	70	24.100	$ 45.85
309	#VALUE!	#VALUE!	N/U	0.000	$ -
310	#VALUE!	#VALUE!	N/U	0.000	$ -
311	42.60	0.04	1	22.400	$ 42.60
312	#VALUE!	#VALUE!	N/U	0.000	$ -
313	#VALUE!	#VALUE!	N/U	0.000	$ -
314	0.00	#DIV/0!	17	0.000	$ -
416	6.58	0.29	72	249.200	$ 474.02
417	5.60	0.34	76	223.800	$ 425.71
418	7.89	0.24	77	319.600	$ 607.90
501	#VALUE!	#VALUE!	N/U	0.000	$ -
Extra card	#VALUE!	#VALUE!	N/U	0.000	$ -
			TOTAL DIESEL	2516.100	$ 5,083.64

*N/U = NOT USED

Audre

Cibola County Road Dept.

515 W. High Street
Grants NM 87020
505-285-2570 Phone 505-287-3656 Fax

FUEL REPORT CIBOLA COUNTY BY DEPARTMENT

December 2015

SHERIFF'S DEPARTMENT

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-85515	0.13	13.70	2,080	151.800	$ 280.41
G-85514	$0.17	11.18	1,334	119.300	$ 220.43
G-61113	$0.16	12.01	1,742	145.016	$ 274.83
G-68384	$0.00	#DIV/0!	18	0.000	$ -
G-68920	#VALUE!	#VALUE!	N/U	0.000	$ -
G-68922	#VALUE!	#VALUE!	N/U	0.000	$ -
G-68921	$0.17	5.66	1,649	291.505	$ 283.80
G-68418	#VALUE!	#VALUE!	N/U	0.000	$ -
G-72224	#VALUE!	#VALUE!	N/U	0.000	$ -
G-72225	#VALUE!	#VALUE!	N/U	0.000	$ -
G-75188	#VALUE!	#VALUE!	N/U	0.000	$ -
G-78152	$0.10	18.06	414	22.926	$ 43.29
G-78153	#VALUE!	#VALUE!	DNTI	44.800	$ 82.75

G-78154	$0.14	13.48	190	14.100	$ 26.04
G-78717	$0.00	#DIV/0!	398	0.000	$ -
G-78720	$0.09	20.77	1,217	58.600	$ 108.26
G-78721	#VALUE!	#VALUE!	N/U	0.000	$ -
G-78722	$0.11	16.45	3,853	234.200	$ 432.66
G-78723	#VALUE!	#VALUE!	N/U	0.000	$ -
G-86096	$0.15	13.87	2,174	156.780	$ 333.93
G-86996	#VALUE!	#VALUE!	N/U	0.000	$ -
G-85471	$0.16	12.59	1,030	81.830	$ 167.31
A-190-ULS	#VALUE!	#VALUE!	N/U	0.000	$ -
G-88607	$0.15	12.48	3,949	316.500	$ 584.77
G-88606	$0.17	11.10	352	31.700	$ 58.57
G-88608	$0.13	14.68	1,615	110.000	$ 203.23
G-88605	#VALUE!	#VALUE!	DNTI	20.000	$ 36.95
Max Pro Armored Truck	#VALUE!	#VALUE!	N/U	0.000	$ -
G-90204	$0.12	15.71	2,996	190.700	$ 352.31
G-90205	$0.09	21.43	2,025	94.500	$ 174.59
3035	#VALUE!	#VALUE!	DNTI	102.600	$ 189.56
4479	$0.16	11.67	2,485	213.000	$ 393.52
4481	$0.14	12.86	4,361	339.112	$ 628.36
207902	$0.14	16.65	4,609	276.754	$ 647.81
259	$0.11	16.89	3,490	206.679	$ 394.54
443	$0.19	9.95	2,285	229.671	$ 428.29
445	$0.16	12.60	2,700	214.213	$ 441.57
9058	$0.09	20.82	2,707	130.000	$ 240.18

2219	$0.09	18.88	1,710	90.570	$ 161.66
TOTAL SHERIFF'S				3886.856	$ 7,189.62

MANAGERS

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
7466	$0.05	54.22	1,262	23.274	$ 57.00
TOTAL MANAGERS				23.274	$ 57.00

RURAL ADDRESSING

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G60137	#VALUE!	#VALUE!	N/U	0.000	$ -
TOTAL RURAL ADDRESSING				0.000	$ -

EMERGENCY MANAGEMENT

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-86167	$0.20	11.34	956	84.309	$ 194.01
TOTAL EMERGENCY MANAGEMENT				84.309	$ 194.01

BUILDING & GROUNDS

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-67587	$0.11	0.19	384	2067.000	$ 42.96
TOTAL BUILDING & GROUNDS				2067.000	$ 42.96

I.T.(DATA PROCESSING)

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST

G-90878	$0.20	9.59	231	24.095	$ 46.00
G-53547	$0.25	7.65	125	16.336	$ 31.68
TOTAL DATA PROCESSING				24.095	$ 77.68

ASSESSORS

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-78714	#VALUE!	#VALUE!	N/U	0.000	$ -
G-78715	#VALUE!	#VALUE!	N/U	0.000	$ -
G-81964	#VALUE!	#VALUE!	N/U	0.000	$ -
TOTAL ASSESSORS				64.526	$ 155.36

DETENTION

VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-60185	#VALUE!	#VALUE!	DNTI	0.000	$ -
G-24336	#VALUE!	#VALUE!	DNTI	0.000	$ -
G-57383	$0.13	14.72	310	21.057	$ 41.25
G-59969	#VALUE!	#VALUE!	DNTI	0.000	$ -
G-60180	#VALUE!	#VALUE!	DNTI	0.000	$ -
G-61368	$0.00	#DIV/0!	73	0.000	$ -
G-63072	$0.00	#DIV/0!	14	0.000	$ -
G-73152	$0.15	13.03	453	34.755	$ 66.50
G-78719	$1.02	1.88	137	73.062	$ 139.50
G-79636	#VALUE!	#VALUE!	DNTI	0.000	$ -
G-79879	$0.15	12.64	753	59.584	$ 113.77
G-85729	$0.09	20.95	2,447	116.805	$ 221.36

X-tra Card	#VALUE!	#VALUE!	N/U	0.000	$ -
TOTAL DETENTION				305.263	$ 582.38

ROAD DEPT. MOTORPOOL

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-18474	#VALUE!	#VALUE!	N/U	0.000	$ -
TOTAL ROAD DEPT. MOTORPOOL				0.000	$ -

CONSOLIDATED DISPATCH

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-70403	0.09	18.12	525	28.97	$ 47.25
Generator	#VALUE!	#VALUE!	N/U	0	$ -
TOTAL CONSOLIDATED DISPATCH				28.970	$ 47.25

CLERKS OFFICE

VEHCLE #	COST/MILE	MPG	MILES	TOTAL GAL	TOTAL COST
G-64240	#VALUE!	#VALUE!	N/U	0.000	$ -
G55649	0.00	#DIV/0!	23	0.000	$ -
G-72255	#VALUE!	#VALUE!	N/U	0.000	$ -
G-86995	0.08	#DIV/0!	357	0.000	$ 28.50
TOTAL CLERKS				0.000	$ 28.50

DWI PROGRAM

G-53823	2.22	0.90	9	10.006	$ 20.00
G-45051	#VALUE!	#VALUE!	N/U	0.000	$ -

G-85669	0.04	54.56	500	9.164	$ 17.68
TOTAL DWI PROGRAM				10.006	$ 37.68

*DNTI = DID NOT TURN IN / *N/U = NOT USED

Cibola County, NM

Detail Report with Activity and Encumbrance

Account Detail

Date Range: 07/01/2015 - 12/31/2015

Account	Name	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
Fund: 563 - CONSTRUCTION FUND		0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00
563-085-445-00101	PROFESSIONAL SERV.						

Post Date	Packet Number	Number	Description	Project Account	Amount	Running Balance	Encumbrance	Running Balance
07/22/2015		39651	2nd 07/22/15				74,757.00	74,757.00
	Vendor:	Southwest Abatement, Inc - 04430						
07/22/2015		39651	2nd 07/22/15				5,359.87	80,116.87
	Vendor:	Southwest Abatement, Inc - 04430						
07/22/2015		39651	2nd 07/22/15				1,620.00	81,736.87
	Vendor:	Southwest Abatement, Inc - 04430						
07/22/2015		39651	2nd 07/22/15				192.25	81,929.12
	Vendor:	Southwest Abatement, Inc - 04430						
08/12/2015		39721	AUGUST 12, 2015				1,500.00	83,429.12
	Vendor:	ANTHONY GARDUNO - 28585						
08/12/2015		39721	AUGUST 12, 2015				86.30	83,515.42
	Vendor:	ANTHONY GARDUNO - 28585						
08/12/2015		39721	AUGUST 12, 2015				-1,500.00	82,015.42
	Vendor:	ANTHONY GARDUNO - 28585						
08/17/2015		39737	AUGUST 17, 2015				1,066,771.54	1,148,786.96
	Vendor:	JAYNES CORPORATION - 28588						
08/17/2015		39737	AUGUST 17, 2015				1,066,771.54	2,215,558.50
	Vendor:	JAYNES CORPORATION - 28588						
08/17/2015		39737	AUGUST 17, 2015				1,066,771.54	3,282,330.04
	Vendor:	JAYNES CORPORATION - 28588						
08/17/2015		39738	OPEN PO WAS 39439				678,698.36	3,961,028.40
	Vendor:	NCA ARCHITECTS PLANNERS AIA - 03429						
08/17/2015		39738	OPEN PO WAS 39439				678,698.36	4,639,726.76
	Vendor:	NCA ARCHITECTS PLANNERS AIA - 03429						
08/17/2015		39737	AUGUST 17, 2015				428,000.00	5,067,726.76
	Vendor:	JAYNES CORPORATION - 28588						
08/17/2015		39737	AUGUST 17, 2015				84,008.26	5,151,735.02
	Vendor:	JAYNES CORPORATION - 28588						
08/17/2015		39738	OPEN PO WAS 39439				11,770.00	5,163,505.02

Detail Report with Activity and Encumbrance

Account	Name	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
563-085-445-00101	PROFESSIONAL SERV. - Continued	0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00

Post Date	Packet Number	Number	Description	Project Account	Amount	Running Balance	Encumbrance	Running Balance
	Vendor: NCA ARCHITECTS PLANNERS AIA - 03429							
08/17/2015		39738	OPEN PO WAS 39439				-678,698.36	4,484,806.66
	Vendor: NCA ARCHITECTS PLANNERS AIA - 03429							
08/17/2015		39737	AUGUST 17, 2015				-1,066,771.54	3,418,035.12
	Vendor: JAYNES CORPORATION - 28588							
08/17/2015		39737	AUGUST 17, 2015				-1,066,771.54	2,351,263.58
	Vendor: JAYNES CORPORATION - 28588							
08/18/2015	APPKT00058	1016	ELECTRIC WORK 700 E. ROOSEVELT 220		86.30	86.30		
	Vendor: 28585 - ANTHONY GARDUNO		**Payment Number:** 83312				-86.30	2,351,177.28
08/18/2015		39721	AUGUST 12, 2015					
	Vendor: ANTHONY GARDUNO - 28585						233,796.40	2,584,973.68
08/21/2015		39758	AUGUST 21, 2015					
	Vendor: HIGH DESERT ROOFING, INC. - 28596							
08/27/2015	APPKT00076	1	OPEN PURCHASE ORDER		30,820.84	30,907.14		
	Vendor: 28588 - JAYNES CORPORATION		**Payment Number:** 83322				-30,820.84	2,554,152.84
08/27/2015		39737	AUGUST 17, 2015					
	Vendor: JAYNES CORPORATION - 28588							
09/15/2015	APPKT00129	16412	OPEN PO CONTINUED 39439		60,188.91	91,096.05		
	Vendor: 03429 - NCA ARCHITECTS PLANNERS AIA		**Payment Number:** 83438				-60,188.91	2,493,963.93
09/15/2015		39738	OPEN PO WAS 39439					
	Vendor: NCA ARCHITECTS PLANNERS AIA - 03429							
09/21/2015	APPKT00134	5256PHASEII	MOBILIZATION 17,16,14,12,10,5 + BANK		192.25	91,288.30		
	Vendor: 04430 - Southwest Abatement, Inc		**Payment Number:** 83358				-192.25	2,493,771.68
09/21/2015		39651	2nd 07/22/15					
	Vendor: Southwest Abatement, Inc - 04430							
09/21/2015	APPKT00134	5256PHASEII	AIR CLEARANCE		1,620.00	92,908.30		
	Vendor: 04430 - Southwest Abatement, Inc		**Payment Number:** 83358				-1,620.00	2,492,151.68
09/21/2015		39651	2nd 07/22/15					
	Vendor: Southwest Abatement, Inc - 04430							
09/21/2015	APPKT00134	5256PHASEII	TAX		5,359.87	98,268.17		
	Vendor: 04430 - Southwest Abatement, Inc		**Payment Number:** 83358				-5,359.87	2,486,791.81
09/21/2015		39651	2nd 07/22/15					
	Vendor: Southwest Abatement, Inc - 04430							
09/21/2015	APPKT00134	5256PHASEII	ABESTOS ABATEMENT 17,16,14,12,10,5 + BANK		74,757.00	173,025.17		
	Vendor: 04430 - Southwest Abatement, Inc		**Payment Number:** 83358					

Account	Name	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
563-085-445-00101	PROFESSIONAL SERV. - Continued	0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00

Post Date	Packet Number	Number	Description	Project Account	Amount	Running Balance	Encumbrance	Running Balance
09/21/2015		39651	2nd 07/22/15				-74,757.00	2,412,034.81
	Vendor: Southwest Abatement, Inc - 04430							
09/22/2015	APPKT00139	001	SMITH'S RE-ROOF		78,176.00	251,201.17		
	Vendor: 28596 - HIGH DESERT ROOFING, INC.		Payment Number: 83430					
09/22/2015		39758	AUGUST 21, 2015				-78,176.00	2,333,858.81
	Vendor: HIGH DESERT ROOFING, INC. - 28596							
09/25/2015		39866	SEPTEMBER 25, 2015				10,268.98	2,344,127.79
	Vendor: APIC SOLUTIONS, INC - 28629							
09/25/2015		39866	SEPTEMBER 25, 2015				3,430.00	2,347,557.79
	Vendor: APIC SOLUTIONS, INC - 28629							
09/25/2015		39866	SEPTEMBER 25, 2015				270.11	2,347,827.90
	Vendor: APIC SOLUTIONS, INC - 28629							
10/07/2015	APPKT00186	APPLICATION NO:2	TAX		2,736.96	253,938.13		
	Vendor: 28588 - JAYNES CORPORATION		Payment Number: 83552					
10/07/2015		39737	AUGUST 17, 2015				-2,736.96	2,345,090.94
	Vendor: JAYNES CORPORATION - 28588							
10/07/2015	APPKT00186	APPLICATION NO:2	OPEN PURCHASE ORDER		34,865.78	288,803.91		
	Vendor: 28588 - JAYNES CORPORATION		Payment Number: 83552					
10/07/2015		39737	AUGUST 17, 2015				-34,865.78	2,310,225.16
	Vendor: JAYNES CORPORATION - 28588							
10/22/2015	APPKT00218	5653-2	SMITH'S RE-ROOF		97,400.00	386,203.91		
	Vendor: 28596 - HIGH DESERT ROOFING, INC.		Payment Number: 83584					
10/22/2015		39758	AUGUST 21, 2015				-97,400.00	2,212,825.16
	Vendor: HIGH DESERT ROOFING, INC. - 28596							
11/12/2015		39737A	PRE-CONSTRUCTION OPEN PO				1,510,356.22	3,723,181.38
	Vendor: JAYNES CORPORATION - 28588							
11/12/2015	APPKT00245	Item - INV0000325 : V...	APPLICATION #3		-365,654.49	20,549.42		
11/12/2015		39737A	PRE-CONSTRUCTION OPEN PO				359,576.42	4,082,757.80
	Vendor: JAYNES CORPORATION - 28588							
11/12/2015	APPKT00245	Item - INV0000325 : V...	TAX		-81,271.30	-60,721.88		
11/12/2015	APPKT00245	Item - INV0000325 : V...	GRT 7.875%		-28,795.00	-89,516.88		
11/12/2015	APPKT00242	INV0000325	GRT 7.875%		28,795.00	-60,721.88		
	Vendor: 28588 - JAYNES CORPORATION							
11/12/2015	APPKT00242	INV0000325	TAX		81,271.30	20,549.42		
	Vendor: 28588 - JAYNES CORPORATION							

Detail Report with Activity and Encumbrance

Account	Name	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
563-085-445-00101	PROFESSIONAL SERV. - Continued	0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00

Post Date	Packet Number	Number	Description	Project Account	Amount	Running Balance	Encumbrance	Running Balance
11/12/2015		39737	AUGUST 17, 2015				-81,271.30	4,001,486.50
	Vendor: JAYNES CORPORATION - 28588							
11/12/2015		39737A	PRE-CONSTRUCTION OPEN PO				-359,576.42	3,641,910.08
	Vendor: JAYNES CORPORATION - 28588							
11/12/2015		39737	AUGUST 17, 2015				-362,313.38	3,279,596.70
	Vendor: JAYNES CORPORATION - 28588							
11/12/2015	APPKT00242	INV0000325	APPLICATION #3		365,654.49	386,203.91		
	Vendor: 28588 - JAYNES CORPORATION							
11/12/2015	APPKT00246	3	PRE-CONSTRUCTION OPEN PURCHASE ORDER		394,449.49	780,653.40		
	Vendor: 28588 - JAYNES CORPORATION		Payment Number: 83717				-394,449.49	2,885,147.21
11/12/2015		39737A	PRE-CONSTRUCTION OPEN PO					
	Vendor: JAYNES CORPORATION - 28588						-1,066,771.54	1,818,375.67
11/12/2015		39737	AUGUST 17, 2015					
	Vendor: JAYNES CORPORATION - 28588							
12/01/2015	APPKT00269	5653-3	SMITH'S RE-ROOF		48,220.41	828,873.81		
	Vendor: 28596 - HIGH DESERT ROOFING, INC.		Payment Number: 83894				-48,220.41	1,770,155.26
12/01/2015		39758	AUGUST 21, 2015					
	Vendor: HIGH DESERT ROOFING, INC. - 28596							
12/08/2015	APPKT00283	16423	CHANGE ORDER #2		11,000.00	839,873.81		
	Vendor: 03429 - NCA ARCHITECTS PLANNERS AIA		Payment Number: 83996				-11,000.00	1,759,155.26
12/08/2015		39738	OPEN PO WAS 39439					
	Vendor: NCA ARCHITECTS PLANNERS AIA - 03429							
12/08/2015	APPKT00283	16423	OPEN PO CONTINUED 39439		506,742.80	1,346,616.61		
	Vendor: 03429 - NCA ARCHITECTS PLANNERS AIA		Payment Number: 83996				-506,742.80	1,252,412.46
12/08/2015		39738	OPEN PO WAS 39439					
	Vendor: NCA ARCHITECTS PLANNERS AIA - 03429							
12/10/2015	APPKT00285	1646	TAX		162.07	1,346,778.68		
	Vendor: 28629 - APIC SOLUTIONS, INC						-162.07	1,252,250.39
12/10/2015		39866	SEPTEMBER 25, 2015					
	Vendor: APIC SOLUTIONS, INC - 28629							
12/10/2015	APPKT00285	1646	LABOR		2,058.00	1,348,836.68		
	Vendor: 28629 - APIC SOLUTIONS, INC						-2,058.00	1,250,192.39
12/10/2015		39866	SEPTEMBER 25, 2015					
	Vendor: APIC SOLUTIONS, INC - 28629							
12/10/2015	APPKT00285	1646	VIDEO SURVEILLANCE EQUIP HEALTH CENTER		6,161.39	1,354,998.07		

Detail Report with Activity and Encumbrance

Account	Name	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
563-085-445-00101	PROFESSIONAL SERV. - Continued	0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00

Post Date	Packet Number	Number	Description	Project Account	Amount	Running Balance	Encumbrance	Running Balance
	Vendor:	28629 - APIC SOLUTIONS, INC						
12/10/2015		39866	SEPTEMBER 25, 2015				-6,161.39	1,244,031.00
	Vendor:	APIC SOLUTIONS, INC - 28629						

Total Fund: 563 - CONSTRUCTION FUND:	**0.00**	**1,354,998.07**	**1,354,998.07**	**0.00**	**1,244,031.00**	**1,244,031.00**
Grand Totals:	**0.00**	**1,354,998.07**	**1,354,998.07**	**0.00**	**1,244,031.00**	**1,244,031.00**

Date Range: 07/01/2015 - 12/31/2015

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
563 - CONSTRUCTION FUND	0.00	1,354,998.07	1,354,998.07	0.00	1,244,031.00	1,244,031.00
Grand Total:	**0.00**	**1,354,998.07**	**1,354,998.07**	**0.00**	**1,244,031.00**	**1,244,031.00**

No Documentation

For this Item

Discussion Only

No Documentation

For this Item

CIBOLA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION № 15-39
CELLULAR PHONE & STIPEND POLICY

RECITALS

WHEREAS, the Board of County Commissioners met in a Regular Meeting on Wednesday, January 27, 2016 at 5:00 p.m. at 515 West High Street, Grants, New Mexico; and,

WHEREAS, NMSA 1978, Section 4-38-13 (1953) provides that board of county commissioners shall have power at any session to make such orders concerning the property belonging to the county as they may deem expedient; and,

WHEREAS, Section 4-37-1 *et seq.* NMSA 1978 provides that counties may adopt those resolutions and ordinances, not inconsistent with statutory or constitutional limitations placed on counties, to discharge those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the county and its inhabitants; and,

WHEREAS, the board of County Commissioners of Cibola County, New Mexico has determined that the issuance of cellular telephones is an inefficient practice and should be immediately halted, with the exception of elected officials, and replaced with a reimbursable allowance/stipend program; and,

WHEREAS, the board of County Commissioners of Cibola County, New Mexico desires to establish a uniform procedure for giving a stipend to those employees, which are required to be accessible by cell phones as a condition of employment; and,

WHEREAS, it is the policy of Cibola County to provide a stipend to designated employees who are required to be accessible by cell phone as a condition of employment. The requirement of accessibility is in the case of an emergency by law enforcement, safety personnel and to employees and elected officials who may be out in the field and do not have access to public telephone to conduct official business; and,

WHEREAS, the positions that are required to have and be accessible by cell phone are the County Manager; Sheriff, Under-Sheriff and deputies; Road Superintendent; Emergency Manager; IT Manager and Detention Center Director and their designees; and,

BE IT FURTHER RESOLVED resolution 05-30 is hereby repealed and replaced with the adoption of this resolution.

APPROVED, ADOPTED, AND PASSED on this 27th day of January, 2016.

Robert Armijo
Commissioner, District I

T. Walter Jaramillo
Commissioner, District II

Jack Moleres
Commissioner, District III

Patrick Simpson
Commissioner, District IV

Lloyd Felipe
Commissioner, District V

Attest:

Lisa Bro
Cibola County Clerk

Cellular Phone & Stipend Policy

CONTENTS

I. PURPOSE

The purpose of this policy is to establish efficient and standard procedures with respect to:

1. Use of personal cellular phones or PDA's required to be used for County business,
2. An individual's responsibility for cellular telephones, and
3. Management and control of costs of cellular telephone acquisition and services.

II. SCOPE

This policy applies to all Privately Owned Reimbursable Telephones required for County business. County Authorized Reimbursable Telephone may only be authorized to Cibola County elected officials, employees and Volunteer Fire District Chiefs.

III. Definitions

a. Personnel. For the limited purposes of this policy only, Cibola County elected officials, employees and volunteer fire district chiefs, shall be referred to as "Personnel".

b. Elected Officials. For the limited purposes of this policy only, Cibola County elected officials, referred to as "Elected Officials".

c. Privately Owned Reimbursable Telephones. Cellular telephones and/or cellular devises which are privately purchased owned and operated by County Personnel but are subject to a limited reimbursement allowance for required County use. The usage contracts for Privately Owner Telephones will between the owner and the service provider.

d. County Cellular Phones. For the limited purposes of this policy only, Privately Owned Telephones required to be utilized may be referred to as "County Cell Phones"

IV. POLICY

a. County Cellular Phones are necessary to improve customer service, to enhance business efficiency, to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the County and its inhabitants.

b. Personal use of a Privately Owned Reimbursable Telephone, while on County duty, that is excessive or disrupts the operation of the County Department is prohibited.

c. With the exception of law enforcement officers and emergency services personnel in the case of emergency, personnel are prohibited from using County Cellular Phones without a hands free device while operating any motor vehicle (personal or County-owned). If it is necessary for law enforcement officers and emergency services personnel to read or write while taking the call, the employee should pull off the road. All personnel should take time to become familiar with the various cell phone functions. The cell phone should be placed where it is easy to see and reach.

V. OWNERSHIP OPTIONS & RESPONSIBILITIES-Privately Purchased, Owned and Operated

Privately owned cellular phones and wireless PDA devices may be used for a combination of personal and business use. The County will provide a taxable allowance/stipend to eligible persons for the purpose of offsetting the costs for business use of such communication devices. This allowance will be determined by the County Manager or Procurement Office, based on the Needs Assessment and following the tiered allowance in section VI of this policy. The person receiving such allowance/ stipend will be solely responsible for the costs of private ownership including but not limited to the purchase, activation, maintenance, support, monthly usage, late fees, interest, term commitment obligations and replacement of such devices, excessive plan use/overage fees, and any increase in personal income tax liability. Any person who receives a taxable allowance may add extra services, equipment or features as desired at his/her own expense.

VI. ALLOWANCE PLANS FOR PRIVATELY OWNED TELEPHONES

a. Authority to Determine Appropriate Tier

The County Manager shall determine the appropriate tier allowance for each person within their area of responsibility who requires a cellular phone or wireless PDA for business use.

b. Basis of Allowances

This policy does not intend to cover the full cost of personally owned and operated devices. It does intend to cover the prorated cost for business use so that the County maintains responsibility for payment of its operational costs incurred by its personnel.

c. Cellular Phone/Wireless PDA Allowances

There shall be a multi-level reimbursement plan based on the Needs Analysis, paid on the first payroll of the period.

Level	Amount Per Month	Eligible County Personnel
Level 1	$55.00	Regular- Non-Essential Personnel as deemed appropriate by the County Manager.
Level 2	$75.00	Elected Officials(If they choose), Directors and/or Department Heads

d. Allowance Payment to Personnel

Any cellular phone/wireless PDA allowance/stipend will be paid once a month on the first payroll through the County payroll system as taxable income upon receipt of an allowance agreement approved by the Finance Director or County Manager along with an approved personnel action form.

This agreement will be completed for any new, change or cancellation of services or eligibility for any allowance. No allowance/stipend will be paid once an employee remains on paid leave status or in an unpaid leave status for more than two payroll periods, is permanently assigned a County owned and operated cell phone or terminates service coverage.

The taxable allowance will be paid starting the first full month of cellular phone/wireless and/or data service coverage.

1. Allowance Change/Cancellation

Any person who receives a monthly allowance and thereafter terminates service, receives a substitution of County owned and operated equipment or moves to an unpaid leave status, shall submit to their supervisor a revised allowance agreement indicating the change. Department Head/Elected Official shall transmit such document with an approved personnel action form for any allowance change or cancellation of allowance to the Finance Director. Terminations/changes will occur effective the first full month after receipt in the Payroll Department. No retroactive adjustments will be processed.

e. Personally Owned Reimbursable Telephone Use Conditions

In consideration for receiving an allowance under this policy, personnel must provide their cellular service records to the County Finance Office for usage audits when required to do so. Any failure to provide records within one week of receiving the request will subject the individual to loss of allowance privileges and possible disciplinary action. Each person receiving an allowance / stipend will sign an agreement that their cell phone number will be available to Cibola County employees. Commissioners numbers will be available to Cibola County employees and constituents.

VII. SOURCE OF FUNDING

The stipend for elected officials and department heads, along with their designees shall come out of the respective budgets of each office.

Attachment 1: Needs Assessment Form

	Business Justification
Department	
Personnel Name/Position	(if this a department phone for department use, please indicate here)
Business Need	
Percentage of time spent away from the office	
Need for immediate contact with employee	
Benefits of cell phone vs. comparative costs of alternative means of communication	
Public Safety Needs	
Cellular Service Options Required (provide business justification for each option checked):	
☐ Call forwarding	
☐ Call waiting	
☐ Caller ID	
☐ Follow-me calls	
☐ Follow-me roaming	
☐ Voice messaging	
☐ Mobile to mobile	
☐ Roaming	
☐ SMS Text Messaging	
☐ MMS Messaging	
☐ Three way calling	

Department Head/Elected Official Signature _____ Date _____

COUNTY MANAGER USE ONLY

☐ Approved- County Issued Cellular Telephone ☐ Privately Owned Reimbursable Telephone

☐ Request for a County Cellular Phone is denied

County Manager _____ Date _____

Attachment 2: Privately Owned Reimbursable Telephone Allowance/ Stipend Agreement

This agreement made by and between _____, (employee/Elected Official) and the County of Cibola (employer). It has been deemed that in accordance with the County's Cellular Phone Policy _____ _____ is required to have access to a cell phone in order to conduct county business. The county agrees to reimburse the employee in the amount of $_____per pay month in order to cover the prorated cost for business use so that the County maintains responsibility for payment of its operational costs incurred by its employees. The employee understands that payment to the cellular plan provider for service and equipment is the responsibility of the employee/Elected Official and the County will not in any way be held responsible for the payment of those bills. It is further understood that all equipment (cell phone) necessary to carry out the contents of this agreement is the responsibility of the employee/Elected Official and shall be in workable condition for the duration of this contract.

If it is determined (by the County) that the cell service package referenced herein is not adequate for conducting County business, a subsequent agreement will be entered into by both parties. The employee/Elected Official agrees:

1. To carry my personal cellular telephone in a manner that provides reasonable access and availability at all times.
2. The County of Cibola will reimburse me with a monthly allowance/stipend listed above; the reimbursement will be included in my regular pay check; and that allowance is considered W-2 wages for federal income tax purposes and will be subject to all required employment and income tax withholdings.
3. That the use of my cell phone for County business shall not be considered a right or obligation or past practice and is not an ongoing benefit that is included in my overall compensation package;
4. That I have fully read and agree to the terms, use and policies listed in the Cibola County Cellular Phone Policy.
5. To respond to County related calls when received (or message is received).
6. Provide the telephone number to:
    a. Anyone who request it in the conduct of County business, and;
    b. County personnel.
7. Provide the County Finance Office with a copy of the cellular use record within seven (7) days of official request.
8. That this agreement may be terminated by either party upon fourteen (14) days' notice for any reason.
9. That I am solely responsible for the costs of private ownership of my cell phone: including but not limited to the purchase, activation, maintenance, support, monthly usage, late fees, excessive plan use/overage fees, interest, term commitment obligations and replacement of such devices and any increase in personal income tax liability.

_____

Personnel Date

_____

County Manager Date

Cibola County Commission

T. Walter Jaramillo, Chairman
Patrick Simpson, 1st Vice Chair
Lloyd Felipe, 2nd Vice Chair
Robert Armijo, Commissioner
Jack Moleres, Commissioner

Cibola County

515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

December 21, 2015 Agenda Meeting

Summary of Plats Presented to The Board of County Commission

1.) **Bear Ridge Subdivision**- Section 17 R 12n R 15 W

Type 5 Subdivision Summary Review- Any subdivision containing two (2) to twenty-four (24) parcels, each of which is ten (10) acres or more in size.

Purpose of plat-Create a Subdivision of five lots none smaller than 39.48 acres.

Notes:

Plat deemed complete. On receipt of the application, fee, summary review plat, and supporting documentation, the appropriate County staff person shall review all materials in order to determine if the preliminary plat is ready to begin the review process. If there are no deficiencies, the summary review plat will be deemed complete for review by written notice to the subdivider within thirty (30) days after the date of application. If the summary review plat is incomplete or does not comply with the submittal requirements, the subdivider shall be notified and given a maximum time period of thirty (30) days to correct the deficiencies and return the summary review plat for consideration.

6.1.5. Public Meeting. Summary review plats submitted to the County for approval shall be approved or disapproved by the County Manager at a public meeting within forty-five (45) days of the date the summary review plat is deemed complete. The Board of County Commissioners has delegated to the County Manager's Office, the authority to approve any subdivision under summary review in accordance with section 47-6-11 M, NMSA 1978.

6.1.6. Improvement agreement. If, at the time of approval of the summary review plat, any public improvements have not been completed by the subdivider as required by these Regulations, the County Manager shall, as a condition preceding approval of the summary review plat, require the subdivider to enter into an agreement with the County, on mutually agreeable terms, to thereafter complete the improvements at the subdivider's expense. Any agreement shall be approved by the Board of County Commissioners.

6.1.7. Failure to act. If the County Manager does not act upon a summary review plat within the required period of time, the subdivider shall give the Board of County Commissioners written notice of the County Manager's failure to act. If the Board of Commissioners fails to approve or reject the summary review plat within forty-five (45) days after such notice, the

Board of County Commissioners shall, upon demand by the subdivider, issue approval of the summary review plat.

Anna Larson
GIS Mapping/ Planning
(505) 285-2555

OWNER'S CONSENT

I (We) the undersigned, Owner (s) of the property described in the foregoing contract hereby consent to the subdividing of the property described in Real Estate Contract dated May 25, 2005 between Virginia A. Mollet and Richard Thomas Krouth in the N1/2 of Section 17, T12N, R15W.

Date: January 14, 2016

Virginia A. Mollet

Virginia A. Mollet

Plat Checklists

Bear Ridge Subdivision

Type Five Subdivision

Summary Review

Standards for ALL plats include the following:

Yes	Owner consent and dedication certificate signed by owners of record in Assessor's office and notarized. **Signed by Richard Krouth 12/4/2015**
Yes	Signature line for County Assessor and Treasurer to show property has not been split for the past 5 year and that the taxes have been paid up to date **Assessor 11/3/2015 Treasurer 11/30/2015**
Yes	Proof of taxes paid in advance: parcel tracking sheet and paid receipt. Per 2013 NM State Statute 7-38-44.1. Special Procedures for administration of taxes on real property divided or combined (2013). **Treasurer 11/30/2015**
Yes	Signature lines for appropriate utility companies showing approval of easement line creations, modifications, or vacations. **Continental Divide 12/4/2015: Century Link not dated,**
Yes	Signature lines for appropriate approval officials (i.e. County commission, Review board etc).
Yes	North arrow and scale bar. Vicinity map, legend and any notes that may be necessary
Yes	Title and index information to include township, section and range legal description. **Bear Ridge Subdivision Section 17, T 12N R 15 W**
Yes	Original lot lines and location of lines to be eliminated or created, including bearings and distances.
Yes	Names of adjoining property owners, Lot numbers if applicable, or Roads.
Yes	Property code numbers of original parcels involved **Parcel R04548**
Yes	Receipt for appropriate fees paid **$300 Paid 12/4/2015**
Yes	Minimum Lot size is 1 acre of land unless serviced by a community water and sewer system. Based on EPA regulations regarding well and septic systems, Cibola County requires the 1 acre lot size. Minimum lot size may be larger based

on restrictive covenants of individual subdivisions. Property splits in subdivisions with restrictive covenants must include copy of minimum lot size for said subdivisions.

Yes Access easement shown for all lots created.

Requirements for Summary Review plats

Yes Delineation of any 100-year floodplain as designated by the Federal Emergency Management Agency—**All Tracts Fall within FEMA flood zone X (Moderate to Minimal Risk)-Flood insurance is available not required.**

Yes Disclosure Statement- **Attached**

Yes Roads Dedication- **All lots have existing roadway easements. All interior roads will be maintained by owners. Access to entrance of subdivision will be from the existing Forest Road 157 and Six Mile Draw Road**

Ana Perez 12/14/2015

Mapping Department

ATTN: ANNA LARSON

CIBOLA COUNTY SUBDIVISION REGULATIONS APPLICATION FOR SUMMARY REVIEW PLAT APPROVAL

INSTRUCTIONS

Print or type clearly. Use additional sheets if necessary. All required attachments shall be submitted with this application form. Incomplete or inaccurate applications may delay decision dates. The completed application package must be submitted to the appropriate County staff person, by the subdivider or a designated agent and shall be in compliance with the requirements of the Cibola County Subdivision Regulations. Each application must be accompanied by the required administrative fee.

APPLICANT INFORMATION

1. Subdivider Name, Address and Phone Number

Richard Krouth, 1014 East Green Ave, Gallup, Nm 87301

Signature [signature] Date 12/4/15

2. Engineer/Surveyor Name, Address and Phone Number

Chrys Uhlig, L.S. 1102 Anthony Ave, Gallup, NM 87301

Signature Chrys Uhlig Date 12/5/15

SUBDIVISION INFORMATION

3. Location of Subdivision (attach map if necessary) N ½ Section 17 T 12N R 15W
Bear Ridge Subdivision

4. This is a Type Three ____ Five x Subdivision (check one), requiring type NA roads.

5. Number of lots: 5 ; Total acreage: 320 acres; Size of smallest lot: 39.46 acres

6. Municipal planning and platting jurisdiction (if applicable): N/A

SUPPLEMENTAL INFORMATION

7. If it is determined by the County to be necessary, attach an improvement agreement to ensure completion of required improvements.

8. All affidavits, certificates, permits and statements required for summary review plats as defined by the Cibola County Subdivision Regulations shall be attached to this application.

9. The original drawing and required number of copies of the summary review plat map shall be attached to this application.

8. The final disclosure statement shall be attached to this application.

9. The County Assessor's Account number(s) for the parcel or parcels.

12. Parcel tracking sheet setting out property taxes paid in advance

I certify that the information provided by me in this Application for Summary Plat Approval is true and correct and that all documents attached to or enclosed with this Application are originals or true, complete and correct copies of the originals.

Signature

This Application for Summary Plat Approval was SUBSCRIBED AND SWORN to before me on DECEMBER 4, 2015.

Notary Public

OFFICIAL SEAL
Nancy Jewell
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires:

My Commission Expires:

6/27/17

****

PROCEDURAL INFORMATION (to be completed by County Staff)

11. Date of pre-application conference 11/3/15

Signed Ana Fars

12. Date application received by County: 12/4/15 (fee paid? 300.00)

Signed

13. Date summary review plat deemed complete: 12/14/2015

Signed Ana Fars

14. Date of public meeting before the Subdivision Review Committee : 12/21/2015

15. Date summary review plat filed with County Clerk: _____

1. NAME OF SUBDIVISION

(name of subdivision); (date of all approval resolutions)

Bear Ridge Subdivision

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2. NAME AND ADDRESS OF SUBDIVIDER

(name and address of subdivider)

Richard Krouth, 1014 East Green Av, Gallup NM,87301

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3. CONDITION OF TITLE

Include at least the following information where applicable; (number of mortgages); (name and address of each mortgagee); (balance owing on each mortgage); (summary of release provisions of each mortgage); (number of real estate contracts on the divided land for which the subdivider is making payments as a purchaser); (name and address of each person holding a real estate contract as owner of the subdivided land for which the subdivider is making payments as a purchaser); (balance owing on each real estate contract); (summary of default provisions of each real estate contract); (summary of release provisions of each real estate contract); (statement of any other encumbrances on the land); (statement of any other conditions relevant to the state of title).

I purchased this ½ section from Virginia and Wallace Mollet in 2005. I have a real estate contract with the Mollets' for 320acres for 250,000.00 on thirty years' payments at 1258.06 per month at 6% interest. The contract allows me to survey and subdivide at buyer's expense. The contract balance must be paid in full before land can be sold and transferred to potential buyers. I paid 41,000.00 down and currently owe about 170,000.00 I will attach the real estate contract.

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4. STATEMENT OF ALL RESTRICTIONS OF RESERVATIONS OF RECORD THAT SUBJECT THE SUBDIVIDED LAND TO ANY CONDITIONS AFFECTING ITS USE OR OCCUPANCY

(list all deed and plat restrictions, restrictive covenants, zoning requirements, etc. affecting the subdivided land)

No additional restrictions.

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5. UTILITIES

(name of entity providing electricity, if available) Continental Divide Coop – 3 miles east	(estimated monthly cost per parcel) To be provided by Buyer
(name of entity providing gas service, if available) Propane – no natural gas	(estimated monthly cost) To be provided by Buyer
name of entity providing water, if available) well- no community water service	(estimated monthly cost) To be provided by Buyer
(name of entity providing telephone service, if available) no phone land line available	(estimated monthly cost) To be provided by Buyer
(name of entity providing liquid waste disposal, if available) no service available outhouse or septic system	(estimated monthly cost) To be provided by Buyer
(name of entity providing solid waste disposal, if available)	(estimated monthly cost)

no site service.
Closest service is 12 miles south at Ramah — To be provided by Buyer

6. INSTALLATION OF UTILITIES:

State with specificity the person or entity which bears the cost of installation, and the date of any proposed installation.

(electricity) To be installed by Buyer	(date) as needed
(gas) To be installed by Buyer	(date) as needed
(water) To be installed by Buyer	(date) as needed
(telephone) To be installed by Buyer	(date) as needed
(liquid waste disposal) To be installed by Buyer	(date) as needed
(solid waste disposal) To be installed by Buyer	(date) as needed

7. UTILITY LOCATION

(list documents describing exact location of all easements); (if all utilities are to be provided to each parcel in the subdivision, please state here); (if utilities are to be provided to some but not all parcels in the subdivision, state which utilities will be provided to each parcel).

The property has no utilities on site and no easements'.
The closest utility is the continental divide Electric line three miles east off Forest Rd 50

(state whether each utility will be above ground or underground)

	Above Ground	Underground
Electricity	Buyer supplied	not available
Gas	_Buyer Supplied	_not available_
Water	_Buyer Supplied	_not available
Telephone	_Buyer Supplied	_not available
Liquid Waste Disposal	_Buyer Suppled	_not available
Solid Waste Disposal	_Buyer Supplied	_not available

8. WATER AVAILABILITY

(describe the maximum annual water requirements of the subdivision including water for indoor and outdoor domestic uses as if the land were fully developed and occupied); (describe the availability and sources of water to meet the subdivisions maximum annual water requirements); (describe the means of water delivery within the subdivision); (describe any limitations and restrictions on water use in the subdivision); (summarize the provisions of any covenants or other restrictions requiring the use of water saving fixtures and other water conservation measures); (describe what measures, if any, will be employed to monitor or restrict water use in the subdivision); (estimate monthly cost of water or well maintenance); (estimate cost of well installation).

Water to be supplied by Buyer. I haul about 50 gals per week from my home in Gallup for one to two occupants.

9. FOR SUBDIVISIONS WITH COMMUNITY WATER SYSTEMS (if applicable)

(name and address of entity providing water); (source of water and means of delivery); (summary of any legal restrictions on either indoor or outdoor usage); (statement that individual wells are prohibited, if such is the case).

No community water service available.

10. FOR SUBDIVISIONS WITH INDIVIDUAL DOMESTIC WELLS OR SHARED WELLS (if applicable)

(state whether wells will be provided by the subdivider or by the prospective purchaser/ lessee/conveyee); (wells are provided by purchaser/lessee/conveyee, state the estimated cost to complete a domestic well, including driller, pressure tank, control devices, storage and treatment facilities); (if wells are provided by the subdivider, state the cost, if any to the purchaser/lessee/ conveyee); (summary of legal restrictions on either indoor or outdoor usage); (average depth to groundwater and the minimum and maximum well depths to be reasonably expected); (recommended total depth of well); (estimated yield in gallons per minute of wells completed to recommended total depth.

Water well installation to be supplied by buyer. Wells drilled a mile to west hit good water- 15 gal a min, at 380 ft

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11. LIQUID WASTE DISPOSAL

(describe the precise type of liquid waste disposal system that is proposed and that has been approved by the appropriate governmental agency for use within the subdivision)

Septic or outhouse to be supplied by buyer.

NOTE: NO LIQUID WASTE DISPOSAL SYSTEM MAY BE USED IN THIS SUBDIVISION OTHER THAN A SYSTEM APPROVED OR USE IN THIS SUBDIVISION IN THIS SUBDIVISION BY THE NEW MEXICO ENVIRONMENT DEPARTMENT

12. SOLID WASTE DISPOSAL

(describe the means of solid waste(including the permitted landfill) that is proposed for use within the subdivision); (state the monthly cost for solid waste collection and disposal); (state all available solid waste collectors with capacity to serve the subdivision)

No site service available. The closest waste transfer station is 12 miles south in Ramah NM

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13. TERRAIN MANAGEMENT

(describe the suitability for residential use of the soils in the subdivision as defined in the Natural Resource Conservation District's soil survey for Cibola County); (describe any measures necessary for overcoming soil and topographic limitations, and who will be responsible for implementing these measures); (identify by lot and block numbers all parcels within the subdivision that are subject to flooding); (identify by lot and block numbers all parcels within the subdivision located in whole or in part on slopes in excess of 8%); (describe the surface drainage for all lots in the subdivision); (describe the subsurface drainage for all lots in the subdivision); (describe the nature, location and completion dates of all storm drainage systems constructed or required to be constructed in the subdivision)

This north ½ section of 17 is located at an elevation of between 8200 and 8400 feet above sea level. The terrain is mainly sandy soil and some rocky out crops, It is regrown ponderosa forest with some oak tree and juniper trees. Has no agricultural value and is mainly recreational land. Buyer will be responsible for landscape maintenance.

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14. SUBDIVISION ACCESS

(name of town nearest to subdivision); (distance from nearest town to subdivision and the route over which that distance is computed); (describe access roads to subdivision); (state whether or not subdivision is accessible by conventional vehicle); (state whether or not subdivision is ordinarily accessible at all times of the year and under all weather conditions); (describe the width and surfacing of all roads within the subdivision); (state the required road for the subdivision); (state whether the roads within the subdivision have been accepted for maintenance by the County and identify the acceptance documents); (if the roads within the subdivision have not been accepted for maintenance by the County, state how the roads will be maintained and describe lot owners' responsibilities and obligations with respect to road maintenance.

Located 12 miles North from the junction of Hwy 53 and Forest Rd 400. About 1.5-2 miles east on six mile draw rd. The survey plots the final road easement starting at and going through the section 17 with access to all individual parcels.

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15. MAINTENANCE

(state whether the roads and other infrastructure improvements within the subdivisions will be maintained by the County, the subdivider or an association of lot owners, and what measures have been taken to make sure that maintenance takes place); (identify any documents of acceptance for maintenance or creation of association)

Road maintenance will be provided by Buyer at buyers' expense

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16. CONSTRUCTION GUARANTEES (if applicable)

(describe any proposed roads, drainage structures, water treatment facilities or other improvements that will not be completed before parcels in the subdivision are offered for sale); (describe all performance bonds, or other collateral securing the completion of each proposed improvement)

No improvements planned.

NOTE: UNLESS THERE IS SUFFICIENT BOND, OR OTHER ADEQUATE COLLATERAL TO SECURE THE COMPLETION OF PROPOSED IMPROVEMENTS, IT IS POSSIBLE THAT THE PROPOSED IMPROVEMENTS WILL NOT BE COMPLETED. CAUTION IS ADVISED.

17. ARCHAEOLOGICAL SITES, AND UNMARKED HUMAN BURIALS

(state the results of any archaeological survey and environmental assessment); (describe the general locations of any sites within the subdivision)

No archaeological sites or Human Burials found on this property

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18. ADVERSE OR UNUSUAL CONDITIONS

(state any activities or conditions adjacent to or nearby the subdivision, such as feed lots, dairies, cement plants or airports, that would subject the subdivided land to any unusual conditions affecting its use or occupancy)

No unusual conditions exist. Cattle grazing occurs here in summer. Other than cattle only wildlife and a couple of us retired types habitat land.

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19. FIRE PROTECTION

(distance to nearest fire station from subdivision); (route over which that distance is computed); (state whether the fire department is full-time or volunteer); (state source and quantity of water available for fire suppression in the subdivision)

No immediate fire protection available. The closest fire department would be the Ramah Volunteer Dept. about 12 miles south of property.

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20. POLICE PROTECTION

(list the various police units that have jurisdiction and will patrol the subdivision)

No immediate police service available. The closest is in Grants the Cibola County Sheriff and New Mexico State Police.

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21. PUBLIC SCHOOLS

(name of and distance to nearest public elementary school serving the subdivision); (name of and distance to nearest public junior high or middle school serving the subdivision); (name of and distance to nearest public high school serving the subdivision)

The closest schools would be12 miles south in Ramah NM

SIGNED [signature] **DATED** 12/4/15

This Disclosure Statement was SUBSCRIBED AND SWORN to before me on this 4th **day of** December, **2015.**

[signature]
Notary Public

My Commission Expires:
June 14, 2017

OFFICIAL SEAL
Josephine E. Hurtado
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires:

Parcel Tracking Sheet

Cibola County

Date received: 11/03/2015

Type: Split

Total number of parcels to be combined/split: 1

Contact No.: 5057130053

Re-plat will be indicated for Tax Year: 2016

Name of Plat Owner: FIRST AMERICAN BANK

Name of Person Filing:

Account Number	Parcel Number (UPC)	Prior Net Taxable Value	Current Net Taxable Value	Prior Tax	Current Tax
R04548		$49,841.00	$50,517.00	$1,402.88	$1,402.88
2015 TAXES DUE ONLY		$49,841.00	$50,517.00	~~$1,402.88~~	~~$1,402.88~~
			Grand Total:		~~$2,805.76~~ 1402.88

Chief Appraiser

Signature of Cibola County Assessor's Office Authorized Representative

Date: 11/3/15

I hereby certify that all ad valorem taxes due Cibola County applicable to the above described property have been paid in full through the 2015 tax year.

Signature of Cibola County Treasurer or Deputy

Date: 11/30/15

Treasurer's Process No.: 2015-11-30-Nancy 94455

Clerk's Office:

Doc. No.:_____ Vol.:_____ Folio:_____ No. of Pages:_____

State of New Mexico
Office of County Treasurer
515 West High Street
Grants, NM 87020
Phone #: 505-285-2522
Receipt: 2015-11-30-NANCY-94455

Product	Name	Extended
1	Tax Payment R04548	$701.44

Account #: R04548
Payment Amount: $701.44
Paid by: FIRST AMERICAN BANK 1014 E. GREEN AVE. GALLUP, NM 87301
Effective Date: 11/30/15
Balance remaining: $0.00

Tax Payment	$701.44
Total	$701.44
Tender (Cash)	$701.44

Paid By RICK KROUTH

Mon Nov 30 14:18:15 MST 2015 nancy

State of New Mexico
ffice of County Treasurer
515 West High Street
Grants, NM 87020
Phone #: 505-285-2522

umber	Receipt Date	Receipt Number
280400	Nov 30, 2015	2015-11-30-NANCY-94455

Payor
FIRST AMERICAN BANK
1014 E. GREEN AVE.
GALLUP, NM 87301

Legal Description
S: 17 T: 12N R: 15W N1/2 320.00 AC. 172 SIX MILE DRAW RD RAMAH 87321

Property Code	Actual	Assessed	Year	Area	Mill Levy
ACCESSORY BUILDING - A	4,620	1,540	2015	10	27.640
GARAGE - G	26,535	8,845	2015	10	27.640
RESIDENTIAL BUILDING - RB	66,350	22,117	2015	10	27.640
RESIDENTIAL LAND - RL	3,280	1,093	2015	10	27.640
NON-RESIDENTIAL LAND - NL	50,765	16,922	2015	10N	31.296

Payments Received
Cash $701.44
Paid By RICK KROUTH

Payments Applied

Year	Charges	Billed	Prior Payments	New Payments	Balance
2015	Tax	$873.28	$436.64	$436.64	$0.00
2015	Tax	$529.60	$264.80	$264.80	$0.00
				$701.44	$0.00
		Balance Due as of Nov 30, 2015			$0.00

REAL ESTATE CONTRACT

THIS CONTRACT IS MADE in triplicate this 25th day of May, 20 05,

by and between WALLACE E. MOLLET AND VIRGINIA A. MOLLET, husband and wife as joint tenants

whose address is 1008 Birch St. Grants, NM 87020

hereinafter called the Seller, and RICHARD THOMAS KROUTH, trustee of THE RICHARD THOMAS KROUTH REVOCABLE TRUST

whose address is P.O. Box 4265 Gallup, NM 87305

hereinafter called the Purchaser. Whenever a masculine pronoun is used, it shall also be considered as referring to the female gender and plural pronouns, whichever is proper.

1. SALE: The Seller, in consideration of the promises and agreements herein made by the Purchaser, agrees to sell and convey to the Purchaser the following described real estate, hereinafter called the Property, in the County of Cibola and State of New Mexico:

The North 1/2 of Section 17, Township 12 North, Range 15 West, NMPM, Cibola County, New Mexico.

No land owner, seller, or buyer can land lock any other parcel. All existing roads and access will remain as is unless by mutual consent of any alnd owners affected.

SUBJECT TO: Patent Reservations, Restrictions, Easements and rights of way of record. Taxes for the year 2005 and all subsequent years.

The Seller agrees, upon completion of all terms and conditions of this contract by the Purchaser, that the Purchaser shall then receive the Warranty Deed and related documents placed in escrow with this Contract.

2. PRICE AND PAYMENT: The Purchaser agrees to buy the above-described Property and to pay Seller therefore the total sum of TWO HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($ 250,000.00), payable as follows: FORTY ONE THOUSAND AND 00/100---------- Dollars ($ 41,000.00), cash down payment, the receipt of which is hereby acknowledged, and the balance of TWO HUNDRED NINE THOUSAND AND 00/100 ---------- Dollars ($ 209,000.00), payable as follows:

In monthly payments of $1,253.06, or more, including interest at the rate of 6% per annum, the first of such payments to be due and payable June 20, 2005, and a like payment of $1,253.06, or more, including interest to be due and payable on or before the 20th day of each succeeding month thereafter until the entire amount of principal with interest thereon shall be paid in full.

THIS CONTRACT BALANCE MAY BE PREPAID OR PAID IN FULL AT ANY TIME WITH OUT ANY PREPAYMENT PENALTY.

The payments as above provided shall be paid to the escrow agent and continue until the entire unpaid balance of the purchase price (exclusive of any prior lien or obligation being assumed) plus any accrued interest due to the seller is fully paid. Said unpaid balance shall bear interest at the rate of Six percentum(6 %) per annum from the effective date May 25, 2005.

APPLICATION OF PAYMENTS: Check and initial only one of the following two paragraphs.

☒ (a) Initials VAM RTM WEM — Payments, excepting prepayments, shall be applied to regularly scheduled installments in the order in which the same were due and shall be credited as though the payments were made on their respective due dates.

☐ (b) Initials ____ — Payments shall be applied as of the date of receipt by Escrow Agent first to accrued interest then to principal balance of this Contract.

REC DATE: 06/26/05 REC TIME: 10:58 AM BOOK: 0814 PAGE: 7105
CIBOLA COUNTY, NM EILEEN MARTINEZ-COUNTY CLERK DOC # 200505320

NOTES:

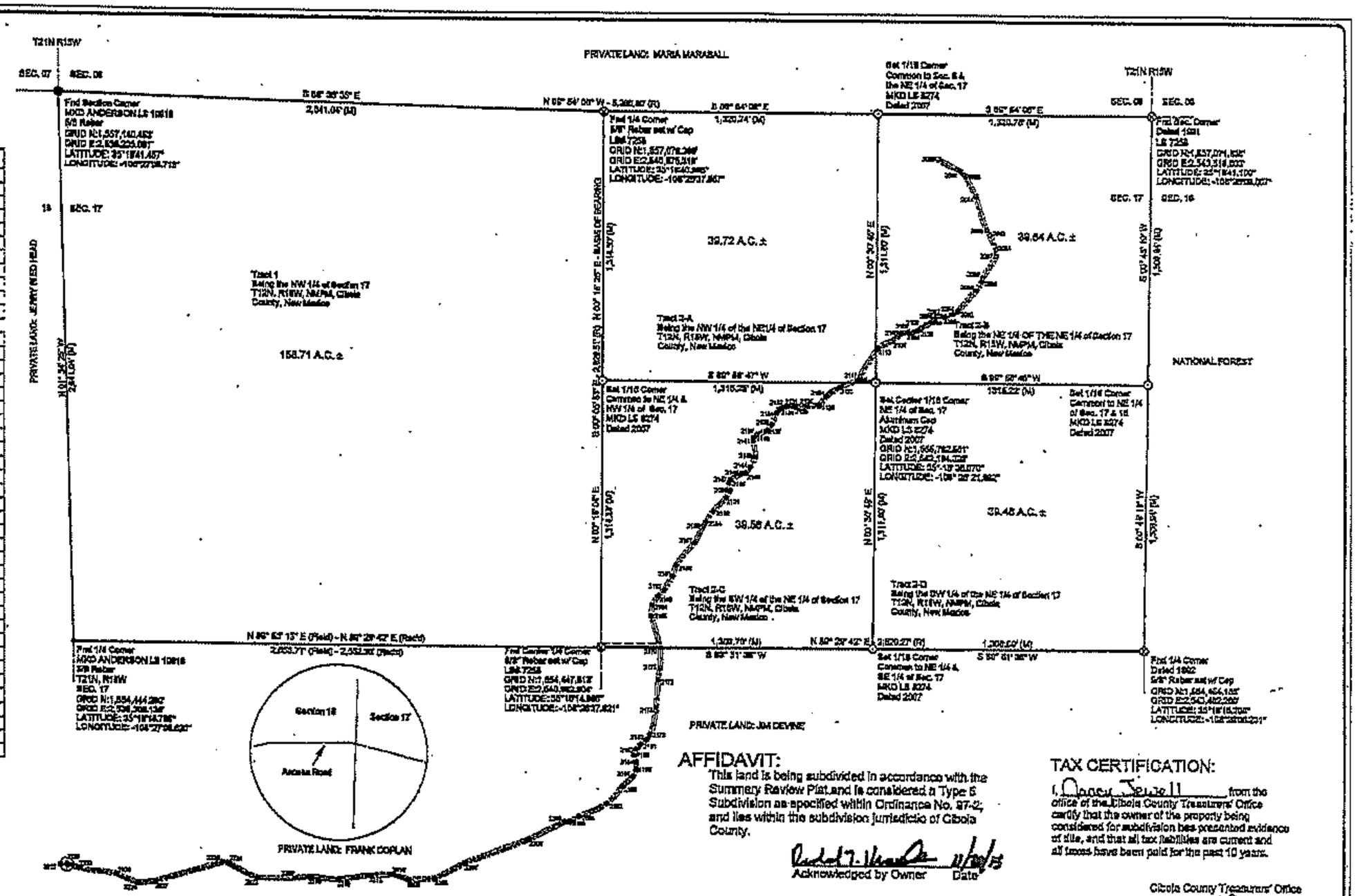
1. All bearings shown hereon are derived from GPS Observation. Thinnis 8700 and are shown as grid bearing & distance.
2. Alignment is a second road and has been identified and is approximately 20' a mile being 10' left and 10' right from the centerline.
3. 1/2" Iron Pipe (5/8) on all 1/16 corners, unless indicated otherwise.
4. All distances are State Plane Grid.

LEGEND

- Set 3/4" IP w/ Aluminum Cap MKD LS 8274
- Found 5/8" Rebar
- Centerline of Dirt Road (Access Road)
- Edge of Dirt Road (Access Road)

Point Road Listing

New	Northing	Easting	Elevation	Feature Code
[illegible]	[illegible]	[illegible]	[illegible]	RD



AFFIDAVIT:

This land is being subdivided in accordance with the Summary Review Plat and is considered a Type 6 Subdivision as specified within Ordinance No. 97-2, and lies within the subdivision jurisdictio of Cibola County.

Acknowledged by Owner — Date

TAX CERTIFICATION:

I, Nancy Jewell from the office of the Cibola County Treasurers' Office certify that the owner of the property being considered for subdivision has presented evidence of title, and that all tax liabilities are current and all taxes have been paid for the past 10 years.

Cibola County Treasurers' Office

Assessor

UTILITIES

Electric 12/4/15

Telephone

Other _____ NONE Available _____

FOR OFFICIAL USE ONLY:

The foregoing Summary Review Plat has been approved.

Date: County Manager: _____

This Affidavit was SUBSCRIBED AND SWORN TO before me on 20 Nov 2015

Notary Public

My Commission Expires: 4/2/17

CERTIFICATE: I, CHRYS UHLIG, STATE OF NEW MEXICO LAND SURVEYOR, UNDER THE LAWS OF THE STATE OF NEW MEXICO, I HEREBY CERTIFY THAT THIS PLAT WAS COMPILED OF MAPS OF RECORD AND ACTUAL ON-THE-GROUND SURVEY OF THE TRACT DESCRIBED HEREON UNDER MY DIRECTION AND THAT ALL DATA SHOWN CONFORMS TO THE MINIMUM ACCURACY STANDARDS OF THE STATE OF NEW MEXICO.

Date

Chrys Uhlig, LS.
1102 Anthony Ave.
Gallup, NM 87301
N.M. LIC No. 8274

NOTES:

* Daniel Muth LS 13239, November 5, 2004

These lands are not within any delineated 100 year Flood-Plain designated by FEMA.

No land has been set aside for dedication for Public Use or for Utility Extensions at this time, and no public utilities are located on this or the adjoining lands at this time to the best of my knowledge or belief.

300 0 150 300 600 1,200

1 inch = 300'

For County Clerks Use:

SURVEYED BY:	SCJP
DRAWN BY:	SCJP
APPROVED BY:	CHU
DATE:	11/29/07
SCALE: 1" =	300'
ACAD FILENAME:	7420 N.dwg

Owner and Subdivider: Richard Krouth
1014 East Green, Gallup, NM 87301

Bear Ridge Subdivision
Survey of the North One-Half of Section 17
T12N, R15W, N.M.P.M.
Cibola County, New Mexico

Explanation of CDBG Required Documentation

Equal Employment Opportunity

CDBG requires that Grantees meet the Equal Employment Opportunity (EEO) requirements as part of their CDBG assurance. The Grantee must post EEO posters at the construction site and in a visible public location at the Grantee's physical office. Posters can be picked up at Workforce Solutions.

Fair Housing Resolutions, Proclamations and Assessment

Each local government is required to certify that it will affirmatively further fair housing. Annually, a "Fair Housing Self-Assessment (Exhibit 1-O-2) must be completed and a "Fair Housing Resolution" (Exhibit 1-0) and/or "fair Housing Proclamation" (Exhibit 1-O1) must be adopted by the local governing body at an open public meeting, which publicizes the community's commitment to fair housing.

Fair Housing Activity must be conducted for each project, such as coloring contests, community housing fairs, banners, utility inserts on fair housing. Also Fair Housing Poster must be displayed for public to view. Cibola typically completes this task in April which is CDBG's Fair Housing Month.

Citizen Participation Plan

Developing a Citizen Participation Plan is a Federal requirement for Grantees receiving CDBG funds. Through this plan the grantee is encouraged to come up with creative ideas to bolster public input and ensure that the grantee is able to reach the public. The plan states that citizens will be provided with reasonable notices and timely access to local meetings (Open Meeting NMSA 1978, Sections 10-15-1 to 10-15-4)

Grantee must hold a minimum of two public meetings: one at submission of application and one at closeout. In 2015 Cibola County held 5 CDBG related public meetings alone, not to mention commission meetings, special meetings, ICIP public hearings, and many more.

Residential Anti-Displacement and Relocation Assistance Plan

Whenever federal funds, such as CDBG, are used in a project involving the acquisition, rehabilitation, or demolition of real property, a Federal law known as the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA) may apply. The purpose of the URA is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity. This plan must be adopted by resolution annually whether or not the Grantee is undertaking relocation activities.

Workforce Analysis

Grantees must internally maintain and monitor hiring and employment patterns. A "Workforce Analysis Form EEO-4" (Exhibit 1-S) can be used to satisfy this requirement.

Section 3 Plan and Report

Section 3 is a provision of HUD Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. Every Grantee is required to adopt a "Section 3 Plan" by resolution annually for CDBG projects.

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

RESOLUTION # 16-08
CIBOLA COUNTY, NEW MEXICO

A RESOLUTION ESTABLISHING A LOCAL RELOCATION, RESIDENTIAL ANTI-DISPLACEMENT, AND RELOCATION ASSISTANCE PLAN AND CERTIFICATION
(HOUSING AND COMMUNITY DEVELOPMENT ACT, CDBG)

WHEREAS, The County of Cibola, New Mexico, hereinafter referred to as the locality, pursuant to Community Development Programs under the provisions of the Housing and Community Development Programs under the provisions of the Housing and Community Development Act of 1974, (public Law 93-383) and amendments thereto, and

WHEREAS, the Act requires compliance with the relocation requirements of the Uniform Relocation requirements of the Uniform Relocation and Real Property Acquisition Policies Act of 1970, hereinafter referred to as the Uniform Act, and implementing regulations issued by the Department of Housing and Urban Development (49 CFR Part 24) when the acquisition of real property occurs, and

WHEREAS, the locality wishes to provide a local policy covering all probable types of relocation which may be necessary in accomplishing CDBG related activities,

NOW, THEREFORE, BE IT RESOLVED that the Local Relocation, Residential Anti-displacement, and Relocation Assistance Plan & Certification as set forth in the attached Exhibit A, be herewith approved and adopted as the Policy of the County of Cibola, for CDBG purposes. **This Resolution supersedes Resolution No. 15-08.**

PASSED, APPROVED AND ADOPTED THIS 27TH DAY OF JANUARY, 2016.

THE BOARD OF CIBOLA COUNTY COMMISSIONERS

T. Walter Jaramillo, Chairman

Robert Armijo, 1st Vice Chairman

Jack Moleres, 2nd Vice Chairman

Patrick Simpson, Commissioner

Lloyd Felipe, Commissioner

ATTEST:

Elisa Bro
Cibola County Clerk

Residential Anti-Displacement and Relocation Assistance Plan

I. Background/Introduction

Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304(d)(4)), Section 105(b)(16) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705(b)(16)), and implementing regulations at 24 CFR Part 42, specify that a grantee under the Community Development Block Grant (CDBG) must certify that it has in effect and is following a "residential Anti-displacement and relocation assistance plan" (Plan). As a CDBG grantee, **Cibola County** must certify to State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a Plan.

The Plan must include three components: 1) one-for-one replacement requirements for lower-income housing units, 2) relocation assistance, and 3) a description of the steps **Cibola County** will take to minimize displacement.

II. Activities Covered by the Plan

All activities involving the use of CDBG funds that cause displacement as a direct result of demolition or conversion of a lower-income dwelling are subject to the requirements specified in the Plan. Activities for which funds are first obligated on or after September 30, 1988 are subject to the requirements specified in the Plan, without regard to the source year of the funds.

III. Uniform Relocation Act

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) govern displacement that directly results from acquisition, rehabilitation, or demolition of real property when federal funds are used. Cibola County Residential Anti-displacement and Relocation Assistance Plan is in no way intended to supersede the URA. CDBG assisted activities may still be subject to the requirements of the URA.

IV. One-for-One Replacement Units

All occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with an assisted activity must be replaced with comparable lower-income units. Replacement lower-income dwelling units may be provided by any governmental agency or private developer and must meet the following requirements:

A. The units must be located within Cibola County to the extent feasible, the units shall be located within the same neighborhood as the units replaced

B. The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed in the units that are demolished or converted. The number of occupants who could have been housed in the units shall be in accordance with applicable local housing occupancy codes. The units may not be replaced with smaller units (e.g., a 2-bedroom unit with two 1-bedroom units), unless **Cibola County** has provided

information demonstrating that such a proposed replacement is consistent with the needs assessment contained State of New Mexico Department of Finance and Administration Local Government Division HUD-approved Consolidated Plan.

C. The units must be in standard condition and must at a minimum meet Section 8 Program Housing Quality Standards. Replacement lower-income units may include units brought from a substandard condition to standard condition if: 1) no person was displaced from the unit; and 2) the unit was vacant for at least 3 months before execution of the agreement between **Cibola County** and the property owner.

D. The units must initially be made available for occupancy at any time during the period beginning 1 year before the recipient makes public the information required under Section F below and ending 3 years after the commencement of the demolition or rehabilitation related to the conversion.

E. The units must be designed to remain lower-income dwelling units for at least 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include, but are not limited to, public housing or existing housing receiving Section 8 project-based assistance

F. Before **Cibola County** enters into a contract committing it to provide CDBG funds for any activity that will directly result in the demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, **Cibola County** must make public and submit in writing to State of New Mexico

Department of Finance and Administration Local Government Division the following information:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the submission to State of New Mexico Department of Finance and Administration Local Government Division, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwellings units by size shall be submitted and disclosed to the public as soon as it is available;
5. The source of funding and time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the needs assessment contained in the State of New Mexico Department of Finance and Administration Local Government Division Consolidated Plan.

G. The one-for-one replacement requirements may not apply if HUD determines, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in

standard condition available on a non-discriminatory basis within **Cibola County**. In making such a determination, State of New Mexico Department of Finance and Administration Local Government Division will consider such factors as vacancy rates, numbers of lower-income units in **Cibola County** and the number of eligible families on the Section 8 waiting list.

V. Relocation Assistance

Each lower-income person who is displaced as a direct result of CDBG assisted demolition or conversion of a lower-income dwelling shall be provided with relocation assistance.

Relocation assistance includes advisory services and reimbursement for moving expenses, security deposits, credit checks, other moving expenses, including certain interim living costs, and certain replacement housing assistance.

Displaced persons have the right to elect, as an alternative to the benefits described in this Plan, to receive benefits under the URA, if they determine that it is in their best interest to do so. The following relocation assistance shall be available to lower-income displacement persons:

A. Displaced lower-income persons will receive the relocation assistance required under 49 CFR 24, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the person elects to receive assistance under the URA or the assistance required by CDBG regulations. Relocation notices must be distributed to the affected persons in accordance with 49 CFR 24.203 of the URA;

B. The reasonable and necessary cost of any security deposit required to rent the replacement dwelling unit and for credit checks required to rent or purchase the replacement dwelling unit;

C. Actual reasonable out-of-pocket costs incurred in connection with temporary relocation, including moving expenses and increased housing costs, if:

1. The person must relocate temporarily because continued occupancy of the dwelling unit constitutes a substantial danger to the health or safety of the person or the public; or
2. The person is displaced from a lower-income dwelling unit, none of the comparable replacement units to which the person has been referred qualifies as a lower-income dwelling unit, and a suitable lower-income dwelling unit is scheduled to become available through one-for-one replacement requirements

D. Replacement Housing Assistance. Displaced persons are eligible to receive one of the following two forms of replacement housing assistance:

1. Each person shall be offered rental assistance equal to 60 times the amount necessary to reduce the monthly rent and estimated average monthly cost of utilities for a replacement dwelling to the "Total Tenant Payment", as determined under 24 CFR 813.107. All or a portion of this assistance may be offered through a certificate or housing voucher for rental assistance under the Section 8 program. Where Section 8 assistance is provided to the displaced person, the Cibola County must provide the person with
referrals to comparable units whose owners are willing to participate in Section 8

program to the extent that cash assistance is provided, it will be provided in installments.

2. In lieu of the housing voucher, certificate or cash assistance described above, the person may elect to receive a lump sum payment allowing them to secure participation in a housing cooperative or mutual housing association. This lump sum payment shall be equal to the capitalized value of 60 monthly installments of the amount that is obtained by subtracting the

   "Total Tenant Payment", as determined under 24 CFR 813.107, from the monthly cost of rent and average monthly cost of utilities at a comparable replacement dwelling unit. To compute the capitalized value, the installments shall be discounted at the rate of interest paid on passbook savings in a federally insured financial institution conducting business within **Cibola County**.

Displaced lower-income tenants shall be advised of their right to elect relocation assistance pursuant to the URA and the regulations at 49 CFR 24 as an alternative to the relocation assistance available under CDBG regulations.

VI. Eligibility for Relocation Assistance

A lower-income person is eligible for relocation assistance if they are considered to be a "displaced person" as defined in 24 CFR 42.305. A displaced person means a lower-income person who, in connection with an activity assisted under the CDBG program, permanently moves from real property or permanently moves personal property from real property as a direct result of demolition or conversion of a lower-income dwelling.

For purposes of this definition, a permanent move includes a move made permanently and:

A. After notice by the owner to move from the property, if the move occurs on or after the date of the submission of a request to **Cibola County** for CDBG assistance that is later approved for the requested activity; or

B. After notice by the owner to move from the property, if the move occurs on or after the date of the initial official submission to HUD of the consolidated plan under 24 CFR Part 91 describing the assisted activity; or

C. Before the dates described in A & B above, if **Cibola County** or State of New Mexico Department of Finance and Administration Local Government Division determines that the displacement was a direct result of conversion or demolition in connection with a CDBG assisted activity; or

D. By a tenant-occupant of a dwelling unit, if any one of the following three situations occurs:

   1. The tenant moves after execution of the CDBG agreement covering the acquisition, rehabilitation or demolition and the move occurs before the tenant is provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions, including a monthly rent and estimated average monthly utility costs that do not exceed the greater of the tenant's monthly rent before such agreement, or the total tenant

payment as determined under 24 CFR 813.107 if the tenant is lower-income, or 30 percent of gross household income if the tenant is not lower-income.

2. The tenant is required to relocate temporarily, does not return to the building/complex, and either is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, or other conditions of the temporary relocation are not reasonable.

3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable.

If the displacement occurs on or after the appropriate date described in A & B above, the lower-income person is not eligible for relocation assistance if:

A. The person is evicted for cause based upon a serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable federal, State or local law, or other good cause, and **Cibola County** determines that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance;

B. The person moved into the property on or after the date described in A & B above after receiving written notice of the expected displacement; or

C. **Cibola County** determines that the displacement was not a direct result of the CDBG assisted activity and the State of New Mexico Department of Finance and Administration Local Government Division concurs with this determination.

VII. Minimizing Displacement

The CDBG regulations regarding the demolition or conversion of lower-income dwelling units are designed to ensure that lower-income persons are provided with adequate, affordable replacement housing. Naturally, involuntary displacement should be discouraged whenever a reasonable alternative exists. Involuntary displacement is extremely disruptive and disturbing, especially to lower-income persons who do not have the means to locate alternative housing.

There are various ways that displacement can be minimized. The following are steps that will be taken to minimize the involuntary displacement of lower-income persons when CDBG funds are involved:

A. Screening of Applications All CDBG applications will be reviewed to determine whether involuntary displacement is likely to occur. Those applications involving displacement will receive a lower priority recommendation for funding unless it can be shown that alternatives are not available.

B. Acquisition of Property Applicants who apply for CDBG funds to acquire property for the development of lower-income housing will be encouraged to purchase vacant land. In the case of in-fill and other projects where this is not feasible and the project involves potential displacement, the applicant shall agree to allow the displaced lower-income person(s) to occupy the new housing at an affordable rent.

Applicants who utilize CDBG funds to rehabilitate or convert a lower-income unit to a non-residential use will be required to supply replacement housing consistent with paragraph IV, as well as relocation assistance.

C. Cost of Relocation Assistance The cost of any required relocation assistance and the provision of replacement housing will be borne by the applicant and may be paid for out of CDBG funds awarded to the project.

VIII. Definitions

A. "Comparable replacement dwelling unit" means a dwelling unit that:

1 Meets the criteria of 49 CFR 24.2(d)(1) through (6); and

2 Is available at a monthly cost for rent plus estimated average monthly utility costs that does not exceed the "Total Tenant Payment" determined under 24 CFR 813.107 after taking into account any rental assistance the household would receive.

B. "Lower-income dwelling unit" means a dwelling unit with a market rental (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for existing housing and moderate rehabilitation established under 24 CFR Part 888.

C. "Standard condition" means units that at a minimum meet the Existing Housing Quality Standards of the Section 8 rental subsidy program.

D. "Substandard condition suitable for rehabilitation" means units with code violations that can be brought to Section 8 Housing Quality Standards within reasonable monetary amounts.

E. "Vacant occupiable dwelling unit" means a dwelling unit that is in a standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by **Cibola County** covering the rehabilitation or demolition.

IX. Grievances

Cibola County will provide timely written answers to written complaints and grievances within 15 working days where practical. Action items:

A. Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.

B. Allow for appeal of a decision to a neutral authority.

C. File a detailed record of all complaints or grievances and responses in one central location with easy public access.

IX. Certification

Cibola County herewith certifies to follow the Anti-displacement relocation plan described above and adopt the plan by resolution annually.

Plan Adoption Date: 01/27/16

Adoption Instrument: Resolution 16-08

Certified By: _____ _____

Cibola County Commission Chair
T. Walter Jaramillo

Date

Copy to Local Government Division with attachments

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

Cibola County
Resolution # 16-09

A Resolution Establishing A Citizen Participation Plan

WHEREAS, the Cibola County Board of Commissioners is duly-elected and governing body of Cibola County;

WHEREAS, the Board recognizes the need for citizen participation in the planning, implementation and assessment of the Community Development Block Grant Program (CDBG); and

WHEREAS, public involvement serves a key role in the development of projects for consideration by the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Cibola County adopts and directs the County Manager to implement the attached Cibola County Public Participation Plan (Exhibit "A"). **This resolution supersedes Resolution 15-09.**

PASSED, APPROVED, and ADOPTED this 27th day of January, 2016.

BOARD OF COUNTY COMMISSIONERS:

_____
T. Walter Jaramillo, Chairman

_____
Robert Armijo, 1St Vice-Chairman

ATTEST:

_____
Elisa Bro, County Clerk

_____
Jack Moleres, 2nd Vice-Chairman

_____
Patrick Simpson, Commissioner

_____
Lloyd Felipe, Commissioner

EXHIBIT "A"

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CITIZEN PARTICIPATION PLAN

Introduction

In accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation, the County of Cibola, has prepared and adopted this Citizen Participation Plan.

Objective A

The County of Cibola will provide for and encourage citizen participation within its area of jurisdiction, with particular emphasis on participation by persons of low and moderate income. *Action Items:*

1. *Adopt and circulate an Open Meetings Resolution which provides citizens with reasonable notice of County upcoming meetings, actions and functions.*

2. *Develop press releases on County meetings, action and hearings and circulate to newspapers, radio and television media.*

3. *Develop and maintain listings of groups and representatives of low and moderate income persons, and include on mailing lists of announcements, notices, press releases, etc.*

Objective B

The County of Cibola will provide citizens with reasonable and timely access to local meetings, information and records relating to the proposed and actual use of CDBG funds. *Action items:*

1. *Public notices, press releases, etc. should allow for maximum length of notice to citizens.*
2. *Appropriate information and records relating to the proposed and actual use of CDBG funds must be available upon request to all citizens. Personnel and income records may be exempted from these requirements.*
3. *Meetings, hearings, etc. should be conducted at times and locations conducive to public attendance, e.g., evenings, Saturdays.*

Objective C

The County of Cibola will provide technical assistance to groups and representatives of low and moderate income persons that request assistance in developing proposals. Note: the level and type of assistance is to be determined by the County. *Action Items:*

1. *Low and moderate income groups should be advised that technical assistance particularly in the area of community development is available from the County upon request.*
2. *Document technical assistance provided to such groups and has documentation available for review.*

Objective D

The County of Cibola will provide minimum of two public hearings to obtain citizen participation and respond to proposals and questions at all stages of the Community Development Block Grant Program. *Action Items:*

1. *Advice citizens of the CDBG Program objectives, range of activities that can be applied for and other pertinent information.*
2. *Conduct a minimum of two public hearings:*

    a. *One public hearing will be held to advise citizens of the program objectives and range of activities that can be applied for, and to obtain the citizens views on the community development and housing needs, of low and moderate income people. This hearing will take place prior to the selection of the project to be submitted to the state for CDBG funding assistance.*
    b. *A second public hearing will be held to review program performances, past use of funds and make available to the public its community development and housing needs, including the needs of low and moderate income families and the activities to undertaken to meet such needs.*

3. *Publish public hearing notices in the non-legal section of newspapers or in other local media. Evidence of compliance with these regulations will be provided with each CDBG application, i.e., hearing notice minutes of public meetings, lists of needs and activities to undertaken, etc. Amendments for goals, objectives and applications are also subject to public participation.*

Objective E

The County of Cibola will provide timely written answers to written complaints and grievances within 15 working days where practical. *Action Items:*

1. *Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 5 days, if possible.*
2. *Allow for appeal of all decisions to a neutral authority.*
3. *File detailed record of all complaints or grievances and responses in one central location with easy public access.*

Objective F

The County of Cibola will identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of residents can reasonably be expected to participate. *Action items:*

1. *Identify areas where large majorities of non-English speaking persons reside and make appropriate provisions when issues affecting there areas are to be discussed at public meetings, hearings, etc. Appropriate provisions will include having interpreters available at the meeting and having briefing material available in the appropriate language.*
2. *Maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.*

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

CIBOLA COUNTY
RESOLUTION # 16-10

A RESOLUTION ESTABLISHING A SECTION 3 PLAN

WHEREAS, the Cibola County Board of Commissioners is duly-elected and governing body of Cibola County; and

WHEREAS, the Board recognizes the need for a Section 3 plan in the planning, implementation and assessment of the Community Development Block Grant Program (CDBG); and

WHEREAS, this act encourages the use of small local businesses in the hiring of low income residents of the community.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cibola County Commissioners adopts and directs the Cibola County Manager to implement the attached Cibola County Section 3 plan.

PASSED, APPROVED AND ADOPTED this January 27th, 2016.

THE BOARD OF CIBOLA COUNTY COMMISSIONERS

T. Walter Jaramillo, Chairman

Robert Armijo, 1st Vice Chairman

Jack Moleres, 2nd Vice Chairman

Patrick Simpson, Commissioner

Lloyd F. Felipe, Commissioner

Attest:

Elisa Bro
Cibola County Clerk

CIBOLA COUNTY SECTION 3 PLAN

The *County of Cibola* is committed to comply with Section 3 of the Housing and Urban Development Act of 1968. This Act encourages the use of small local businesses and the hiring of low income residents of the community.

The *County Of Cibola* has appointed Debbie Gomez as the Section 3 Coordinator, to advise and assist key personnel and staff on Section 3, to officially serve as focal point for Section 3 complaints, and as the on-site monitor of prime contractors and sub-contractors to insure the implementation and enforcement of their Section 3 plans. The approval or disapproval of the Section 3 plan is the ultimate responsibility of the *County Of Cibola*. Documentation of efforts will be retained on file for monitoring by the state.

Therefore, the *County Of Cibola* shall:

1. Hiring
   a. Advertise for all County positions in local newspapers
   b. List all County job opportunities with the State Employment Service
   c. Give preference in hiring to lower income persons residing in the County. This means that if two equally qualified persons apply and one is a resident of the County and one is not, the resident will be hired
   d. Maintain records of County hiring as specified on this form

ANTICIPATED *Cibola County* HIRING 2016				
PLANNED 0			ACTUAL 0	
Job Classification	# of Positions to be Filled	# of Positions to be Filled by Lower Income City or County Residents	# of Positions Filled	Positions Filled by Lower Income City/County Residents

- Chart for Section 3 Plan **MUST** be filled out in its entirety.

2. Contracting

a. The *County Of Cibola* will compile a list of businesses, suppliers and contractors located in the *County Of Cibola*.

b. These vendors will be contacted for bid or quotes whenever the *County Of Cibola* requires supplies, services or construction.

c. Preference will be given to small local businesses. This means if identical bids/quotes are received from a small business located within the *County Of Cibola* and one from outside the *County Of Cibola*, the contract will be awarded to the business located within the community.

3. Training

The *County Of Cibola* shall maintain a list of all training programs operated by the *County Of Cibola* and its agencies and will direct them to give preference to *County Of Cibola* residents. The *County Of Cibola* will also direct all CDBG sponsored training to provide preference to *County Of Cibola* residents.

4. CDBG Contracts

All CDBG bid proposals and contracts shall include the following Section 3 language.

a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 170lu. Section 3 requires that the greatest extent feasible, opportunities for training and employment be given lower income residents of the project areas, and contracts for work in connection with the project be awarded to business concerns residing in the project area.

b. The parties to this contract will comply with the provision of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR and all applicable rules and orders of the Department issued there-under prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.

c. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under the Section 3 clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

d. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR 135. The contractor will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR 135, and will not let any subcontract unless the subcontractor has first provided it with the requirements of these regulations.

e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department, issued thereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.

The *County Of Cibola* shall require each contractor to prepare a written Section 3 plan as a part of their bids on all jobs exceeding $100,000. All Section 3 plans shall be reviewed and approved by the City's Equal Opportunity Section 3 Compliance Officer and retained for monitoring by the state.

The *County Of Cibola* will maintain all necessary reports and will insure that all contractors and subcontractors submit required reports.

LOWER INCOME CLARIFICATION

A family who resides in *County Of Cibola* and whose income does not exceed the income limit for the size of family as per the attached Section 8 Income Limit for *Cibola County*. Information contained in our Section 3 Plan reflects the status of the City/County employees regarding lower income considerations based on their salary paid by the City/County.

_____

T. Walter Jaramillo-Commission Chairman

01/27/16
Date

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

Cibola County
Resolution # 16-11

A Fair Housing Resolution

A resolution of the Board of Commission of the County of Cibola, adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

WHEREAS; the Housing and Community Development act of 1974 as amended requires that all applicant for Community Development Block Grants funds certify that they shall affirmatively further fair housing; and

WHEREAS; the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS; fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS; discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE RESOLVED THAT A resolution of the Board of Commission of the County of Cibola, hereby wish all persons living, working, doing business in or traveling through Cibola County to know that: discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the County of Cibola to implement programs, with in the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the County of Cibola will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equality under existing federal and state laws to file a complaint with the New Mexico Attorney

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony Boyd
County Manager

Generals Office or the U.S. Department of Housing and Urban Development; and that the County of Cibola shall publicize this Resolution and thereby encouraging owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the County of Cibola shall undertake the following actions to affirmatively further fair housing:

- Cibola County will advertise this resolution in a display in the local newspaper, The Cibola Beacon, in the Month of April 2016.
- Cibola County will display the resolution on the county website from April 2016.
- Cibola County will provide Fair Housing Awareness material at housing awareness event in April 2016.

PASSED, APPROVED, and ADOPTED this 27th day of January, 2016.

BOARD OF COUNTY COMMISSIONERS:

T. Walter Jaramillo, Chairman

Robert Armijo, 1St Vice-Chairman

Jack Moleres, 2nd Vice-Chairman

Patrick Simpson, Commissioner

Lloyd Felipe, Commissioner

ATTEST:

Elisa Bro, County Clerk

EXHIBIT 1-O-2
Fair Housing Self-Assessment

COMMUNITY OF: **COUNTY OF CIBOLA**

1. To the best of your knowledge has your community been involved in any complaints regarding discrimination the sale or rental of housing on the basis of race, color, religion, sex, national origin, familial status or handicap?

Yes **No**

2. If yes, give a brief description of the nature of any complaints and resolutions.

Yes No

3. Has your community adopted a Fair Housing Program to help local citizens be aware of their rights regarding fair housing under federal and state law, and in filing a complaint if discrimination is suspected?

Yes No

4. What do you perceive as the most potentially serious problem areas regarding discrimination in fair housing in your community?

Problem Area	Very Serious	Serious	Moderate	Not a Problem
Color				✓
Familial Status				✓
Handicap				✓
National Origin				✓
Race				✓
Religion				✓
Sex				✓

5. Does your community contain any subsidized housing units?

Yes No

6. As best as can be determined, do relevant public policies/practices regarding zoning and building codes have an adverse impact on the achievement of fair housing choice?

Yes **No**

7. Are you aware of any practices in the local real estate community as it relates to buying, selling and house rentals that may adversely affect the achievement of fair housing choice in your community?

Yes **No**

8. Do your community records contain data on the actual number and percentage of persons residing in the community by race, color, religion, sex, national origin, age, handicap and familial status, as well as income characteristics by group?

Yes **No**

9. Is information available to you that list major local employers by type and the number of people employed within your community by salary and racial group?

Yes **No**

10. Is there public transportation available in your community?

Yes No

11. Do your community records contain data on the total number of housing units in the community by type, and the number of vacant units?

Yes No

12. Does your community contain any housing for the handicapped such as group homes, independent living complexes, etc.?

Yes No

13. Has your community participated in the CDBG program prior to 1993?

Yes No

14. Has your community been involved with any other state or federal programs that required the reporting of specific fair housing information?

Yes No

_____ _____

Cibola County Commission Chair **Date**

EXHIBIT 1-O-1

Proclamation

WHEREAS, *fair and equal housing is a right guaranteed to all Americans; and*

WHEREAS, *the principle of fair and equal housing is a fundamental human entitlement; and*

WHEREAS, *all citizens have the right to live where they choose within their financial means; and*

WHEREAS, *people must not be denied housing because of race, color, religion, sex, national origin, handicap or familial status; and*

WHEREAS, *we must, as individuals, assure equal access to housing for all in our communities; and*

WHEREAS, *Cibola County acknowledges the importance of assuring fair and equal treatment to all citizens;*

NOW, THEREFORE *I,* **T. Walter Jaramillo**, *Cibola County Chairman,*
do hereby proclaim January 27th, 2016 as:

"Fair Housing Day"

Dated this 27th day of January, 2016

_____
(T. Walter Jaramillo- Cibola County Chairman)

Cibola County Road Dept.

515 West High Street
Grants New Mexico 87020
Phone (505) 285-2570 Fax (505) 287-3656
Gary Porter / Public Works Director

Cibola County
Resolution # 16-12

Whereas, the undersigned are the duly elected and qualified members of the governing body of Cibola County; and

Whereas, the maintained mileage of County roadways is the responsibility of the Board of the Commissioners; and

Whereas, the health and safety of their patrons is of the highest priority; and

Whereas, the New Mexico Department of Transportation has notified Cibola County of the 2016 Annual Certified County Maintained Mileage Report.

Whereas, total mileage for Cibola County Maintained Roads for 2016 is 363.216 Miles

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Cibola County submits its 2016 Annual Certified County Maintained Mileage Report.

PASSED, APPROVED AND ADOPTED THIS _____ DAY OF _____, 2016

THE CIBOLA COUNTY BOARD OF COMMISSIONERS

_____
T. Walter Jaramillo, Chairman

_____
Patrick Simpson, 1st Vice Chair

_____
Lloyd Felipe, 2nd Vice Chair

_____
Jack Moleres, Commissioner

_____
Robert J. Armijo, Commissioner

_____
Gary Porter, Cibola County Public Works Director

Attest:

_____
Elisa Bro, Cibola County Clerk

County Maintained Route Description

For Annual Certified County Maintained Mileage Report

County Cibola County

Year 2016

Route Name	Route Number	FROM: Beginning Termini	TO: Ending Termini	Mileage Length of Maintained Section	Total Roadway Width (In feet)	Type of Roadway Surface (Refer to Codes at bottom left)	Comments:
Marquez Road	C-1	JCT. SR 279 and C-1	Sandoval County Line	17.208	44	1 & 2	1 mi Paved / 16.208 mi Graveled
Rio Puerco Road	C-2	JCT. C-1 and C-2	Sandoval County Line	3.234	23	3	
Piedra Lumbre Road	C-4	JCT. C-1 and C-4	Gate South of Joe Chavez Ranch	4.991	23	3	
Moquino & Bibo Loop	C-5	JCT. SR. 279 and C-5	Moquino Bus Turn Around	6.553	24	1	
Seboyeta-Bibo-Moquino-Roads	C-6	C-5 and La Joya Lane, End of SR 279	Marquez Residence, Portales Shrine	4.834	24	2	
Cubero Loop & Village Roads	C-7	La Villa Trading Post	To Elementary School then to JCT. SR.124	7.166	24	1	
Encinal Cubero Road	C-8	Fire Station	Cattle Guard-Encinal-Cubero Property Line	2.486	26	1	
Water Canyon Road	C-9	JCT. C-8	Cattle guard before Game Ranch Entrance	4.095	23	3	
Castillo & Diaz Road	C-10	JCT. C-8	End of Road	4.683	24	1,2,3	.20 Paved / 1.5 Graveled / 2.983 Dirt Roadway
Bibo Ranch Road	C-11	S. of JCT. SR. 124, W. of La Villa	Gate at end of road	0.636	24	2	
De Armond Springs Road	C-12	N. of JCT. SR. 124 W. of La Villa	Cattle Guard at end of road	0.698	33	2	
San Jose Loop	C-13	N. of JCT. SR. 124 at San Fidel	E. of Black Mound Garage	4.242	22	1,2	.60 Paved / 3.642 Graveled
San Fidel Village	C-14	S. of Church JCT. SR. 124	End of Road	0.470	26	1	
Canada Road	C-14A	SR. 124 at Exit 96 North Side	W. to end of road	1.908	28	1	
Rinconada Road	C-15	N. or JCT. SR 124 at Chief Rancho	Cattle Guard Beginning of FR400	5.053	33	2	
Mt. Taylor Addition Roads	C-17	N. of JCT. SR. 117 across from jail	Loop around to E. JCT. SR. 117	3.432	24	1	
Walter Road	C-17A	E. Side Exit 85 E. Grants	To end of road	0.952	24	1	
Horace Mesa Road	C18	E. JCT. SR. 547 Lobo Canyon	JCT. of C-18A	0.471	24	1	
Lobo Creek Road	C-18A	Lobo Canyon Fire Dept.	Bus Turn Around	0.724	24	1	
La Jara Mesa Road	C-18B	W. of JCT. SR. 547	Bus Turn Around	0.838	26	1	
Cantina Road	C-19	N. of JCT. SR. 547	Bus Turn Around	1.016	26	1	
Cantina Homesites Road	C-19A	N. of JCT. SR. 547	Bus Turn Around	0.244	20	1	
La Mosca Tank Road	C-19B	End of Pavement	Boy Scouts Camp	5.163	36	2	
San Mateo Roads	C-20	E. of JCT. 605 by Fire Station	Loops N. to cattleguard	4.982	26	1,2	3.982 Paved / 1.0 Graveled
Murray Acres	C-21	N. of JCT Pasture LN & Malpais RD	JCT. of C-22	2.333	24	1	
Broadview Acres	C-22	JCT. N. of Republic Supply	Intersection of Ridge Runner	2.976	24	1	
Ralph Card Road	C-23	Green Valley Trailer Park JCT. SR. 605	End of Murray Acres Road	3.113	30	1	
Nursery Road	C-23A	JCT. of C-23 N. of Feed Silos	Railroad Crossing	1.628	24	1	
Valle Verde Estates Roads off of Ralph Card	C-23B	Intersection of Ralph Card Road	End of Road	2.107	24	2	
Elkins-Berry Hill-Tietjen	C-24	C&E Concrete Plant	Milan Village Limits	1.898	24	1	
Bell Road	C-25	Gunderson Oil	Cattle Guard - End of Road	2.539	26	2	
Champman Road	C-25A	RR. Tracks Intersection of SR. 122	End of Road	0.951	24	2	
Roberts Road	C-25B	Old Bluewater Inn SR. 122	Bluewater Village	1.222	24	1	
Golden Acres Roads	C-26	Casa San Jose	Intersesection SR. 122	0.605	20	1	
Vida Buena Road	C-27	Intersection SR. 122 W. of Milan	End of Road	0.705	20	1	
Bluewater Village	C-28	Exit 72 and SR. 122	All Roads In Bluewater Village	5.684	24	1	

Plano Colorado Frontage Road	C-28A	Exit 72 (South Side)	JCT. to Plano	2.640	26	1	
Farm Road	C-28B	JCT. C-28	First Right Turn	0.196	21	2	
Plano Colorado	C-29	JCT. C-28A	Bus Turn Around	3.482	24	1,2	1 mi Paved / 2.482 Graveled
Old Bluewater Acres Road	C-29A	JCT. C-28A	End of Road	1.700	20	2	
Bluewater South	C-30	Intersection SR. 612	All Roads in Bluewater Acres	6.588	20	1,2	3.85 mi Paved / 2.74 Graveled
Bluewater North	C-31N	Bluewater State Park	McKinley County Line	0.765	20	1	
Zuni Trail	C-32	Intersection SR. 36	Arizona State Line	27.111	20	3	
Candy Kitchen Road	C-33	Ramah Chapter Boundary	Intersection SR. 36	15.125	20	2,3	5 Graveled / 10.125 Dirt
Pine Hill Road	C-34	South Ramah Chapter Boundary	Intersection SR. 36	9.744	20	2	
Fence Lake Community Roads	C-35	Fence Lake Fire Dept.	All roads in Fence Lake Community	9.064	20	3	
Moreno Hill Road	C-35A	Fence Lake Fire Dept. South	Catron County Line	10.419	24	2	
White Hill Road	C-35B	Fence Lake Fire Dept. West	End of Road	1.989	24	3	
Bell Road	C-35C	Intersection C-35A	Intersection SR. 36	2.997	22	3	
W. Homestead Road	C-35D	Intersection SR. 36	End of Road	2.949	22	3	
Mcjunction Road	C-35E	Intersection SR. 36	End of Road	2.968	24	3	
Monday Road	C-35F	Intersection SR. 36	First Cattle Guard	1.491	22	3	
Plumasano Basin Road	C-37	intersection SR. 36	End of Road	1.503	20	3	
O'Dells Ranch Road	C-38	Intersection SR. 36 E. of Fire Dept.	Property Line	3.150	24	3	
Woodard Ranch Road	C-40	Intersection SR. 117 N.W.	Property Line	1.875	24	3	
Pietown Road	C-41	Intersection SR. 117 South	Catron County Line	10.714	24	2	
Back Country Byway	C-42	Intersection SR. 117 North	Intersection SR. 53 at Ice Caves	36.087	22	3	
Porter Ranch Road	C-44	Intersection SR. 53 S. San Rafael	End of Road	1.330	22	2	
Camino De Turquesa	C-45	Intersection SR. 53	Intersection Tephra RD	0.312	22	2	
Mesa Ridge Road	C-47	Intersection SR. 53 S.	James Property Line	8.313	20	3	
Obe Worthen Mesa Road	C-47A	Intersection SR. 53	Cattle Guard at Property Line	1.158	20	3	
Mallery Road	C-48	2 Mi up Canyon Road, Intersection SR. 53 Across Trailer Park	To South Property Line then to BIA 135	13.229	20	2	
Timberlake Road (Old Forest Road 157)	C-48A	Intersection SR. 53 East of Ramah	McKinley County Line	16.400	22	2,3	5 Mi Graveled / 11.400 Dirt Roadway
Zuni Canyon Road Grants	C-49	Grants City Limits	Intersection of Forest Road 50	15.427	24	1, 2	2 Mi Paved / 13.427 Graveled
Parsons Lane	C-49A	Interseciton C-49 and Quail Run Trailer Park	Intersection Betty Lane	0.492	20	1	
Zuni Canyon Road	C-50	Intersection of Forest Road 50	Intersection SR. 53 and Ice Caves	4.366	20	2	
N. Quail Lane	C-51	Milan Village Limits S. of Airport	Across C-49 to End of Road	0.736	20	1	
N. Lawrence Road	C-51A	Intersection C-49 at housing	End of Road	0.835	18	1	
Betty Drive	C-51B	Intersection C-49A	West of Rodeo Grounds	0.540	22	1	
Rodeo Ground Road	C-51C	Intersection SR. 53 South	End of Road	0.777	21	1	
El Gallo Road	C-52	Intersection SR. 53 South	End of Road to West and End of Road to South	0.840	20	2	
Salazar Loop	C-53	Intersection SR. 53	Loop Back to SR. 53	0.627	20	1	
Valdez Subdivision	C-54	Intersection SR. 53 S. San Rafael	End of Road	0.282	20	1	
Fort Wingate Road	C-54A	Intersection SR. 53	End of Road	0.828	20	1,2	.5 Mi Paved / .33 Gravel
Ben Chavez Loop	C-55	Intersection SR. 53	Loop Back to SR. 53	0.994	20	1	
Otero Acres	C-56	Intersection SR 53	End of Road	0.592	20	1	
La Vega Estates Roads	C-56A	Intersection SR 53	End of Pavement of Calle De San Rafael	0.348	22	1	
Vista Del Monte Roads	C-56B	Intersection of SR 53	Loop Back to SR. 53	0.470	28	1	
E. Circle / W. Circle	C-57	Intersection SR. 53	Loop Back to SR. 53	0.910	22	1	
San Rafael Village	C-58	Intersection SR. 53	All Village Roads	4.068	20	1	
Dwight Small Road	C-59	Intersection SR. 53 N. of Mesita Store	End of Property Line	1.030	24	1	
Cibola Sands Loop	C-59A	Intersection SR: 53 Mile Post 85.181	Loop to Mile Post 85.488	0.384	22	1	
Clark Road	C-59B	Interesection of C-59	End of Road	0.608	18	2	
Camino De Belinda	C-59C	Interesection of C-59	End of Road	0.301	21	1	
Camino De Silvestre & Camino De Maria	C-59D	Interesection of C-59	End of Road	0.737	21	2	
Paxton Springs Road	C-62A	Intersection C-49	Intersection SR. 53	3.578	20	3	

Anaconda Road	C-63	Anaconda Mill	Intersection SR. 605	5.931	24	2	
Alamo Road	C-81	Valencia County Line on SR. 6	Cattle Guard, 1 mi. passed Harrington Ranch	6.965	22	3	
Saint Anthony Mine	C-86	Intersection C-1	Gate at Mine Site	2.800	22	3	
Forest Road 50	Forest 50	Last Cattle Guard before County Line	County Line	2.611	20	3	
			TOTAL MILEAGE	363.216			
			TOTAL ROADS	90.000			

CODES FOR SURFACE TYPE:
1 = Paved Roadway
2 = Graveled Roadway
3 = Dirt Roadway
4 = Other Surface Type

*NOTE: On column 5, (Mileage length of Maintained Section); report mileage or section of route that is actually being maintained by the county.
If the route is longer than what is being maintained, Do Not Report the Total length.

Cibola County Commission
T. Walter Jaramillo, Chairman
Patrick Simpson, 1st Vice-Chair
Lloyd F. Felipe, 2nd Vice-Chair
Robert Armijo, Commissioner
Jack Moleres, Commissioner

Cibola County
515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony M. Boyd
County Manager

BOARD OF COUNTY COMMISSIONERS
RESOLUTION № 16-13

A Resolution Supporting the Healthcare Policy Committee of the New Mexico Association of Counties

WHEREAS, in January 2016, the Board of Directors of the New Mexico Association ofCounties approved a resolution in support of protecting the County Indigent Fund which was presented by the NMAC Healthcare Policy Committee; *and*

WHEREAS, NMAC has requested that the Board of County Commissioners in each of the state's 33 counties adopt a resolution supporting NMAC's Healthcare Policy Committee; and

WHEREAS, this is an important step in assuring maximum understanding of, and support for, NMAC's Health care at the county level; and

WHEREAS, the adoption of such resolutions will enable NMAC to demonstrate to the state legislature local and statewide support for NMAC's legislative priorities; and

WHEREAS, counties have long played an integral role in providing health care services for their indigent residents; and

WHEREAS, for nearly 20 years counties have worked collaboratively with their local community hospitals in helping fund the Sole Community Provider program and in coordinating health care for their local citizens; and

WHEREAS, the Sole Community Provider program has now been replaced by the Safety Net Care Pool (SNCP), which provides funding for community hospitals for Medicaid base rate increases and uncompensated care; and

WHEREAS, the counties' role under the SNCP has been significantly diminished and their financial contribution to the SNCP no longer has any relationship to the funds disseminated by the Human Services Department (HSD) to the counties' respective community hospitals; and

WHEREAS, finding a solution to funding the SNCP requires communication and cooperation among the various stakeholders—counties, hospitals, and the state, in both the legislative and executive branches.

NOW, THEREFORE BE IT RESOLVED THAT THE BOARD HEREBY, supports the the New Mexico Association of Counties as set forth above, and strongly opposes any legislation that imposes a further financial obligation for counties to fund the SNCP and hospitals. Cibola County supports mandatory participation as a critical stakeholder and primary funding source in all discussions and planning with the New Mexico Human Services Department regarding any and all funding methods to secure the future of safety net care pool for local hospitals both public and private.

APPROVED, ADOPTED, AND PASSED on this 27th day of January, 2016.

Robert Armijo
Commissioner, District I

T. Walter Jaramillo
Commissioner, District II

Jack Moleres
Commissioner, District III

Patrick Simpson
Commissioner, District IV

Lloyd Felipe
Commissioner, District V

Attest:

Lisa Bro
Cibola County Clerk

MEG RANDALL, MAI | RANDALL APPRAISAL
5227 SARATOGA DR. NW, ALBUQUERQUE, NM 87120 | (505) 453-7726

November 2, 2015

Cibola County
Attention: Ms. Judy Horacek
Projects Coordinator
515 W. High St.
Grants, NM 87020

Subject: Appraisal Report
A 3.1951-acre tract of vacant land
700 E. Roosevelt Ave.
Grants, NM 87020

Dear Ms. Horacek:

I have completed an appraisal of the above-referenced property and submit the accompanying report of my findings and conclusions. It is my understanding that the appraisal will be used by Cibola County for possible acquisition negotiation purposes. My analysis indicates the following value:

Effective Date of Appraisal:	October 29, 2015
Opinion of As Is Fee Simple Market Value:	$150,000

The body of the report provides you with the method of study as well as the general assumptions and limiting conditions placed on the work product by the undersigned. Please read these carefully so you may understand the conclusions clearly.

The attached report is in an appraisal report format as defined by USPAP Standards Rule 2-2(a). As such, summary information is included regarding the property and the valuation methods. The report is intended for the sole use of my client and should not be relied on by others.

I appreciate this opportunity to provide appraisal services to you, and questions from authorized users of the report are welcome.

Sincerely yours,

Meg Randall

Meg Randall, MAI
NM State Certified Appraiser #3188-G (Exp. 4/16)

Table of Contents

Summary of Important Facts & Conclusions

Property Description:	Vacant land
Legal Description:	The east portion of Block 1, Valencia Subdivision, Grants, New Mexico
Site Area:	3.1951 acres
Property Rights Appraised:	Fee Simple
Highest and Best Use:	Commercial or institutional development that conforms to zoning and land use requirements, with an extended development horizon
Ownership:	Jean P. Moleres, George Hanosh, James J. and Elinor S. Hanosh, Teofiol Saavedra, Lynn E. Elkins, Howard and Alice Pinkston, Toby Michael, and B. J. Pitchford
Zoning:	SU-1 (Special Use)
Property taxes (2015 estimated):	$319.23
Effective Date of Appraisal:	October 29, 2015
Value Conclusion:	
Sales Comparison Approach	$150,000
Final Market Value Conclusion:	$150,000

Julie A. Quintana

From: Quest Title Company <jhurtado@qtco.org>
Sent: Tuesday, January 05, 2016 3:14 PM
To: julieq@co.cibola.nm.us
Subject: Lobo canyon purchase

Closing fee $268.00
Commitment 100.00
Title insurance $955.00
Recording fee 150.00

Thanks,Jo

Quest Title Company
1016 Rodeo Rd
Grants, NM 87020
(505) 287-4383
(505) 287-4384 fax

No Documentation

For this Item

No Documentation

For this Item

No Documentation

For this Item

No Documentation

For this Item

Cibola County Commission
T. Walter Jaramillo, Chairman
Robert Armijo, 1st Vice-Chair
Jack Moleres, 2nd Vice-Chair
Patrick Simpson, Commissioner
Lloyd F. Felipe, Commissioner

Cibola County

515 West High Street
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

Tony M. Boyd
County Manager

RE: Procurement of Engineering Firm for the County

From: Frances Medina

Date: January 15, 2016

Commissioners,

On December 7, 2015 the Procurement Office issued a proposal for On-Call Engineering.

An evaluation committee was formed and met on January 6th to discuss all proposals received.

Proposals were received from:

HEU CONSULTANTS, LLC	WH PACIFIC
MILLER ENGINEERING CONSULTANTS	SULLIVAN DESIGN GROUP, LLC
FORSGREN ASSOCIATES, INC.	

Orion Publishing (Beacon)	December 8-11-15-18, 2015
Gallup Independent	December7-11-13-16-20, 2015
Albuquerque Publishing	December7-11-13-16-20, 2015

From the above three firms were chosen to give an informal presentation to the Committee members. In attendance was 1st Chair Robert Armijo. At the conclusion of the presentations the Committee chose **WH Pacific** to represent the County for its Engineering needs for the 2016-2017 fiscal period.

APPROVED, ADOPTED, AND PASSED on this 23rd day November, 2015.

Robert Armijo
Commissioner, District I

T. Walter Jaramillo
Commissioner, District II

Jack Moleres
Commissioner, District III

Patrick Simpson
Commissioner, District IV

Lloyd Felipe
Commissioner, District V

Attest:

Lisa Bro
Cibola County Clerk

ON-CALL CIVIL ENGINEERING RFP #CC-FY-16-001

EVALUATION : SENT TO EVALUATION COMMITTEE 01/04/2016

	HEU CONSULTANTS	FORSGREN ASSOC	WH PACIFIC	MILLER ENGINEERING	SULLIVAN DESIGN
SPECIALIZED DESIGN AND TECHNICAL COMPETENCE OF	28	29	29	29	29
THE BUSINESS, INCLUDING A JOINT VENTURE OR	25	30	30	30	30
ASSOCIATION, REGARDING THE TYPE OF SERVICES REQUIRED (30 POINTS)	22	28	25	25	24
	25	27	29	27	28
CAPACITY AND CAPABILITY OF THE BUSINESS, INCLUDING ANDY CONSULTANTS,	23	23	23	23	23
THEIR REPRESENTATIVES, QUALIFICATIONS AND LOCATIONS, TO PERFORM THE WORK	20	25	20	23	23
INCLUDING ANY SPECIALIZED SERVICES, WITHIN THE TIME LIMITATIONS. (25 POINTS)	19	24	23	23	20
	23	23	24	24	23
PAST RECORD OF PERFORMANCE WITH GOVERNMENT AGENCIES OR PRIVATE INDUSTRY WITH	15	18	18	18	19
RESPECT TO SUCH FACTORS AS CONTROL OF COSTS, QUALITY OF WORK AND ABILITY	20	20	20	15	20
TO MEET SCHEDULES. (20 POINTS)	15	20	20	20	15
	18	19	19	17	19
FAMILIARITY WITH CIBOLA COUNTY AND PROXIMITY TO AND/OR FAMILIARITY WITH THE ARES	10	10	10	10	10
IN WHICH THE POTENTIAL PROJECTS UNDER THIS CONTRACT WILL BE LOCATED. (10 POINTS)	10	10	10	5	10
	8	8	8	9	7
	10	9	9	6	9
AMOUNT OF WORK TO BE DONE IN NEW MEXICO BY A NEW NEXICO BUSINESS WITHIN STATE. (10 POINTS)	10	10	9	10	10
	10	9	10	10	10
	10	9	10	10	10
	9	9	10	10	10
VOLUME OF WORK PREVIOUSLY DONE FOR THE ENTITY REQUESTING PROPOSALS WHICH IS NOT (75%)	3	0	0	3	4
SEVENTY-FIVE PERCENT COMPLETE WITH RESPECT TO BASIC PROFESSIONAL DESGIN. (5 POINTS)	3	5	5	5	5
	5	5	5	5	5
	5	5	5	5	5
(100 POINTS POSSIBLE)					
	89	90	89	93	95
	88	99	95	88	98
	79	94	91	92	81
	90	92	96	89	94

No Documentation

For this Item