

***Cibola County Commission***  
**Regular Meeting**  
**September 28, 2017**

The Cibola County Commission held a Regular Meeting on Thursday September 28, 2017 at 5:00 pm in the Cibola County Commission Chamber

**Elected Officials Present Staff**

Jack Moleres, Chairman  
Robert Armijo, 1<sup>st</sup> Vice Chairman  
Robert Windhorst, 2<sup>nd</sup> Vice Chairman  
Daniel Torrez, Commissioner  
Martha Garcia, Commissioner

Valerie Taylor, County Manager  
  
Michelle Dominguez, County Clerk  
Heather Paintin, Recording/Filing Clerk

**1. Call to Order**

Chairman Jack Moleres called the meeting to order at 5:17 p.m.

**2. Roll Call**

Chairman Jack Moleres does roll call 5-5 in attendance.

**3. Pledge of Allegiance**

1<sup>st</sup> Vice Chairman Armijo led the pledge

**4. Prayer**

Commissioner Garcia led us in prayer

**5. Approval of Agenda**

Motion to approve the agenda with the following changes, remove item 14 made by 1<sup>st</sup> Vice Chairman Armijo, seconded by Commissioner Torrez, 5-0 Affirmative.

**6. Commissioner's Report**

Commissioner Garcia

Candy kitchen and Pine Hill has had some water crisis. The pump kept burning out in the well. They were in the process of finding the problem when they ran out of water at the school and the community. A lot of the community use Jacob's well and that went down. On Thursday she called Jack and Valerie helped take care of the issue. That afternoon they had a

truck with a tank of water. El Morro fire department has also offered their assistance if we need them. Pine Hill fair and rodeo, a lot of people came out and participated. Upcoming, October 7<sup>th</sup> is the fall festival, come out and enjoy lots of food and produce for sale.

2<sup>nd</sup> Vice Chairman Windhorst

Two reports from August on two properties one is San Rafael and one outside of Grants, he is working on two reports in Bluewater Acres. The residents are unhappy with how messy their neighbors are. In Bluewater they are working to raise money to buy a lowering device for the cemetery which costs about \$4,000. Tour of box canyon and found several illegal dumps, got in touch with an individual who has a big box dumpster and loader and will get with residents to help clean things up.

1<sup>st</sup> Vice Chairman Armijo

The well in Seboyta went out, and thanked Dustin for all his help. The transfer station where they throw the trash needs redesigned before someone gets killed. It is on a hill and the guard is at the bottom and almost got hit by a truck. Thanked Gary for what he has done on the roads.

Commissioner Torrez

San Rafael fire department went to a 5, good job. Some of the roads are getting done and looking for some money to get some more work done. Fiestas of San Rafael on Sunday, come on out and support the county.

Chairman Moleres

In October there will be a Fiesta at the Knights of Columbus, it's the St Teresa Fiesta. One of the positive things we have is all come together and have that fellowship of the county. Earlier in the year we had the bow shoot, bi-county fair and they are great success and all the kids involved it's great to see that. Times are hard and they are still putting out 100% to the community and show us adults how to succeed in life.

## **7. Public Comment**

Debra Homer from Fence Lake Fire Department

Eva Johnson on behalf of Carrot Express

Kristin Winfrey on behalf of Carrot Express

Rhonda Diaz on behalf of Carrot Express

Blanca Maine on behalf of Carrot Express

Lydia Billington on behalf of Carrot Express

Eli on behalf of Carrot Express

## **8. Consent Agenda**

- a. Minutes from August 24, 2017



- b. Minutes from September 11, 2017
- c. Minutes from September 13, 2017

Motion to approve Minutes from July 27, 2017, made by Commissioner Garcia, seconded by 2<sup>nd</sup> Vice Chairman Windhorst, 5-0 Affirmative.

## **9. Reports**

- a. Monthly Sheriff's Department Activity Report.

Sheriff Mace shared that the team served two search warrants for drug trafficking, arrested 4 at one residence and 1 person at another. Last night his officers worked in conjunction with the US Marshalls to locate a sex offender that fled from Tennessee, they got a tip that he had been hiding in our area. They located him and took him into custody and he will soon be extradited back to Tennessee. Meet with NM Associations of Counties and talked about insurances losses among the counties. They went over the law enforcement loss over a 6 year period. Because the detention center falls into their category, their loss looks high, however 82% of the lawsuits were from the detention center. The other 18% were from Sheriff's Office- 8 Sheriff office, 6 kicked out, 2 were paid for attorney fees, so that leaves the Sheriff's office 1.9% below the average for law enforcement across the state. In December when the 5 year plan drops off they will have 0 for the county.

- b. Monthly Road Department Report.

Month of August they bladed 65 miles of road, special projects of cutting trees, mowing, sweeping, cleaning culverts, and some shoulder work. Now with the rain, they have to start over with less people and less equipment. Some of the equipment is in the shop with PO's but he had to go get the grader because they couldn't pay for it. The truck he uses to haul equipment is a half-ton. 2<sup>nd</sup> Vice Chairman Windhorst asked what the possibility would be for Gary to use the former County Manager's truck. Manager Taylor said that it looks like that is slated for EMS department, Dustin Middleton because of the gooseneck hitch. 1<sup>st</sup> Vice Chairman Armijo added they had spoken with Manager Boyd and that truck is to go to Gary because he pulls the bob cat and heavy equipment. Chairman Moleres said that Gary can use it and if Dustin gets in a bind he can use it. Dustin asked if they can pull the hitch and place it in his truck because it was bought with EMS funding. Armijo suggested just buying Dustin a new hitch and having it installed in his truck.

## **10. New Business – Action May Be Taken**

- a. Plat Approval for Land Division Fence Lake Fire Department Property

Motion to approve made by Commissioner Garcia, seconded by Commissioner Torrez, 5-0 Affirmative.

- b. Approval of Ordinance No. 17-04 an Ordinance Adopting the Fence Lake Community Association Local Economic Development Project Participation Agreement

Motion to approve made by Commissioner Torrez, seconded by 2<sup>nd</sup> Vice Chairman Windhorst, 5-0 Affirmative.

- c. Selection of Two Commissioner Representatives to Attend Meeting with Acoma Pueblo Officials

Motion to approve selection of Commissioner Garcia and Commissioner Torrez made by 1<sup>st</sup> Vice Chairman Armijo, seconded by 2<sup>nd</sup> Vice Chairman Windhorst, 5-0 Affirmative.

- d. Presentation for Participation in the Municipal Transit System (Carrot Express)
- e. Presentation for North West Regional Transportation Planning Organization (NWRTPO)
- f. Consideration of County Serving as Fiscal Agent for NMFA Planning Grant for Solo Works Project

#### **11. Manager's Report**

- Recognize the staff, they are motivated and dedicated to the customer service we are providing to the citizens. It's been a hard year for them but they are hanging in there and you can see that in their work ethic.
- Goal here is customer service, we are changing a little bit, we will be contacting newspaper to place ad about new program that community can use for suggestions. It is an overall communication link.
- Closing of the detention center and moved population to CoreCivic, it was a heroic effort by everyone to move this over and it took a lot of effort to get the move completed in a short amount of time. CoreCivic is beginning with a strong relationship.
- Thanks for the community effort to get water to Commissioner Garcia's area and everyone who moved quickly to ensure the community got water.
- The community has asked for workshops to reduce the amount of time the Commission meetings are taking, also brought up that they would like the meetings to be held earlier.



- Chief Procurement officer coming from McKinley County to mentor Wendy until she receives her certification. This will be at no charge to us, he is doing it to help out a sister community.
- Will be listing the finance director in house then out to the community soon.
- Been holding staff meetings on Tuesday's for an hour and it is working well. The exchange of information is coming across and the isolation of the offices is coming together. Very proud of the leadership.
- Geraldine and Kathy have some projects they will be discussing during staff comments.

## **12. Comments**

### **a. Staff**

Kathy has asked for permission to plan a workshop for the community for the process of taxes, filing and recording and assessments of property to teach the community how it works. See if they can do one night before tax season kicks in, no date set at this time. Waiting for Assessor protest hearings to finish to plan the workshop. They have hopes to do some workshops in the outer part of the County as well.

Geraldine and staff has been working hard to get tax roll overs, they have been sent over and it's done.

Michelle asked with the furlough days you are giving them is there going to be a clothing allowance for the staff for the new dress code. She has been here for 11 years and the staff has always dressed nice even in jeans. They decided to keep the hour lunch but she has one person in her office that takes breaks 15 minutes in the AM, 30 minute lunch and 15 minute break, what is the policy.

Heather asked what the repercussion would be if they do not follow dress code because with the furlough days she doesn't have the money to go buy new clothes. A lot of the tension would be better for the employees if the information was given and stayed the same. Everyone is giving different information and the employees are frustrated because of the lack of communication. It is stressful to work here right now and our feelings should be taken into consideration. My front window has to be open by 8am, but I cannot clock in until 2 minutes early, that does not give enough time for me to get the computer on, the money out and the window open.

Kathy said that in the past it's always been up to the department heads on how they want their office to be conducted. They ensure they look presentable in their office. Every department knows their employee and the situation they are in.

Donnie things have been implemented that are not in writing, such as the time clock. He has a lot of questions on it as far as taking breaks, how soon can we clock in, how soon can we clock out. Not having something written is hard to know what to follow.

Dolores asked what the law as far as breaks is in the morning and afternoon and hour lunch. All Commissioners should know what is going on and things should not be done without all the Commissioners. If something is changed it should go through the Commissioners, the manager and then in black and white.

b. Commissioners

Commissioner Garcia- we serve the community and the number one thing is customer service and is most important. If someone comes in we provide the service and the other thing is to be presentable, and be comfortable. It will have to be taken case by case for everyone. If someone is in a hardship case we don't need to be putting them into a case and going into keeping up with the Jones. We need to help the community and be presentable. Changes are hard to make so it may have to be done in phases and everyone has a say so in what is appropriate and what is not appropriate. If you are making a lot of money it is easy but for those that are not it is hard on them. Keep it up to the County Manager, Chairman and Department Head. We need to work together and not be a Donald Trump. To avoid miscommunication the best thing to do is when a group of people make a decision, then that is it and what you do is put it in writing and give it to department heads and they can give to the staff and ensure you do not change them, it is very stressful for the staff for things to be changing. The other thing is gossip, people get together and things are said that aren't true. People are running around concerned about their job and what they are going to do. Best way to avoid things is to put it in writing. Work together and find out what we need to do and when the policies come out we will take a look as Commissioners and we will decide what is best.

Chairman Moleres- the Manager and himself will work together on the dress code. They will come up with a dress code that fits everyone. Going to double check into the law on breaks and lunches.



1<sup>st</sup> Vice Chairman Armijo wants all the Commissioners to know what is going on. The department heads need to get with the manager and work together to make decisions. He disagrees with 2<sup>nd</sup> Vice Chairman Windhorst, if anyone needs to call him they can any time.

2<sup>nd</sup> Vice Chairman Windhorst- the bottom line in any place he has ever worked at there is a chain of command, without it this kind of stuff happens. There is anger, everyone is pissed off and people are gossiping causing back biting and problems. Yes, our County is in trouble right now and we are doing our very best to fix it. I would like to see everyone get along. You're used to a different manager, you have a new manager and you need to give her a chance. We hired her because she has ability and she has been moving forward. I can tell you how many calls I have received from people telling me they can't get through to the county, no one is at the phones, no one is at the window, and we have received lots of calls about that. That is poor customer service and that has got to change, when people come to the window we better damn well be there to help them. The gossip and back biting has got to stop, it is counterproductive. He wants everyone to use the chain of command. Go through your boss, or manager and work your way up. The County Manager is hired to handle the County.

Commissioner Torrez- when it's in black and white it comes to this desk and we are all on the same page.

### **13. Executive Session**

At 7:38 p.m. motion made by 1<sup>st</sup> Vice Chairman Armijo to go into Executive Session, seconded by Commissioner Torrez, 5-0 Affirmative.

Pursuant to Section 10-15-1 (H) (2) (7) & (8) the following matter may be discussed in closed session:

- a. Discussion of Settlement Contact Dispute with Ricoh
- Motion and roll call vote to go into Executive Session for the state reasons
  - Board meets in closed session
  - Motion and vote to go back into regular session
  - Summary of items discussed in closed session

- Motion and roll call vote that matters discussed in closed session were limited to those specific in Motion. For closure and that no final action was taken, pursuant to the authority in § 10-15-1 NMSA 1978

At 8:00 p.m. motion made by 1<sup>st</sup> Vice Chairman Armijo, to start back into regular session, seconded by Commissioner Torrez, 5-0 Affirmative.

Roll Call to confirm no final action was taken in Executive Session made by 1<sup>st</sup> Vice Chairman Armijo seconded by Commissioner Torrez, 5-0 Affirmative.

#### **14. Action Items- Action May Be Taken**

Item Removed

#### **15. Announcements**

The next Regular Commission Meeting will be held on Thursday October 26, 2017 at 5:00 p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chamber Room, 700 East Roosevelt Ave, Suite 50

#### **16. Adjournment**


Chairman Jack adjourned the meeting at 8:00 p.m.



**PASSED, APPROVED, and ADOPTED** this 28<sup>th</sup> day of September, 2017

BOARD OF COUNTY COMMISSIONERS

  
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**Jack Moleres, Chairman**

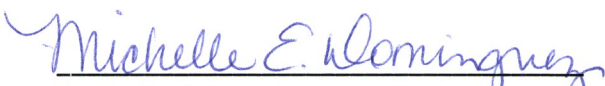
  
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**Robert Armijo, 1<sup>st</sup> Vice Chairman**

  
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**Robert Windhorst, 2<sup>nd</sup> Vice Chairman**

  
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**Martha Garcia, Commissioner**

  
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**Daniel Torrez, Commissioner**

**ATTEST:**

  
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**Michelle E. Dominguez, Cibola County Clerk**

Date: 12/29/2017

