

CIBOLA COUNTY BOARD OF COMMISSIONERS

Robert Windhorst
Commissioner

Robert Armijo
Commissioner

Jack Moleres
Commissioner

Daniel Torrez
Commissioner

Martha Garcia
Commissioner

**Special Meeting
March 2, 2017 at 5:30 p.m.
Cibola County Commission Chamber
700 East Roosevelt Ave, Suite 50**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Prayer**
- 5. Approval of Agenda**

- 6. New Business-Action May Be Taken**
 - a. Consideration of Resolution 17-20, LDWI Grant
 - b. Consideration of Mechelle Cody to attend a lifesavers conference in North Carolina on 03/26/17 - 03/29/17

- 7. Announcements**

The next Regular Commission Meeting will be held on Thursday, March 23, 2017 at 5:00 p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chamber Room, 700 East Roosevelt Ave, Suite 50

- 8. Adjournment**

“If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Cibola County Commission Chamber 700 E. Roosevelt Ave. Suite 50, Grants, NM 87020, phone (505)287-9431 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Cibola County Administration if a summary or other type of accessible format is needed.”

COUNTY OF CIBOLA

Resolution No. 17-20

A RESOLUTION

AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM.

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA 1978 as amended to address the serious problems of Driving While Intoxicated in the State; and

WHEREAS, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence domestic abuse related to DWI, DWI, alcoholism and alcohol abuse; and

WHEREAS, the county DWI planning council and other governmental entities approval must be received in order to apply for grant and distribution funding; and

WHEREAS, the County along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for program funding.

NOW THEREFORE, BE IT RESOLVED by the governing body of the County that the County Chairperson on behalf of the County and all participating entities is authorized to submit an application for Distribution and Grant FY18 program funding under the regulations established by the Local Government Division.

APPROVED AND ADOPTED by the governing body at its meeting of _____, 20__.

County Commission Chairperson

Attest:

DWI Planning Council Representative

County Clerk (SEAL)

Statement of Assurances

Local DWI Grant and Distribution Program

Project Year 18: July 1, 2017 – June 30, 2018

The applicant hereby assures and certifies compliance with the following statutes, rules, regulations, and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program:

1. Compliance with the provisions of the New Mexico Local DWI Grant Program Act, Sections 11-6A-1 through 11-6A-6 NMSA 1978 as amended, the regulations, and the approved LDWI Guidelines.
2. The applicant has the responsibility and legal authority to receive and expend funds as described in the grant and distribution project description, as well as to finance the grantee share (if any) of costs of the project, including all project overruns.
3. Compliance with the State Procurement Code, with the exception of Home Ruled Governments, and submission of all related procurement documents to the Local Government Division for administrative review and approval, prior to execution, including, but not limited to: requests for professional services (RFPs); advertisements; minutes of pertinent meetings; contract selection and award criteria. All project-related services, activities or programs done through a service provider must be implemented through a professional services contract. Any project-related contract, subcontract, or agreement and related amendments, providing services to the grant or distribution program, must be submitted for administrative review by the Division prior to execution.
4. Adherence to all financial, accounting, and reporting requirements of the Department of Finance and Administration. Distribution programs will include with each quarterly narrative progress report the Grant Fund Agreement Exhibit F, The Local DWI Distribution Program Financial Status Report. Grant programs will include with each quarterly narrative progress report the Local DWI Program Request for Payment/Financial Status Report, Exhibit D. The said reports shall contain narrative and/or bulleted highlights of accomplishments and/or problems and delays encountered to date, a detailed budget breakdown of expenditures to date, a summary of any fees collected and/or expended, the Managerial Data Set, Planning Council meeting agendas and minutes, and such other information following the objectives of the county's evaluation as may be of assistance to the Division in its evaluation.
5. Compliance with the requirement to not budget, nor expend, any of the grant amount awarded or the amount distributed for **indirect administrative costs** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall document all direct program administrative expenditures and in-kind/match administrative expenditures.

6. Compliance with the requirement to not budget, nor expend, greater than **ten percent** of the grant amount awarded or the amount distributed for **capital outlay** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall specify all capital outlay expenditures. The **ten percent cap for capital outlay does not exist with detoxification funding grants.**
7. Compliance with all required reports, including but not limited to: the first quarter narrative and fiscal reports due on the last working day of October; the second quarter narrative and fiscal reports due on the last working day of January; and the third quarter narrative and fiscal reports due on the last working day of April; the fourth and the final quarter narrative and fiscal reports for the fiscal year due the 15th of July; required screening, treatment, and compliance monitoring protocols; required evaluation plans; required fiscal reports; required screening and tracking managerial data reports; and required annual reports.
8. Compliance with the current Local DWI Grant Program Screening Guidelines. To avoid any conflict of interest, or appearance of conflict of interest, screeners should not be affiliated with any contracted treatment agency. Clients will be given options for treatment and will not be *mandated* to treatment with the same agency that does the screening.
9. If applicable to the applicant, compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
10. Any distribution program under run amount for the fiscal year must be returned to the Local DWI Grant Fund by September 30 of the following fiscal year. Failure to remit an under run to the Local DWI Grant Fund will cause suspension of grant reimbursements and/or future distributions until the remittance is made.
11. Grant program under runs revert to the Local DWI Grant Fund.
12. Compliance with all applicable conditions and requirements prescribed by the Division in relation to receipt/accountability of state General Funds.
13. The grant applicant will follow the scope of work for the grant program, as negotiated with the Local Government Division, and in accordance with the local planning council's approved plan. The applicant will submit any proposed modifications/amendments to the scope of work to the Division for its approval, prior to execution.
14. The distribution program applicant will follow the local planning council's application as

approved by DWI Grant Council in the application review process. The applicant will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.
16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. Such records shall be preserved for a period of not less than seven (7) years following completion of all the conditions of the grant agreement and the distribution program administrative guidelines.
17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.
18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

Jack Moleres, County Commission Chairperson

County Commission Chairperson (or Municipal Mayor)

(Please Type)

Signature

Date

approved by DWI Grant Council in the application review process. The applicant will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.
16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. Such records shall be preserved for a period of not less than seven (7) years following completion of all the conditions of the grant agreement and the distribution program administrative guidelines.
17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.
18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

Jack Moleres, County Commission Chairperson

County Commission Chairperson (or Municipal Mayor)

(Please Type)

Signature

Date

Memorandum of Understanding

The County of Cibola DWI Program (hereinafter referred to as the “Program”) and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program (hereinafter referred to as “Agency”) hereby exchange the following assurances and enter into the following Memorandum of Understanding (MOU):

The Agency assures:

1. That Agency is in full compliance with the provisions concerning research activities in Section 2.52 of the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2, including Section 2.16.
2. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained, or according to the terms of this MOU.
3. That in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Agency acknowledges it is bound by the provisions of the Federal Confidentiality of Alcohol and Drug Abuse Patient Records regulations, 42 CFR Part 2.
4. That the Agency shall undertake to resist any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2.
5. That the Agency is not a “covered entity” as defined by the Department of Health and Human Services Regulations entitled “Standards for Privacy of Individually Identifiable Health Information”, 45 CFR Parts 160 and 164, implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA); (the HIPAA Regulations).
6. That the Agency shall never possess treatment or maintain any “individually identifiable health information” or transmit “protected health information” as defined by the HIPAA Regulations and in the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

The Program agrees to:

1. Upon request, provide the Agency or other parties authorized with client records for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome monitoring research activities, and evaluation of LDWI Program interventions.

2. If applicable, comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) and the Department of Health and Human Services Regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
3. Report or transmit data to the Agency that deletes and contains no "individually identifiable health information" or "protected health information" as defined by the HIPAA Regulations and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

Executed this _____ day of _____ 20_____.

Rick Lopez, Director
Department of Finance & Administration
Local Government Division
DWI Program

County Commissioner

Bataan Memorial Building, Suite 201 Date Santa Fe, New Mexico 87501

Grant/Distribution Funding Application Cover Sheet
Local DWI Grant Program
Local Government Division - DFA

County/Municipality: Cibola County

Application Date: _____

Project Contact Person	
Name:	Josephine Vaisa
Address:	700 E. Roosevelt, Ste. 40
City, Zip:	Grants 87020
Telephone:	(505)285-2585
Email:	jvaisa@co.cibola.nm.us
Fax:	(505)287-5581

Fiscal Agent	
Contact Person:	Joseph Sanders
Mailing Address:	700 E. Roosevelt, Ste. 50
City, Zip:	Grants 87020
Telephone:	(505)285-5619
Email:	jssanders@co.cibola.nm.us
Fax:	(505)285-5434

Categories of Program Areas to be Addressed by Proposed Project
[Indicate amounts budgeted for each program area.]

Category	Grant	Distribution	Component Total
Prevention		\$58,551.00	\$58,551.00
Enforcement		\$0.00	\$0.00
Screening		\$0.00	\$0.00
Domestic Abuse		\$0.00	\$0.00
Treatment	\$60,000.00		\$60,000.00
Compl. Mtr./track		\$87,959.00	\$87,959.00
Coord/Plan& Eval.		\$41,626.00	\$41,626.00
Alt. Sentencing		\$18,701.00	\$18,701.00
Total	\$60,000.00	\$206,837.00	\$266,837.00

Certification:

The attached resolution adopted by the governing body of _____ on _____ authorizes the applicant to file this application for assistance from the State of New Mexico. To the best of my knowledge, the information presented in this application is true and correct.

Signature of County Commission Chairperson or Mayor

DOH Assurances and Cooperative Agreement

The Cibola County DWI Program referred to as the "Program" and the New Mexico Department of Health (DOH), Epidemiology and Response Division hereby receives the following assurances and enters into the following cooperative agreement, to carry out the requirements of the evaluation MOU between DOH and DFA:

The DOH:

1. Acknowledges that it is in full compliance with the provisions concerning research activities in Section 2.52 of Federal confidentiality regulations, 42 CFR Part 2, including:
 - a. That a research protocol is maintained in accordance with the security requirements of § 2.16 of 42 CFR Part 2; and
 - b. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained; and no individual client will be identified in any report resulting from any epidemiologic research; and
 - c. That the Epidemiology and Response Division has provided a satisfactory written statement that a group of three or more individuals who are independent of the research project has reviewed the protocol and determined that:
 - (i) The rights and welfare of clients will be adequately protected; and
 - (ii) The risks in disclosing client identifying information are outweighed by the potential benefits of the research.
2. Acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Epidemiology and Response Division is fully bound by the provisions of the Federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2; and
3. Undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.

The Program:

1. Agrees to allow the Epidemiology and Response Division access to client records from the web based client screening and tracking system for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome monitoring research activities.

This agreement will become effective on July 1, 2017. This agreement will expire on June 30, 2018.

Michael Landen, MD, MPH,
State Epidemiologist and
Director Epidemiology and Response Division
New Mexico Department of Health
Harold Runnels Building
1190 St. Francis Drive Santa Fe, NM 87502

County Manager or other
authorized official

Internal Budget Adjustment Request (IBAR)Cibola County, New Mexico(Subject to Review)

Request Date: 2/24/2017

For Fiscal Year: 2013 - 2014 (FY14)

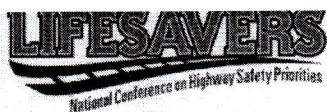
Department or Program:		Pine Hill EMS	
<i>Source of Funds (Revenue, Transfers, Special Items)</i>			
Account Number	Description	Increase	Decrease
415-021-427-00082	Safety Equipment	\$	1,000.00
Total		\$ -	\$ 1,000.00
<i>Uses of Funds (Expenditures, Other Financing Uses, etc.)</i>			
Account Number	Description	Increase	Decrease
415-021-427-00098	Training and Staff Development	\$ 1,000.00	
Total		\$ 1,000.00	\$ -
Reason for adjustment(s) (Required): Increase funds for Staff training			
Requestor's Name:		Gregory Zunie, EMS Supervisor	Date: 2/24/2017
Department Head's Approval:			Date:

Finance Director's Approval:

Date:

County Manager's Approval:

Date: _____



**MARCH 26-28
CHARLOTTE, NC**

www.lifesaversconference.org

Privacy Disclaimer:

By registering for this conference you acknowledge that your contact information will be included on the attendee list made available to all meeting registrants, including exhibitors. Only exhibitors have the opportunity to purchase the attendee list.

Initial here _____ if you do **not** want your contact information included in conference materials.

Note: Exhibit personnel please use the Exhibit Registration form.

First Name: Mechelle Last Name: Cody
Preferred first name on badge: Mechelle
Organization: Pine Hill EMS
Address: Po Box 310
City: Pine Hill State: NM Zip: 87357
Telephone: (505) 775 3271 Cell: (505) 427-1990
Attendee Email: mdcody74@gmail.com For updates only - will not be printed in program materials
Email copy of registration confirmation to: _____
Special Requests: _____
Emergency Contact Name (required): Marsha Cody
Emergency Contact Phone (Day): (505) 485-3520

☒ I have read and accepted the Cancellation Policy and Liability/Photography Waiver on page 2 of this registration form.

Will you be staying at a conference hotel? ☒ Yes ☐ No If not, where will you be staying? _____

Is this your first Lifesavers Conference? ☒ Yes ☐ No

What field do you work in?

- | | | | | |
|--|--|--|--|---|
| <input type="checkbox"/> Consultant/Researcher | <input type="checkbox"/> Community Programs | <input type="checkbox"/> Local Government | <input type="checkbox"/> Advocacy/Consumer Group | <input type="checkbox"/> Insurance Industry |
| <input checked="" type="checkbox"/> EMS/Fire | <input type="checkbox"/> State/Federal Govt. | <input type="checkbox"/> Judge/Prosecutor | <input checked="" type="checkbox"/> Child Passenger Safety | <input type="checkbox"/> Child Restraint Manufacturer |
| <input type="checkbox"/> Auto Industry | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Public Health/Medical | <input type="checkbox"/> Student | |

Which workshop track(s) will you most likely be attending? (Check all that apply)

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Distracted Driving | <input type="checkbox"/> Teen Traffic Safety | <input checked="" type="checkbox"/> Impaired Driving | <input type="checkbox"/> Criminal Justice/Law Enforcement |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Older Drivers | <input type="checkbox"/> Motorcycle Safety | <input type="checkbox"/> Pedestrian/Bicycle Safety |
| <input checked="" type="checkbox"/> Other Highway Safety Priorities | <input checked="" type="checkbox"/> Occupant Protection for Children | <input type="checkbox"/> Adult Occupant Protection/Vehicle Technology | |

Pre & Post-conference Meetings

Visit the Pre & Post-conference Meetings page on the Lifesavers website for three additional meetings that require separate registration and to review meeting descriptions. Some of these meetings offer CEUs.

I am registering for the following no-cost meetings on Saturday, March 25:

- | |
|--|
| <input type="checkbox"/> Large Truck & Bus Enforcement Training "Train-the-Trainer" Course • 9:00am - 1:00pm |
| <input type="checkbox"/> Crash Course Road Trip • 1:00pm - 3:30pm |
| <input type="checkbox"/> BIA-Indian Highway Safety FY2018 Grants Writing Training • 1:00pm - 5:00pm |
| <input type="checkbox"/> Safe Systems & the U.S. Road Assessment Program • 2:00pm - 4:00pm |

Registration Fees

Your registration fee includes the opening reception, one breakfast, three lunches, refreshment breaks, exhibits, workshops, and program materials.

- | | |
|--|-------|
| <input type="checkbox"/> Early-Bird - Until January 20, 2017 | \$350 |
| <input type="checkbox"/> Regular - January 21 - February 24, 2017 | \$400 |
| <input checked="" type="checkbox"/> Late/On-Site - After February 24, 2017 | \$500 |
| <input type="checkbox"/> Moderator/Speaker | \$350 |
| <input type="checkbox"/> Moderator/Speaker (attending day of presentation only) Indicate day: _____ | \$0 |
| <input type="checkbox"/> Poster Presenter | \$350 |
| <input type="checkbox"/> Student (Full-time High School or College) A copy of your student ID must be attached to this form. | \$100 |

• You can also securely register online at www.lifesaversconference.org

• Questions?
Call 703-922-7944

Exhibit personnel - please use the Exhibit Registration Form

- Registration fees may be paid one of three ways: Check (U.S. dollars, payable to Lifesavers Conference), Purchase Order or Credit Card.
- Registrations received without payment or purchase order will not be processed.
- Registration must be mailed by March 16, 2017. After that date, register on-site only.

Lifesavers Fed. ID #: 52-1648356

Mail form with payment or purchase order to:

Lifesavers Conference, Inc.
Conference Registration
P.O. Box 30045
Alexandria, VA 22310

Or Fax:

(703) 922-7780 **Do not mail form after faxing.**

NOTE: If you do not receive an email confirmation via email within 14 days, please contact Lifesavers at (703) 922-7944 or email lofgren@meetingsmgmt.com

Payment Method

Choose from one of the following options

Total Amount Due from Page 1: \$ _____

☐ **Check** (must be included with this form)

☐ **Visa** ☐ **MasterCard** ☐ **AMEX**

Card Number

Expiration Date

CW2 Code

Name of Cardholder

Signature

By signing, I authorize a charge to my credit card in the amount indicated on this form.

Credit Card Billing Address: If different from registrant address, please provide:

Billing Address

City/State/Zip

☐ **Purchase Order**

Purchase Order # _____ A purchase order must be attached to process your registration.

PO Billing Address (If different from registrant address, please provide):

Attention

Address

City/State/Zip

Conference Lodging

Reserve your room online at one of our five conference hotels via a link on the Travel/Hotel page at www.lifesaversconference.org. All conference events will be held at the Charlotte Convention Center.

Cancellation Policy

Lifesavers does not accept cancellations by phone. Cancellations must be mailed to Lifesavers Conference or emailed to lofgren@meetingsmgmt.com. You will receive a confirmation of your cancellation. Requests received by March 3, 2017 will be refunded less a \$35 administrative fee. Refunds will be issued after the conference. Requests made after March 3, 2017 or "no-shows" are not eligible for a refund. If you have not yet made payment when cancelling, you are still responsible for the \$35 cancellation fee.

Liability/Photography Waiver

By registering for the 2017 Lifesavers Conference, you agree and acknowledge that you are participating in Lifesavers Conference events and activities on your own free and intentional will. You acknowledge this freely and knowingly and that you are, as a result, able to participate in Lifesavers Conference events and hereby assume responsibility for your own well-being. This acknowledgement includes participation by your guest(s) in any Lifesavers sponsored tours and evening events.

The Lifesavers Conference plans to take photographs during the 2017 conference and reproduce them in Lifesavers educational, news or promotional material, whether in print, electronic or other media, including the Lifesavers website. By participating in the Lifesavers 2017 Conference, you grant Lifesavers the right to use your name and photograph for such purposes. All postings are the property of Lifesavers and may be displayed or used by Lifesavers for any purpose.

[illegible]

WORKSHOP SCHEDULE

(<http://lifesaversconference.org/wp-content/uploads/2015/10/WorkshopGrid.pdf>)

Saturday, March 25

Preconference Meetings (pre-registration required)

11:00am – 6:00pm	Registration Open
12:00pm – 6:00pm	Exhibit and Poster Setup
5:30pm	Traffic Safety Scholars Orientation/Reception

Sunday, March 26

7:30am – 5:30pm	Registration Open
8:30am – 10:15am	Opening Plenary
10:30am – 12:00pm	1 st Workshop Session
12:00pm – 6:00pm	Exhibit Hall Open
12:00pm – 1:30pm	Lunch in Exhibit Hall
1:30pm – 3:00pm	2 nd Workshop Session
3:00pm – 3:30pm	Complimentary Refreshments and Networking in Exhibit Hall
3:45pm – 4:45pm	3 rd Workshop Session (one-hour session)
5:00pm – 6:00pm	Welcome Reception and Poster Presentations
6:00pm – 8:00pm	Networking Groups (<i>rooms are available on a first-come, first-served</i>

basis for informal discussion groups. Email Lofgren@meetingsmgmt.com reserve a room.)

Monday, March 27

7:30am – 5:00pm	Registration Open
8:00am – 4:30pm	Exhibit Hall Open (closed during Awards Luncheon)
8:00am – 8:45am	Continental Breakfast in Exhibit Hall
9:00am – 10:30am	4 th Workshop Session

2:15pm – 3:45pm	6 th Workshop Session
3:45pm – 4:30pm	Complimentary Refreshments and Networking in Exhibit Hall
3:45pm – 4:15pm	Traffic Safety Scholars Debriefing Meeting
4:30pm	Exhibitor Move out
4:45pm – 6:30pm	NASCAR Hall of Fame Museum Event
6:30pm – 8:00pm	Networking Groups (<i>rooms are available on a first-come, first-served</i>

basis for informal discussion groups. Email Lofgren@meetingsmgmt.com reserve a room.)

Tuesday, March 28

8:30am – 1:00pm	Registration Open
9:00am – 10:30am	7 th Workshop Session
10:30am – 10:45am	Break
10:45am – 12:15pm	8 th Workshop Session
12:15pm – 1:30pm	Closing Plenary Luncheon

Share this:

(<http://lifesaversconference.org/schedule/?share=email&nb=1>)

(<http://lifesaversconference.org/schedule/?share=facebook&nb=1>)

2

(<http://lifesaversconference.org/schedule/?share=twitter&nb=1>)

(<http://lifesaversconference.org/schedule/?share=linkedin&nb=1>)

2



Cibola County

Travel Authorization Request

NAME: Mechelle Cody DATE OF REQUEST: 02-23-2017

OFFICE OR DEPARTMENT: Pine Hill EMS

DESTINATION: Charlotte, North Carolina

DEPARTURE DATE: March 26, 2017 RETURN DATE: March 29, 2017

PURPOSE OF TRAVEL: Attend 2017 Life Savers Hiway

Safety Priorities Conference

[Signature]
EMPLOYEE SIGNATURE

DEPARTMENT

APPROVED: ✓ DISAPPROVED: _____

[Signature]
ELECTED OFFICIAL, DEPT. HEAD OR SUPERVISOR SIGNATURE

COUNTY MANAGER APPROVAL

COUNTY MANAGER SIGNATURE



REIMBURSEMENT REQUEST FOR MILEAGE PER DIEM
CIBOLA COUNTY, NEW MEXICO

NAME:	Mechelle Cody		
DEPARTMENT:	Emergency Mgt - 603-075-454-00010		
PURPOSE OF TRAVEL:	Attend Lifesavers National Conference on Hiway Safety Priorities		
DATE:	Saturday March 25	TIME DEPARTING:	5:00 AM
DATE:	Wednesday March 29	TIME RETURNING:	12:00 PM
IF OVERNIGHT ADDRESS OF LODGING	222 S Caldwell St., Charlotte, NC 28202		

TRANSPORTATION			
PRIVATE VEHICLE (80% of \$0.555 per mile) please complete section			
COUNTY VEHICLE LICENSE NUMBER		Out of State mileage must be calculated using: Rand McNally	
TOTAL MILES TRAVELED	278	In State travel must be calculated using: In State Maps	
		TOTAL FOR MILEAGE	\$ 123.43
ACTUAL EXPENSES (in lieu of per diem) (RECEIPTS WILL BE REQUIRED UPON RETURN FROM TRAVEL)			
NONE		AMOUNT	
MEAL EXPENSES: not to exceed \$30 per 24 hour period for in-state and \$45 per 24 hour period for out-of-state		AMOUNT	45.00
OTHER: please specify and attach receipts		AMOUNT	
NONE		AMOUNT	
		TOTAL ACTUAL EXPENSE	\$ 45.00

PER DIEM			
*SELECT OUT OF STATE WILL INCLUDE BOSTON, NEW YORK CITY, WASHINGTON D.C., PHILADELPHIA, LOS ANGELES, SAN DIEGO, SAN FRANCISCO, CHICAGO, HOUSTON, ATLANTA, PALM SPRINGS, LAS VEGAS, ATLANTIC CITY, AND DALLAS/ FORT WORTH, designated as metropolitan by the most recent edition of the Rand-McNally road atlas, and areas outside of the continental United States including Alaska and Hawaii.			
A. FOR OVERNIGHT TRAVEL FOR EACH 24 HOUR PERIOD WHEN OVERNIGHT LODGING IS REQUIRED			
OUT OF STATE = \$115		ENTER AMOUNT FROM section A.	\$ 115.00
B. FOR A PARTIAL DAY FOLLOWING A 24 HOUR PERIOD WHERE OVERNIGHT LODGING IS REQUIRED			
For 2 hours but less than 6 hours = \$12		ENTER AMOUNT FROM section B.	
		ENTER NUMBER OF DAYS FOR TRAVEL	5
80%	\$ 460.00	20%	\$ 115.00
			\$ 575.00
C. FOR TRAVEL WHEN LODGING IS NOT REQUIRED BUT LONGER THEN A NORMAL WORK DAY			
Less than 2 hours = NONE		ENTER AMOUNT FROM section C.	
		TOTAL FOR PER DIEM	\$ 575.00

I certify that all of the above information is true and correct and that the expenses were incurred in the performance of County duties.

Signature of Claimant:

Date:

2/23/17

Signature of Department Head/Elected Official:

Date:

2/23/17

Lifesavers Conference Schedule of Workshops as of 2/16 - Page 1 of 2

Session 1	SUNDAY March 26 10:30am-12noon	PBS Saving Lives & Engaging the Public through Pedestrian Enforcement	OHS Many Names, One Goal: Toward Zero Deaths	OD Transportation & Aging: What Community Stakeholders Need to Know	AOP/VT Driver Assistance Technologies: What Are They & Will They Help Me Be a Safer Driver?	COM Social Media Part 1: Getting Started
Session 2	SUNDAY March 26 1:30pm-3:00pm	PBS It Takes a Community to Make Walking & Biking Safe	OHS Toward Zero Deaths: Beyond Campaign Slogans to Action on the Ground	OD Safe At Every Age: Driving Longer Safely	AOP/VT New Tactics for Compelling Hardliners to Buckle Up	COM Social Media Part 2: Taking Your Program to the Next Level
Session 3 (One Hour)	SUNDAY March 26 3:45pm-4:45pm	DD Taking Action to End Distraction	CJ/LE The Secret to Developing an Effective Sobriety Court	OHS Poster Dash	ID Implementation & Use of E-Warrant Systems in Impaired Driving Cases	ID New Approaches for Combatting Impaired Driving
Session 4	MONDAY March 27 9:00am-10:30am	OPC CPS Fellowship! Bringing Diverse Partners to the Table	OD The New Driving Impairment: Conditions That Affect Aging Drivers	PBS Bike Safety Laws: The View from behind the Handlebars	AOP/VT Automated Vehicles & Their Impact on Occupant Protection	OHS A Public Health Perspective on Preventing Motor Vehicle Crash Deaths
Session 5	MONDAY March 27 10:45am-12:15pm	PBS Let's Share! Changing Roadway User Behavior through Engineering	OD Putting Assistive Technology to Work for Older Drivers	TN Fine Tuning Your Message to Get Action on Young Driver Safety Policies	COM Leveraging Partnerships to Expand Impact & Reach	OHS What Happens When the Driver Is a Robot? Autonomous MVs, Human Behavior & Safety
Session 6	MONDAY March 27 2:15pm-3:45pm	PBS Planning for Change: Initiatives & Campaigns to Improve Ped/Bike Safety	ID Tools for Addressing Repeat DUI Offenders	OPC Planting Seeds: How to Cultivate Empathy When Working with Families in Poverty	AOP/VT Driver Assistance Technologies: What Are They & Will They Help Me Be a Safer Driver? RPT	OHS We Know the Problem But How Do We Fix It? Overcoming Wrong Way Crashes
Session 7	TUESDAY March 28 9:00am-10:30am		DD Employer & Municipal Policies & Practices That Work	COM Marketing on a Shoestring: Resources That Won't Break the Bank	AOP/VT Best Practices to Bolster Seat Belt Education & Enforcement	OHS Community-Based Transportation Safety Initiatives from Cradle to Grave
Session 8	TUESDAY March 28 10:45am-12:15pm	PBS Forward to the Future: Technologies for Safer Walking & Biking	OPC Cops & Car Seats: Protect & Serve the Smallest Passengers	TN Brag, Borrow or Steal: Community Partnerships That Work	AOP/VT Proven Strategies for Targeting High Risk Populations	OHS Who You Gonna Call? Emergency Medical Services, That's Who

Key: ALL TRACKS -content relevant across all tracks; AOP/VT-Adult Occupant Protection/Vehicle Technology; COM-Communications; CJ/LE-Criminal Justice/Law Enforcement; DD-Distracted Driving; ID-Impaired Driving

Lifesavers Conference Schedule of Workshops as of 2/16 - Page 2 of 2

						Off Site
MS Using New Research to Understand Motor-cyclists' Attitudes, Behaviors & Crashes	TN Leveraging the Youth Voice to Promote Teen Traffic Safety	CJ/LE Do You See It? Staying Ahead of Changing Drug Trends	ID Understanding & Overcoming ID Challenges Facing Law Enforcement	OPC CPS Manufacturers Latest Technology: Part 1 (CEU1.5)	DD Capitalizing on New Research to Bolster Your Distracted Driving Efforts	
MS Motor Officers: Bridging the Gap between Enthusiasts & Enforcers	TN The Night Is Dark & Full of Terrors: Teens & Nighttime Driving Risks	CJ/LE DUI Silver Bullets That Really Work to Win Cases!	ID Ignition Interlocks: A Proven Technology for Stopping Drunk Drivers	OPC CPS Manufacturers Latest Technology: Part 2 (CEU 1.5)	DD Strategies to Help Emergency Responders Reduce Distractions behind the Wheel	
OHS A Critical Impasse: Overnight Deliveries, Aging Infrastructure, Roadway Fatalities	TN Tools & Tactics to Help Novice Drivers with Special Challenges	CJ/LE Leveraging the Latest Research to Prevent Line of Duty Deaths	ID Technology to Eliminate Drunk Driving Is Closer Than You Think	OPC Tech Skills: Special Needs Transport In-service for OT/PT & Hospital Staff (CEU 1)	OPC Why Aren't There Seat Belts in School Buses? (CEU 1)	(PBS) "Walking Tour of Charlotte"
OPC How Checklist Forms Impact Your Bottom Line	TN Light the Fire: How to Reach & Engage Parents of Novice Drivers	CJ/LE Marijuana: Legal History, Neuroscience, Toxicology, & Demystifying the DRE	ID Victim Impact Panel (Part 1): Experience the Life-Changing Effect of a VIP	COM Overcoming Misconceptions & Preconceptions about Law Enforcement	DD Leveraging Research & Evaluation for Effective Distracted Driving Campaigns	
MS Effectively Communicating Motorcycle Safety Messages	DD Teens & Situational Awareness: Training Drivers to Recognize the Dangers of Distraction	CJ/LE Understanding & Safely Dealing with the Sovereign Citizen Movement	ID Victim Impact Panel (Part 2): How to Partner with Victims & Survivor Advocates	OPC Thank You for Calling Tech Support, We Can Help You	DD Friends Don't Let Friends Drive Distracted: Turning Passengers into Advocates	
	TN Out of Bounds: Older Novice Drivers' Crash Risk & Solutions	CJ/LE Higher, Higher: The 101 on Concentrates, Waxes & Drug Based Vapes	ID Leveraging the Latest Research to Combat Drugged Driving	COM Tips & Tactics for Engaging Millennials & "Generation Z"	DD Using Training to Increase Officer Buy-in & Enforcement of DD Laws	
	TN Now Trending: A Fresh Look at Driver Ed		ID Oral Fluid Testing: A Game Changer for Detecting Drug-Impaired Drivers?	OPC Unattended Is Unacceptable	CJ/LE Impact of Bodyworn Cameras in Traffic Safety	(OPC) Britax Tour CEU 1.5 8:30 - 10:00
	COM Building Innovative Safety Campaigns That Capture Attention		ID What Happens When You Drive Impaired by Alcohol or Other Drugs?	OPC No Left Turns: On the Road to Booster Seat Education	CJ/LE Partners in Justice: Prosecutors, Law Enforcement & Results Oriented Testimony	(OPC) Britax Tour CEU 1.5 2:15 - 3:45

2017 Lifesavers Conference

