



CIBOLA COUNTY BOARD OF COMMISSIONERS

Robert Armijo
Chairman

Daniel Torrez
1st Vice Chairman

Jack Moleres
2nd Vice Chairman

Robert Windhorst
Commissioner

Martha Garcia
Commissioner

Special Meeting
March 29, 2018
5:00 p.m.
Cibola County Commission Chambers
700 E. Roosevelt Ave., Suite 50

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Prayer**
5. **Approval of Agenda**

6. **Commissioner's Report**

Each Commissioner will have the opportunity to report feedback to the community regarding the district they represent.

7. **Public Comment**

The Public has the opportunity to provide comment on any subject during the public comment period. Speaker's comments will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit is given in an effort to allow public input but also to move the agenda forward in a prompt yet efficient manner.

8. **Minutes**

- a. Minutes from February 06th, 2018 Special Meeting
- b. Minutes from February 22th, 2018 Regular Meeting
- c. Minutes from March 5th, 2018 Special Meeting

9. **Reports**

- a. Monthly Financial/Treasurer Activity Report
- b. Monthly Consolidated Dispatch Activity Report
- c. Monthly Sheriff's Department Activity Report
- d. Monthly Road Department Activity Report
- e. Manager's Report

10. **Presentations**

11. New Business – Action May Be Take

- a. Consideration of Resolution 18-23 FY18 Budget Adjustment No. 1
- b. Consideration of Resolution 18-24 FY18 Budget Adjustment No. 2
- c. Consideration of Contracts for The Housing of Inmates Between:
 - a) Cibola County and the City of Grants-
 - b) Cibola County and Village of Milan-
- d. Consideration of Sherriff's Department Budget Adjustment Request
- e. Consideration of 18-20-The 2018 Annual Certified County Maintained Mileage Report
- f. Ratification of Extension of Request for Continued Assistance from DFA LGD
- g. Direction to publish Cibola County Film Ordinance 18-01
- h. Consideration of WH Pacific Contract for Task Order #1
- i. Consideration to Temporarily Lift Hiring Freeze for Treasurers Office During Upcoming Tax Season
- j. Consideration of Resolution 18-25-Authorizing Eileen Yarbrough to be submit Opportunity Zone Projects on behalf of Cibola County

12. Executive Session

Pursuant to Section 10-15-1 (H) (2) & (7) the following matter may be discussed in closed session:

- Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:

Real Property

- a.) Disposition of the Roosevelt Property, Suites 10 and 20

14. New Business – Action May Be Take

- a.) Consideration of the Disposition of the Roosevelt Property, Suites 10 and 20

15. Announcements

The next Regular Commission Meeting will be held on Thursday, April 26th, 2018 at 5:00p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

16. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, phone (505) 287-9431 at least one (1) week prior to the meeting or as soon as possible. Public document including the agenda and minutes, can be provided in various accessible formats. Please contact the Cibola County Administration if a summary or other type of accessible format is needed.

MINUTES

Cibola County Commission
Special Meeting
February 6th, 2018

The Cibola County Commission held a Board of Finance Meeting on Tuesday February, 6th, 2018 at 5:00 pm in the Cibola County Commission Room

I) Commission Convenes

A. CALL TO ORDER

Commissioner Chairman Robert Armijo called the meeting to Order at **5:01 pm.**

B. ROLL CALL

Commissioner Chairman Moleres does roll call- 5-5 Commissioners in attendance

C. Pledge of Allegiance

Led by Commissioner Torrez, recited by all

D. Prayer

Led by Commissioner Moleres

Elected Officials Present Staff

Robert Armijo, Chairman
Daniel Torrez, 1st Vice Chairman
Jack Moleres 2nd Vice Chairman
Martha Garcia, Commissioner
Robert Windhorst, Commissioner

Valerie Taylor, County Interim Manager
Michelle Dominguez, County Clerk
Natalie Grine, Chief Deputy Clerk

II. Executive Session

Pursuant to Section 10-15-1 (H) (2) (5) (7) and (8) the following matters may be discussed in closed session:

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1 (H) (2) (5) (7) and (8) only the following matters will be discussed in closed session: made by Commissioner Torrez, second by Commissioner Moleres 5-0 affirmative

Pending & Threatened Litigation

- a.) Contract Dispute with Richo, USA
- b.) Cibola County vs. Sunnyland

Personnel

- c.) Road Superintendent
- d.) Interim County Manager/County Manager

Disposition of Property

- e.) Cibola General Hospital
Discussion only

Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, , as per New Mexico Statutes Section § 10-15-1 (H) (2) (5) (7) and (8) Motion made by Commissioner Torrez, second by Commissioner Moleres 5-0 affirmative.

III. New Business – Action May Be Taken

- a.) **Delegation of Authority to County Manager or Chairman authority to execute settlement agreement with Richo, USA**

Commissioner Windhorst made a motion to Delegate Authority to County Manager or Chairman Authority to execute settlement agreement with Richo USA, SECOND BY Commissioner Torrez 5-0 affirmative.

- b.) **Direction to Staff for Road Inventory Survey**

Commissioner Garcia made a motion to table item b. Direction to Staff for Road Inventory Survey, second by Commissioner Torrez 5-0 affirmative

- c.) **Interim County Manager Contract to County Manager**

Commissioner Moleres made a motion to extend Interim County Manger Contract until My1st, 2018, second by Commissioner Torrez 5-0 affirmative

- d.) **Publication of County Manger Position**

Motion made by Commissioner Garcia to Publish County Manager Position, second by Commissioner Windhorst 5-0 affirmative

- e.) **Direction and / or Delegation of Authority to Enter Into Sunnyland Agreement**

Motion made Commissioner Torrez to give Dave Pato Delegation of Authority to Enter into Sunnyland Agreement second by Commissioner Garcia 5-0 affirmative

- f.) **Ratify MOU with Grants/Cibola County Schools regarding School Resources Officer Program**

Motion to Table Item F until further research is done by Commissioner Garcia, second by Commissioner Windhorst 5-0 affirmative

- g.) **Consideration of Approval of Contract between DWI Compliance and Valle del Sol**

Motion to approve Contract between DWI Compliance and Valle del Sol made by Commissioner Moleres, second by Commissioner Windhorst 5-0 affirmative

- h.) **Consideration of Approval of DWI Grant Agreement Budget Amendment**

Motion to approve DWI Grant made by Commissioner Torrez second by Commissioner Windhorst 5-0 affirmative

III. Announcements

The next Regular Commission Meeting will be held tonight Thursday, February 22nd, 2018 at 5:00p.m. Immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

IV. Adjournment Meeting

Meeting adjourned at 8:34 p.m.

Cibola County Commission
Regular Meeting
Thursday February 22nd, 2018

The Cibola County Commission held a Regular Meeting on Thursday February 22nd, 2018 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Robert Armijo, Chairman
Daniel Torrez, 1st Vice Chairman
Jack Moleres, 2nd Vice Chairman
Martha Garcia, Commissioner
Robert Windhorst, Commissioner

Valerie Taylor, Interim County Manager
Michelle Dominguez, County Clerk
Jaclyn Billy, BOE Coordinator

A. CALL TO ORDER

Chairman Armijo, called the meeting to Order at 5:00 pm.

B. ROLL CALL

Chairman Armijo does roll call-5-5 Commissioners in attendance

C. Pledge of Allegiance Recited by all.

D. Prayer Commissioner Garcia led us in prayer.

E. Approval of Agenda

Motion to approve the agenda made by Commissioner Armijo second by Commissioner Windhorst 5-0 affirmative. With Item 10 Presentations moved to the top of the Agenda.

F. Approval of Minute

January 19th, 2018 Special Meeting
January 25th, 2018, Regular Meeting

Commissioner Torrez made a motion to approve the minutes for the Special Meeting of January 19th, 2018 and the Regular Meeting of January 25th, 2018 second by Commissioner Windhorst with the changes made to January's minutes 5-0 affirmative.

G. Commissioners Report

Commissioner Armijo asked Gary Porter if he could go to Seboyeta to help with the natural gas pipe lines that are being laid down.

Commissioner Windhorst stated that he met with Congressman Steve Pierce at the beginning of the month at La Ventana, Congressman Pierce stated that he is trying to bring in an oil refinery to Cibola County in the Grants/Milan area. Commissioner Windhorst also stated that he spoke to Congressman Pierce about two of his constituents Matt Allen and Hardy Allen from MT Taylor Mill Works, they had a problem with the Forest Service on getting proper contracts to go in and cut lumber so they could continue to do their work. Congressman Pierce mentioned that he would help them process the paper work. Mt Taylor Mill Works employs 73 people here and in Albuquerque. Commissioner Windhorst also stated that he and the residents of Bluewater Village are still raising money for the Cemetery lowering device for the coffins. Commissioner Windhorst also met with the residents from Bluewater Village, Bluewater Lake and Bluewater Acres to schedule spring cleanup in April and May, and hoping to schedule one for the fall. Commissioner Windhorst also got in touch with Larry Maynard from the District 6 Highway Department and asked if they could help out the county with about 100 truckloads of millings for our road department, Larry Maynard will see how much they have and will get back to Commissioner Windhorst.

Commissioner Garcia stated that she is really concerned about the severe drought we are facing this summer, she is concerned about the wildfires that can occur and is asking if there are any additional resources available. Commissioner Garcia stated that the El Morro Valley Fire Department acquired fire trucks from Gallup Fire Department and they are needing the titles to those fire trucks. El Morro Valley is paying for the insurance on those trucks. Commissioner Garcia also attended the NM Legislative Session on February 2nd, 2018 to get an update on the bills for Cibola County were at, she is still waiting to hear from them to see if the money for new vehicles for the road and the sheriff's department are approved.

Commissioner Molerres No report at this time

Commissioner Torrez asked Gary Porter to go take a look at a road in San Rafael to see what is needed to have it repaired, the road is very dangerous.

H. Public Comment

Sylvia Knotts stated that she is concerned about the county hiring or not hiring a manager with the correct qualifications, the current manager we have has the right qualifications, and we need to move the county forward. Sylvia Knotts mentioned to the commissioners if they are going to do a background check to see if the applicant have the qualifications needed to run the county. Mrs. Knotts last question to the commissioners was do you have the education to pick a new County Manager.

State Auditor Wayne Johnson stated to the commissioners that he wants the commissioners to understand that he is very interested and concerned about the current Audit findings for Cibola County for the 2016 findings. Mr. Johnson recommended that the commissioners to think about and encourage you to stay on course with the current managing staff that is here now. I believe they are making progress with your county.

Denice Cornett stated that she knows this is not an answer and question meeting, but she asked the commissioners to think very hard as to what their plan is for Cibola County to improve our financial stability.

Raymond Jenkins stated to the commissioners that he has been a resident of Cibola County for the past 25 years, and has seen our commission make one screw up after another, he thought that with this new commission things would be better, but now the county is in debt millions of dollars, are financial records are out of date and our audits are behind schedule. To your credit you hired a highly educated and skilled manager, but you seem to have undercut her authority, and that of the state officials to come and help our county. As a commission you should be collaborating with the manager.

William Stripp stated that he apologizes for the last meeting he attended in regards to the prayer issue he had brought up. Mr. Stripp also mentioned that he does not know why the county is spending money on Attorneys when the county is financial strapped right now, District Attorney Lemuel Martinez is capable of answering any questions the county might have. The other issue Mr. Stripp has is that why is the county still paying money on the Detention Center when it is not occupied, he suggested that the County go after the architects, engineers and anyone else that had a hand in constructing the Detention Center, there is a ten year statutory of limitations on the building.

I. Presentations

FY 16 Presentations of Audit – Harshwal, LLC gave a brief report on the findings of FY 2016 Audit. Audit Findings on file.

J. Reports

- a. Monthly Sheriff's Report Tony Mace mentioned that he is down 4 officers and requested to hire 4 more to replace them, the commission allowed him to hire. Sheriff Mace also stated that they received a call of a 10 year old autistic boy was missing, while searching for another gentlemen they came across the young boy who was in good shape, he was 2 ½ miles from home, and almost to the interstate. All commissioners thanked Sheriff Mace and his Deputies for their hard work. Report on File.
- b. Monthly Road Department Report Gary Porter thanked the commissioners for letting him purchase a new lift that was badly needed. Gary also mentioned that 69.691 miles of road were worked on from mowing, blading and shaping, cutting trees, and special projects. Report on File.
- c. Monthly Consolidated Dispatch Activity Report (Mindy Cunningham)
Report on File
- d. Detention Center Activity Report
Report on File

K. Old Business-Action May Be Taken

No Old Business at this time.

L. New Business-Action May Be Taken

a. **Governing Body's Acceptance of FY16 Audit Report**

Motion to approve Governing Body's Acceptance of FY16 Audit Report made by Commissioner Windhorst, second by Commissioner Torrez 5-0 affirmative.

b. Consideration of Resolution 18-19 Amendatory Inducement Resolution for Rt. 66 Solar Energy Industrial Revenue Bonds

Motion was made to accept Resolution 18-19 by Commissioner Torrez, second by Commissioner Windhorst 5-0 affirmative.

c. Consideration of Memorandum of Understanding between Grants/Cibola County Schools regarding School Resource Officer Program

Motion to approve MOU between Grants/Cibola County Schools regarding School Resource Officer Program made by Commissioner Garcia, second by Commissioner Windhorst, 5-0 affirmative.

d. Consideration of Flood Plain Development Permit Application

Motion to approve Flood Plain Development Permit Application was made by Commissioner Moleres, second by Commissioner Windhorst, 5-0 affirmative.

e. Direction to Staff for Road Inventory

Motion was made by Commissioner Moleres, second by Commissioner Windhorst, voting yes for reduction in force, with Commissioner Garcia, Torrez and Armijo voting against the reduction in force 2-3 affirmative.

f. Consideration of Resolution 18-21 Appending Resolution 17-27 First Amendment to the Local Government Road Fund School Bus Cooperation Agreement

Motion to approve Resolution 18-21 Appealing Resolution 17-27 First Amendment to the Local Government Road Fund School Bus Cooperative Agreement made by Commissioner Garcia, second by Commissioner Torrez 5-0 affirmative.

g. **Consideration of Northwest New Mexico Council of Governments Membership Agreement Fiscal Year 2018**

Motion was made by Commissioner Garcia go into agreement with NWNMCOG for \$20,000 for fiscal year 2018, second by Commissioner Windhorst all Commissioners agree 5-0 affirmative

h. **Consideration of Resolution 18-22 to authorize commission chair to enter into an MOU with the DWI Task Force and NMDOT for Community DWI Grant Funds**

Motion to approve Resolution 18-22 to authorize commission chair to enter into an MOU with the DWI Task Force and NMDOT for Community DWI Grant Funds made by Commissioner Windhorst, second by Commissioner Torrez all Commissioners agree 5-0 affirmative

i. **Organizational Chart**

Debbie Gomez was absent, No Organizational Chart available
Commissioner Garcia made a motion to have a chart made up, second by Commissioner Windhorst all Commissioners agree 5-0 affirmative

j. **Finance Director Position**

Motion to Table Finance Director Position made by Commissioner Torrez, second by Commissioner Windhorst all Commissioners agree 5-0 affirmative

M. Managers' Report

Manager Taylor asked Mr. Steiniger to give a brief report on the 2017 Audit report Affecting 199 accounts needless to say 154 accounts had extensive changes to them. Also with that the due to and due from's will never be paid off.

N. Executive Closed Session

Motion and roll call vote to go into Executive Session and that , pursuant to New Mexico State Statute Section§10-15-1 and only the following matters will be discussed in closed session made by Commissioner Torrez, second by Commissioner Moleres 5-0 affirmative at 7:15 p.m.

Pending & Threatened Litigation Pursuant to Section 10-15-1 (H) (2) (5) (7) & (8) the following matter may be discussed in closed session:

- a. Ricoh USA Contract Dispute

Real Property

- a. Review of Appraisal and Discussion regarding the Roosevelt Property, Suites 10 and 12

Personnel

- a. County Manager

Motion and roll call vote to return to Regular Session and that matters discussed in Session were limited to those specified in motion for closure as per NM Statute's Section§10-15-1 was made by Commissioner Torre, second by Commissioner Garcia At 9:28 p.m. 5-0 affirmative

O. New Business- Action May Be Taken

- a. Delegation of Authority to County Manager or Chairman authority to execute settlement agreement with Richo, USA
Motion to Table made by Commissioner Torrez, second by Commissioner Moleres 5-0 affirmative.
- b. Consideration of the County Manger
Motion made to extend Manager Contract until March 5th, 2018 made by Commissioner Torrez, second by Commissioner Windhorst 5-0 affirmative
- c. Consideration of Approval to Authorize the Chairman to sign a letter requesting continued DFA/LGD assistance and agreeing to the travel cost share arrangement. Item not necessary

P. Announcements

The next Regular Commission Meeting will be held on Thursday, March 22, 2018 at 5:00 p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chambers. A Special Meeting will be held on Monday March 5th, 2018 at 9:00 a.m. in the Cibola County Commission Chambers.

Q. Adjournment

Motion to adjourn made by Commissioner Torrez, second by Commissioner Moleres 5-0 affirmative at 9:33 P.M.

Cibola County Commission
Special Meeting
March 5th, 2018

The Cibola County Commission held a Board of Finance Meeting on Monday March 5th, 2018 at 9:00 am in the Cibola County Commission Room

I) Commission Convenes

A. CALL TO ORDER

Chairman Robert Armijo called the meeting to Order at 9:00 am.

B. ROLL CALL

Chairman Armijo does roll call- 4-5 Commissioners in attendance
Commissioner Torrez arrived at 9:02 am.

C. Pledge of Allegiance

Led by Commissioner Moleres, recited by all

D. Prayer

Led by Commissioner Windhorst

E. Approval of Agenda

Commissioner Windhorst made a motion to approve the agenda, second by Commissioner Garcia 5-0 affirmative

Elected Officials Present Staff

Robert Armijo, Chairman
Daniel Torrez, 1st Vice Chairman
Jack Moleres 2nd Vice Chairman
Martha Garcia, Commissioner
Robert Windhorst, Commissioner

Michelle Dominguez, County Clerk
Natalie Grine, Chief Deputy Clerk

II. Executive Session

Pursuant to Section 10-15-1 (H) (2) (5) (7) and (8) the following matters may be discussed in closed session:

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1 only the following matters will be discussed in closed session: motion made by Commissioner Windhorst, second by Commissioner Moleres 5-0 affirmative

- a. Personnel (section 10-15-1 (H) (2)
 - i. County Manager Interview
- b. Pending & Threatened Litigation (section 10-15-1 (H) (7)
 - ii, BOCC v. Sunnyland Farms

Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, as per New Mexico Statutes Section § 10-15-1 Motion made by Commissioner Torrez, second by Commissioner Windhorst 5-0 affirmative.

III. New Business – Action May Be Taken

a.) Consideration of County Manager Contract

Commissioner Torrez made a motion appoint Kate Fletcher as County Manager second by Commissioner Windhorst 5-0 affirmative.

b.) Consideration of Sunnyland Farms Settlement Agreement

Commissioner Torrez made a motion to approve Commissioner Armijo to negotiate the Settlement Agreement with Sunnyland Farms, second by Commissioner Garcia 5-0 affirmative

III. Announcements

The next Regular Commission Meeting will be held Thursday, March 29th, 2018 at 5:00p.m. Immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

IV. Adjournment Meeting

Motion to adjourn was made by Commissioner Windhorst at 7:43 p.m. second by Commissioner Torrez 5-0 affirmative

REPORTS

PREPARED BY: KATHY GONZALES

FLOOD -					
CURRENT					926.47
DELINQUENT					227.51
	TOTAL	\$	1,153.98		
	1%	\$	11.53		
	TOTAL	\$	1,142.45		
LAVA -					
CURRENT					1,181.26
DELINQUENT					427.75
	TOTAL	\$	1,609.01		
	1%	\$	16.09		
	TOTAL	\$	1,592.92		
	NM State Penalty & Int.	\$	2,214.41		
	County Penalty & Int.	\$	11,329.27		
	TOTAL	\$	13,543.68		

Rendition Fee	\$ 13.95
County Admin. Fee	\$ 46.21
1% Reappraisal Fee	\$ 612.75

TOTAL COUNTY PORTION \$64,082.74

[illegible]

CARDS	\$ 174,127.24	
COMP	174,127.24	
TOTAL	\$ -	
CARDS	\$ 13,543.68	
COMP	13,543.68	
TOTAL	\$ (0.00)	
CARDS	\$ 46.21	
COMP	46.21	
TOTAL	\$ -	

ADMIN

TAX COLLECTON ON LOCAL AND CENTRALLY ASSESSED PROPERTY IN CIBOLA COUNTY
(as of February-2018)

TAX YEAR	NET TAXES CHARGED TO TREASURER	TAXES COLLECTED TO DATE	TAXES UNCOLLECTED TO DATE	PERCENTAGE COLLECTED	TAXES ADJUSTED TO DATE
2017	\$ 11,242,396.05	\$ 6,657,390.98	\$ 4,408,463.91	60%	\$ (176,541.16)
2016	\$ 10,873,872.90	\$ 10,073,474.21	\$ 645,565.04	94%	\$ (154,833.65)
2015	\$ 10,269,911.58	\$ 9,960,515.19	\$ 359,580.31	97%	\$ 50,183.92
2014	\$ 10,668,261.16	\$ 9,911,854.46	\$ 253,223.34	98%	\$ (503,183.36)
2013	\$ 10,103,538.55	\$ 9,512,031.90	\$ 173,723.23	98%	\$ (417,783.42)
2012	\$ 9,166,233.45	\$ 8,836,218.80	\$ 151,287.45	98%	\$ (178,727.20)
2011	\$ 9,553,460.83	\$ 9,174,835.09	\$ 178,984.87	98%	\$ (199,640.87)
2010	\$ 9,117,162.73	\$ 8,651,119.93	\$ 120,598.98	99%	\$ (345,443.82)
2009	\$ 9,370,416.62	\$ 9,047,453.17	\$ 138,712.11	98%	\$ (184,251.34)
2008	\$ 8,293,448.08	\$ 8,053,648.87	\$ 113,816.93	99%	\$ (125,982.28)

\$ 89,878,542.60 \$ 6,543,956.17

PREPARED Dolores Vallejos

APPROVED Kathy Gonzales

DATE: February 20, 2018

***NOTE: TAXES ADJUSTED TO DATE PERTAIN TO NOTICE OF
CORRECTIONS FROM THE CIBOLA COUNTY ASSESSORS OFFICE IN
REGARDS TO, ADDITIONS, TAX ADJUSTMENTS AND DELETIONS.

CIBOLA COUNTY
Investment Ledger
February-18

Investment type	Investment description	Statement date	Opening Date	Maturity Date	Annual Percentage Yield	Book Value	Original cost (basis)	Current Asset Value	Recognized Gain (Loss)	2018 Interest earned
Wells Fargo Bank	Money Market - 1AB34323	2/28/17	6/24/08		0.28%	\$819,920.57	\$819,920.57	\$820,590.14	\$669.57	\$ 1,380.34
	ICEFUS Marshalls-5664508263	2/28/17	12/21/17		0.15%	60,185.09	\$60,185.09	60,185.09	0.00	\$ 721.04
	Public Checking Treasurers Acct-6297330885	2/28/17	10/1/15			310,422.40	\$310,422.40	310,422.40	0.00	
	Public Checking Operating Acct-2374151609	2/28/17				4,820,504.09	\$4,820,504.09	5,845,185.71	5,642,522.14	
	Treasury Bonds-912796JP51912828Q84	2/28/17	4/27/16	4/30/18		273,533.53	\$273,533.53	273,658.53	125.00	\$ 284.14
US BANK	US Bank Money Market - 1564001015268	2/28/17	10/31/11	CLOSED	0.20%	0.00	\$0.00	0.00		\$ -
	CD-355957562455 (Renews every 7 mon.)	2/28/17	2/12/14	2/14/18	0.05%	154,013.48	\$154,013.48	154,026.57	13.09	\$ 19.41
	CD - 3557562026 (Renews annually)	2/28/17	10/12/13	10/12/18	0.25%	170,082.09	\$170,082.09	170,154.33	72.24	\$ 107.19
	CDARS-1020694358	2/28/17	10/19/17	2/15/18	1.02%	1,901,253.92	\$1,901,253.92	1,906,094.88	4,840.96	\$ 6,094.91
		2/28/17					\$0.00		0.00	
BANK OF NEW MEXICO	Money Market -401609	2/2/17	12/3/08		0.20%	0.00	\$0.00	0.00	0.00	\$ 416.01
	CD - 10023590 (24 month CD)	2/28/17	1/8/16	1/8/19	0.50%	533,273.25	\$533,273.25	533,273.25	0.00	\$ -
	CDBG-2543	2/28/17				1.00	\$1.00	1.00	0.00	
	CD-10023951	2/28/17	5/24/16	5/24/18		251,250.00	\$251,250.00	251,250.00		1,250.00
	CD-10023952	2/28/17	5/24/16	5/24/19		215,247.87	\$215,247.87	215,247.87	0.00	
LGIP (POOL)	Business Checking-CCDC-6190	2/28/17				0.00	\$0.00	0.00	0.00	
	New Mexico State - 41 01	2/28/17	5/27/16		0.99%	\$758,052.26	\$758,052.26	\$759,598.16	\$1,545.90	\$2,204.95
	Local Government Investment Pool	2/28/17					\$0.00	0.00	0.00	
	Local Government Investment Pool-4102	2/28/17				0.01	\$0.00	0.01	0.01	
							\$0.00		0.00	
Other							\$0.00		0.00	
							\$0.00		0.00	
							\$0.00		0.00	
							\$0.00		0.00	
							\$0.00		0.00	
									2016	YEAR TO DATE \$ 12,457.99

US BANK ACCOUNT 156401015268 CLOSED IN JANUARY 2018
14127.98 MOVED TO WF OPERATING ACCOUNT

Investment summary	
Classification	Total current value
Wells Fargo Bank	\$7,310,041.87
US BANK	2,230,275.78
BANK OF NM	999,772.12
LGIP (POOL)	759,598.17
Other	0.00
Total	\$11,299,687.94

Total recognized gain/loss	
Wells Fargo Bank	\$5,643,316.71
US BANK	4,926.29
BANK OF NM	0.00
LGIP (POOL)	1,545.91
Other	0.00
Total	\$5,649,788.91

CIBOLA REGIONAL COMMUNICATIONS CENTER

Incident Time Analysis Report A

All times shown in Minutes : Seconds

Report By: All Categories

Date Range: From 02/01/2018 00:00 to 02/28/2018 23:59

Precinct/Sector/Geo/Ward: All Precincts, Sectors, ESZs, Geos, Wards

Category	SubCategory	#Incidents	Average Stacked Time	Average Response Time	Average On Scene Time	% of Total Incidents
01 ABDOMINAL PAIN		3	3:10	3:30	52:22	0.09
04 ASSAULT/SEXUAL ASSAULT/STUN GUN		4	4:14	3:05	29:16	0.11
05 BACK PAIN		1	5:51	4:48	29:27	0.03
06 BREATHING PROBLEMS		6	3:36	1:59	34:56	0.17
09 CARDIAC OR RESPIRATORY ARREST / DEATH		4	5:39	4:44	26:07	0.11
10 CHEST PAIN/CHEST DISCOMFORT		12	4:44	3:33	39:56	0.34
12 CONVULSIONS/SEIZURES		8	4:32	3:44	32:34	0.23
13 DIABETIC PROBLEMS		2	4:11	3:46	48:05	0.06
15 ELECTROCUTION/LIGHTNING		1	4:08	4:03	26:10	0.03
17 FALLS		10	3:25	3:43	36:52	0.28
19 HEART PROBLEMS		2	4:19	3:34	36:03	0.06
21 HEMORRHAGE/LACERATIONS		4	5:04	6:22	28:06	0.11
23 OVERDOSE/POISONING		3	4:18	6:33	32:11	0.09
25 PSYCH/SUICIDE ATTEMPT		3	3:46	2:43	28:29	0.09
26 SICK PERSON		25	6:00	6:33	30:13	0.71
28 STROKE		1	2:34	2:48	32:21	0.03
29 TRAFFIC/CRASH		7	3:32	9:46	33:36	0.20
30 TRAUMA		2	2:59	1:04	24:02	0.06
31 UNCONSCIOUS/FAINTING		6	6:13	3:39	30:12	0.17
ABANDONED 911 CALL		59	3:04	4:12	12:40	1.68
ANIMAL ABUSE		2	35:39	11:58	30:35	0.06
AREA CHECK		969	4:10	0:02	1:05	27.56
ARREST AND HOLD		11	8:40	5:21	72:24	0.31
ASSIST OTHER AGENCY		16	8:22	16:25	57:05	0.46
ATL		12	7:17	2:06	68:22	0.34
ATM STANDBY		3	2:17	21:42	33:14	0.09
BATTERY		1		0:00	1:48	0.03
BOLO		4	7:57			0.11
BRUSH/WILDLAND FIRE		2	3:34	8:28	17:47	0.06
BUILDING CHECK		1		0:00	0:40	0.03
BUSINESS CHECK		54		0:00	3:47	1.54
CITIZEN CONTACT		1		0:00	30:24	0.03
CIVIL MATTER		1		0:00	0:04	0.03
CIVIL SERVICE		65	4:31	0:06	6:30	1.85
CIVIL STANDBY		12	6:13	5:17	31:52	0.34
COMMUNITY CONTACT		8		0:00	15:27	0.23

CIBOLA REGIONAL COMMUNICATIONS CENTER

Incident Time Analysis Report A

All times shown in Minutes : Seconds

Report By: All Categories

Date Range: From 02/01/2018 00:00 to 02/28/2018 23:59

Precinct/Sector/Geo/Ward: All Precincts, Sectors, ESZs, Geos, Wards

Category	SubCategory	#Incidents	Average Stacked Time	Average Response Time	Average On Scene Time	% of Total Incidents
CONTACT MESSAGE		7	2:02	12:22	36:39	0.20
DISORDERLY CONDUCT		4	1:41	3:39	88:11	0.11
DRUG OFFENSE		1	1:41	3:05	159:57	0.03
ESCORT		10	9:08	11:13	58:18	0.28
FIRE		17	6:22	9:05	40:59	0.48
FIRE DRILL		1	0:34	0:00	22:26	0.03
FOLLOW UP		72	0:27	0:13	37:05	2.05
FOOT PATROL		93	0:24	0:00	12:29	2.65
FOUND PROPERTY		1	3:41			0.03
FRAUD		2	101:38	18:20	14:36	0.06
FREQUENT PATROL		47	36:07	2:39	9:21	1.34
GAS LEAK		1	6:21	3:10	18:20	0.03
GENERAL INFORMATION		5	14:03	1:43	18:49	0.14
HARASSMENT		9	5:37	9:19	37:59	0.26
IDENTITY THEFT		1	245:23	8:13	4:11	0.03
INFORMATION		151	8:24	4:20	38:22	4.29
INTERFACILITY TRANSFER		6	0:59	0:00	196:47	0.17
JUVENILE PROBLEM		3	8:04	7:02	9:51	0.09
LARCENY		12	4:39	14:45	47:06	0.34
LIVESTOCK ON ROADWAY		1	49:58	25:00	18:15	0.03
LOST/STOLEN PROPERTY		3	9:12	20:06	33:10	0.09
MEDICAL		32	2:50	3:27	17:05	0.91
MEDICAL ASSIST		75	2:10	4:55	23:39	2.13
MISC HAZARD		2	11:57	3:58	3:00	0.06
MISSING PERSON		1	14:00	1:23	9:15	0.03
MOTORIST ASSIST		13	5:15	0:59	12:09	0.37
NARCOTICS		1	1:51	0:00	180:46	0.03
NOISE DISTURBANCE		13	3:57	2:59	17:09	0.37
OPEN DOOR		9	3:44	2:56	12:50	0.26
PED CHECK		14	1:36	0:50	34:48	0.40
PHI/AIR TRANSPORT		14	11:47	5:55	46:28	0.40
PROPERTY DAMAGE		6	4:08	6:06	16:08	0.17
RECKLESS DRIVER		64	3:43	5:01	17:43	1.82
REMOVAL OF PERSON(S)		49	4:11	4:34	43:55	1.39
RIDE REQUEST		17	19:24	5:28	24:52	0.48
ROBBERY		1	2:31	0:04	53:11	0.03
SCHOOL ZONE PATROL		87	0:22	0:00	37:00	2.47
SHOPLIFTER		17	3:05	5:25	21:54	0.48
SHOTS FIRED		5	6:36	20:09	14:31	0.14
SPEAK W/OFFICER		87	7:54	10:41	31:33	2.47

CIBOLA REGIONAL COMMUNICATIONS CENTER

Incident Time Analysis Report A

All times shown in Minutes : Seconds

Report By: All Categories

Date Range: From 02/01/2018 00:00 to 02/28/2018 23:59

Precinct/Sector/Geo/Ward: All Precincts, Sectors, ESZs, Geos, Wards

Category	SubCategory	#Incidents	Average Stacked Time	Average Response Time	Average On Scene Time	% of Total Incidents
SPECIAL ASSIGNMENT		12	0:26	0:00	212:01	0.34
SPECIAL EVENT		1		0:00	296:13	0.03
STOLEN VEHICLE		8	7:02	4:20	43:00	0.23
SUICIDE ATTEMPT		3	1:06	1:18	26:18	0.09
SUPPLEMENTAL REPORT		1	11:28	42:13	4:25	0.03
SUSPICIOUS CIRCUMSTANCES		122	6:10	4:39	26:02	3.47
SUSPICIOUS SUBJECT		13	3:36	1:07	11:36	0.37
SUSPICIOUS VEHICLE		5	12:37	2:41	22:02	0.14
TEST CALL		12	1:36			0.34
TRAFFIC STOP		346	0:29	0:00	12:51	9.84
TRAINING		1	3:57	0:00	373:01	0.03
TRANSPORT		24	38:46	21:08	216:44	0.68
TRANSPORT PRISONER		14	0:30	0:00	251:00	0.40
TRESPASSING		3	6:29	2:13	14:59	0.09
UNATTENDED DEATH		1	4:34	6:23	176:22	0.03
VANDALISM		2	3:53	11:16	36:33	0.06
VEHICLE CHECK		38	10:44	4:05	12:11	1.08
VEHICLE REPO		1	12:51			0.03
VIN INSPECTION		4	9:56	35:57	44:56	0.11
WARRANT SERVICE		16	15:28	3:40	64:13	0.46
WATER PROBLEMS		21	4:11	0:00	32:06	0.60
WEAPONS OFFENSE		5	5:28	0:28	24:35	0.14
WELFARE CHECK	ADULT	75	5:51	5:49	22:10	2.13
WELFARE CHECK	CHILD	14	4:32	5:08	11:02	0.40
CIVIL STANDBY	CHILD EXCHANGE	1	19:49	0:01	5:00	0.03
ALARM	COMMERCIAL	34	2:37	2:59	10:00	0.97
BURN PERMITS	CONTROLLED BURN	38	3:16	0:00	0:06	1.08
CIVIL SERVICE	COURT PROCESS	68	0:41	0:00	9:08	1.93
ANIMAL CONTROL	DOG BITE	2	10:14			0.06
ALARM	FIRE	1	2:07	7:06	6:21	0.03
WALK THROUGH	GENERAL	55	0:26	0:00	21:51	1.56
FRAUD	IDENTITY THEFT	2	5:46	13:29	30:46	0.06
BURGLARY	IN PROGRESS	1	4:58	3:54	241:18	0.03
DOMESTIC	IN PROGRESS	20	2:26	3:34	40:43	0.57
FIGHT	IN PROGRESS	12	1:59	1:34	36:22	0.34
MISSING PERSON	JUVENILE	2	5:11	6:45	55:46	0.06
MEDICAL	LIFT ASSIST	3	2:30	2:29	7:16	0.09
BURGLARY	MOTOR VEHICLE	1	9:05	14:30	47:30	0.03
CHILD ABUSE	NEGLECT	2	4:04	7:01	27:10	0.06

CIBOLA REGIONAL COMMUNICATIONS CENTER

Incident Time Analysis Report A

All times shown in Minutes : Seconds

Report By: All Categories

Date Range: From 02/01/2018 00:00 to 02/28/2018 23:59

Precinct/Sector/Geo/Ward: All Precincts, Sectors, ESZs, Geos, Wards

Category	SubCategory	#Incidents	Average Stacked Time	Average Response Time	Average On Scene Time	% of Total Incidents
ASSAULT	NOT IN PROGRESS	7	3:54	7:48	20:46	0.20
BURGLARY	NOT IN PROGRESS	7	20:20	12:31	45:48	0.20
DOMESTIC	NOT IN PROGRESS	8	3:55	7:05	44:21	0.23
FIGHT	NOT IN PROGRESS	2	4:31			0.06
NCIC CHECK	PERSON	1		0:00	89:41	0.03
DISTURBANCE	PHYSICAL	6	4:31	4:08	24:34	0.17
ANIMAL CONTROL	PICK-UP	23	3:56	1:51	24:24	0.65
AUTO ACCIDENT	PRIVATE PROPERTY	2	4:25	9:28	15:40	0.06
STOLEN VEHICLE	RECOVERY	1	1:29			0.03
ANIMAL CONTROL	REQUEST FOR A/C	102	11:13	21:41	33:59	2.90
ALARM	RESIDENTIAL	22	4:53	4:43	11:15	0.63
RESTRAINING ORDER	SERVICE	1	20:44	4:25	29:55	0.03
DISTURBANCE	VERBAL	31	2:58	3:31	21:11	0.88
RESTRAINING ORDER	VIOLATION	1	1:08	0:00	38:56	0.03
AUTO ACCIDENT	WITH INJURIES	9	2:23	4:44	46:01	0.26
AUTO ACCIDENT	WITHOUT INJURIES	30	9:04	6:33	26:06	0.85

Total Incidents For Date Range 3516

Average Stacked Time 6:47 min : sec

Average Response Time 2:41 min : sec

Average On Scene Time 20:20 min : sec



Monthly Call Type Volume per Trunk

From:

02/01/2018 00:00:00

To:

02/28/2018 23:59:59

Number of Calls : 6,079

Month

Trunk

2018 - February

	<u>Incoming</u>	<u>Outgoing</u>	<u>Abandoned</u>	<u>Number of Calls</u>
911 ABQ-1	55	0	11	66
911 ABQ-2	56	0	10	66
911 ABQ-W	626	0	53	679
911 LCR-1	4	0	2	6
911 LCR-2	1	0	1	2
911 LCR-W	90	0	12	102
MilanPD 287-4491	308	17	0	325
PBX 201	0	1	0	1
PBX 202	0	2	0	2
PD 287-2983	310	973	0	1,283
PD 287-4404	1,139	41	0	1,180
SO 287-9476	1,165	937	0	2,102
SO 287-9477	175	90	0	265
	<u>3,929</u>	<u>2,061</u>	<u>89</u>	<u>6,079</u>
	3,929	2,061	89	6,079

		Incoming										Abandoned								TRF	Staff
		Nb Calls	Answer 0-0 (sec) Call Answer Time	Answer 0.001 - 10 Excellent	Answer 10.001 - 20 Good	Answer 20.001 - 30 Average	Answer 30.001 - 40 Poor	Answer 40 + seconds	AVG Answer (ss.ass)	Standard Level %	Nb Calls	Ring 0-0 (sec) Call Answer Time	Ring 0.001 - 10 Excellent	Ring 10.001 - 20 Good	Ring 20.001 - 30 Average	Ring 30.001 - 40 Poor	Ring 40 + seconds	AVG Ring (ss.ass)	Nb Calls	AVG Staffing	
2018	February	3929	1	3743	169	12	3	1	04.757	99.90	89	36	53	0	0	0	0	01.043	260		
	Sub-Total	3929	1	3743	169	12	3	1	04.757	99.90	89	36	53	0	0	0	0	01.043	260		
	TOTAL	3929	1	3743	169	12	3	1	04.757	99.90	89	36	53	0	0	0	0	01.043	260		

• A call is considered within the standards if answered within 30.000 seconds



Cibola County Sheriff's Office

Sheriff Tony Mace

Office: 505-876-2040
Dispatch: 505-287-9476
Fax: 505-876-2090

Undersheriff P. Michael Munk
tnymace@yahoo.com
mmunk@co.cibola.nm.us

Physical: 114 McBride Road
Grants, NM 87020
Mailing: 515 W. High St.
Grants, NM 87020

**The following are statistics for the Cibola County Sheriff's Department
for FEBRUARY 1, 2018 through FEBRUARY 28, 2018.**

	PREVIOUS YR	
Accidents	6	9
Arrests	44	64
Transports	17	29
Warrant Transports	20	22
Calls	1,542	678
Citations/Warnings	12	26
Civil Papers Received	185	41
Incidents	46	59

**Please note the above information will change as deputies do all above
duties as it occurs.**

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Accident List

02/01/2018 to 02/28/2018

Accident Complaint No.	Date/Time	No. Vehicles Involved	No. Injured	No. Fatalities	Reporting Officer ID / Name	Offense Complaint No.	Investigating Dept.
30141229	02/03/2018 0021	1	0	0	107 - Dep. R. Veloz	18-000117	
30141231	02/08/2018 1029	1	0	0	112 - J. Hocker	18-000142	
308141227	02/13/2018 1839	2	0	0	105 - Sgt. D. Chavez	18-000063	
30141233	02/22/2018 1002	1	0	0	114 - Dep. A. Kemp	18-000184	
30141232	02/25/2018 1834	2	0	0	108 - Dep. J. McCowen	18-000195	
30141230	02/26/2018 1515	2	0	0	109 - E. Augustine	18-000120	

Total Accidents : 6

Cibola County Sheriff's Office

Arrests - by Officer

Arrest Date: 02/01/2018 - 02/28/2018

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	12	8	4	0	9	0	3	0	0	2	5
Dep. A. Kemp	7	3	4	0	5	0	1	0	1	5	2
Dep. A. Roane	1	1	0	0	1	0	0	0	0	1	0
Dep. A. Romero	1	1	0	0	1	0	0	0	0	0	1
Dep. J. McCowen	3	0	3	0	3	0	0	0	0	1	2
Dep. R. Veloz	3	3	0	0	3	0	0	0	0	2	0
Dep. T. Archuleta	1	1	0	0	1	0	0	0	0	1	0
J. CASTANEDA	1	1	0	0	0	0	0	0	1	0	1
K. Ward	4	4	0	0	4	0	0	0	0	0	3
Lt. H. Hall	1	1	0	0	0	0	1	0	0	0	0
M. Hawkins	8	7	1	0	3	0	1	0	3	0	3
N. WADFORD	1	1	0	0	1	0	0	0	0	0	1
Sgt. D. Chavez	1	1	0	0	0	0	0	0	0	0	0

TOTAL	44	32	12	0	31	0	6	0	5	12	18
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Cibola County Sheriff's Office

Arrests - by Officer for TRANSPORT

Arrest Date: 02/01/2018 - 02/28/2018

Officer	Arrests	<u>SEX</u>			<u>RACE</u>					<u>ETHNIC</u>	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	10	6	4	0	9	0	1	0	0	2	4
Dep. A. Kemp	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Romero	0	0	0	0	0	0	0	0	0	0	0
Dep. J. McCowen	0	0	0	0	0	0	0	0	0	0	0
Dep. R. Veloz	1	1	0	0	1	0	0	0	0	1	0
Dep. T. Archuleta	0	0	0	0	0	0	0	0	0	0	0
J. CASTANEDA	0	0	0	0	0	0	0	0	0	0	0
K. Ward	0	0	0	0	0	0	0	0	0	0	0
Lt. H. Hall	1	1	0	0	0	0	1	0	0	0	0
M. Hawkins	5	4	1	0	1	0	1	0	2	0	2
N. WADFORD	0	0	0	0	0	0	0	0	0	0	0
Sgt. D. Chavez	0	0	0	0	0	0	0	0	0	0	0

TOTAL	17	12	5	0	11	0	3	0	2	3	6
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Cibola County Sheriff's Office

Arrests - by Officer For WARRANTS

Arrest Date: 02/01/2018 - 02/28/2018

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	5	3	2	0	2	0	3	0	0	1	2
Dep. A. Kemp	2	1	1	0	1	0	1	0	0	1	1
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Romero	0	0	0	0	0	0	0	0	0	0	0
Dep. J. McCowen	3	0	3	0	3	0	0	0	0	1	2
Dep. R. Veloz	1	1	0	0	1	0	0	0	0	0	0
Dep. T. Archuleta	1	1	0	0	1	0	0	0	0	1	0
J. CASTANEDA	0	0	0	0	0	0	0	0	0	0	0
K. Ward	2	2	0	0	2	0	0	0	0	0	2
Lt. H. Hall	1	1	0	0	0	0	1	0	0	0	0
M. Hawkins	5	5	0	0	2	0	0	0	3	0	1
N. WADFORD	0	0	0	0	0	0	0	0	0	0	0
Sgt. D. Chavez	0	0	0	0	0	0	0	0	0	0	0

TOTAL	20	14	6	0	12	0	5	0	3	4	8
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Cibola County Sheriff's Office
DISPATCH ARRIVED BY DSN AND DATE RANGE
02/01/2018 00:00 through 02/28/2018 00:00

DSN	User	# of Times Arrived on Call
127	B. Gardner	30
128	B. Pena	2
114	Dep. A. Kemp	65
115	Dep. A. Roane	134
108	Dep. J. McCowen	181
117	Dep. M. Monte	6
107	Dep. R. Veloz	164
111	Dep. T. Archuleta	232
106	Det. S. Chavez	28
109	E. Augustine	83
131	E. Sanchez	58
112	J. Hocker	10
118	J. CASTANEDA	70
119	K. Ward	117
103	Lt. H. Hall	24
129	M. Hawkins	11
104	N. WADFORD	60
130	P. Lucero	119
105	Sgt. D. Chavez	117
101	Sheriff T. Mace	8
102	Undersheriff M. Munk	23

1542

Citations

114- Kemp - 6

106- Chavez - 1

107- Veloz - 1

119- WARD-2

118- Castaneda-2

Civils

185 Put up for
Service

#'s 18-00239 - 18-00419

FEB 1 thru FEB 28
2018

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Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
Category:				
<u>Offense Type:</u> <u>ALL OTHER OFFENSES</u>				
18-000188	02/23/2018		INFO REPORT ONLY	
18-000209	02/28/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total = 2				
<u>Offense Type:</u> <u>BATTERY AGGRAVATED HHM</u>				
18-000126	02/06/2018		WARRANT	DISPATCHER
Offense Type Total = 1				
<u>Offense Type:</u> <u>BATTERY SIMPLE</u>				
18-000153	02/12/2018	[REDACTED]	JUV CLEARED	OTHER
18-000159	02/16/2018	[REDACTED]	JUV CLEARED	OTHER
Offense Type Total = 2				
<u>Offense Type:</u> <u>CRASH REPORT</u>				
18-000117	02/02/2018		INFO REPORT ONLY	DISPATCHER
18-000120	02/03/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000142	02/08/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000184	02/22/2018		INFO REPORT ONLY	DISPATCHER
18-000195	02/24/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
Offense Type Total = 5				
<u>Offense Type:</u> <u>DUI/DWI</u>				
18-000194	02/24/2018		CBA	
Offense Type Total = 1				
<u>Offense Type:</u> <u>FIRES NON-CRIMINAL</u>				
18-000205	02/28/2018		ACTIVE/PE	DISPATCHER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
Offense Type Total = 1			NDING	
Offense Type: <u>INTERFERENCE WITH THE GENERAL PUBLIC (EDUCATIONAL PROCESS)</u>				
18-000193	02/23/2018		CBA	
Offense Type Total = 1				
Offense Type: <u>LARCENY</u>				
18-000143	02/08/2018		ACTIVE/PE NDING	DISPATCHER
18-000185	02/22/2018		INACTIVE	DISPATCHER
18-000198	02/26/2018		INFO REPORT ONLY	DISPATCHER
18-000204	02/28/2018		ACTIVE/PE NDING	DISPATCHER
Offense Type Total = 4				
Offense Type: <u>LOST OR UNCLAIMED PROPERTY</u>				
18-000114	02/01/2018	HALL, HARRY L	NCIC ENTRY	OTHER AGENCY
Offense Type Total = 1				
Offense Type: <u>RECOVERED STOLEN VEHICLE</u>				
18-000119	02/02/2018		ACTIVE/PE NDING	DISPATCHER
Offense Type Total = 1				
Offense Type: <u>SUICIDE ATTEMPT OR COMPLETED</u>				
18-000186	02/22/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total = 1				
Offense Type: <u>WARRANT - APPO</u>				
18-000123	02/06/2018		CBA	
18-000124	02/06/2018		CBA	DISPATCHER
18-000125	02/06/2018		CBA	DISPATCHER
18-000163	02/17/2018		CBA	OTHER
Offense Type Total = 4				
Offense Type: <u>WARRANT - DISTRICT COURTS</u>				
18-000146	02/06/2018		CBA	OTHER AGENCY

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000170	02/13/2018		CBA	OTHER AGENCY
18-000173	02/14/2018		CBA	OTHER AGENCY
Offense Type Total =		3		
Offense Type: <u>WARRANT - JPPO</u>				
18-000203	02/27/2018		CBA	OTHER
Offense Type Total =		1		
Offense Type: <u>WARRANT - MAGISTRATE COURTS</u>				
18-000128	02/06/2018		CBA	OTHER
18-000129	02/06/2018		CBA	OTHER
18-000141	02/06/2018		CBA	OTHER AGENCY
18-000148	02/09/2018		CBA	PHONE
18-000169	02/13/2018		CBA	OTHER AGENCY
18-000175	02/19/2018		CBA	OTHER AGENCY
18-000192	02/23/2018		CBA	OTHER AGENCY
18-000196	02/28/2018		CBA	OTHER AGENCY
18-000197	02/26/2018		CBA	PHONE
18-000207	02/28/2018		CBA	OTHER AGENCY
Offense Type Total =		10		
Offense Type: <u>WARRANT - MUNICIPAL COURT</u>				
18-000116	02/01/2018		CBA	ON VIEW
18-000140	02/07/2018		CBA	ON VIEW
18-000154	02/12/2018		CBA	COURT ORDER
18-000164	02/17/2018		CBA	DISPATCHER
Offense Type Total =		4		
Offense Type: <u>WARRANT - TRANSPORT COURT/MEDICAL</u>				
18-000132	02/07/2018		CBA	COURT ORDER
18-000133	02/07/2018		CBA	OTHER AGENCY
18-000144	02/06/2018		CBA	COURT ORDER
18-000145	02/06/2018		CBA	COURT ORDER
18-000147	02/07/2018		CBA	COURT ORDER
18-000151	02/02/2018		CBA	OTHER AGENCY
18-000166	02/08/2018		CBA	COURT ORDER
18-000167	02/09/2018		CBA	COURT ORDER
18-000168	02/12/2018		CBA	COURT ORDER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000171	02/14/2018		CBA	COURT ORDER
18-000172	02/14/2018		CBA	COURT ORDER
18-000174	02/15/2018		CBA	COURT ORDER
18-000189	02/23/2018		CBA	OTHER AGENCY
18-000191	02/23/2018		CBA	OTHER AGENCY
18-000239	02/28/2018		CBA	COURT ORDER
Offense Type Total =		15		

Category Total = 57

Category: FELONY

Offense Type: BREAKING AND ENTERING

18-000122	02/05/2018		SUMMONS FILED	DISPATCHER
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Offense Type Total = 1

Offense Type: BURGLARY

18-000121	02/03/2018	[REDACTED]	ACTIVE/PE NDING	DISPATCHER
18-000149	02/10/2018	[REDACTED]	INACTIVE	DISPATCHER

Offense Type Total = 2

Offense Type: BURGLARY AGGRAVATED

18-000150	02/11/2018		ACTIVE/PE NDING	DISPATCHER
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Offense Type Total = 1

Offense Type: CHILD ABUSE NEGLECT

18-000162	02/16/2018		ACTIVE/PE NDING	DISPATCHER
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Offense Type Total = 1

Offense Type: CHILD SOLICITATION ELECTRONIC DEVICE

18-000157	02/15/2018	[REDACTED]	DA DECLINED PROS	DISPATCHER
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Offense Type Total = 1

Offense Type: DRUGS TRAFFICKING CONTROLLED SUBSTANCES

18-000158	02/15/2018		CBA	ON VIEW
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Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
Offense Type Total = 1				
Offense Type: <u>FORGERY</u>				
18-000180	02/21/2018	[REDACTED]	INFO REPORT ONLY	WALK-IN
Offense Type Total = 1				
Offense Type: <u>STOLEN VEHICLE EMBEZZLE</u>				
18-000178	02/20/2018	[REDACTED]	NCIC ENTRY	PHONE
Offense Type Total = 1				
Offense Type: <u>STOLEN VEHICLE UNLAWFUL TAKING</u>				
18-000118	02/02/2018	[REDACTED]	UNFOUNDE D	DISPATCHER
Offense Type Total = 1				
Offense Type: <u>UNLAWFUL CARRY D/W SCHOOL</u>				
18-000156	02/15/2018	:	ACTIVE/PE NDING	
Offense Type Total = 1				
Offense Type: <u>WEAPONS ON SCHOOL PROPERTY</u>				
18-000152	02/12/2018	[REDACTED]	JUV CLEARED	OTHER
18-000152	02/12/2018	[REDACTED]	JUV CLEARED	OTHER
18-000181	02/21/2018	[REDACTED]	JUV CLEARED	OTHER
18-000182	02/20/2018	[REDACTED]	JUV CLEARED	OTHER
Offense Type Total = 3				
Category Total = 14				
Category: <u>FLEONY</u>				
Offense Type: <u>WARRANT - MAGISTRATE COURTS</u>				
18-000199	02/26/2018		CBA	ON VIEW
Offense Type Total = 1				
Category Total = 1				

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
Category: MISDEMEANOR				
<u>Offense Type: ASSAULT SIMPLE</u>				
18-000160	02/16/2018	[REDACTED]	JUV CLEARED	OTHER
18-000160	02/16/2018	[REDACTED]	JUV CLEARED	OTHER
Offense Type Total = 1				
<u>Offense Type: BATTERY HHM</u>				
18-000155	02/12/2018	[REDACTED]	WARRANT	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: CRIMINAL TRESPASS</u>				
18-000161	02/16/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: DEATH REPORT REQUIRED</u>				
18-000115	02/01/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000130	02/07/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000183	02/22/2018	[REDACTED]	EXP CLEARED	
Offense Type Total = 3				
<u>Offense Type: DISORDERLY CONDUCT</u>				
18-000202	02/27/2018	[REDACTED]	CBA	
Offense Type Total = 1				
<u>Offense Type: DRIVING REVOKED OR SUSPENDED</u>				
18-000127	02/06/2018	[REDACTED]	CBA	OTHER
Offense Type Total = 1				
<u>Offense Type: HARASSEMENT</u>				
18-000190	02/23/2018	[REDACTED]	INFO REPORT ONLY	WALK-IN
Offense Type Total = 1				

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 02/01/2018 to 02/28/2018

Case No.	Incident Date	Complainant	Status	Method Received
<u>Offense Type: PHONE THREATS</u>				
18-000131	02/05/2018	[REDACTED]	INFO REPORT ONLY	OTHER
18-000187	02/23/2018	[REDACTED]	INACTIVE	
Offense Type Total = 2				
<u>Offense Type: RECKLESS DRIVING</u>				
18-000179	02/21/2018	[REDACTED]	CBA	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: RESISTING OBSTRUCTING OFFICER</u>				
18-000176	02/20/2018	[REDACTED]	SUMMONS FILED	ON VIEW
Offense Type Total = 1				
Category Total = 13				
<u>Category: N/A</u>				
<u>Offense Type: INFORMATION REPORT ONLY</u>				
18-000165	02/13/2018	[REDACTED]	INFO REPORT ONLY	
Offense Type Total = 1				
Category Total = 1				
Total Offenses = 86				

Cibola County Road Dept.

700 E. Roosevelt Suite 50
Grants NM 87020
505-285-2570 Phone 505-285 3656 Fax



Tuesday, March 6, 2018

To: Whom It May Concern
Fr: Gary Porter - Public Works Director
Re: Monthly Report: 1/31/18 - 2/28/18 (February)

Regular Maintenance

Blade & Shape

<u>Road</u>	<u>Description</u>	<u>Miles</u>
C47	Mesa Ridge Road	7.148
C19B	La Mosca Tank Road	2.000
C48A	Timberlake Road	4.000
C25	Bell Road	2.539
C33	Candy Kitchen Road	10.125
C20	San Mateo Roads	4.982
C42	Back Country By Way	6.087
C49	Zuni Canyon Road	6.427
C32	Zuni Trail	8.111
C34	Pine Hill Road	9.744
C35A	Moreno Hill Road	10.419
C35	Fencelake Community Roads	9.064
	Total Miles	80.646

Special Projects

C48A	Timberlake Rd. - Cut weeds on shoulder, haul dirt to repair road.
C23A	Nursery Rd. - Work on shoulders.
C25	Bell Rd. - Dirt removal.
C21	Murray Acres - Cut trees.
C22	Broadview Acres - Cut trees.
C29A	Old Bluewater Lake Rd. - Put up signs, cut trees.
C7	Cubero Loop-Village Rds. - Patching.
C33	Candy Kitchen Rd. - Install signs and fix wingwalls.
C49	Zuni Canyon Rd. - Clean culverts and cattle guards.
C35	Fencelake Community Rds. (E. Homestead Rd.) Fix washout and shoulder, remove cattle guard, haul dirt.
C47	Mesa Ridge Rd. - Put up signs.
C17	Mt. Taylor Addition - Put up signs, cut trees.
C28	Bluewater Village - Patching, cut trees.
C6	Seboyeta-Bibo Rds. - Cut trees.
C8	Encinal-Cubero Rds. - Cut trees.
C14	San Fidel Village - Cut trees.
C14B	Acoma Rd. - Cut trees.
C25B	Roberts Rd. - Patching.
C28C	Cemetery Rd. - Patching.

Snow Removal

C33	Candy Kitchen Road
C48A	Timberlake Road
C19B	La Mosca Tank Road
C32	Zuni Trail
C30	Bluewater South
C31N	Bluewater North
C20	San Mateo Roads
C45	Camino De Turquesa
C18	Horace Mesa Road
C18A	Lobo Creek Road
C18B	La Jara Mesa Road
C19	Cantina Road
C19A	Cantina Homesites Road

Cibola County Road Dept.

700 E. Roosevelt Suite 50
Grants NM 87020
505-285-2570 Phone Fax 505-287-3656



MAINTENANCE REPORT

February 2018

<u>Department</u>	<u>Unit Number</u>	<u>Total Parts & Oil</u>	<u>Hours Worked</u>	<u>Mechanic Rate</u>	<u>Total on Repair Order</u>
Road Dept.	131	\$121.82	2	\$ 17.50	\$ 156.82
Road Dept.	131	\$17.18	0.5	\$ 17.50	\$ 25.93
Road Dept.	137	\$82.83	2	\$ 17.50	\$ 117.83
Road Dept.	137	\$42.10	2.5	\$ 17.50	\$ 85.85
Road Dept.	138	\$81.79	2	\$ 17.50	\$ 116.79
Road Dept.	148	\$34.17	2	\$ 17.50	\$ 69.17
Road Dept.	150	\$48.70	1.5	\$ 17.50	\$ 74.95
Road Dept.	150	\$65.58	2	\$ 17.50	\$ 100.58
Road Dept.	153	\$17.29	1	\$ 17.50	\$ 34.79
Road Dept.	155	\$17.29	0.75	\$ 17.50	\$ 30.42
				TOTAL	\$ 813.13
Sheriff's	G-85471	\$43.12	2.5	\$ 17.50	\$ 86.87
Sheriff's	G-85514	\$56.31	3	\$ 17.50	\$ 108.81
Sheriff's	G-85514	\$8.00	0.5	\$ 17.50	\$ 16.75
Sheriff's	G-88606	\$26.93	1.5	\$ 17.50	\$ 53.18
Sheriff's	G-90204	\$8.50	1	\$ 17.50	\$ 26.00
Sheriff's	G-68922	\$128.06	1	\$ 17.50	\$ 145.56
				TOTAL	\$ 437.17
Information Systems	G-90878	\$31.85	1	\$ 17.50	\$ 49.35
				TOTAL	\$ 49.35

Cibola County Road Dept.

515 W. High Street
Grants NM 87020

505-285-2570 Phone 505-287-3656 Fax



FUEL REPORT - CIBOLA COUNTY ROAD DEPARTMENT

February 2018

UNLEADED					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-18473	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-18464	0.30	7.70	144	18.700	\$ 43.22
G-15638	0.35	6.23	142	22.800	\$ 50.24
G-29800	0.12	18.70	374	20.000	\$ 44.07
G-29091	0.00	#DIV/0!	87	0.000	\$ -
G-23696	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-23697	0.18	12.61	208	16.500	\$ 37.42
G-39980	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-39988	0.11	20.19	424	21.000	\$ 46.27
G-95862	0.17	15.06	1,821	120.900	\$ 302.76
G-57384	0.12	18.47	484	26.200	\$ 58.81
G-57619	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-57618	#VALUE!	#VALUE!	N/U	0.000	\$ -
146	0.00	#DIV/0!	1	0.000	\$ -
G-66164	#VALUE!	#VALUE!	1	0.000	\$ -
G-66165	0.00	#DIV/0!	1	0.000	\$ -
G-70482	0.17	12.96	1,620	125.000	\$ 279.34
G-78718	0.00	#DIV/0!	45	0.000	\$ -
G-64239	0.00	#DIV/0!	78	0.000	\$ -
G-86952	0.11	20.30	1,695	83.500	\$ 189.08
G-86953	0.11	20.55	1,054	51.300	\$ 115.21
G-86954	0.10	22.35	2,213	99.000	\$ 223.72
G-91750	#VALUE!	#VALUE!	N/U	0.000	\$ -
Extra card	#DIV/0!	0.00	0	5.100	\$ 16.70
TOTAL GAS				610.000	\$ 1,406.84

DIESEL FUEL					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-50237	0.40	6.13	219	35.700	\$ 87.22
G-18484	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-18476	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-18795	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-30550	0.63	4.11	260	63.200	\$ 164.55
G-30549	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-38441	0.45	5.49	633	115.300	\$ 281.71
G-67372	0.42	6.16	867	140.700	\$ 364.87
G-67371	0.44	5.96	937	157.100	\$ 409.12
G-70782	0.32	8.37	318	38.000	\$ 100.70
Distributor	#VALUE!	#VALUE!	N/U	0.000	\$ -
Water Truck	#VALUE!	#VALUE!	N/U	0.000	\$ -
New Transport	0.70	3.85	824	214.200	\$ 576.52
305	#VALUE!	#VALUE!	N/U	0.000	\$ -
306	#VALUE!	#VALUE!	N/U	0.000	\$ -
307	8.74	0.29	17	58.000	\$ 148.58
308	2.24	1.09	11	10.100	\$ 24.68
309	#VALUE!	#VALUE!	N/U	0.000	\$ -
310	#VALUE!	#VALUE!	N/U	0.000	\$ -
311	#VALUE!	#VALUE!	N/U	0.000	\$ -
312	#VALUE!	#VALUE!	N/U	0.000	\$ -
313	#VALUE!	#VALUE!	N/U	0.000	\$ -
314	6.69	0.39	29	74.200	\$ 194.00
416	11.67	0.22	40	179.500	\$ 466.74
417	10.13	0.25	76	304.900	\$ 770.16
418	8.37	0.30	89	293.700	\$ 744.88
501	#VALUE!	#VALUE!	N/U	0.000	\$ -
Extra card	#VALUE!	#VALUE!	N/U	0.000	\$ -
TOTAL DIESEL				1684.600	\$ 4,333.73

*N/U = NOT USED

NEW BUSINESS

Resolution 18-23

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert S. Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 18-23

Fiscal Year 2018
BUDGET ADJUSTMENT No. 1

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments (2 Pages)* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2018 fiscal year ending June 30, 2018.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 29th day of March 2018.

THE BOARD OF COUNTY COMMISSIONERS:

Robert J. Armijo, Chairman

Daniel J. Torrez, 1st Vice-Chair

Jack P. Moleres, 2nd Vice-Chair

Robert S. Windhorst, Commissioner

Martha Garcia, Commissioner

ATTEST:

Michelle E Dominguez, County Clerk

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018
DFA Resolution Number: BAR #1

ATTEST:

Robert J. Armijo, Chairman, Board of County Commissioners

(Date)

(A) ENTITY RESOLUTION NUMBER	(B) FUND (County) DFA	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-23	(435) 299 Dispatch	Total Revenues	\$827,244	(\$827,244)	\$0	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(435) 299 Dispatch	Total Expenses	(\$860,616)	\$860,616	\$0	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(435) 299 Dispatch	Transfers FROM	\$33,372	(\$33,372)	\$0	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(435) 207 Dispatch	Total Revenues	\$0	\$827,244	\$827,244	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(435) 207 Dispatch	Total Expenses	\$0	(\$860,616)	(\$860,616)	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(435) 207 Dispatch	Transfers FROM	\$0	\$33,372	\$33,372	Move Consolidated Dispatch from DFA Fund 299 to DFA Fund 207
	(614) 500 Detention	Begin Investment Cash	\$44,125	(\$44,125)	\$0	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 500 Detention	Total Revenues	\$539,624	(\$539,624)	\$0	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 500 Detention	Total Expenses	(\$3,164,618)	\$3,164,618	\$0	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 500 Detention	Transfers FROM	\$2,624,994	(\$2,624,994)	\$0	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 226 Detention	Total Revenues	\$0	\$539,624	\$539,624	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 226 Detention	Total Expenses	\$0	(\$3,164,618)	(\$3,164,618)	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 226 Detention	Transfers FROM	\$0	\$2,624,994	\$2,624,994	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(614) 226 Detention	Begin Investment Cash	\$0	\$44,125	\$44,125	Move Detention Center from DFA Fund 500 to DFA Fund 226
	(615) 299 Compliance	Total Revenues	\$27,300	(\$27,300)	\$0	Move Compliance Program from DFA Fund 299 to DFA Fund 223
	(615) 299 Compliance	Total Expenses	(\$23,431)	\$23,431	\$0	Move Compliance Program from DFA Fund 299 to DFA Fund 223
	(615) 299 Compliance	Transfers FROM	\$17,363	(\$17,363)	\$0	Move Compliance Program from DFA Fund 299 to DFA Fund 223
	(615) 223 Compliance	Total Revenues	\$0	\$27,300	\$27,300	Move Compliance Program from DFA Fund 299 to DFA Fund 223
	(615) 223 Compliance	Total Expenses	\$0	(\$23,431)	(\$23,431)	Move Compliance Program from DFA Fund 299 to DFA Fund 223
	(615) 223 Compliance	Transfers FROM	\$0	\$17,363	\$17,363	Move Compliance Program from DFA Fund 299 to DFA Fund 223
			\$65,357	\$0	\$65,357	

COUNTY: Cibola County

New Mexico Department of Finance and Administration
Local Government Division
Budget Request Recapitulation
ROUNDED TO NEAREST DOLLAR

Fiscal Year FY2018

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	✓ \$2,351,071	925,700	6,450,347	(2,231,203)	5,250,130	✓ 10,525,285	1,312,533	✓ 9,223,283
CORRECTION	201	\$0	\$0	0	0	0	✓ -51,926,065		✓ -57,553
ENVIRONMENTAL GRT	202	\$0	\$0	0	0	0	\$0		\$0
COUNTY PROPERTY VALUATION	203	\$382,199	\$0	55,000	0	144,118	\$293,081		\$293,081
COUNTY ROAD	204	✓ \$144,102	\$0	800,000	327,982	1,174,231	\$97,853	97,853	\$0
EMS	206	\$71,732	\$0	28,180	0	80,334	\$19,578		\$19,578
ENHANCED 911	207	\$0	\$0	0	0	0	\$0		\$0
FARM & RANGE IMPROVEMENT	208	\$0	\$0	10,525	11,475	22,000	\$0		\$0
FIRE PROTECTION FUND	209	\$1,251,250	\$0	747,862	(13,925)	1,967,240	\$17,947		\$17,947
LEPF	211	\$47,685	\$0	29,600	0	69,400	✓ 10,885		✓ 16,885
LODGERS' TAX	214	\$0	\$0	0	0	0	\$0		\$0
RECREATION	217	\$0	\$0	0	0	0	\$0		\$0
INTERGOVERNMENTAL GRANTS	218	\$3,038	\$0	30,706,771	(89,168)	30,620,641	\$0		\$0
SENIOR CITIZEN	219	\$0	\$0	0	0	0	\$0		\$0
COUNTY INDIGENT FUND	220	\$789,370	\$0	453,100	0	755,000	\$487,470		\$487,470
COUNTY HOSPITAL FUND	221	\$0	\$0	0	0	0	\$0		\$0
COUNTY FIRE PROTECTION	222	\$387,654	\$0	130,000	(41,000)	65,500	\$411,154		\$411,154
DWI PROGRAM	223	\$31,046	\$0	284,937	0	302,647	\$13,336		\$13,336
CLERK RECORDING AND FILING	225	\$139,655	\$0	27,000	0	81,000	\$85,655		\$85,655
JAIL - DETENTION FUND	226	\$0	\$0	0	0	0	\$0		\$0
OTHER	299	\$0	\$0	873,747	144,333	996,848	\$21,232		\$21,232
CAPITAL PROJECT FUNDS	300	\$421,320	\$0	0	0	23,918	\$397,402		\$397,402
G. O. BONDS	401	\$0	\$0	0	0	0	\$0		\$0
REVENUE BONDS	402	\$2,267,052	\$0	2,075,000	(788,413)	1,729,793	\$1,823,846		\$1,823,846
DEBT SERVICE OTHER	403	\$0	\$0	0	54,925	54,925	\$0		\$0
ENTERPRISE FUNDS	500								
Water Fund		\$0	\$0	0	0	0	\$0		\$0
Solid Waste		\$0	\$0	0	0	0	\$0		\$0
Waste Water		\$0	\$0	0	0	0	\$0		\$0
Airport		\$0	\$0	0	0	0	\$0		\$0
Ambulance		\$0	\$0	0	0	0	\$0		\$0
Cemetery		\$0	\$0	0	0	0	\$0		\$0
Housing		\$0	\$0	0	0	0	\$0		\$0
Parking		\$0	\$0	0	0	0	\$0		\$0
Care of Prisoners		\$0	\$0	539,624	2,624,994	3,164,618	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
INTERNAL SERVICE FUNDS	600	\$0	\$0	0	0	0	\$0		\$0
TRUST AND AGENCY FUNDS	700	\$0	\$0	0	0	0	\$0		\$0
GRAND TOTAL - ALL FUNDS		✓ \$8,287,174	925,700	✓ 43,311,643	\$0	✓ 46,493,343	✓ 14,231,284	\$1,410,385	✓ 12,820,899

APPROVED PURSUANT TO
SECTION 6-6-2 NMSA 1978
LOCAL GOVERNMENT DIVISION
DATE 8/28/17
BY [Signature]
DEPARTMENT OF FINANCE AND ADMINISTRATION



Cibola County, NM

Balance Sheet

Account Summary

As Of 06/30/2017

Account	Name	Balance	
Fund: 101 - INVESTMENT FUND			
Assets			
<u>101-101000</u>	Cash Allocated to Other Funds	-9,222,874.29	
<u>101-104000</u>	CDBG - Bank of New Mexico	1.00	✓
<u>101-106000</u>	USB - CD 7 Month	153,974.88	✓
<u>101-109000</u>	State Investment Pool - LGIP	754,389.14	✓
<u>101-111000</u>	Treasurer's Cash Drawer #1	100.00	✓
<u>101-112000</u>	Treasurer's Cash Drawer #2	100.00	✓
<u>101-112100</u>	Treasurer's Cash Drawer #3	100.00	✓
<u>101-113000</u>	Clerk's Cash Drawer	100.00	✓
<u>101-116000</u>	Bank of New Mexico investment	3,623,429.19	✓
<u>101-117000</u>	Wells Fargo Brokerage Investmt	815,053.98	✓
<u>101-118000</u>	U.S. Bank Savings Account	1,913,953.12	✓
<u>101-121000</u>	Bank of New Mexico - CD	530,620.15	✓
<u>101-123000</u>	Wells Fargo Savings Con	521,884.68	✓
<u>101-124000</u>	USB - CD Annual	169,869.03	✓
<u>101-126000</u>	WELLS FARGO TREASURY NOTE	272,801.25	✓
<u>101-128000</u>	BNM CD 10023962	215,247.87	✓
<u>101-129000</u>	BNM CD 10023961	251,250.00	✓
Total Assets:		0.00	0.00
Liability			
Total Liability:		0.00	
Equity			
Total Beginning Equity:		0.00	
Total Equity and Current Surplus (Deficit):		0.00	
Total Liabilities, Equity and Current Surplus (Deficit):			0.00

Balance Sheet

As Of 06/30/2017

Account	Name	Balance
Fund: 575 - NMFA LOANS		
Assets		
<u>575-101010</u>	Cubero Fire Station DS - CIBOLA11	65.47 ✓
<u>575-101011</u>	Candy Kitchen Fire Station DS - CIBOLA12	1,369.49 ✓
<u>575-101012</u>	Lobo Canyon Pumper Truck DS-1 - CIBOLA	64.89 ✓
<u>575-101013</u>	Lobo Canyon Wildland Truck DS-2 - CIBOLA	13.89 ✓
<u>575-101000</u>	Candy Kitchen Fire Station Reserve - CIBOLA	38,593.30 ✓
	Total Assets:	40,107.04 <u><u>40,107.04</u></u>
Liability		
	Total Liability:	0.00
Equity		
<u>575-290000</u>	Fund Balance at Start of Year	-50,481.28
	Total Beginning Equity:	-50,481.28
Total Revenue		671.96
Total Expense		-89,916.36
Revenues Over/Under Expenses		<u>90,588.32</u>
	Total Equity and Current Surplus (Deficit):	40,107.04
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>40,107.04</u></u>

Balance Sheet

As Of 06/30/2017

Account	Name	Balance
Fund: 614 - DETENTION CENTER		
Assets		
614-170000	Inmate Trust Account	44,125.16 ✓
614-180000	Land	124,966.00
614-180010	Buildings & Improvements	7,762,649.67
614-180020	Furniture & Equipment	481,955.43
614-130030	Vehicles	183,049.00
614-181000	Accumulated Depreciation	-3,477,834.98
	Total Assets:	5,118,910.28
		5,118,910.28
Liability		
614-262100	Accounts Payable-Pooled	2,601.55 ✓
614-270000	Inmate Trust Account	44,125.16 ✓
614-275000	Compensated Absences--Current	37,615.17
614-275100	Compensated Absences--LongTerm	16,120.80
614-280000	Loan Payable	1,627,574.00
614-288889	Net Pension Liability - Business	-170,206.68
614-300000	Retained Earnings/Surplus - Pension	-1,517,712.32
614-509997	Deferred Inflow of Resources	565,617.00
614-509993	Deferred Outflow of Resources	-682,128.00
614-988888	Pension Contribution - Business	145,896.00
614-999999	Pension Expense	-44,170.00
	Total Liability:	25,332.68
Equity		
614-290000	Fund Balance at Start of Year	-2,974,682.61
614-299999	Contributed Capital	7,496,728.00
	Total Beginning Equity:	4,522,045.39
Total Revenue		2,106,698.95
Total Expense		1,535,166.74
Revenues Over/Under Expenses		571,532.21
	Total Equity and Current Surplus (Deficit):	5,093,577.60
	Total Liabilities, Equity and Current Surplus (Deficit):	5,118,910.28

Balance Sheet

As Of 06/30/2017

Account

Name

Balance

Fund: 999 - POOLED CASH FUND (VX)

Assets

999 101000

Cash in Combined Cash Fund

2,369,684.92 ✓

999 130001

Due From Participating Funds

52,652.12 ✓

Total Assets:

2,422,337.04

2,422,337.04

Liability

999 202100

Accounts Payable-Pooled

52,652.12 ✓

999 209000

Due To Participating Funds

2,369,684.92 ✓

Total Liability:

2,422,337.04

Equity

Total Beginning Equity:

0.00

Total Equity and Current Surplus (Deficit):

0.00

Total Liabilities, Equity and Current Surplus (Deficit):

2,422,337.04

See attached for detail by Fund
Oct 13, 2017
See Bank Rec for
adjustment



Pooled Cash Report

Cibola County, NM

For the Period Ending 6/30/2017

999-101000 Combined Cash
999-130001 Due From Funds
999-209100 A/P Pooled
999-209000 Due TO Funds

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
<u>401-101001</u>	Claim on Pooled Cash	1,046,947.93	(3,178,048.68)	(2,131,100.75)✓
<u>406-101001</u>	Claim on Pooled Cash	762,077.06	27,293.39	789,370.45✓
<u>407-101001</u>	Claim on Pooled Cash	126,405.87	(605.08)	125,800.79✓
<u>408-101001</u>	Claim on Pooled Cash	135,154.24	(5,305.25)	129,848.99✓
<u>409-101001</u>	Claim on Pooled Cash	140,721.42	(320.11)	140,401.31✓
<u>410-101001</u>	Claim on Pooled Cash	0.00	1.75	1.75✓
<u>411-101001</u>	Claim on Pooled Cash	4,240.15	0.00	4,240.15✓
<u>412-101001</u>	Claim on Pooled Cash	6,175.99	(3,379.45)	2,796.54✓
<u>413-101001</u>	Claim on Pooled Cash	26,371.24	0.00	26,371.24✓
<u>414-101001</u>	Claim on Pooled Cash	7,504.50	0.00	7,504.50✓
<u>415-101001</u>	Claim on Pooled Cash	12,559.40	(4,278.12)	8,281.28✓
<u>416-101001</u>	Claim on Pooled Cash	169,032.12	(1,349.18)	167,682.94✓
<u>418-101001</u>	Claim on Pooled Cash	147,818.08	(354.95)	147,463.13✓
<u>419-101001</u>	Claim on Pooled Cash	481,053.80	(250,010.50)	231,043.30✓
<u>420-101001</u>	Claim on Pooled Cash	7,795.18	0.00	7,795.18✓
<u>423-101001</u>	Claim on Pooled Cash	0.00	13,621.47	13,621.47✓
<u>424-101001</u>	Claim on Pooled Cash	245,822.60	(262.50)	245,560.10✓
<u>425-101001</u>	Claim on Pooled Cash	7,542.85	0.00	7,542.85✓
<u>427-101001</u>	Claim on Pooled Cash	7,470.19	(833.46)	6,636.73✓
<u>438-101001</u>	Claim on Pooled Cash	(42,247.43)	31,927.17	(10,320.26)✓
<u>439-101001</u>	Claim on Pooled Cash	67,562.13	6,421.52	73,983.65✓
<u>475-101001</u>	Claim on Pooled Cash	378,270.87	9,383.34	387,654.21✓
<u>500-101001</u>	Claim on Pooled Cash	141,479.80	(1,723.21)	139,756.59✓
<u>503-101001</u>	Claim on Pooled Cash	11,328.97	(8,290.72)	3,038.25✓
<u>565-101001</u>	Claim on Pooled Cash	524,481.26	0.00	524,481.26✓
<u>586-101001</u>	Claim on Pooled Cash	742,400.00	0.00	742,400.00✓
<u>589-101001</u>	Claim on Pooled Cash	206,336.47	(138,658.72)	67,677.75✓
<u>570-101001</u>	Claim on Pooled Cash	423,416.06	(370,122.98)	53,293.08✓
<u>502-101001</u>	Claim on Pooled Cash	7,200.00	0.00	7,200.00✓
<u>504-101001</u>	Claim on Pooled Cash	20,593.37	(818.25)	19,775.12✓
<u>505-101001</u>	Claim on Pooled Cash	50,705.05	(3,020.51)	47,684.54✓
<u>520-101001</u>	Claim on Pooled Cash	369,564.52	12,634.26	382,198.78✓
TOTAL CLAIM ON CASH		10,684,946.83	(8,315,261.91)	2,369,684.92
CASH IN BANK				
Cash in Bank				
<u>999-101000</u>	Cash in Combined Cash Fund	1,321,613.09	1,048,071.83	2,369,684.92✓
TOTAL: Cash in Bank		1,321,613.09	1,048,071.83	2,369,684.92
Wages Payable				
TOTAL: Wages Payable		0.00	0.00	0.00
TOTAL CASH IN BANK		1,321,613.09	1,048,071.83	2,369,684.92
DUE TO OTHER FUNDS				
<u>999-209000</u>	Due To Participating Funds	64,320.37	2,305,364.55	2,369,684.92✓
TOTAL DUE TO OTHER FUNDS		64,320.37	2,305,364.55	2,369,684.92



Cibola County, NM

Budget Report

Account Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 435 - CONSOLIDATED DISPATCH							
Revenue							
435-65-300-14000	Assessments for Services	0.00	0.00	0.00	65.00	65.00	0.00 %
435-65-300-26200	Reimbursement	8,000.00	8,000.00	0.00	10,000.00	2,000.00	125.00 %
435-65-300-59000	Joint Powers Agreements(Grants)	33,372.00	33,372.00	0.00	0.00	-33,372.00	100.00 %
435-65-300-59001	Medical Direction(Grants)	0.00	0.00	0.00	2,500.00	2,500.00	0.00 %
435-65-300-59100	Joint Powers Agreements(Milan)	33,372.00	33,372.00	0.00	0.00	-33,372.00	100.00 %
435-65-300-79300	E911 Project Grant	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
435-65-360-18100	Interest On Delinquent Taxes	0.00	0.00	10.22	35.16	35.16	0.00 %
435-65-360-18200	Penalty On Delinquent Taxes	0.00	0.00	110.24	560.39	560.39	0.00 %
435-65-360-41600	GRT Emergency Communications (.	750,000.00	750,000.00	76,748.46	424,538.35	-325,461.65	43.39 %
	Revenue Total:	827,244.00	827,244.00	76,868.92	437,698.90	-389,545.10	47.09 %
Expense							
Department: 435 - Consolidated Dispatch							
435-070-435-00002	FULL TIME SALARIES	441,208.00	441,208.00	29,151.35	271,986.87	169,221.13	38.35 %
435-070-435-00005	OVERTIME SALARIES	30,000.00	30,000.00	4,083.88	29,500.19	499.81	1.67 %
435-070-435-00006	POSTAGE	100.00	100.00	0.00	29.90	70.10	70.10 %
435-070-435-00007	Telecommunications	3,500.00	3,500.00	489.68	9,244.09	-5,744.09	-164.12 %
435-070-435-00008	PRINTING & PUBLISHING	1,500.00	1,500.00	0.00	61.63	1,438.37	95.89 %
435-070-435-00009	Office Equipment & Supplies	6,500.00	6,500.00	178.36	3,443.76	3,056.24	47.02 %
435-070-435-00010	MILEAGE & PER DIEM	1,500.00	1,500.00	0.00	244.00	1,256.00	83.73 %
435-070-435-00011	Vehicle Expense	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
435-070-435-00012	EQUIP MAINT & REPAIR	71,836.00	71,836.00	1,509.33	88,016.83	-16,180.83	-22.52 %
435-070-435-00013	RENTAL OF EQUIPMENT	0.00	0.00	101.16	726.94	-726.94	0.00 %
435-070-435-00016	Cable TV	550.00	550.00	127.48	492.80	57.20	10.40 %
435-070-435-00025	UTILITIES	5,000.00	5,000.00	696.11	6,737.76	-1,737.76	-34.76 %
435-070-435-00039	INCIDENTAL PAY	0.00	0.00	60.60	572.26	-572.26	0.00 %
435-070-435-00063	PERA Muni Plan 2 - 9.55%	40,372.00	40,372.00	2,654.85	24,392.82	15,979.18	39.58 %
435-070-435-00064	Social Security 6.2%	29,214.00	29,214.00	1,994.91	18,147.21	11,066.79	37.88 %
435-070-435-00065	GROUP INS	164,389.00	164,389.00	7,108.43	67,685.45	96,703.55	58.83 %
435-070-435-00066	Worker's Comp. Assessment \$9.20/	150.00	150.00	0.00	69.00	81.00	54.00 %
435-070-435-00067	PROP. & LIAB. INSURANCE	20,000.00	20,000.00	12,834.37	23,571.07	-3,571.07	-17.86 %
435-070-435-00068	Medicare 1.45%	6,834.00	6,834.00	466.55	4,244.16	2,589.84	37.90 %
435-070-435-00071	Worker's Comp. Insurance Prem.	1,134.00	1,134.00	0.00	0.00	1,134.00	100.00 %
435-070-435-00081	Retiree Health Care 2.0%	8,829.00	8,829.00	556.00	5,108.41	3,720.59	42.14 %
435-070-435-00098	Training & Staff Development	8,000.00	8,000.00	-1,053.00	1,792.52	6,207.48	77.59 %
435-070-435-00126	State Unemployment Insurance	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
435-070-435-00127	Uniforms	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
435-070-435-00259	Physicals	1,000.00	1,000.00	0.00	33.20	966.80	96.68 %
435-070-435-00262	PSAP GIS Grant	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
435-070-435-00793	E911 System Equip. & Maint.	5,000.00	5,000.00	0.00	3,366.92	1,633.08	32.66 %
435-070-435-01501	Administrative Fee	0.00	0.00	2,498.24	13,816.87	-13,816.87	0.00 %
	Department: 435 - Consolidated Dispatch Total:	860,616.00	860,616.00	63,458.30	573,284.66	287,331.34	33.39 %
Department: 499 - Transfers							
435-071-499-08407	From 405 to 435	-33,372.00	-33,372.00	0.00	0.00	-33,372.00	100.00 %
	Department: 499 - Transfers Total:	-33,372.00	-33,372.00	0.00	0.00	-33,372.00	100.00 %
	Expense Total:	827,244.00	827,244.00	63,458.30	573,284.66	253,959.34	30.70 %
	Fund: 435 - CONSOLIDATED DISPATCH Surplus (Deficit):	0.00	0.00	13,410.62	-135,585.76	-135,585.76	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 614 - DETENTION CENTER							
Revenue							
614-85-301-57600	Fee Collections--Magistrate Ct	0.00	0.00	0.00	21,947.64	21,947.64	0.00 %
614-85-380-30100	Care of Prisoners--Municipality	55,358.00	55,358.00	0.00	64,405.65	9,047.65	116.34 %
614-85-380-30200	Care of Prisoners--Other Cntys	0.00	0.00	0.00	141,557.26	141,557.26	0.00 %
614-85-380-30300	Care of Prisoners--NM State	0.00	0.00	128,145.89	150,455.56	150,455.56	0.00 %
614-85-380-30400	Care of Prisoners--Federal	0.00	0.00	0.00	116,820.00	116,820.00	0.00 %
614-85-380-30500	Care of Prisoners--Tribal Govt	0.00	0.00	0.00	4,018.10	4,018.10	0.00 %
614-85-380-30700	Out-of-State Prisoner Fees	0.00	0.00	0.00	3,525.00	3,525.00	0.00 %
614-85-380-30900	Transport	0.00	0.00	0.00	11,873.86	11,873.86	0.00 %
614-85-381-31100	Inmate Fees	3,333.00	3,333.00	0.00	0.00	-3,333.00	100.00 %
614-86-300-40900	GRT Co. Correct. Fac. (.125)	450,000.00	450,000.00	42,029.93	276,311.63	-173,688.37	38.60 %
614-87-382-18100	Interest On Delinquent Taxes	2,500.00	2,500.00	34.63	139.52	-2,360.48	94.42 %
614-87-382-18200	Penalty On Delinquent Taxes	5,000.00	5,000.00	91.96	-405.59	-5,405.59	108.11 %
614-87-382-31500	Commissary Proceeds	6,700.00	6,700.00	0.00	8,918.86	2,218.86	133.12 %
614-87-382-31600	Other Revenues	16,600.00	16,600.00	0.00	135.00	-16,465.00	99.19 %
614-87-382-38300	Vending Machine Proceeds	133.00	133.00	57.41	824.78	691.78	620.14 %
614-87-499-09575	From 405 to 614	2,624,994.00	2,624,994.00	0.00	0.00	-2,624,994.00	100.00 %
	Revenue Total:	3,164,618.00	3,164,618.00	170,359.82	800,527.27	-2,364,090.73	74.70 %
		539,624.00					
Expense							
Department: 457 - Care of Prisoners							
614-100-457-00002	FULL TIME SALARIES	588,306.00	588,306.00	3,496.16	462,175.43	126,130.57	21.44 %
614-100-457-00005	OVERTIME SALARIES	28,000.00	28,000.00	16.39	49,260.51	-21,260.51	-75.93 %
614-100-457-00006	POSTAGE	250.00	250.00	0.00	123.29	126.71	50.68 %
614-100-457-00007	Telecommunications	16,667.00	16,667.00	3,061.89	29,049.54	-12,382.54	-74.29 %
614-100-457-00008	PRINTING & PUBLISHING	667.00	667.00	0.00	283.18	383.82	57.54 %
614-100-457-00009	Office Equipment & Supplies	3,333.00	3,333.00	0.00	2,663.75	669.25	20.08 %
614-100-457-00010	MILEAGE & PER DIEM	500.00	500.00	0.00	0.00	500.00	100.00 %
614-100-457-00011	Vehicle Expense	5,000.00	5,000.00	43.97	1,433.34	3,566.66	71.33 %
614-100-457-00012	EQUIP MAINT & REPAIR	5,000.00	5,000.00	0.00	529.81	4,470.19	89.40 %
614-100-457-00013	Equipment Rental	1,667.00	1,667.00	791.36	6,969.22	-5,302.22	-318.07 %
614-100-457-00016	Cable TV	1,000.00	1,000.00	263.72	1,795.54	-795.54	-79.55 %
614-100-457-00024	Building & Grounds Maint & Rep	10,000.00	10,000.00	0.00	13,180.54	-3,180.54	-31.81 %
614-100-457-00025	UTILITIES	53,333.00	53,333.00	8,961.67	105,412.98	-52,079.98	-97.65 %
614-100-457-00028	CAPITAL OUTLAY	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
614-100-457-00039	INCIDENTAL PAY	0.00	0.00	0.00	1,559.61	-1,559.61	0.00 %
614-100-457-00046	Janitorial Supplies	3,333.00	3,333.00	0.00	606.61	2,726.39	81.80 %
614-100-457-00049	Medical Supplies	2,500.00	2,500.00	0.00	1,311.61	1,188.39	47.54 %
614-100-457-00059	Food Service (Meals)	83,333.00	83,333.00	0.00	58,516.36	24,816.64	29.78 %
614-100-457-00063	PERA Muni Plan 2 - 9.55%	53,822.00	53,822.00	330.58	36,946.95	16,875.05	31.35 %
614-100-457-00064	Social Security 6.2%	38,213.00	38,213.00	212.04	30,735.00	7,478.00	19.57 %
614-100-457-00065	GROUP INS	163,136.00	163,136.00	1,011.04	71,740.64	91,395.36	56.02 %
614-100-457-00066	Worker's Comp. Assessment \$9.20/	182.00	182.00	0.00	85.42	96.58	53.07 %
614-100-457-00067	PROP. & LIAB. INSURANCE	156,667.00	156,667.00	449,837.52	449,837.52	-293,170.52	-187.13 %
614-100-457-00068	Medicare 1.45%	8,946.00	8,946.00	49.59	7,309.58	1,636.42	18.29 %
614-100-457-00069	Dues, Fees, & Subscriptions	500.00	500.00	0.00	0.00	500.00	100.00 %
614-100-457-00071	Worker's Comp. Insurance Prem.	22,553.00	22,553.00	0.00	0.00	22,553.00	100.00 %
614-100-457-00076	Equipment Operating Expense	2,000.00	2,000.00	2,171.93	7,380.18	-5,380.18	-269.01 %
614-100-457-00077	Tools & Supplies	3,333.00	3,333.00	0.00	747.96	2,585.04	77.56 %
614-100-457-00081	Retiree Health Care 2.0%	11,774.00	11,774.00	69.24	7,737.54	4,036.46	34.28 %
614-100-457-00082	SAFETY EQUIPMENT	667.00	667.00	0.00	0.00	667.00	100.00 %
614-100-457-00098	Training & Staff Development	1,667.00	1,667.00	0.00	0.00	1,667.00	100.00 %
614-100-457-00124	Contractual Services--Others	13,333.00	13,333.00	-229.65	21,086.39	-7,753.39	-58.15 %
614-100-457-00127	Uniforms	3,333.00	3,333.00	0.00	1,963.00	1,370.00	41.10 %
614-100-457-00147	Other Supplies	67.00	67.00	0.00	0.00	67.00	100.00 %
614-100-457-00259	Physical Exams	0.00	0.00	0.00	4,431.00	-4,431.00	0.00 %
614-100-457-00260	Computer Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
614-100-457-00300	K-9	167.00	167.00	0.00	46.00	121.00	72.46 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Percent Remaining
614-100-457-00301	Inmate Housing Exp.	15,000.00	15,000.00	0.00	6,611.52	8,388.48	55.92 %
614-100-457-00302	Inmate Mental Care	13,333.00	13,333.00	0.00	13,677.82	-344.82	-2.59 %
614-100-457-00305	Care of Prisoners--Juveniles	28,333.00	28,333.00	26,292.45	91,042.77	-62,709.77	-221.33 %
614-100-457-00306	Care of Prisoners--Adults	1,600,000.00	1,600,000.00	0.00	854,289.00	745,711.00	46.61 %
614-100-457-00307	Medical Care of Prs--Adults	16,667.00	16,667.00	0.00	26,280.00	-9,613.00	-57.68 %
614-100-457-00309	Pharmaceutical Expense	10,000.00	10,000.00	1,542.90	28,005.33	-18,005.33	-180.05 %
614-100-457-00312	Inmate Recreation	167.00	167.00	0.00	0.00	167.00	100.00 %
614-100-457-00317	CRS Administrative Fees	0.00	0.00	1,370.08	8,971.48	-8,971.48	0.00 %
614-100-457-00508	Depreciation Expense	167,535.00	167,535.00	0.00	0.00	167,535.00	100.00 %
614-100-457-01328	Laundry Supplies	2,667.00	2,667.00	0.00	0.00	2,667.00	100.00 %
614-100-457-08300	Detention Supplies & Equipmt	6,667.00	6,667.00	0.00	618.80	6,048.20	90.72 %
Department: 457 - Care of Prisoners Total:		3,164,618.00	3,164,618.00	499,292.88	2,404,415.22	760,202.78	24.02 %
Department: 467 - Booking Staff							
614-100-467-00002	Full Time Salaries	0.00	0.00	27,736.11	79,142.26	-79,142.26	0.00 %
614-100-467-00005	Overtime Salaries	0.00	0.00	73.23	5,601.55	-5,601.55	0.00 %
614-100-467-00063	PERA Muni 2 - 9.55%	0.00	0.00	2,542.28	6,955.63	-6,955.63	0.00 %
614-100-467-00064	Social Security 6.2%	0.00	0.00	1,668.80	5,116.87	-5,116.87	0.00 %
614-100-467-00065	Group Ins	0.00	0.00	6,676.16	15,972.58	-15,972.58	0.00 %
614-100-467-00066	Worker's Comp. Assessment \$9.20/	0.00	0.00	0.00	23.00	-23.00	0.00 %
614-100-467-00068	Medicare 1.45%	0.00	0.00	390.30	1,196.72	-1,196.72	0.00 %
614-100-467-00081	Retiree Health Care 2.0%	0.00	0.00	532.48	1,456.86	-1,456.86	0.00 %
614-100-467-00259	Physicals	0.00	0.00	57.50	57.50	-57.50	0.00 %
Department: 467 - Booking Staff Total:		0.00	0.00	39,676.86	115,522.97	-115,522.97	0.00 %
Expense Total:		3,164,618.00	3,164,618.00	538,969.74	2,519,938.19	644,679.81	20.37 %
Fund: 614 - DETENTION CENTER Surplus (Deficit):		0.00	0.00	-368,609.92	-1,719,410.92	-1,719,410.92	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 02/28/2018

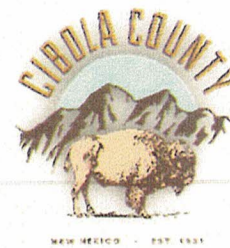
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 615 - COMPLIANCE PROGRAM							
Revenue							
615-72-300-20100	SCRAM Monitoring Fees	3,500.00	3,500.00	0.00	870.00	-2,630.00	75.14 %
615-72-300-80300	Probation Fees	9,000.00	9,000.00	320.00	4,147.00	-4,853.00	53.92 %
615-72-300-80400	UA Fees	4,000.00	4,000.00	125.00	2,364.00	-1,636.00	40.90 %
615-72-300-80500	Pre-trial Monitoring Fees	10,000.00	10,000.00	0.00	2,030.00	-7,970.00	79.70 %
615-72-300-80600	DWI Probation Fees	400.00	400.00	0.00	-50.00	-450.00	112.50 %
615-72-300-80700	DWI Assessments	400.00	400.00	0.00	-15.00	-415.00	103.75 %
Revenue Total:		27,300.00	27,300.00	445.00	9,346.00	-17,954.00	65.77 %
Expense							
Department: 458 - Compliance							
615-080-458-00002	FULL TIME SALARIES	11,760.00	11,760.00	388.46	13,922.96	-2,162.96	-18.39 %
615-080-458-00004	TEMPORARY SALARIES	0.00	0.00	0.00	3,403.72	-3,403.72	0.00 %
615-080-458-00005	OVERTIME SALARIES	0.00	0.00	0.00	17.42	-17.42	0.00 %
615-080-458-00007	Telecommunications	250.00	250.00	0.00	0.00	250.00	100.00 %
615-080-458-00009	Office Equipment & Supplies	500.00	500.00	0.00	57.00	443.00	88.60 %
615-080-458-00063	PERA Muni Plan 2 - 9.55%	1,077.00	1,077.00	36.73	1,121.75	-44.75	-4.16 %
615-080-458-00064	Social Security 6.2%	729.00	729.00	22.90	1,045.88	-316.88	-43.47 %
615-080-458-00065	GROUP INS	1,456.00	1,456.00	137.43	2,973.40	-1,517.40	-104.22 %
615-080-458-00066	Worker's Comp. Assessment \$9.20/	3.00	3.00	0.00	5.06	-2.06	-68.67 %
615-080-458-00068	Medicare 1.45%	171.00	171.00	5.36	244.59	-73.59	-43.04 %
615-080-458-00076	Compliance Testing Supplies	1,000.00	1,000.00	0.00	622.50	377.50	37.75 %
615-080-458-00081	Retiree Health Care 2.0%	235.00	235.00	7.69	234.89	0.11	0.05 %
615-080-458-00098	Training & Staff Development	375.00	375.00	0.00	0.00	375.00	100.00 %
615-080-458-00124	Contractual Services	2,375.00	2,375.00	0.00	1,166.57	1,208.43	50.88 %
615-080-458-06140	OPERATING COSTS	3,500.00	3,500.00	0.00	2,690.13	809.87	23.14 %
Department: 458 - Compliance Total:		23,431.00	23,431.00	598.57	27,505.87	-4,074.87	-17.39 %
Department: 499 - Transfers							
615-081-499-09131	From 405 to 615	-17,363.00	-17,363.00	0.00	0.00	-17,363.00	100.00 %
Department: 499 - Transfers Total:		-17,363.00	-17,363.00	0.00	0.00	-17,363.00	100.00 %
Expense Total:		6,068.00	6,068.00	598.57	27,505.87	-21,437.87	-353.29 %
Fund: 615 - COMPLIANCE PROGRAM Surplus (Deficit):		21,232.00	21,232.00	-153.57	-18,159.87	-39,391.87	185.53 %
Report Surplus (Deficit):		21,232.00	21,232.00	-355,352.87	-1,873,156.55	-1,894,388.55	8,922.33 %

Resolution 18-24

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert S. Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 18-24

Fiscal Year 2018
BUDGET ADJUSTMENT No. 2

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2018 fiscal year ending June 30, 2018.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 29th day of March 2018.

THE BOARD OF COUNTY COMMISSIONERS:

Robert J. Armijo, Chairman

Daniel J. Torrez, 1st Vice-Chair

ATTEST:

Jack P. Moleres, 2nd Vice-Chair

Michelle E Dominguez, County Clerk

Robert S. Windhorst, Commissioner

Martha Garcia, Commissioner

SCHEDULE OF BUDGET ADJUSTMENTS

ENTITY NAME: Cibola County

FISCAL YEAR: FY2017-2018 BAR #2

DFA Resolution Number:

ENTITY NAME: Cibola County

FISCAL YEAR: FY2017-2018 BAR #2

DFA Resolution Number:

ATTEST: _____
Michelle E. Dominguez, County Clerk (Date)

Robert J. Armijo, Chairman, Board of County Commissioners (Date)

MUNICIPALITY
CIBOLA COUNTY

Fiscal Year 2017-2018

YEAR TO DATE RECAP WITH ADJUSTMENTS
ROUNDED TO NEAREST DOLLAR

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	\$2,351,071	\$9,222,874	\$6,450,347	(\$2,231,203)	\$5,250,130	\$6,060,787	\$1,312,533	\$4,748,255
CORRECTION	201	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ENVIRONMENTAL GRT	202	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROPERTY VALUATION	203	\$382,199	\$0	\$55,000	\$0	\$144,118	\$293,081		\$293,081
COUNTY ROAD	204	\$144,102	\$0	\$800,000	\$327,982	\$1,174,231	(\$46,249)	\$97,853	(\$144,102)
EMS	206	\$71,732	\$0	\$28,180	\$0	\$80,334	\$33,199		\$33,199
ENHANCED 911	207	\$0	\$0	\$827,244	\$33,372	\$860,616	\$0		\$0
FARM AND RANGE	208	\$0	\$0	\$10,525	\$11,475	\$22,000	\$0		\$0
FIRE PROTECTION FUND	209	\$1,251,250	\$0	\$747,862	(\$13,925)	\$1,967,240	(\$19,089)		(\$19,089)
LEPF	211	\$47,885	\$0	\$29,600	\$0	\$60,400	\$16,885		\$16,885
LODGERS' TAX	214	\$0	\$0	\$0	\$0	\$0	\$0		\$0
RECREATION	217	\$0	\$0	\$0	\$0	\$0	\$0		\$0
INTERGOVERNMENTAL GRANTS	218	\$3,038	\$0	\$30,706,771	(\$89,168)	\$30,620,641	\$0		\$0
SENIOR CITIZEN	219	\$789,370	\$0	\$453,100	\$0	\$755,000	\$487,470		\$487,470
COUNTY INDIGENT FUND	220	\$0	\$0	\$0	\$0	\$0	\$0		\$0
COUNTY HOSPITAL FUND	221	\$0	\$0	\$0	\$0	\$0	\$0		\$0
COUNTY FIRE PROTECTION	222	\$387,654	\$0	\$130,000	(\$41,000)	\$65,500	\$411,154		\$411,154
DWI PROGRAM	223	\$31,046	\$0	\$312,237	\$17,363	\$326,078	\$67,185		\$67,185
CLERK RECORDING & FILING	225	\$139,655	\$0	\$27,000	\$2,624,994	\$81,000	\$85,757		\$85,757
JAIL - DETENTION	226	\$0	\$44,125	\$539,624	\$0	\$3,164,618	\$44,125		\$44,125
OTHER	299	\$0	\$0	\$19,203	\$93,598	\$112,801	\$0		\$0
CAPITAL PROJECT FUNDS	300	\$421,320	\$0	\$0	\$0	\$23,918	(\$23,918)		(\$23,918)
G. O. BONDS	401	\$0	\$0	\$0	\$0	\$0	\$0		\$0
REVENUE BONDS	402	\$2,267,052	\$0	\$2,075,000	(\$788,413)	\$1,729,793	\$944,646		\$944,646
DEBT SERVICE OTHER	403	\$0	\$40,107	\$0	\$54,925	\$54,925	\$40,107		\$40,107
ENTERPRISE FUNDS	500								
Water Fund		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Solid Waste		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Waste Water		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Airport		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Ambulance		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Cemetery		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Housing		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Parking		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Care of Prisoners		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
INTERNAL SERVICE FUNDS	600	\$0	\$0	\$0	\$0	\$0	\$0		\$0
TRUST AND AGENCY FUNDS	700	\$0	\$0	\$0	\$0	\$0	\$0		\$0
GRAND TOTAL - ALL FUNDS		\$8,287,174	\$9,307,106	\$43,211,693	\$0	\$46,493,343	\$8,395,140	\$1,410,385	\$6,984,755

Form revised 01/07/09 (DEAL.GD)

LAST UPDATE: 3/9/2018 9:38

Revision Date:

Revision No:

Check 1 | If this form is a revision



Cibola County, NM

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 402 - ROAD							
Revenue							
402-25-300-51000	Motor Vehicle Road	225,000.00	225,000.00	21,534.53	182,449.57	-42,550.43	18.91 %
402-25-300-52100	Gasoline Tax - 1 cent	125,000.00	125,000.00	15,280.97	149,908.91	24,908.91	119.93 %
402-25-300-52200	GRT Hold Harmless 1/8 (.125)	450,000.00	450,000.00	38,526.55	259,439.11	-190,560.89	42.35 %
402-28-300-14000	Assessments for Services	0.00	0.00	0.00	150.00	150.00	0.00 %
402-30-499-40500	From 405 to 402	327,982.00	327,982.00	0.00	0.00	-327,982.00	100.00 %
	Revenue Total:	1,127,982.00	1,127,982.00	75,342.05	591,947.59	-536,034.41	47.52 %
Expense							
Department: 416 - Road							
402-014-416-00013	RENTAL OF EQUIPMENT	8,000.00	8,000.00	227.01	1,833.67	6,166.33	77.08 %
402-014-416-00075	Equipment Repairs	40,000.00	40,000.00	3,254.90	30,493.86	9,506.14	23.77 %
402-014-416-00076	EQUIP OPER EXPENSE	100,000.00	100,000.00	6,568.62	52,227.85	47,772.15	47.77 %
402-014-416-00079	Road Constr & Maint. CoOp- SP	260,970.00	260,970.00	0.00	456,706.41	-195,736.41	-75.00 %
402-014-416-00080	Road Constr. & Maint. - Other	3,636.00	3,636.00	0.00	1,653.12	1,982.88	54.53 %
402-015-416-00002	FULL TIME SALARIES	405,200.00	405,200.00	30,390.14	296,109.12	109,090.88	26.92 %
402-015-416-00005	OVERTIME SALARIES	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
402-015-416-00006	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
402-015-416-00007	Telecommunications	8,000.00	8,000.00	1,426.40	15,296.59	-7,296.59	-91.21 %
402-015-416-00008	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	480.90	519.10	51.91 %
402-015-416-00009	Office Equipment & Supplies	5,000.00	5,000.00	13.00	234.82	4,765.18	95.30 %
402-015-416-00012	EQUIP MAINT & REPAIR	10,000.00	10,000.00	377.72	4,219.67	5,780.33	57.80 %
402-015-416-00023	REPAIR TO BUILDINGS	10,000.00	10,000.00	0.00	432.45	9,567.55	95.68 %
402-015-416-00024	GROUPS MAINT & IMP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
402-015-416-00025	UTILITIES	20,000.00	20,000.00	1,287.97	6,629.87	13,370.13	66.85 %
402-015-416-00044	SIGN SHOP MAINTENANCE	5,000.00	5,000.00	0.00	60.00	4,940.00	98.80 %
402-015-416-00053	PERA Muni Plan 2 - 9.55%	37,077.00	37,077.00	2,873.52	26,644.57	10,432.43	28.14 %
402-015-416-00064	Social Security 6.2%	26,608.00	26,608.00	1,805.08	17,691.71	8,916.29	33.51 %
402-015-416-00065	GROUP INS	121,620.00	121,620.00	10,556.22	98,019.57	23,600.43	19.41 %
402-015-416-00066	Worker's Comp. Assessment \$9.20/	130.00	130.00	0.00	57.50	72.50	55.77 %
402-015-416-00067	PROP. & LIAB. INSURANCE	17,000.00	17,000.00	17,987.20	17,987.20	-987.20	-5.81 %
402-015-416-00068	Medicare 1.45%	6,225.00	6,225.00	422.18	4,137.62	2,087.38	33.53 %
402-015-416-00071	Worker's Comp. Insurance Prem.	32,809.00	32,809.00	0.00	131,532.00	-98,723.00	-300.90 %
402-015-416-00077	TOOLS & SUPPLIES	10,000.00	10,000.00	508.13	3,297.20	6,702.80	67.03 %
402-015-416-00081	Retiree Health Care 2.0%	8,106.00	8,106.00	601.78	5,579.95	2,526.05	31.16 %
402-015-416-00082	SAFETY EQUIPMENT	5,000.00	5,000.00	243.00	1,562.20	3,437.80	68.76 %
402-015-416-00098	Training & Staff Development	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
402-015-416-00127	UNIFORMS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
402-015-416-00259	PHYSICALS	250.00	250.00	0.00	0.00	250.00	100.00 %
	Department: 416 - Road Total:	1,174,231.00	1,174,231.00	78,542.87	1,172,887.85	1,343.15	0.11 %
	Expense Total:	1,174,231.00	1,174,231.00	78,542.87	1,172,887.85	1,343.15	0.11 %
	Fund: 402 - ROAD Surplus (Deficit):	-46,249.00	-46,249.00	-3,200.82	-580,940.26	-534,691.26	-1,156.11 %



Cibola County, NM

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

Fund: 405 - RESERVE

Revenue

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
405-15-300-41100	GRT Local Hospital (.5)	0.00	0.00	14,013.74	38,410.20	38,410.20	0.00 %
405-15-360-18100	Interest On Delinquent Taxes	0.00	0.00	97.29	-402.82	-402.82	0.00 %
405-15-360-18200	Penalty On Delinquent Taxes	0.00	0.00	50.29	-4,912.12	-4,912.12	0.00 %
405-18-300-76000	Federal Allotment	1,600,000.00	1,600,000.00	0.00	0.00	-1,600,000.00	100.00 %
405-20-360-29100	Hospital Rent Pymts Received	169,000.00	169,000.00	84,500.00	84,500.00	-84,500.00	50.00 %
405-24-300-76500	NEXTAIR PILOT	312,500.00	312,500.00	0.00	0.00	-312,500.00	100.00 %
405-24-499-09575	From 504 to 405	120,000.00	120,000.00	0.00	0.00	-120,000.00	100.00 %
Revenue Total:		2,201,500.00	2,201,500.00	98,661.32	117,595.26	-2,083,904.74	94.66 %

Expense

405-004-419-00039	INCIDENTAL PAY	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
405-010-419-01261	Administrative Charges	0.00	0.00	460.24	1,075.60	-1,075.60	0.00 %
405-012-499-00603	From 405 to 603	93,598.00	93,598.00	0.00	0.00	93,598.00	100.00 %
405-012-499-08011	From 405 to 402	327,982.00	327,982.00	0.00	0.00	327,982.00	100.00 %
405-012-499-09008	From 405 to 403	11,475.00	11,475.00	0.00	0.00	11,475.00	100.00 %
405-012-499-09044	From 405 to 614	2,624,994.00	2,624,994.00	0.00	0.00	2,624,994.00	100.00 %
405-012-499-09049	From 405 to 503	30,832.00	30,832.00	0.00	0.00	30,832.00	100.00 %
405-012-499-09132	From 405 to 615	17,363.00	17,363.00	0.00	0.00	17,363.00	100.00 %
405-012-499-09435	From 405 to 435	33,372.00	33,372.00	0.00	0.00	33,372.00	100.00 %
405-013-499-00509	From 405 to 501	75,905.00	75,905.00	0.00	0.00	75,905.00	100.00 %
405-013-499-09050	From 405 to 401	-209,698.00	-209,698.00	0.00	0.00	-209,698.00	100.00 %
Expense Total:		3,011,823.00	3,011,823.00	460.24	1,075.60	3,010,747.40	99.96 %
Fund: 405 - RESERVE Surplus (Deficit):		-810,323.00	-810,323.00	98,201.08	116,519.66	926,842.66	114.38 %
Report Surplus (Deficit):		-810,323.00	-810,323.00	98,201.08	116,519.66	926,842.66	114.38 %



Cibola County, NM

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

Fund: 408 - BLUEWATER VFD

Revenue

408-30-300-26200	Reimbursements	0.00	0.00	0.00	439.31	439.31	0.00 %
408-30-300-56000	State Fire Allotment	79,232.00	79,232.00	18,554.50	60,707.50	-18,524.50	23.38 %
Revenue Total:		79,232.00	79,232.00	18,554.50	61,146.81	-18,085.19	22.83 %

Expense

408-018-422-00007	Telecommunications	3,000.00	3,000.00	151.74	1,477.79	1,522.21	50.74 %
408-018-422-00008	PRINTING & PUBLISHING	50.00	50.00	0.00	1,187.40	-1,137.40	-2,274.80 %
408-018-422-00009	Office Equipment & Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
408-018-422-00010	MILEAGE & PER DIEM	2,000.00	2,000.00	437.00	2,247.00	-247.00	-12.35 %
408-018-422-00011	Vehicle Expense	2,000.00	2,000.00	220.96	6,655.72	-4,655.72	-232.79 %
408-018-422-00012	EQUIP MAINT & REPAIR	28,781.00	28,781.00	1,409.40	11,353.16	17,427.84	60.55 %
408-018-422-00023	REPAIR TO BUILDINGS	20,648.00	20,648.00	0.00	7,684.70	12,963.30	62.78 %
408-018-422-00025	UTILITIES	6,700.00	6,700.00	122.17	2,986.89	3,713.11	55.42 %
408-018-422-00038	1/4% Fire Protection Excise Tx	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
408-018-422-00046	JANITOR SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
408-018-422-00067	PROP. & LIAB. INSURANCE	3,500.00	3,500.00	4,365.60	4,365.60	-865.60	-24.73 %
408-018-422-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
408-018-422-00082	SAFETY EQUIPMENT	35,000.00	35,000.00	0.00	32,283.77	2,716.23	7.76 %
408-018-422-00098	Training & Staff Development	5,000.00	5,000.00	170.00	2,698.66	2,301.34	46.03 %
408-018-422-00127	UNIFORMS	2,446.00	2,446.00	0.00	4,031.52	-1,585.52	-64.82 %
408-018-422-00320	Miscellaneous Expense	93,561.00	93,561.00	0.00	0.00	93,561.00	100.00 %
408-018-422-00586	State Fire Marshal Grant	0.00	0.00	0.00	51,101.30	-51,101.30	0.00 %
408-019-499-08020	From 475 to 408	-8,000.00	-8,000.00	0.00	-8,000.00	0.00	0.00 %
Expense Total:		208,997.00	208,997.00	6,876.87	123,407.51	85,589.49	40.95 %
Fund: 408 - BLUEWATER VFD Surplus (Deficit):		-129,765.00	-129,765.00	11,677.63	-62,260.70	67,504.30	52.02 %
Report Surplus (Deficit):		-129,765.00	-129,765.00	11,677.63	-62,260.70	67,504.30	52.02 %



Cibola County, NM

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 651 - CAPITAL OUTLAY PROJECTS							
Revenue							
<u>651-75-300-10000</u>	NM Leg. Approp--Capital Outlay	0.00	0.00	0.00	23,174.88	23,174.88	0.00 %
	Revenue Total:	0.00	0.00	0.00	23,174.88	23,174.88	0.00 %
Expense							
<u>651-085-460-00020</u>	Computer Software	23,494.00	23,494.00	0.00	16,038.48	7,455.52	31.73 %
<u>651-085-460-00023</u>	CAPITAL OUTLAY	424.00	424.00	0.00	0.00	424.00	100.00 %
	Expense Total:	23,918.00	23,918.00	0.00	16,038.48	7,879.52	32.94 %
Fund: 651 - CAPITAL OUTLAY PROJECTS Surplus (Deficit):		-23,918.00	-23,918.00	0.00	7,136.40	31,054.40	129.84 %
Report Surplus (Deficit):		-23,918.00	-23,918.00	0.00	7,136.40	31,054.40	129.84 %

TABLED ITEM

SHERIFF'S BUDGET ADMENDMENT REQUEST



Cibola County Sheriff's Office

Sheriff Tony Mace

tnymace@yahoo.com

Undersheriff P. Michael Munk
mmunk@co.cibola.nm.us

Office: 505-876-2040
Dispatch: 505-287-9476
Fax: 505-876-2090

Physical: 114 McBride Road
Grants, NM 87020
Mailing: 515 W. High St.
Grants, NM 87020

Commissioner Robert Armijo

Chairman

To the Cibola County Board of Commissioners Chairman I am drafting this letter in regards to my concerns about the 2017/18 budget. I had originally submitted a rough draft budget with no increases during the last budget cycle. As the Sheriff this is a strong concern for myself as well as the citizens of Cibola County public safety should be number one with the rise in crime and tough economic times the criminal element will only excel now is not the time to cut a law-enforcement budget in the last two years I have not requested an increase in my budget. Saying that, the cost of inflation rising prices in equipment, vehicle maintenance, overtime, uniforms, and training in all reality that's a 6% decrease each year for a total of a 12% decrease to my operating budget as the Sheriff I have been diligent at looking for outside resources to help cover overtime costs uniform costs, equipment costs to save money for the county. I believe that I have effectively managed my budget for the last several years and also provided a great public service for the citizens of Cibola County with limited resources and limited manpower. The original budget I submitted in 2017 that was approved by the commissioners and was later cut by the finance director shorting my overtime budget by roughly 51,000 dollars. Notwithstanding the additional increase of personnel at the Core Civic Detention Center. I will need roughly an additional 37,000 dollars in overtime funding to complete this budget cycle. With an aging fleet of vehicles at high miles repairs can be costly and again a cut was made to this line item and several break downs were unexpected I will need roughly 46,000 dollars to keep the vehicle fleet operational. The past finance director grossly underreported these line items to the commission in an effort to balance the county's overall budget had these reductions not been made I believe I would be with in my operation budget. I will also be available to answer any questions you may have in regards to fixing this problem. Again I'd just like to add that cuts to public service will only cost the county more in the long run.


Sheriff Tony Mace

Cibola County Sheriff's Office

114 McBride Rd. Grants NM 87020 505-876-2040

tnymace@yahoo.com



Cibola County, NM

Budget Report Group Summary

For Fiscal: 2017-2018 Period Ending: 02/28/2018

34%

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - GENERAL FUND						
Revenue						
	4,368,847.00	4,368,847.00	282,176.75	4,696,602.59	327,755.59	7.50 %
Revenue Total:	4,368,847.00	4,368,847.00	282,176.75	4,696,602.59	327,755.59	7.50 %
Expense						
401 - County Commission	759,473.00	759,473.00	137,181.10	472,464.83	287,008.17	37.79 %
402 - County Manager	501,161.00	501,161.00	32,739.36	361,070.69	140,090.31	27.95 %
403 - Maintenance	363,561.00	363,561.00	25,281.89	192,377.81	171,183.19	47.09 %
404 - Clerk	207,792.00	207,792.00	13,683.24	136,608.78	71,183.22	34.26 %
405 - Bureau of Elections	215,399.00	215,399.00	9,076.53	83,023.10	132,375.90	61.46 %
406 - Treasurer	299,828.00	299,828.00	21,081.32	210,343.18	89,484.82	29.85 %
407 - Assessor	391,512.00	391,512.00	26,760.20	259,171.21	132,340.79	33.80 %
408 - Law Enforcement	1,673,035.00	1,673,035.00	320,048.28	1,364,863.29	308,171.71	18.42 %
411 - Sanitation	187,000.00	187,000.00	6,614.71	137,346.25	49,653.75	26.55 %
412 - Data Processing	338,425.00	338,425.00	77,535.02	275,861.12	62,563.88	18.49 %
413 - Probate	29,775.00	29,775.00	2,191.53	17,132.03	12,642.97	42.46 %
414 - Vector Control	38,520.00	38,520.00	0.00	10,080.74	28,439.26	73.83 %
415 - Rural Addressing	162,744.00	162,744.00	11,970.52	99,571.01	63,172.99	38.82 %
499 - Transfers	-578,715.00	-578,715.00	0.00	0.00	-578,715.00	100.00 %
Expense Total:	4,589,510.00	4,589,510.00	684,163.70	3,619,914.04	969,595.96	21.13 %
Fund: 401 - GENERAL FUND Surplus (Deficit):	-220,663.00	-220,663.00	-401,986.95	1,076,688.55	1,297,351.55	587.93 %
Report Surplus (Deficit):	-220,663.00	-220,663.00	-401,986.95	1,076,688.55	1,297,351.55	587.93 %

34%

Budget Report

For Fiscal: 2017-2018 Period Ending: 02/28/2018

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Department: 408 - Law Enforcement							
401-005-408-00001	ELECTED OFFICIALS SALARIES	68,654.00	68,654.00	5,281.08	44,964.93	23,689.07	34.51 %
401-005-408-00002	FULL TIME SALARIES	865,999.00	865,999.00	70,718.67	627,426.46	238,572.54	27.55 %
401-005-408-00005	OVERTIME SALARIES	29,000.00	29,000.00	2,548.73	72,467.75	-43,467.75	-149.89 %
401-005-408-00006	POSTAGE	500.00	500.00	0.00	47.01	452.99	90.60 %
401-005-408-00007	Telecommunications	25,000.00	25,000.00	1,930.42	14,486.19	10,513.81	42.06 %
401-005-408-00008	PRINTING & PUBLISHING	650.00	650.00	0.00	113.28	536.72	82.57 %
401-005-408-00009	Office Equipment & Supplies	3,500.00	3,500.00	0.00	1,117.71	2,382.29	68.07 %
401-005-408-00010	MILEAGE & PER DIEM	0.00	0.00	0.00	1,056.60	-1,056.60	0.00 %
401-005-408-00011	Vehicle Expense	71,000.00	71,000.00	17,905.71	92,088.29	-21,088.29	-29.70 %
401-005-408-00012	EQUIP MAINT & REPAIR	100.00	100.00	0.00	1,073.80	-973.80	-973.80 %
401-005-408-00013	RENTAL OF EQUIPMENT	4,500.00	4,500.00	688.80	3,622.35	877.65	19.50 %
401-005-408-00014	RECORD BOOKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
401-005-408-00025	UTILITIES	30,000.00	30,000.00	1,664.58	18,544.12	11,455.88	38.19 %
401-005-408-00039	INCIDENTAL PAY	0.00	0.00	0.00	2,046.00	-2,046.00	0.00 %
401-005-408-00056	State Saturation-Patrol	0.00	0.00	0.00	908.69	-908.69	0.00 %
401-005-408-00057	Forest Reserve Contract-Patrol	16,000.00	16,000.00	0.00	10,630.19	5,369.81	33.56 %
401-005-408-00063	PERA Muni 2 - 9.55% & Police 5 - 1	153,771.00	153,771.00	11,787.14	102,430.50	51,340.50	33.39 %
401-005-408-00064	Social Security 6.2%	14,493.00	14,493.00	1,077.99	12,465.39	2,027.61	13.99 %
401-005-408-00065	GROUP INS	225,459.00	225,459.00	16,372.76	139,324.15	86,134.85	38.20 %
401-005-408-00066	Worker's Comp. Assessment \$9.20/	230.00	230.00	0.00	115.42	114.58	49.82 %
401-005-408-00068	Medicare 1.45%	13,973.00	13,973.00	1,100.48	10,716.10	3,256.90	23.31 %
401-005-408-00071	Worker's Comp. Insurance Prem.	26,439.00	26,439.00	0.00	0.00	26,439.00	100.00 %
401-005-408-00072	Law Enf. Liability Insurance	75,000.00	75,000.00	186,345.88	186,345.88	-111,345.88	-148.46 %
401-005-408-00073	Reserve Insurance/Liability	925.00	925.00	0.00	0.00	925.00	100.00 %
401-005-408-00081	Retiree Health Care 2.0% & Police 2	22,342.00	22,342.00	1,676.04	14,812.62	7,529.38	33.70 %
401-005-408-00083	Canine Expenses	1,000.00	1,000.00	0.00	389.50	610.50	61.05 %
401-005-408-00098	Training & Staff Development	3,000.00	3,000.00	0.00	945.00	2,055.00	68.50 %
401-005-408-00127	UNIFORMS	8,000.00	8,000.00	0.00	5,051.86	2,948.14	36.85 %
401-005-408-00259	PHYSICALS	2,000.00	2,000.00	150.00	873.50	1,126.50	56.33 %
401-005-408-00325	TRANS & EXTRAD OF PRISONERS	3,500.00	3,500.00	800.00	800.00	2,700.00	77.14 %
401-005-408-00794	Venaranda Park Project	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Department: 408 - Law Enforcement Total:		1,673,035.00	1,673,035.00	320,048.28	1,364,863.29	308,171.71	18.42 %

\$ 139,420
AVE/mo

\$ 170,608
AVE/mo

3rd week
of April

1.8 months
left

RESOLUTION 18-20



Cibola County Road Dept.

700 East Roosevelt

Grants New Mexico 87020

Phone (505) 285-2570 Fax (505) 287-3656

Gary Porter - Public Works Director

Cibola County Resolution # 18-20

Whereas, the undersigned are the duly elected and qualified members of the governing body of Cibola County; and

Whereas, the maintained mileage of County roadways is the responsibility of the Board of the Commissioners; and

Whereas, the health and safety of their patrons is of the highest priority; and

Whereas, the New Mexico Department of Transportation has notified Cibola County of the 2018 Annual Certified County Maintained Mileage Report.

Whereas, total mileage for Cibola County Maintained Roads for 2018 is 364.375 Miles

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Cibola County submits its 2018 Annual Certified County Maintained Mileage Report.

PASSED, APPROVED AND ADOPTED THIS _____ DAY OF _____, 2018

THE CIBOLA COUNTY BOARD OF COMMISSIONERS

Robert Armijo, Chairman

Gary Porter, Cibola County Public Works Director

Daniel Torrez, 1st Vice Chair

Jack Moleres, 2nd Vice Chair

Martha Garcia, Commissioner

Attest:

Robert Windhorst, Commissioner

Michelle E. Dominguez, Cibola County Clerk

County Maintained Route Description For Annual Certified County Maintained Mileage Report

County Cibola County

2018

Route Name	Route Number	FROM: Beginning Termini	TO: Ending Termini	Mileage Length of Maintained Section	Total Roadway Width (in feet)	Type of Roadway Surface (Refer to Codes at bottom left)	Comments:
Marquez Road	C-1	JCT. SR 279 and C-1	Sandoval County Line	17.208	44	1 & 2	1 mi Paved / 16.208 mi Graveled
Rio Puerto Road	C-2	JCT. C-1 and C-2	Sandoval County Line	3.234	23	3	
Piedra Lumbre Road	C-4	JCT. C-1 and C-4	Gate South of Joe Chavez Ranch	4.991	23	3	
Moquino & La Joya Loop	C-5	JCT. SR. 279 and C-5	Moquino Bus Turn Around	6.553	24	1	
Seboyela-Bibo Roads	C-6	C-5 and La Joya Loop	End of SR 279, Marquez Residence, Portales Shri	4.834	24	1	
Cubero Loop & Village Roads	C-7	La Villa Trading Post	To Elementary School then to JCT. SR. 124	7.165	24	1	
Encinal Cubero Road	C-8	Fire Station	Cattle Guard-Encinal-Cubero Property Line	2.486	26	1	
Water Canyon Road	C-9	JCT. C-8	Cattle guard before Game Ranch Entrance	4.095	23	3	
N. Castillos Road	C-10	JCT. C-8	End of Road	2.905	24	1,2,3	40 Paved / 2.5 Graveled
Seco Canyon Road	C-10A	Intersection of N. Castillo Road	Property Line	0.912	22	1	
Bibo Ranch Road	C-11	S. of JCT. SR. 124 W. of La Villa	Gate at end of road	0.636	24	2	
De Armond Springs Road	C-12	N. of JCT. SR. 124 W. of La Villa	Cattle Guard at end of road	0.698	33	2	
San Jose Loop	C-13	N. of JCT. SR. 124 at San Fidel	E. of Black Mound Garage	3.817	22	2	
San Fidel Village	C-14	S. of Church JCT. SR. 124	End of Road	0.470	26	1	
Canada Road	C-14A	SR. 124 at Exit 96 North Side	W. to end of road	1.908	28	1	
Acoma Road	C-14B	Intersection SR 124 W. of San Fidel	End of Maintenance	0.360	22	1	
Rinconada Road	C-15	N. or JCT. SR 124 at Chief Rancho	Cattle Guard Beginning of FR400	5.053	33	2	
Mt. Taylor Addition Roads	C-17	N. of JCT. SR. 117 across from jail	Loop around to E. JCT. SR. 117	3.430	24	1	
Walter Road	C-17A	E. Side Exit 85 E. Grants	To end of road	0.952	24	1	
Horace Mesa Road	C-18	E. JCT. SR. 547 Lobo Canyon	Lobo Canyon Estates Subdivision	1.882	24	1	
Lobo Creek Road	C-18A	Lobo Canyon Fire Dept	Bus Turn Around	0.724	24	1	
La Jara Mesa Road	C-18B	W. of JCT. SR. 547	Bus Turn Around	0.838	26	1	
Canina Road	C-19	N. of JCT. SR. 547	Bus Turn Around	1.016	26	1	
Canina Homesites Road	C-19A	N. of JCT. SR. 547	Bus Turn Around	0.244	20	1	
La Mosca Tank Road	C-19B	End of Pavement	Boy Scouts Camp	5.163	36	2	
San Mateo Roads	C-20	E. of JCT. 605 by Fire Station	Loops N. to cattleguard	4.982	26	1,2	3.982 Paved / 1.0 Graveled
Murray Acres	C-21	N. of JCT Pasture LN & Malpais RD	JCT. of C-22	2.333	24	1	
Broadview Acres	C-22	JCT. N. of Republic Supply	Intersection of Ridge Runner	2.976	24	1	
Ralph Card Road	C-23	Green Valley Trailer Park JCT. SR. 605	End of Murray Acres Road	3.113	30	1	
Nursery Road	C-23A	JCT. of C-23 N. of Feed Silos	Railroad Crossing	1.628	24	1	
Stanley Card Road	C-23B	Intersection of Ralph Card Road	End of Road	0.296	24	1	
St. Jude Drive	C-23C	Intersection of Ralph Card Road	Intersection of Barbara Drive	0.520	24	1	
Gail Drive	C-23D	Intersection of Ralph Card Road	Intersection of Barbara Drive	0.320	24	1	
Elaine Drive	C-23E	Intersection of Ralph Card Road	Intersection of Gail Drive	0.126	24	1	
Barbara Drive	C-23F	Intersection of Ralph Card Road	End of Road	0.845	24	1,2	2.22 Paved / 6.22 Graveled
Elkins Road	C-24	C&E Concrete Plant	Milan Village Limits	1.179	24	1	

Tietjen Road, Berryhill Road, Forest Park Ave,	C-24A	Intersection of Elkins Road	Milan Village Limits	0.719	23	1	
Head Street	C-25	Gunderson Oil	Cattle Guard - End of Road	2.539	26	2	
Bell Road	C-25A	RR. Tracks Intersection of SR. 122	End of Road	0.951	24	2	
Champion Road	C-25B	Old Bluewater Inn SR. 122	Bluewater Village	1.222	24	1	
Roberts Road	C-26	Casa San Jose	Intersection SR. 122	0.605	20	1	
Golden Acres Roads	C-27	Intersection SR. 122 W. of Milan	End of Road	0.705	20	1	
Vida Buena Road	C-28	Exit 72 and SR. 122	All Roads in Bluewater Village	4.885	24	1	
Bluewater Village	C-28A	Exit 72 (South Side)	JCT. to Plano	2.640	26	1	
Plano Colorado Frontage Road	C-28B	JCT. C-28	First Right Turn	0.196	21	2	
Farm Road	C-28C	Intersection of Main Street	Intersection of Roberts Road	1.431	24	1	
Cemetery Road	C-29	JCT. C-28A	Bus Turn Around	3.482	24	1,2	1 mi Paved / 2.482 Graveled
Plano Colorado	C-29A	JCT. C-28A	End of Road	1.700	20	2	
Old Bluewater Lake Road	C-30	Intersection SR. 612	All Roads in Bluewater Acres	6.588	20	1,2	3.85 mi Paved / 2.74 Graveled
Bluewater South	C-31N	Bluewater State Park	McKinley County Line	0.770	20	1	
Bluewater North	C-32	Intersection SR. 36	Arizona State Line	27.111	20	3	
Zuni Trail	C-33	Ramah Chapter Boundary	Intersection SR. 36	15.125	20	2,3	5 Graveled / 10.125 Dirt
Candy Kitchen Road	C-34	South Ramah Chapter Boundary	Intersection SR. 36	9.744	20	2	
Pine Hill Road	C-35	Fence Lake Fire Dept.	All roads in Fence Lake Community	9.064	20	3	
Fence Lake Community Roads	C-35A	Fence Lake Fire Dept. South	Cañon County Line	10.419	24	2	
Moreno Hill Road	C-35B	Fence Lake Fire Dept. West	End of Road	1.989	24	3	
White Hill Road	C-35C	Intersection C-35A	Intersection SR. 36	2.997	22	3	
Bell Road	C-35D	Intersection SR. 36	End of Road	2.949	22	3	
W. Homestead Road	C-35E	Intersection SR. 36	End of Road	2.968	24	3	
McJunction Road	C-35F	Intersection SR. 36	First Cattle Guard	1.491	22	3	
Monday Road	C-37	Intersection SR. 36	End of Road	1.503	20	3	
Plumasano Basin Road	C-38	Intersection SR. 36 E. of Fire Dept.	Property Line	3.150	24	3	
O'Dells Ranch Road	C-40	Intersection SR. 117 N.W.	Property Line	1.875	24	3	
Woodard Ranch Road	C-41	Intersection SR. 117 South	Cañon County Line	10.714	24	2	
Pietown Road	C-42	Intersection SR. 117 North	Intersection SR. 53 at Ice Caves	36.087	22	3	
Back Country Byway	C-44	Intersection SR. 53 S. S. San Rafael	End of Road	1.330	22	2	
Porter Ranch Road	C-45	Intersection SR. 53	Intersection Tephra RD	0.312	22	2	
Camino De Turquesa	C-47	Intersection SR. 53 S.	James Property Line	7.148	20	3	
Mesa Ridge Road	C-47A	Intersection SR. 53	Cattle Guard at Property Line	1.158	20	3	
Obe Worthen Mesa Road	C-48	2 Mi up Canyon Road, Intersection SR. 53 Across Trailer Park	To South Property Line then to BIA 135	13.229	20	2	
Mallery Road	C-48A	Intersection SR. 53 East of Ramah	McKinley County Line	16.400	22	2,3	5 Mi Graveled / 11.400 Dirt Roadway
Timberlake Road (Old Forest Road 157)	C-49	Grants City Limits	Intersection of Forest Road 50	15.427	24	1,2	2 Mi Paved / 13.427 Graveled
Zuni Canyon Road Grants	C-49A	Intersection C-49 and Quail Run Trailer Park	Intersection Betty Lane	0.492	20	1	
Parsons Lane	C-49B	Intersection C-49	Intersection C-49	1.162	24	3	
El Saguon Loop	C-50	Intersection of Forest Road 50	Intersection SR. 53 and Ice Caves	4.366	20	2	
Zuni Canyon Road	C-51	Milan Village Limits S. of Airport	Across C-49 to End of Road	0.736	20	1	
N. Quail Lane	C-51A	Intersection C-49 at housing	End of Road	0.835	18	1	
N. Lawrence Road	C-51B	Intersection C-49A	West of Rodeo Grounds	0.540	22	1	
Betty Drive	C-51C	Intersection SR. 53 South	End of Road	0.777	21	1	
Rodeo Ground Road	C-52	Intersection SR. 53 South	End of Road to West and End of Road to South	0.840	20	2	
El Gallo Road	C-53	Intersection SR. 53	Loop Back to SR. 53	0.627	20	1	
Salazar Loop	C-54	Intersection SR. 53 S. San Rafael	End of Road	0.262	20	1	
Valdez Subdivision	C-54A	Intersection SR. 53	End of Road	0.828	20	1,2	5 Mi Paved / .33 Gravel
Fort Wingate Road	C-55	Intersection SR. 53	Loop Back to SR. 53	0.994	20	1	
Ben Chavez Loop	C-56	Intersection SR. 53	End of Road	0.592	20	1	
Otero Acres							

RATIFICATION REQUEST



RATIFICATION OF THE REQUEST FOR ASSISTANCE FROM DFA

WHEREAS, the Cibola County Board of Commissioners (Board) met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, on March 29, 2018, at 5:00 p.m. as required by law; and,

WHEREAS, on February 22, 2018 Chairman Robert Armijo, on behalf of the Board, sent a letter New Mexico Department of Finance & Administration (DFA) Local Government Division (LGD) Director Rick Lopez requesting the continued assistance of Michael Steininger from DFA for the Cibola County Finance Office; and,

WHEREAS, this Board has determined that the continued assistance of DFA is in the best interest of the County of Cibola.

NOW, THEREFORE, the Board of County Commissioners hereby ratifies the Chairman's February 22, 2018 request for assistance to DFA to provide instruction and guidance for the required fiduciary duties required by Cibola County and for assistance in all other areas as appropriate.

APPROVED, RATIFIED, AND PASSED on this 29th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS

ROBERT ARMIGO, CHAIRMAN

DANIEL TORREZ, VICE-CHAIR

JACK MOLERES, 2D VICE-CHAIR

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, COUNTY CLERK

FILM

ORDINANCE ~~18-01~~



**CIBOLA
COUNTY**
NEW MEXICO

**THE BOARD OF COUNTY COMMISSIONERS
OF CIBOLA COUNTY**

**CIBOLA COUNTY
ORDINANCE NO. _____**

**AN ORDINANCE COMPILING AND ADOPTING FILM, TELEVISION AND MOVIE PRODUCTION
REGULATIONS THROUGHOUT CIBOLA COUNTY; TO REQUIRE PERMITS FOR MOTION
PICTURE AND TELEVISION PRODUCTIONS; SETTING FORTH PERFORMANCE STANDARDS
FOR FILMING AND MOVIE PRODUCTION IN CIBOLA COUNTY; PROVIDING FOR
ADMINISTRATION OF THE ORDINANCE; AND PROVIDING FOR PENALTIES FOR
VIOLATIONS OF THIS ORDINANCE.**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CIBOLA:

Section 1 - Title.

Sections 1 through 9 shall be known as the Cibola County Film Ordinance.

Section 2 - Findings.

Cibola County affords numerous locations for commercial filming by motion picture and television productions. The Board of County Commissioners finds that it is in the best interests of Cibola County to regulate such commercial filming activities to protect the health, safety, welfare and well being of the County and its residents by requiring official permits, processed by the City of Grants Film Office, for those activities.

Section 3 - Definitions.

- A.** "Administrator" means the Film Office Administrator(s) established by the City of Grants Film Office.
- B.** "Applicant" means either the person requesting a film permit or an agent or representative with authority to bind the person requesting a film permit.
- C.** "Charitable films" means commercials, motion pictures, television, or videotapes produced by a nonprofit organization that qualifies under Section 501 (c) (3) of the Internal Revenue Code as a charitable organization and for which no profit shall be received by any person, directly or indirectly, from marketing and production of the film or from showing the film.
- D.** "County Produced Government Access Films" means motion pictures or programs produced by or in association with Cibola County and any of its Municipalities for which no profit shall be received by any person, directly or indirectly, from marketing and production of the film or from showing the film.

E. "Family or personal use filming" means the filming or videotaping of motion pictures solely for private, personal or family use.

F. "Film," "filming" or "filming activity" means all activity in preparation of, or attendant to, staging, making, striking, filming or video recording of commercial motion pictures, television shows, programs and commercials, including magazine or documentary programs and still photography productions involving ten (10) or more people.

G. "Film permit" or "permit" means written authorization from the Administrator to conduct filming activity as described in the permit.

H. "Major production" means a production operating with a cast and crew which exceeds fifteen (15) members associated with the production.

I. "News media" means photographing, filming or videotaping for the purpose of either planned or unplanned reporting by television news broadcasts, newspapers or other reporting by reporters, photographers or camera operators concerning persons, scenes or events which are in the news and of general public interest.

J. "Person" means an individual, corporation, business trust, estate, trust, partnership, limited liability company, sole proprietorship, association, joint venture or any legal or commercial entity.

K. "Student films" means motion pictures, television programs or commercials produced to satisfy a course or curriculum requirement at an educational institution. The student filmmaker must be currently enrolled at an educational institution.

L. "Small Scale Production" means a production operating with a cast and crew of fifteen (15) members or less associated with the production.

M. "Episodic Television" shall mean a television series based solely within Cibola County.

Section 4 - Film Permit Exemptions.

No film permit shall be required for the following activities.

A. News media activities performed by reporters, photographers or camera operators employed by a television station, news service, newspaper or similar entity engaged in on-the spot media, publishing or broadcasting of news events.

B. Family or personal use filming.

C. Charitable Films.

D. Still photography productions involving less than ten (10) people.

E. County Produced Government Access Films.

Section 5 - Film Permit Requirements.

A. Permit Application: Any person intending to occupy or use any private property, property owned or controlled by Cibola County, any of its Municipalities or other public property subject to Cibola County's jurisdiction for filming activity shall submit an application for a film permit to the Administrator (City of Grants Film Office) in the form prescribed by the Administrator at least five (5) working days prior to the date on which the person intends to commence filming. If filming may interfere with traffic or may involve potential safety hazards, the application shall be submitted at least thirty (30) days prior to the date on which the person intends to commence filming. In determining whether to grant the film permit, deny the permit or to grant the permit in part and to deny the permit in part, the Administrator shall consider the following: public health and safety, avoidance of undue disruption to persons within the area where the filming is proposed, traffic congestion and safety of private and public property. The application for a film permit shall require the Applicant to provide such information as may be required by the Administrator to evaluate the application, indemnify and hold Cibola County and any of its Municipalities harmless from the filming activity and provide proof of insurance naming Cibola County and any of its Municipalities as an additionally insured. A person who fails to apply for a filming permit when required to do so shall be deemed in violation of this Ordinance and if found guilty of violating this Ordinance may be punished in accordance with NMSA 1978, Section 4-37-3 (1975) (as amended).

B. Change of Filming Date(s): Upon request by the holder of a film permit, the Administrator may, upon a showing of good cause, change the date(s) for which a film permit has been issued, provided all other requirements, including duration and location of filming, shall continue to be met.

C. Acknowledgement in Film Credits: The Applicant shall agree that an acknowledgment shall appear in the credits of the motion picture, documentary or television program stating the production was filmed within Cibola County and/or any of its Municipalities.

D. Dismantlement of Temporary Structures: If filming activity includes construction of any temporary structures, the Applicant shall be responsible for dismantling them and returning the property to its original condition within thirty (30) days of the expiration of the permit.

E. Clean Up: The Applicant shall conduct operations in an orderly fashion with continuous attention paid to the storage of equipment not in use and the cleanup of all trash and debris at the property used for filming. The property used for filming shall be cleaned of trash and debris upon completion of filming and restored to its original condition.

F. Consent for Filming: The Applicant shall obtain the property owner's written permission, consent, and/or lease for the use of any property public or private to be used for filming within Cibola County and/or any of its Municipalities and a copy of the property owner's written approval shall accompany the film permit application.

G. Flood Control: When filming in a floodplain area or an area subject to flooding, an Applicant must vacate the area when inclement weather is evident due to the potential for flash flooding in Cibola County.

H. Traffic Control: If filming activity may impair traffic flow, the Applicant shall be responsible for notifying the New Mexico Department of Transportation, the Cibola County Road Department, the Cibola County Sheriff's Department, the City of Grants Street Department, the City of Grants Police Department, the Village of Milan Street Department, the Village of Milan Police Department and the New Mexico State Police before the

Applicant submits the film permit application to the Administrator. The Applicant shall include as part of the film permit application (1) proof of notification to the foregoing entities, (2) their responses and (3) an explanation of all steps the Applicant shall take to comply with any traffic control requirements imposed by them. In addition, the following requirements shall apply:

- (1) The Applicant shall be responsible for requesting assistance from the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department and/or the New Mexico State Police in mitigating any traffic flow impedence that may be caused by filming, shall be responsible for any unusual costs that may be incurred by the Sheriffs Office, Police Departments and/or the New Mexico State Police for providing such assistance and shall comply with all traffic control requirements that may be specified by the Administrator to grant the film permit application.
- (2) The Applicant shall furnish and install advance warning signs, any other traffic control devices and take all safety precautions as may be required by the New Mexico Department of Transportation the Cibola County Road Department, the Cibola County Sheriff's Department, the City of Grants Street Department, the City of Grants Police Department, the Village of Milan Street Department, the Village of Milan Police Department and/or the New Mexico State Police.
- (3) Traffic may be restricted to one twelve (12) foot lane of traffic and/or stopped intermittently. The period of time that traffic may be restricted will be determined by the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department or the New Mexico State Police, based on location. Traffic shall not be detoured across a double line without official prior approval.
- (4) Unless authorized by the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department or the New Mexico State Police Department, camera cars must be driven in the direction of traffic and must observe all traffic laws.
- (5) Any emergency roadwork or construction by Cibola County, any of its Municipalities and/or private contractors under permit or contract to the County or any of its Municipalities shall have priority over filming activities.

I. Conflagration: If a scene requires a fire, pyrotechnics, campfire, explosions, open flame or burning, a Fire Safety Advisor, Officer or a similarly qualified person, such as a Licensed Pyrotechnic Operator, shall be assigned by the Applicant to the movie set or site. Such activity must be pre-approved by the Cibola County Fire Marshal and all County Fire Marshal requirements shall be met, based on filming locations you may also need to be pre-approved by the City of Grants Fire Marshal and all City Fire Marshal Requirements and/or by the Village of Milan Fire Marshal and Village Fire Marshal Requirements. The Applicant shall submit as part of the film permit application (1) proof it has written pre-approval from the aforementioned Municipality Fire Marshall(s) and (2) an explanation of all steps it shall take to comply with all Municipality Fire Marshal requirements.

J. Notification: Unless waived by the Administrator, the Applicant shall take all reasonable efforts to provide at least forty-eight (48) hours advance notice to all persons occupying properties adjacent to the filming location.

Section 6 - Insurance and Hold Harmless Agreement.

A. General Liability Insurance, Including Automobile: Before a film permit is issued, the Applicant shall obtain a comprehensive general liability policy with liability limits in amounts not less than \$1,000,000 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. The Applicant shall provide the Administrator with a certificate of insurance evidencing such insurance as part of the film permit application and Cibola County and/or any of its Municipalities shall be named (separately) as additionally insured on an insurance policy based on filming locations.

B. Worker's Compensation Insurance: The Applicant shall comply with all Federal and State requirements for Worker's Compensation Insurance for those employed for the film production.

C. Hold Harmless Agreement: The Applicant shall execute an Indemnification Agreement in the form specified by the Administrator prior to the issuance of a film permit.

D. Children and Youth Services: An Applicant shall conform to all applicable State of New Mexico Children, Youth and Families Department requirements for all children and youth participating in the film production.

Section 7 - Permit Issuance, Revocation, Suspension.

A. Permit Issuance. A film permit may be issued only after all appropriate agency signatures have been secured on the film permit application, all written approvals have been obtained, insurance and indemnification has been provided, and all requirements imposed by the Administrator have been met.

The following information shall be included in the film permit application:

- (1) Name, address and phone number of the production company; name, address and phone number of the location manager; address and telephone number of location(s) where filming activity is to be conducted.
- (2) Description of the specific filming location(s) and the type of scenes or activity to be filmed .
- (3) Hours and dates filming activity will occur. Hours noted shall include arrival and departure times.
- (4) General statement of the type or nature (e.g., feature film, documentary, commercial, etc.) of the filming activity.
- (5) Name, address and telephone number of the person or persons in charge of the filming activity.
- (6) Number of personnel to be involved (cast and crew) in the filming activity.
- (7) Specific location(s) of all staging areas.
- (8) Detailed site location map and detailed drawings of all structures proposed for construction by the production company. All structures, alterations and/or disturbance to the site must be dismantled and/or returned to pre-production condition within thirty (30) days of the expiration of the film permit.

(9) Use of any animals and proof of American Humane Certified Animal Safety Representatives.

(10) Exact amount/type of vehicles/equipment to be involved.

(11) All lights used for night filming must be shown on the site location map. To preserve the Cibola County night sky, all lighting must be site and/or scene specific.

(12) Any contribution(s) to community organization(s) the Applicant intends to make for the overall benefit of the community where the filming activity will occur.

B. Permit Revocation. The Administrator may revoke a film permit if the Applicant, or any agent, employee, or contractor of the Applicant fails to comply with the requirements set forth in this Ordinance, or in the film permit, or if it is determined the film permit application was false in any material detail. Notice of the grounds for revocation of the Film Permit shall be provided in writing by the Administrator to the Applicant or person in charge at the location of the filming activity.

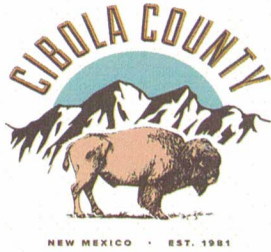
C. Permit Suspension. The Cibola County, the City of Grants, the Village of Milan and/or any other sworn Sheriff, Police and Fire Officers may suspend the film permit if at any time the filming activity poses an immediate hazard to persons or property and the location manager will not, or cannot, prevent the hazard after being instructed to do so by a law enforcement officer. The grounds for the film permit suspension shall be provided in writing by the Administrator to the Applicant within two (2) working days of the suspension.

Section 8 - Appeals.

The Applicant may appeal the denial of a Film Permit, or a revocation, suspension, or permit condition. Such appeal shall be filed with the Administrator not later than five (5) working days after the date the decision is made. Failure to timely file an appeal shall result in a waiver to the right to appeal. The appeal process is subject to approval by the Administrator and the presiding Manager(s) based on filming locations.

Section 9 - Severability

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof.



CIBOLA COUNTY
PROFESSIONAL SERVICES CONTRACT WITH WH PACIFIC FOR
REVIEW AND CONSULTATION FOR COUNTY ROADS DOCUMENTATION

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Cibola County hereinafter referred to as the "COUNTY" and WH Pacific hereinafter referred to as the "CONTRACTOR" and is effective as of the date set forth below upon which it is executed by the Authorized Signatory of Cibola County. This Agreement has been procured as a small professional service pursuant to the applicable provisions of the New Mexico Procurement Code and Cibola County Purchasing Regulations.

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work

Review and Consultation for County Roads Documentation

WH Pacific will assist the County in developing a status report on the road network currently owned or maintained by the County. This work will include the following activities and items.

1. Gap analysis of data supporting the County Maintained Route Description (CMRD) schedule.
 - A. Comparison of current CMRD schedule with the initial CMRD schedule developed when Cibola County was created in 1981.
 - B. Identify roads that have been added and removed from the CMRD schedule.
 - C. Review records provided by the County for:
 - Roads that are being maintained but are not listed on the current CMRD schedule.
 - Roads that are not being maintained but are listed on the CMRD schedule.
 - Dedication and acceptance of roads.
 - Transfer of roads from or to County maintenance responsibility.
 - Agreements with other agencies for maintenance responsibility.
 - D. Identify gaps where records are not on hand, recoverable, or insufficient to support listing or delisting from the CMRD schedule.
2. Provide a Road Network Status Report to the County. The report will be a brief paper documenting the findings and conclusions resulting from the gap analysis. This will include the following.
 - A. Results of Gap Analysis

- List of roads with sufficient records to establish clear County maintenance responsibility, including type of record or document.
 - List of roads with insufficient records to establish clear County maintenance responsibility, including what record or information is missing.
 - Recommended updates to the CMRD schedule.
- B. Recommendation of next steps to resolve uncertainties in maintenance responsibility.

Deliverable Items:

1. Road Network Status Report (electronic pdf file only)

Anticipated Schedule

The schedule to complete the work will depend heavily on the availability and quality of records provided by the County. Assuming all recoverable records are available upon notice to proceed, the anticipated schedule is as follows.

Gap Analysis – 4 weeks from notice to proceed

Road Network Status Report

- Draft Report – 5 weeks from notice to proceed
- Final Report – 6 weeks from notice to proceed

2. Compensation

- a. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed \$5,000.00 excluding. This amount is a maximum and not a guarantee that the work assigned to the Contractor under this Agreement to be performed shall equal the amount stated herein.
Services will be billed on a time and materials basis in accordance with the attached rate schedule, See Exhibit “A”. Contractor will monitor the time and cost being expended on the work weekly and advise the County promptly if the fee appears to be inadequate to complete the work.
- b. The County shall pay to the Contractor in full payment for services satisfactorily performed based upon deliverables, milestones, and performance measures as delineated, such compensation not to exceed \$5,000.00 (as set forth in Paragraph A) excluding gross receipts tax. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant to Paragraph 1, Scope of Work, and to approval by the County. All invoices MUST BE received by the County no later than seven (7) days after the preceding quarter in which services were performed with the final invoice due no later than seven (7) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID.
- c. Contractor must submit a detailed statement accounting for all services performed and expenses incurred with each invoice. If the County finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps

the Contractor may take to provide remedial action. Upon certification by the County that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the County shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

- d. The payment of taxes due for any money received under this Agreement shall be the Contractor's sole responsibility and shall be reported under the Contractor's Federal and State tax identification number(s).

3. Term.

This Agreement shall terminate on June 30, 2018 unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

4. Termination.

- a. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least ten (10) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the County's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the County is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the County or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of government funds or due to the Appropriations paragraph herein. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE COUNTY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.
- b. Termination Management. Immediately upon receipt by either the County or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the County; 2) comply with all directives issued by the County in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the County shall direct for the protection, preservation, retention or transfer of all property titled to the County and records

generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the County upon termination and shall be submitted to the County as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Board of County Commissioners, this Agreement shall terminate immediately upon written notice being given by the County to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the County proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the County and are not employees of the County of Cibola. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of county vehicles, or any other benefits afforded to employees of the County of Cibola as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the County of Cibola unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the County.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the County. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the County. In all cases, the contractor is solely responsible for fulfillment of this Agreement.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the procuring agency of the County, its officers and employees, and the County of Cibola from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the County.

11. Product of Service -- Copyright.

All materials developed or acquired by the Contractor under this Agreement shall become the property of the County of Cibola and shall be delivered to the County no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. Conflict of Interest; Governmental Conduct Act

- a. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.
- b. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978. Without in anyway limiting the generality of the foregoing, the Contractor specifically represents and warrants that:
 - i. in accordance with Section 10-16-4.3 NMSA 1978, the Contractor does not employ, has not employed, and will not employ during the term of this Agreement any County employee while such employee was or is employed by the County and participating directly or indirectly in the County's contracting process;
 - ii. this Agreement complies with Section 10-16-7(B) NMSA 1978 because (i) the Contractor is not a public officer or employee of the County; (ii) the Contractor is not a member of the family of a public officer or employee of the County; (iii) the Contractor is not a business in which a public officer or employee or the family of a public officer or employee has a substantial interest; or (iv) if the Contractor is a public officer or employee of the County, a member of the family of a public officer or employee of the County, or a business in which a public officer or employee of the County or the family of a public officer or employee of the County has a substantial interest, public

- notice was given as required by Section 10-16-7(B) NMSA 1978 and this Agreement was awarded pursuant to a competitive process;
- iii. in accordance with Section 10-16-8(C) NMSA 1978, (i) the Contractor is not, and has not been represented by, a person who has been a public officer or employee of the County within the preceding year and whose official act directly resulted in this Agreement and (ii) the Contractor is not, and has not been assisted in any way regarding this transaction by, a former public officer or employee of the County whose official act, while in County employment, directly resulted in the County's making this Agreement;
 - iv. in accordance with Section 10-16-13 NMSA 1978, the Contractor has not directly participated in the preparation of specifications, qualifications or evaluation criteria for this Agreement or any procurement related to this Agreement; and
 - v. in accordance with Section 10-16-3 and Section 10-16-13.3 NMSA 1978, the Contractor has not contributed, and during the term of this Agreement shall not contribute, anything of value to a public officer or employee of the County.
- c. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the County relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the County if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article VII were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the County and notwithstanding anything in the Agreement to the contrary, the County may immediately terminate the Agreement.
- d. All terms defined in the Governmental Conduct Act have the same meaning in this Article 12(B).

13. Amendment.

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

14. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for violation of law.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal, state and county laws and rules and regulations, pertaining to equal employment opportunity. In accordance with all such laws, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. Applicable Law.

In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern and that venue will lie in the Thirteenth Judicial District Court in Cibola County. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. Workers Compensation.

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the County.

19. Records and Financial Audit.

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments.

20. Disclaimer and Hold Harmless.

Cibola County shall not be liable to the Contractor, or the Contractor's successors, heirs, administrators, or assigns, for any loss, damage, or injury, whether to Contractor's person or property, occurring in connection with Contractor's performance of Contractor's duties according to this Agreement. Contractor shall hold the Cibola County harmless from all loss, damage, and injury, including court costs and attorney fees, incurred by Cibola County in connection with the performance by Contractor of Contractor's duties according to this Agreement.

21. Indemnification.

The Contractor shall defend, indemnify and hold harmless the County of Cibola from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the County of Cibola and the New Mexico Association of Counties by certified mail.

22. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement of Agreement.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action,

resolution, or approval from Contractor is necessary to enter into a binding contract.

25. Lobbying.

No federal appropriated funds can be paid or will be paid, by or on behalf of the CONTRACTOR, or any person for influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of this federal contract, grant, loan, or cooperative agreement, the CONTRACTOR shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

26. Approval of Contractor Personnel.

Personnel proposed in the Contractor's written proposal to the County are considered material to any work performed under this Agreement. No changes of personnel will be made by the Contractor without prior written consent of the procuring agency of the County. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The procuring agency of the County shall retain the right to request the removal of any of the Contractor's personnel at any time.

27. Survival.

The agreement paragraphs titled "Patent, Copyright, Trademark, and Trade Secret Indemnification" and "Indemnification" shall survive the expiration of this agreement. Software licenses, leases, maintenance and any other unexpired agreements that were entered into under the terms and conditions of this agreement shall survive this agreement

28. Succession.

This agreement shall extend to and be binding upon the successors and assigns of the parties.

29. Force Majeure.

A party shall be excused from performance under this agreement for any period that the party is prevented from performing as a result of an act of God, strike, war, civil disturbance, epidemic, or court order, provided that the party has prudently and promptly acted to take any and all steps that are within the party's control to ensure performance. Subject to this provision, such non-performance shall not be deemed a default or a ground for termination.

30. Mediation.

In the event a dispute arises as to the rights and obligations among the parties hereto, the parties agree to attempt to resolve the dispute through mediation as a condition precedent to seeking legal and equitable remedies. The parties agree to evenly split the costs of any such mediation services. The parties shall mutually agree upon the choice of mediator. In the event the parties have not agreed upon a mediator within twenty (20) days of written notice to the other regarding the dispute, then a list of seven potential mediators will be obtained from the New Mexico Association of Counties and the parties shall utilize a striking process until a mediator is agreed upon. (recognizing that each side bears its own deposition, witness, expert and attorneys' fees and other expenses to the same extent as if the matter were being heard in court). Nothing in this paragraph shall affect either party's ability to seek from a court injunctive or equitable relief at any time to the extent same is not precluded by another provision of this Agreement.

31. Notice to Proceed.

- a. It is expressly understood that this Agreement is not binding upon the County until it is executed by the Authorized Signator. Further, the Contractor is not to proceed with its obligations under the Agreement until the Contractor has received a fully signed copy of the Agreement.

32. Attorney's Fees.

- a. In the event this Agreement results in dispute, mediation, litigation, or settlement between the parties to this Agreement, the prevailing party of such action shall NOT be entitled to an award of attorneys' fees and court costs.

33. Cooperation.

- a. All parties hereto will fully cooperate with the other and their respective counsel, accountant, and agents in connection with any steps required to be taken under this Agreement.

34. Order of Precedence.

- a. In the event of any conflict among contract documents, the following order of precedence shall apply:

1. Any contract amendment(s), in reverse chronological order; then
2. this contract itself.

35. Patent, Copyright, Trademark and Trade Secret Indemnification.

- a. The contractor shall defend, at its own expense, the County of Cibola against any claim that any product or service provided under this agreement infringes any patent, copyright or trademark in the United States or Puerto Rico, and shall pay all costs, damages and attorneys' fees that a court finally awards as a result of any such claim. In addition, if any third party obtains a judgment against the County of Cibola based upon the contractor's trade secret infringement relating to any product or service provided under this agreement, the contractor agrees to reimburse the County of Cibola for all costs, attorneys' fees and the amount of the judgment. To qualify for such defense and/or payment, the County of Cibola shall:
 - i. give the contractor prompt written notice of any claim;
 - ii. allow the contractor to control the defense or settlement of the claim; and
 - iii. cooperate with the contractor in a reasonable way to facilitate the defense or settlement of the claim.
- b. If any product or service becomes, or in the contractor's opinion is likely to become the subject of a claim of infringement, the contractor shall at its option and expense:
 - i. provide a procuring agency of the County the right to continue using the product or service;
 - ii. replace or modify the product or service so that it becomes non-infringing; or
 - iii. accept the return of the product or service and refund an amount equal to the depreciated value of the returned product or service, less the unpaid portion of the purchase price and any other amounts which are due to the contractor. The contractor's obligation will be void as to any product or service modified by the procuring agency of the County to the extent such modification is the cause of the claim.

36. Notices.

- a. Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the County:

Kate Fletcher, County Manager
County of Cibola
700 E. Roosevelt Ave., Suite 50
Grants, NM 87020

To the Contractor: Authorized Signatory: _

Hal D Byrd, Director, Transportation
6501 Americas Pkwy NE, Suite 400
Albuquerque, NM 87110

37. Certification Regarding Debarment

Contractor, by signing this Agreement, provides certification to the County the Contractor is not debarred, suspended, or proposed for debarment by any Federal or New Mexico State Department or agency.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signature by the Board of County Commissioners or County Manager below.

WH Pacific

By: _____
Hal D Byrd, Director, Transportation

Date: _____

BOARD OF COUNTY COMMISISONERS OF CIBOLA COUNTY

ROBERT ARMIJO, CHAIRMAN

DANIEL TORREZ, VICE-CHAIR

JACK MOLERES, 2D VICE-CHAIR

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, COUNTY CLERK

Office of the Cibola County Treasurer

700 E Roosevelt Suite 50

Grants, NM 87020

Phone 505-285-2520 Fax 505-285-2560

Kathy Gonzales

Cibola County Treasurer

Dolores Vallejos

Chief Deputy Treasurer

March 26, 2018,

Cibola County Commission

As, Cibola County Treasurer, I am requesting a temporary employee for the second half 2017 Tax Season. I originally requested to hire an employee on March 5, 2018 at which time I was informed that I would have to approach the County Commission in order for the approval to hire. Therefore, I am requesting the approval in order to fully staff my office for tax season. I would like for my temp. to start employment on Monday, April 2, 2018.

The office has been operating without a full staff since September 2017, it has caused an overload for the 2 permanent employees I have left. I understand the budget situation, but if I am unable to provide a service to taxpayers the funds will be delayed which in turn could hurt the county. Please take this into consider when making your decision.

If you should any questions or concerns, please contact me.

Respectfully,

Kathy Gonzales

Kathy Gonzales
Cibola County Treasurer





County of Cibola

Resolution № 18-18

**A Resolution Adopting a Hiring Freeze
for Non Safety-Sensitive Personnel**

WHEREAS, the Board of County Commissioners met in a regularly scheduled and duly noticed meeting on Thursday, January 25, 2018, at 5:00 p.m. in the Cibola County Commission Chambers; and,

WHEREAS, pursuant to NMSA 1978, Section 4-38-1 (1884) the powers of a county as a body politic and corporate are exercised by its Board of County Commissioners; and,

WHEREAS, NMSA 1978, Section 4-38-19 (1973) provides that [a] board of county commissioners may set the salaries of such employees and deputies as it feels necessary to discharge the functions of the county. . .; and,

WHEREAS, NMSA 1978, Section 4-38-13 (1876) provides that "[t]he board of county commissioners shall have power at any session to make such orders concerning the property belonging to the county as they may deem expedient; and,

WHEREAS, the Bateman Act, NMSA 1978, Section 6-6-11 (1968) prohibits a county, with certain enumerated exceptions, from incurring debt which it is unable to pay of money actually collected and belonging to the current year; and,

WHEREAS, this Board has determined that this hiring freeze and attrition policy is necessary in order to insure that County employees retain their positions in this time of severe budgetary constraints while allowing the County to comply with the Bateman Act and practice responsible fiscal management.

NOW, THEREFORE, BE IT RESOLVED by the Cibola County Board of Commissioners that the following Hiring Freeze for Non Safety-Sensitive Personnel is hereby adopted:



Hiring Freeze for Non-Safety-Sensitive Personnel thru June 30, 2018

Article I. Introduction

In light of financial constraints generated by the County's current revenue constraints, it is imperative that Cibola County control and reduce costs. The single largest expenditure in our government is personnel. In order to ensure that all employees retain positions in light of tight fiscal constraints, this Hiring Freeze Policy intends to outline a procedure for addressing any vacancies as may occur during the remainder of this fiscal year. This policy explicitly exempts the County Manager and the County Finance Director, and does not apply to grant funded positions. This shall include both full-time and part-time positions.

Article II. Vacancies

When any vacancy occurs in any County Department, the Department Head shall examine departmental operations to determine if Department operations can be maintained without filling the position. The Department Head shall examine the position duties and determine whether those duties can be accomplished through reassignment to other employees within the Department or through departmental reorganization.

After analyzing the need for the position, if the Department Head determines that the position does not need to be filled and can be handled through reassignment of duties without reorganization, the Department Head shall report the decision to the Human Resource Director. As part of this process, the Human Resource Director, in consultation with the Department Head, will determine if the job descriptions of either the vacant position or other departmental positions require adjustment or amendment. No further action will be required.

If the Department Head determines that the position needs to be filled, he/she shall detail the justification for filling the position in a memo to the Human Resource Director and the County Manager. The memo shall include a summary of the analysis taken by the Department Head regarding alternatives to filling the position and the reasons why the alternatives are not feasible.

The County Manager and Human Resource Director shall review the Department Head's justification for filling the position and determine the budget impact of filling the position. If, after review, the County Manager concurs that the position should be filled, the Manager shall forward the Department Head's request to the Board to make a determination as to whether the job will be filled pursuant to the County's Personnel Policy.

Article III. Position Creation

In the event that a Department Head determines that departmental needs have changed sufficiently to warrant the addition of a new position, the Department Head shall propose the new position in writing to the County Manager and Human Resource Director. Prior to presenting a new position proposal, the Department Head shall consult with the Finance Director

to determine the fiscal impact of such new position. The new position proposal memo shall include a brief outline of the new position responsibilities, the projected fiscal impact including any potential offsetting revenues, and Department organization impact.

If, after review, the County Manager concurs that the position should be created, the Human Resources Director shall prepare a position description and the Manager shall forward the Department Head's request to the Board to make a determination as to whether the job will be created.


ARTICLE IV. SALARY INCREASES


In the event that a Department Head determines that an out-of-cycle pay increase is warranted based on additional duties and/or responsibilities to be performed by the employee, or for the purposes of employee retention, the Department Head shall propose the out-of-cycle pay increase in writing to the County Manager and Human Resource Director. Prior to presenting a an out-of-cycle pay increase, the Department Head shall consult with the County Manager to determine the fiscal impact of the increase. The out-of-cycle salary increase proposal memo shall include a brief outline of the additional position responsibilities or other circumstances warranting the increase, the projected fiscal impact including any potential offsetting revenues, and Department organization impact.

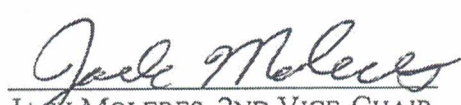
If, after review, the County Manager concurs that the out-of-cycle pay increase should be granted, the Manager shall forward the Department Head's request to the Board to make a determination as to whether the out-of-cycle pay increase should be granted.

APPROVED, ADOPTED, AND PASSED on this 25th day of January 25, 2018, by the Board of County Commissioners of Cibola County, New Mexico.

BOARD OF COUNTY COMMISSIONERS


ROBERT ARMIJO, CHAIRMAN


DANIEL TORREZ, VICE-CHAIR


JACK MOLERES, 2ND VICE-CHAIR


ROBERT WINDHORST, COMMISSIONER


MARTHA GARCIA, COMMISSIONER

ATTEST BY:


MICHELLE E. DOMINGUEZ, COUNTY CLERK



RESOLUTION 18-25



**CIBOLA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 18-25**

**AFFIRMING EILEEN YARBROUGH'S DESIGNATION TO SERVE AS THE
COUNTY'S DESIGNEE IN SUBMITTING THE APPLICATION FOR THE
OPPORTUNITY ZONE**

WHEREAS, the Cibola County Board of Commissioners met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt, Suite 50, Grants, New Mexico 87020 on March 29, 2018, at 5 p.m. as required by law; and,

WHEREAS, the Board of County Commissioners of the County of Cibola exercises the powers of the County as a body politic and corporate pursuant to NMSA 1978, Section 4-38-1(1884); and,

WHEREAS, the Board of County Commissioners is statutorily charged with examining and settling all accounts of receipts and expenses of the county and all accounts chargeable against the county pursuant to NMSA 1978, Section 4-38-16 (1876); and,

WHEREAS, the Board of County Commissioners is the body that is statutorily charged with making such orders concerning the property belonging to the county as it deems expedient pursuant to NMSA 1978, Section 4-38-13 (1876); and,

WHEREAS, Public Law 115-97, also known as the *Tax Cuts and Jobs Act of 2017*, provides for the governor of each state to nominate certain census tracts as "Opportunity Zones"; and,

WHEREAS, the Act allows each governor to nominate up to 25% of the total number of eligible census tracts within the state as Opportunity Zones; and,

WHEREAS, the designation as an Opportunity Zone allows for the creation of a new class of investment vehicle with tax advantages authorized to aggregate and deploy private investment to support Opportunity Zone Property located in Opportunity Zones; and,

WHEREAS, the purpose of these tax advantages is to attract capital investment into economically distressed areas.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Cibola affirms Eileen Yarbrough's designation as the designee to submit the opportunity zone application on behalf of Cibola County

APPROVED, ADOPTED, AND PASSED on this 29th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS

ROBERT ARMIJO, CHAIRMAN

DANIEL TORREZ, 1ST VICE CHAIRMAN

JACK MOLERES, 2ND VICE CHAIRMAN

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, COUNTY CLERK

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave.,
Suite 50

Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Kate Fletcher
County Manager

March 19, 2018

the Cabinet Secretary of Economic Development-
Matthew Geisel be carbon copied:
New Mexico Economic Development Department
P.O. Box 20003
Santa Fe, NM 87504-5003

Re: designation request for designee Application period for Opportunity Zone Designation

To whom it may concern;

Please accept this letter as a formal request to designate Eileen Yarbrough, Cibola Communities Economic Development Foundation.

The Cibola Board of commission are also in agreement that Eileen Yarbrough to act as the designee for the county.

If you should have any questions please do not hesitate to contact me at (505)285-2590
Or email: kate.fletcher@co.cibola.nm.us

Thank you,

Kate Fletcher
County Manager, Cibola County

c.c. Office of the Governor
490 Old Santa Fe Trail
Room 400
Santa Fe, NM 87501

Opportunity Zones

A new way to finance projects in underserved areas

Overview, Background and Description

Public Law 115-97, also known as the *Tax Cuts and Jobs Act of 2017*, provides for the governor of each state to nominate certain census tracts as “Opportunity Zones”. Each governor must submit these nominations to the federal government no later than **April 20, 2018** (inclusive of 30 day extension). The Act allows each governor to nominate up to 25% of the total number of eligible census tracts within the state as Opportunity Zones.

Eligible Census Tracts

To be eligible as an Opportunity Zone, census tracts must qualify as “low-income,” and must meet one of the following qualifications as established by the U.S. Treasury:

1. The tract has a poverty rate of at least 20%

OR

2. (A) For a census tract in a metropolitan area, the tract’s median family income does not exceed 80% of the greater of: the metropolitan area median family income or the statewide median family income; or (B) For a census tract in a non-metropolitan area, the tract does not exceed 80% of the statewide median family income.

In general, qualified census tracts will be the same as those designated for the *New Markets Tax Credit Program*. The U.S. Department of the Treasury has published a map and list of eligible census tracts, available at <https://www.cdfifund.gov/Pages/Opportunity-Zones.aspx>.

To simplify the process the Economic Development Department has provided a list of all 249 eligible census tracts in New Mexico (as determined by the U.S. Treasury), which can be downloaded [HERE](#) (Excel spreadsheet).

What is the benefit of being designated an Opportunity Zone?

Designation as an Opportunity Zone allows for the creation of a new class of investment vehicle with tax advantages authorized to aggregate and deploy private investment to support Opportunity Zone Property located in Opportunity Zones. The purpose of these tax advantages is to attract capital investment into economically distressed areas.

- Designation will be in place for ten years.
- Investment vehicles would be certified by U.S. Treasury Department.
- Investment is optimized for flexibility.

What factors should counties consider when prioritizing qualified census tracts for designation as Opportunity Zones?

New Mexico will be able to submit a total of 63 census tracts, which represents 25% of the 249. **Of the 63 total tracts, only a total of four (4) may be contiguous tracts.**

Each County Manager (or his/her designee) will lead the process to rank qualified census tracts within their County. In prioritizing tracts, the County Manager should consider factors including, but not limited to:

- Potential to cause high impact effect and success in job and wealth creation through OZ designation
- Addressing blight, spurring development and/or re-development
- Engendering entrepreneurship
- Propelling business expansions and new investment/project activity
- Level of private sector interest for investment (or potential to attract)
- Tracts that contain projects on County or Local Government ICIPs and/or other identified public infrastructure priorities
- Tracts that are part of existing economic development plans (i.e. to build target industry clusters and/or drive diversification)
- Tracts that are part of, or contain, economic development designations (i.e. MainStreet, MRAs etc.)

Contiguous Tracts

When nominating your tracts, please be sure to include any contiguous tracts, but remember they must be accompanied with one or more corresponding eligible tracts in the ranking form. Any contiguous tract that is included and not accompanied with the correct corresponding eligible tract CANNOT be considered. To see which contiguous tracts qualify as well as the corresponding eligible tracts that must accompany the nominated contiguous tract, please reference the Excel spreadsheet that EDD has provided below ("Download the Qualified Census Tracts in New Mexico").

New Mexico Economic Development Department's Process & Role

The Economic Development Department (EDD) is working with the Governor's office to create a list of Opportunity Zones for New Mexico. The first step in this process is soliciting a list of prioritized tracts from each of the state's 33 counties. EDD's Community, Business & Rural Development Team is available to answer questions and help guide each County through this process. EDD strongly encourages County leaders to collaborate with local governments, economic and community development organizations, and tribal entities when ranking tracts for the County.

An online application has been developed for your submittal. Please be aware that of the 249 eligible census tracts and 89 contiguous tracts statewide, New Mexico can only submit 63 tracts. The timeframe to complete this process is short, and EDD will **only accept submittals from each respective County Manager** on behalf of the collaborative group. Each County shall only submit tracts from the eligible list as established by the U.S. Treasury. A County shall not submit more tracts than the number of eligible tracts it has listed on the eligible list. If the County chooses to add

contiguous tracts it must be accompanied by a corresponding eligible tract. If a County has more than 25 eligible tracts, it shall only submit/prioritize 25 tracts for consideration. You are encouraged to work with your Regional Representative in this process.

The OZ application is comprised of basic questions that require the County Manager or his/her designee to complete. The person filling out the OZ application will need to upload the Collection Form which was created by NMEDD to help you prioritize the qualified census tracts and give reasons as to why it should be considered. An application that does not have an uploaded Collection Form will NOT be considered.

DOWNLOAD THE COLLECTION FORM
APPLY ONLINE

How do Counties propose census tracts for designation as Opportunity Zones?

- Download the Qualified Census Tracts in New Mexico
- Find the qualified tracts in your county
- Prioritize qualified census tracts based on criteria identified above
- Upload your application and the prioritized list

Timeline

- Your application and ranked list of qualified census tracts **must be uploaded and received** by the Department no later than **March 21, 2018**. This page will be disabled after the deadline.
- Applications for Opportunity Zone designation **will only be accepted from the County Manager** or his/her designee.
- Prioritized requests will **only be accepted when submitted through this web page**.
Questions should be directed to: Opportunity.Zones@state.nm.us

Final Approval and Authority to Designate Opportunity Zones

Per U.S. Treasury directive, the Governor will make the final determination and submit the nominated census tracts for designation to the Department of the Treasury. These nominated tracts, once approved by Treasury, will remain in place for ten years from the date established by the Department of the Treasury.