



CIBOLA COUNTY BOARD OF COMMISSIONERS

Robert Armijo
Chairman

Daniel Torrez
1st Vice Chairman

Jack Moleres
2nd Vice Chairman

Robert Windhorst
Commissioner

Martha Garcia
Commissioner

**Regular Meeting
April 26th, 2018**

5:00 p.m.

**Cibola County Commission Chambers
700 E. Roosevelt Ave., Suite 50**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Prayer

5. Approval of Agenda

6. Commissioner's Report

Each Commissioner will have the opportunity to report feedback to the community regarding the district they represent.

7. Public Comment

The Public has the opportunity to provide comment on any subject during the public comment period. Speaker's comments will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit is given in an effort to allow public input but also to move the agenda forward in a prompt yet efficient manner.

8. Minutes

- a. Minutes from March 29th, 2018 Special Meeting
- b. Minutes from April 13th, 2018 Special Meeting

9. Reports

- a. Monthly Financial/Treasurer Report
- b. Monthly Clerk Report
- c. Monthly Assessor Report
- d. Monthly DWI Report
- e. Manager's Report

10. Public Hearing For Comment Only:

- a. Ordinance 2018-001 the Cibola County Film Ordinance
- b. Emergency Ordinance 2018-02 and Proclamation Limiting Open Burning and Restricting the Sale and Use of Fireworks in the Un-Incorporated Areas of Cibola County

11. Presentations

12. New Business – Action May Be Take

- a. Consideration of Contracts for The Housing of Inmates Between:
 - a) Cibola County and the City of Grants
 - b) Cibola County and Village of Milan
- b. Consideration of Ordinance 2018-001 the Cibola County Film Ordinance
- c. Consideration of Emergency Ordinance 2018-02 and Proclamation Limiting Open Burning and Restricting the Sale and Use of Fireworks in the Un-Incorporated Areas of Cibola County
- d. Consideration of Preliminary Coop Agreement with the USFS regarding maintenance of roads in the Forest Service
- e. Consideration of Flood Plain Development Permits
- f. Consideration of Resolution 18-26 FY18 Budget Adjustment No. 3
- g. Consideration of Resolution 18-27 FY18 Budget Adjustment No. 4
- h. Consideration of Resolution 18-31 FY18 Budget Adjustment No. 5
- i. Consideration to approve a resolution to oppose the USFS plan to add new wilderness areas-need resolution and resolution number is 18-30
- j. Consideration of DWI Bylaws
- k. Consideration for approval of Laguna Fire Department Purchase of Equipment from Vendor Code 3
- l. Consideration to approve proclamation for motorcycle awareness month in May

13. Executive Session

Pursuant to Section 10-15-1 (H) (2) & (7) the following matter may be discussed in closed session:

- Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:

Pending & Threatened Litigation

- a.) Cibola County v. Prisoner Transport

14. New Business – Action May Be Take

- a.) Consideration of Cibola County v. Prisoner Transport

15. Announcements

The next Regular Commission Meeting will be held on Thursday, May 24th, 2018 at 5:00p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

16. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, phone (505) 287-9431 at least one (1) week prior to the meeting or as soon as possible. Public document including the agenda and minutes, can be provided in various accessible formats. Please contact the Cibola County Administration if a summary or other type of accessible format is needed.

Cibola County Commission
Special Meeting
Thursday March 29th, 2018

The Cibola County Commission held a Regular Meeting on Thursday March 29th, 2018 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Robert Armijo, Chairman
Daniel Torrez, 1st Vice Chairman
Jack Moleres, 2nd Vice Chairman
Martha Garcia, Commissioner
Robert Windhorst, Commissioner

Kate Fletcher, County Manager
Michelle Dominguez, County Clerk
Natalie Grine, Chief Deputy Clerk

A. CALL TO ORDER

Chairman Armijo, called the meeting to Order at 5:00 pm.

B. ROLL CALL

Chairman Armijo does roll call-5-5 Commissioners in attendance

C. Pledge of Allegiance Recited by all.

D. Prayer Commissioner Moleres led us in prayer.

E. Approval of Agenda

Motion to approve the agenda made by Commissioner Torrez second by Commissioner Windhorst 5-0 affirmative.

F. Approval of Minute

February 6th, 2018 Special Meeting
February 22nd, 2018, Regular Meeting
March 5th, 2018 Special Meeting

Commissioner Windhorst made a motion to approve the minutes for the Special Meeting of February 6th, 2018, Regular Meeting of February 22nd, 2018 and the Special Meeting of March 5th, 2018, second by Commissioner Torrez 5-0 affirmative.

G. Commissioners Report

Commissioner Armijo mentioned that there is a shed in Seboyeta that belongs to the County and asked if someone would go pick it up.

Commissioner Windhorst stated they are still raising money for the lowering device for the Bluewater Cemetery. Commissioner Windhorst also mentioned that there is an illegal dump site in the area of Anaconda area, and he is looking for a way to clean that up. Commissioner Windhorst also attended the NMAC Meeting held here at the County, it was a great turn out Cibola County.

Commissioner Garcia stated that Fence Lake Fire Department finally received the titles to their Fire Trucks. Thanked everyone.

Commissioner Moleres No report at this time

Commissioner Torrez stated that the county is working on widening a road in San Rafael, and continuing to clean up the cemetery.

H. Public Comment

Ray Clemmons asked the Commission to consider a budget increase for the sheriff's office, they are in need of vehicles, and more officers.

Thomas Jackson stated to the commissioners that he is the president of Los Alamos Heights Sub Division, and that their taxes are one of the highest in the county. Mr. Jackson stated that he asked to have a meeting held at the old County Commission Building, and he was denied use of the building. Mr. Jackson asked the commissioners to reconsider this request in the futures.

Valerie Taylor welcomed new Manager Kate Fletcher and asked the community to support her and her decisions for the good of the county.

Les Gains stated that he is the chairman of Crime Stoppers and asked the commission to consider a budget increase for the sheriff's office. Mr. Gains stated that he knows it is going to be a difficult decision but it is in the best interest for the community

Ginger Vernon stated that she used to work for the sheriff's office and know how difficult it is to run the operation on a limited budget. Mrs. Vernon also mentioned that a while back she had gotten ill, and if it wasn't for the sheriff's office and first responders responding so quickly she would have died. So please reconsider the budget increase for the sheriff's office.

I. Presentations

No Presentations at this time

J. Reports

- a. Monthly Sheriff's Report Tony Mace mentioned that he is down 4 officers and requested to hire 4 more to replace them, the commission allowed him to hire. Sheriff Mace also stated that they received a call of a 10 year old autistic boy was missing, while searching for another gentlemen they came across the young boy who was in good shape, he was 2 ½ miles from home, and almost to the interstate. All commissioners thanked Sheriff Mace and his Deputies for their hard work. Report on File.
- b. Monthly Road Department Report Gary Porter was absent Report on file.
- c. Monthly Consolidated Dispatch Activity Report (Mindy Cunningham)
Report on File
- d. Detention Center Activity Report
Report on File

K. Old Business-Action May Be Taken

No Old Business at this time.

L. New Business-Action May Be Taken

- a. **Consideration of Resolution 18-23 FY18 Budget Adjustment No. 1**
Motion to approve Resolution 18-23 FY18 Budget Adjustments No.1 made by Commissioner Molerres, second by Commissioner Torrez 5-0 affirmative.
- b. **Consideration of Resolution 18-24 FY18 Budget Adjustment No. 2**
Motion to approve Resolution 18-24 FY18 Budget Adjustment No. 2 made by Commissioner Windhorst, second by Commissioner Torrez all commissioners agree 5-0 affirmative.
- c. **Consideration of Contracts for the Housing of Inmates Between:**
 - a.) **Cibola County and the City of Grants-**
 - b.) **Cibola County and Village of Milan-**Motion to authorize the County Chairman to sign contract with the City of Grants and the Village of Milan for housing inmates was made by Commissioner Torrez second by Commissioner Molerres all commissioners agree 5-0 affirmative
- d. **Consideration of Sheriff's Department Budget Adjustment Request**
Motion made by Commissioner Torrez in favor of not passing the Sheriff's Department Budget Adjustment Request second by Commissioner Molerres, all commissioners agree 5-0 affirmative.
- e. **Consideration of 18-20 The 2018 Annual Certified County Maintained Mileage Report**
Motion to approve 2018 Annual Certified County Maintained Mileage Report made by Commissioner Torrez, second by Commissioner Windhorst, all commissioners agree 5-0 affirmative.
- f. **Ratification of Extension of Request for Continued Assistance from DFA LGD**
Motion to approve Continued Assistance from DFA, LDG made by Commissioner Garcia, second by Commissioner Windhorst all commissioners agree 5-0 affirmative.

g. **Direction to Publish Cibola County Film Ordinance 18-01**

Motion to approve publication of legal notice for film Ordinance 18-01 was made by Commissioner Windhorst, second by Commissioner Torrez all Commissioner agree 5-0 affirmative.

h. **Consideration of WH Pacific Contract for Task Order #1**

Motion made by commissioner Torrez in favor of not passing WH Pacific Contract, second by Commissioner Garcia all Commissioner agree 5-0 affirmative.

i. **Consideration of Temporarily Lift Hiring Freeze for Treasures Office During Upcoming Tax Season**

Motion made by commissioner Moleres not to Lift Hiring Freeze for the Treasures Office, second by Commissioner Torrez all Commissioners agree 5-0 affirmative

j. **Consideration of Resolution 18-25 Authorizing Eileen Yarbrough to submit Opportunity Zone Projects on behalf of Cibola County**

Motion to approve Resolution 18-25 Authorizing Eileen Yarbrough to submit Opportunity Zone Projects on behalf of Cibola County made by Commissioner Torrez, second by Commissioner Windhorst all Commissioners agree 5-0 affirmative.

M. Managers' Report

Manager Fletcher introduced herself and stated that she was the former Manager for Catron County, she has 3 children, and is from London England. Mrs. Fletcher also thanked everyone for the warm welcome she has received thus far. Manager Fletcher mentioned that the county is going to have to buckle down, pull together and save where ever we can until the next fiscal year, it is going to be a challenge but it can be done.

N. Executive Closed Session

Pursuant to Section 10-15-1(H) (2) & (7) the following matter may be discussed in closed session

Motion and roll call vote to go into Executive Session and that , pursuant to New Mexico State Statute Section§10-15-1 and only the following matters will be discussed in closed session made by Commissioner Windhorst, second by Commissioner Torrez 5-0 affirmative at 7:19 p.m.

Real Property

- a. Disposition of the Roosevelt Property, Suites 10 and 12

Motion and roll call vote to return to Regular Session and that matters discussed in Session were limited to those specified in motion for closure as per NM Statute's Section§10-15-1 was made by Commissioner Torre, second by Commissioner Garcia At 7:28 p.m. 5-0 affirmative

O. New Business- Action May Be Taken

- a. Consideration of the Disposition of the Roosevelt Property, Suites 10 and 20
Motion to approve Disposition of the Roosevelt Property made by Commissioner Torrez, second by Commissioner Windhorst all commissioner agree 5-0 affirmative.

P. Announcements

The next Regular Commission Meeting will be held on Thursday, April 26th 2018 at 5:00 p.m. immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

Q. Adjournment

Motion to adjourn made by Commissioner Torrez, second by Commissioner Moleres all commissioners agree 5-0 affirmative at 7:46 P.M.

Cibola County Commission
Special Meeting
April 13th, 2018

The Cibola County Commission held a Board of Finance Meeting on Monday April 13th, 2018 at 1:30 am in the Cibola County Commission Room

I) Commission Convenes

A. CALL TO ORDER

1st Vice Chairman Daniel Torrez called the meeting to Order at 1:30 pm.

B. ROLL CALL

1st Vice Chairman Torrez does roll call- 3-5 Commissioners in attendance
Chairman Armijo and Commissioner Garcia were absent.

C. Pledge of Allegiance

Led by Commissioner Moleres, recited by all

D. Prayer

Led by Commissioner Windhorst

E. Approval of Agenda

Commissioner Windhorst made a motion to approve the agenda, second by Commissioner Moleres 3-0 affirmative

Elected Officials Present Staff

Daniel Torrez, 1st Vice Chairman
Jack Moleres 2nd Vice Chairman
Robert Windhorst, Commissioner

Michelle Dominguez, County Clerk

II. New Business – Action May Be Taken

a.) Consideration of Resolution 18-28-A Resolution Amending Resolution 17-28 as to Paraje Precinct 24

Commissioner Windhorst made a motion approve Resolution 17-28-A second by
Commissioner Moleres 3-0 affirmative.

b.) Consideration of Resolution 18-29 To Oppose EPA Decision to Place San Mateo Creek Basin on the National Priorities List

Commissioner Moleres made a motion to Oppose EPA Decision to Place San Mateo Creek Basin on the National Priorities List second by Commissioner Windhorst 3-0 affirmative

III. Announcements

The next Regular Commission Meeting will be held Thursday, April 26th, 2018 at 5:00p.m. Immediately following the Board of Finance Meeting in the Cibola County Commission Chambers.

IV. Adjournment Meeting

Motion to adjourn was made by Commissioner Windhorst at 1:38 p.m. second by Commissioner Torrez 3-0 affirmative

PREPARED BY: Dolores Vallejos

FLOOD -			
CURRENT		1,161.61	
DELINQUENT	\$	183.57	
	TOTAL \$	1,345.18	
	1%	13.45	
	TOTAL \$	1,331.73	
LAVA -			
CURRENT	\$	1,077.92	
DELINQUENT	\$	188.07	
	TOTAL \$	1,265.99	
	1%	12.65	
	TOTAL \$	1,253.34	
	NM State Penalty & Int.	\$	3,709.63
	County Penalty & Int.	\$	9,843.74
	TOTAL \$		13,553.37

Rendition Fee	\$ 40.86
County Admin. Fee	\$ 114.63
1% Reappraisal Fee	\$ 677.15

TOTAL COUNTY PORTION **\$69,446.08**

DISTRIBUTION FOR THE MONTH OF MARCH- 2018

[illegible]

TAXES

CARDS	\$ 199,944.75
COMP	199,944.75
TOTAL	\$ (0.00)
CARDS	\$ 13,553.37
COMP	13,553.37
TOTAL	\$ (0.00)
CARDS	\$ 114.63
COMP	114.63
TOTAL	\$ -

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ADMIN

TAX COLLECTION ON LOCAL AND CENTRALLY ASSESSED PROPERTY IN CIBOLA COUNTY
(as of March-2018)

TAX YEAR	NET TAXES CHARGED TO TREASURER	TAXES COLLECTED TO DATE	TAXES UNCOLLECTED TO DATE	PERCENTAGE COLLECTED	TAXES ADJUSTED TO DATE
2017	\$ 11,242,396.05	\$ 6,828,657.10	\$ 4,315,071.41	61%	\$ (98,667.54)
2016	\$ 10,873,872.90	\$ 10,089,929.61	\$ 629,109.64	94%	\$ (154,833.65)
2015	\$ 10,269,911.58	\$ 9,967,074.26	\$ 353,021.24	97%	\$ 50,183.92
2014	\$ 10,668,261.16	\$ 9,914,340.98	\$ 250,736.82	98%	\$ (503,183.36)
2013	\$ 10,103,538.55	\$ 9,512,896.42	\$ 172,858.71	98%	\$ (417,783.42)
2012	\$ 9,166,233.45	\$ 8,836,567.43	\$ 150,938.82	98%	\$ (178,727.20)
2011	\$ 9,553,460.83	\$ 9,175,182.50	\$ 178,637.46	98%	\$ (199,640.87)
2010	\$ 9,117,162.73	\$ 8,651,346.33	\$ 120,372.58	99%	\$ (345,443.82)
2009	\$ 9,370,416.62	\$ 9,048,083.04	\$ 138,082.24	99%	\$ (184,251.34)
2008	\$ 8,293,448.08	\$ 8,054,459.79	\$ 113,006.01	99%	\$ (125,982.28)

\$ 90,078,537.46 \$ 6,421,834.93

PREPARED Dolores Vallejos

APPROVED Kathy Gonzales

DATE: March 19, 2018

***NOTE: TAXES ADJUSTED TO DATE PERTAIN TO NOTICE OF
CORRECTIONS FROM THE CIBOLA COUNTY ASSESSORS OFFICE IN
REGARDS TO, ADDITIONS, TAX ADJUSTMENTS AND DELETIONS.



Office of the County Clerk

Michelle E. Dominguez

Phone: (505) 285-2535

Fax: (505) 285-2562

Email: mdominguez@co.cibola.nm.us

700 E. Roosevelt
Suite 50
P.O. Box 190
Grants, NM 87020

April 26, 2018

To: Kate Fletcher

Fr: Michelle E. Dominguez, County Clerk

Re: Clerk's Office Report

Our office has been busy with elections. The candidates for the Primary election filed on March 13, 2018 and from that day forward we will be very busy. We have had deadlines that have to be met and more deadlines to meet. On March 6, 2018 we had a 60 day radio announcement that was due and we have a 30 day announcement that will be due by May 6, 2018. On April 11, 2018 was our deadline to appoint poll workers. On April 12, 2018 we had a VRC meeting which we have to have monthly throughout our election year and I am still in need of a VRC for Laguna so I am working with the head officials on trying to get someone in that position as soon as possible. On April 13, 2018 we had a special meeting due to our polling location in Paraje having a water leak and was going to need major repairs, so the officials from Laguna requested to change the polling place but we have to go through the commission and district court in order to get a court order to change it because the commission already approved my polling locations in July of 2017. In May we have a full schedule with certifying machines, training, and absentee/early in person voting begins.

Michelle E. Dominguez
Cibola County Clerk

Robert Armijo
Chairman
Daniel Torrez
1st Vice-Chair
Jack Moleres
2nd Vice-Chair
Robert Windhorst
Member
Martha Garcia
Member

CIBOLA COUNTY
700 E. Roosevelt Suite 40
Grants, New Mexico 87020
Phone (505) 285-2585



Monthly DWI Program Report

It is with great pleasure that we report that the Cibola County DWI Program has successfully created a DWI Task Force. Comprised of GPD, MPD, CCSO, NMSP, LPD, APD, and many other important players like Substance Abuse Prevention Coalition (OSAP), Laguna Behavioral Health Services, Acoma Behavioral Health Services, Open Skies, MADD and many others, we have revived the interest and support of the community, throughout the entire county and the schools, in reaching out to our youth and preventing underage drinking, substance abuse, and driving while intoxicated! We are all working diligently to provide fun and exciting opportunities. Programs like Community Health Fair, Tribal Feasts/Gathering, Proms, Graduations, etc. are our targets for successfully making positive change in our great county.

Our compliance office has been using the newly created program (since Jan. 1, 2018), full of built in incentives for the offenders, to get better and not reoffend. We are still checking in about 200 offenders a week and are completing at least 50 to 60 random UA's per week. We believe this has increased our programs success and will only improve through the future.

Cibola County Road Dept.

700 E. Roosevelt Suite 50

Grants NM 87020

505-285-2570 Phone 505-285 3656 Fax



Tuesday, April 10, 2018

To: Kate Fletcher - County Manager

Fr: Gary Porter - Public Works Director

Re: Monthly Report: 2/28/18 - 3/30/18 (March)

Regular Maintenance

Blade & Shape

<u><i>Road</i></u>	<u><i>Description</i></u>	<u><i>Miles</i></u>
<i>C35</i>	<i>Fencelake Community Roads</i>	<i>9.064</i>
<i>C34</i>	<i>Pine Hill Road</i>	<i>9.744</i>
<i>C25B</i>	<i>Roberts Road</i>	<i>1.222</i>
<i>C29A</i>	<i>Old Bluewater Lake Road</i>	<i>1.700</i>
<i>C6</i>	<i>Seboyeta-Bibo Roads</i>	<i>4.834</i>
<i>C1</i>	<i>Marquez Road</i>	<i>16.200</i>
<i>C41</i>	<i>Pie Town Road</i>	<i>10.714</i>
<i>C35A</i>	<i>Moreno Hill Road</i>	<i>10.419</i>
<i>C32</i>	<i>Zuni Trail</i>	<i>10.000</i>
<i>C52</i>	<i>El Gallo Road</i>	<i>0.840</i>
<i>C44</i>	<i>Porter Ranch Road</i>	<i>1.330</i>
<i>Total Miles</i>		<i>76.067</i>

Special Projects

<i>C25B</i>	<i>Roberts Rd. - Patching.</i>
<i>C7</i>	<i>Cubero Loop-Village Rds. - Put up signs, paint speed humps.</i>
<i>C15</i>	<i>Rinconada Rd. - Fix and clean cattle guards.</i>
<i>C6</i>	<i>Seboyeta-Bibo Rds. - Cut trees, install & clean culverts & cattle guards, haul base course.</i>
<i>C47</i>	<i>Mesa Ridge Rd. - Fix wingwalls & cattle guards.</i>
<i>C48</i>	<i>Mallery Rd. - Fix wingwalls & cattle guards.</i>
<i>C1</i>	<i>Marquez Rd. - Clean cattle guards & culverts, haul base course.</i>
<i>C28</i>	<i>Bluewater Village - Cut trees, paint speed humps.</i>

C22	<i>Broadview Acres - Cut trees, put up signs.</i>
C49	<i>Zuni Canyon Rd. - Move rocks off road.</i>
C20	<i>San Mateo - Cut trees, put up signs.</i>
C42	<i>Back Country By Way - Cut trees.</i>
C30	<i>Bluewater South - Put up signs.</i>
C58	<i>San Rafael - Shoulder work, paint speed humps, clean roadway, cut trees.</i>
C24	<i>Elkins Rd. - Put up signs, clean bar ditches & culvert, paint speed humps, shoulder work.</i>
C21	<i>Murray Acres - Put up signs.</i>
C23	<i>Ralph Card Rd. - Paint speed humps, put up signs.</i>
C17	<i>Mt. Taylor Addition - Paint speed humps.</i>
C32	<i>Zuni Trail - Clean culverts, remove culverts & cattle guards.</i>
C33	<i>Candy Kitchen Rd. - Clean culverts.</i>

Snow Removal

C18A	<i>Lobo Creek Road</i>
C18B	<i>La Jara Mesa Road</i>
C19	<i>Cantina Road</i>
C19A	<i>Cantino Home Sites</i>
C20	<i>San Mateo Roads</i>
C30	<i>Bluewater South</i>
C31N	<i>Bluewater North</i>
C45	<i>Camino De Turquesa.</i>

Cibola County Road Dept.

700 E. Roosevelt Suite 50
Grants NM 87020
505-285-2570 Phone Fax 505-287-3656



MAINTENANCE REPORT

March 2018

<u>Department</u>	<u>Unit Number</u>	<u>Total Parts & Oil</u>	<u>Hours Worked</u>	<u>Mechanic Rate</u>	<u>Total on Repair Order</u>
Road Dept.	136	\$28.90	2	\$ 17.50	\$ 63.90
Road Dept.	148	\$27.01	0.25	\$ 17.50	\$ 31.39
				TOTAL	\$ 95.29
Sheriff's	G85514	\$78.00	0.75	\$ 17.50	\$ 91.13
Sheriff's	G85515	\$8.00	0.5	\$ 17.50	\$ 16.75
Sheriff's	G90204	\$8.00	1	\$ 17.50	\$ 25.50
Sheriff's	G90205	\$132.48	5	\$ 17.50	\$ 219.98
Sheriff's	G92101	\$209.36	10	\$ 17.50	\$ 384.36
Sheriff's	G96108	\$173.52	9	\$ 17.50	\$ 331.02
Sheriff's	G96111	\$133.46	8	\$ 17.50	\$ 273.46
				TOTAL	\$ 1,342.20
Managers	G68922	\$1,024.13	40	\$ 17.50	\$ 1,724.13
				TOTAL	\$ 1,724.13

Cibola County Road Dept.

515 W. High Street

Grants NM 87020

505-285-2570 Phone 505-287-3656 Fax



FUEL REPORT - CIBOLA COUNTY ROAD DEPARTMENT

March 2018

UNLEADED					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-18473	0.30	7.48	187	25.000	\$ 55.34
G-18464	0.33	6.93	194	28.000	\$ 63.48
G-15638	0.23	10.38	135	13.000	\$ 30.46
G-29800	0.19	11.50	414	36.000	\$ 80.66
G-29091	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-23696	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-23697	0.15	15.68	671	42.800	\$ 97.33
G-39980	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-39988	0.20	11.53	715	62.000	\$ 141.24
G-95862	0.13	20.18	1,023	50.700	\$ 129.83
G-57384	0.13	17.93	208	11.600	\$ 26.30
G-57619	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-57618	#VALUE!	#VALUE!	N/U	0.000	\$ -
146	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-66164	0.27	8.30	N/U	10.000	\$ 22.14
G-66165	0.22	10.47	N/U	17.000	\$ 38.55
G-70482	0.15	15.12	1,028	68.000	\$ 153.39
G-78718	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-64239	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-86952	0.10	23.40	1,542	65.900	\$ 152.51
G-86953	0.09	25.69	1,346	52.400	\$ 119.42
G-86954	0.11	21.11	2,552	120.900	\$ 273.61
G-91750	0.11	21.26	202	9.500	\$ 22.27
Extra card	#DIV/0!	0.00	0	16.000	\$ 36.29
TOTAL GAS				628.800	\$ 1,442.82

DIESEL FUEL					
VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
G-50237	0.32	7.96	238	29.900	\$ 77.11
G-18484	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-18476	#VALUE!	#VALUE!	m	0.000	\$ -
G-18795	#VALUE!	#VALUE!	N/U	0.000	\$ -
G-30550	0.43	5.93	380	64.100	\$ 162.58
G-30549	2.40	1.06	40	37.700	\$ 95.80
G-38441	0.39	6.45	240	37.200	\$ 94.53
G-67372	0.35	7.29	993	136.300	\$ 346.10
G-67371	0.53	4.77	937	196.500	\$ 499.15
G-70782	0.43	6.01	748	124.400	\$ 318.03
Distributor	#VALUE!	#VALUE!	N/U	0.000	\$ -
Water Truck	#VALUE!	#VALUE!	N/U	0.000	\$ -
New Transport	0.50	5.47	1,396	255.000	\$ 702.95
305	3.91	0.65	11	17.000	\$ 43.03
306	#VALUE!	#VALUE!	N/U	0.000	\$ -
307	#VALUE!	#VALUE!	N/U	0.000	\$ -
308	5.04	0.51	23	45.100	\$ 115.89
309	6.54	0.39	6	15.200	\$ 39.21
310	#VALUE!	#VALUE!	N/U	0.000	\$ -
311	#VALUE!	#VALUE!	N/U	0.000	\$ -
312	#VALUE!	#VALUE!	N/U	0.000	\$ -
313	#VALUE!	#VALUE!	N/U	0.000	\$ -
314	3.62	0.71	19	26.700	\$ 68.87
416	18.25	0.14	34	243.000	\$ 620.49
417	6.24	0.41	68	166.100	\$ 424.38
418	10.68	0.24	53	222.500	\$ 566.23
501	#VALUE!	#VALUE!	N/U	0.000	\$ -
Extra card	0.48	5.36	105	19.600	\$ 50.55
TOTAL DIESEL				1636.300	\$ 4,224.90

***N/U = NOT USED**



Cibola County Sheriff's Office

Sheriff Tony Mace

Office: 505-876-2040
Dispatch: 505-287-9476
Fax: 505-876-2090

Undersheriff P. Michael Munk
tnymace@yahoo.com
mmunk@co.cibola.nm.us

Physical: 114 McBride Road
Grants, NM 87020
Mailing: 515 W. High St.
Grants, NM 87020

The following are statistics for the Cibola County Sheriff's Department for MARCH 1, 2018 through MARCH 31, 2018.

		PREVIOUS YR MARCH 2017
Accidents	10	14
Arrests	69	67
Transports	28	24
Warrant Transports	20	25
Calls	1,531	1208
Citations/Warnings	40	95
Civil Papers Received	117	58
Incidents	53	53

Please note the above information will change as deputies do all above duties as it occurs.

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Accident List

03/01/2018 to 03/31/2018

Accident Complaint No.	Date/Time	No. Vehicles Involved	No. Injured	No. Fatalities	Reporting Officer ID / Name	Offense Complaint No.	Investigating Dept.
30141235	03/11/2018 2134	3	0	0	108 - Dep. J. McCowen	18-000235	CIBOLA COUNTY SO
30141234	03/14/2018 0216	1	0	0	115 - Dep. A. Roane	18-000238	
30141236	03/16/2018 1221	2	0	0	118 - J. CASTANEDA	18-000252	
30141237	03/17/2018 1941	1	0	0	107 - Dep. R. Veloz	18-000261	
30141238	03/18/2018 1726	1	2	0	119 - K. Ward	18-000264	
30141239	03/24/2018 1119	1	1	0	118 - J. CASTANEDA	18-000293	
30141240	03/26/2018 2011	1	1	0	108 - Dep. J. McCowen	18-000296	CIBOLA COUNTY SO
30141242	03/29/2018 2323	2	0	0	107 - Dep. R. Veloz	18-000321	
30141241	03/29/2018 2329	1	0	0	111 - Dep. T. Archuleta	18-000316	
30141243	03/31/2018 1040	2	0	0	109 - E. Augustine	18-000301	

Total Accidents : 10

Cibola County Sheriff's Office

Arrests - by Officer

Arrest Date: 03/01/2018 - 03/31/2018

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	16	13	3	0	7	0	7	0	1	2	9
Dep. A. Kemp	5	4	1	0	1	2	1	0	1	0	3
Dep. A. Roane	5	4	1	0	0	0	0	0	1	0	0
Dep. J. McCowen	3	2	1	0	2	0	1	0	0	1	2
Dep. R. Veloz	3	3	0	0	0	0	3	0	0	0	3
Dep. T. Archuleta	2	1	1	0	0	0	1	0	1	0	2
E. Augustine	8	4	3	0	6	0	1	0	0	1	5
J. CASTANEDA	7	5	2	0	3	1	0	0	1	2	3
K. Ward	5	5	0	0	1	1	2	0	1	0	5
M. Hawkins	14	10	4	0	7	1	4	0	2	4	5
N. WADFORD	1	0	1	0	1	0	0	0	0	1	0

TOTAL	69	51	17	0	28	5	20	0	8	11	37
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Cibola County Sheriff's Office

Arrests - by Officer for TRANSPORT

Arrest Date: 03/01/2018 - 03/31/2018

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	11	8	3	0	6	0	5	0	0	2	6
Dep. A. Kemp	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. J. McCowen	0	0	0	0	0	0	0	0	0	0	0
Dep. R. Veloz	0	0	0	0	0	0	0	0	0	0	0
Dep. T. Archuleta	0	0	0	0	0	0	0	0	0	0	0
E. Augustine	2	0	1	0	1	0	0	0	0	0	1
J. CASTANEDA	1	1	0	0	1	0	0	0	0	1	0
K. Ward	3	3	0	0	1	1	0	0	1	0	3
M. Hawkins	11	8	3	0	7	0	3	0	1	4	4
N. WADFORD	0	0	0	0	0	0	0	0	0	0	0

TOTAL	28	20	7	0	16	1	8	0	2	7	14
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Cibola County Sheriff's Office

Arrests - by Officer For WARRANTS

Arrest Date: 03/01/2018 - 03/31/2018

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
B. Gardner	5	4	1	0	1	0	2	0	1	0	4
Dep. A. Kemp	4	3	1	0	1	2	0	0	1	0	2
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. J. McCowen	1	1	0	0	1	0	0	0	0	0	1
Dep. R. Veloz	1	1	0	0	0	0	1	0	0	0	1
Dep. T. Archuleta	1	0	1	0	0	0	0	0	1	0	1
E. Augustine	1	1	0	0	1	0	0	0	0	0	0
J. CASTANEDA	1	0	1	0	1	0	0	0	0	0	1
K. Ward	1	1	0	0	0	0	1	0	0	0	1
M. Hawkins	5	3	2	0	0	1	2	0	2	0	1
N. WADFORD	0	0	0	0	0	0	0	0	0	0	0

TOTAL	20	14	6	0	5	3	6	0	5	0	12
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Cibola County Sheriff's Office
DISPATCH ARRIVED BY DSN AND DATE RANGE
03/01/2018 00:00 through 03/31/2018 00:00

DSN	User	# of Times Arrived on Call
127	B. Gardner	21
114	Dep. A. Kemp	45
115	Dep. A. Roane	167
108	Dep. J. McCowen	255
117	Dep. M. Monte	10
107	Dep. R. Veloz	165
111	Dep. T. Archuleta	229
106	Det. S. Chavez	22
109	E. Augustine	90
131	E. Sanchez	74
112	J. Hocker	9
118	J. CASTANEDA	61
119	K. Ward	96
129	M. Hawkins	16
104	N. WADFORD	49
130	P. Lucero	110
105	Sgt. D. Chavez	99
102	Undersheriff M. Munk	13

1,531

CITIATION/WARNINGS

#104	1
#107	3
#108	26
#114	1
#115	6
#119	2
#130	1

TOTAL FOR MARCH 2018 40

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

53

Case No.	Incident Date	Complainant	Status	Method Received
Category:				
<u>Offense Type:</u>				
18-000210	03/02/2018			
18-000257	03/15/2018		INFO REPORT ONLY	
Offense Type Total = 2				
<u>Offense Type:</u> <u>ACCIDENT</u>				
18-000252	03/14/2018	[REDACTED]	CLOSED	DISPATCHER
18-000252	03/14/2018		CLOSED	DISPATCHER
18-000252	03/14/2018	[REDACTED]	CLOSED	DISPATCHER
18-000293	03/24/2018		CLOSED	DISPATCHER
Offense Type Total = 2				
<u>Offense Type:</u> <u>AGG DUI/DWI (1ST OFFENSE - REFUSAL)</u>				
18-000238	03/13/2018		CBA	ON VIEW
Offense Type Total = 1				
<u>Offense Type:</u> <u>ALL OTHER OFFENSES</u>				
18-000222	03/06/2018		INFO REPORT ONLY	
18-000233	03/10/2018		INFO REPORT ONLY	OTHER
Offense Type Total = 2				
<u>Offense Type:</u> <u>BATTERY SIMPLE</u>				
18-000201	03/02/2018		INFO REPORT ONLY	OTHER
18-000318	03/28/2018		ACTIVE/PE NDING	
Offense Type Total = 2				
<u>Offense Type:</u> <u>CRASH REPORT</u>				
18-000251	03/14/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000261	03/17/2018		INFO REPORT ONLY	DISPATCHER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000264	03/18/2018		INFO REPORT ONLY	DISPATCHER
18-000296	03/25/2018		INFO REPORT ONLY	DISPATCHER
18-000301	03/27/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000305	03/27/2018		INFO REPORT ONLY	DISPATCHER
18-000306	03/27/2018		INFO REPORT ONLY	ON VIEW
18-000316	03/28/2018		INFO REPORT ONLY	DISPATCHER
18-000321	03/29/2018		INFO REPORT ONLY	DISPATCHER
18-000322	03/30/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total =		10		
<u>Offense Type: CRIMINAL DAMAGE PROPERTY</u>				
18-000215	03/03/2018	[REDACTED]	WARRANT	
18-000269	03/20/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total =		2		
<u>Offense Type: DRUG EQUIPMENT/PARAPHERNALIA</u>				
18-000208	03/01/2018		CBA	DISPATCHER
Offense Type Total =		1		
<u>Offense Type: DRUGS POSSESSION</u>				
18-000214	03/05/2018	[REDACTED]	JUV CLEARED	OTHER
18-000225	03/08/2018		ACTIVE/PE NDING	OTHER
18-000232	03/10/2018		ACTIVE/PE NDING	DISPATCHER
18-000295	03/25/2018		CBA	ON VIEW
Offense Type Total =		4		
<u>Offense Type: LARCENY</u>				

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000206	03/01/2018	[REDACTED]	ACTIVE/PE NDING	WALK-IN
18-000259	03/15/2018	[REDACTED]	INFO REPORT ONLY	DISPATCHER
18-000263	03/17/2018		INFO REPORT ONLY	DISPATCHER
18-000265	03/19/2018		INFO REPORT ONLY	OTHER
18-000268	03/20/2018		INFO REPORT ONLY	OTHER
18-000307	03/28/2018		ACTIVE/PE NDING	DISPATCHER
Offense Type Total =		6		
<u>Offense Type: POSSESSION OF CONTROLLED SUBSTANCE</u>				
18-000230	03/09/2018		CBA	DISPATCHER
Offense Type Total =		1		
<u>Offense Type: SHOPLIFTING</u>				
18-000294	03/23/2018		INFO REPORT ONLY	ON VIEW
18-000294	03/23/2018	[REDACTED]	INFO REPORT ONLY	ON VIEW
Offense Type Total =		1		
<u>Offense Type: WARRANT - APPO</u>				
18-000218	03/05/2018		CBA	DISPATCHER
18-000243	03/07/2018		CBA	OTHER AGENCY
18-000299	03/26/2018		CBA	DISPATCHER
18-000302	03/27/2018		CBA	DISPATCHER
18-000304	03/27/2018		WARRANT	DISPATCHER
Offense Type Total =		5		
<u>Offense Type: WARRANT - DISTRICT COURTS</u>				
18-000223	03/07/2018		CBA	DISPATCHER
18-000224	03/07/2018		CBA	DISPATCHER
18-000240	03/07/2018		CBA	OTHER AGENCY
18-000241	03/07/2018		CBA	OTHER AGENCY

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000248	03/06/2018		CBA	OTHER AGENCY
18-000249	03/11/2018		CBA	OTHER AGENCY
18-000250	03/07/2018		CBA	COURT ORDER
18-000258	03/15/2018		CBA	DISPATCHER
18-000283	03/22/2018		CBA	
Offense Type Total =		9		
<u>Offense Type: WARRANT - MAGISTRATE COURTS</u>				
18-000236	03/12/2018		CBA	OTHER
18-000244	03/06/2018		CBA	OTHER AGENCY
18-000254	03/13/2018		CBA	COURT ORDER
18-000256	03/22/2018		CBA	OTHER AGENCY
18-000271	03/20/2018		CBA	OTHER
18-000274	03/22/2018		CBA	COURT ORDER
18-000275	03/22/2018		CBA	OTHER AGENCY
18-000284	03/21/2018		CBA	OTHER AGENCY
18-000287	03/23/2018		CBA	OTHER AGENCY
18-000298	03/26/2018		CBA	ON VIEW
18-000308	03/28/2018		CBA	OTHER AGENCY
18-000309	03/28/2018		CBA	OTHER AGENCY
18-000317	03/29/2018		CBA	
Offense Type Total =		13		
<u>Offense Type: WARRANT - OTHER JURISDICTIONS</u>				
18-000246	03/13/2018		CBA	OTHER
Offense Type Total =		1		
<u>Offense Type: WARRANT - TRANSPORT COURT/MEDICAL</u>				
18-000237	03/12/2018		INFO REPORT ONLY	COURT ORDER
18-000273	03/22/2018		CBA	COURT ORDER
18-000276	03/22/2018		CBA	COURT ORDER
18-000277	03/22/2018		CBA	COURT ORDER
18-000278	03/22/2018		CBA	COURT ORDER
18-000279	03/22/2018		CBA	COURT ORDER
18-000280	03/22/2018		CBA	COURT ORDER
18-000281	03/22/2018		CBA	COURT ORDER
18-000282	03/22/2018		CBA	COURT ORDER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
18-000285	03/23/2018		CBA	COURT ORDER
18-000286	03/23/2018		CBA	COURT ORDER
18-000288	03/23/2018		CBA	COURT ORDER
18-000289	03/23/2018		CBA	OTHER AGENCY
18-000291	03/23/2018		CBA	COURT ORDER
18-000310	03/28/2018		CBA	COURT ORDER
18-000311	03/28/2018		CBA	COURT ORDER
18-000312	03/28/2018		CBA	OTHER AGENCY
18-000313	03/28/2018		CBA	COURT ORDER
18-000314	03/28/2018		CBA	COURT ORDER
18-000315	03/28/2018		CBA	COURT ORDER
18-0342	03/31/2018		CBA	COURT ORDER
18-0343	03/28/2018		CBA	COURT ORDER
18-0344	03/30/2018		CBA	COURT ORDER
Offense Type Total =		23		

Category Total = 85

Category: FELONY

Offense Type: ASSAULT AGGRAVATED

18-000212	03/02/2018		ACTIVE/PENDING	DISPATCHER
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Offense Type Total = 1

Offense Type: BATTERY SCHOOL PERSONNEL

18-000211	03/02/2018		JUV CLEARED	OTHER
18-000211	03/02/2018		JUV CLEARED	OTHER

Offense Type Total = 1

Offense Type: BURGLARY

18-000320	03/29/2018		INACTIVE	DISPATCHER
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Offense Type Total = 1

Offense Type: CHILD ABUSE NEGLECT (2ND OFFENSE OR SUBSEQUENT OFFENSE PLACED IN DANGEROUS SITUATION)

18-000219	03/05/2018	HICKS, VICKIE LYNN	WARRANT	DISPATCHER
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Offense Type Total = 1

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
<u>Offense Type: CHILD SOLICITATION ELECTRONIC DEVICE</u>				
18-000247	03/13/2018		ACTIVE/PENDING	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: DRUGS TRAFFICKING CONTROLLED SUBSTANCES</u>				
18-000227	03/08/2018		ACTIVE/PENDING	
18-000253	03/16/2018		CBA	OTHER
Offense Type Total = 2				
<u>Offense Type: FALSE IMPRISONMENT</u>				
18-000255	03/14/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: LARCENY</u>				
18-000292	03/23/2018		ACTIVE/PENDING	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: LARCENY FIREARM</u>				
18-000231	03/09/2018		ACTIVE/PENDING	OTHER
Offense Type Total = 1				
<u>Offense Type: ROBBERY</u>				
18-000221	03/06/2018		CBA	OTHER
Offense Type Total = 1				
<u>Offense Type: STOLEN VEHICLE UNLAWFUL TAKING</u>				
18-000262	03/17/2018		CBA	DISPATCHER
18-000323	03/31/2018		ACTIVE/PENDING	DISPATCHER
Offense Type Total = 2				
<u>Offense Type: WARRANT - MAGISTRATE COURTS</u>				
18-000220	03/06/2018		CBA	OTHER
18-000297	03/26/2018		CBA	OTHER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
<hr/>				
Offense Type Total =	2			
<hr/>				
Category Total =	15			
Category: MISD				
<hr/>				
Offense Type:	TRESPASSING			
18-000229	03/09/2018	[REDACTED]	ACTIVE/PENDING	DISPATCHER
Offense Type Total =	1			
Category Total =	1			
Category: MISDEMEANOR				
<hr/>				
Offense Type:	ASSAULT ON SCHOOL PERSONNEL			
18-000226	03/08/2018		JUV CLEARED	OTHER
18-000245	03/13/2018		INFO REPORT ONLY	OTHER
Offense Type Total =	2			
Offense Type:	ASSAULT SIMPLE			
18-000300	03/26/2018	[REDACTED]	CBA	DISPATCHER
Offense Type Total =	1			
Offense Type:	BATTERY HHM			
18-000290	03/23/2018	[REDACTED]	WARRANT	DISPATCHER
Offense Type Total =	1			
Offense Type:	DEATH REPORT REQUIRED			
18-000266	03/19/2018	[REDACTED]	ACTIVE/PENDING	
18-000266	03/19/2018		ACTIVE/PENDING	
Offense Type Total =	1			
Offense Type:	DISORDERLY CONDUCT			
18-000213	03/03/2018		CBA	DISPATCHER
18-000267	03/19/2018	[REDACTED]	CBA	DISPATCHER
18-000324	03/31/2018		CBA	OTHER
Offense Type Total =	3			

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report By Category

From 03/01/2018 to 03/31/2018

Case No.	Incident Date	Complainant	Status	Method Received
<u>Offense Type: DRIVING REVOKED OR SUSPENDED</u>				
18-000216	03/03/2018		CBA	OTHER
Offense Type Total = 1				
<u>Offense Type: HARASSEMENT</u>				
18-000270	03/12/2018		INFO REPORT ONLY	
Offense Type Total = 1				
<u>Offense Type: INDECENT EXPOSURE</u>				
18-000260	03/16/2018		ACTIVE/PE NDING	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: NEGLIGENCE USE D/W</u>				
18-000272	03/20/2018		CBA	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: RECKLESS DRIVING</u>				
18-000235	03/11/2018		INFO REPORT ONLY	DISPATCHER
Offense Type Total = 1				
<u>Offense Type: RESISTING OBSTRUCTING OFFICER</u>				
18-000217	03/04/2018		WARRANT	DISPATCHER
Offense Type Total = 1				
Category Total = 14				
<u>Category: N/A</u>				
<u>Offense Type: INFORMATION REPORT ONLY</u>				
18-000228	03/07/2018		INFO REPORT ONLY	
18-000234	03/11/2018		INFO REPORT ONLY	DISPATCHER
18-000303	03/27/2018		INFO REPORT ONLY	WALK-IN
Offense Type Total = 3				



**CIBOLA
COUNTY**
NEW MEXICO

**THE BOARD OF COUNTY COMMISSIONERS
OF CIBOLA COUNTY**

**CIBOLA COUNTY
ORDINANCE NO. 2018-001**

AN ORDINANCE COMPILING AND ADOPTING FILM, TELEVISION AND MOVIE PRODUCTION REGULATIONS THROUGHOUT CIBOLA COUNTY; TO REQUIRE PERMITS FOR MOTION PICTURE AND TELEVISION PRODUCTIONS; SETTING FORTH PERFORMANCE STANDARDS FOR FILMING AND MOVIE PRODUCTION IN CIBOLA COUNTY; PROVIDING FOR ADMINISTRATION OF THE ORDINANCE; AND PROVIDING FOR PENALTIES FOR VIOLATIONS OF THIS ORDINANCE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CIBOLA:

Section 1 - Title.

Sections 1 through 9 shall be known as the Cibola County Film Ordinance.

Section 2 - Findings.

Cibola County affords numerous locations for commercial filming by motion picture and television productions. The Board of County Commissioners finds that it is in the best interests of Cibola County to regulate such commercial filming activities to protect the health, safety, welfare and wellbeing of the County and its residents by requiring official permits, processed by the City of Grants Film Office, for those activities.

Section 3 - Definitions.

- A.** "Administrator" means the Film Office Administrator(s) established by the City of Grants Film Office.
- B.** "Applicant" means either the person requesting a film permit or an agent or representative with authority to bind the person requesting a film permit.
- C.** "Charitable films" means commercials, motion pictures, television, or videotapes produced by a nonprofit organization that qualifies under Section 501 (c) (3) of the Internal Revenue Code as a charitable organization and for which no profit shall be received by any person, directly or indirectly, from marketing and production of the film or from showing the film.
- D.** "County Produced Government Access Films" means motion pictures or programs produced by or in association with Cibola County and any of its Municipalities for which no profit shall be received by any person, directly or indirectly, from marketing and production of the film or from showing the film.

- E.** "Family or personal use filming" means the filming or videotaping of motion pictures solely for private, personal or family use.
- F.** "Film," "filming" or "filming activity" means all activity in preparation of, or attendant to, staging, making, striking, filming or video recording of commercial motion pictures, television shows, programs and commercials, including magazine or documentary programs and still photography productions involving ten (10) or more people.
- G.** "Film permit" or "permit" means written authorization from the Administrator to conduct filming activity as described in the permit.
- H.** "Major production" means a production operating with a cast and crew which exceeds fifteen (15) members associated with the production.
- I.** "News media" means photographing, filming or videotaping for the purpose of either planned or unplanned reporting by television news broadcasts, newspapers or other reporting by reporters, photographers or camera operators concerning persons, scenes or events which are in the news and of general public interest.
- J.** "Person" means an individual, corporation, business trust, estate, trust, partnership, limited liability company, sole proprietorship, association, joint venture or any legal or commercial entity.
- K.** "Student films" means motion pictures, television programs or commercials produced to satisfy a course or curriculum requirement at an educational institution. The student filmmaker must be currently enrolled at an educational institution.
- L.** "Small Scale Production" means a production operating with a cast and crew of fifteen (15) members or less associated with the production.
- M.** "Episodic Television" shall mean a television series based solely within Cibola County.

Section 4 - Film Permit Exemptions.

No film permit shall be required for the following activities.

- A.** News media activities performed by reporters, photographers or camera operators employed by a television station, news service, newspaper or similar entity engaged in on-the spot media, publishing or broadcasting of news events.
- B.** Family or personal use filming.
- C.** Charitable Films.
- D.** Still photography productions involving less than ten (10) people.
- E.** County Produced Government Access Films.

Section 5 - Film Permit Requirements.

A. Permit Application: Any person intending to occupy or use any private property, property owned or controlled by Cibola County, any of its Municipalities or other public property subject to Cibola County's jurisdiction for filming activity shall submit an application for a film permit to the Administrator (City of Grants Film Office) in the form prescribed by the Administrator at least five (5) working days prior to the date on which the person intends to commence filming. If filming may interfere with traffic or may involve potential safety hazards, the application shall be submitted at least thirty (30) days prior to the date on which the person intends to commence filming. In determining whether to grant the film permit, deny the permit or to grant the permit in part and to deny the permit in part, the Administrator shall consider the following: public health and safety, avoidance of undue disruption to persons within the area where the filming is proposed, traffic congestion and safety of private and public property. The application for a film permit shall require the Applicant to provide such information as may be required by the Administrator to evaluate the application, indemnify and hold Cibola County and any of its Municipalities harmless from the filming activity and provide proof of insurance naming Cibola County and any of its Municipalities as an additionally insured. A person who fails to apply for a filming permit when required to do so shall be deemed in violation of this Ordinance and if found guilty of violating this Ordinance may be punished in accordance with NMSA 1978, Section 4-37-3 (1975) (as amended).

B. Change of Filming Date(s): Upon request by the holder of a film permit, the Administrator may, upon a showing of good cause, change the date(s) for which a film permit has been issued, provided all other requirements, including duration and location of filming, shall continue to be met.

C. Acknowledgement in Film Credits: The Applicant shall agree that an acknowledgment shall appear in the credits of the motion picture, documentary or television program stating the production was filmed within Cibola County and/or any of its Municipalities.

D. Dismantlement of Temporary Structures: If filming activity includes construction of any temporary structures, the Applicant shall be responsible for dismantling them and returning the property to its original condition within thirty (30) days of the expiration of the permit.

E. Clean Up: The Applicant shall conduct operations in an orderly fashion with continuous attention paid to the storage of equipment not in use and the cleanup of all trash and debris at the property used for filming. The property used for filming shall be cleaned of trash and debris upon completion of filming and restored to its original condition.

F. Consent for Filming: The Applicant shall obtain the property owner's written permission, consent, and/or lease for the use of any property public or private to be used for filming within Cibola County and/or any of its Municipalities and a copy of the property owner's written approval shall accompany the film permit application.

G. Flood Control: When filming in a floodplain area or an area subject to flooding, an Applicant must vacate the area when inclement weather is evident due to the potential for flash flooding in Cibola County.

H. Traffic Control: If filming activity may impair traffic flow, the Applicant shall be responsible for notifying the New Mexico Department of Transportation, the Cibola County Road Department, the Cibola County Sheriff's Department, the City of Grants Street Department, the City of Grants Police Department, the Village of Milan Street Department, the Village of Milan Police Department and the New Mexico State Police before the

Applicant submits the film permit application to the Administrator. The Applicant shall include as part of the film permit application (1) proof of notification to the foregoing entities, (2) their responses and (3) an explanation of all steps the Applicant shall take to comply with any traffic control requirements imposed by them. In addition, the following requirements shall apply:

- (1) The Applicant shall be responsible for requesting assistance from the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department and/or the New Mexico State Police in mitigating any traffic flow impedance that may be caused by filming, shall be responsible for any unusual costs that may be incurred by the Sheriffs Office, Police Departments and/or the New Mexico State Police for providing such assistance and shall comply with all traffic control requirements that may be specified by the Administrator to grant the film permit application.
- (2) The Applicant shall furnish and install advance warning signs, any other traffic control devices and take all safety precautions as may be required by the New Mexico Department of Transportation the Cibola County Road Department, the Cibola County Sheriff's Department, the City of Grants Street Department, the City of Grants Police Department, the Village of Milan Street Department, the Village of Milan Police Department and/or the New Mexico State Police.
- (3) Traffic may be restricted to one twelve (12) foot lane of traffic and/or stopped intermittently. The period of time that traffic may be restricted will be determined by the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department or the New Mexico State Police, based on location. Traffic shall not be detoured across a double line without official prior approval.
- (4) Unless authorized by the Cibola County Sheriff's Department, the City of Grants Police Department, the Village of Milan Police Department or the New Mexico State Police Department, camera cars must be driven in the direction of traffic and must observe all traffic laws.
- (5) Any emergency roadwork or construction by Cibola County, any of its Municipalities and/or private contractors under permit or contract to the County or any of its Municipalities shall have priority over filming activities.

I. Conflagration: If a scene requires a fire, pyrotechnics, campfire, explosions, open flame or burning, a Fire Safety Advisor, Officer or a similarly qualified person, such as a Licensed Pyrotechnic Operator, shall be assigned by the Applicant to the movie set or site. Such activity must be pre-approved by the Cibola County Fire Marshal and all County Fire Marshal requirements shall be met, based on filming locations you may also need to be pre-approved by the City of Grants Fire Marshal and all City Fire Marshal Requirements and/or by the Village of Milan Fire Marshal and Village Fire Marshal Requirements. The Applicant shall submit as part of the film permit application (1) proof it has written pre-approval from the aforementioned Municipality Fire Marshall(s) and (2) an explanation of all steps it shall take to comply with all Municipality Fire Marshal requirements.

J. Notification: Unless waived by the Administrator, the Applicant shall take all reasonable efforts to provide at least forty-eight (48) hours advance notice to all persons occupying properties adjacent to the filming location.

Section 6 - Insurance and Hold Harmless Agreement.

A. General Liability Insurance, Including Automobile: Before a film permit is issued, the Applicant shall obtain a comprehensive general liability policy with liability limits in amounts not less than \$1,000,000 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. The Applicant shall provide the Administrator with a certificate of insurance evidencing such insurance as part of the film permit application and Cibola County and/or any of its Municipalities shall be named (separately) as additionally insured on an insurance policy based on filming locations.

B. Worker's Compensation Insurance: The Applicant shall comply with all Federal and State requirements for Worker's Compensation Insurance for those employed for the film production.

C. Hold Harmless Agreement: The Applicant shall execute an Indemnification Agreement in the form specified by the Administrator prior to the issuance of a film permit.

D. Children and Youth Services: An Applicant shall conform to all applicable State of New Mexico Children, Youth and Families Department requirements for all children and youth participating in the film production.

Section 7 - Permit Issuance, Revocation, Suspension.

A. Permit Issuance. A film permit may be issued only after all appropriate agency signatures have been secured on the film permit application, all written approvals have been obtained, insurance and indemnification has been provided, and all requirements imposed by the Administrator have been met.

The following information shall be included in the film permit application:

- (1) Name, address and phone number of the production company; name, address and phone number of the location manager; address and telephone number of location(s) where filming activity is to be conducted.
- (2) Description of the specific filming location(s) and the type of scenes or activity to be filmed.
- (3) Hours and dates filming activity will occur. Hours noted shall include arrival and departure times.
- (4) General statement of the type or nature (e.g., feature film, documentary, commercial, etc.) of the filming activity.
- (5) Name, address and telephone number of the person or persons in charge of the filming activity.
- (6) Number of personnel to be involved (cast and crew) in the filming activity.
- (7) Specific location(s) of all staging areas.
- (8) Detailed site location map and detailed drawings of all structures proposed for construction by the production company. All structures, alterations and/or disturbance to the site must be dismantled and/or returned to pre-production condition within thirty (30) days of the expiration of the film permit.

(9) Use of any animals and proof of American Humane Certified Animal Safety Representatives.

(10) Exact amount/type of vehicles/equipment to be involved.

(11) All lights used for night filming must be shown on the site location map. To preserve the Cibola County night sky, all lighting must be site and/or scene specific.

(12) Any contribution(s) to community organization(s) the Applicant intends to make for the overall benefit of the community where the filming activity will occur.

B. Permit Revocation. The Administrator may revoke a film permit if the Applicant, or any agent, employee, or contractor of the Applicant fails to comply with the requirements set forth in this Ordinance, or in the film permit, or if it is determined the film permit application was false in any material detail. Notice of the grounds for revocation of the Film Permit shall be provided in writing by the Administrator to the Applicant or person in charge at the location of the filming activity.

C. Permit Suspension. The Cibola County, the City of Grants, the Village of Milan and/or any other sworn Sheriff, Police and Fire Officers may suspend the film permit if at any time the filming activity poses an immediate hazard to persons or property and the location manager will not, or cannot, prevent the hazard after being instructed to do so by a law enforcement officer. The grounds for the film permit suspension shall be provided in writing by the Administrator to the Applicant within two (2) working days of the suspension.

Section 8 - Appeals.

The Applicant may appeal the denial of a Film Permit, or a revocation, suspension, or permit condition. Such appeal shall be filed with the Administrator not later than five (5) working days after the date the decision is made. Failure to timely file an appeal shall result in a waiver to the right to appeal. The appeal process is subject to approval by the Administrator and the presiding Manager(s) based on filming locations.

Section 9 - Severability

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof.

Approved, Adopted, and Ordained this 26th day of April, 2018

BOARD OF COUNTY COMMISSIONERS

ROBERT ARMIJO, CHAIRMAN

DANIEL TORREZ, 1ST VICE CHAIRMAN

JACK MOLERES, 2ND VICE CHAIRMAN

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, COUNTY CLERK



CIBOLA COUNTY
EMERGENCY ORDINANCE 2018-02 AND PROCLAMATION
LIMITING OPEN BURNING AND RESTRICTING THE SALE AND USE OF FIREWORKS
IN THE UN-INCORPORATED AREAS OF CIBOLA COUNTY

WHEREAS, NMSA 1978, Section 3-18-1 (1972) provides that municipalities, and also counties pursuant to NMSA 1978, Section 4-37-1 (1995), have the power to “protect generally the property of its municipality and its inhabitants” and to “preserve peace and order”; and,

WHEREAS, NMSA 1978, Section 4-37-1 *et seq.* provides that counties may adopt ordinances, not inconsistent with statutory or constitutional limitations placed on counties, to discharge those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the county and its inhabitants; and,

WHEREAS, NMSA 1978, Section 4-37-7 (1975) eliminates the general ordinance publication requirement for ordinances “dealing with an emergency declared by the board of county commissioners to be an immediate danger to the public health, safety and welfare of the county;” and,

WHEREAS, the danger of brush fires, grass fires, forest fires and structure fires is extremely high in the State of New Mexico and especially Cibola County and the surrounding jurisdictions; and,

WHEREAS, current conditions such as relative humidity, weather and fuel content and condition create an extremely high fire hazard in Cibola County; and,

WHEREAS, the probability of ignition of material and fire spread is extremely high in Cibola County; and,

WHEREAS, the Board of County Commissioners finds, based upon current drought indices published by the national weather service and other information supplied by the United States Forest Service and the New Mexico State Forestry, that severe drought conditions affect the unincorporated areas of Cibola County; and,

WHEREAS, in this County the Bluewater and Diener Canyon Fires are devastated land and property and continue to burn uncontained; and,

WHEREAS, as of April 18, 2018 the Cibola National Forest has imposed Stage 1 fire restrictions in all of Cibola's mountain districts, including the Mount Taylor, Magdalena (except for the Gallinas and Bear Mountain Ranges), Mountainair, and Sandia Ranger Districts; and,

WHEREAS, the Board of County Commissioners finds that restrictions should be imposed upon open burning and the sale and use of fireworks within the unincorporated areas of Cibola County; and,

WHEREAS, the Board of County Commissioners finds that there exists an immediate danger to the public health, safety, and welfare of Cibola County

WHEREAS, the findings of the Board are based on current drought indices published by the national weather service and other relevant information supplied by the United States forest service, the Fire Marshal and the State of New Mexico.

NOW THEREFORE, BE IT ORDAINED & PROCLAIMED BY THE BOARD OF COUNTY COMMISSIONERS, THAT:

- I. **DECLARATION OF DROUGHT CONDITIONS & FIRE HAZARDS.** The Board of County Commissioners hereby declares that Cibola County is suffering from extremely or serious drought conditions and high fire hazards represent a significant immediately threat to the peace, safety, health and welfare of Cibola County.
- II. **PROHIBITED OPEN BURNING.** The following types of open burning shall be prohibited unless a permit is obtained from the County Fire Marshal:
 - A. Campfires ("Campfire" means a fire set for cooking, warming, or ceremonial purposes, which is not more than three feet in diameter by three feet high, and has had the ground five feet from the base of the fire cleared of all combustible material);
 - B. Open fires;
 - C. Open Burning of vegetation or rubbish; and,
 - D. Any other smoke producing substance and material that creates a fire safety hazard. (Reference Regulation #301 of the Ambient Air Quality Standards and Air Quality Control Regulation).
- III. **DEFINITION OF FIREWORKS.** For purposes of this Ordinance/Proclamation, the word "fireworks" means any device intended to produce a visible or audible effect by combustion, deflagration or detonation. The term fireworks is used in this Ordinance/Proclamation includes but is not limited to the definition of the "fireworks" provided in NMSA 1978, Section 60-2C-2K (1999).
- IV. **LIMITED SALE AND USE FIREWORKS.** Pursuant to NMSA 1978, Section 60-2C-8.1 (F)(2)(a)(1999), the Board of County Commissioners does hereby allow the sale but limits the use of cone fountains, crackling devices, cylindrical fountains, flutter sparklers, ground spinners, illuminating torches, toy smoke devices, wheels and mines fireworks within the unincorporated areas of Cibola County to areas that are

paved or barren or that have a readily accessible source of water for use by the homeowner or the general public.

- V. PROHIBITED FIREWORKS. Pursuant to NMSA 1978, Section 60-2c-8.1 (F)(1) (1999) the following types of fireworks are banned from sale and use within the unincorporated areas of Cibola County: stick-type rockets, helicopters & aerial spinners, missile-type rockets, ground audible devices, firecrackers & display fireworks.
- VI. ALL FIREWORKS ARE BANNED IN WILDLANDS. Pursuant to NMSA 1978, Section 60-2C-8.1 F (2) (b) (1999), the Board of County Commissioners gives itself the power to and does hereby ban the use of all fireworks within wild lands in its jurisdiction. ("Wildlands" means any lands covered wholly or in part by timber, brush or native grass).
- VII. PERMIT FOR DISPLAY FIREWORKS. With the passage of this Ordinance/Proclamation under the authority of NMSA 1978, Section 60-2C-9 (1997), the Board of County Commissioners requires that any individual, association, partnership, corporation, or organization must secure a written permit from the Count to have display fireworks. Such display fireworks must be purchased from a licensed distributor in accordance with the aforementioned statute.
- VIII. ALL OTHER FIREWORKS ARE PROHIBITED. Except as permitted by this Ordinance/Proclamation, the sale and use of all other fireworks of any kind or description are banned within the unincorporated areas of Cibola County.
- IX. EFFECTIVE DATE AND DURATION. Pursuant to NMSA 1978, Section 4-37-9 (C) (1997), the Board of County Commissioners hereby declares it is necessary for the public peace, health, safety and welfare that this Ordinance/Proclamation take effect immediately after passage. This Ordinance/Proclamation shall be in effect for a 30 day period after the date of adoption. However, the Board of County Commissioners shall review the existing drought and fire conditions at each of its subsequent monthly meetings during that period. If improving conditions warrant action, the Board of County Commissioners may terminate the Ordinance/Proclamation by order.
- X. ENFORCEMENT
 - A. The Sheriff's Department of Cibola County, the Cibola County Fire Marshal's Office, and any other legally qualified law enforcement officer or any of their agents shall have the ability to enforce this Ordinance/Proclamation.
 - B. The Sheriff's Department has the authority to issue citations from complaints received by Fire Chiefs as witnessed or investigated.
- XI. PERMITS

- A. Cibola County Fire Department Chiefs have the authority to issue permits, after consultation with the Cibola County Emergency Management Coordinator, within their fire districts and issue complaint(s) to the Sheriff's Department for violations of this ordinance's rules, restrictions and bans as implemented for the health, safety and welfare of the citizens. When a permit is given, Central Dispatch must be immediately notified by the Fire Chief.
 - B. Permits (for burning or fireworks displays as permitted by this ordinance) are issued based on adopted levels of fire restrictions. Permits are obtained from the Cibola County Fire Department Chiefs. Permit Holders are subject to fire rules and stipulations and must agree to comply with all provision.
- XII. COUNTY LIABILITY. Cibola County is not responsible or liable for any damages, fires, violations or offenses incurred by the permit holder(s).
- XIII. FIRE PREVENTION. Fire and Law enforcement will actively promote and support fire prevention and protection measurers within the boundaries of the county and in cooperation with its neighboring jurisdictions.
- XIV. COOPERATION. This Ordinance/Proclamation supports cooperation with and by cooperative agreement with federal, state, triabal and local partners. Each entity has the authority under the law to regulate and impose penalties in its respective jurisdiction.
- XV. ADOPTED LEVELS OF FIRE RESTRICTIONS. Federal, State tribal, and local entitnes, to include Cibola County, have adopted levels of fire restrictions based on fire danger, using National Fire Danger Rating System indexes and the RAWS)Remote Atomic Weather Station) and pertinaent data for determining, implementing and publishing fire danger levels and subsequent restrictions and/or implementing or rescinding fire restrictions and/or fireworks bans and may deemed necessary due to conditions. Other factors and indicator include available resources, preparation and resource levels and history of ignitions.
- XVI. PENALTIES
 - A. Any violation of this Ordinance/Proclamation shall be deemed a misdemeanor and punishable by a fine of not more than three hundred dollars (\$300) and/or up to 90 days in jail.
 - B. Any individual firm, partnership or corporation that violations any provision of this Ordinance/Proclamation is subject to the civil penalties provided in NMSA 1978, Section 60-2C-11 (1989).
- XVII. SEVERABILITY. If any article, section, subsection, paragraph, sentence, clause, phrase, provision or portion of any article, section, subsection, paragraph, sentence, clause, phrase or provision in this Ordinance/Proclamation is, for any reason, held to be unconstitutional, invalid or void, the remaining portion shall not be affected since it is the express intention of the Cibola County Board of County Commissioners to

pass such article, section, subsection, paragraph, sentence, clause, phrase or provision and every part thereof separately and independently from every other part.

XVIII. REPEAL OF PREVIOUS ORDINANCES. This Ordinance/Proclamation supersedes any previous ordinance resolution or proclamation regarding open burning and fireworks including Ordinance 2012-11.

Approved, Adopted, and Ordained this 26th day of April, 2018

BOARD OF COUNTY COMMISSIONERS

ROBERT ARMIJO, CHAIRMAN

DANIEL TORREZ, 1ST VICE CHAIRMAN

JACK MOLERES, 2ND VICE CHAIRMAN

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, COUNTY CLERK



**INTERGOVERNMENTAL AGREEMENT
BETWEEN CIBOLA COUNTY
AND THE CITY OF GRANTS FOR THE HOUSING OF INMATES**

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Cibola County, hereinafter referred to as "Cibola", and the City of Grants, hereinafter referred to as "Grants", both political subdivisions of the State of New Mexico.

RECITALS

WHEREAS, NMSA 1978, Section 3-18-1 (1972) provides that municipalities, and also counties pursuant to NMSA 1978, Section 4-37-1 (1995), have the power to "protect generally the property of its municipality and its inhabitants" and to "preserve peace and order." and;

WHEREAS, NMSA 1978, Section 4-38-18 (1876) provides that the Board of County Commissioners has the power to represent the county and have the care of the county property and the management of the interest of the county in all cases where no other provision is made by law, and;

WHEREAS, NMSA 1978, Section 33-3-1 (1984) provides that common jails shall be under the control of the respective sheriffs, independent contractors or jail administrators hired by the board of county commissioners or other local public body or combination thereof, and the same shall be used as prisons in the respective counties; and that contracts between local public bodies and private independent contractors for the operation, or provision and operation, of a jail are specifically authorized, and;

WHEREAS, NMSA 1978, Section 33-3-2 (1989) provides that a county may enter into an agreement with other counties and municipalities to provide for the construction, maintenance or operation of one or more jails or correctional or detention facilities for confinement of persons charged with crimes, violations of municipal or county ordinances or committed to jail, and;

WHEREAS, NMSA 1978, Section 33-3-13 (1983) provides that all persons charged with crime committed in the state, while awaiting indictment or trial on such charge, shall be incarcerated in the county jail of the county wherein such crime is alleged to have been committed or any facility operated by agreement between such counties or municipalities. An individual may also be incarcerated in a jail not in the County where the underlying offense was committed if the outside jail is being used for temporary places of confinement or if the Sheriff or Jail administrator determine that the life of the individual is in imminent danger in the proper county jail; and,

WHEREAS, NMSA 1978, Section 3-18-20 (1965) provides that, “a municipality may use the county jail for the confinement or punishment of offenders subject to the requirements imposed by law and the board of county commissioners,” and;

WHEREAS, NMSA 1978, Section 13-1-98(A) (2013) specifically exempts from the procurement code the “procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections 13-1-135 through 13-1-137 NMSA 1978.”

NOW THEREFORE the parties hereby agree as follows:

AGREEMENT

A. Scope of Responsibilities

1. **Municipal Inmate.** Cibola agrees to confine and house individuals, who are the age of eighteen (18) and over, arrested by Municipal Law Enforcement Officers for violation of the Municipality’s laws or who are sentenced to detention or confinement by the City of Grants Municipal Court (hereinafter “Municipal Inmates”) subject to the terms and restrictions of this Agreement, at the Detention Center where Cibola County houses inmates (“Facility”). Cibola will not confine potential inmates referred for “detox” or any form of “protective custody”.
2. **Acceptance of Municipal Inmate.** The admission to the Facility of a Municipal Inmate is dependent upon:
 - i. Cibola will be responsible for the care, custody, and control of inmates after such time that the inmates are delivered and accepted to the Facility’s custody, along with the necessary paperwork.
 - ii. Available Space.
 - iii. Full Compliance with Section (4) of this Agreement.
3. **Standards of Care.** It shall be the responsibility of Cibola, through its current jail contractor to confine and supervise municipal inmates at the Facility. Cibola, through its contractor, shall provide to such inmates care, including the furnishing of three meals per day; to provide for their physical needs; to retain them in safe, supervised custody; to maintain proper discipline and control; to make certain that sentences and orders of the presiding courts are effectively managed and executed; and otherwise to comply with applicable law; including the standards, policies, and procedures applicable to the operations of the Facility and the American Correctional Association standards common to jails.
4. **Medical Services.**
 - a. The Facility will not accept Municipal Inmates if they do not clear the Facility’s initial medical assessment. It is the responsibility of Grants to transport and

obtain medical or psychological treatment for those persons in the custody of Grants who have not been accepted by the Facility.

- b. The daily fee covers all on-site routine medical. Grants will be responsible for authorized off-site medical expenses incurred, and will reimburse the County for medical expenses that are legally the responsibility of Grants upon invoice.
- c. Notification for emergency situations will be made by the Facility as soon as possible.
- d. Cibola will contact the City of Grants Municipal Judge or designee of the City Council for prior written authorization for any inmate requiring off-site, non-emergency, medical attention.

5. Transportation

a. Responsibilities of Grants.

- i. Transporting inmates to the Facility.
- ii. Returning inmates who are not accepted into the Facility.
- iii. Grants will ensure that inmate property is transferred to the County Facility on the day of transport if such property is not in violation of policy at the Facility.

b. Responsibilities of Cibola.

- i. Return to Grants.
- ii. Transport to Court when requested by Grants.

6. Prison Rape Elimination Act of 2003

The Facility agrees to provide all inmates with a safe and secure environment free from the threat of any sexual misconduct to include sexual harassment, sexual assault, or sexual abuse. The Facility has zero tolerance of all forms of sexual misconduct between inmates, staff, contractors, volunteers, and other inmates, and complies with the Prison Rape Elimination Act of 2003 for prevention, detention, reporting, and treatment of victims of sexual misconduct.

B. Compensation

- a. Grants agrees to pay Cibola at the rate of seventy-one dollars (\$71.00) per day per inmate.
 - i. A day shall refer to a calendar day of twenty-four (24) hours measured from midnight.
 - ii. A partial day will be considered a full day.
 - iii. Medical services will be billed separately.
 - iv. Grants agrees to pay Cibola within thirty (30) days of receipt of monthly invoice.
 - v. Any charges billed to Grants, not belonging to Grants, may be deducted from invoice or credit given on the next billing period. A refund will be made if there is no subsequent billing period.

- vi. If an inmate is incarcerated by order of more than one Court or detained on more than one jurisdiction's criminal charges, the cost of detaining that inmate shall be prorated among the respective responsible jurisdictions.

C. Inspection

- a. In Person. Periodic inspections of the Facility may be conducted by Grants personnel by scheduling with the Facility.
- b. Audits. Upon at least five (5) business days written notice and during normal business hours, there shall be made available to Grants for examination all of Cibola's records with respect to the areas covered by this Agreement. Cibola shall permit Grants to audit, examine, and make excerpts or transcripts from such records relating to Grants inmates and this Agreement.
- c. Records. Records shall be maintained by Cibola in accordance with applicable law and matters covered by this Agreement in the areas of housing, medical, and payments received. Records shall be maintained for a period required by federal, state, and local regulations and laws. Grants agrees to be responsible, to the extent of its negligence, for any and all losses, liabilities, judgments, awards and costs arising out of or related to any claim in whole or part that Grants failed to disclose any inmate information in violation of the Freedom of Information Act or the Inspection of Public Records Act.

D. Term and Termination

This Agreement will become effective upon approval both parties. The term of this Agreement is for one (1) year from the date the last party approved this Agreement (the "effective date"). This Agreement will automatically renew each year for an additional year up to a total of four (4) years unless either party gives written notice of its intent to terminate the Agreement. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least sixty (60) days prior to the intended date of termination. In addition, the County will give Grants sixty (60) days notice of any change in rates. If the change is not accepted, this Agreement may be terminated upon the 60th day of such notice. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. Termination will only become effective when Grants removes its last inmate from the Facility and compensates Cibola for all amounts due and owing under this Agreement.

E. Property/Surplus Funds/Strict Accountability/Lead Agency

- a. Property. No property shall be acquired as a result of this Agreement that does not involve the disposition, division, or distribution of any property. The disposition of records generated by performance of this Agreement shall be decided by the parties upon termination.
- b. Surplus Funds. There will be no surplus money as a result of this Agreement as the fees billed by Cibola are for services rendered to Grants and the fees

received by Cibola will be transferred to the Cibola general fund as required by law.

- c. Strict Accountability. Each party shall be strictly accountable for all receipts and disbursements under this Agreement.
- d. Lead Agency. Cibola is designated as the lead agency and shall monitor the actions of Grants as they pertain to this Agreement and may take corrective action or terminate this Agreement in the event that, following the receipt of written notice from Cibola to Grants that Grants is in breach of its payment obligation under the Agreement, Grants fails to make payment within thirty (30) days after receipt of such notice. Grants and Cibola shall report and/or confer with one another upon specific requests.

F. Agreement and Amendment

- a. This Agreement contains the entire Agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.
- b. This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties.
- c. Requested changes in the Services to be performed, including any increase or decrease in the amount of Cibola's compensation, which are mutually agreed upon by and between the parties, shall be incorporated in written amendment(s) to this Agreement.
- d. All prior written agreements between the parties for the housing of inmates are repealed with the approval of this Agreement.
- e. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement as long as the remainder of the Agreement is reasonable capable of completion.
- f. Services covered by this Agreement may be subcontracted, and the subcontractor shall be subject to adhere to each applicable provision of this Agreement.
- g. Neither party shall assign any interest in this Agreement, nor shall it transfer any interest in this Agreement without the prior written consent of the other party hereto.

G. Governing Law

- a. This Agreement shall be governed by the laws of the State of New Mexico.
- b. In the event of litigation, venue shall be in the Thirteenth Judicial District Court, Cibola County.

H. Liability

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation requirements applicable to the performance of this Agreement. Cibola and Grants shall be liable for their own actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, *et. seq.*, NMSA 1978, as amended and subject to Cibola's contract with the Facility. Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred by either party in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, *et. seq.*, NMSA 1978 as amended.

I. Independent Contractor

Neither Cibola County, the Facility, or their employees are considered to be employees of Grants for any purpose whatsoever. Cibola is considered an Independent Contractor at all times in the performance described herein.

J. Appropriations

Notwithstanding any other provisions in this Agreement, the terms of this Agreement are contingent upon Grants making the appropriations necessary for the performance of this Agreement.

K. Notices

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To Cibola County: Kate Fletcher, County Manager, 700 East Roosevelt Ave. Ste. 50, Grants, NM 87020

To City of Grants: Laura Jaramillo, City Manager, 600 W Santa Fe Ave., Grants, NM 87020

BOARD OF COUNTY COMMISSIONERS OF CIBOLA COUNTY

APPROVED, ADOPTED, AND PASSED on this 26th day of April, 2018.

Robert Armijo, Chairperson

Daniel Torrez, 1ST Vice Chairperson

Jack Moleres, 2ND Vice Chairperson

Robert Windhorst, Member

Martha Garcia, Member

ATTEST:

Michelle E. Dominguez
County Clerk

APPROVAL OF CITY OF GRANTS
(ATTACHED)



**INTERGOVERNMENTAL AGREEMENT
BETWEEN CIBOLA COUNTY
AND THE VILLAGE OF MILAN FOR THE HOUSING OF INMATES**

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Cibola County, hereinafter referred to as "Cibola", and the Village of Milan, hereinafter referred to as "Milan", both political subdivisions of the State of New Mexico.

RECITALS

WHEREAS, NMSA 1978, Section 3-18-1 (1972) provides that municipalities, and also counties pursuant to NMSA 1978, Section 4-37-1 (1995), have the power to "protect generally the property of its municipality and its inhabitants" and to "preserve peace and order." and;

WHEREAS, NMSA 1978, Section 4-38-18 (1876) provides that the Board of County Commissioners has the power to represent the county and have the care of the county property and the management of the interest of the county in all cases where no other provision is made by law, and;

WHEREAS, NMSA 1978, Section 33-3-1 (1984) provides that common jails shall be under the control of the respective sheriffs, independent contractors or jail administrators hired by the board of county commissioners or other local public body or combination thereof, and the same shall be used as prisons in the respective counties; and that contracts between local public bodies and private independent contractors for the operation, or provision and operation, of a jail are specifically authorized, and;

WHEREAS, NMSA 1978, Section 33-3-2 (1989) provides that a county may enter into an agreement with other counties and municipalities to provide for the construction, maintenance or operation of one or more jails or correctional or detention facilities for confinement of persons charged with crimes, violations of municipal or county ordinances or committed to jail, and;

WHEREAS, NMSA 1978, Section 33-3-13 (1983) provides that all persons charged with crime committed in the state, while awaiting indictment or trial on such charge, shall be incarcerated in the county jail of the county wherein such crime is alleged to have been committed or any facility operated by agreement between such counties or municipalities. An individual may also be incarcerated in a jail not in the County where the underlying offense was committed if the outside jail is being used for temporary places of confinement or if the Sheriff or Jail administrator determine that the life of the individual is in imminent danger in the proper county jail; and,

WHEREAS, NMSA 1978, Section 3-18-20 (1965) provides that, “a municipality may use the county jail for the confinement or punishment of offenders subject to the requirements imposed by law and the board of county commissioners,” and;

WHEREAS, NMSA 1978, Section 13-1-98(A) (2013) specifically exempts from the procurement code the “procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections 13-1-135 through 13-1-137 NMSA 1978.”

NOW THEREFORE the parties hereby agree as follows:

AGREEMENT

A. Scope of Responsibilities

1. **Municipal Inmate.** Cibola agrees to confine and house individuals, who are the age of eighteen (18) and over, arrested by Municipal Law Enforcement Officers for violation of the Municipality’s laws or who are sentenced to detention or confinement by the Village of Milan Municipal Court (hereinafter “Municipal Inmates”) subject to the terms and restrictions of this Agreement, at the Detention Center where Cibola County houses inmates (“Facility”). Cibola will not confine potential inmates referred for “detox” or any form of “protective custody”.
2. **Acceptance of Municipal Inmate.** The admission to the Facility of a Municipal Inmate is dependent upon:
 - i. Cibola will be responsible for the care, custody, and control of inmates after such time that the inmates are delivered and accepted to the Facility’s custody, along with the necessary paperwork.
 - ii. Available Space.
 - iii. Full Compliance with Section (4) of this Agreement.
3. **Standards of Care.** It shall be the responsibility of Cibola, through its current jail contractor to confine and supervise municipal inmates at the Facility. Cibola, through its contractor, shall provide to such inmates care, including the furnishing of three meals per day; to provide for their physical needs; to retain them in safe, supervised custody; to maintain proper discipline and control; to make certain that sentences and orders of the presiding courts are effectively managed and executed; and otherwise to comply with applicable law; including the standards, policies, and procedures applicable to the operations of the Facility and the American Correctional Association standards common to jails.
4. **Medical Services.**
 - a. The Facility will not accept Municipal Inmates if they do not clear the Facility’s initial medical assessment. It is the responsibility of Milan to transport and obtain

medical or psychological treatment for those persons in the custody of Milan who have not been accepted by the Facility.

- b. The daily fee covers all on-site routine medical. Milan will be responsible for authorized off-site medical expenses incurred, and will reimburse the County for medical expenses that are legally the responsibility of Milan upon invoice.
- c. Notification for emergency situations will be made by the Facility as soon as possible.
- d. Cibola will contact the Village of Milan Municipal Judge or designee of the Village Council for prior written authorization for any inmate requiring off-site, non-emergency, medical attention.

5. Transportation

a. Responsibilities of Milan.

- i. Transporting inmates to the Facility.
- ii. Returning inmates who are not accepted into the Facility.
- iii. Milan will ensure that inmate property is transferred to the County Facility on the day of transport if such property is not in violation of policy at the Facility.

b. Responsibilities of Cibola.

- i. Return to Milan.
- ii. Transport to Court when requested by Milan.

6. Prison Rape Elimination Act of 2003

The Facility agrees to provide all inmates with a safe and secure environment free from the threat of any sexual misconduct to include sexual harassment, sexual assault, or sexual abuse. The Facility has zero tolerance of all forms of sexual misconduct between inmates, staff, contractors, volunteers, and other inmates, and complies with the Prison Rape Elimination Act of 2003 for prevention, detention, reporting, and treatment of victims of sexual misconduct.

B. Compensation

- a. Milan agrees to pay Cibola at the rate of seventy-one dollars (\$71.00) per day per inmate.
 - i. A day shall refer to a calendar day of twenty-four (24) hours measured from midnight.
 - ii. A partial day will be considered a full day.
 - iii. Medical services will be billed separately.
 - iv. Milan agrees to pay Cibola within thirty (30) days of receipt of monthly invoice.
 - v. Any charges billed to Milan, not belonging to Milan, may be deducted from invoice or credit given on the next billing period. A refund will be made if there is no subsequent billing period.

- vi. If an inmate is incarcerated by order of more than one Court or detained on more than one jurisdiction's criminal charges, the cost of detaining that inmate shall be prorated among the respective responsible jurisdictions.

C. Inspection

- a. In Person. Periodic inspections of the Facility may be conducted by Milan personnel by scheduling with the Facility.
- b. Audits. Upon at least five (5) business days written notice and during normal business hours, there shall be made available to Milan for examination all of Cibola's records with respect to the areas covered by this Agreement. Cibola shall permit Milan to audit, examine, and make excerpts or transcripts from such records relating to Milan inmates and this Agreement.
- c. Records. Records shall be maintained by Cibola in accordance with applicable law and matters covered by this Agreement in the areas of housing, medical, and payments received. Records shall be maintained for a period required by federal, state, and local regulations and laws. Milan agrees to be responsible, to the extent of its negligence, for any and all losses, liabilities, judgments, awards and costs arising out of or related to any claim in whole or part that Milan failed to disclose any inmate information in violation of the Freedom of Information Act or the Inspection of Public Records Act.

D. Term and Termination

This Agreement will become effective upon approval both parties. The term of this Agreement is for one (1) year from the date the last party approved this Agreement (the "effective date"). This Agreement will automatically renew each year for an additional year up to a total of four (4) years unless either party gives written notice of its intent to terminate the Agreement. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least sixty (60) days prior to the intended date of termination. In addition, the County will give Milan sixty (60) days notice of any change in rates. If the change is not accepted, this Agreement may be terminated upon the 60th day of such notice. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. Termination will only become effective when Milan removes its last inmate from the Facility and compensates Cibola for all amounts due and owing under this Agreement.

E. Property/Surplus Funds/Strict Accountability/Lead Agency

- a. Property. No property shall be acquired as a result of this Agreement that does not involve the disposition, division, or distribution of any property. The disposition of records generated by performance of this Agreement shall be decided by the parties upon termination.
- b. Surplus Funds. There will be no surplus money as a result of this Agreement as the fees billed by Cibola are for services rendered to Milan and the fees

received by Cibola will be transferred to the Cibola general fund as required by law.

- c. Strict Accountability. Each party shall be strictly accountable for all receipts and disbursements under this Agreement.
- d. Lead Agency. Cibola is designated as the lead agency and shall monitor the actions of Milan as they pertain to this Agreement and may take corrective action or terminate this Agreement in the event that, following the receipt of written notice from Cibola to Milan that Milan is in breach of its payment obligation under the Agreement, Milan fails to make payment within thirty (30) days after receipt of such notice. Milan and Cibola shall report and/or confer with one another upon specific requests.

F. Agreement and Amendment

- a. This Agreement contains the entire Agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.
- b. This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties.
- c. Requested changes in the Services to be performed, including any increase or decrease in the amount of Cibola's compensation, which are mutually agreed upon by and between the parties, shall be incorporated in written amendment(s) to this Agreement.
- d. All prior written agreements between the parties for the housing of inmates are repealed with the approval of this Agreement.
- e. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement as long as the remainder of the Agreement is reasonable capable of completion.
- f. Services covered by this Agreement may be subcontracted, and the subcontractor shall be subject to adhere to each applicable provision of this Agreement.
- g. Neither party shall assign any interest in this Agreement, nor shall it transfer any interest in this Agreement without the prior written consent of the other party hereto.

G. Governing Law

- a. This Agreement shall be governed by the laws of the State of New Mexico.
- b. In the event of litigation, venue shall be in the Thirteenth Judicial District Court, Cibola County.

H. Liability

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation or alleged violation requirements applicable to the performance of this Agreement. Cibola and Milan shall be liable for their own actions according to this Agreement subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, *et. seq.*, NMSA 1978, as amended and subject to Cibola's contract with the Facility. Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred by either party in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, *et. seq.*, NMSA 1978 as amended.

I. Independent Contractor

Neither Cibola County, the Facility, or their employees are considered to be employees of Milan for any purpose whatsoever. Cibola is considered an Independent Contractor at all times in the performance described herein.

J. Appropriations

Notwithstanding any other provisions in this Agreement, the terms of this Agreement are contingent upon Milan making the appropriations necessary for the performance of this Agreement.

K. Notices

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To Cibola County: Kate Fletcher, County Manager, 700 East Roosevelt Ave. Ste. 50, Grants, NM 87020

To Village of Milan: Paul Pena, Village Manager, 623 Uranium Avenue, Milan, NM 87021

BOARD OF COUNTY COMMISSIONERS OF CIBOLA COUNTY

APPROVED, ADOPTED, AND PASSED on this 26th day of April, 2018.

Robert Armijo, Chairperson

Daniel Torrez, 1st Vice Chairperson

Jack Moleres, 2nd Vice Chairperson

Robert Windhorst, Member

Martha Garcia, Member

ATTEST:

Michelle E. Dominguez
County Clerk

APPROVAL OF VILLAGE OF MILAN
(ATTACHED)

**BACK UP FOR THIS
ITEM IS FILED UNDER
PUBLIC HEARING
DOCUMENTS**

BACK UP FOR THIS
ITEM IS FILED UNDER
PUBLIC HEARING
DOCUMENTS

FS Agreement No. 18-RO-11030300-018
Cooperator Agreement No. _____

COOPERATIVE FOREST ROAD AGREEMENT
Between The
COUNTY OF CIBOLA
And The
USDA, FOREST SERVICE
CIBOLA NATIONAL FOREST AND GRASSLANDS
MT. TAYLOR RANGER DISTRICT

PARTIES TO AGREEMENT: This agreement, made and entered into this the _____ day of _____, 2018, by and between the County of Cibola, hereinafter referred to as "Cibola County," and the USDA, Forest Service Cibola National Forest and Grasslands, hereinafter referred to as the "U.S. Forest Service."

PURPOSE OF AGREEMENT: The purpose of this agreement is to set forth the general terms and conditions, acceptable to the parties hereto, for the cooperative planning, survey, design, construction, reconstruction, improvement, and maintenance of certain Forest Roads in Cibola County, State of New Mexico, pursuant to the provisions of 16 U.S.C. 532-538, 23 U.S.C. 205, and the regulations issued by the Secretary of Agriculture.

The Congress has, from time to time, authorized and appropriated funds for "Forest Roads," which are defined as "those Forest roads of primary importance for the protection, administration, and utilization of the National Forests, or where necessary, for the use and development of the resources upon which communities within or adjacent to the National Forests are dependent." Recognizing that substantial benefits will accrue to the Nation and to the State from the construction, reconstruction, improvement, maintenance, and use of certain Forest roads and roads on the State or local road system over which Cibola County has/have jurisdiction, and further that such roads carry substantial volumes of public service traffic as well as National Forest traffic, and further that Cibola County has/have road construction, reconstruction, improvement, maintenance, and right-of-way acquisition facilities available to assist in the accomplishment of the work, it is accordingly deemed fitting and desirable to the parties hereto to express by this agreement the general terms of their mutual cooperation in that regard to achieve the maximum benefits therefrom in the public interest.

1. INTENT TO COOPERATE. It is the intention of the parties under this agreement to cooperate as follows:
 - a. Agree that certain roads under the jurisdiction of Cibola County or the U.S. Forest Service which serve the National Forest and also carry traffic which is properly the responsibility of Cibola County should be maintained and, if necessary, improved to a standard adequate to accommodate safely and economically all traffic which uses such roads.



- b. Agree on the identification of roads or road segments which meet the criteria in item a by a listing and appropriate maps.
 - c. Provide for formal meetings and informal consultation on a regular basis to discuss and agree on action with respect to the roads identified pursuant to item b.
 - d. Provide for regular and adequate maintenance of the roads identified in item b, including the assignment of maintenance responsibilities.
 - e. Provide for entering into project agreements when improvements of a road under the jurisdiction of one party is to be financed in whole or in part from funds or resources provided by the other party.
 - f. Provide for appropriate jurisdictional status of roads through transfer of easements and acquisition of easements by the appropriate party.
2. IDENTIFICATION OF ROADS. A list of roads and segments of roads which meet the criteria set forth in item 1a is agreed upon and is marked "Schedule A" and attached as part of this agreement. Schedule A may be modified from time to time by agreement between Cibola County and U.S. Forest Service, by adding or removing roads or road segments, or by altering the description of a road or road segments, to give it proper identity. Each such modification shall be indicated by a revised Schedule A bearing the signatures of the parties or their authorized representatives and the effective date of the revision.
3. MAINTENANCE PLANS. At the annual meeting provided for in item 6, plans for maintaining the roads listed in Schedule A shall be agreed upon. Such plans shall include assignment of responsibility for maintenance or particular elements of maintenance to Cibola County or U.S. Forest Service for each road or segment of road listed in Schedule A. To the extent practical, and subject to availability of funds, responsibility for maintenance shall be assigned in proportion to use for which each party is properly responsible.
- Maintenance shall include preserving and keeping the roads, including structures and related facilities as nearly as possible in their original condition as constructed or reconstructed to provide satisfactory and safe road service.
- Maintenance plans shall provide for prompt changes in maintenance assignments during the period of the plan upon agreement by the parties or their designated representatives.
4. PROJECT AGREEMENTS. When improvement of a road listed in Schedule A is to be financed in whole or in part from funds or resources provided by the party not having jurisdiction, the parties shall enter into a project agreement providing for performing the improvement work and its financing. A project agreement is not required for improvement of a road or a road segment over which the party performing and financing



such improvement has jurisdiction. Project agreements shall be supplements to this general agreement and subject to the agreements, provisions, and conditions herein contained.

- a. A project agreement shall be entered into prior to beginning of improvement or construction work for which a project agreement is required.
- b. The project agreement shall include the following elements:
 1. Identification of road or road segment to be improved or constructed.
 2. Plans and specifications for the project or provision for their development and subsequent agreement thereon.
 3. Schedule of construction or improvement work and designation of the party or parties to perform the work.
 4. Estimates of cost of improvement or construction.
 5. Agreement as to how cost of work is to be borne including arrangements to share in the work or to deposit funds with the performing party for a share of the costs.
- c. If funds are provided by Cibola County on an advance basis for work to be performed by the U.S. Forest Service, they shall be deposited in the Treasury of the United States to the credit of cooperative work, U.S. Forest Service. Any unused balance of cooperative funds for the purposes outlined in the project agreement shall be returned to Cibola County after completion of the work performed or upon agreement of the U.S. Forest Service. If the cooperative funds are made available on a reimbursement basis as the work progresses or upon its completion, the U.S. Forest Service shall submit to Cibola County periodic billings, but not more often than monthly, or a final billing as the case may be.

The amount of cooperative funds as set forth in the project agreement shall be the maximum commitment of Cibola County to the project unless changed by a modification of the project agreement.

If funds are provided by the U.S. Forest Service for work to be performed by Cibola County the arrangements shall be set forth in the project agreement. Payments to Cibola County shall be made as provided for in the project agreement.

If it appears that the project cost may exceed the estimate and additional funds may be needed, no obligation shall arise against the Federal government with respect to the increased cost except by modification of the project agreement prior to incurring any commitment.



5. RIGHTS-OF-WAY. Easements or other interests in land acquired by either party shall be adequate to serve the road needs of both parties. The party having jurisdiction of an existing road or intended to have jurisdiction of a road to be constructed shall obtain the needed rights-of-way in its name. There shall be no provisions in any easement document that will prevent the U.S. Forest Service from using or authorizing the use of roads for which Federal funds were expended. Cibola County must be in a position to assure the U.S. Forest Service the continuance of such uses for the period needed. The party acquiring the easement or other interest in land shall obtain such title evidence and title approval as required in its acquisitions for roads of comparable standards.

The costs of such easements or other interests in land are to be at the expense of the acquiring party.

The U.S. Forest Service shall cooperate in the procurement of rights-of-way over land administered by other agencies of the United States required for any project included under this agreement and shall furnish Cibola County copies of survey notes, maps, and other records.

To the extent possible under available authority, each party agrees to convey easements over lands or interests in lands it owns or administers to the other party in order to provide jurisdiction by the appropriate party as may be agreed to for any road or road segment listed on Schedule A.

6. ANNUAL MEETING AND CONTINUING CONSULTATION. Cibola County and U.S. Forest Service shall meet at least once each year to review matters covered by this agreement and to agree on actions to implement this agreement including, but not limited to, (1) approval of changes in the listing of roads on Schedule A; (2) approval of the annual maintenance plan; (3) approval of project agreements for construction or reconstruction; and (4) approval of transfer of jurisdiction of particular roads by easement conveyance. It is also the intent of the parties to arrange for continuing consultation between their representatives with the objective of reaching prompt agreement by the parties on all matters of mutual concern which are covered by this agreement. The Forest Supervisor of the Cibola National Forest for the U.S. Forest Service, and Gary Porter for Cibola County shall be responsible for making the arrangements for formal meetings and continuing consultation.
7. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

**8. MODIFICATION AND TERMINATION.**

- a. This agreement may be modified by mutual consent.
- b. This agreement may be terminated by either party upon at least 30 days prior written notice, except that such termination shall in no way affect or change any commitment made authorizing the use of roads or rights-of-way for purposes for which Federal funds were expended, or any operation in progress at time of notice, and provided that such termination shall in no way affect the agreement of the parties hereto with respect to any obligations incurred under the agreement until a full settlement has been made.

9. MISCELLANEOUS.

- a. It is understood that any default by a permittee or other authorized road user creates no liability on the part of the U.S. Forest Service.
- b. Nothing herein contained shall be construed to obligate the U.S. Forest Service or Cibola County beyond the extent of available funds allocated or programmed for this work, or contrary to applicable laws, rules, and regulations.
- c. No Member of, or Delegate to, the Congress, or Resident Commissioner, shall be admitted to any share or part of this agreement or to any benefits that may arise therefrom, unless it is made with a corporation for its general benefit.
- d. Where applicable, any contract, agreement, or understanding entered into pursuant to this agreement providing for work to be performed shall include the requirements of Federal laws, Executive orders, and Regulations.

10. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Gary Porter Address: 700 E. Roosevelt, Suite 50 City, State, Zip: Grants, NM 87020 Telephone: 505-285-2570 FAX: Email: gporter@co.cibola.nm.us	Name: Gary Porter Address: 700 E. Roosevelt, Suite 50 City, State, Zip: Grants, NM 87020 Telephone: 505-285-2570 FAX: Email: gporter@co.cibola.nm.us

**Principal U.S. Forest Service Contacts:**

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Richard Graves Address: 2113 Osuna Rd NE City, State, Zip: Albuquerque, NM, 87113 Telephone: 505-346-3900 FAX: 505-346-3901 Email: rgraves@fs.fed.us	Name: Alvin Whitehair Address: 1800 Lobo Canyon Rd City, State, Zip: Grants, NM 87020 Telephone: 505-287-8833 FAX: Email: awhitehair@fs.fed.us

11. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of last signature and is effective through September 30, 2023, at which time it will expire unless extended.
12. AUTHORIZED REPRESENTATIVES. By signature below, the parties certify that the individuals listed in this document as representatives of each party are authorized to act in their respective areas for matters related to this agreement.

This agreement shall be effective as of the date herein written and shall supersede all prior existing agreements, if any, for the same roads.

KATE FLETCHER, County Manager
Cibola County

Date

ELAINE KOHRMAN, Forest Supervisor
U.S. Forest Service, Cibola National Forest and
Grasslands

Date

The authority and format of this agreement have been reviewed and approved for signature.

KAREN DYCKES Y MONTAÑO
U.S. Forest Service, Grants Management Specialist

Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

2018 Maintenance Plan

FS Agreement Number: _____
 Cooperator Agreement Number: _____
 Cooperator DUNS Number: _____

10/1/2017		9/30/2018
Beginning Date		Ending Date
Cibola NF & Grasslands	Cibola	New Mexico
National Forest	County	State
		C-19B
Road Name	FS Road Number	County Road Number
NM-547	NFSR 239	
Beginning Terminus	Ending Terminus	Maintenance Level
5	Mt Taylor	
Length (miles)	FS District	Priority

Maintenance Activity	Maintenance Responsibility		Schedule	Comments
	FS	County		
Surface Blading				
Surface Repair				
Surface Replacement				
Dust Abatement				
Slide Removal				
Roadside Brushing/Mowing				
Ditch Maintenance				
Culvert Cleaning				
Culvert Replacement				
Warning/Regulatory Signs				
Guide Signs				
Bridges:				
Inspection				
Posting				
Maintenance				
Snow Removal				
Hazard Tree Removal				

County plans maintenance work and 3 miles of gravel placement. Work to be accomplished with RAC funds.

2018 Operating and Financial Plan

Cibola National Forest and
Grasslands - Cibola County
Agreement Number:

Road Number	Surface Blading		Backhoe (w/operator)		Loader (w/operator)		Roller (w/operator)	
	Miles	Cost	Hours	Cost	Hours	Cost	Hours	Cost
R-19B	5.00	\$0.00	0.00	\$0.00	0	\$0	0	\$0
R-49	12.45	\$0.00	0.00	\$0.00	0	\$0	0	0
R-62A	3.33	\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
		\$0.00	0.00	\$0.00	0	\$0	0	0
Sum →	20.78	\$0	0	\$0	0	\$0	0	\$0

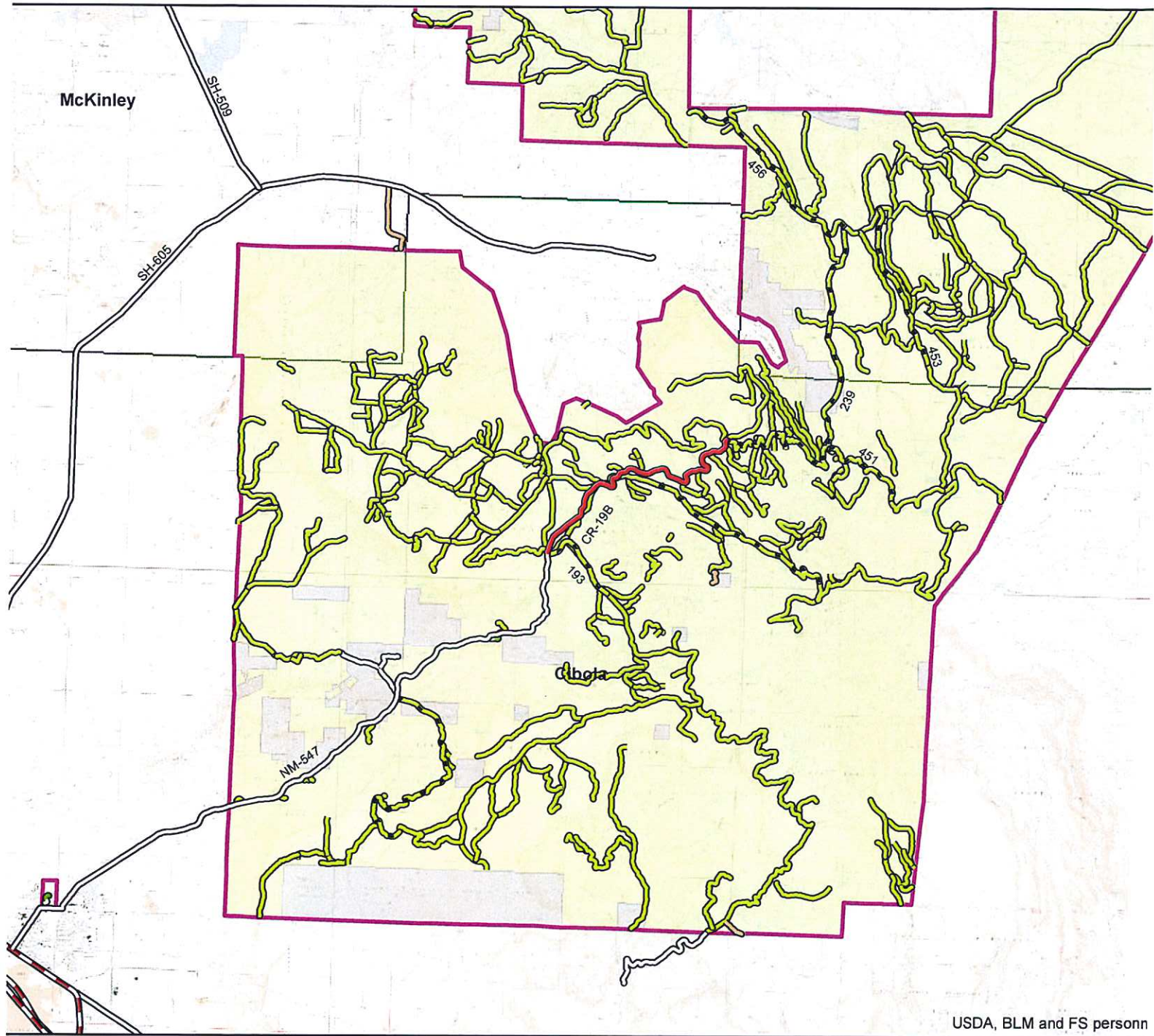
Subtotal → \$0
 Mobilization (Mt Taylor) → \$0
 Mobilization (Zunis) → \$0
 Total → \$70,000

**County has requested \$70,000 in RAC funds.
 Work planned consists of routine maintenance
 and gravel placement. Work will be
 accomplished with RAC funds.**

Cost Info: surface grading → /mile
 backhoe → /hour
 loader → /hour
 roller → /hour
 mobilization → Mt Taylor roads
 Zuni roads

Cibola County - Cibola NF Road Maintenance Plan

Mt Taylor Unit



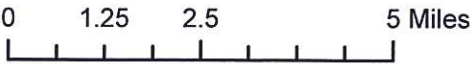
— Cibola County Maintenance

Route Type

- FS - HIGH CLEARANCE VEHICLES (LVL 2)
- FS - SUITABLE FOR PASSENGER CARS (LVL 3)
- FS - MODERATE DEGREE OF USER COMFORT (LVL 4)
- INTERSTATE HIGHWAY
- US HIGHWAY OR ROUTE
- STATE HIGHWAY
- PRIVATE
- COUNTY, PARISH, BOROUGH

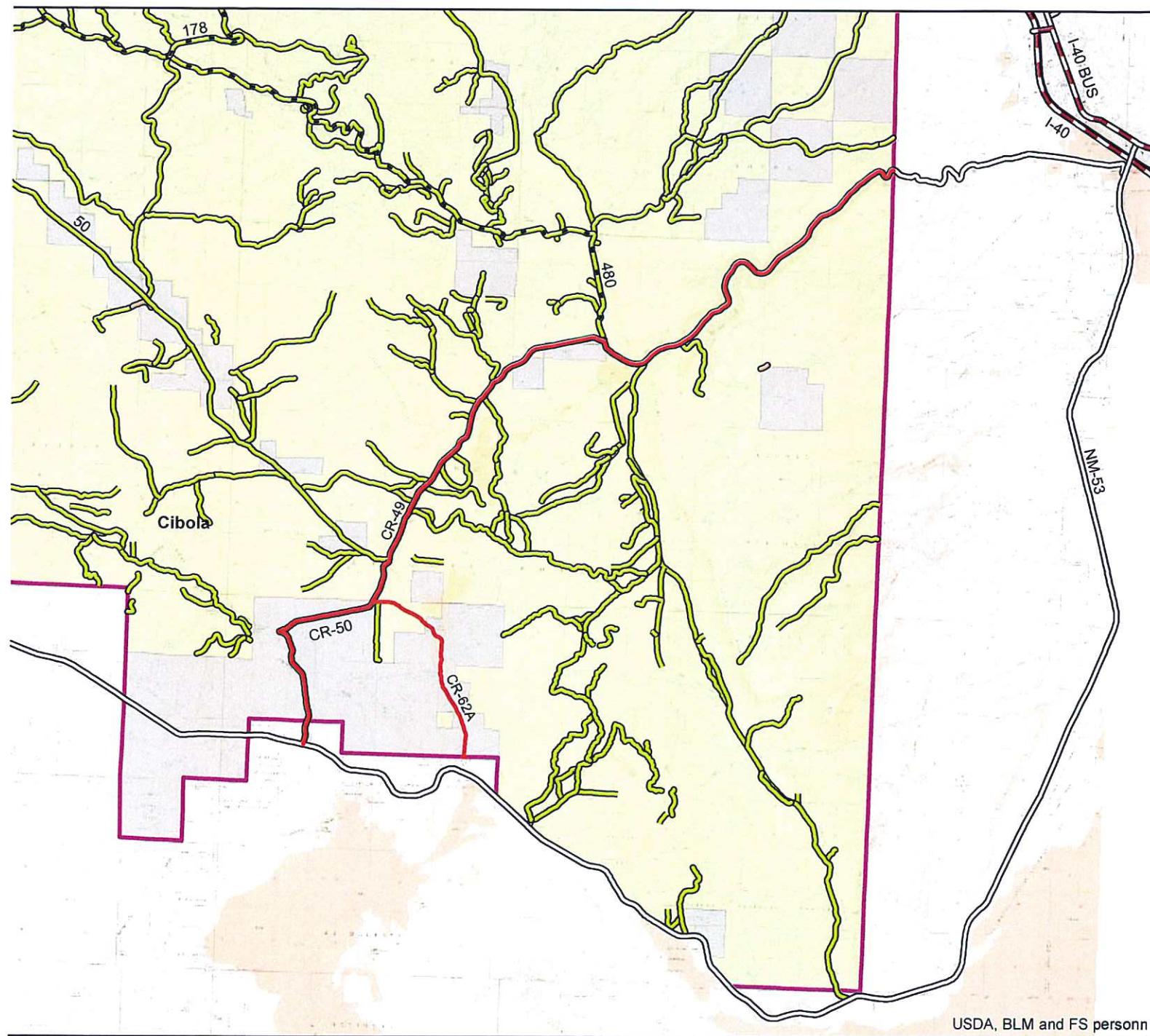
— Mt Taylor RD Boundary

— Forest Service
— Other



Cibola County - Cibola NF Road Maintenance Plan

Zuni Unit



USDA, BLM and FS person

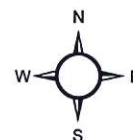
— Cibola County Maintenance

□ Mt Taylor RD Boundary

Route Type

- FS - HIGH CLEARANCE VEHICLES (LVL 2)
- FS - SUITABLE FOR PASSENGER CARS (LVL 3)
- FS - MODERATE DEGREE OF USER COMFORT (LVL 4)
- INTERSTATE HIGHWAY
- US HIGHWAY OR ROUTE
- STATE HIGHWAY
- PRIVATE
- COUNTY PARISH BOROUGH

□ Forest Service
□ Other



0 1.25 2.5 5 Miles

Cibola County Floodplain Development Permit Application

Application # FP 2018-010 ☒ Use Permit ☐ Variance ☐ Appeal
~~Permit Fee \$25.00~~ Retro Permit Fee Waived

Date 3/29/18

SECTION I: GENERAL PROVISIONS (APPLICANT to read and sign)

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that additional permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. All work must be completed within 180 days of permit approval.

CERTIFICATION TO THE ADMINISTRATOR:

As the applicant I certify that I am either the owner or authorized agent of the owner and that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate. The work to be performed, including flood protection works, is as described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Cibola County Flood Damage Prevention Ordinance 10-02, and with all other applicable Federal ordinances and the laws and regulations of the State of New Mexico.

WARNING: PLEASE READ AND ACKNOWLEDGE.

The Flood Insurance Rate Maps (FIRM) and other flood data used by the Cibola County Floodplain Manager in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur, and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create liability on the part of Cibola County, the Cibola County Floodplain Manager or any officer or employee of Cibola County in the event flooding or flood damage does occur. The undersigned hereby makes application for a Floodplain Use Permit.

Tyger Artemis

(Print name of Agent/Owner)

(Signature of Agent/Owner)

March 29, 2018

Date

SECTION 2: OWNER/PROJECT INFORMATION (To be completed by APPLICANT)

Owner or Agent Tygr Artemis
Owner Name (if agent) Tygr Artemis
Mailing Address HC 60 Box 8-B City Fence Lake, NM 87315
Property Address (from County Addressor) 16 meadow View Lane
State NM Zip Code 87315 Phone 505-409-0875
Engineer _____
Property Legal Description Lot 11 Shadow Canyon Ranch

Description of Work (Check all applicable boxes)

A. Structural Development

Activity Structure Type

- ☐ New Structure* ☐ Residential (1-4 Family)
☐ Addition* ☐ Residential (4+ Family)
☐ Renovations*/Repairs*/ ☐ Non-Residential (Floodproofing? ☐ Yes)
Maintenance* ☐ Manufactured Home

B. Other Development Activities

- ☐ Paving ☐ Grading ☐ Filling ☐ Mining
☐ Excavation (Except for Structural Development Checked Above)
☐ Watercourse Alteration (Including Dredging and Channel Modifications)
☐ Drainage Improvements (Including Culvert Work)
☐ Road, Street, Bridge Construction*
☐ Individual Water or Sewer System

☒ Other (Please describe) portable storage shed

*Notice: FEMA elevation Certificate MUST be attached to this application

Elevation of the 100-year (Base) flood (Identify source if other than the FIRM): _____ ft.(NAVD1988)

Highest adjacent grade at the development site (natural ground): _____ ft.(NAVD1988)

Lowest adjacent grade at the development site (natural ground): _____ ft.(NAVD1988)

Required elevation/depth for lowest floor (including basement): _____ ft.(NAVD1988)

Proposed elevation/height above grade for lowest floor (incl. basement): _____ ft.(NAVD1988)

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOD (INCLUDING BASEMENT) OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING WILL BE ELEVATED TO AT LEAST THE 100-YEAR (BASE) FLOOD ELEVATION (IF AVAILABLE) OR AT LEAST TWO FEET ABOVE THE HIGHEST ADJACENT GRADE (IN AO ZONES), AND THAT IF THE DEVELOPMENT IS PROPOSED IN A DELINEATED FLOODWAY, THE DEVELOPMENT WILL CAUSE NO INCREASE IN THE 100-YEAR (BASE) FLOOD ELEVATION.

OR

THIS PERMIT IS ISSUED WITH THE CONDITION THAT ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING (INCLUDING ANY MANUFACTURED HOUSE) COVERED BY THIS PERMIT WILL BE BUILT ON COMPACTED FILL THAT IS AT LEAST AS HIGH AS THE 100-YEAR (BASE) FLOOD ELEVATION, AND THAT SUCH FILL WILL EXTEND AT LEAST TEN FEET FROM ALL WALLS OF THE BUILDING BEFORE IT DROPS BELOW THE 100-YEAR (BASE) FLOOD ELEVATION.

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE DEVELOPER/OWNER OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING (INCLUDING ANY MANUFACTURED HOUSE) WILL PROVIDE A COMPLETED FEMA ELEVATION CERTIFICATE BY A REGISTERED ENGINEER OR LAND SURVEYOR BASED ON "ACTUAL CONSTRUCTION" PRIOR TO ISSUANCE OF AN OCCUPANCY PERMIT.

Application, Plans and Specifications Received this 5th Day of April, 2018


(Signature of Agent/Owner)


(Signature of Floodplain Administrator)

SECTION 3: ADDITIONAL INFORMATION (To be completed by APPLICANT)

If the proposed development is located in a Special Flood Hazard Area the applicant must submit the documents as noted below, before the application can be processed:

- ☐ Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor. (Required for structural development activities.)
- ☐ Completed Floodplain Building application (Required for building permit requests involving structures.)
- ☐ A copy of all data and hydraulic/hydrologic calculations used to determine the base flood elevation and floodway limits.
- ☐ A copy of all data and hydraulic/hydrologic calculations used to determine the floodway limits. (Required for proposed development in the floodplain where base flood elevations are established but no floodway or non-encroachment areas are determined.)
- ☐ Plans showing the extent of watercourse relocation and/or landform alterations. (As applicable)
- ☐ Change in water elevation (in feet) Meets ordinance limits on elevation increases: ☐ YES ☐ NO (Required for proposed encroachments to a floodway or non-encroachment area.)
- ☐ Top of new compacted fill elevation _____ ft.(NAVD1988). (Required for development involving fill in the floodplain.)
- ☐ Floodproofing protection level (non-residential only) _____ ft.(NAVD1988). Applicant must attach certification from registered engineer. (Required for floodproofed structures.)
- ☐ Certification from a registered engineer that the proposed activity in a regulatory floodway will not Result in any increase in the height of the regulatory flood event, or conditional approval issued by FEMA via a Conditional Letter of Map Revision (CLOMR) for the proposed activity. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted. (Required for proposed encroachments to a floodway or non-encroachment area.)
- ☒ A certified and completed Elevation Certificate that includes the proposed elevation of lowest floor (including basement). Applicant must submit the Elevation Certificate before construction (based on construction drawings), when building is under construction (before lowest floor is completed), and when construction is finished (as-built elevations).
- ☐ A certified and completed Floodproofing Certificate for floodproofed non-residential structures.
- ☐ Location of all fill that will be stored in the floodplain, and statement of the amount of fill In addition, for a house show: The existing ground elevation and calculated height of the base flood elevation
- ☐ For a bridge submittal drawings and specifications for the bridge, certified by a registered professional Engineer. Calculations showing amount of fill (if any). A cross section at bridge location showing existing conditions, proposed conditions and BFE level. A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development. A copy of all data and hydraulic/hydrologic calculations supporting bridge submittal must also be submitted.
- ☒ Other:

SECTION 4: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

1st INSPECTION DATE 4/5/18 BY AmL DEFICIENCIES? ☐ Yes ☒ No

2nd INSPECTION DATE _____ BY _____ DEFICIENCIES? ☐ Yes ☐ No

1st Elevation Certificate Date _____ Final Elevation Certificate Date _____

Certificate of Compliance issued: DATE _____ BY _____

FLOODPLAIN MANAGER

Application Action Taken: ☒ Approved ☐ Denied ☐ Other _____

Cara M. Larson 4/5/18
Floodplain Administrator Date

CIBOLA COUNTY COMMISSIONERS APPLICATION

Action Taken: ☐ Variance ☐ Appeal ☐ Approved ☐ Denied ☐ Other _____

Commission Action Confirmed By: _____
Floodplain Administrator

Date of BCC meeting



FEMA

NATIONAL FLOOD INSURANCE PROGRAM

ELEVATION CERTIFICATE

AND

INSTRUCTIONS

2015 EDITION

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

ELEVATION CERTIFICATE AND INSTRUCTIONS

Paperwork Reduction Act Notice

Public reporting burden for this data collection is estimated to average 3.75 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20742, Paperwork Reduction Project (1660-0008). **NOTE: Do not send your completed form to this address.**

Privacy Act Statement

Authority: Title 44 CFR § 61.7 and 61.8.

Principal Purpose(s): This information is being collected for the primary purpose of estimating the risk premium rates necessary to provide flood insurance for new or substantially improved structures in designated Special Flood Hazard Areas.

Routine Use(s): The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/FEMA-003 – National Flood Insurance Program Files System or Records Notice 73 Fed. Reg. 77747 (December 19, 2008); DHS/FEMA/NFIP/LOMA-1 – National Flood Insurance Program (NFIP) Letter of Map Amendment (LOMA) System of Records Notice 71 Fed. Reg. 7990 (February 15, 2006); and upon written request, written consent, by agreement, or as required by law.

Disclosure: The disclosure of information on this form is voluntary; however, failure to provide the information requested may result in the inability to obtain flood insurance through the National Flood Insurance Program or the applicant may be subject to higher premium rates for flood insurance. Information will only be released as permitted by law.

Purpose of the Elevation Certificate

The Elevation Certificate is an important administrative tool of the National Flood Insurance Program (NFIP). It is to be used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

The Elevation Certificate is required in order to properly rate Post-FIRM buildings, which are buildings constructed after publication of the Flood Insurance Rate Map (FIRM), located in flood insurance Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, and AR/AO. The Elevation Certificate is not required for Pre-FIRM buildings unless the building is being rated under the optional Post-FIRM flood insurance rules.

As part of the agreement for making flood insurance available in a community, the NFIP requires the community to adopt floodplain management regulations that specify minimum requirements for reducing flood losses. One such requirement is for the community to obtain the elevation of the lowest floor (including basement) of all new and substantially improved buildings, and maintain a record of such information. The Elevation Certificate provides a way for a community to document compliance with the community's floodplain management ordinance.

Use of this certificate does not provide a waiver of the flood insurance purchase requirement. Only a LOMA or LOMR-F from the Federal Emergency Management Agency (FEMA) can amend the FIRM and remove the Federal mandate for a lending institution to require the purchase of flood insurance. However, the lending institution has the option of requiring flood insurance even if a LOMA/LOMR-F has been issued by FEMA. The Elevation Certificate may be used to support a LOMA or LOMR-F request. Lowest floor and lowest adjacent grade elevations certified by a surveyor or engineer will be required if the certificate is used to support a LOMA or LOMR-F request. A LOMA or LOMR-F request must be submitted with either a completed FEMA MT-EZ or MT-1 package, whichever is appropriate.

This certificate is used only to certify building elevations. A separate certificate is required for floodproofing. Under the NFIP, non-residential buildings can be floodproofed up to or above the Base Flood Elevation (BFE). A floodproofed building is a building that has been designed and constructed to be watertight (substantially impermeable to floodwaters) below the BFE. Floodproofing of residential buildings is not permitted under the NFIP unless FEMA has granted the community an exception for residential floodproofed basements. The community must adopt standards for design and construction of floodproofed basements before FEMA will grant a basement exception. For both floodproofed non-residential buildings and residential floodproofed basements in communities that have been granted an exception by FEMA, a floodproofing certificate is required.

Additional guidance can be found in FEMA Publication 467-1, Floodplain Management Bulletin: Elevation Certificate, available on FEMA's website at <https://www.fema.gov/media-library/assets/documents/3539?id=1727>.

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A - PROPERTY INFORMATION					FOR INSURANCE COMPANY USE	
A1. Building Owner's Name Tyger Artemis					Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)					Company NAIC Number:	
City Fence Lake		State New Mexico		ZIP Code 87315		
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) Lot 11 Shadow Canyon Ranches R21319						
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>Accessory Building (Shed)</u>						
A5. Latitude/Longitude: Lat. <u>34.64702</u> Long. <u>-108.51759</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983						
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.						
A7. Building Diagram Number _____						
A8. For a building with a crawlspace or enclosure(s):						
a) Square footage of crawlspace or enclosure(s) _____ N/A sq ft						
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>						
c) Total net area of flood openings in A8.b _____ N/A sq in						
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No						
A9. For a building with an attached garage:						
a) Square footage of attached garage _____ N/A sq ft						
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>N/A</u>						
c) Total net area of flood openings in A9.b _____ N/A sq in						
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No						
SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION						
B1. NFIP Community Name & Community Number Cibola County Unincorporated 35014			B2. County Name Cibola County		B3. State New Mexico	
B4. Map/Panel Number 1800	B5. Suffix C	B6. FIRM Index Date 12-17-2010	B7. FIRM Panel Effective/ Revised Date 12-17-2018	B8. Flood Zone(s) A	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) <u>7314.6 ft</u>	
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input checked="" type="checkbox"/> Community Determined <input type="checkbox"/> Other/Source: _____						
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____						
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA						

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)			Policy Number:
City Fence Lake	State New Mexico	ZIP Code 87315	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☐ Finished Construction

*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: N/A Vertical Datum: N/A

Indicate elevation datum used for the elevations in items a) through h) below.

☐ NGVD 1929 ☐ NAVD 1988 ☐ Other/Source: N/A

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | |
|---|------------|---|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| b) Top of the next higher floor | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | <u>N/A</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? ☐ Yes ☐ No ☐ Check here if attachments.

Certifier's Name	<u>N/A</u>	License Number	
Title	<u>N/A</u>		Place Seal Here
Company Name	<u>N/A</u>		
Address	<u>N/A</u>		
City	<u>N/A</u>	State ZIP Code	
Signature	<u>N/A</u>	Date Telephone Ext.	

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)			Policy Number:
City Fence Lake	State New Mexico	ZIP Code 87315	Company NAIC Number

SECTION E – BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO AND ZONE A (WITHOUT BFE)

For Zones AO and A (without BFE), complete Items E1–E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1–E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
- a) Top of bottom floor (including basement, crawlspace, or enclosure) is 12' 10" 03 ☒ feet ☐ meters ☒ above or ☐ below the HAG.
- b) Top of bottom floor (including basement, crawlspace, or enclosure) is 16' 1.9" 1.33 ☒ feet ☐ meters ☒ above or ☐ below the LAG.
- E2. For Building Diagrams 6–9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 1–2 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is N/A ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E3. Attached garage (top of slab) is N/A ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is N/A ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? ☒ Yes ☐ No ☐ Unknown. The local official must certify this information in Section G.

SECTION F – PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

Property Owner or Owner's Authorized Representative's Name
Tyger Artemis

Address HC 60 Box 8-B	City Fence Lake	State New Mexico	ZIP Code 87315
--------------------------	--------------------	---------------------	-------------------

Signature 	Date 4/5/18	Telephone
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Comments

☐ Check here if attachments.

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)			Policy Number:
City Fence Lake	State New Mexico	ZIP Code 87315	Company NAIC Number

SECTION G – COMMUNITY INFORMATION (OPTIONAL)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8–G10. In Puerto Rico only, enter meters.

- G1. ☐ The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. ☒ A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. ☐ The following information (Items G4–G10) is provided for community floodplain management purposes.

G4. Permit Number 2018-010	G5. Date Permit Issued 4/5/18	G6. Date Certificate of Compliance/Occupancy Issued
-------------------------------	----------------------------------	---

- G7. This permit has been issued for: ☒ New Construction ☐ Substantial Improvement
- G8. Elevation of as-built lowest floor (including basement) of the building: 7314.71 ☒ feet ☐ meters Datum _____
- G9. BFE or (in Zone AO) depth of flooding at the building site: 7314.6 ☒ feet ☐ meters Datum _____
- G10. Community's design flood elevation: 7314.6 ☒ feet ☐ meters Datum _____

Local Official's Name Anna Larson	Title Floodplain Administrator
Community Name Cibola County	Telephone (505) 285-2555
Signature <i>Anna m larson</i>	Date 4/5/18

Comments (including type of equipment and location, per C2(e), if applicable)

☐ Check here if attachments.

ELEVATION CERTIFICATE

BUILDING PHOTOGRAPHS

See Instructions for Item A6.

OMB No. 1660-0008

Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)

FOR INSURANCE COMPANY USE

Policy Number:

City Fence Lake	State New Mexico	ZIP Code 87315	Company NAIC Number
--------------------	---------------------	-------------------	---------------------

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least 2 building photographs below according to the instructions for Item A6. Identify all photographs with date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8. If submitting more photographs than will fit on this page, use the Continuation Page.

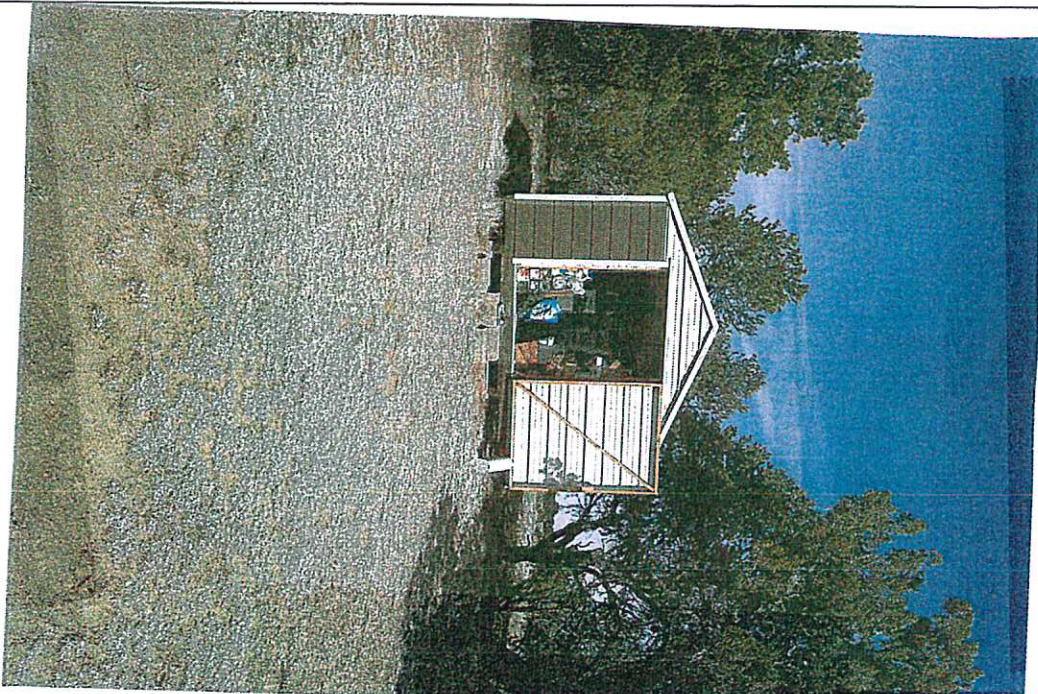


Photo One

Photo One Caption

Front View

Clear Photo One



Photo Two Caption

Rear View

Clear Photo Two

ELEVATION CERTIFICATE**BUILDING PHOTOGRAPHS**

Continuation Page

OMB No. 1660-0008

Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.**FOR INSURANCE COMPANY USE**Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
16 Meadow View Lane (Physical) HC 60 Box 8-B (mailing)

Policy Number:

City
Fence LakeState
New MexicoZIP Code
87315

Company NAIC Number

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8.

Photo Three

Photo Three

Photo Three Caption

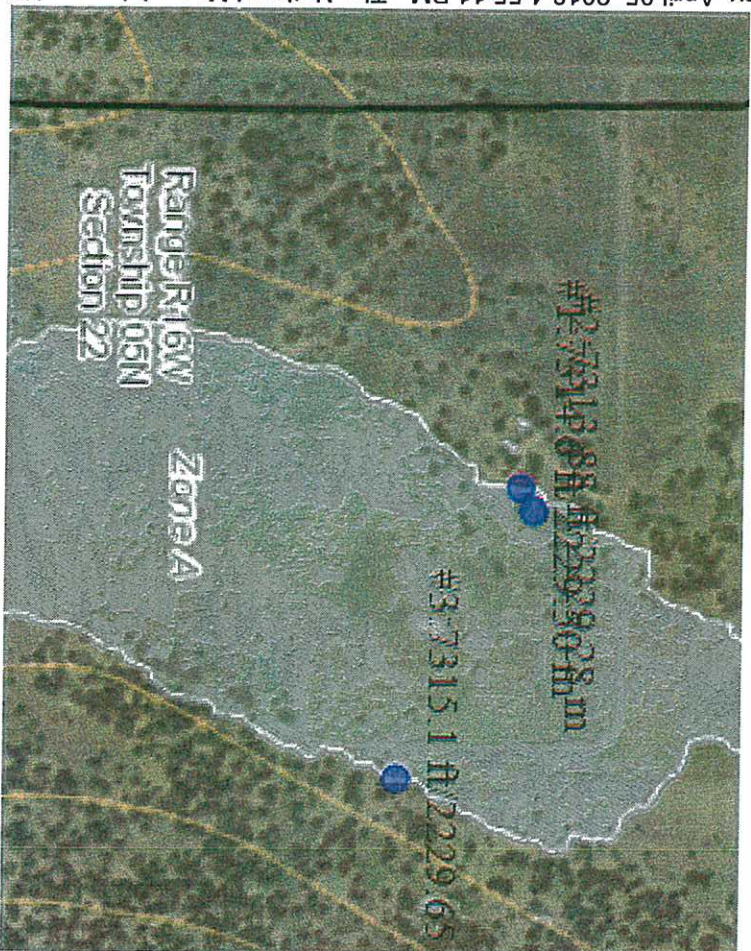
Clear Photo Three

Photo Four

Photo Four

Photo Four Caption

Clear Photo Four



Pause Point Query

Point Query Status: Active ?

#	Lat	Lon	Elev (ft)	Elev (m)
1	34.64695	-108.51774	7314.6	2229.50
2	34.64702	-108.51759	7313.88	2229.28
3	34.64630	-108.51585	7315.1	2229.65

Cibola County Floodplain Development Permit Application

Application # FP 2018 - 007 ☒ Use Permit ☐ Variance ☐ Appeal
Permit-Fee \$25.00 Retro permit. Fee Wa. Vcd

Date 4/17/18

SECTION I: GENERAL PROVISIONS (APPLICANT to read and sign)

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that additional permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. All work must be completed within 180 days of permit approval.

CERTIFICATION TO THE ADMINISTRATOR:

As the applicant I certify that I am either the owner or authorized agent of the owner and that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate. The work to be performed, including flood protection works, is as described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Cibola County Flood Damage Prevention Ordinance 10-02, and with all other applicable Federal ordinances and the laws and regulations of the State of New Mexico.

WARNING: PLEASE READ AND ACKNOWLEDGE.

The Flood Insurance Rate Maps (FIRM) and other flood data used by the Cibola County Floodplain Manager in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur, and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create liability on the part of Cibola County, the Cibola County Floodplain Manager or any officer or employee of Cibola County in the event flooding or flood damage does occur. The undersigned hereby makes application for a Floodplain Use Permit.

Terry Elkins

(Print name of Agent/Owner)

(Signature of Agent/Owner)

4-17-18
Date

SECTION 2: OWNER/PROJECT INFORMATION (To be completed by APPLICANT)

Owner or Agent Jerry + Lu Ann Elkins

Owner Name (if agent) _____

Mailing Address P.O. BOX 87020 City Milan NM

Property Address (from County Addressor) #3 Old Bluewater Lake Rd

State NM Zip Code 87005 Phone 505-870-1502

Engineer _____

Property Legal Description Section 15-T12N R. 11W R. 06650

Description of Work (Check all applicable boxes)

A. Structural Development

Activity Structure Type

☒ New Structure* ☒ Residential (1-4 Family)

☐ Addition* ☐ Residential (4+ Family)

☐ Renovations*/Repairs*/ ☐ Non-Residential (Floodproofing? ☐ Yes)

Maintenance* ☐ Manufactured Home

B. Other Development Activities

☐ Paving ☐ Grading ☒ Filling ☐ Mining

☐ Excavation (Except for Structural Development Checked Above)

☐ Watercourse Alteration (Including Dredging and Channel Modifications)

☐ Drainage Improvements (Including Culvert Work)

☐ Road, Street, Bridge Construction*

☐ Individual Water or Sewer System

☐ Other (Please describe)

*Notice: FEMA elevation Certificate MUST be attached to this application

Elevation of the 100-year (Base) flood (Identify source if other than the FIRM): 6635.2 ft.(NAVD1988)

Highest adjacent grade at the development site (natural ground): 6635 ft.(NAVD1988)

Lowest adjacent grade at the development site (natural ground): 6633 ft.(NAVD1988)

Required elevation/depth for lowest floor (including basement): 6635.2 ft.(NAVD1988)

Proposed elevation/height above grade for lowest floor (incl. basement): 6636 ft.(NAVD1988)

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOD (INCLUDING BASEMENT) OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING WILL BE ELEVATED TO AT LEAST THE 100-YEAR (BASE) FLOOD ELEVATION (IF AVAILABLE) OR AT LEAST TWO FEET ABOVE THE HIGHEST ADJACENT GRADE (IN AO ZONES), AND THAT IF THE DEVELOPMENT IS PROPOSED IN A DELINEATED FLOODWAY, THE DEVELOPMENT WILL CAUSE NO INCREASE IN THE 100-YEAR (BASE) FLOOD ELEVATION.


OR

THIS PERMIT IS ISSUED WITH THE CONDITION THAT ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING (INCLUDING ANY MANUFACTURED HOUSE) COVERED BY THIS PERMIT WILL BE BUILT ON COMPACTED FILL THAT IS AT LEAST AS HIGH AS THE 100-YEAR (BASE) FLOOD ELEVATION, AND THAT SUCH FILL WILL EXTEND AT LEAST TEN FEET FROM ALL WALLS OF THE BUILDING BEFORE IT DROPS BELOW THE 100-YEAR (BASE) FLOOD ELEVATION.

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE DEVELOPER/OWNER OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING (INCLUDING ANY MANUFACTURED HOUSE) WILL PROVIDE A COMPLETED FEMA ELEVATION CERTIFICATE BY A REGISTERED ENGINEER OR LAND SURVEYOR BASED ON "ACTUAL CONSTRUCTION" PRIOR TO ISSUANCE OF AN OCCUPANCY PERMIT.

Application, Plans and Specifications Received this ^{17th}~~4th~~ Day of April, 2018


(Signature of Agent/Owner)


(Signature of Floodplain Administrator)

SECTION 3: ADDITIONAL INFORMATION (To be completed by APPLICANT)

If the proposed development is located in a Special Flood Hazard Area the applicant must submit the documents as noted below, before the application can be processed:

☐ Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor. (Required for structural development activities.)

☒ Completed Floodplain Building application (Required for building permit requests involving structures.)

☐ A copy of all data and hydraulic/hydrologic calculations used to determine the base flood elevation and floodway limits.

☐ A copy of all data and hydraulic/hydrologic calculations used to determine the floodway limits. (Required for proposed development in the floodplain where base flood elevations are established but no floodway or non-encroachment areas are determined.)

☐ Plans showing the extent of watercourse relocation and/or landform alterations. (As applicable)

☐ Change in water elevation (in feet) Meets ordinance limits on elevation increases: ☐ YES ☐ NO (Required for proposed encroachments to a floodway or non-encroachment area.)

☒ Top of new compacted fill elevation 66.38.01 ft.(NAVD1988). (Required for development involving fill in the floodplain.)

☐ Floodproofing protection level (non-residential only) _____ ft.(NAVD1988). Applicant must attach certification from registered engineer. (Required for floodproofed structures.)

☐ Certification from a registered engineer that the proposed activity in a regulatory floodway will not Result in any increase in the height of the regulatory flood event, or conditional approval issued by FEMA via a Conditional Letter of Map Revision (CLOMR) for the proposed activity. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted. (Required for proposed encroachments to a floodway or non-encroachment area.)

☒ A certified and completed Elevation Certificate that includes the proposed elevation of lowest floor (including basement). Applicant must submit the Elevation Certificate before construction (based on construction drawings), when building is under construction (before lowest floor is completed), and when construction is finished (as-built elevations).

☐ A certified and completed Floodproofing Certificate for floodproofed non-residential structures.

☐ Location of all fill that will be stored in the floodplain, and statement of the amount of fill In addition, for a house show: The existing ground elevation and calculated height of the base flood elevation

☐ For a bridge submittal drawings and specifications for the bridge, certified by a registered professional Engineer. Calculations showing amount of fill (if any). A cross section at bridge location showing existing conditions, proposed conditions and BFE level. A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development. A copy of all data and hydraulic/hydrologic calculations supporting bridge submittal must also be submitted.

☐ Other:

SECTION 4: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

1st INSPECTION DATE 10/13/13 BY CID DEFICIENCIES? ☐ Yes ☒ No

2nd INSPECTION DATE 4/17/18 BY AML DEFICIENCIES? ☐ Yes ☒ No

1st Elevation Certificate Date _____ Final Elevation Certificate Date _____

Certificate of Compliance issued: DATE _____ BY _____

FLOODPLAIN MANAGER

Application Action Taken: ☒ Approved ☐ Denied ☐ Other _____

Ana Person 4/17/18
Floodplain Administrator Date

CIBOLA COUNTY COMMISSIONERS APPLICATION

Action Taken: ☐ Variance ☐ Appeal ☐ Approved ☐ Denied ☐ Other _____

Commission Action Confirmed By: _____
Floodplain Administrator

Date of BCC meeting

New Mexico
Regulation & Licensing
Department

Construction Industries Division and Manufactured Housing Division

KIVA Permit Tracking System

First time users: Logon to the system and immediately change your password.

Permit Summary

Powered By **KIVA**

Permit:	GENR 2013016508	Temporary:	GENR UNAVAILABLE
Description:	GENERAL BUILDING RESIDENTIAL		
Project:			
Status:	OPEN	Entered:	15-Jul-2013
Emitted:	15-Jul-2013	Completed:	
Location: exit 72 from I-40 go on frontage rd 2 mi. to old Bluewater road - turn			
Description: left and take 1st left			

Scope of Work

Code	Description
434	RESIDENTIAL
alterations and repairs , Addition	

Parcel Information

Address	APN
16 OLD BLUEWATER RD	

People

Contact:

Fees

Fee Code	Description	Fee Amount	Amount Due
NM_VAL	NEW MEXICO VALUATION FEE	\$65.00	\$0.00
NM_PLAN	NEW MEXICO PERMITTING FEE	\$13.00	\$0.00
Total:		\$78.00	\$0.00

Conditions of Approval

Seq.	Condition	Description	Status
1	APPLICATION	COMPLETED APPLICATION	OPEN
3	ENERGY	MODEL ENERGY CODE	OPEN
4	HOMEOWNER'S RESPONSIBILITY	HOMEOWNER'S RESPONSIBILITY	OPEN
5	PLANS	TWO SETS OF PLANS	OPEN

Required Inspections

Inspection	Description	Passed Date
2001	GEN - FOUNDATION INSPECTION	13-Sep-2013
2003	GEN - FRAME INSPECTION	
2004	GEN - MOISTURE BARRIER	
2005	GEN - ROOFING (COMMERCIAL) INSPECTION	
2006	GEN - PARTIAL ROOF	
2007	GEN - LATH INSPECTION	
2009	GEN - FINAL INSPECTION	
2011	GEN - ACCESSIBILITY	
2013	GEN - TEMPORARY CERTIFICATE OF OCCUPANCY	
2014	GEN - PERMANENT CERTIFICATE OF OCCUPANCY	
2017	GEN - TECHNICAL SUPPORT (CODES & PLANS)	
2018	GEN - 1 HR MATERIAL AS APPROPRIATE	
2019	GEN - POSITIVE DRAINAGE	
2020	GEN - INSTALL OF SAFETY GLAZING	
2021	GEN - INSTALL OF GUARD & HANDRAILS	
2022	GEN - FLOOR LEVELS, DOOR SWINGS	
2999	GEN - CLOSEOUT INSPECTION	

Inspection History

Inspection	Result	Completed	Inspector	Schedule
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JUL PERMIT

RD 6655
2/5/14
GL

2/10/14 Dope

10/8/13

KVACITIZEN 8.0.2

2017 - GEN - TECHNICAL SUPPORT (CODES & PLANS)	NA	23-Aug-2013	DERICKF	23-Aug-2013
2001 - GEN - FOUNDATION INSPECTION	PASS	13-Sep-2013	DERICKF	12-Sep-2013

Quantities

ALTERATIONS AND REPAIRS

TYPE I THROUGH V	Qty: 1,660.00	Prgeo: 20.60	UOM: SQFT	Val: \$34,608.00	Data: 2013-07-15 00:00:00.0
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Activities

ROUTE PLAN is the current activity. This activity is available for work as of 15-Jul-2013 and should be completed by 16-Jul-2013.

Description	Assigned	Nodes		Dur.	Scheduled Start	Target End	Decision	Decision Date
		Begin	End					
GENERAL RESIDENTIAL PLAN	RICHARDL	1	2	1	15-Jul-2013	2013-07-16 00:00:00.0	APPROVED	15-Jul-2013
REVIEW								
ROUTE PLAN		1	2	1	15-Jul-2013	2013-07-16 00:00:00.0		
ISSUE PERMIT		1	2	2	15-Jul-2013	2013-07-17 00:00:00.0		
NOTIFY APPLICANT		2	3	2	17-Jul-2013	2013-07-19 00:00:00.0		

Related Documents

File Name	Description
KV689284.rtf	BUILDPERM
KV689283.rtf	BUILDPERM
KV687547.rtf	BUILDPERM

[Print Report](#) [Back to Menu](#)

ADDRESS SEARCH INFORMATION

ENTER ADDRESS IN STREET FIELD

WILD CARD CHARACTER IS %



FEMA

NATIONAL FLOOD INSURANCE PROGRAM

ELEVATION CERTIFICATE

AND

INSTRUCTIONS

2015 EDITION

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

ELEVATION CERTIFICATE AND INSTRUCTIONS

Paperwork Reduction Act Notice

Public reporting burden for this data collection is estimated to average 3.75 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20742, Paperwork Reduction Project (1660-0008). **NOTE: Do not send your completed form to this address.**

Privacy Act Statement

Authority: Title 44 CFR § 61.7 and 61.8.

Principal Purpose(s): This information is being collected for the primary purpose of estimating the risk premium rates necessary to provide flood insurance for new or substantially improved structures in designated Special Flood Hazard Areas.

Routine Use(s): The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/FEMA-003 – National Flood Insurance Program Files System or Records Notice 73 Fed. Reg. 77747 (December 19, 2008); DHS/FEMA/NFIP/LOMA-1 – National Flood Insurance Program (NFIP) Letter of Map Amendment (LOMA) System of Records Notice 71 Fed. Reg. 7990 (February 15, 2006); and upon written request, written consent, by agreement, or as required by law.

Disclosure: The disclosure of information on this form is voluntary; however, failure to provide the information requested may result in the inability to obtain flood insurance through the National Flood Insurance Program or the applicant may be subject to higher premium rates for flood insurance. Information will only be released as permitted by law.

Purpose of the Elevation Certificate

The Elevation Certificate is an important administrative tool of the National Flood Insurance Program (NFIP). It is to be used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

The Elevation Certificate is required in order to properly rate Post-FIRM buildings, which are buildings constructed after publication of the Flood Insurance Rate Map (FIRM), located in flood insurance Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, and AR/AO. The Elevation Certificate is not required for Pre-FIRM buildings unless the building is being rated under the optional Post-FIRM flood insurance rules.

As part of the agreement for making flood insurance available in a community, the NFIP requires the community to adopt floodplain management regulations that specify minimum requirements for reducing flood losses. One such requirement is for the community to obtain the elevation of the lowest floor (including basement) of all new and substantially improved buildings, and maintain a record of such information. The Elevation Certificate provides a way for a community to document compliance with the community's floodplain management ordinance.

Use of this certificate does not provide a waiver of the flood insurance purchase requirement. Only a LOMA or LOMR-F from the Federal Emergency Management Agency (FEMA) can amend the FIRM and remove the Federal mandate for a lending institution to require the purchase of flood insurance. However, the lending institution has the option of requiring flood insurance even if a LOMA/LOMR-F has been issued by FEMA. The Elevation Certificate may be used to support a LOMA or LOMR-F request. Lowest floor and lowest adjacent grade elevations certified by a surveyor or engineer will be required if the certificate is used to support a LOMA or LOMR-F request. A LOMA or LOMR-F request must be submitted with either a completed FEMA MT-EZ or MT-1 package, whichever is appropriate.

This certificate is used only to certify building elevations. A separate certificate is required for floodproofing. Under the NFIP, non-residential buildings can be floodproofed up to or above the Base Flood Elevation (BFE). A floodproofed building is a building that has been designed and constructed to be watertight (substantially impermeable to floodwaters) below the BFE. Floodproofing of residential buildings is not permitted under the NFIP unless FEMA has granted the community an exception for residential floodproofed basements. The community must adopt standards for design and construction of floodproofed basements before FEMA will grant a basement exception. For both floodproofed non-residential buildings and residential floodproofed basements in communities that have been granted an exception by FEMA, a floodproofing certificate is required.

Additional guidance can be found in FEMA Publication 467-1, Floodplain Management Bulletin: Elevation Certificate, available on FEMA's website at <https://www.fema.gov/media-library/assets/documents/3539?id=1727>.

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A - PROPERTY INFORMATION					FOR INSURANCE COMPANY USE	
A1. Building Owner's Name Jerry Elkins					Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 3 Old Bluewater Lake Road (Physical)					Company NAIC Number:	
City Bluewater Village		State New Mexico		ZIP Code 87005		
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) Section 15 T12N R11W R06650						
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>Residential Building</u>						
A5. Latitude/Longitude: Lat. <u>35.27559</u> Long. <u>-107.98520</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983						
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.						
A7. Building Diagram Number <u>8</u>						
A8. For a building with a crawlspace or enclosure(s):						
a) Square footage of crawlspace or enclosure(s) <u>128</u> sq ft						
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>						
c) Total net area of flood openings in A8.b _____ sq in						
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No						
A9. For a building with an attached garage:						
a) Square footage of attached garage _____ N/A sq ft						
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>N/A</u>						
c) Total net area of flood openings in A9.b _____ N/A sq in						
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION						
B1. NFIP Community Name & Community Number Cibola County Unincorporated 350145			B2. County Name Cibola County		B3. State New Mexico	
B4. Map/Panel Number 125	B5. Suffix C	B6. FIRM Index Date 12-17-2010	B7. FIRM Panel Effective/ Revised Date 12-17-2018	B8. Flood Zone(s) A	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) <u>6635.2</u>	
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input checked="" type="checkbox"/> Community Determined <input type="checkbox"/> Other/Source: _____						
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____						
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA						

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 3 Old Bluewater Lake Road (Physical)			Policy Number:
City Bluewater Village	State New Mexico	ZIP Code 87005	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☐ Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: NA Vertical Datum: NA

Indicate elevation datum used for the elevations in items a) through h) below.

☐ NGVD 1929 ☐ NAVD 1988 ☐ Other/Source: NA

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | |
|---|-----------|---|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| b) Top of the next higher floor | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | <u>NA</u> | <input type="checkbox"/> feet <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? ☐ Yes ☐ No ☐ Check here if attachments.

Certifier's Name <u>NA</u>	License Number <u>NA</u>	Place Seal Here
Title <u>NA</u>		
Company Name <u>NA</u>		
Address <u>NA</u>		
City <u>NA</u>	State <u>NA</u> ZIP Code <u>NA</u>	
Signature <u>NA</u>	Date <u>NA</u> Telephone <u>NA</u>	Ext.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

OMB No. 1660-0008

Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.**FOR INSURANCE COMPANY USE**Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
3 Old Bluewater Lake Road (Physical)

Policy Number:

City
Bluewater VillageState
New MexicoZIP Code
87005

Company NAIC Number

**SECTION E – BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED)
FOR ZONE AO AND ZONE A (WITHOUT BFE)**

For Zones AO and A (without BFE), complete Items E1–E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1–E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
- a) Top of bottom floor (including basement, crawlspace, or enclosure) is 21 ☒ feet ☐ meters ☒ above or ☐ below the HAG.
- b) Top of bottom floor (including basement, crawlspace, or enclosure) is 2 ☒ feet ☐ meters ☒ above or ☐ below the LAG.
- E2. For Building Diagrams 6–9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 1–2 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is NA ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E3. Attached garage (top of slab) is NA ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is NA ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? ☐ Yes ☐ No ☐ Unknown. The local official must certify this information in Section G.

SECTION F – PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

Property Owner or Owner's Authorized Representative's Name
Jerry & LuAnn ElkinsAddress
P.O. Box 2326City
MilanState
New MexicoZIP Code
87201

Signature

Date

Telephone

Comments

☐ Check here if attachments.

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 3 Old Bluewater Lake Road (Physical)			Policy Number:
City Bluewater Village	State New Mexico	ZIP Code 87005	Company NAIC Number

SECTION G – COMMUNITY INFORMATION (OPTIONAL)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8–G10. In Puerto Rico only, enter meters.

- G1. ☐ The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. ☒ A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. ☐ The following information (Items G4–G10) is provided for community floodplain management purposes.

G4. Permit Number 2018-010	G5. Date Permit Issued 4/17/18	G6. Date Certificate of Compliance/Occupancy Issued 4/17/18
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- G7. This permit has been issued for: ☒ New Construction ☐ Substantial Improvement
- G8. Elevation of as-built lowest floor (including basement) of the building: 6636 ☒ feet ☐ meters Datum _____
- G9. BFE or (in Zone AO) depth of flooding at the building site: 6635 ☒ feet ☐ meters Datum _____
- G10. Community's design flood elevation: 6636 ☒ feet ☐ meters Datum _____

Local Official's Name Anna Larson	Title Floodplain Administrator
Community Name Cibola County	Telephone (505) 285-2555
Signature <i>Anna M. Larson</i>	Date 4/17/18

Comments (including type of equipment and location, per C2(e), if applicable)

☐ Check here if attachments.

ELEVATION CERTIFICATE**BUILDING PHOTOGRAPHS**

See Instructions for Item A6.

OMB No. 1660-0008

Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.**FOR INSURANCE COMPANY USE**Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
3 Old Bluewater Lake Road (Physical)

Policy Number:

City

State

ZIP Code

Company NAIC Number

Bluewater Village

New Mexico

87005

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least 2 building photographs below according to the instructions for Item A6. Identify all photographs with date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8. If submitting more photographs than will fit on this page, use the Continuation Page.

Photo One

Photo One

Photo One Caption

Clear Photo One

Photo Two

Photo Two

Photo Two Caption

Clear Photo Two

ELEVATION CERTIFICATE**BUILDING PHOTOGRAPHS**

Continuation Page

OMB No. 1660-0008

Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.**FOR INSURANCE COMPANY USE**Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
3 Old Bluewater Lake Road (Physical)

Policy Number:

City
Bluewater VillageState
New MexicoZIP Code
87005

Company NAIC Number

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8.

Photo Three

Photo Three

Photo Three Caption

Clear Photo Three

Photo Four

Photo Four

Photo Four Caption

Clear Photo Four

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert S. Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 18-26

**Fiscal Year 2018
BUDGET ADJUSTMENT No. 3**

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2018 fiscal year ending June 30, 2018.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 26th day of April 2018.

THE BOARD OF COUNTY COMMISSIONERS:

Robert J. Armijo, Chairman

Daniel J. Torrez, 1st Vice-Chair

Jack P. Moleres, 2nd Vice-Chair

Robert S. Windhorst, Commissioner

Martha Garcia, Commissioner

ATTEST:

Michelle E Dominguez, County Clerk

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

NTITY NAME: Cibola County
ISCAL YEAR: FY2017-2018 BAR #3
FA Resolution Number:

Department Manager Requested

For Local Government Division use only:


(A) ENTITY RESOLUTION NUMBER	(B) FUND (DFA) County	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-26	(204) 402-015-416-00024	Expense-Grounds Maint & Improve	\$5,000			Windshield on Loader #314 Broken
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,000	(\$266) \$266	\$4,734 \$10,266	Windshield on Loader #314 Broken
	(204) 402-015-416-00024	Expense-Grounds Maint & Improve	\$4,734	(\$598) \$598	\$4,136 \$10,864	Equipment Repairs Needed
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,266			Equipment Repairs Needed
	(204) 402-015-416-00023	Expense-Repairs to Building	\$10,000	(\$565) \$565	\$9,435 \$11,429	Brakes and Hubs on #216 Worn Out
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,864			Brakes and Hubs on #216 Worn Out
	(209) 409-018-423-00082	Expense-Safety Equipment	\$49,639	(\$3,500) \$3,500	\$46,139 \$3,500	Provide Members Necessary and Mandatory Training
	(209) 409-018-423-00098	Expense-Training & Staff Develop	\$0			Provide Members Necessary and Mandatory Training
	(209) 418-018-429-00082	Expense-Safety Equipment	\$67,587	(\$15,000) \$15,000	\$52,587 \$29,500	Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 418-018-429-00023	Expense-Repairs to Building	\$15,000			Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 418-018-429-00009	Expense-Office Equip & Repairs	\$200	\$500	\$700	Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 419-018-430-00023	Expense-Repairs to Building	\$15,000	(\$12,000) \$12,000	\$3,000 \$38,371	Purchase Airbags, Hose and Additional Safety Equipment
	(206) 413-021-425-00082	Expense-Safety Equipment	\$26,371			Purchase Airbags, Hose and Additional Safety Equipment
	(209) 604-018-461-00082	Expense-Safety Equipment	\$20,000	(\$4,000) \$4,000	\$16,000 \$9,000	Rope Rescue Training for 9 Members to Become Certified
	(209) 604-018-461-00098	Expense-Training & Staff Develop	\$5,000			Rope Rescue Training for 9 Members to Become Certified
	(209) 604-018-461-00082	Expense-Safety Equipment	\$16,000	(\$2,000) \$2,000	\$14,000 \$4,000	Pay for New Dell Optiplex Tower for Emergency Management Office
	(209) 604-018-461-00009	Expense-Office Supplies	\$2,000			Pay for New Dell Optiplex Tower for Emergency Management Office
	(299) 603-68-300-80400	Revenue-NM DHS Grant	\$0	(\$31,874) \$31,874	(\$31,874) \$31,874	DHS & EM Grant for USAR Communication Trailer Equipment
	(299) 603-075-454-09301	Expense-NM DHS Grant	\$0			DHS & EM Grant for USAR Communication Trailer Equipment
			\$267,661	\$0	\$267,661	

ATTEST: Michelle E. Dominguez, County Clerk (Date) Robert J. Armijo, Chairman, Board of County Commissioners (Date)

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: 3/21/2018

For Fiscal Year: 2017-2018 (FY18)

Department or Program: <u>Road Department</u>		
<input checked="" type="radio"/> Internal Budget Adjustment <input type="radio"/> Budget Increase		
Source of Funds (Revenue, Transfers, Special Items)		
Account Number	Description	Decrease
402-015-416-00024	Grounds Maint. & Imp. To be used for a windshield <u>window</u> that was broken on our loader # 314.	\$ 265.73
Total		\$ 265.73
Uses of Funds (Expenditures, Other Financing Uses, etc.)		
Account Number	Description	Increase
402-015-416-00012	Equip. Maint. & Repair. From fund 024 to be used for a broken windshield <u>window</u> on our loader # 314. Loader can not be used until the windshield <u>window</u> is fixed.	\$ 265.73
Total		\$ 265.73
Reason for adjustment(s) (Required):		
The windshield on our loader # 314 was broken and loader can not be used until the windshield if fixed		
Requestor's Name: <u>Audrey Archunde</u>	Date: <u>3/21/2018</u>	
Department Head's Approval: <u></u>	Date: <u>3/21/18</u>	

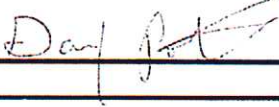
Finance Director's Approval: _____ Date: _____

County Manager's Approval: _____ Date: _____

Budget Adjustment Request
Cibola County, New Mexico
 (Subject to Review)

Request Date: 3/19/2018

For Fiscal Year: 2017-2018 (FY18)

Department or Program: <u>Road Department</u>		
<input checked="" type="radio"/> Internal Budget Adjustment <input type="radio"/> Budget Increase		
Source of Funds (Revenue, Transfers, Special Items)		
Account Number	Description	Decrease
402-015-416-00024	Grounds Maint. & Imp. For parts to fix equipment on	
	# 215, 216 & 217 dump trucks. Quote from Rico Auto Complex for	\$ 451.60
	and	
	# 308 Backhoe, quote from Wagner for	\$ 146.24
	Total	\$ 597.84
Uses of Funds (Expenditures, Other Financing Uses, etc.)		
Account Number	Description	Increase
402-015-416-00012	Equipment Maintenance & Repair	\$ 597.84
	Total	\$ 597.84
Reason for adjustment(s) (Required): We have had to do some repairs on our equipment and fund number 024 , Grounds Maint. & Improvement has not been used.		
Requestor's Name: <u>Audrey Archunde</u>	Date: <u>3/19/2018</u>	
Department Head's Approval: <u></u>	Date: <u>3/19/18</u>	

Finance Director's Approval: _____ Date: _____

County Manager's Approval: _____ Date: _____

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: 3/28/2018

For Fiscal Year:2017-2018(FY18)

Department or Program: _____	Road Department	
<input checked="" type="radio"/> Internal Budget Adjustment <input type="radio"/> Budget Increase		
Source of Funds (Revenue, Transfers, Special Items)		
Account Number	Description	Decrease
402-015-416-00023	Repair to Building. For # 216 dump truck	\$ 564.96
Total		\$ 564.96
Uses of Funds (Expenditures, Other Financing Uses, etc.)		
Account Number	Description	Increase
402-015-416-00012	Equip. Maint. & Repair. For dump truck # 216	\$ 564.96
Total		\$ 564.96
Reason for adjustment(s) (Required):		
The brakes and hubs on # 216 are worn out.		
Requestor's Name: _____		Date: _____
Department Head's Approval: _____		Date: _____

Finance Director's Approval:

Date: _____

County Manager's Approval:

Date: _____

Cibola County, New Mexico
(Subject to Review)

Request Date: 2/26/2018

For Fiscal Year:2017-2018(FY18)

Department or Program: Lobo Canyon Fire Department

Internal Budget Adjustment

☐ Budget Increase

Source of Funds (Revenue, Transfers, Special Items)

Account Number	Description	Decrease
409-018-423-00082	Safety Equipment	\$ 3,500.00
	Total	\$ 3,500.00

Uses of Funds (Expenditures, Other Financing Uses, etc.)

Account Number	Description	Increase
409-018-423-00098	Training and Development	\$ 3,500.00
Total		\$ 3,500.00

Reason for adjustment(s) (Required):
Provide members necessary and mandatory training.

Requestor's Name: Joey DeMartino

Date: 2/26/2018

Chief's Approval:

Date: 02/26/2018

Emergency Mgr/Fire Marshal:

Date: 02-26-18

Finance Director's Approval:

Date:

County Manager's Approval:

Date:

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: 1/29/2018

For Fiscal Year:2017-2018(FY18)

Department or Program: candy kitchen vfd

☒ Internal Budget Adjustment

☐ Budget Increase

Source of Funds (Revenue, Transfers, Special Items)

Account Number	Description	Decrease
418-018-429-00082	safety euiment	\$ 15,000.00
	Total	\$ 15,000.00

Uses of Funds (Expenditures, Other Financing Uses, etc.)

Account Number	Description	Increase
418-018-429-00023	repair to building	\$ 14,500.00
418-018-429-00009	office equipment and supplies	\$ 500.00
	Total	\$ 15,000.00

Reason for adjustment(s) (Required):

418-018-429-00023, to continue upgrades and maintenance to main and sub stations

418-018-429-00009, to cover expences

Requestor's Name: michael sweet

Date: 1/29/2018

Chief's Approval:

Date: 1-25-2018

Emergency Mgr/Fire Marshal:

Date: 1-30-18

Finance Director's Approval:

Date:

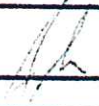
County Manager's Approval:

Date:

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: 1/22/2018

For Fiscal Year: 2017-2018 (FY18)

Department or Program: <u>Laguna Fire Protection Program</u>		
<input checked="" type="radio"/> Internal Budget Adjustment <input type="radio"/> Budget Increase		
<i>Source of Funds (Revenue, Transfers, Special Items)</i>		
Account Number	Description	Decrease
419-018-430-00023	EMS Fund	\$ 12,000.00
Total		\$ 12,000.00
<i>Uses of Funds (Expenditures, Other Financing Uses, etc.)</i>		
Account Number	Description	Increase
413-021-425-00082	Safety Equipment	\$ 12,000.00
Total		\$ 12,000.00
Reason for adjustment(s) (Required): Purchase Airbags, Hose and additional Safety Equipment		
Requestor's Name: <u>John Garcia Fire Chief</u>		Date: <u>1/22/2018</u>
Department Head's Approval: 		Date: <u>1-22-18</u>

Finance Director's Approval: _____ Date: _____

County Manager's Approval: _____ Date: _____

Budget Adjustment Request
Cibola County, New Mexico
 (Subject to Review)

Request Date: 3/7/2018

For Fiscal Year: 2017-2018 (FY18)

Department or Program: Fire Marshal

☒ Internal Budget Adjustment

☐ Budget Increase

Source of Funds (Revenue, Transfers, Special Items)

Account Number	Description	Decrease
604-018-461-00082	Safety Equipment	\$ 4,000.00
Total		\$ 4,000.00

Uses of Funds (Expenditures, Other Financing Uses, etc.)

Account Number	Description	Increase
604-018-461-00098	Training and Staff Development	\$ 4,000.00
Total		\$ 4,000.00

Reason for adjustment(s) (Required):

To Increase Training and Staff development for upcoming Rope Rescue Technician Course Provided through McKinley County Fire, This will allow 9 of our Members to become Certified.

Requestor's Name: DUSTIN Middleton

Date: 3-7-18

Chief's Approval: _____

Date: _____

Emergency Mgr/Fire Marshal: 

Date: 3-7-18

Finance Director's Approval: _____

Date: _____

County Manager's Approval: _____

Date: _____

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: _____

For Fiscal Year:2017-2018(FY18)

Department or Program:		Fire Marshal
<input checked="" type="radio"/> Internal Budget Adjustment <input type="radio"/> Budget Increase		
Source of Funds (Revenue, Transfers, Special Items)		
Account Number	Description	Decrease
604-018-461-00082	Safety Equipment	\$ 2,000.00
	To pay for New Bell Optiplex Trainer at Emergency Management Office	
	Total	\$ 2,000.00
Uses of Funds (Expenditures, Other Financing Uses, etc.)		
Account Number	Description	Increase
604-018-461-0009	Office Supplies	\$ 2,000.00
	Total	\$ 2,000.00
Reason for adjustment(s) (Required):		
Requestor's Name:	<u>[Signature]</u>	Date: <u>3-20-18</u>
Chief's Approval:	_____	Date: _____

Emergency Mgr/Fire Marshal: 

Date: 3-20-18

Finance Director's Approval:

Date: _____

County Manager's Approval: _____

Date: _____



State of New Mexico
DEPARTMENT OF HOMELAND SECURITY &
EMERGENCY MANAGEMENT

P.O. Box 27111
Santa Fe, NM 87502

R 603-68-300-80400

E 603-075-454-09301

SUB-RECIPIENT GRANT AGREEMENT

2017 State Homeland Security Grant Program (SHSGP)
2017 Federal Grant No.: EMW-2017-SS-00032-S01 CFDA No.: 97.067

1. SUB-GRANT NO.		2. SUB-RECIPIENT NAME		3. FIDUCIARY NAME	
EMW-2017-SS-00032-S01-CIBOLA COUNTY		CIBOLA COUNTY		CIBOLA COUNTY	
4. STATE DFA VENDOR NUMBER	5. EIN NUMBER	6. DUNS NUMBER	7. CAGE CODE		
47859	85-0291095	54442348	3XUK4		
8. SUB- RECIPIENT PHYSICAL ADDRESS			9. SUB-RECIPIENT REMIT ADDRESS		
700 E. Roosevelt Ave. Ste. 50 Grants, NM 78020			700 E. Roosevelt Ave. Ste. 50 Grants, NM 78020		
10. DHSEM CONTACT NAME:		11. CONTACT DESK PHONE:	505-476-9614		
Micah Clokey		CONTACT FAX NUMBER:	505-476-9695		
		CONTACT EMAIL ADDRESS:	micah.clokey2@state.nm.us		
12a. PERFORMANCE PERIOD START DATE	January 1, 2018	12b. PERFORMANCE PERIOD END DATE	June 30, 2019		
13. ISSUING OF FUNDING DATE:					
13a. SHSGP FEDERAL AWARD			13b. SHSGP TOTAL SUB-RECIPIENT AWARD		
\$ 31,874.00			\$ 31,874.00		
14a. NAME OF PROJECT AWARD				14b. AMOUNT AWARDED	
1	USAR Communication Trailer Equipment				\$ 31,874.00
2					\$
3					\$
4					\$
5					\$
6					\$
TOTAL AMOUNT OF PROJECTS					\$ 31,874.00

15. RECITALS, GRANT REQUIREMENTS, ASSURANCES AND AGREEMENTS

RECITALS

WHEREAS, the New Mexico Department of Homeland Security and Emergency Management (DHSEM) has been designated by the United States Department of Homeland Security (DHS) to serve as grantee, and is thereby authorized to issue this agreement to the applicant, sub-recipient, and sub-grantee, CIBOLA COUNTY.

WHEREAS, funding has been obligated from the United States Department of Homeland Security (DHS) pursuant to a request by the applicant, sub-recipient, and sub-grantee, CIBOLA COUNTY.

NOW, THEREFORE it is mutually understood and agreed between the grantee, DHSEM, and sub-grantee, CIBOLA COUNTY as follows:

ARTICLE 1: CONTRACT DOCUMENTS

The following additional contract documents are fully incorporated into this agreement and thereby constitute additional terms and conditions of this agreement:

This Agreement
Attachment I Required Reimbursement Checklist
2017 Homeland Security Grant Program Application
2017 Homeland Security Grant Program Guidelines
2017 Homeland Security Grant Program Notice of Funding Opportunity (DHS-17-GPD-067-00-01)
2017 SHSGP NOFO Appendix A, B, C & D.

ARTICLE 2: SCOPE OF WORK

As authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the Stafford Act), as amended (42 U.S.C Sections 5121 et. seq.), and Section 662 of the Post Katrina Emergency Reform Act of 2006, as amended (6 U.S.C. Section 762), CIBOLA COUNTY shall use SHSGP funds to assist in preparing for all-hazards. Specifically, these funds shall be utilized by CIBOLA COUNTY to pay for the eligible expenditures per approved projects previously identified in the SHSGP grant application, and approved by the DHSEM Secretary. All work performed pursuant to this agreement must comply with the approved SHSGP work plan, as applicable. All work must be completed within the performance period, between JANUARY 1, 2018 and JUNE 30, 2019. CIBOLA COUNTY shall not sub-grant any part of this award to any other entity or organization. Within the first reporting quarter, all awards require confirmation that expenditures in the budget category toward this project will be made. If not, DHSEM may execute a de-obligation of Federal funds, without recourse by CIBOLA COUNTY.

ARTICLE 3: PROJECT IMPLEMENTATION

Approved projects must commence within the first reporting quarter. If a project cannot commence and be operational within the first reporting quarter of the approved award date, the sub-grantee must submit a written statement to DHSEM, signed by the sub-recipient signatory officials, justifying the delay in implementation, the expected starting date, and a formal request to extend the project start date past the first reporting quarter. At the sole discretion of DHSEM, the grant award is subject to cancellation and funds may be de-obligated and reallocated to other projects.

ARTICLE 4 : REPORTING REQUIREMENTS

The sub recipient, CIBOLA COUNTY shall submit timely quarterly Financial Progress Reports and a quarterly Performance Progress Report to the DHSEM Grant Specialist. Use of outdated forms will not be accepted. Quarterly reports are due: July 30, October 30, January 30, and April 30, within the period of performance beginning after the conclusion of the first quarter of grant activity. Where applicable, Sub-recipients are required to submit a Bi-annual Strategic Implementation Report (BSIR) through the Grant Reporting Tool (GRT). The final reports are due 45 days after the end of Period of Performance. Financial Progress Reports shall describe and show the status of the funds, encumbrances, receipts of program income, cash or in-kind contributions to the project, and whether or not a local match is required. The Final Narrative Report is a summary report, evaluating project activities and measuring performance against project goals and objectives for the entire performance period, and is required in addition to the last quarterly report.

The applicant must immediately report in writing to the DHSEM Grant Specialist any alleged acts or allegations of fraud or misappropriation of funds for work authorized under this Sub-Grant Agreement. This requirement extends further to an obligation by the sub-recipient to report any legal action, lawsuit, bankruptcy, or other action that may jeopardize the successful completion of any authorized project.

ARTICLE 5: REIMBURSEMENTS

Submission of a request for reimbursement must be accompanied by a financial report form. Reimbursement shall be based upon authorized and allowable expenditures consistent with the project narrative, grant guidelines, and the submission of timely Financial and Performance Progress Reports. Payments may be withheld by DHSEM pending correction of deficiencies. Reimbursement of expenditures shall be requested at least quarterly for expenditures within the performance period. Expenditures must be supported with source documentation (e.g. copies of proof of payment, invoices, receipts, timesheets with name/wage/hours, cost allocation, warrants, etc.). Grant staff will not process reimbursement if quarterly performance and fiscal reports are not timely submitted.

Contracts: All sole-source procurements, single vendor response to a competitive bid, and contracts require DHSEM pre-approval prior to implementation. Requests for reimbursement for contractual services must be accompanied by the relevant contract.

Local Match: Local matching funds must clearly support the source, the amount, and the timing of all matching contributions.

Equipment: Allowable equipment categories are listed on the web-based Authorized Equipment List (AEL). Screenshots of the AEL number and description are required to be submitted along with the Request for Approval.

Travel: All reimbursable travel must be pre-approved by DHSEM 30 days prior to travel date.

Per Diem: Reimbursements for local jurisdictions cannot exceed the rates of the New Mexico Mileage and Per Diem Act.

Training: Requires DHSEM pre-approval 30 days prior to registering or participating in training opportunities.

Exercise: Requires submission of an After-Action Report/Improvement Plan within 60 days after conduct of exercise.

Food and Beverages: Per National Preparedness Directorate (NPD) allowances, food and/or beverage expenses provided by recipients are allowable costs if:

- The food and/or beverages are provided to participants at training sessions, meetings, or conferences that are allowable activities under the NPD program guidelines; and
- Expenses incurred for food and/or beverages, and provided at training sessions, meetings, or conferences, satisfy the following tests:
 - The cost of the food and/or beverages provided is considered to be reasonable;
 - The food and/or beverages provided are subject of a work-related event and work continues after meals are served;

- o Participation by all participants is mandatory; and
- o The food and/or beverages provided are not related directly to amusement and/or social event. (Any event where alcohol is being served is considered a social event; therefore, costs associated with the event are not allowed).

Non-reimbursable Expenses:

- Transfer of funds between any programs. Contracts, single vendor response to a competitive bid, sole source contracts, and procurements greater than \$60,000 not pre-approved by DHSEM.
- Training and related travel costs not pre-approved by DHSEM.
- Construction and renovation.
- Indirect costs (p. 5, Financial Progress Report).
- Supplanting (using federal funds to purchase items previously budgeted for with state or local funds).
- Maintenance and/or wear and tear costs of general use vehicles and emergency response apparatus.
- Equipment purchased for an exercise cannot be used for permanent installation and/or beyond the scope of an exercise.
- Weapons and ammunition.
- Entertainment and sporting events
- Personal items such as laundry, personal hygiene items, magazines, in-room movies, personal travel, personal phone calls.
- Travel insurance, visa, and passport charges.
- Lodging costs in excess of State per diem, as appropriate.
- Lunch when travel is wholly within a single day.
- Stand-alone working meals.
- Bar charges, alcoholic beverages.
- Finance, late fees, or interest charges.
- Lobbying, political contributions, legislative liaison activities.
- Organized fund-raising, including salaries of persons while engaged in these activities.
- Land acquisition.
- Expenditures not supported with appropriate documentation when submitted for reimbursement. Only properly documented expenditures will be processed for payment. Unsupported expenditures will be returned to the jurisdiction for resubmission.

ARTICLE 6: PERFORMANCE MEASURES

Quarterly Progress Reports shall demonstrate performance and progress relative to acceptable performance on applicable critical tasks in Exercises using approved scenarios:

1. Progress in achieving project timelines and milestones.
2. Percent measurable progress toward completion of project.
3. How funds have been expended during reporting period, and explaining expenditures related to the project.

ARTICLE 7: SUB-RECIPIENT MONITORING POLICY

Periodic monitoring is required to ensure that program goals, objectives, timelines, budgets and other related program criteria are being met. DHSEM reserves the right to periodically monitor, review, and conduct analysis of financial, programmatic, and administrative policies, procedures, and practices. This monitoring may include review of accounting for receipts and expenditures, cash management, maintaining adequate financial records, means of allocating and tracking costs, contracting, procurement, records management, payroll, means of

allocating staff costs, property and equipment management system, progress of project activities, etc.. Monitoring may include desk and field audits. DHSEM will also conduct sub-recipient monitoring through review of the BSIR. Technical assistance is available from DHSEM staff.

ARTICLE 8: PROCUREMENT

When procuring property and services under this agreement, the sub-recipient will follow 2 CFR 200.318 through 2 CFR 200.326. The sub-recipient must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in 2 CFR 200. As such, the sub-recipient must use one of the methods of procurement identified in 2 CFR 200.320. The sub-recipient may request that its procurement system be reviewed by FEMA or DHSEM to determine whether its system meets standards in order for its system to be compliant

Contractors that develop or draft specifications, requirements, Statements of Work, and/or Requests for Proposals (RFP) for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement. Local bidder's preference is not allowed for federally funded procurements. Procurement transactions shall be conducted to provide maximum open and free competition. Each sole-source procurement, single vendor response to a competitive bid, and all purchases require prior approval of DHSEM.

ARTICLE 9: CONTRACTS

Any contract entered into during this grant period shall comply with local, State and Federal government contracting regulations. Contracts for professional and consultant services must include local, State and Federal government required contract language, a project budget, and require pre-approval by DHSEM prior to implementation. Contract deliverables must meet the intent of the grant application and grant requirements. Justification is required for compensation for individual consultant services, which must be reasonable and consistent with the amount paid for similar services in the market place. Detailed invoices and time and effort reports are required for consultants.

ARTICLE 10: AUDIT REQUIREMENTS

As the Federal grant recipient, the State of New Mexico requires a sub-recipient expending \$750,000 or more in Federal funds in the organization's fiscal year to conduct an organization-wide audit in accordance with 2 CFR 500 Subpart F. CIBOLA COUNTY will permit the State of New Mexico Grant and Program officials and auditors to have access to the sub-recipient's and third-party contractors' records and financial statements as necessary for the State of New Mexico to comply with 2 CFR 500 Subpart F. Copies of audit findings must be submitted to DHSEM within 30 days after CIBOLA COUNTY receives its audit report, or within a 9-month period of the grant closeout date, whichever is earlier, in accordance with 2 AAC 45.010. Include the Federal agency name, program, grant number, and year; the CFDA title and number; and the name of the pass-through agency.

ARTICLE 11: PROPERTY AND EQUIPMENT MANGEMENT

The sub-recipient will follow the property standards articulated in 2 CFR 200.310 through 2 CFR 200.326. The sub-recipient shall maintain an effective property management system; safeguards to prevent loss, damage or theft; maintenance procedures to keep equipment in good condition; and disposition procedures. A Property Inventory Report shall be submitted to DHSEM annually each January 30 with the Financial Progress Report during the performance period, and continued submission is required annually until final disposition of the equipment. The sub-recipient shall, when practical, prominently display the following on any equipment purchased with award funds: Purchased with funds provided by the U.S. Department of Homeland Security. No equipment purchased

with these grant funds may be assigned to other entities or organizations without the expressed approval in writing from DHSEM, prior to the jurisdiction's encumbrance or expenditure for that equipment.

ARTICLE 12: NEPA/EHP COMPLIANCE

The sub-recipient must provide information to DHSEM to assist with the legally-required environmental planning and historic preservation (EHP) review and to ensure compliance with the applicable EHP laws and Executive Orders (EO). These EHP requirements include but are not limited to National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, E 11988 Floodplain Management, EO 11990 Protection of Wetlands, and EO 12898 Environmental Justice. The recipient must comply with all Federal, State and Local EHP requirements and obtain applicable permits and clearances.

Recipients shall not undertake any activity from the project that would result in ground disturbance, facility modification, or relates to the use of sonar equipment without the prior approval of FEMA. These include but are not limited to communications towers, physical security enhancements involving ground disturbance, new construction, and modifications to buildings that are 50 years old or older, and exercises. Recipient must comply with all mitigation or treatment measures required for the project as the result of FEMA's EHP review. An EHP Screening Form will not need to be provided for those exercises that are planned to take place at previously approved facilities, such as, fire and police academies, search and rescue training facilities, and explosive testing centers. Any type of exercise that requires any type of land, water, or vegetation disturbance or building of temporary structures must undergo an EHP review.

Any change to an approved project description will require re-evaluation for compliance with EHP requirements before the project can proceed. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Initiation of these activities prior to completion of FEMA's EHP review will result in a non-compliance finding and may result in ineligibility of grant funding.

ARTICLE 13: PUBLICATIONS

Publications created with funding under this grant shall prominently contain the following statement: This Document was prepared under a sub-grant from the U.S. Department of Homeland Security, and the New Mexico Department of Homeland Security and Emergency Management. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security or the State of New Mexico.

ARTICLE 14: RECORDKEEPING

The sub-recipient will follow the record retention and access standards articulated in 2 CFR 200.333 through 2 CFR 200.337. The grant financial and administrative records shall be maintained for a period of three (3) years following the date of the closure of the grant award, or audit if required. Time and effort, personnel and payroll records for all individuals reimbursed under the award must be maintained. Property and equipment records shall be maintained for a period of three (3) years following the final disposition, replacement or transfer of the property and equipment.

ARTICLE 15: CHANGES TO AWARD

All change requests must be submitted either in writing or electronically to the designated DHSEM Grant Specialist for review and possible approval. All change requests must be accompanied by a justification narrative and a budget

and spending plan. All change requests must be consistent with the scope of the project and grant guidelines. Change requests will be considered only if reporting requirements are current, and all other terms and conditions of this agreement have otherwise been met at the time the request. If approved by DHSEM, changes in the programmatic activities, purpose of the project, key personnel specified on the grant award, contractual services for activities central to the purposes of the award, requests for additional funding, change in project site, or release of special conditions, will result in an amendment to this award.

ARTICLE 16: OTHER GENERAL PROVISIONS

- A. The performance period for this grant award is January 1, 2018 through June 30, 2019. Further, all personnel related grant activity must be completed between January 1, 2018 and June 30, 2019. Funds may not be obligated outside of these time periods. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 45 days of the end of the performance period when the Final Progress and Financial Reports are due.
- B. The 2016 SAFECOM guidance, in coordination with stakeholders and Federal partners, and the 2014 National Emergency Communications Plan, targets funding priorities to address:
- a. Governance and Leadership,
 - b. Statewide Planning for Emergency Communications,
 - c. Emergency Communications Training and Exercises,
 - d. Activities that Enhance Operational Coordination, and
 - e. Standards Based Technology and Equipment.

To support these priorities, grantees should target funding toward standards-based equipment that enables the sub-recipients to:

- f. Sustain and maintain current Land Mobile Radios (LMR) capabilities
 - g. Use Project 25 (P25)-compliant LMR equipment for mission critical voice communications
 - h. Meet NMDoIT, FCC and FirstNet spectrum and authority to operate requirements
 - i. Transition towards Next Generation 911 (NG911) capabilities
 - j. Support standards that allow for alerts and warnings across different systems
 - k. Sustain backup solutions (e.g., backup power, portable repeaters, satellite phones, HF radios)
 - l. Secure equipment, information, and capabilities from physical and virtual threats
- C. Deployable / Shareable Assets - All assets supported in part or entirely with FY 2017 SHSGP funding must be readily deployable to support emergency or disaster operations per existing IMAS and/or EMAC and other mutual aid agreements.
- D. All assets supported in part or entirely with FY2017 SHSGP funding that may not be physically deployable but support national response capabilities, such as interoperable communications systems and equipment, is considered shareable assets. Access to and use of these assets must be made readily available upon the request of the New Mexico Department of Homeland Security and Emergency Management.
- E. The sub-recipient shall comply with the requirements and restrictions of the DHS Federal NOFO and the FY2017 State Emergency Performance Grant Program Guidance, State Guidelines. By signing this obligating award document, the sub-recipient certifies it has read, understood and accepted these documents as binding.
- F. The signatures of the signatory officials on this award certifies that all financial expenditures, including all supporting documentation submitted for reimbursement, have been incurred by the jurisdiction, and are eligible and allowable expenditures consistent with the grant guidelines for this project. The sub-recipient shall follow the financial management requirements imposed on them by DHSEM, which includes the requirements

- G. The signature of the signatory officials on this award attests to CIBOLA COUNTY understanding, acceptance, and compliance with Lobbying; Debarment, Suspension and other responsibility matters; Drug-free Workplace; Conflict of Interest, and Non-Supplanting certifications. Federal funds will not be used to supplant State or local funds. Federal funds must be used to supplement existing funds to augment program activities, and not replace those funds which have been appropriated in the budget for the same purpose. Potential supplanting may be the subject of application and pre-award, post-award monitoring, and audit.
- H. CIBOLA COUNTY shall ensure the accounting system used allows for separation of fund sources. These grant funds cannot be commingled with funds from other federal, state or local agencies, and each award is accounted for separately.
- I. CIBOLA COUNTY shall comply with Federal Civil Rights Laws and Regulations: *Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, and Americans with Disabilities Act of 1991.* CIBOLA COUNTY will take reasonable steps to ensure Limited English Proficient (LEP) persons have meaningful access to its programs and activities. *Executive Order 13347 Individuals with Disabilities in Emergency Preparedness* requires government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism.
- J. CIBOLA COUNTY certifies that it has an Affirmative Action Plan/Equal Employment Opportunity Plan (EEOP) (for USDHS/DOJ grants). An EEOP is not required for recipients of less than \$25,000.00 or fewer than 50 employees.
- K. CIBOLA COUNTY certifies that its employees are eligible to work in the U.S. as verified by Form I-9, Immigration & Naturalization Service Employment Eligibility.
- L. It is the responsibility of CIBOLA COUNTY as the recipient of these federal funds to fully understand and comply with the requirements of:
- Assurances, Administrative Requirements, Cost Principles, and Audit Requirements, OMB Standard Form 4248 Assurances - Non-Construction Programs, OMB Standard Form 4240 Assurances - Construction Programs, 2 C.F.R. Part 200, 2 C.F.R. Part 3002, <https://www.federalregister.gov/documents/2014/12/19/2014-28697/federal-awarding-agency-regulatory-implementation-of-office-of-management-and-budgets-uniform>
 - Whistleblower Protection Act,
 - o 10 U.S.C Section 2409, <https://www.acquisition.gov/far/html/Subpart%203%209.html>
 - o 41 U.S.C. 4712, <https://www.gpo.gov/fdsys/granule/USCODE-2012-title41/USCODE-2012-title41-subtitle-divsnC-chap47-sec4712>
 - o 10 U.S.C. Section 2324, <https://www.gpo.gov/fdsys/granule/USCODE-2010-title10/USCODE-2010-title10-subtitleA-partIV-chap137-sec2324>
 - o 41 U.S.C. Sections 4304 <https://www.gpo.gov/fdsys/pkg/USCODE-1998-title41/html/USCODE-1998-title41-chap7-sec423.htm>
 - o 41 U.S.C. Sections 4310, <https://www.gpo.gov/fdsys/granule/USCODE-2011-title41/USCODE-2011-title41-subtitle-divsnC-chap43-sec4310>
 - Use of DHS Seal, Logo and Flags - All recipients must obtain permission from their financial assistance office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags.
 - USA Patriot Act of 2001, 18 U.S.C. Sections 175, 175c, <https://www.gpo.gov/fdsys/pkg/BILLS->

[107hr3162enr/pdf/BILLS-107hr3162enr.pdf](#)

- **Universal Identifier and System of Award Management (SAM)**, 2 C.F.R. Part 25, Appendix A, http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr25_main_02.tpl
- **Reporting of Matters Related to Recipient Integrity and Performance**, 2 C.F.R. Part 200, Appendix XII, <https://www.federalregister.gov/documents/2015/07/22/2015-17753/guidance-for-reporting-and-use-of-information-concerning-recipient-integrity-and-performance>
- **Rehabilitation Act of 1973**, 29 U.S.C. Section 794, <https://www.gpo.gov/fdsys/pkg/USCODE-2010-title29/pdf/USCODE-2010-title29-chap16-subchapV-sec794.pdf>
- **Trafficking Victims Protection Act of 2000**, Section 106(g) 22 U.S.C. section 7104, 2 CFR Section 175.15, <https://www.gpo.gov/fdsys/granule/USCODE-2010-title22/USCODE-2010-title22-chap78-sec7104>
- **Terrorist Financing**, <http://www.state.gov/j/ct/ris/other/des/122570.htm>
- **SAFECOM**, <https://www.dhs.gov/safecom>
- **Reporting Sub-Awards and Executive Compensation**, http://www.ecfr.gov/cgi-bin/text-idx?SID=642add467031e0890f536fd54f4c389d&mc=true&node=ap2.1.170_1330.a&rgn=div9
- **Procurement of Recovered Materials, Solid Waste Disposal Act, Resource Conservation Recovery Act**, http://www.ecfr.gov/cgi-bin/text-idx?SID=2687e81e87f616171c67e1a97d9fe25d&node=se2.1.200_1322&rgn=div8
<https://www.epa.gov/history/epa-history-resource-conservation-and-recovery-act>
- **Environmental Protection Agency (EPA) 40 C. F.R. Part 247**, <https://www.gpo.gov/fdsys/pkg/CFR-2012-title40-vol26/xml/CFR-2012-title40-vol26-part247.xml>
- **Patents and Intellectual Property Rights**, http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title37/37cfr401_main_02.tpl
 - Bayh-Dole Act. Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. section 200 et seq.
 - 37 C.F.R. Part 401
 - 37 C.F.R. Section 401.14
- **DHS HSGP Notice of Funding Opportunity Requirements** - All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the terms and conditions of your award. All recipients must comply with any such requirements set forth in the program NOFO.
- **Non-supplanting Requirement** - All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources.
- **Lobbying Prohibitions**, 31 U.S.C. Section 1352, <https://www.gpo.gov/fdsys/granule/USCODE-2010-title31/USCODE-2010-title31-subtitleII-chap13-subchapIII-sec1352/content-detail.html>
- **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**, <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited>, <https://www.lep.gov/>
- **Hotel and Motel Fire Safety Act of 1990**, <https://www.gpo.gov/fdsys/pkg/STATUTE-104/pdf/STATUTE-104-Pg747.pdf>, **Federal Fire Prevention and Control Act of 1974**, as amended, 15 U.S.C. Section 2225 <http://legcounsel.house.gov/Comps/FIREPREV.PDF>
- **Fly America Act of 1974**, 49 U.S.C. Section 41102, 49 U.S.C. Section 40118 <https://www.med.upenn.edu/orss/docs/FlyAmericaAct.pdf>, Comptroller General Decision B-138942 <http://www.gao.gov/products/441704>
- **Best Practices for Collection and Use of Personally Identifiable Information (PII)** - DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template respectively.
- **Americans with Disabilities Act of 1990**, 42 U. S. C. Sections 12101, 12213,

<https://www.ada.gov/pubs/adastatute08.htm>

- **Age Discrimination Act of 1975, Title 42 U.S. Code section 6101 et,**
https://www.dol.gov/oasam/regs/statutes/age_act.htm
- **Activities Conducted Abroad** - All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
- **Acknowledgment of Federal Funding from DHS** - All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.
- **Federal Leadership on Reducing Text Messaging while Driving**, <https://www.whitehouse.gov/the-press-office/executive-order-federal-leadership-reducing-text-messaging-while-driving>
- **Federal Debt Status**, https://www.whitehouse.gov/sites/default/files/omb/assets/a129/rev_2013/pdf/a-129.pdf
- **False Claims Act and Program Fraud Civil Remedies**, 31 U. S. C. Section 3729, 31 U. S.C. Section 3801-3812, <http://www.gao.gov/assets/590/587978.pdf>
- **Energy Policy and Conservation Act**, 42 U.S.C. Section 6201, <http://legcounsel.house.gov/Comps/EPCA.pdf>
- **Education Amendments of 1972 (Equal Opportunity in Education Act)**, 20 U.S.C. section 1681 et seq, 6 C.F.R. Part 17 and 44 C.F.R. Part 19, <https://www.dol.gov/oasam/regs/statutes/titleix.htm>
- **Duplication of Benefits**, 2 C.F. R. Part 200, Subpart E, <http://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1.5&rgn=div6>
- **Drug-Free Workplace Regulations**, 41 U.S. C. section 701 et seq, 2 C.F.R Part 3001, https://www.whitehouse.gov/sites/default/files/omb/assets/fedreg_2009/061509_drugfree.pdf
- **Debarment and Suspension**, Executive Orders, 12549 and 12689, and 2 C.F.R. Part 180, https://www.whitehouse.gov/sites/default/files/omb/assets/grants/111506_grants_full.pdf
- **Copyright**, 17 U.S.C. sections 401 or 402, <https://www.gpo.gov/fdsys/granule/USCODE-2010-title17/USCODE-2010-title17-chap4-sec402>
- **Civil Rights Act of 1968**, Title VIII of the Civil Rights Act of 1968, 42 U.S.C. section 3601 et seq, 24 C.F.R. Part 100, 24 C.F.R Section 100.201, <https://www.law.cornell.edu/cfr/text/24/886.313>
- **Civil Rights Act of 1964 - Title VI**, 42 U.S.C. Section 2000d et seq, 6 C.F.R. Part 21, 44 C.F.R. Part 7 <https://www.dol.gov/oasam/regs/statutes/titlevi.htm>
- **DHS Specific Acknowledgements and Assurances**
 - All recipients, sub-recipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.
 - Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
 - Recipients must give DHS access to and the right to examine and copy, records, accounts, and other documents and sources of information related to the award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
 - Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
 - Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
 - If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS financial assistance office and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at crcl@hqs.dhs.gov or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail

Stop #0190 Washington, D.C. 20528.

- In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS financial assistance office and the CRCL office by e-mail or mail at the addresses listed above.
- The United States has the right to seek judicial enforcement of these obligations.
- **Disposition of Equipment Acquired Under the Federal Award**, 2 C.F.R. Section 200.313, <https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1-sec200-313>
- **National Environmental Policy Act**, National Environmental Policy Act (NEPA), Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, <https://ceq.doe.gov/>
- **Nondiscrimination in Matters Pertaining to Faith-based Organizations**, 6 C. F. R. Part 19 <https://www.federalregister.gov/documents/2015/08/06/2015-18257/nondiscrimination-in-matters-pertaining-to-faith-based-organizations>

ARTICLE 17: PENALTY FOR NON COMPLIANCE

For the reasons listed below, special conditions may be imposed, reimbursements may be partially or wholly withheld, the award may be wholly or partly suspended or terminated, or future awards, reimbursements and award modifications may be withheld. DHSEM may institute the following, but is not limited to, withholding authority to proceed to the next phase of a project, requiring additional or more detailed financial reports, additional project monitoring, and/or establish additional prior approvals. DHSEM shall notify the sub-recipient of its decision in writing stating the nature and the reason for imposing the conditions/restrictions, the corrective action required and timeline to remove them, and the method of requesting reconsideration of the imposed conditions/restrictions. The sub-recipient must respond within 5 days of receipt of notification.

- (a) Unwillingness or inability to attain project goals
- (b) Unwillingness or inability to adhere to Article 19, Special Conditions.
- (c) Failure or inability to adhere to grant guidelines and federal compliance requirements
- (d) Improper procedures regarding contracts and procurements
- (e) Inability to submit reliable and/or timely reports
- (f) Management systems which do not meet federal required management standards
- (g) Failure or inability to adhere to the terms and conditions of this agreement

ARTICLE 18: TERMINATION

For Cause: If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHSEM will provide notice of five (5) days to the sub-recipient stating the reasons for the action, steps taken to correct the problems, and the commencement date of the reduction or termination. DHSEM will reimburse the sub-recipient only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination. Final payment may be withheld at the discretion of DHSEM until completion of a final DHSEM review. Any equipment purchased under a terminated grant may revert to DHSEM at the option of DHSEM.

For Convenience: This Agreement may be terminated without cause by either of the parties upon written notice delivered to the other party at least 30 days prior to the intended date of termination. A termination pursuant to this provision does not nullify a party's obligations for performance or liabilities for failure to perform already incurred prior to the date of termination. Any project may be terminated upon convenience, in whole or in part, for the convenience of the Government. The U.S. Department of Homeland Security (USDHS) and the DHSEM, by written notice, may terminate this grant, in whole or in part, when it is in the Government's interest. Allowable costs obligated and/or incurred through the date of termination shall be reimbursed. Any equipment purchased

under a terminated grant may revert to DHSEM at the option of DHSEM.

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ARTICLE 19: SPECIAL CONDITIONS

** Grant funds cannot be expended until these conditions have been met.*

- 1) SHSGP Notice of Funding Opportunity Requirements - All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the terms and conditions of your award. All recipients must comply with any such requirements set forth in the program NOFO.
- 2) The grant award amount is a funding allocation, and is not to be interpreted as expenditure authorizations or approvals. Pre-approval from DHSEM's Local Preparedness Program, Preparedness Unit, and Administrative Service Bureau (ASB) is required for all purchases regardless of any application review.
- 3) All awarded projects must be planned for, conducted, budgeted and expended within the designated performance period. Furthermore, at least 25% of the grant award must be expended in the first quarter for each project; some exceptions and/or extenuating circumstances may apply.
- 4) All SHSGP sub-recipients must be NIMS compliant. A NIMS Assessment will be conducted on or before September 30 of each year. All funded beneficiaries, to include but not limited to, first response agencies and special teams must maintain a NIMS compliance rating of 85% throughout the performance period of the grant and thereafter.
- 5) Each jurisdiction is required to conduct one operations-based exercise to test the capabilities of equipment purchased with past or current federal preparedness grants within a Training and Exercise Plan (TEP) year which falls within the POP of this agreement. The operations-based exercise must be a Homeland Security Exercise and Evaluation Program (HSEEP) compliant exercise. Documents are to include the After-Action Report/Improvement Plan (AAR/IP) and must be submitted to the State Exercise Officer within 60 days following the end of the exercise. ***Failure to submit exercise documents will result in withholding reimbursement payments associated with this grant award, until all documents are submitted.*
- 6) All SHSGP performance activities will be monitored by the Local Preparedness Program on a quarterly basis or as needed to ensure sub-recipients are conducting progressive activities to ensure project completion within the specified performance period.
- 7) Quarterly financial and progress reports are due on April 30, July 30, October 30, January 30 within the Period of Performance. Final reports are due 45 days after the end of Period of Performance.
- 8) All equipment must be purchased and deployed in accordance set forth in the FY 2017 SHSGP NOFO. *All assets supported in part or entirely with FY 2017 SHSGP funding must be readily deployable to support emergency or disaster operations per existing EMAC agreements.*
- 9) All Budget Revisions must be reviewed and approved by the Local Preparedness Program to ensure that the proposed project meets all federal and state eligibility requirements. Budget Revisions must meet the original scope of the project.
- 10) If a revision of the project(s) scope of work is requested, it must be pre-approved by the Local Preparedness Program, before the jurisdiction can proceed with the Request for Approval (RFA) processes. If the revision is approved, the Local Preparedness Program may request additional documentation to proceed with recommendation to DHSEM Leadership for final approval.
- 11) The beneficiary of this award is solely responsible for all expenditures that are incurred outside of the award performance period.
- 12) All expenditures that are incurred above and beyond the amount of this sub-grant agreement are the sole responsibility of the sub-recipient of this award.
- 13) The FEMA approved National Environmental Protection Agency-Environmental Historic Preservation (NEPA/EHP) form must be submitted prior to any ground disturbance, modification to buildings, etc.
- 14) Procurement from Minority Owned and Women Owned Business is encouraged, and must be tracked and reported to DHSEM on the quarterly reports.
- 15) Annual external audit reports must be submitted to DHSEM within 30 days of receipt by sub-recipients.
- 16) All Contracts for goods and services, to include the project scope of work, must be reviewed and approved the LPP and ASB before execution, to include signing of contract between parties.
- 17) All requests for Sub-grant award extensions must be received at DHSEM prior to the 90-day grant award termination date. Requests for sub-grant award extensions will only be considered for documented extenuating circumstances and will be reviewed by the Local Preparedness Program on a case-by-case basis.
- 18) Upon completion of all awarded projects, any remaining funds will be de-obligated and reverted back to NMDHSEM.



State of New Mexico
DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

P.O. Box 27111
Santa Fe, NM 87502

SUB-RECIPIENT GRANT AGREEMENT
2017 State Homeland Security Grant Program
2017 Federal Grant No. EMW-2017-SS-00032-S01 CFDA No. 97.042

The acceptance of a grant from the United States and the State of New Mexico creates a legal duty and obligation on the part of the sub-grantee CIBOLA COUNTY to use the funds or property made available in accordance with the conditions of the grant as administered by and through the New Mexico Department of Homeland Security and Emergency Management.

SIGNATURE OF ACCEPTANCE

JURISDICTION SIGNATURES	
Signature of Emergency Management Program Manager	DATE
	12-19-17
Printed Name: Dustin W. Middleton	
Contact Number: 505-285-2558	e-Mail Address: dmiddleton@co.cibola.nm.us
Signature of Jurisdiction Chief Financial Officer	DATE
	12-19-17
Printed Name: Valerie Taylor, County Manager	
Contact Number: 505-287-9431	e-Mail Address: vtaylor@co.cibola.nm.us
Signature of Jurisdiction Signatory Official	DATE
	12-19-17
Printed Name: Valerie Taylor, County Manager	
Contact Number: 505-287-9431	e-Mail Address: vtaylor@co.cibola.nm.us
NM DHSEM SIGNATURES	
Signature of DHSEM Grants Unit Manager	DATE
	Jan 5, 2018
Print Name: Duncan Sill	
Signature of DHSEM Chief Financial Officer	DATE
	01/16/2018
Print Name: Sarah J. Peterson	
Signature of DHSEM Cabinet Secretary	DATE
	16 Jan 18
Print Name: M. Jay Mitchell	

Please print two (2) originals, sign both and mail to:
Grants Management Unit, P.O. Box 27111, Santa Fe, NM 87502

Attachment I
Required Reimbursement Checklist

Please Note: DHSEM reserves the right to update this check list throughout the life of the grant to ensure compliance with applicable federal and state rules and regulations. *Please only check the categories that apply to the reimbursement you are currently requesting.*

EQUIPMENT

- ☐ Have all invoices been included?
- ☐ Has AEL # been identified for each purchase?
- ☐ If service/warranty expenses are listed, are they only for the performance period of the grant?
- ☐ Has proof of payment been included? (e.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card Company for that statement)
- ☐ If EHP form needed – has copy of it and approval from DHS/FEMA been included?

CONSULTANTS/CONTRACTORS

- ☐ Does the amount billed by consultant add up correctly?
- ☐ Has all appropriate documentation to denote hours worked been properly signed?
- ☐ Have copies of all planning materials and work product (e.g. meeting documents, copies of plans) been included? (If a meeting was held by recipient or contractor/consultant of recipient, an agenda and signup sheet with meeting date must be included).
- ☐ Has the invoice from consultant/contractor been included?
- ☐ Has proof of payment been included? (e.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card Company for that statement).

SALARY POSITIONS (Note: this applies to positions billed under M&A)

- ☐ Have the following been provided: signed time sheet by employee and supervisor and proof that employee was paid for time worked (statement of earnings, copy of payroll check or payroll register)?
- ☐ Has a time period summary sheet been included for total claimed amount?
- ☐ Has a general ledger payroll report been included for total claimed amount? Ensure this report includes both employee and employer payroll information (i.e. benefits/contributions).
- ☐ Does the back-up documentation include a copy of the check stub per employee for the time period covered?
- ☐ Does the back-up documentation provided match the time period for which reimbursement is being requested?

TRAINING

- ☐ Is the course DHS/FEMA approved? Is there a course or catalog number? If not, has DHSEM approved the non-DHS training request form? Is supporting documentation included your reimbursement request?
- ☐ Have sign-in sheets, rosters and agenda been provided?
- ☐ If billing for overtime and/or backfill, has a spreadsheet been provided that lists attendee names, department, # of hours spent at training, hourly rate and total amount paid to each attendee? Have print outs from entity's financial system been provided as proof attendees were paid? For backfill, has a clear delineation/cross reference been provided showing who was backfilling who?
- ☐ Have the names on the sign-in sheets been cross-referenced with the names of the individuals for whom training reimbursement costs are being sought?
- ☐ Has any expenditures occurred in support of the training (e.g., printing costs, costs related to administering the training, planning, scheduling, facilities, materials and supplies, reproduction of materials, and equipment)? If so, receipts and proof of payment must be submitted. (e.g. system generated ledger, canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card Company for that statement).

MATCHING FUNDS (IF APPLICABLE)

- ☐ Contributions are from Non Federal funding sources.
- ☐ Contributions are from cash or in-kind contributions which may include training investments.
- ☐ Contributions are not from salary, overtime or other operational costs unrelated to training.

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert S. Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 18-27

**Fiscal Year 2018
BUDGET ADJUSTMENT No. 4**

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2018 fiscal year ending June 30, 2018.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 26th day of April 2018.

THE BOARD OF COUNTY COMMISSIONERS:

Robert J. Armijo, Chairman

Daniel J. Torrez, 1st Vice-Chair

Jack P. Moleres, 2nd Vice-Chair

ATTEST:

Michelle E Dominguez, County Clerk

Robert S. Windhorst, Commissioner

Martha Garcia, Commissioner

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018 BAR #4
DFA Resolution Number:

Page 1 of 4 Pages

For Local Government Division use only:						
(A) ENTITY RESOLUTION NUMBER	(B) FUND (DFA) County	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-27	(101) 101-011-499-09401	Transfer - From 101 to 401	\$0	\$5,552,000	\$5,552,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09614	Transfer - From 401 to 614	\$0	\$2,418,000	\$2,418,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
Transfers To/From Only	(101) 401-011-499-09101	Transfer - From 101 to 401	\$0	(\$5,552,000)	(\$5,552,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09402	Transfer - From 401 to 402	\$0	\$844,000	\$844,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09435	Transfer - From 401 to 435	\$0	\$252,000	\$252,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09501	Transfer - From 401 to 501	\$0	\$74,000	\$74,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09504	Transfer - From 401 to 504	\$0	\$1,120,000	\$1,120,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09603	Transfer - From 401 to 603	\$0	\$75,000	\$75,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 401-011-499-09615	Transfer - From 401 to 615	\$0	\$24,000	\$24,000	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(204) 402-016-499-09405	Transfer - From 405 to 402	(\$472,982)	\$472,982	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(204) 402-016-499-09401	Transfer - From 401 to 402	\$0	(\$844,000)	(\$844,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09504	Transfer - From 504 to 405	(\$120,000)	\$120,000	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09603	Transfer - From 405 to 603	\$93,598	(\$93,598)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09402	Transfer - From 405 to 402	\$472,982	(\$472,982)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09614	Transfer - From 405 to 614	\$2,624,994	(\$2,624,994)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09503	Transfer - From 405 to 503	\$0	\$30,832	\$30,832	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09615	Transfer - From 405 to 615	\$17,363	(\$17,363)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09435	Transfer - From 405 to 435	\$33,372	(\$33,372)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 405-012-499-09501	Transfer - From 405 to 501	\$75,905	(\$75,905)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 409-019-499-09632	Transfer - From 409 to 632	\$2,946	(\$2,946)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 409-019-499-09575	Transfer - From 409 to 575	\$0	\$2,946	\$2,946	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 418-020-499-09632	Transfer - From 418 to 632	\$38,190	(\$38,190)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 418-020-499-09575	Transfer - From 418 to 575	\$0	\$38,190	\$38,190	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 424-020-499-09575	Transfer - From 424 to 575	\$0	\$13,789	\$13,789	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(209) 424-020-499-09632	Transfer - From 424 to 632	\$13,789	(\$13,789)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(207) 435-071-499-09405	Transfer - From 405 to 435	(\$33,372)	\$33,372	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(207) 435-071-499-09401	Transfer - From 401 to 435	\$0	(\$252,000)	(\$252,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 501-013-499-09401	Transfer - From 401 to 501	\$0	\$74,000	(\$74,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(101) 501-013-499-09405	Transfer - From 405 to 501	(\$75,905)	\$75,905	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
			\$2,701,712	\$990,213	\$3,691,925	

ATTEST:

Michelle E. Dominguez, County Clerk

(Date)

Robert J. Armijo, Chairman, Board of County Commissioners

(Date)

Page 1 of 4 Pages

REVISED 12/08/06

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018 BAR #4 Continued
DFA Resolution Number:

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REVISED 12/08/06

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018 BAR #4 Continued
DFA Resolution Number:

Page 2 of 4 Pages

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) FUND County (DFA)	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-27 Continued	(218) 503-010-499-09405	Transfer - From 405 to 503	(\$30,832)	\$30,832	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(218) 504-011-499-09401	Transfer - From 401 to 504	\$0	(\$1,120,000)	(\$1,120,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
Transfers To/From Only	(218) 504-011-499-09405	Transfer - From 504 to 405	\$120,000	(\$120,000)	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 575-111-499-09409	Transfer - From 409 to 575	\$0	(\$2,946)	(\$2,946)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 575-111-499-09418	Transfer - From 418 to 575	\$0	(\$38,190)	(\$38,190)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 575-111-499-09424	Transfer - From 424 to 575	\$0	(\$13,789)	(\$13,789)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(299) 603-076-499-09405	Transfer - From 405 to 603	(\$93,598)	\$93,598	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(299) 603-076-499-09401	Transfer - From 401 to 603	\$0	(\$75,000)	(\$75,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(226) 614-102-499-09405	Transfer - From 405 to 614	(\$2,624,994)	\$2,624,994	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(226) 614-102-499-09401	Transfer - From 401 to 614	\$0	(\$2,418,000)	(\$2,418,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(223) 615-081-499-09401	Transfer - From 401 to 615	\$0	(\$24,000)	(\$24,000)	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(223) 615-081-499-09405	Transfer - From 405 to 615	(\$17,363)	\$17,363	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 632-111-499-09409	Transfer - From 409 to 632	(\$2,946)	\$2,946	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 632-111-499-09418	Transfer - From 418 to 632	(\$38,190)	\$38,190	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
	(403) 632-111-499-09424	Transfer - From 424 to 632	(\$13,789)	\$13,789	\$0	Adjust Transfers To/Transfers From to Projected 6/30/2018 Actuals
		Total of Transfers	(\$2,701,712)	(\$990,213)	(\$3,691,925)	
Revenues Only	(101) 101-23-360-18000	Income on Investments	\$0	\$35,000	\$35,000	Create a Budget Amount for This Account
	(101) 405-15-300-41100	GRT Local Hospital (.5)	\$0	\$52,000	\$52,000	Create a Budget Amount for This Account
	(101) 405-15-360-18100	Interest on Delinquent Taxes	\$0	(\$1,000)	(\$1,000)	Create a Budget Amount for This Account
	(101) 405-15-360-18200	Penalty on Delinquent Taxes	\$0	(\$7,000)	(\$7,000)	Create a Budget Amount for This Account
	(218) 504-46-363-20001	Revenue on Agreement-USMS	\$0	\$3,473,000	\$3,473,000	Create a Budget Amount for This Account
	(402) 569-99-360-18100	Interest on Delinquent Taxes	\$0	\$1,150	\$1,150	Create a Budget Amount for This Account
	(402) 569-99-360-18200	Penalty on Delinquent Taxes	\$0	\$3,330	\$3,330	Create a Budget Amount for This Account
	(403) 575-90-300-18000	Interest on Investments	\$0	\$4,100	\$4,100	Create a Budget Amount for This Account
	(403) 575-90-300-41100	NMFA Loan Proceeds	\$0	\$464,000	\$464,000	Create a Budget Amount for This Account - 2 New NMFA Loans
	(300) 651-75-300-10000	NM Leg. Approp-Capital Outlay	\$0	\$23,175	\$23,175	Create a Budget Amount for This Account
		Total of Revenues	\$0	\$4,047,755	\$4,047,755	

ATTEST: Michelle E. Dominguez, County Clerk
Robert J. Armijo, Chairman, Board of County Commissioners
(Date)
(Date)

Page 2 of 4 Pages

ATTEST: Michelle E. Dominguez, County Clerk (Date) Robert J. Armijo, Chairman, Board of County Commissioners (Date)

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REVISED 12/08/06

ENTITY NAME: Cibola County
File Name: Budget Adjustment Resolution #18-27 FD BAR #4 04262018

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For Local Government Division use only:

FISCAL YEAR: FY2017-2018 BAR #4 Continued
DFA Resolution Number:

Page 3 of 4 Pages

(A) ENTITY RESOLUTION NUMBER	(B) FUND (DFA) County	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-27 Continued	(101) 101-001-401-11261	Service & Admin Charges	\$0	\$1,000	\$1,000	Create a Budget Amount for This Account
	(204) 402-014-416-00079	Road Construction & Maint. CoOp	\$260,970	\$200,000	\$460,970	Increase Budget to Reflect Projected Actual
Expenditures Only	(204) 402-015-416-00071	Worker's Comp Insurance Prem	\$32,809	\$100,000	\$132,809	Increase Budget to Reflect Projected Actual
	(209) 410-018-401-00324	Return of Funds	\$0	\$2	\$2	Create a Budget Amount for This Account
	(206) 414-021-426-00082	Safety Equipment	\$7,505	(\$7,505)	\$0	Acoma EMS Fund is Closed
	(101) 501-008-440-00160	Cibola Transit Authority	\$0	\$7,611	\$7,611	Create a Budget Amount for This Account - Expenses from Prior Fiscal Year
	(101) 501-008-440-00404	Chamber of Commerce	\$0	\$3,875	\$3,875	Create a Budget Amount for This Account - Expenses from Prior Fiscal Year
	(101) 501-008-440-00412	Recreation	\$0	\$5,250	\$5,250	Create a Budget Amount for This Account - Expenses from Prior Fiscal Year
	(101) 501-008-440-00418	Recycle Cibola	\$0	\$283	\$283	Create a Budget Amount for This Account - Expenses from Prior Fiscal Year
	(218) 504-071-465-00252	Payment on Agreements-USMS	\$0	\$3,460,000	\$3,460,000	Create a Budget Amount for This Account
	(402) 561-091-444-00318	Debt Service - Interest	\$443,206	(\$443,206)	\$0	Revenue Bonds 2006 A & B Have Been Paid Off
	(402) 569-093-450-26100	Investment Maint. & Admin Fees	\$0	\$34,000	\$34,000	Create a Budget Amount for This Account
	(403) 575-110-452-00317	Debt Service - Admin Fees	\$0	\$1,134	\$1,134	Moved NMFA Loans from Fund 632 to Fund 575
	(403) 575-110-452-00318	Debt Service - Interest	\$0	\$10,543	\$10,543	Moved NMFA Loans from Fund 632 to Fund 575
	(403) 575-110-452-00319	Debt Service - Principal	\$0	\$43,248	\$43,248	Moved NMFA Loans from Fund 632 to Fund 575
	(403) 575-110-452-00320	NMFA New Loan Processing Fee	\$0	\$4,000	\$4,000	Create a Budget Amount for This Account - 2 New NMFA Loans
	(211) 605-035-455-00082	Safety Equipment	\$5,466	\$15,000	\$20,466	Increase Budget to Reflect Remaining Cash Balance
	(226) 614-100-467-00002	Full Time Salaries	\$0	\$304,000	\$304,000	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00005	Overtime Salaries	\$0	\$31,000	\$31,000	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00063	PERA Muni 2	\$0	\$27,000	\$27,000	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00064	Social Security	\$0	\$20,000	\$20,000	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00065	Group Ins	\$0	\$55,000	\$55,000	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00066	Worker's Comp Assessment	\$0	\$150	\$150	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00068	Medicare	\$0	\$4,700	\$4,700	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00081	Retiree Health Care	\$0	\$5,700	\$5,700	Create a Budget for the New Booking Staff Department
	(226) 614-100-467-00259	Physicals	\$0	\$150	\$150	Create a Budget for the New Booking Staff Department
	(403) 632-110-452-00319	Debt Service - Principal	\$54,925	(\$54,925)	\$0	Moved NMFA Loans from Fund 632 to Fund 575
	(300) 651-085-460-00020	Computer Software	\$0	\$23,175	\$23,175	Create a Budget Amount for This Account
		Total of Expenses	\$804,881	\$3,851,185	\$4,656,066	

ATTEST:

Michelle E. Dominguez, County Clerk

(Date)

Robert J. Armijo, Chairman, Board of County Commissioners

(Date)

Page 3 of 4 Pages

REVISED 12/08/06

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018 BAR #4 Continued
DFA Resolution Number:

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For Local Government Division use only:

SCHEDULE OF BUDGET ADJUSTMENTS

ATTEST: _____ (Date)

Michelle E. Dominguez, County Clerk

Robert J. Armijo, Chairman, Board of County Commissioners (Date)

Page 4 of 4 Pages

SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

ENTITY NAME: Cibola County
FISCAL YEAR: FY2017-2018 BAR #3
DFA Resolution Number:

Department Manager Requested

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) FUND (DFA) County	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
18-26	(204) 402-015-416-00024	Expense-Grounds Maint & Improve	\$5,000	(\$266)	\$4,734	Windshield on Loader #314 Broken
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,000	\$266	\$10,266	Windshield on Loader #314 Broken
	(204) 402-015-416-00024	Expense-Grounds Maint & Improve	\$4,734	(\$598)	\$4,136	Equipment Repairs Needed
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,266	\$598	\$10,864	Equipment Repairs Needed
	(204) 402-015-416-00023	Expense-Repairs to Building	\$10,000	(\$565)	\$9,435	Brakes and Hubs on #216 Worn Out
	(204) 402-015-416-00012	Expense-Equipment Maint & Repair	\$10,864	\$565	\$11,429	Brakes and Hubs on #216 Worn Out
	(209) 409-018-423-00082	Expense-Safety Equipment	\$49,639	(\$3,500)	\$46,139	Provide Members Necessary and Mandatory Training
	(209) 409-018-423-00098	Expense-Training & Staff Develop	\$0	\$3,500	\$3,500	Provide Members Necessary and Mandatory Training
	(209) 418-018-429-00082	Expense-Safety Equipment	\$67,587	(\$15,000)	\$52,587	Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 418-018-429-00023	Expense-Repairs to Building	\$15,000	\$14,500	\$29,500	Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 418-018-429-00009	Expense-Office Equip & Repairs	\$200	\$500	\$700	Continue Upgrades and Maintenance to Main and Sub Stations
	(209) 419-018-430-00023	Expense-Repairs to Building	\$15,000	(\$12,000)	\$3,000	Purchase Airbags, Hose and Additional Safety Equipment
	(206) 413-021-425-00082	Expense-Safety Equipment	\$26,371	\$12,000	\$38,371	Purchase Airbags, Hose and Additional Safety Equipment
	(209) 604-018-461-00082	Expense-Safety Equipment	\$20,000	(\$4,000)	\$16,000	Rope Rescue Training for 9 Members to Become Certified
	(209) 604-018-461-00098	Expense-Training & Staff Develop	\$5,000	\$4,000	\$9,000	Rope Rescue Training for 9 Members to Become Certified
	(209) 604-018-461-00082	Expense-Safety Equipment	\$16,000	(\$2,000)	\$14,000	Pay for New Dell Optiplex Tower for Emergency Management Office
	(209) 604-018-461-00009	Expense-Office Supplies	\$2,000	\$2,000	\$4,000	Pay for New Dell Optiplex Tower for Emergency Management Office
	(299) 603-68-300-80400	Revenue-NM DHS Grant	\$0	(\$31,874)	(\$31,874)	DHS & EM Grant for USAR Communication Trailer Equipment
	(299) 603-075-454-09301	Expense-NM DHS Grant	\$0	\$31,874	\$31,874	DHS & EM Grant for USAR Communication Trailer Equipment
			\$267,661	\$0	\$267,661	

ATTEST:

Michelle E. Dominguez, County Clerk

(Date)

Robert J. Armijo, Chairman, Board of County Commissioners

(Date)



Cibola County, NM

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 101 - INVESTMENT FUND							
Revenue							
<u>101-23-860-18000</u>	Income on Investments	35,000 ✓	0.00	0.00	10.83	25,994.49	25,994.49 0.00 %
	Revenue Total:	0.00	0.00	10.83	25,994.49	25,994.49	0.00 %
Expense							
Department: 401 - County Commission							
<u>101-001-401-11261</u>	Service & Admin Charges	1,000 ✓	0.00	0.00	0.00	332.83	-332.83 0.00 %
	Department: 401 - County Commission Total:	0.00	0.00	0.00	332.83	-332.83	0.00 %
Department: 499 - Transfers							
<u>101-011-499-09401</u>	From 101 to 401	5,552,000 ✓	0.00	0.00	0.00	4,163,340.86	-4,163,340.86 0.00 %
<u>101-011-499-09504</u>	From 101 to 504		0.00	0.00 ✓	-8,966.78	-68,262.34	68,262.34 0.00 %
	Department: 499 - Transfers Total:	0.00	0.00	-8,966.78	4,095,078.52	-4,095,078.52	0.00 %
	Expense Total:	0.00	0.00	-8,966.78	4,095,411.35	-4,095,411.35	0.00 %
	Fund: 101 - INVESTMENT FUND Surplus (Deficit):	0.00	0.00	8,977.61	-4,069,416.86	-4,069,416.86	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - GENERAL FUND							
Revenue							
401-10-310-01000	Current Property Taxes	3,124,859.00	3,124,859.00	0.00	2,032,011.43	-1,092,847.57	34.97 %
401-10-310-02000	Delinquent Prop. Taxes	240,000.00	240,000.00	0.00	248,149.70	8,149.70	103.40 %
401-10-310-04000	Rendition (Livestock & Pers Prop Ta	0.00	0.00	0.00	5,307.58	5,307.58	0.00 %
401-10-310-05000	Penalty & Interest	50,000.00	50,000.00	0.00	98,921.72	48,921.72	197.84 %
401-10-310-09000	Property Tax Administrativ Fee	2,500.00	2,500.00	0.00	4,365.48	1,865.48	174.62 %
401-15-360-18100	Interest On Delinquent Taxes	0.00	0.00	0.00	320.33	320.33	0.00 %
401-15-360-18200	Penalty On Delinquent Taxes	0.00	0.00	0.00	-131.65	-131.65	0.00 %
401-15-360-30800	GRT Environmental Prot. (.125)	73,034.00	73,034.00	3,099.15	92,091.05	19,057.05	126.09 %
401-15-360-41000	GRT 3rd 1/8 (.125)	450,000.00	450,000.00	0.00	276,370.70	-173,629.30	38.58 %
401-15-360-41100	GRT Infra-Structure (.125)	70,000.00	70,000.00	0.00	61,534.15	-8,465.85	12.09 %
401-17-370-59200	Small Counties Assistance	0.00	0.00	0.00	278,000.00	278,000.00	0.00 %
401-19-340-53000	Motor Vehicle	40,000.00	40,000.00	5,173.63	48,268.90	8,268.90	120.67 %
401-20-340-21000	County Clerk's Fees	16,000.00	16,000.00	1,394.00	13,572.20	-2,427.80	15.17 %
401-20-340-21100	Election Service Fees	0.00	0.00	683.00	825.84	825.84	0.00 %
401-20-340-45000	Copy Fees	9,000.00	9,000.00	2,559.45	12,227.33	3,227.33	135.86 %
401-20-360-29000	County Property Rental	232,754.00	232,754.00	23,805.47	220,733.02	-12,020.98	5.16 %
401-20-360-29100	Rental of Convention Center	0.00	0.00	100.00	375.00	375.00	0.00 %
401-20-360-35200	Rental Gross Receipts	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
401-20-360-48000	Mapping Fees	0.00	0.00	239.00	1,678.25	1,678.25	0.00 %
401-20-360-49100	Vector Control	0.00	0.00	0.00	25.00	25.00	0.00 %
401-21-330-15000	Liquor Licenses	400.00	400.00	0.00	0.00	-400.00	100.00 %
401-21-330-16000	Merchandise License	3,000.00	3,000.00	470.00	2,835.00	-165.00	5.50 %
401-21-330-25000	Subdivision Fees	300.00	300.00	100.00	700.00	400.00	233.33 %
401-22-340-23000	Sheriff's Fees	3,000.00	3,000.00	450.00	4,824.80	1,824.80	160.83 %
401-22-350-22000	Probate Judge's Fees	1,000.00	1,000.00	150.00	1,205.00	205.00	120.50 %
401-23-360-18000	Income on Investments	3,000.00	3,000.00	0.00	6.85	-2,993.15	99.77 %
401-24-330-26100	Refunds	0.00	0.00	565.50	1,577.68	1,577.68	0.00 %
401-24-330-26200	Reimbursement	0.00	0.00	0.00	13,297.75	13,297.75	0.00 %
401-24-360-27000	Insurance Recoveries	0.00	0.00	0.00	6,388.14	6,388.14	0.00 %
401-24-360-34000	Sale of County Property	10,000.00	10,000.00	0.00	25,010.00	15,010.00	250.10 %
401-24-360-38100	Miscellaneous	0.00	0.00	0.00	130,878.34	130,878.34	0.00 %
401-24-360-38101	SRO Reimbursement	0.00	0.00	0.00	-45.00	-45.00	0.00 %
401-24-360-38200	Miscellaneous Administrat Fee	0.00	0.00	0.00	34,311.25	34,311.25	0.00 %
401-24-360-38300	Vending Machine Proceeds	0.00	0.00	16.23	271.25	271.25	0.00 %
	Revenue Total:	4,368,847.00	4,368,847.00	38,805.43	3,615,907.09	-752,939.91	17.23 %
Expense							
Department: 401 - County Commission							
401-001-401-00001	ELECTED OFFICIALS SALARIES	131,285.00	131,285.00	15,148.35	100,989.00	30,296.00	23.08 %
401-001-401-00007	Telecommunications	5,000.00	5,000.00	200.18	1,313.26	3,686.74	73.73 %
401-001-401-00008	PRINTING & PUBLISHING	1,500.00	1,500.00	3,790.70	4,316.75	-2,816.75	-187.78 %
401-001-401-00009	Office Equipment & Supplies	600.00	600.00	17,000.00	17,000.00	-16,400.00	-2,733.33 %
401-001-401-00062	Audit Services	60,000.00	60,000.00	0.00	19,871.66	40,128.34	66.88 %
401-001-401-00063	PERA Muni Plan 2 - 9.55%	12,015.00	12,015.00	867.96	5,786.40	6,228.60	51.84 %
401-001-401-00064	Social Security 6.2%	8,140.00	8,140.00	913.89	6,033.66	2,106.34	25.88 %
401-001-401-00065	GROUP INS	44,353.00	44,353.00	3,696.00	33,264.00	11,089.00	25.00 %
401-001-401-00066	Worker's Comp. Assessment \$9.20/	50.00	50.00	11.50	34.50	15.50	31.00 %
401-001-401-00067	PROP. & LIAB. INSURANCE	125,000.00	125,000.00	0.00	110,889.53	14,110.47	11.29 %
401-001-401-00068	Medicare 1.45%	1,905.00	1,905.00	213.72	1,411.08	493.92	25.93 %
401-001-401-00069	Dues, Fees, & Subscriptions	30,000.00	30,000.00	0.00	12,321.00	17,679.00	58.93 %
401-001-401-00072	Law Enf. Liability Insurance	0.00	0.00	0.00	16,577.13	-16,577.13	0.00 %
401-001-401-00081	Retiree Health Care 2.0%	2,625.00	2,625.00	181.80	1,212.00	1,413.00	53.83 %
401-001-401-00083	LIBRARY	8,000.00	8,000.00	416.66	3,749.94	4,250.06	53.13 %
401-001-401-00089	SENIOR CITIZENS	28,000.00	28,000.00	2,333.37	21,000.33	6,999.67	25.00 %
401-001-401-00101	Professional Services	100,000.00	100,000.00	34,494.58	99,730.26	269.74	0.27 %
401-001-401-00123	CONTINGENCY	25,000.00	25,000.00	0.00	23,655.63	1,344.37	5.38 %
401-001-401-00126	UNEMPLOYMENT INS	60,000.00	60,000.00	0.00	44,219.58	15,780.42	26.30 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
401-001-401-00153	SPECIAL PROJECTS	70,000.00	70,000.00	0.00	6,500.00	63,500.00	90.71 %
401-001-401-09919	Animal Control	30,000.00	30,000.00	2,500.00	22,500.00	7,500.00	25.00 %
401-001-401-11261	Service & Admin Charges	16,000.00	16,000.00	0.00	9,050.00	6,950.00	43.44 %
Department: 401 - County Commission Total:		759,473.00	759,473.00	81,768.71	561,425.71	198,047.29	26.08 %
Department: 402 - County Manager							
401-004-402-00002	FULL TIME SALARIES	310,121.00	310,121.00	24,811.21	248,620.64	61,500.36	19.83 %
401-004-402-00005	OVERTIME SALARIES	0.00	0.00	326.99	1,359.93	-1,359.93	0.00 %
401-004-402-00006	POSTAGE	3,000.00	3,000.00	368.00	10,319.49	-7,319.49	-243.98 %
401-004-402-00007	Telecommunications	17,000.00	17,000.00	1,564.15	12,817.82	4,182.18	24.60 %
401-004-402-00008	PRINTING & PUBLISHING	2,000.00	2,000.00	967.88	2,299.51	-299.51	-14.98 %
401-004-402-00009	Office Equipment & Supplies	20,000.00	20,000.00	0.00	14,324.85	5,675.15	28.38 %
401-004-402-00010	MILEAGE & PER DIEM	2,000.00	2,000.00	0.00	1,163.98	836.02	41.80 %
401-004-402-00011	Vehicle Expense	5,500.00	5,500.00	63.51	1,907.58	3,592.42	65.32 %
401-004-402-00012	EQUIP MAINT & REPAIR	7,500.00	7,500.00	0.00	2,522.45	4,977.55	66.37 %
401-004-402-00013	Rental of Equipment	7,200.00	7,200.00	597.98	8,098.97	-898.97	-12.49 %
401-004-402-00053	PERA Muni Plan 2 - 9.55%	28,377.00	28,377.00	1,942.91	19,054.16	9,322.84	32.85 %
401-004-402-00054	Social Security 6.2%	19,227.00	19,227.00	1,539.38	15,190.96	4,036.04	20.99 %
401-004-402-00055	GROUP INS	63,410.00	63,410.00	3,861.73	53,981.19	9,428.81	14.87 %
401-004-402-00056	Worker's Comp. Assessment \$9.20/	60.00	60.00	9.20	38.36	21.64	36.07 %
401-004-402-00058	Medicare 1.45%	4,498.00	4,498.00	360.02	3,552.64	945.36	21.02 %
401-004-402-00081	Retiree Health Care 2.0%	6,203.00	6,203.00	406.91	3,990.40	2,212.60	35.67 %
401-004-402-00093	Training & Staff Development	5,000.00	5,000.00	0.00	150.00	4,850.00	97.00 %
401-004-402-00259	PHYSICALS	65.00	65.00	104.25	236.75	-171.75	-264.23 %
401-004-402-07124	Licenses, Fees, & Permits	0.00	0.00	0.00	185.00	-185.00	0.00 %
Department: 402 - County Manager Total:		501,161.00	501,161.00	36,924.12	399,814.68	101,346.32	20.22 %
Department: 403 - Maintenance							
401-010-403-00002	FULL TIME SALARIES	99,642.00	99,642.00	11,453.08	75,729.10	23,912.90	24.00 %
401-010-403-00005	OVERTIME SALARIES	1,000.00	1,000.00	5.44	61.55	938.45	93.85 %
401-010-403-00009	Office Equipment & Supplies	400.00	400.00	0.00	0.00	400.00	100.00 %
401-010-403-00011	Vehicle Expense	1,500.00	1,500.00	48.15	495.91	1,004.09	66.94 %
401-010-403-00012	EQUIP MAINT & REPAIR	1,000.00	1,000.00	0.00	29,782.96	-28,782.96	-2,878.30 %
401-010-403-00013	RENTAL OF EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
401-010-403-00021	COURTHOUSE REPAIRS	10,000.00	10,000.00	7,460.00	11,391.27	-1,391.27	-13.91 %
401-010-403-00023	REPAIR TO BUILDINGS	20,000.00	20,000.00	51.23	9,231.53	10,768.47	53.84 %
401-010-403-00024	GROUPS MAINT & IMP	10,000.00	10,000.00	1,949.68	5,564.60	4,435.40	44.35 %
401-010-403-00025	UTILITIES	150,000.00	150,000.00	11,667.10	82,524.98	67,475.02	44.98 %
401-010-403-00046	Janitorial Supplies	17,000.00	17,000.00	860.31	9,762.27	7,237.73	42.57 %
401-010-403-00063	PERA Muni Plan 2 - 9.55%	9,118.00	9,118.00	1,093.77	7,033.07	2,084.93	22.87 %
401-010-403-00064	Social Security 6.2%	6,240.00	6,240.00	701.87	4,612.34	1,627.66	26.08 %
401-010-403-00065	GROUP INS	23,535.00	23,535.00	1,961.26	17,651.34	5,883.66	25.00 %
401-010-403-00066	Worker's Comp. Assessment \$9.20/	30.00	30.00	6.90	20.70	9.30	31.00 %
401-010-403-00068	Medicare 1.45%	1,460.00	1,460.00	164.16	1,078.73	381.27	26.11 %
401-010-403-00071	Worker's Comp. Insurance Prem.	3,493.00	3,493.00	0.00	0.00	3,493.00	100.00 %
401-010-403-00077	TOOLS & SUPPLIES	5,000.00	5,000.00	0.00	2,540.41	2,459.59	49.19 %
401-010-403-00081	Retiree Health Care 2.0%	1,993.00	1,993.00	229.08	1,472.93	520.07	26.09 %
401-010-403-00127	UNIFORMS	500.00	500.00	0.00	286.27	213.73	42.75 %
401-010-403-00259	PHYSICALS	150.00	150.00	0.00	0.00	150.00	100.00 %
Department: 403 - Maintenance Total:		363,561.00	363,561.00	37,652.03	259,239.96	104,321.04	28.69 %
Department: 404 - Clerk							
401-004-404-00001	ELECTED OFFICIALS SALARIES	65,855.00	65,855.00	7,598.67	50,657.80	15,197.20	23.08 %
401-004-404-00002	FULL TIME SALARIES	71,059.00	71,059.00	6,079.20	50,215.06	20,843.94	29.33 %
401-004-404-00005	OVERTIME SALARIES	2,000.00	2,000.00	0.00	108.00	1,892.00	94.60 %
401-004-404-00006	POSTAGE	500.00	500.00	0.00	83.59	416.41	83.28 %
401-004-404-00007	Telecommunications	8,600.00	8,600.00	1,037.54	9,588.22	-988.22	-11.49 %
401-004-404-00008	PRINTING & PUBLISHING	500.00	500.00	3,814.64	3,924.64	-3,424.64	-684.93 %
401-004-404-00009	Office Equipment & Supplies	2,500.00	2,500.00	0.00	1,024.18	1,475.82	59.03 %
401-004-404-00012	EQUIP MAINT & REPAIR	0.00	0.00	0.00	722.45	-722.45	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
401-004-404-00063	PERA Muni Plan 2 - 9.55%	9,515.00	9,515.00	1,306.23	9,562.06	-47.06	-0.49 %
401-004-404-00064	Social Security 6.2%	8,613.00	8,613.00	848.04	6,259.60	2,353.40	27.32 %
401-004-404-00065	GROUP INS	34,206.00	34,206.00	1,623.68	20,746.92	13,459.08	39.35 %
401-004-404-00066	Worker's Comp. Assessment \$9.20/	30.00	30.00	4.60	16.10	13.90	46.33 %
401-004-404-00068	Medicare 1.45%	2,014.00	2,014.00	198.33	1,463.92	550.08	27.31 %
401-004-404-00081	Retiree Health Care 2.0%	2,200.00	2,200.00	273.57	2,002.64	197.36	8.97 %
401-004-404-00259	PHYSICALS	200.00	200.00	0.00	0.00	200.00	100.00 %
Department: 404 - Clerk Total:		207,792.00	207,792.00	22,784.50	156,375.18	51,416.82	24.74 %
Department: 405 - Bureau of Elections							
401-003-405-00002	FULL TIME SALARIES	102,960.00	102,960.00	10,810.64	60,439.22	42,520.78	41.30 %
401-003-405-00004	TEMPORARY SALARIES	30,000.00	30,000.00	758.81	758.81	29,241.19	97.47 %
401-003-405-00005	OVERTIME SALARIES	2,000.00	2,000.00	108.76	271.03	1,728.97	86.45 %
401-003-405-00006	POSTAGE	4,000.00	4,000.00	0.00	779.09	3,220.91	80.52 %
401-003-405-00007	Telecommunications	2,500.00	2,500.00	262.78	1,691.87	808.13	32.33 %
401-003-405-00008	PRINTING & PUBLISHING	4,500.00	4,500.00	72.00	72.00	4,428.00	98.40 %
401-003-405-00009	Office Equipment & Supplies	2,500.00	2,500.00	51.00	520.54	1,979.46	79.18 %
401-003-405-00019	OTHER ELEC. EXPENSE	6,500.00	6,500.00	0.00	7,032.61	-532.61	-8.19 %
401-003-405-00030	PREC/BD - JUDGE/CLERKS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
401-003-405-00063	PERA Muni Plan 2 - 9.55%	9,422.00	9,422.00	995.83	5,732.46	3,689.54	39.16 %
401-003-405-00064	Social Security 6.2%	8,368.00	8,368.00	713.49	3,714.10	4,653.90	55.62 %
401-003-405-00065	GROUP INS	19,717.00	19,717.00	1,643.04	14,787.36	4,929.64	25.00 %
401-003-405-00066	Worker's Comp. Assessment \$9.20/	40.00	40.00	11.50	29.90	10.10	25.25 %
401-003-405-00068	Medicare 1.45%	1,957.00	1,957.00	166.87	868.65	1,088.35	55.61 %
401-003-405-00081	Retiree Health Care 2.0%	2,060.00	2,060.00	208.55	1,200.52	859.48	41.72 %
401-003-405-00093	Training & Staff Development	1,000.00	1,000.00	633.36	633.36	366.64	36.66 %
401-003-405-00121	Contractual Services	2,500.00	2,500.00	90.65	90.65	2,409.35	96.37 %
401-003-405-00259	PHYSICALS	375.00	375.00	56.25	56.25	318.75	85.00 %
Department: 405 - Bureau of Elections Total:		215,399.00	215,399.00	16,583.53	98,678.42	116,720.58	54.19 %
Department: 406 - Treasurer							
401-004-406-00001	ELECTED OFFICIALS SALARIES	65,855.00	65,855.00	7,598.67	50,657.80	15,197.20	23.08 %
401-004-406-00002	FULL TIME SALARIES	104,684.00	104,684.00	12,085.40	95,076.65	9,607.35	9.18 %
401-004-406-00004	TEMPORARY SALARIES	0.00	0.00	0.00	3,591.00	-3,591.00	0.00 %
401-004-406-00005	OVERTIME SALARIES	3,000.00	3,000.00	75.38	595.93	2,404.07	80.14 %
401-004-406-00006	POSTAGE	10,000.00	10,000.00	0.00	7,250.89	2,749.11	27.49 %
401-004-406-00007	Telecommunications	5,000.00	5,000.00	699.87	6,853.15	-1,853.15	-37.06 %
401-004-406-00008	PRINTING & PUBLISHING	10,000.00	10,000.00	0.00	10,625.14	-625.14	-6.25 %
401-004-406-00009	Office Equipment & Supplies	7,500.00	7,500.00	42.00	2,373.98	5,126.02	68.35 %
401-004-406-00012	EQUIP MAINT & REPAIR	500.00	500.00	0.00	14,365.55	-13,865.55	-2,773.11 %
401-004-406-00013	RENTAL OF EQUIPMENT	7,200.00	7,200.00	251.52	2,907.34	4,292.66	59.62 %
401-004-406-00063	PERA Muni Plan 2 - 9.55%	15,605.00	15,605.00	1,878.91	13,689.98	1,915.02	12.27 %
401-004-406-00064	Social Security 6.2%	10,759.00	10,759.00	1,213.97	9,182.82	1,576.18	14.65 %
401-004-406-00065	GROUP INS	52,257.00	52,257.00	3,034.64	33,443.73	18,813.27	36.00 %
401-004-406-00066	Worker's Comp. Assessment \$9.20/	40.00	40.00	9.20	32.20	7.80	19.50 %
401-004-406-00068	Medicare 1.45%	2,517.00	2,517.00	283.90	2,147.55	369.45	14.68 %
401-004-406-00081	Retiree Health Care 2.0%	3,411.00	3,411.00	393.51	2,867.09	543.91	15.95 %
401-004-406-00093	Training & Staff Development	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
401-004-406-00259	PHYSICALS	200.00	200.00	0.00	51.00	149.00	74.50 %
Department: 406 - Treasurer Total:		299,828.00	299,828.00	27,566.97	255,711.80	44,116.20	14.71 %
Department: 407 - Assessor							
401-004-407-00001	ELECTED OFFICIALS SALARIES	65,853.00	65,853.00	7,598.67	50,657.80	15,195.20	23.07 %
401-004-407-00002	FULL TIME SALARIES	155,124.00	155,124.00	17,637.70	128,818.81	26,305.19	16.96 %
401-004-407-00005	OVERTIME SALARIES	0.00	0.00	23.92	56.03	-56.03	0.00 %
401-004-407-00006	POSTAGE	10,000.00	10,000.00	8,544.65	9,440.19	559.81	5.60 %
401-004-407-00007	Telecommunications	10,000.00	10,000.00	995.70	8,305.24	1,694.76	16.95 %
401-004-407-00008	PRINTING & PUBLISHING	10,000.00	10,000.00	999.81	8,150.50	1,849.50	18.50 %
401-004-407-00009	Office Equipment & Supplies	10,000.00	10,000.00	772.08	4,289.13	5,710.87	57.11 %
401-004-407-00011	Vehicle Expense	3,000.00	3,000.00	75.06	431.92	2,568.08	85.60 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
401-004-407-00012	EQUIP MAINT & REPAIR	1,750.00	1,750.00	0.00	37,925.96	-36,175.96	-2,067.20 %
401-004-407-00013	RENTAL OF EQUIPMENT	7,200.00	7,200.00	187.91	1,553.52	5,646.48	78.42 %
401-004-407-00063	PERA Muni Plan 2 - 9.55%	20,221.00	20,221.00	2,410.01	17,004.08	3,216.92	15.91 %
401-004-407-00064	Social Security 6.2%	13,701.00	13,701.00	1,528.75	10,733.14	2,967.86	21.66 %
401-004-407-00065	GROUP INS	67,232.00	67,232.00	5,033.62	51,799.04	15,432.96	22.95 %
401-004-407-00066	Worker's Comp. Assessment \$9.20/	55.00	55.00	12.67	40.27	14.73	26.78 %
401-004-407-00068	Medicare 1.45%	3,205.00	3,205.00	357.60	2,510.58	694.42	21.67 %
401-004-407-00069	Dues, Fees, & Subscriptions	500.00	500.00	0.00	215.00	285.00	57.00 %
401-004-407-00081	Retiree Health Care 2.0%	4,421.00	4,421.00	504.79	3,561.24	859.76	19.45 %
401-004-407-00098	Training & Staff Development	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
401-004-407-00101	Professional Services	0.00	0.00	0.00	6,000.00	-6,000.00	0.00 %
401-004-407-00259	PHYSICALS	250.00	250.00	0.00	0.00	250.00	100.00 %
Department: 407 - Assessor Total:		391,512.00	391,512.00	46,682.94	341,492.45	50,019.55	12.78 %
Department: 408 - Law Enforcement							
401-005-408-00001	ELECTED OFFICIALS SALARIES	68,654.00	68,654.00	7,921.62	52,885.80	15,768.20	22.97 %
401-005-408-00002	FULL TIME SALARIES	865,999.00	865,999.00	108,026.14	704,220.23	161,778.77	18.68 %
401-005-408-00005	OVERTIME SALARIES	29,000.00	29,000.00	9,445.76	72,380.62	-43,380.62	-149.59 %
401-005-408-00006	POSTAGE	500.00	500.00	0.00	47.01	452.99	90.60 %
401-005-408-00007	Telecommunications	25,000.00	25,000.00	2,747.95	17,234.14	7,765.86	31.06 %
401-005-408-00008	PRINTING & PUBLISHING	650.00	650.00	0.00	113.28	536.72	82.57 %
401-005-408-00009	Office Equipment & Supplies	3,500.00	3,500.00	475.10	1,592.81	1,907.19	54.49 %
401-005-408-00010	MILEAGE & PER DIEM	0.00	0.00	99.03	1,155.63	-1,155.63	0.00 %
401-005-408-00011	Vehicle Expense	71,000.00	71,000.00	9,528.53	101,616.82	-30,616.82	-43.12 %
401-005-408-00012	EQUIP MAINT & REPAIR	100.00	100.00	0.00	2,930.20	-2,830.20	-2,830.20 %
401-005-408-00013	RENTAL OF EQUIPMENT	4,500.00	4,500.00	0.00	3,622.35	877.65	19.50 %
401-005-408-00014	RECORD BOOKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
401-005-408-00025	UTILITIES	30,000.00	30,000.00	2,789.38	21,333.50	8,666.50	28.89 %
401-005-408-00039	INCIDENTAL PAY	0.00	0.00	0.00	2,046.00	-2,046.00	0.00 %
401-005-408-00056	State Saturation-Patrol	0.00	0.00	0.00	907.50	-907.50	0.00 %
401-005-408-00057	Forest Reserve Contract-Patrol	16,000.00	16,000.00	0.00	10,619.38	5,380.62	33.63 %
401-005-408-00063	PERA Muni 2 - 9.55% & Police 5 - 1	153,771.00	153,771.00	16,381.06	116,207.90	37,563.10	24.43 %
401-005-408-00064	Social Security 6.2%	14,493.00	14,493.00	1,503.90	11,640.56	2,852.44	19.68 %
401-005-408-00065	GROUP INS	225,459.00	225,459.00	16,135.35	150,422.02	75,036.98	33.28 %
401-005-408-00066	Worker's Comp. Assessment \$9.20/	230.00	230.00	46.00	149.50	80.50	35.00 %
401-005-408-00068	Medicare 1.45%	13,973.00	13,973.00	1,790.98	11,962.46	2,010.54	14.39 %
401-005-408-00071	Worker's Comp. Insurance Prem.	26,439.00	26,439.00	0.00	0.00	26,439.00	100.00 %
401-005-408-00072	Law Enf. Liability Insurance	75,000.00	75,000.00	2,063.08	188,408.96	-113,408.96	-151.21 %
401-005-408-00073	Reserve Insurance/Liability	925.00	925.00	0.00	0.00	925.00	100.00 %
401-005-408-00081	Retiree Health Care 2.0% & Police 2	22,342.00	22,342.00	2,328.43	16,593.91	5,748.09	25.73 %
401-005-408-00082	Canine Expenses	1,000.00	1,000.00	0.00	389.50	610.50	61.05 %
401-005-408-00098	Training & Staff Development	3,000.00	3,000.00	0.00	945.00	2,055.00	68.50 %
401-005-408-00127	UNIFORMS	8,000.00	8,000.00	2,954.09	8,005.95	-5.95	-0.07 %
401-005-408-00259	PHYSICALS	2,000.00	2,000.00	0.00	873.50	1,126.50	56.33 %
401-005-408-00325	TRANS & EXTRAD OF PRISONERS	3,500.00	3,500.00	434.50	1,234.50	2,265.50	64.73 %
401-005-408-00794	Venaranda Park Project	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Department: 408 - Law Enforcement Total:		1,673,035.00	1,673,035.00	184,670.90	1,499,539.03	173,495.97	10.37 %
Department: 411 - Sanitation							
401-006-411-00124	Contractual Services	110,000.00	110,000.00	0.00	72,309.75	37,690.25	34.26 %
401-006-411-00153	Special Fees	77,000.00	77,000.00	0.00	65,036.50	11,963.50	15.54 %
Department: 411 - Sanitation Total:		187,000.00	187,000.00	0.00	137,346.25	49,653.75	26.55 %
Department: 412 - Data Processing							
401-004-412-00001	FULL TIME SALARIES	98,800.00	98,800.00	11,383.75	73,280.19	25,519.81	25.83 %
401-004-412-00005	OVERTIME SALARIES	0.00	0.00	67.04	140.66	-140.66	0.00 %
401-004-412-00007	Telecommunications	20,000.00	20,000.00	9,514.75	26,098.29	-6,098.29	-30.49 %
401-004-412-00008	PRINTING & PUBLISHING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
401-004-412-00009	Office Equipment & Supplies	3,000.00	3,000.00	52.00	2,559.85	440.15	14.67 %
401-004-412-00011	Vehicle Expense	1,000.00	1,000.00	92.08	446.21	553.79	55.38 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
401-004-412-00012	EQUIP MAINT & REPAIR	152,000.00	152,000.00	5,351.76	33,220.48	118,779.52	78.14 %
401-004-412-00063	PERA Muni Plan 2 - 9.55%	9,041.00	9,041.00	1,087.15	6,994.72	2,046.28	22.63 %
401-004-412-00064	Social Security 6.2%	6,126.00	6,126.00	704.96	4,494.47	1,631.53	26.63 %
401-004-412-00065	GROUP INS	18,529.00	18,529.00	1,544.06	13,896.54	4,632.46	25.00 %
401-004-412-00066	Worker's Comp. Assessment \$9.20/	20.00	20.00	4.60	13.80	6.20	31.00 %
401-004-412-00068	Medicare 1.45%	1,433.00	1,433.00	164.88	1,051.13	381.87	26.65 %
401-004-412-00081	Retiree Health Care 2.0%	1,976.00	1,976.00	227.68	1,464.86	511.14	25.87 %
401-004-412-00098	Training & Staff Development	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
401-004-412-00153	SPECIAL PROJECTS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Department: 412 - Data Processing Total:		338,425.00	338,425.00	30,194.71	163,661.20	174,763.80	51.64 %
Department: 413 - Probate							
401-002-413-00001	ELECTED OFFICIALS SALARIES	23,028.00	23,028.00	2,657.10	17,714.00	5,314.00	23.08 %
401-002-413-00006	POSTAGE	10.00	10.00	0.00	0.00	10.00	100.00 %
401-002-413-00007	Telecommunications	1,500.00	1,500.00	70.01	536.53	963.47	64.23 %
401-002-413-00009	Office Equipment & Supplies	3,000.00	3,000.00	0.00	209.22	2,790.78	93.03 %
401-002-413-00064	Social Security 6.2%	1,428.00	1,428.00	164.73	1,098.20	329.80	23.10 %
401-002-413-00065	GROUP INS	65.00	65.00	5.38	48.42	16.58	25.51 %
401-002-413-00066	Worker's Comp. Assessment \$9.20/	10.00	10.00	2.30	6.90	3.10	31.00 %
401-002-413-00068	Medicare 1.45%	334.00	334.00	38.52	256.80	77.20	23.11 %
401-002-413-00098	Training & Staff Development	400.00	400.00	0.00	200.00	200.00	50.00 %
Department: 413 - Probate Total:		29,775.00	29,775.00	2,938.04	20,070.07	9,704.93	32.59 %
Department: 414 - Vector Control							
401-007-414-00002	FULL TIME SALARIES	0.00	0.00	0.00	240.00	-240.00	0.00 %
401-007-414-00063	PERA Muni Plan 2 - 9.55%	0.00	0.00	0.00	22.92	-22.92	0.00 %
401-007-414-00064	Social Security 6.2%	0.00	0.00	0.00	14.07	-14.07	0.00 %
401-007-414-00065	GROUP INS	0.00	0.00	0.00	118.25	-118.25	0.00 %
401-007-414-00068	Medicare 1.45%	0.00	0.00	0.00	3.29	-3.29	0.00 %
401-007-414-00081	Retiree Health Care 2.0%	0.00	0.00	0.00	4.81	-4.81	0.00 %
401-007-414-00101	Professional Services	38,520.00	38,520.00	19,350.00	29,025.00	9,495.00	24.65 %
Department: 414 - Vector Control Total:		38,520.00	38,520.00	19,350.00	29,428.34	9,091.66	23.60 %
Department: 415 - Rural Addressing							
401-004-415-00002	FULL TIME SALARIES	95,506.00	95,506.00	11,028.00	70,634.60	24,871.40	26.04 %
401-004-415-00006	POSTAGE	270.00	270.00	0.00	0.00	270.00	100.00 %
401-004-415-00007	Telecommunications	0.00	0.00	64.08	292.39	-292.39	0.00 %
401-004-415-00009	Office Equipment & Supplies	3,500.00	3,500.00	261.37	1,783.46	1,716.54	49.04 %
401-004-415-00011	Vehicle Expense	1,500.00	1,500.00	37.68	254.51	1,245.49	83.03 %
401-004-415-00012	EQUIP MAINT & REPAIR	14,500.00	14,500.00	3,466.20	11,170.86	3,329.14	22.96 %
401-004-415-00063	PERA Muni Plan 2 - 9.55%	8,739.00	8,739.00	1,051.78	6,738.24	2,000.76	22.89 %
401-004-415-00064	Social Security 6.2%	5,921.00	5,921.00	673.01	4,280.50	1,640.50	27.71 %
401-004-415-00065	GROUP INS	27,493.00	27,493.00	2,291.06	20,619.54	6,873.46	25.00 %
401-004-415-00066	Worker's Comp. Assessment \$9.20/	20.00	20.00	4.60	13.80	6.20	31.00 %
401-004-415-00068	Medicare 1.45%	1,385.00	1,385.00	157.39	1,001.04	383.96	27.72 %
401-004-415-00081	Retiree Health Care 2.0%	1,910.00	1,910.00	220.26	1,411.15	498.85	26.12 %
401-004-415-00098	Training & Staff Development	2,000.00	2,000.00	-384.00	131.00	1,869.00	93.45 %
Department: 415 - Rural Addressing Total:		162,744.00	162,744.00	18,871.43	118,331.09	44,412.91	27.29 %
Department: 467 - Booking Staff							
401-005-467-00002	FULL TIME SALARIES	0.00	0.00	0.00	-344.93	344.93	0.00 %
401-005-467-00005	OVERTIME SALARIES	0.00	0.00	0.00	-15.34	15.34	0.00 %
Department: 467 - Booking Staff Total:		0.00	0.00	0.00	-360.27	360.27	0.00 %
Department: 499 - Transfers							
401-011-499-09061	From 401 to 614	2,418,000 ✓	0.00	0.00	1,813,373.51	-1,813,373.51	0.00 %
401-011-499-09101	From 101 to 401	5,552,000 ✓	0.00	0.00	-4,163,340.86	4,163,340.86	0.00 %
401-011-499-09402	From 401 to 402	844,000 ✓	0.00	0.00	632,786.33	-632,786.33	0.00 %
401-011-499-09435	From 401 to 435	259,000 ✓	0.00	0.00	188,526.87	-188,526.87	0.00 %
401-011-499-09501	From 401 to 501	74,000 ✓	0.00	0.00	54,971.09	-54,971.09	0.00 %
401-011-499-09504	From 401 to 504	1,120,000 ✓	0.00	0.00	839,418.80	-839,418.80	0.00 %
401-011-499-09503	From 401 to 603	75,000 ✓	0.00	0.00	55,523.97	-55,523.97	0.00 %

Budget Report

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401-011-499-09013
401-012-499-99103
401-012-499-99570
401-013-499-09001

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
From 401 to 615 24,000✓	0.00 -	0.00	0.00	17,806.82	-17,806.82	0.00 %
From 569 to 401	-377,469.00	-377,469.00 ✓	0.00	0.00	-377,469.00	100.00 %
From 570 to 401	-410,944.00	-410,944.00 ✓	0.00	0.00	-410,944.00	100.00 %
From 401 to 405	209,698.00	209,698.00 ✓	0.00	0.00	209,698.00	100.00 %
Department: 499 - Transfers Total:	-578,715.00	-578,715.00	0.00	-560,933.47	-17,781.53	3.07 %
Expense Total:	4,589,510.00	4,589,510.00	525,987.88	3,479,820.44	1,109,689.56	24.18 %
Fund: 401 - GENERAL FUND Surplus (Deficit):	-220,663.00	-220,663.00	-487,182.45	136,086.65	356,749.65	161.67 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 402 - ROAD							
Revenue							
402-25-300-51000	Motor Vehicle Road	225,000.00	225,000.00	21,846.91	204,296.48	-20,703.52	9.20 %
402-25-300-52100	Gasoline Tax - 1 cent	125,000.00	125,000.00	13,246.81	143,205.72	18,205.72	114.56 %
402-25-300-52200	GRT Hold Harmless 1/8 (.125)	450,000.00	450,000.00	0.00	259,439.11	-190,560.89	42.35 %
402-26-300-65000	Forest Reserve--Road Maint.	0.00	0.00	19,099.73	19,099.73	19,099.73	0.00 %
402-28-300-14000	Assessments for Services	0.00	0.00	0.00	150.00	150.00	0.00 %
	Revenue Total:	800,000.00	800,000.00	54,193.45	626,191.04	-173,808.96	21.73 %
Expense							
402-014-416-00013	From 405 to 402	-327,982.00	-472,982.00	0.00	0.00	-472,982.00	100.00 %
Department: 416 - Road							
402-014-416-00013	RENTAL OF EQUIPMENT	8,000.00	8,000.00	0.00	1,833.67	6,166.33	77.08 %
402-014-416-00075	Equipment Repairs	40,000.00	40,000.00	1,693.46	32,187.32	7,812.68	19.53 %
402-014-416-00076	EQUIP OPER EXPENSE	100,000.00	100,000.00	5,740.57	57,968.42	42,031.58	42.03 %
402-014-416-00079	Road Constr & Maint. CoOp- SP +209,000	260,970.00	260,970.00	0.00	456,706.41	-195,736.41	-75.00 %
402-014-416-00080	Road Constr. & Maint. - Other	3,636.00	3,636.00	73.68	1,726.80	1,909.20	52.51 %
402-015-416-00002	FULL TIME SALARIES	405,200.00	405,200.00	45,017.85	339,590.14	65,609.86	16.19 %
402-015-416-00005	OVERTIME SALARIES	24,000.00	24,000.00	83.25	83.25	23,916.75	99.65 %
402-015-416-00006	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
402-015-416-00007	Telecommunications	8,000.00	8,000.00	1,535.58	16,832.17	-8,832.17	-110.40 %
402-015-416-00008	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	480.90	519.10	51.91 %
402-015-416-00009	Office Equipment & Supplies	5,000.00	5,000.00	644.94	879.76	4,120.24	82.40 %
402-015-416-00012	EQUIP MAINT & REPAIR	10,000.00	10,000.00	2,961.96	7,181.63	2,818.37	28.18 %
402-015-416-00022	REPAIR TO BUILDINGS	10,000.00	10,000.00	0.00	432.45	9,567.55	95.68 %
402-015-416-00024	GROUPS MAINT & IMP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
402-015-416-00025	UTILITIES	20,000.00	20,000.00	1,802.24	8,432.11	11,567.89	57.84 %
402-015-416-00044	SIGN SHOP MAINTENANCE	5,000.00	5,000.00	0.00	60.00	4,940.00	98.80 %
402-015-416-00063	PERA Muni Plan 2 - 9.55%	37,077.00	37,077.00	4,299.20	30,943.77	6,133.23	16.54 %
402-015-416-00064	Social Security 6.2%	26,608.00	26,608.00	2,736.39	20,428.10	6,179.90	23.23 %
402-015-416-00065	GROUP INS	121,620.00	121,620.00	10,556.22	108,575.79	13,044.21	10.73 %
402-015-416-00066	Worker's Comp. Assessment \$9.20/	130.00	130.00	25.30	82.80	47.20	36.31 %
402-015-416-00067	PROP. & LIAB. INSURANCE	17,000.00	17,000.00	0.00	17,987.20	-987.20	-5.81 %
402-015-416-00068	Medicare 1.45%	6,225.00	6,225.00	639.96	4,777.58	1,447.42	23.25 %
402-015-416-00071	Worker's Comp. Insurance Prem. + (00,000)	32,809.00	32,809.00	0.00	131,532.00	-98,723.00	-300.90 %
402-015-416-00077	TOOLS & SUPPLIES	10,000.00	10,000.00	147.73	3,444.93	6,555.07	65.55 %
402-015-416-00081	Retiree Health Care 2.0%	8,106.00	8,106.00	900.35	6,480.30	1,625.70	20.06 %
402-015-416-00082	SAFETY EQUIPMENT	5,000.00	5,000.00	0.00	1,562.20	3,437.80	68.76 %
402-015-416-00098	Training & Staff Development	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
402-015-416-00127	UNIFORMS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
402-015-416-00259	PHYSICALS	250.00	250.00	0.00	0.00	250.00	100.00 %
	Department: 416 - Road Total:	1,174,231.00	1,174,231.00	78,858.68	1,250,209.70	-75,978.70	-6.47 %
Department: 499 - Transfers							
402-015-499-00000	From 401 to 402	0.00	0.00	0.00	-632,786.33	632,786.33	0.00 %
	Department: 499 - Transfers Total:	0.00	0.00	0.00	-632,786.33	632,786.33	0.00 %
	Expense Total:	846,249.00	701,249.00	78,858.68	617,423.37	83,825.63	11.95 %
	Fund: 402 - ROAD Surplus (Deficit):	-46,249.00	98,751.00	-24,665.23	8,767.67	-89,983.33	91.12 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 403 - FARM & RANGE						
Revenue						
<u>403-41-300-31400</u> Other Revenue	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
<u>403-41-300-64000</u> Taylor Grazing Act Fees	5,525.00	5,525.00	0.00	0.00	-5,525.00	100.00 %
Revenue Total:	10,525.00	10,525.00	0.00	5,000.00	-5,525.00	52.49 %
Expense						
Department: 417 - Farm & Range						
<u>403-030-417-00092</u> RODENT & PRED. ANIMAL CONTRO	22,000.00	22,000.00	5,993.34	5,993.34	16,006.66	72.76 %
Department: 417 - Farm & Range Total:	22,000.00	22,000.00	5,993.34	5,993.34	16,006.66	72.76 %
Department: 499 - Transfers						
<u>403-031-499-09007</u> From 405 to 403	-11,475.00	-11,475.00 ✓	0.00	0.00	-11,475.00	100.00 %
Department: 499 - Transfers Total:	-11,475.00	-11,475.00	0.00	0.00	-11,475.00	100.00 %
Expense Total:	10,525.00	10,525.00	5,993.34	5,993.34	4,531.66	43.06 %
Fund: 403 - FARM & RANGE Surplus (Deficit):	0.00	0.00	-5,993.34	-993.34	-993.34	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 405 - RESERVE								
Revenue								
405-15-360-41100	GRT Local Hospital (.5)	53,000	0.00	0.00	0.00	38,410.20	38,410.20	0.00 %
405-15-360-18100	Interest On Delinquent Taxes	< 1,000	0.00	0.00	0.00	-402.82	-402.82	0.00 %
405-15-360-18400	Penalty On Delinquent Taxes	< 7,000	0.00	0.00	0.00	-4,912.12	-4,912.12	0.00 %
405-18-300-76000	Federal Allotment		1,600,000.00	1,600,000.00	0.00	0.00	-1,600,000.00	100.00 %
405-20-360-28100	Hospital Rent Pymts Received		169,000.00	169,000.00	84,500.00	169,000.00	0.00	0.00 %
405-24-300-78500	NEXTAIR PILOT		312,500.00	312,500.00	0.00	0.00	-312,500.00	100.00 %
	Revenue Total:		2,081,500.00	2,081,500.00	84,500.00	202,095.26	-1,879,404.74	90.29 %
Expense								
405-012-419-00039	From 504 to 405	504	0.00	-120,000.00	0.00	0.00	-120,000.00	100.00 %
Department: 419 - Reserve								
405-004-419-00039	INCIDENTAL PAY		6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
405-010-419-01261	Administrative Charges		0.00	0.00	0.00	1,075.60	-1,075.60	0.00 %
	Department: 419 - Reserve Total:		6,000.00	6,000.00	0.00	1,075.60	4,924.40	82.07 %
Department: 499 - Transfers								
405-012-499-00909	From 405 to 603	09603	93,598.00	93,598.00	0.00	0.00	93,598.00	100.00 %
405-012-499-00910	From 405 to 402	09402	327,982.00	472,982.00	0.00	0.00	472,982.00	100.00 %
405-012-499-00911	From 405 to 403	403	11,475.00	11,475.00	0.00	0.00	11,475.00	100.00 %
405-012-499-00912	From 405 to 614	614	2,624,994.00	2,624,994.00	0.00	0.00	2,624,994.00	100.00 %
405-012-499-00913	From 405 to 503	503	30,832.00	30,832.00	0.00	0.00	30,832.00	100.00 %
405-012-499-00914	From 405 to 615	615	17,363.00	17,363.00	0.00	0.00	17,363.00	100.00 %
405-012-499-00915	From 405 to 435		33,372.00	33,372.00	0.00	0.00	33,372.00	100.00 %
405-012-499-00916	From 405 to 501		75,905.00	75,905.00	0.00	0.00	75,905.00	100.00 %
405-012-499-00917	From 405 to 401		-209,698.00	-209,698.00	0.00	0.00	-209,698.00	100.00 %
	Department: 499 - Transfers Total:		3,005,823.00	3,150,823.00	0.00	0.00	3,150,823.00	100.00 %
	Expense Total:		2,891,823.00	3,036,823.00	0.00	1,075.60	3,035,747.40	99.96 %
	Fund: 405 - RESERVE Surplus (Deficit):		-810,323.00	-955,323.00	84,500.00	201,019.66	1,156,342.66	121.04 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 406 - INDIGENT							
Revenue							
<u>406-55-300-41000</u>	GRT 2nd 1/8th (.125)	450,000.00	450,000.00	296,882.01	573,252.78	123,252.78	127.39 %
<u>406-56-360-18100</u>	Interest On Delinquent Taxes	600.00	600.00	0.00	181.13	-418.87	69.81 %
<u>406-56-360-18200</u>	Penalty On Delinquent Taxes	2,500.00	2,500.00	0.00	-397.10	-2,897.10	115.88 %
	Revenue Total:	453,100.00	453,100.00	296,882.01	573,036.81	119,936.81	26.47 %
Expense							
Department: 420 - Indigent							
<u>406-055-420-00015</u>	Indigent Burial	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<u>406-055-420-00096</u>	HOSPITAL CLAIMS	142,000.00	142,000.00	42,348.62	105,749.97	36,250.03	25.53 %
<u>406-055-420-00250</u>	SOLE COMMUNITY PROVIDER	300,000.00	300,000.00	132,400.78	264,802.03	35,197.97	11.73 %
<u>406-055-420-00251</u>	Jail Care-Dental & Vision	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<u>406-055-420-05140</u>	OPERATING COSTS	0.00	0.00	0.00	8,974.99	-8,974.99	0.00 %
<u>406-055-420-09116</u>	MEDICAID SUPPORT	235,000.00	235,000.00	0.00	107,233.46	127,766.54	54.37 %
	Department: 420 - Indigent Total:	755,000.00	755,000.00	174,749.40	486,760.45	268,239.55	35.53 %
	Expense Total:	755,000.00	755,000.00	174,749.40	486,760.45	268,239.55	35.53 %
	Fund: 406 - INDIGENT Surplus (Deficit):	-301,900.00	-301,900.00	122,132.61	86,276.36	388,176.36	128.58 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 407 - SAN RAFAEL VFD							
Revenue							
407-30-300-26200	Reimbursement	0.00	0.00	0.00	1,010.40	1,010.40	0.00 %
407-30-300-56000	State Fire Allotment	52,824.00	52,824.00	0.00	40,732.00	-12,092.00	22.89 %
	Revenue Total:	52,824.00	52,824.00	0.00	41,742.40	-11,081.60	20.98 %
Expense							
Department: 421 - San Rafael VFD							
407-018-421-00006	POSTAGE	150.00	150.00	0.00	0.00	150.00	100.00 %
407-018-421-00007	Telecommunications	2,000.00	2,000.00	194.62	1,545.33	454.67	22.73 %
407-018-421-00008	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	100.00 %
407-018-421-00009	Office Equipment & Supplies	700.00	700.00	0.00	722.74	-22.74	-3.25 %
407-018-421-00010	MILEAGE & PER DIEM	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
407-018-421-00011	Vehicle Expense	5,824.00	5,824.00	108.32	1,168.34	4,655.66	79.94 %
407-018-421-00012	EQUIP MAINT & REPAIR	5,313.00	5,313.00	0.00	2,527.36	2,785.64	52.43 %
407-018-421-00021	REPAIR TO BUILDINGS	2,000.00	2,000.00	0.00	706.95	1,293.05	64.65 %
407-018-421-00025	UTILITIES	0.00	0.00	534.46	3,138.26	-3,138.26	0.00 %
407-018-421-00038	Capital Outlay	56,136.00	56,136.00	0.00	10,605.00	45,531.00	81.11 %
407-018-421-00038	1/4% Fire Protection Excise Tx	8,000.00	8,000.00	7,938.75	7,938.75	61.25	0.77 %
407-018-421-00046	JANITOR SUPPLIES	250.00	250.00	0.00	0.00	250.00	100.00 %
407-018-421-00067	PROP. & LIAB. INSURANCE	2,400.00	2,400.00	0.00	2,934.25	-534.25	-22.26 %
407-018-421-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
407-018-421-00082	SAFETY EQUIPMENT	6,610.00	6,610.00	0.00	0.00	6,610.00	100.00 %
407-018-421-00093	Training & Staff Development	4,000.00	4,000.00	0.00	290.00	3,710.00	92.75 %
407-018-421-00127	UNIFORMS	3,000.00	3,000.00	0.00	132.00	2,868.00	95.60 %
407-018-421-00586	STATE FIRE MARSHAL GRANT	82,777.00	82,777.00	0.00	82,510.90	266.10	0.32 %
	Department: 421 - San Rafael VFD Total:	185,971.00	185,971.00	8,776.15	117,553.88	68,417.12	36.79 %
Department: 499 - Transfers							
407-019-499-00000	From 475 to 407	-8,000.00	-8,000.00	0.00	-8,000.00	0.00	0.00 %
	Department: 499 - Transfers Total:	-8,000.00	-8,000.00	0.00	-8,000.00	0.00	0.00 %
	Expense Total:	177,971.00	177,971.00	8,776.15	109,553.88	68,417.12	38.44 %
	Fund: 407 - SAN RAFAEL VFD Surplus (Deficit):	-125,147.00	-125,147.00	-8,776.15	-67,811.48	57,335.52	45.81 %

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Reduce by 12,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 408 - BLUEWATER VFD							
Revenue							
408-30-300-26200	Reimbursements	0.00	0.00	0.00	439.31	439.31	0.00 %
408-30-300-56000	State Fire Allotment	79,232.00	79,232.00	0.00	60,707.50	-18,524.50	23.38 %
	Revenue Total:	79,232.00	79,232.00	0.00	61,146.81	-18,085.19	22.83 %
Expense							
Department: 422 - Bluewater VFD							
408-018-422-00007	Telecommunications	3,000.00	3,000.00	238.28	1,716.07	1,283.93	42.80 %
408-018-422-00008	PRINTING & PUBLISHING	50.00	50.00	0.00	1,187.40	-1,137.40	-2,274.80 %
408-018-422-00009	Office Equipment & Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
408-018-422-00010	MILEAGE & PER DIEM	2,000.00	2,000.00	437.00	2,684.00	-684.00	-34.20 %
408-018-422-00011	Vehicle Expense	2,000.00	2,000.00	281.22	6,936.94	-4,936.94	-246.85 %
408-018-422-00012	EQUIP MAINT & REPAIR	28,781.00	28,781.00	992.64	12,345.80	16,435.20	57.10 %
408-018-422-00023	REPAIR TO BUILDINGS	20,648.00	20,648.00	0.00	7,684.70	12,963.30	62.78 %
408-018-422-00025	UTILITIES	6,700.00	6,700.00	143.01	3,129.90	3,570.10	53.29 %
408-018-422-00038	1/4% Fire Protection Excise Tx	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
408-018-422-00046	JANITOR SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
408-018-422-00067	PROP. & LIAB. INSURANCE	3,500.00	3,500.00	0.00	4,365.60	-865.60	-24.73 %
408-018-422-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
408-018-422-00082	SAFETY EQUIPMENT	35,000.00	35,000.00	0.00	32,283.77	2,716.23	7.76 %
408-018-422-00098	Training & Staff Development	5,000.00	5,000.00	75.00	2,773.66	2,226.34	44.53 %
408-018-422-00127	UNIFORMS	2,446.00	2,446.00	0.00	4,031.52	-1,585.52	-64.82 %
408-018-422-00320	Miscellaneous Expense	93,561.00	73,561.00	0.00	0.00	73,561.00	100.00 %
408-018-422-00586	State Fire Marshal Grant	0.00	0.00	0.00	51,101.30	-51,101.30	0.00 %
	Department: 422 - Bluewater VFD Total:	216,997.00	196,997.00	2,167.15	133,574.66	63,422.34	32.19 %
Department: 499 - Transfers							
408-019-499-00000	From 475 to 408	-8,000.00	-8,000.00 ✓	0.00	-8,000.00	0.00	0.00 %
	Department: 499 - Transfers Total:	-8,000.00	-8,000.00	0.00	-8,000.00	0.00	0.00 %
	Expense Total:	208,997.00	188,997.00	2,167.15	125,574.66	63,422.34	33.56 %
	Fund: 408 - BLUEWATER VFD Surplus (Deficit):	-129,765.00	-109,765.00	-2,167.15	-64,427.85	45,337.15	41.30 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 409 - LOBO CANYON VFD							
Revenue							
409-30-300-36200	Reimbursement	0.00	0.00	0.00	343.00	343.00	0.00 %
409-30-300-56000	State Fire Allotment	52,824.00	52,824.00	0.00	42,205.00	-10,619.00	20.10 %
	Revenue Total:	52,824.00	52,824.00	0.00	42,548.00	-10,276.00	19.45 %
Expense							
Department: 423 - Lobo Canyon VFD							
409-018-423-00007	Telecommunications	2,000.00	2,000.00	222.39	1,946.53	53.47	2.67 %
409-018-423-00008	PRINTING & PUBLISHING	600.00	600.00	0.00	0.00	600.00	100.00 %
409-018-423-00009	Office Equipment & Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
409-018-423-00010	MILEAGE & PER DIEM	3,000.00	3,000.00	0.00	424.00	2,576.00	85.87 %
409-018-423-00011	Vehicle Expense	4,329.00	4,329.00	203.05	461.92	3,867.08	89.33 %
409-018-423-00012	EQUIP MAINT & REPAIR	13,131.00	13,131.00	0.00	1,149.21	11,981.79	91.25 %
409-018-423-00023	REPAIR TO BUILDINGS	2,712.00	2,712.00	594.64	594.64	2,117.36	78.07 %
409-018-423-00025	UTILITIES	4,500.00	4,500.00	330.18	1,538.49	2,961.51	65.81 %
409-018-423-00038	1/4% Fire Protection Excise Tx	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
409-018-423-00067	PROP. & LIAB. INSURANCE	2,100.00	2,100.00	0.00	2,528.70	-428.70	-20.41 %
409-018-423-00068	Dues, Fees, & Subscriptions	200.00	200.00	75.00	75.00	125.00	62.50 %
409-018-423-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
409-018-423-00077	Tools & Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
409-018-423-00083	SAFETY EQUIPMENT	49,639.00	49,639.00	0.00	0.00	49,639.00	100.00 %
409-018-423-00127	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
409-018-423-00122	NM Fire Marshal \$100,000 Grant	0.00	0.00	1,165.00	1,165.00	-1,165.00	0.00 %
409-018-423-00586	State Fire Marshal Grant	100,000.00	100,000.00	47,115.59	91,606.34	8,393.66	8.39 %
	Department: 423 - Lobo Canyon VFD Total:	191,222.00	191,222.00	49,705.85	104,823.83	86,398.17	45.18 %
Department: 499 - Transfers							
19 409-019-499-00000	From 475 to 409	-1,000.00	-1,000.00 ✓	0.00	-1,000.00	0.00	0.00 %
19 409-019-499-00012	From 409 to 632	2,946.00	2,946.00	0.00	0.00	2,946.00	100.00 %
19 409-019-499-00013	From 409 to 575	0.00	0.00	0.00	2,946.00	-2,946.00	0.00 %
	Department: 499 - Transfers Total:	1,946.00	1,946.00	0.00	1,946.00	0.00	0.00 %
	Expense Total:	193,168.00	193,168.00	49,705.85	106,769.83	86,398.17	44.73 %
	Fund: 409 - LOBO CANYON VFD Surplus (Deficit):	-140,344.00	-140,344.00	-49,705.85	-64,221.83	76,122.17	54.24 %

86,398.17
76,122.17 3/31 Cash

10,277.15

Reduce by 11,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 410 - CEBOLLETA VFD						
Expense						
Department: 401 - County Commission						
410 618 401 60124 Return of Funds	2 0.00	0.00	0.00	1.75	-1.75	0.00 %
Department: 401 - County Commission Total:	0.00	0.00	0.00	1.75	-1.75	0.00 %
Expense Total:	0.00	0.00	0.00	1.75	-1.75	0.00 %
Fund: 410 - CEBOLLETA VFD Total:	0.00	0.00	0.00	1.75	-1.75	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 412 - MT TAYLOR AMBULANCE							
Revenue							
412-35-300-56500	EMS Fund	14,653.00	14,653.00	0.00	13,311.00	-1,342.00	9.16 %
Revenue Total:		14,653.00	14,653.00	0.00	13,311.00	-1,342.00	9.16 %
Expense							
Department: 424 - Mt Taylor Ambulance							
412-021-424-00012	EQUIP MAINT & REPAIR	1,385.00	1,385.00	0.00	0.00	1,385.00	100.00 %
412-021-424-00082	SAFETY EQUIPMENT	16,065.00	16,065.00	6,627.00	9,574.52	6,490.48	40.40 %
Department: 424 - Mt Taylor Ambulance Total:		17,450.00	17,450.00	6,627.00	9,574.52	7,875.48	45.13 %
Expense Total:		17,450.00	17,450.00	6,627.00	9,574.52	7,875.48	45.13 %
Fund: 412 - MT TAYLOR AMBULANCE Surplus (Deficit):		-2,797.00	-2,797.00	-6,627.00	3,736.48	6,533.48	233.59 %

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Reduce by 2,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 413 - LAGUNA EMS							
Revenue							
413-35-300-56500	EMS Fund	12,000	0.00	0.00	12,444.00	12,444.00	0.00 %
Revenue Total:		0.00	0.00	0.00	12,444.00	12,444.00	0.00 %
Expense							
Department: 425 - Laguna EMS							
413-021-425-00082	SAFETY EQUIPMENT	+12,000	26,371.00	26,371.00	24,116.58	34,186.08	-7,815.08 -29.64 %
Department: 425 - Laguna EMS Total:		26,371.00	26,371.00	24,116.58	34,186.08	-7,815.08	-29.64 %
Expense Total:		26,371.00	26,371.00	24,116.58	34,186.08	-7,815.08	-29.64 %
Fund: 413 - LAGUNA EMS Surplus (Deficit):		-26,371.00	-26,371.00	-24,116.58	-21,742.08	4,628.92	17.55 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 414 - ACOMA EMS						
Expense						
Department: 426 - Acoma EMS						
414-021-426-00082 SAFETY EQUIPMENT	7,505.00	7,505.00	0.00	0.00	7,505.00	100.00 %
Department: 426 - Acoma EMS Total:	7,505.00	7,505.00	0.00	0.00	7,505.00	100.00 %
Expense Total:	7,505.00	7,505.00	0.00	0.00	7,505.00	100.00 %
Fund: 414 - ACOMA EMS Total:	7,505.00	7,505.00	0.00	0.00	7,505.00	100.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 415 - PINEHILL EMS							
Revenue							
415-35-300-56500	EMS Fund	10,527.00	10,527.00	0.00	8,297.00	-2,230.00	21.18 %
Revenue Total:		10,527.00	10,527.00	0.00	8,297.00	-2,230.00	21.18 %
Expense							
Department: 427 - Pinehill EMS							
415-021-427-00009	Office Equipment & Supplies	0.00	0.00	0.00	83.94	-83.94	0.00 %
415-021-427-00010	MILEAGE & PER DIEM	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
415-021-427-00012	EQUIP MAINT & REPAIR	8,808.00	8,808.00	0.00	0.00	8,808.00	100.00 %
415-021-427-00052	SAFETY EQUIPMENT	7,000.00	7,000.00	0.00	50.00	6,950.00	99.29 %
Department: 427 - Pinehill EMS Total:		18,808.00	18,808.00	0.00	133.94	18,674.06	99.29 %
Expense Total:		18,808.00	18,808.00	0.00	133.94	18,674.06	99.29 %
Fund: 415 - PINEHILL EMS Surplus (Deficit):		-8,281.00	-8,281.00	0.00	8,163.06	16,444.06	198.58 %

18,674.06
 <16,444.34> 3/31 Cash

2,229.72

Reduce by 3,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 416 - FENCE LAKE VFD							
Revenue							
416-30-300-56000	State Fire Allotment	52,824.00	52,824.00	0.00	40,732.00	-12,092.00	22.89 %
	Revenue Total:	52,824.00	52,824.00	0.00	40,732.00	-12,092.00	22.89 %
Expense							
Department: 428 - Fence Lake VFD							
416-018-428-00006	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
416-018-428-00007	Telecommunications	2,500.00	2,500.00	124.95	1,171.98	1,328.02	53.12 %
416-018-428-00008	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
416-018-428-00009	Office Equipment & Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
416-018-428-00010	MILEAGE & PER DIEM	1,110.00	1,110.00	0.00	0.00	1,110.00	100.00 %
416-018-428-00011	Vehicle Expense	3,500.00	3,500.00	0.00	3,830.44	-330.44	-9.44 %
416-018-428-00012	EQUIP MAINT & REPAIR	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
416-018-428-00023	REPAIR TO BUILDINGS	64,669.00	64,669.00	0.00	0.00	64,669.00	100.00 %
416-018-428-00025	UTILITIES	4,817.00	4,817.00	87.72	1,776.74	3,040.26	63.12 %
416-018-428-00038	1/4% Fire Protection Excise Tx	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
416-018-428-00046	JANITOR SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
416-018-428-00067	PROP. & LIAB. INSURANCE	7,000.00	7,000.00	0.00	2,361.72	4,638.28	66.26 %
416-018-428-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
416-018-428-00082	SAFETY EQUIPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
416-018-428-00098	Training & Staff Development	1,500.00	1,500.00	0.00	375.00	1,125.00	75.00 %
416-018-428-00127	UNIFORMS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
416-018-428-00536	State Fire Marshal Grant	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
	Department: 428 - Fence Lake VFD Total:	228,507.00	228,507.00	212.67	12,849.88	215,657.12	94.38 %
Department: 499 - Transfers							
416-019-499-09775	From 475 to 416	-8,000.00	-8,000.00 ✓	0.00	-8,000.00	0.00	0.00 %
	Department: 499 - Transfers Total:	-8,000.00	-8,000.00	0.00	-8,000.00	0.00	0.00 %
	Expense Total:	220,507.00	220,507.00	212.67	4,849.88	215,657.12	97.80 %
	Fund: 416 - FENCE LAKE VFD Surplus (Deficit):	-167,683.00	-167,683.00	-212.67	35,882.12	203,565.12	121.40 %

215,657.12
 <203,565.06> 3/31 Cash

12,092.06

Reduce 13,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 418 - CANDY KITCHEN VFD							
Revenue							
418-30-300-26200	Reimbursements	0.00	0.00	0.00	360.47	360.47	0.00 %
418-30-300-56000	State Fire Allotment	73,685.00	73,685.00	0.00	73,699.00	14.00	100.02 %
	Revenue Total:	73,685.00	73,685.00	0.00	74,059.47	374.47	0.51 %
Expense							
Department: 429 - Candy Kitchen VFD							
418-018-429-00006	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
418-018-429-00007	Telecommunications	2,500.00	2,500.00	0.00	1,044.40	1,455.60	58.22 %
418-018-429-00008	PRINTING & PUBLISHING	200.00	200.00	0.00	345.46	-145.46	-72.73 %
418-018-429-00009	Office Equipment & Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
418-018-429-00010	MILEAGE & PER DIEM	500.00	500.00	0.00	0.00	500.00	100.00 %
418-018-429-00011	Vehicle Expense	5,000.00	5,000.00	0.00	2,343.45	2,656.55	53.13 %
418-018-429-00012	EQUIP MAINT & REPAIR	15,000.00	15,000.00	0.00	233.89	14,766.11	98.44 %
418-018-429-00023	REPAIR TO BUILDINGS	15,000.00	15,000.00	10,172.51	13,517.21	1,482.79	9.89 %
418-018-429-00025	UTILITIES	6,484.00	6,484.00	410.68	4,510.60	1,973.40	30.43 %
418-018-429-00067	PROP. & LIAB. INSURANCE	3,500.00	3,500.00	0.00	5,248.25	-1,748.25	-49.95 %
418-018-429-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
418-018-429-00081	SAFETY EQUIPMENT	67,587.00	67,587.00	0.00	0.00	67,587.00	100.00 %
418-018-429-00088	Training & Staff Development	1,000.00	1,000.00	0.00	75.00	925.00	92.50 %
418-018-429-00127	UNIFORMS	500.00	500.00	0.00	0.00	500.00	100.00 %
418-018-429-00586	State Fire Marshal Grant	100,000.00	100,000.00	1,393.75	99,893.75	106.25	0.11 %
	Department: 429 - Candy Kitchen VFD Total:	221,482.00	221,482.00	11,976.94	130,546.01	90,935.99	41.06 %
Department: 499 - Transfers							
418-220-499-00001	From 418 to 632	38,190.00	38,190.00	0.00	0.00	38,190.00	100.00 %
418-220-499-00002	From 418 to 575	0.00	0.00	0.00	38,190.00	-38,190.00	0.00 %
	Department: 499 - Transfers Total:	38,190.00	38,190.00	0.00	38,190.00	0.00	0.00 %
	Expense Total:	259,672.00	259,672.00	11,976.94	168,736.01	90,935.99	35.02 %
	Fund: 418 - CANDY KITCHEN VFD Surplus (Deficit):	-185,987.00	-185,987.00	-11,976.94	-94,676.54	91,310.46	49.10 %

90,935.99
 <52,853.86> 3/31 Goal
 38,082.13
 Reduce 39,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 419 - LAGUNA VFD							
Revenue							
419-30-300-56000	State Fire Allotment	265,496.00	265,496.00	0.00	203,558.00	-61,938.00	23.33 %
419-30-382-11400	OTHER REVENUE	0.00	0.00	3,353.23	23,303.23	23,303.23	0.00 %
	Revenue Total:	265,496.00	265,496.00	3,353.23	226,861.23	-38,634.77	14.55 %
Expense							
Department: 430 - Laguna VFD							
419-018-430-00007	Telecommunications	2,100.00	2,100.00	230.01	1,636.94	463.06	22.05 %
419-018-430-00008	PRINTING & PUBLISHING	1,122.00	1,122.00	0.00	0.00	1,122.00	100.00 %
419-018-430-00009	Office Equipment & Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
419-018-430-00010	MILEAGE & PER DIEM	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
419-018-430-00011	Vehicle Expense	28,622.00	28,622.00	0.00	1,446.20	27,175.80	94.95 %
419-018-430-00012	EQUIP MAINT & REPAIR	20,000.00	20,000.00	1,278.00	13,038.00	6,962.00	34.81 %
419-018-430-00022	REPAIR TO BUILDINGS	15,000.00	15,000.00	472.50	472.50	14,527.50	96.85 %
419-018-430-00025	UTILITIES	5,000.00	5,000.00	274.69	3,102.60	1,897.40	37.95 %
419-018-430-00028	CAPITAL OUTLAY	182,516.00	182,516.00	64,304.50	72,569.50	109,946.50	60.24 %
419-018-430-00046	JANITOR SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
419-018-430-00057	PROP. & LIAB. INSURANCE	4,000.00	4,000.00	0.00	2,671.82	1,328.18	33.20 %
419-018-430-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
419-018-430-00084	SAFETY EQUIPMENT	201,470.00	201,470.00	0.00	20,908.40	180,561.60	89.62 %
419-018-430-00098	Training & Staff Development	7,500.00	7,500.00	4,667.00	4,742.00	2,758.00	36.77 %
419-018-430-00127	UNIFORMS	13,204.00	13,204.00	0.00	0.00	13,204.00	100.00 %
419-018-430-00586	State Fire Marshal Grant	0.00	0.00	0.00	86,440.00	-86,440.00	0.00 %
	Department: 430 - Laguna VFD Total:	496,345.00	496,345.00	71,226.70	210,361.96	285,983.04	57.62 %
	Expense Total:	496,345.00	496,345.00	71,226.70	210,361.96	285,983.04	57.62 %
	Fund: 419 - LAGUNA VFD Surplus (Deficit):	-230,849.00	-230,849.00	-67,873.47	16,499.27	247,348.27	107.15 %

285,983.04
 <247,348.61> 3/31 Cash Balance

38,634.43

Reduce '39.000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 424 - CUBERO VFD							
Revenue							
424-30-300-56000	State Fire Allotment	52,824.00	52,824.00	0.00	47,626.50	-5,197.50	9.84 %
	Revenue Total:	52,824.00	52,824.00	0.00	47,626.50	-5,197.50	9.84 %
Expense							
Department: 432 - Cubero VFD							
424-018-432-00005	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
424-018-432-00007	Telecommunications	1,800.00	1,800.00	0.00	1,158.34	641.66	35.65 %
424-018-432-00008	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	100.00	100.00 %
424-018-432-00009	Office Equipment & Supplies	100.00	100.00	0.00	0.00	100.00	100.00 %
424-018-432-00010	MILEAGE & PER DIEM	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
424-018-432-00012	EQUIP MAINT & REPAIR	5,377.00	5,377.00	0.00	0.00	5,377.00	100.00 %
424-018-432-00023	REPAIR TO BUILDINGS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
424-018-432-00025	UTILITIES	6,000.00	6,000.00	79.06	2,708.45	3,291.55	54.86 %
424-018-432-00028	CAPITAL OUTLAY	202,387.00	202,387.00	0.00	202,387.00	0.00	0.00 %
424-018-432-00038	1/4% Fire Protection Excise Tx	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
424-018-432-00046	JANITOR SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
424-018-432-00067	PROP. & LIAB. INSURANCE	4,000.00	4,000.00	0.00	4,317.87	-317.87	-7.95 %
424-018-432-00074	Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
424-018-432-00085	SAFETY EQUIPMENT	45,986.00	45,986.00	0.00	5,326.99	40,659.01	88.42 %
424-018-432-00098	Training & Staff Development	1,434.00	1,434.00	0.00	75.00	1,359.00	94.77 %
424-018-432-00127	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	Department: 432 - Cubero VFD Total:	292,595.00	292,595.00	79.06	219,307.65	73,287.35	25.05 %
Department: 499 - Transfers							
424-499-099-475	From 475 to 424	-8,000.00	-8,000.00 ✓	0.00	-8,000.00	0.00	0.00 %
424-499-099-575	From 424 to 575	0.00	0.00	0.00	13,789.00	-13,789.00	0.00 %
424-499-099-632	From 424 to 632	13,789.00	13,789.00	0.00	0.00	13,789.00	100.00 %
	Department: 499 - Transfers Total:	5,789.00	5,789.00	0.00	5,789.00	0.00	0.00 %
	Expense Total:	298,384.00	298,384.00	79.06	225,096.65	73,287.35	24.56 %
	Fund: 424 - CUBERO VFD Surplus (Deficit):	-245,560.00	-245,560.00	-79.06	-177,470.15	68,089.85	27.73 %

73,287.35
 <68,089.95> 3/31 Cash
 5,197.40

Reduce '6.000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 425 - CUBERO EMS							
Revenue							
425-35-300-56500	EMS Fund	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
Revenue Total:		3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
Expense							
Department: 433 - Cubero EMS							
425-021-433-00010	MILEAGE & PER DIEM	500.00	500.00	0.00	0.00	500.00	100.00 %
425-021-433-00012	EQUIP MAINT & REPAIR	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
425-021-433-00082	SAFETY EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
425-021-433-00098	Training & Staff Development	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 433 - Cubero EMS Total:		3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Expense Total:		3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Fund: 425 - CUBERO EMS Surplus (Deficit):		0.00	0.00	0.00	3,000.00	3,000.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 427 - EL MORRO VFD						
Revenue						
427-30-300-26200 Reimbursement	0.00	0.00	0.00	420.00	420.00	0.00 %
427-30-300-56000 State Fire Allotment	47,260.00	47,260.00	0.00	36,442.00	-10,818.00	22.89 %
Revenue Total:	47,260.00	47,260.00	0.00	36,862.00	-10,398.00	22.00 %
Expense						
219 427-30-400-009476 From 475 to 427	-8,000.00	-8,000.00 ✓	0.00	-8,000.00	0.00	0.00 %
Department: 464 - EL MORRO VFD						
427-018-464-00006 Postage	150.00	150.00	0.00	0.00	150.00	100.00 %
427-018-464-00007 Telecommunications	2,000.00	2,000.00	0.00	396.00	1,604.00	80.20 %
427-018-464-00008 Printing & Publishing	500.00	500.00	0.00	0.00	500.00	100.00 %
427-018-464-00009 Office Supplies	700.00	700.00	0.00	0.00	700.00	100.00 %
427-018-464-00010 Mileage & Per Diem	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
427-018-464-00011 Vehicle Expense	6,026.00	6,026.00	0.00	1,275.94	4,750.06	78.83 %
427-018-464-00012 Equip. Maint. & Repair	8,311.00	8,311.00	0.00	4,872.30	3,438.70	41.38 %
427-018-464-00023 Repair to Buildings	2,000.00	2,000.00	939.96	1,544.07	455.93	22.80 %
427-018-464-00025 Utilities	0.00	0.00	1,227.90	1,711.35	-1,711.35	0.00 %
427-018-464-00038 1/4% Fire Protection Excise Tx	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
427-018-464-00046 Janitor Supplies	250.00	250.00	0.00	0.00	250.00	100.00 %
427-018-464-00057 Prop. & Liab. Insurance	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
427-018-464-00074 Vol. Fire Accident/Sick Ins.	3,811.00	3,811.00	0.00	3,334.00	477.00	12.52 %
427-018-464-00075 Safety Equipment	18,080.00	18,080.00	2,280.00	2,465.50	15,614.50	86.36 %
427-018-464-00098 Training & Staff Development	4,000.00	4,000.00	0.00	75.00	3,925.00	98.13 %
427-018-464-00127 Uniforms	3,000.00	3,000.00	411.50	411.50	2,588.50	86.28 %
Department: 464 - EL MORRO VFD Total:	61,728.00	61,728.00	4,859.36	16,085.66	45,642.34	73.94 %
Expense Total:	53,728.00	53,728.00	4,859.36	8,085.66	45,642.34	84.95 %
Fund: 427 - EL MORRO VFD Surplus (Deficit):	-6,468.00	-6,468.00	-4,859.36	28,776.34	35,244.34	544.90 %

$$\begin{array}{r}
 45,642.34 \\
 < 35,244.09 > \quad 3/31 \text{ Cash} \\
 \hline
 10,398.05 \\
 \hline
 \hline
 \end{array}$$

Reduce 11,000

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 435 - CONSOLIDATED DISPATCH						
Revenue						
435-65-300-14001 IPRA Requests	0.00	0.00	0.00	65.00	65.00	0.00 %
435-65-300-26200 Reimbursement	8,000.00	8,000.00	0.00	10,000.00	2,000.00	125.00 %
435-65-300-59000 Joint Powers Agreements(Grants)	33,372.00	33,372.00	0.00	0.00	-33,372.00	100.00 %
435-65-300-59001 Medical Direction(Grants)	0.00	0.00	0.00	2,500.00	2,500.00	0.00 %
435-65-300-59100 Joint Powers Agreements(Milan)	33,372.00	33,372.00	0.00	0.00	-33,372.00	100.00 %
435-65-300-79300 E911 Project Grant	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
435-65-360-16100 Interest On Delinquent Taxes	0.00	0.00	0.00	35.16	35.16	0.00 %
435-65-360-18200 Penalty On Delinquent Taxes	0.00	0.00	0.00	560.39	560.39	0.00 %
435-65-360-41600 GRT Emergency Communications (.)	750,000.00	750,000.00	0.00	424,538.35	-325,461.65	43.39 %
Revenue Total:	827,244.00	827,244.00	0.00	437,698.90	-389,545.10	47.09 %
Expense						
Department: 435 - Consolidated Dispatch						
435-070-435-00002 FULL TIME SALARIES	441,208.00	441,208.00	48,744.30	319,075.47	122,132.53	27.68 %
435-070-435-00005 OVERTIME SALARIES	30,000.00	30,000.00	5,940.23	35,247.67	-5,247.67	-17.49 %
435-070-435-00006 POSTAGE	100.00	100.00	0.00	29.90	70.10	70.10 %
435-070-435-00007 Telecommunications	3,500.00	3,500.00	2,076.96	10,401.13	-6,901.13	-197.18 %
435-070-435-00008 PRINTING & PUBLISHING	1,500.00	1,500.00	37.84	99.47	1,400.53	93.37 %
435-070-435-00009 Office Equipment & Supplies	6,500.00	6,500.00	338.39	3,782.15	2,717.85	41.81 %
435-070-435-00010 MILEAGE & PER DIEM	1,500.00	1,500.00	0.00	244.00	1,256.00	83.73 %
435-070-435-00011 Vehicle Expense	1,500.00	1,500.00	108.11	108.11	1,391.89	92.79 %
435-070-435-00012 EQUIP MAINT & REPAIR	71,836.00	71,836.00	9,987.00	98,003.83	-26,167.83	-36.43 %
435-070-435-00013 RENTAL OF EQUIPMENT	0.00	0.00	106.83	833.77	-833.77	0.00 %
435-070-435-00016 Cable TV	550.00	550.00	68.74	561.54	-11.54	-2.10 %
435-070-435-00025 UTILITIES	5,000.00	5,000.00	2,033.81	8,771.57	-3,771.57	-75.43 %
435-070-435-00039 INCIDENTAL PAY	0.00	0.00	90.00	660.30	-660.30	0.00 %
435-070-435-00063 PERA Muni Plan 2 - 9.55%	40,372.00	40,372.00	4,523.63	28,916.45	11,455.55	28.37 %
435-070-435-00064 Social Security 6.2%	29,214.00	29,214.00	3,347.03	21,494.24	7,719.76	26.42 %
435-070-435-00065 GROUP INS	164,389.00	164,389.00	7,382.56	75,068.01	89,320.99	54.34 %
435-070-435-00066 Worker's Comp. Assessment \$9.20/	150.00	150.00	36.80	105.80	44.20	29.47 %
435-070-435-00067 PROP. & LIAB. INSURANCE	20,000.00	20,000.00	0.00	23,571.07	-3,571.07	-17.86 %
435-070-435-00068 Medicare 1.45%	6,834.00	6,834.00	782.78	5,026.94	1,807.06	26.44 %
435-070-435-00071 Worker's Comp. Insurance Prem.	1,134.00	1,134.00	0.00	0.00	1,134.00	100.00 %
435-070-435-00081 Retiree Health Care 2.0%	8,829.00	8,829.00	947.38	6,054.70	2,774.30	31.42 %
435-070-435-00098 Training & Staff Development	8,000.00	8,000.00	0.00	1,792.52	6,207.48	77.59 %
435-070-435-00126 State Unemployment Insurance	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
435-070-435-00137 Uniforms	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
435-070-435-00159 Physicals	1,000.00	1,000.00	0.00	33.20	966.80	96.68 %
435-070-435-00262 PSAP GIS Grant	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
435-070-435-00793 E911 System Equip. & Maint.	5,000.00	5,000.00	0.00	3,366.92	1,633.08	32.66 %
435-070-435-01501 Administrative Fee	0.00	0.00	0.00	13,816.87	-13,816.87	0.00 %
Department: 435 - Consolidated Dispatch Total:	860,616.00	860,616.00	86,552.39	657,065.63	203,550.37	23.65 %
Department: 499 - Transfers						
435-071-499-09405 From 405 to 435	-33,372.00	-33,372.00	0.00	0.00	-33,372.00	100.00 %
435-071-499-09401 From 401 to 435	0.00	0.00	0.00	-188,526.87	188,526.87	0.00 %
Department: 499 - Transfers Total:	-33,372.00	-33,372.00	0.00	-188,526.87	155,154.87	-464.93 %
Expense Total:	827,244.00	827,244.00	86,552.39	468,538.76	358,705.24	43.36 %
Fund: 435 - CONSOLIDATED DISPATCH Surplus (Deficit):	0.00	0.00	-86,552.39	-30,839.86	-30,839.86	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 438 - DWI GRANT							
Revenue							
<u>438-00-300-26200</u>	DWI Grant	50,000.00	50,000.00	0.00	16,077.22	-33,922.78	67.85 %
	Revenue Total:	50,000.00	50,000.00	0.00	16,077.22	-33,922.78	67.85 %
Expense							
Department: 436 - DWI							
<u>438-060-436-00124</u>	Contractual Services	50,000.00	50,000.00	883.12	23,216.76	26,783.24	53.57 %
	Department: 436 - DWI Total:	50,000.00	50,000.00	883.12	23,216.76	26,783.24	53.57 %
	Expense Total:	50,000.00	50,000.00	883.12	23,216.76	26,783.24	53.57 %
	Fund: 438 - DWI GRANT Surplus (Deficit):	0.00	0.00	-883.12	-7,139.54	-7,139.54	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 439 - DWI DISTRIBUTION						
Revenue						
439-61-300-26200 LDWI Distribution	206,837.00	206,837.00	0.00	147,874.32	-58,962.68	28.51 %
439-62-300-20000 Assessment Fees	4,000.00	4,000.00	729.00	4,738.00	738.00	118.45 %
439-62-300-20100 SCRAM Monitoring Fees	2,500.00	2,500.00	70.00	370.00	-2,130.00	85.20 %
439-62-300-20200 DWI Teen Court fees	600.00	600.00	0.00	25.00	-575.00	95.83 %
439-62-300-26500 CDWI Grant	0.00	0.00	0.00	2,628.00	2,628.00	0.00 %
439-62-300-80300 DWI Probation Fees	18,000.00	18,000.00	2,090.00	19,213.00	1,213.00	106.74 %
439-62-300-80400 UA Fees	3,000.00	3,000.00	1,978.00	6,788.50	3,788.50	226.28 %
Revenue Total:	234,937.00	234,937.00	4,867.00	181,636.82	-53,300.18	22.69 %
Expense						
Department: 437 - DWI Distribution						
439-060-437-00002 FULL TIME SALARIES	106,360.00	106,360.00	8,614.49	67,739.71	38,620.29	36.31 %
439-060-437-00004 TEMPORARY SALARIES	0.00	0.00	2,290.00	4,399.72	-4,399.72	0.00 %
439-060-437-00005 OVERTIME SALARIES	0.00	0.00	18.94	222.75	-222.75	0.00 %
439-060-437-00006 Postage	500.00	500.00	0.00	38.64	461.36	92.27 %
439-060-437-00007 Telecommunications	2,500.00	2,500.00	61.99	463.02	2,036.98	81.48 %
439-060-437-00009 Office Equipment & Supplies	2,000.00	2,000.00	0.00	1,105.40	894.60	44.73 %
439-060-437-00010 MILEAGE & PER DIEM	1,500.00	1,500.00	0.00	1,066.00	434.00	28.93 %
439-060-437-00011 Car Expense	2,500.00	2,500.00	30.34	648.19	1,851.81	74.07 %
439-060-437-00012 Rental of Equipment	2,000.00	2,000.00	146.89	1,414.73	585.27	29.26 %
439-060-437-00063 PERA Muni Plan 2 - 9.55%	9,732.00	9,732.00	820.74	6,292.97	3,439.03	35.34 %
439-060-437-00064 Social Security 6.2%	6,594.00	6,594.00	662.32	4,341.55	2,252.45	34.16 %
439-060-437-00065 GROUP INS	32,743.00	32,743.00	2,180.18	20,852.20	11,890.80	36.32 %
439-060-437-00066 Worker's Comp. Assessment \$9.20/	30.00	30.00	6.90	17.94	12.06	40.20 %
439-060-437-00068 Medicare 1.45%	1,543.00	1,543.00	154.88	1,015.29	527.71	34.20 %
439-060-437-00069 Dues, Fees, & Subscriptions	3,000.00	3,000.00	0.00	350.00	2,650.00	88.33 %
439-060-437-00070 Testing Supplies	0.00	0.00	0.00	628.50	-628.50	0.00 %
439-060-437-00081 Retiree Health Care 2.0%	2,128.00	2,128.00	171.88	1,317.94	810.06	38.07 %
439-060-437-00098 Training & Staff Development	3,000.00	3,000.00	0.00	1,253.44	1,746.56	58.22 %
439-060-437-00124 Contractual Services	30,417.00	30,417.00	115.33	2,924.34	27,492.66	90.39 %
439-060-437-00126 UNEMPLOYMENT INS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
439-060-437-00506 CDWI Program Expense	0.00	0.00	0.00	2,628.00	-2,628.00	0.00 %
439-060-437-00515 Teen Court Program Expense	600.00	600.00	0.00	0.00	600.00	100.00 %
439-060-437-07320 Assessment Fees	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
439-060-437-08140 OPERATING COSTS	40,000.00	40,000.00	1,102.64	22,309.36	17,690.64	44.23 %
Department: 437 - DWI Distribution Total:	252,647.00	252,647.00	16,377.52	141,029.69	111,617.31	44.18 %
Expense Total:	252,647.00	252,647.00	16,377.52	141,029.69	111,617.31	44.18 %
Fund: 439 - DWI DISTRIBUTION Surplus (Deficit):	-17,710.00	-17,710.00	-11,510.52	40,607.13	58,317.13	329.29 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 475 - COUNTY FIRE PROTECTION							
Revenue							
<u>475-50-300-41000</u>	GRT Fire Protection Excise Tax (.25)	130,000.00	130,000.00	0.00	123,160.85	-6,839.15	5.26 %
<u>475-51-360-18100</u>	Interest On Delinquent Taxes	0.00	0.00	0.00	214.22	214.22	0.00 %
<u>475-51-360-18200</u>	Penalty On Delinquent Taxes	0.00	0.00	0.00	278.53	278.53	0.00 %
	Revenue Total:	130,000.00	130,000.00	0.00	123,653.60	-6,346.40	4.88 %
Expense							
Department: 401 - County Commission							
<u>475-050-401-00023</u>	Repair to Buildings	0.00	0.00	0.00	7,144.29	-7,144.29	0.00 %
<u>475-050-401-00098</u>	Training & Staff Development	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<u>475-050-401-00101</u>	Professional Services	40,000.00	40,000.00	0.00	26,250.00	13,750.00	34.38 %
<u>475-050-401-02261</u>	Administrative Charges	5,500.00	5,500.00	0.00	4,018.74	1,481.26	26.93 %
	Department: 401 - County Commission Total:	65,500.00	65,500.00	0.00	37,413.03	28,086.97	42.88 %
Department: 499 - Transfers							
<u>475-052-499-09007</u> 407	From 475 to 407	8,000.00	8,000.00 ✓	0.00	8,000.00	0.00	0.00 %
<u>475-052-499-09008</u> 408	From 475 to 408	8,000.00	8,000.00 ✓	0.00	8,000.00	0.00	0.00 %
<u>475-052-499-09009</u> 409	From 475 to 409	1,000.00	1,000.00 ✓	0.00	1,000.00	0.00	0.00 %
<u>475-052-499-09016</u> 416	From 475 to 416	8,000.00	8,000.00 ✓	0.00	8,000.00	0.00	0.00 %
<u>475-052-499-09027</u> 427	From 475 to 427	8,000.00	8,000.00 ✓	0.00	8,000.00	0.00	0.00 %
<u>475-052-499-09024</u> 424	From 475 to 424	8,000.00	8,000.00 ✓	0.00	8,000.00	0.00	0.00 %
	Department: 499 - Transfers Total:	41,000.00	41,000.00	0.00	41,000.00	0.00	0.00 %
	Expense Total:	106,500.00	106,500.00	0.00	78,413.03	28,086.97	26.37 %
	Fund: 475 - COUNTY FIRE PROTECTION Surplus (Deficit):	23,500.00	23,500.00	0.00	45,240.57	21,740.57	-92.51 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 500 - CLERK RECORDING/FILING							
Revenue							
<u>500-63-300-57600</u>	Fee Collections	27,000.00	27,000.00	2,616.00	22,786.00	-4,214.00	15.61 %
	Revenue Total:	27,000.00	27,000.00	2,616.00	22,786.00	-4,214.00	15.61 %
Expense							
Department: 440 - Community Services							
<u>500-065-440-00009</u>	Office Equipment & Supplies	7,500.00	7,500.00	0.00	9,304.49	-1,804.49	-24.06 %
<u>500-065-440-00011</u>	Vehicle Expense	1,500.00	1,500.00	0.00	331.82	1,168.18	77.88 %
<u>500-065-440-00013</u>	Rental of Equipment	0.00	0.00	404.11	3,899.78	-3,899.78	0.00 %
<u>500-065-440-00077</u>	TOOLS & SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<u>500-065-440-00098</u>	Training & Staff Development	6,500.00	6,500.00	0.00	2,930.00	3,570.00	54.92 %
<u>500-065-440-00121</u>	Contractual Services	60,000.00	60,000.00	0.00	63,367.26	-3,367.26	-5.61 %
<u>500-065-440-00153</u>	Special Projects	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
	Department: 440 - Community Services Total:	81,000.00	81,000.00	404.11	79,833.35	1,166.65	1.44 %
	Expense Total:	81,000.00	81,000.00	404.11	79,833.35	1,166.65	1.44 %
	Fund: 500 - CLERK RECORDING/FILING Surplus (Deficit):	-54,000.00	-54,000.00	2,211.89	-57,047.35	-3,047.35	-5.64 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 501 - COMMUNITY SERVICES							
Expense							
Department: 440 - Community Services							
501-008-440-00061	County Extension Service	55,905.00	55,905.00	0.00	27,952.50	27,952.50	50.00 %
501-008-440-00160	Cibola Transit Authority	0.00	0.00	0.00	7,610.57	-7,610.57	0.00 %
501-008-440-00104	Chamber of Commerce	0.00	0.00	0.00	3,875.00	-3,875.00	0.00 %
501-008-440-00412	Recreation	0.00	0.00	0.00	5,250.00	-5,250.00	0.00 %
501-008-440-00418	Recycle Cibola	0.00	0.00	0.00	283.00	-283.00	0.00 %
501-009-440-00414	Economic Development	20,000.00	20,000.00	3,333.34	13,333.36	6,666.64	33.33 %
Department: 440 - Community Services Total:		75,905.00	75,905.00	3,333.34	58,304.43	17,600.57	23.19 %
Department: 499 - Transfers							
501-011-499-00000	From 401 to 501	0.00	0.00	0.00	-54,971.09	54,971.09	0.00 %
501-011-499-00000	From 405 to 501	-75,905.00	-75,905.00	0.00	0.00	-75,905.00	100.00 %
Department: 499 - Transfers Total:		-75,905.00	-75,905.00	0.00	-54,971.09	-20,933.91	27.58 %
Expense Total:		0.00	0.00	3,333.34	3,333.34	-3,333.34	0.00 %
Fund: 501 - COMMUNITY SERVICES Total:		0.00	0.00	3,333.34	3,333.34	-3,333.34	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 503 - JJAC							
Revenue							
503-17-300-20000	CYFD Grant	135,616.00	135,616.00	0.00	0.00	-135,616.00	100.00 %
Revenue Total:		135,616.00	135,616.00	0.00	0.00	-135,616.00	100.00 %
Expense							
503-17-400-00000	From 405 to 503	-30,832.00	-30,832.00	0.00	0.00	-30,832.00	100.00 %
Department: 441 - CYFD Grant							
503-010-441-00002	Full Time Salaries	44,000.00	44,000.00	0.00	16,457.88	27,542.12	62.60 %
503-010-441-00005	Overtime	0.00	0.00	0.00	63.45	-63.45	0.00 %
503-010-441-00009	Office Supplies	300.00	300.00	0.00	0.00	300.00	100.00 %
503-010-441-00010	Mileage & Per Diem	852.00	852.00	0.00	0.00	852.00	100.00 %
503-010-441-00043	PERA Muni Plan 2 - 9.55%	4,026.00	4,026.00	0.00	1,462.95	2,563.05	63.66 %
503-010-441-00054	Social Security 6.2%	2,728.00	2,728.00	0.00	1,024.34	1,703.66	62.45 %
503-010-441-00055	Group Insurance	19,420.00	19,420.00	0.00	8,091.50	11,328.50	58.33 %
503-010-441-00056	Worker's Comp. Assessment \$9.20/	10.00	10.00	0.00	4.60	5.40	54.00 %
503-010-441-00058	Medicare 1.45%	638.00	638.00	0.00	239.54	398.46	62.45 %
503-010-441-00061	Retiree Health Care 2.0%	880.00	880.00	0.00	306.39	573.61	65.18 %
503-010-441-00098	Training & Staff Development	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
503-010-441-00503	School Resource Officer	77,220.00	77,220.00	0.00	8,118.00	69,102.00	89.49 %
503-010-441-00506	Youth Committee	300.00	300.00	0.00	0.00	300.00	100.00 %
503-010-441-00510	Project Northland	12,152.00	12,152.00	0.00	0.00	12,152.00	100.00 %
503-010-441-00514	Saturday School	5,460.00	5,460.00	0.00	0.00	5,460.00	100.00 %
Department: 441 - CYFD Grant Total:		169,486.00	169,486.00	0.00	35,768.65	133,717.35	78.90 %
Expense Total:		138,654.00	138,654.00	0.00	35,768.65	102,885.35	74.20 %
Fund: 503 - JJAC Surplus (Deficit):		-3,038.00	-3,038.00	0.00	-35,768.65	-32,730.65	-1,077.37 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 504 - IGAs-Pass Thru						
Revenue						
504-46-383-20001	Revenue on Agreements - USMS 3,473,000.00	0.00	0.00	576,117.11	2,604,422.08	2,604,422.08 0.00 %
504-46-383-20002	Revenue on Agreements - ICE	30,566,155.00	30,566,155.00	925,067.94	17,186,211.83	-13,379,943.17 43.77 %
	Revenue Total:	30,566,155.00	30,566,155.00	1,501,185.05	19,790,633.91	-10,775,521.09 35.25 %
Expense						
Department: 465 - IGAs Expenses						
504-071-465-00252	Payments on Agreements - USMS 3,460,000.00	0.00	0.00	571,842.61	571,842.61	-571,842.61 0.00 %
504-071-465-00253	Payments on Agreements - ICE	30,446,155.00	30,446,155.00	762,380.67	19,831,952.77	10,614,202.23 34.86 %
	Department: 465 - IGAs Expenses Total:	30,446,155.00	30,446,155.00	1,334,223.28	20,403,795.38	10,042,359.62 32.98 %
Department: 499 - Transfers						
504-011-499-09101	From 101 to 504	0.00	0.00 ✓	8,966.78	68,262.34	-68,262.34 0.00 %
504-011-499-09401	From 401 to 504 <1,120,000>	0.00	0.00	0.00	-839,418.80	839,418.80 0.00 %
504-011-499-09402	From 504 to 405 405	120,000.00	120,000.00	0.00	0.00	120,000.00 100.00 %
	Department: 499 - Transfers Total:	120,000.00	120,000.00	8,966.78	-771,156.46	891,156.46 742.63 %
	Expense Total:	30,566,155.00	30,566,155.00	1,343,190.06	19,632,638.92	10,933,516.08 35.77 %
	Fund: 504 - IGAs-Pass Thru Surplus (Deficit):	0.00	0.00	157,994.99	157,994.99	157,994.99 0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 561 - BOND FUND - 2006 A & B Bonds						
Expense						
Department: 444 - Bond Fund						
<u>561-091-444-00318</u> DEBT SERVICE - INTEREST	443,206.00	443,206.00	0.00	0.00	443,206.00	100.00 %
Department: 444 - Bond Fund Total:	443,206.00	443,206.00	0.00	0.00	443,206.00	100.00 %
Expense Total:	443,206.00	443,206.00	0.00	0.00	443,206.00	100.00 %
Fund: 561 - BOND FUND - 2006 A & B Bonds Total:	443,206.00	443,206.00	0.00	0.00	443,206.00	100.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 567 - 2014A BOND FUND						
Expense						
Department: 448 - 2014A Bond Fund						
<u>567-093-448-31800</u> DEBT SERVICE - INTEREST	217,531.00	217,531.00	0.00	108,765.63	108,765.37	50.00 %
<u>567-093-448-31900</u> DEBT SERVICE - PRINCIPAL	305,000.00	305,000.00	0.00	0.00	305,000.00	100.00 %
Department: 448 - 2014A Bond Fund Total:	522,531.00	522,531.00	0.00	108,765.63	413,765.37	79.18 %
Department: 499 - Transfers						
<u>567-999-499-10000</u> 69569 From 569 to 567	-522,531.00	-522,531.00 ✓	0.00	-108,765.63	-413,765.37	79.18 %
Department: 499 - Transfers Total:	-522,531.00	-522,531.00	0.00	-108,765.63	-413,765.37	79.18 %
Expense Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 567 - 2014A BOND FUND Total:	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 568 - 2014B BOND FUND						
Expense						
Department: 449 - 2014B Bond Fund						
<u>568-093-449-31800</u> DEBT SERVICE - INTEREST	479,056.00	479,056.00	0.00	239,528.13	239,527.87	50.00 %
<u>568-093-449-31900</u> DEBT SERVICE - PRINCIPAL	260,000.00	260,000.00	0.00	0.00	260,000.00	100.00 %
Department: 449 - 2014B Bond Fund Total:	739,056.00	739,056.00	0.00	239,528.13	499,527.87	67.59 %
Department: 499 - Transfers						
<u>568-999-499-25000</u> 09570 From 570 to 568	-739,056.00	-739,056.00 ✓	0.00	-239,528.13	-499,527.87	67.59 %
Department: 499 - Transfers Total:	-739,056.00	-739,056.00	0.00	-239,528.13	-499,527.87	67.59 %
Expense Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 568 - 2014B BOND FUND Total:	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 569 - 2014A BOND INCOME FUND							
Revenue							
<u>569-99-300-00314</u>	GRT Hold Harmless (1/4)	900,000.00	900,000.00	0.00	518,878.27	-381,121.73	42.35 %
<u>569-99-369-18100</u>	Interest On Delinquent Taxes <i>1,150 ✓</i>	0.00	0.00	0.00	862.81	862.81	0.00 %
<u>569-99-369-18200</u>	Penalty On Delinquent Taxes <i>3330 ✓</i>	0.00	0.00	0.00	2,497.32	2,497.32	0.00 %
	Revenue Total:	900,000.00	900,000.00	0.00	522,238.40	-377,761.60	41.97 %
Expense							
Department: 450 - Bond Income Fund 2014A							
<u>569-091-450-26100</u>	Investment Maint. & Admin Fees <i>34,000 ✓</i>	0.00	0.00	0.00	25,404.52	-25,404.52	0.00 %
	Department: 450 - Bond Income Fund 2014A Total:	0.00	0.00	0.00	25,404.52	-25,404.52	0.00 %
Department: 499 - Transfers							
<u>569-000-499-09567</u>	From 569 to 567 <i>09567</i>	522,531.00	522,531.00 ✓	0.00	108,765.63	413,765.37	79.18 %
<u>569-000-499-09401</u>	From 569 to 401 <i>09401</i>	377,469.00	377,469.00 ✓	0.00	0.00	377,469.00	100.00 %
	Department: 499 - Transfers Total:	900,000.00	900,000.00	0.00	108,765.63	791,234.37	87.91 %
	Expense Total:	900,000.00	900,000.00	0.00	134,170.15	765,829.85	85.09 %
	Fund: 569 - 2014A BOND INCOME FUND Surplus (Deficit):	0.00	0.00	0.00	388,068.25	388,068.25	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 570 - 2014B BOND INCOME FUND							
Revenue							
<u>570-99-300-41200</u>	GRT Equalization	500,000.00	500,000.00	0.00	545,603.00	45,603.00	109.12 %
<u>570-99-300-41300</u>	GRT 1st 1/8 & 1/16	675,000.00	675,000.00	0.00	414,556.06	-260,443.94	38.58 %
<u>570-99-360-18100</u>	Interest On Delinquent Taxes	0.00	0.00	0.00	271.73	271.73	0.00 %
<u>570-99-360-18200</u>	Penalty On Delinquent Taxes	0.00	0.00	0.00	-595.69	-595.69	0.00 %
	Revenue Total:	1,175,000.00	1,175,000.00	0.00	959,835.10	-215,164.90	18.31 %
Expense							
Department: 451 - Bond Income Fund 2014B							
<u>570-093-451-26100</u>	Investment Maint. & Admin Fees	25,000.00	25,000.00	0.00	13,462.60	11,537.40	46.15 %
	Department: 451 - Bond Income Fund 2014B Total:	25,000.00	25,000.00	0.00	13,462.60	11,537.40	46.15 %
Department: 499 - Transfers							
<u>570-000-499-10000</u> 09568	From 570 to 568	739,056.00	739,056.00 ✓	0.00	239,528.13	499,527.87	67.59 %
<u>570-000-499-60500</u> 09401	From 570 to 401	410,944.00	410,944.00 ✓	0.00	0.00	410,944.00	100.00 %
	Department: 499 - Transfers Total:	1,150,000.00	1,150,000.00	0.00	239,528.13	910,471.87	79.17 %
	Expense Total:	1,175,000.00	1,175,000.00	0.00	252,990.73	922,009.27	78.47 %
	Fund: 570 - 2014B BOND INCOME FUND Surplus (Deficit):	0.00	0.00	0.00	706,844.37	706,844.37	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 575 - NMFA LOANS							
Revenue							
575-40-300-13000	Interest On Investments	4,100.00	0.00	0.00	3,026.67	3,026.67	0.00 %
575-30-300-11100	NMFA Loan Proceeds	464,000.00	0.00	0.00	463,477.00	463,477.00	0.00 %
	Revenue Total:	0.00	0.00	0.00	466,503.67	466,503.67	0.00 %
Expense							
Department: 452 - NMFA Loans							
575-110-452-00317	Debt Service - Admin Fees	43,248.00	0.00	0.00	567.08	-567.08	0.00 %
575-110-452-00318	Debt Service - Interest	1,134.00	0.00	0.00	5,271.51	-5,271.51	0.00 %
575-110-452-00322	NMFA New Loan Processing Fee	10,543.00	0.00	0.00	3,476.08	-3,476.08	0.00 %
	Department: 452 - NMFA Loans Total:	0.00	0.00	0.00	9,314.67	-9,314.67	0.00 %
Department: 499 - Transfers							
575-111-499-00322	From 409 to 575	2,946.00	0.00	0.00	-2,946.00	2,946.00	0.00 %
575-111-499-00322	From 418 to 575	38,190.00	0.00	0.00	-38,190.00	38,190.00	0.00 %
575-111-499-00322	From 424 to 575	13,789.00	0.00	0.00	-13,789.00	13,789.00	0.00 %
	Department: 499 - Transfers Total:	0.00	0.00	0.00	-54,925.00	54,925.00	0.00 %
	Expense Total:	0.00	0.00	0.00	-45,610.33	45,610.33	0.00 %
	Fund: 575 - NMFA LOANS Surplus (Deficit):	0.00	0.00	0.00	512,114.00	512,114.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 602 - CIBOLA COUNTY ADMIN EMS						
Expense						
Department: 461 - Fire Marshal						
602-021-461-00200 EMS Fund Act Expenditures	7,200.00	7,200.00	0.00	7,140.00	60.00	0.83 %
Department: 461 - Fire Marshal Total:	7,200.00	7,200.00	0.00	7,140.00	60.00	0.83 %
Expense Total:	7,200.00	7,200.00	0.00	7,140.00	60.00	0.83 %
Fund: 602 - CIBOLA COUNTY ADMIN EMS Total:	7,200.00	7,200.00	0.00	7,140.00	60.00	0.83 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 603 - EMERGENCY MANGEMENT						
Revenue						
603-68-300-10100 Grant Revenue	0.00	0.00	0.00	16,081.21	16,081.21	0.00 %
603-68-300-45200 Emergency Preparedness (EMPG)	19,203.00	19,203.00	0.00	0.00	-19,203.00	100.00 %
Revenue Total:	19,203.00	19,203.00	0.00	16,081.21	-3,121.79	16.26 %
Expense						
Department: 454 - Emergency Management						
603-075-454-00002 FULL TIME SALARIES	52,500.00	52,500.00	6,057.70	38,789.44	13,710.56	26.12 %
603-075-454-00004 POSTAGE	200.00	200.00	0.00	14.58	185.42	92.71 %
603-075-454-00007 Telecommunications	2,500.00	2,500.00	391.60	2,263.40	236.60	9.46 %
603-075-454-00008 PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	100.00 %
603-075-454-00009 Office Equipment & Supplies	1,000.00	1,000.00	11.56	93.11	906.89	90.69 %
603-075-454-00012 EQUIP MAINT & REPAIR	5,000.00	5,000.00	0.00	14,334.19	-9,334.19	-186.68 %
603-075-454-00013 Rental of Equipment	0.00	0.00	35.61	282.82	-282.82	0.00 %
603-075-454-00053 PERA Muni Plan 2 - 9.55%	4,804.00	4,804.00	578.52	3,702.48	1,101.52	22.93 %
603-075-454-00064 Social Security 6.2%	3,255.00	3,255.00	367.16	2,327.95	927.05	28.48 %
603-075-454-00065 GROUP INS	14,721.00	14,721.00	1,226.76	11,040.84	3,680.16	25.00 %
603-075-454-00066 Worker's Comp. Assessment \$9.20/	10.00	10.00	2.30	6.90	3.10	31.00 %
603-075-454-00068 Medicare 1.45%	761.00	761.00	85.87	544.43	216.57	28.46 %
603-075-454-00069 Dues, Fees, & Subscriptions	300.00	300.00	0.00	110.00	190.00	63.33 %
603-075-454-00081 Retiree Health Care 2.0%	1,050.00	1,050.00	121.14	775.36	274.64	26.16 %
603-075-454-00082 Safety Equipment	10,000.00	10,000.00	0.00	1,944.20	8,055.80	80.56 %
603-075-454-00093 Training & Staff Development	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
603-075-454-00121 Contractual Services	2,500.00	2,500.00	1,000.00	1,000.00	1,500.00	60.00 %
603-075-454-00126 UNEMPLOYMENT INS	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
603-075-454-01104 EMERGENCY EXPENSES	10,000.00	10,000.00	0.00	4,253.70	5,746.30	57.46 %
603-075-454-09301 NM DHS Grant	0.00	0.00	31,857.72	31,857.72	-31,857.72	0.00 %
Department: 454 - Emergency Management Total:	112,801.00	112,801.00	41,735.94	113,341.12	-540.12	-0.48 %
Department: 499 - Transfers						
603-075-499-00000 From 405 to 603 405	-93,598.00	-93,598.00	0.00	0.00	-93,598.00	100.00 %
603-075-499-00000 From 401 to 603 401 <75,000> ✓	0.00	0.00	0.00	-55,523.97	55,523.97	0.00 %
Department: 499 - Transfers Total:	-93,598.00	-93,598.00	0.00	-55,523.97	-38,074.03	40.68 %
Expense Total:	19,203.00	19,203.00	41,735.94	57,817.15	-38,614.15	-201.08 %
Fund: 603 - EMERGENCY MANGEMENT Surplus (Deficit):	0.00	0.00	-41,735.94	-41,735.94	-41,735.94	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 604 - FIRE MARSHAL							
Revenue							
604-30-300-26200	Reimbursement	0.00	0.00	0.00	113.64	113.64	0.00 %
604-30-300-56000	State Fire Allotment	70,893.00	70,893.00	0.00	56,879.00	-14,014.00	19.77 %
604-30-300-59001	Medical Direction(Grants)	0.00	0.00	0.00	1,075.00	1,075.00	0.00 %
	Revenue Total:	70,893.00	70,893.00	0.00	58,067.64	-12,825.36	18.09 %
Expense							
Department: 461 - Fire Marshal							
604-018-461-00006	Postage	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
604-018-461-00007	Telecommunications	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
604-018-461-00008	Printing & Publishing	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
604-018-461-00009	Office Supplies	2,000.00	2,000.00	0.00	859.71	1,140.29	57.01 %
604-018-461-00010	Mileage & Per Diem	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
604-018-461-00011	Vehicle Expense	6,000.00	6,000.00	255.20	4,849.33	1,150.67	19.18 %
604-018-461-00012	Equipment Maintenance & Repair	16,500.00	16,500.00	4,476.19	25,977.46	-9,477.46	-57.44 %
604-018-461-00023	Utilities	0.00	0.00	115.83	457.65	-457.65	0.00 %
604-018-461-00039	Dues, Fees, & Subscriptions	2,418.00	2,418.00	0.00	50.00	2,368.00	97.93 %
604-018-461-00082	Safety Equipment	20,000.00	20,000.00	0.00	1,584.80	18,415.20	92.08 %
604-018-461-00098	Training & Staff Development	5,000.00	5,000.00	7,799.94	7,799.94	-2,799.94	-56.00 %
604-018-461-00104	Contractual Services	8,475.00	8,475.00	0.00	12,000.00	-3,525.00	-41.59 %
604-018-461-00137	Uniforms	4,000.00	4,000.00	0.00	356.33	3,643.67	91.09 %
	Department: 461 - Fire Marshal Total:	72,393.00	72,393.00	12,647.16	53,935.22	18,457.78	25.50 %
	Expense Total:	72,393.00	72,393.00	12,647.16	53,935.22	18,457.78	25.50 %
	Fund: 604 - FIRE MARSHAL Surplus (Deficit):	-1,500.00	-1,500.00	-12,647.16	4,132.42	5,632.42	375.49 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 605 - LAW ENFORCEMENT PROTECTION							
Revenue							
605-42-300-26100	Refunds	0.00	0.00	0.00	2,500.00	2,500.00	0.00 %
605-42-300-57500	State LEP Allotment	29,600.00	29,600.00	0.00	29,600.00	0.00	0.00 %
	Revenue Total:	29,600.00	29,600.00	0.00	32,100.00	2,500.00	8.45 %
Expense							
Department: 455 - Law Enforcement Protection							
605-035-455-00009	Office Equipment & Supplies	1,561.00	1,561.00	0.00	161.16	1,399.84	89.68 %
605-035-455-00011	Vehicle Expense	0.00	0.00	883.77	883.77	-883.77	0.00 %
605-035-455-00082	SAFETY EQUIPMENT <i>+ 15,000</i>	5,466.00	5,466.00	877.91	22,331.76	-16,865.76	-308.56 %
605-035-455-00098	Training & Staff Development	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
605-035-455-00246	FIREARMS/AMMUNITION	11,370.00	11,370.00	0.00	3,135.89	8,234.11	72.42 %
605-035-455-00248	PROT. CLOTHING/EQUIPMENT	12,736.00	12,736.00	2,198.32	21,178.32	-8,442.32	-66.29 %
605-035-455-00299	Reversion	24,267.00	24,267.00	0.00	16,884.57	7,382.43	30.42 %
	Department: 455 - Law Enforcement Protection Total:	60,400.00	60,400.00	3,960.00	64,575.47	-4,175.47	-6.91 %
	Expense Total:	60,400.00	60,400.00	3,960.00	64,575.47	-4,175.47	-6.91 %
	Fund: 605 - LAW ENFORCEMENT PROTECTION Surplus (Deficit):	-30,800.00	-30,800.00	-3,960.00	-32,475.47	-1,675.47	-5.44 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 612 - NEW MEXICO CLEAN & BEAUTIFUL							
Revenue							
612-45-300-53800	SHD Grant (2010-2011)	5,000.00	5,000.00	0.00	3,493.21	-1,506.79	30.14 %
	Revenue Total:	5,000.00	5,000.00	0.00	3,493.21	-1,506.79	30.14 %
Expense							
Department: 456 - NM Clean & Beautiful							
612-045-456-07140	OPERATING COSTS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
	Department: 456 - NM Clean & Beautiful Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
	Expense Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Fund: 612 - NEW MEXICO CLEAN & BEAUTIFUL Surplus (Deficit):		0.00	0.00	0.00	3,493.21	3,493.21	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 614 - DETENTION CENTER							
Revenue							
614-85-301-57600	Fee Collections--Magistrate Ct	0.00	0.00	19,263.51	41,211.15	41,211.15	0.00 %
614-85-380-30100	Care of Prisoners--Municipality	55,358.00	55,358.00	0.00	64,405.65	9,047.65	116.34 %
614-85-380-30200	Care of Prisoners--Other Counties	0.00	0.00	0.00	141,557.26	141,557.26	0.00 %
614-85-380-30300	Care of Prisoners--NM State	0.00	0.00	0.00	150,455.56	150,455.56	0.00 %
614-85-380-30400	Care of Prisoners--Federal	0.00	0.00	0.00	116,820.00	116,820.00	0.00 %
614-85-380-30500	Care of Prisoners--Tribal Govt	0.00	0.00	0.00	4,018.10	4,018.10	0.00 %
614-85-380-30700	Care of Prisoners--Out of State	0.00	0.00	0.00	3,525.00	3,525.00	0.00 %
614-85-380-30900	Transport	0.00	0.00	0.00	11,873.86	11,873.86	0.00 %
614-85-381-11100	Inmate Fees	3,333.00	3,333.00	0.00	0.00	-3,333.00	100.00 %
614-86-300-40300	GRT Co. Correct. Fac. (.125)	450,000.00	450,000.00	0.00	276,311.63	-173,688.37	38.60 %
614-87-382-18100	Interest On Delinquent Taxes	2,500.00	2,500.00	0.00	319.52	-2,360.48	94.42 %
614-87-382-18200	Penalty On Delinquent Taxes	5,000.00	5,000.00	0.00	-405.59	-5,405.59	108.11 %
614-87-382-26100	Refunds	0.00	0.00	808.93	808.93	808.93	0.00 %
614-87-382-41500	Commissary Proceeds	6,700.00	6,700.00	0.00	9,419.64	2,719.64	140.59 %
614-87-382-41600	Other Revenues	16,600.00	16,600.00	0.00	135.00	-16,465.00	99.19 %
614-87-382-38300	Vending Machine Proceeds	133.00	133.00	36.56	299.33	166.33	225.06 %
	Revenue Total:	539,624.00	539,624.00	20,109.00	820,575.04	280,951.04	52.06 %
Expense							
102	From 405 to 614	-2,624,994.00	-2,624,994.00	0.00	0.00	-2,624,994.00	100.00 %
Department: 457 - Care of Prisoners							
614-100-457-00002	FULL TIME SALARIES	588,306.00	588,306.00	5,176.08	463,556.96	124,749.04	21.20 %
614-100-457-00005	OVERTIME SALARIES	28,000.00	28,000.00	24.34	48,888.14	-20,888.14	-74.60 %
614-100-457-00006	POSTAGE	250.00	250.00	0.00	123.29	126.71	50.68 %
614-100-457-00007	Telecommunications	16,667.00	16,667.00	5,551.25	34,600.79	-17,933.79	-107.60 %
614-100-457-00008	PRINTING & PUBLISHING	667.00	667.00	0.00	283.18	383.82	57.54 %
614-100-457-00009	Office Equipment & Supplies	3,333.00	3,333.00	0.00	2,663.75	669.25	20.08 %
614-100-457-00010	MILEAGE & PER DIEM	500.00	500.00	0.00	0.00	500.00	100.00 %
614-100-457-00011	Vehicle Expense	5,000.00	5,000.00	52.39	1,485.73	3,514.27	70.29 %
614-100-457-00012	EQUIP MAINT & REPAIR	5,000.00	5,000.00	0.00	43,187.87	-38,187.87	-763.76 %
614-100-457-00013	Equipment Rental	1,667.00	1,667.00	791.36	7,760.58	-6,093.58	-365.54 %
614-100-457-00016	Cable TV	1,000.00	1,000.00	253.72	2,049.26	-1,049.26	-104.93 %
614-100-457-00024	Building & Grounds Maint & Rep	10,000.00	10,000.00	0.00	13,180.54	-3,180.54	-31.81 %
614-100-457-00025	UTILITIES	53,333.00	53,333.00	15,341.71	120,754.69	-67,421.69	-126.42 %
614-100-457-00028	CAPITAL OUTLAY	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
614-100-457-00032	INCIDENTAL PAY	0.00	0.00	0.00	1,550.00	-1,550.00	0.00 %
614-100-457-00046	Janitorial Supplies	3,333.00	3,333.00	0.00	606.61	2,726.39	81.80 %
614-100-457-00049	Medical Supplies	2,500.00	2,500.00	0.00	1,311.61	1,188.39	47.54 %
614-100-457-00059	Food Service (Meals)	83,333.00	83,333.00	0.00	58,516.36	24,816.64	29.78 %
614-100-457-00063	PERA Muni Plan 2 - 9.55%	53,822.00	53,822.00	494.32	37,172.49	16,649.51	30.93 %
614-100-457-00064	Social Security 6.2%	38,213.00	38,213.00	332.26	30,960.54	7,252.46	18.98 %
614-100-457-00065	GROUP INS	163,136.00	163,136.00	1,011.04	72,751.68	90,384.32	55.40 %
614-100-457-00066	Worker's Comp. Assessment \$9.20/	182.00	182.00	2.30	81.24	100.76	55.36 %
614-100-457-00067	PROP. & LIAB. INSURANCE	156,667.00	156,667.00	0.00	449,837.52	-293,170.52	-187.13 %
614-100-457-00068	Medicare 1.45%	8,946.00	8,946.00	77.70	7,362.33	1,583.67	17.70 %
614-100-457-00069	Dues, Fees, & Subscriptions	500.00	500.00	0.00	0.00	500.00	100.00 %
614-100-457-00071	Worker's Comp. Insurance Prem.	22,553.00	22,553.00	0.00	0.00	22,553.00	100.00 %
614-100-457-00076	Equipment Operating Expense	2,000.00	2,000.00	0.00	7,380.18	-5,380.18	-269.01 %
614-100-457-00077	Tools & Supplies	3,333.00	3,333.00	0.00	747.96	2,585.04	77.56 %
614-100-457-00081	Retiree Health Care 2.0%	11,774.00	11,774.00	103.53	7,784.76	3,989.24	33.88 %
614-100-457-00082	SAFETY EQUIPMENT	667.00	667.00	0.00	0.00	667.00	100.00 %
614-100-457-00098	Training & Staff Development	1,667.00	1,667.00	0.00	0.00	1,667.00	100.00 %
614-100-457-00134	Contractual Services--Others	13,333.00	13,333.00	0.00	21,086.39	-7,753.39	-58.15 %
614-100-457-00127	Uniforms	3,333.00	3,333.00	0.00	1,963.00	1,370.00	41.10 %
614-100-457-00147	Other Supplies	67.00	67.00	0.00	0.00	67.00	100.00 %
614-100-457-00259	Physical Exams	0.00	0.00	0.00	4,431.00	-4,431.00	0.00 %
614-100-457-00260	Computer Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
614-100-457-00300	K-9	167.00	167.00	0.00	46.00	121.00	72.46 %
614-100-457-00301	Inmate Housing Exp.	15,000.00	15,000.00	0.00	6,611.52	8,388.48	55.92 %
614-100-457-00302	Inmate Mental Care	13,333.00	13,333.00	0.00	13,677.82	-344.82	-2.59 %
614-100-457-00303	Care of Prisoners--Juveniles	28,333.00	28,333.00	13,362.55	104,405.32	-76,072.32	-268.49 %
614-100-457-00306	Care of Prisoners--Adults	1,600,000.00	1,600,000.00	-123,120.00	731,169.00	868,831.00	54.30 %
614-100-457-00307	Medical Care of Prs--Adults	16,667.00	16,667.00	2,040.00	28,320.00	-11,653.00	-69.92 %
614-100-457-00309	Pharmaceutical Expense	10,000.00	10,000.00	2,750.15	30,755.48	-20,755.48	-207.55 %
614-100-457-00312	Inmate Recreation	167.00	167.00	0.00	0.00	167.00	100.00 %
614-100-457-00313	CRS Administrative Fees	0.00	0.00	0.00	8,971.48	-8,971.48	0.00 %
614-100-457-00302	Depreciation Expense	167,535.00	167,535.00	0.00	0.00	167,535.00	100.00 %
614-100-457-01338	Laundry Supplies	2,667.00	2,667.00	0.00	0.00	2,667.00	100.00 %
614-100-457-00300	Detention Supplies & Equipmt	6,667.00	6,667.00	0.00	618.80	6,048.20	90.72 %
Department: 457 - Care of Prisoners Total:		3,164,618.00	3,164,618.00	-75,755.30	2,366,653.87	797,964.13	25.22 %
Department: 467 - Booking Staff							
614-100-467-00002	Full Time Salaries	304,000 ✓	0.00	0.00	40,743.52	152,216.76	-152,216.76 0.00 %
614-100-467-00005	Overtime Salaries	31,000 ✓	0.00	0.00	741.96	15,625.48	-15,625.48 0.00 %
614-100-467-00003	PERA Muni 2 - 9.55%	27,000 ✓	0.00	0.00	3,809.96	13,647.04	-13,647.04 0.00 %
614-100-467-00004	Social Security 6.2%	20,000 ✓	0.00	0.00	2,534.10	10,205.65	-10,205.65 0.00 %
614-100-467-00005	Group Ins	55,000 ✓	0.00	0.00	6,640.06	27,650.12	-27,650.12 0.00 %
614-100-467-00006	Worker's Comp. Assessment \$9.20/ 150 ✓	0.00	0.00	0.00	25.30	66.70	-66.70 0.00 %
614-100-467-00008	Medicare 1.45%	4,700 ✓	0.00	0.00	592.66	2,386.83	-2,386.83 0.00 %
614-100-467-00081	Retiree Health Care 2.0%	5,700 ✓	0.00	0.00	797.97	2,858.28	-2,858.28 0.00 %
614-100-467-00259	Physicals	150 ✓	0.00	0.00	0.00	57.50	-57.50 0.00 %
Department: 467 - Booking Staff Total:		0.00	0.00	55,885.53	224,714.36	-224,714.36	0.00 %
Department: 499 - Transfers							
614-100-499-00000	From 401 to 614	2,418,000 ✓	0.00	0.00	0.00	-1,813,373.51	1,813,373.51 0.00 %
Department: 499 - Transfers Total:		0.00	0.00	0.00	-1,813,373.51	1,813,373.51	0.00 %
Expense Total:		539,624.00	539,624.00	-19,869.77	777,994.72	-238,370.72	-44.17 %
Fund: 614 - DETENTION CENTER Surplus (Deficit):		0.00	0.00	39,978.77	42,580.32	42,580.32	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 615 - COMPLIANCE PROGRAM							
Revenue							
615-72-300-30100	SCRAM Monitoring Fees	3,500.00	3,500.00	0.00	870.00	-2,630.00	75.14 %
615-72-300-80300	Probation Fees	9,000.00	9,000.00	0.00	4,147.00	-4,853.00	53.92 %
615-72-300-80400	UA Fees	4,000.00	4,000.00	0.00	2,364.00	-1,636.00	40.90 %
615-72-300-80500	Pre-trial Monitoring Fees	10,000.00	10,000.00	0.00	2,030.00	-7,970.00	79.70 %
615-72-300-80600	DWI Probation Fees	400.00	400.00	0.00	-50.00	-450.00	112.50 %
615-72-300-80700	DWI Assessments	400.00	400.00	0.00	-15.00	-415.00	103.75 %
	Revenue Total:	27,300.00	27,300.00	0.00	9,346.00	-17,954.00	65.77 %
Expense							
Department: 458 - Compliance							
615-080-458-00002	FULL TIME SALARIES	11,760.00	11,760.00	384.61	14,003.12	-2,243.12	-19.07 %
615-080-458-00004	TEMPORARY SALARIES	0.00	0.00	0.00	3,370.00	-3,370.00	0.00 %
615-080-458-00005	OVERTIME SALARIES	0.00	0.00	0.00	17.25	-17.25	0.00 %
615-080-458-00007	Telecommunications	250.00	250.00	0.00	0.00	250.00	100.00 %
615-080-458-00009	Office Equipment & Supplies	500.00	500.00	0.00	57.00	443.00	88.60 %
615-080-458-00063	PERA Muni Plan 2 - 9.55%	1,077.00	1,077.00	36.73	1,158.48	-81.48	-7.57 %
615-080-458-00064	Social Security 6.2%	729.00	729.00	23.38	1,057.34	-328.34	-45.04 %
615-080-458-00065	GROUP INS	1,456.00	1,456.00	68.70	3,042.10	-1,586.10	-108.94 %
615-080-458-00066	Worker's Comp. Assessment \$9.20/	3.00	3.00	0.00	5.06	-2.06	-68.67 %
615-080-458-00068	Medicare 1.45%	171.00	171.00	5.47	247.27	-76.27	-44.60 %
615-080-458-00072	Compliance Testing Supplies	1,000.00	1,000.00	0.00	622.50	377.50	37.75 %
615-080-458-00074	Retiree Health Care 2.0%	235.00	235.00	7.69	242.58	-7.58	-3.23 %
615-080-458-00098	Training & Staff Development	375.00	375.00	0.00	0.00	375.00	100.00 %
615-080-458-00171	Contractual Services	2,375.00	2,375.00	600.00	1,766.57	608.43	25.62 %
615-080-458-00180	OPERATING COSTS	3,500.00	3,500.00	0.00	2,690.13	809.87	23.14 %
	Department: 458 - Compliance Total:	23,431.00	23,431.00	1,126.58	28,279.40	-4,848.40	-20.69 %
Department: 499 - Transfers							
615-080-499-00000	From 401 to 615	0.00	0.00	0.00	-17,806.82	17,806.82	0.00 %
615-080-499-00000	From 405 to 615	-17,363.00	-17,363.00	0.00	0.00	-17,363.00	100.00 %
	Department: 499 - Transfers Total:	-17,363.00	-17,363.00	0.00	-17,806.82	443.82	-2.56 %
	Expense Total:	6,068.00	6,068.00	1,126.58	10,472.58	-4,404.58	-72.59 %
	Fund: 615 - COMPLIANCE PROGRAM Surplus (Deficit):	21,232.00	21,232.00	-1,126.58	-1,126.58	-22,358.58	105.31 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 620 - REAPPRAISAL FUND							
Revenue							
620-40-300-57600	Fee Collections	55,000.00	55,000.00	2,477.22	58,726.72	3,726.72	106.78 %
	Revenue Total:	55,000.00	55,000.00	2,477.22	58,726.72	3,726.72	6.78 %
Expense							
Department: 459 - Reappraisal							
620-025-459-00002	FULL TIME SALARIES	0.00	0.00	7,363.14	29,708.59	-29,708.59	0.00 %
620-025-459-00004	TEMPORARY SALARIES	66,040.00	66,040.00	0.00	0.00	66,040.00	100.00 %
620-025-459-00005	OVERTIME SALARIES	0.00	0.00	23.90	36.52	-36.52	0.00 %
620-025-459-00008	Office Equipment & Supplies	3,528.00	3,528.00	0.00	2,027.87	1,500.13	42.52 %
620-025-459-00010	MILEAGE & PER DIEM	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
620-025-459-00012	EQUIP MAINT & REPAIR	2,491.00	2,491.00	0.00	0.00	2,491.00	100.00 %
620-025-459-00063	PERA Muni Plan 2 - 9.55%	6,043.00	6,043.00	702.94	2,833.43	3,209.57	53.11 %
620-025-459-00064	Social Security 6.2%	4,095.00	4,095.00	445.98	1,775.82	2,319.18	56.63 %
620-025-459-00065	GROUP INS	34,116.00	34,116.00	2,273.32	12,648.80	21,467.20	62.92 %
620-025-459-00066	Worker's Comp. Assessment \$9.20/	25.00	25.00	5.73	12.63	12.37	49.48 %
620-025-459-00068	Medicare 1.45%	958.00	958.00	104.26	415.05	542.95	56.68 %
620-025-459-00072	Tools & Supplies	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
620-025-459-00081	Retiree Health Care 2.0%	1,322.00	1,322.00	147.16	593.29	728.71	55.12 %
620-025-459-00095	Training & Staff Development	10,000.00	10,000.00	0.00	480.00	9,520.00	95.20 %
	Department: 459 - Reappraisal Total:	144,118.00	144,118.00	11,066.43	50,532.00	93,586.00	64.94 %
	Expense Total:	144,118.00	144,118.00	11,066.43	50,532.00	93,586.00	64.94 %
	Fund: 620 - REAPPRAISAL FUND Surplus (Deficit):	-89,118.00	-89,118.00	-8,589.21	8,194.72	97,312.72	109.20 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Fund: 632 - VFD LOANS

Expense

Department: 452 - NMFA Loans

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
632 110 452 00210 Debt Service - Principal	54,925.00	54,925.00	0.00	0.00	54,925.00	100.00 %
Department: 452 - NMFA Loans Total:	54,925.00	54,925.00	0.00	0.00	54,925.00	100.00 %

Department: 499 - Transfers

632 111 499 00410 From 409 to 632	-2,946.00	-2,946.00	0.00	0.00	-2,946.00	100.00 %
632 111 499 00413 From 418 to 632	-38,190.00	-38,190.00	0.00	0.00	-38,190.00	100.00 %
632 111 499 00414 From 424 to 632	-13,789.00	-13,789.00	0.00	0.00	-13,789.00	100.00 %
Department: 499 - Transfers Total:	-54,925.00	-54,925.00	0.00	0.00	-54,925.00	100.00 %

Expense Total: 0.00 0.00 0.00 0.00 0.00 0.00 %

Fund: 632 - VFD LOANS Total: 0.00 0.00 0.00 0.00 0.00 0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Fund: 633 - Solo Works Program

Expense

Department: 452 - NMFA Loans

633-110-452-00120

↓
To
↓

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Miscellaneous Expense	0.00	0.00	0.00	-28,125.00	28,125.00	0.00 %
Department: 452 - NMFA Loans Total:	0.00	0.00	0.00	-28,125.00	28,125.00	0.00 %
Expense Total:	0.00	0.00	0.00	-28,125.00	28,125.00	0.00 %
Fund: 633 - Solo Works Program Total:	0.00	0.00	0.00	-28,125.00	28,125.00	0.00 %

This is Revenue

633,90 - 300,411,000

need a budget of 28,125

Budget Report

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 651 - CAPITAL OUTLAY PROJECTS							
Revenue							
<u>651-75-300-10000</u>	NM Leg. Approp--Capital Outlay 23,175 ✓	0.00	0.00	0.00	23,174.88	23,174.88	0.00 %
	Revenue Total:	0.00	0.00	0.00	23,174.88	23,174.88	0.00 %
Expense							
Department: 460 - Capital Outlay Projects							
<u>651-085-460-00020</u>	Computer Software 23,175 ✓	23,494.00	0.00	0.00	16,958.40	-16,958.40	0.00 %
<u>651-085-460-00038</u>	CAPITAL OUTLAY	424.00	0.00	0.00	0.00	0.00	0.00 %
	Department: 460 - Capital Outlay Projects Total:	23,918.00	0.00	0.00	16,958.40	-16,958.40	0.00 %
	Expense Total:	23,918.00	0.00	0.00	16,958.40	-16,958.40	0.00 %
	Fund: 651 - CAPITAL OUTLAY PROJECTS Surplus (Deficit):	-23,918.00	0.00	0.00	6,216.48	6,216.48	0.00 %
	Report Surplus (Deficit):	-3,281,650.00	-3,237,732.00	-448,777.64	-2,305,549.54	932,182.46	28.79 %

4/12/2018

Re: Cibola County EMS Departments

Re: Cibola County EMS Departments

DELETE

REPLY

REPLY ALL

FORWARD

Steininger, Michael, DFA

Mark as unread

Thu 4/12/2018 9:16 AM

To: Martinez, Ann, DOH;

Hi Ann

I wanted to follow up on my inquiry about 4 EMS services here in Cibola County. Here is what I have found on our end.

Candy Kitchen EMS - Present Cash Balance \$4,240.15

Cash Balance is from prior to September 9, 2011.

There has been no transaction activity since September 9, 2011.

Acoma EMS - Present Cash Balance \$7,504.50

Cash Balance is from prior to September 9, 2011 and funding from August 2011 and August 2013.

The last time EMS Fund Act funding was received was \$5,862 in August 2013.

The last transaction was June 17, 2014.

Canoncito EMS - Present Cash Balance \$7,795.15

Cash Balance is from prior to September 9, 2011 and funding from August 2012, August 2013, and August 2014.

The last time EMS Fund Act funding was received was \$9,304 from August 2014.

The last transaction was November 7, 2014.

Blue Water EMS - Present Cash Balance \$13,621.47

Cash Balance is from prior to September 9, 2011.

There has been no transaction activity since September 9, 2011.

Based on this information, I believe the County owes the EMS Bureau the cash balances for each of these departments. If you concur, please provide me whatever documentation you require to refund these account balances. I will also need to know who to make the check to and where to mail it.

Thank you

Michael P. Steininger, CMO, CPS, CPO, CTO
Special Director
State of New Mexico, DFA/LGD
Cell Phone: 1-505-629-3449
Email: michael.steininger@state.nm.us

Balance Sheet

As Of 03/31/2018

Account	Name	Balance
Fund: 411 - CANDY KITCHEN EMS		
Assets		
<u>411-401000</u>	Cash in Combined Cash Fund	0.00
<u>411-401001</u>	Claim on Pooled Cash	4,240.15
<u>411-415000</u>	Accounts Receivable	0.00
<u>411-426000</u>	Intergovernmental Receivable	0.00
<u>411-430000</u>	Due From Other Funds	0.00
<u>411-409000</u>	Due to Pooled Cash	0.00
	Total Assets:	4,240.15
		4,240.15
Liability		
<u>411-203000</u>	Accounts Payable	0.00
<u>411-204100</u>	Accounts Payable-Pooled	0.00
<u>411-203000</u>	Other Accrued Expenses	0.00
<u>411-203000</u>	Due To Other Funds	0.00
<u>411-212000</u>	Wages & Salaries Payable	0.00
	Total Liability:	0.00
Equity		
<u>411-290000</u>	Fund Balance at Start of Year	4,240.15
<u>411-291000</u>	Reserved for Encumb--Auditor	0.00
	Total Beginning Equity:	4,240.15
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	4,240.15
	Total Liabilities, Equity and Current Surplus (Deficit):	4,240.15

EMS Bureau

Balance Sheet

As Of 03/31/2018

Account	Name	Balance
Fund: 414 - ACOMA EMS		
Assets		
<u>414-101000</u>	Cash in Combined Cash Fund	0.00
<u>414-101001</u>	Claim on Pooled Cash	7,504.50
<u>414-115000</u>	Accounts Receivable	0.00
<u>414-126000</u>	Intergovernmental Receivable	0.00
<u>414-130000</u>	Due From Other Funds	0.00
<u>414-209000</u>	Due to Pooled Cash	0.00
	Total Assets:	7,504.50
		7,504.50
Liability		
<u>414-202000</u>	Accounts Payable	0.00
<u>414-202100</u>	Accounts Payable-Pooled	0.00
<u>414-204000</u>	Other Accrued Expenses	0.00
<u>414-203000</u>	Due To Other Funds	0.00
<u>414-212000</u>	Wages & Salaries Payable	0.00
	Total Liability:	0.00
Equity		
<u>414-290000</u>	Fund Balance at Start of Year	7,504.50
<u>414-291000</u>	Reserved for Encumb--Auditor	0.00
	Total Beginning Equity:	7,504.50
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	7,504.50
	Total Liabilities, Equity and Current Surplus (Deficit):	7,504.50

EMS Bureau

Balance Sheet

As Of 03/31/2018

Account
Fund: 420 - CANONCITO EMS

Name Balance

Assets

120-101000
120-101001
120-209000

Cash in Combined Cash Fund 0.00
Claim on Pooled Cash 7,795.18
Due to Pooled Cash 0.00

Total Assets: 7,795.18 7,795.18

Liability

120-205000
120-207000

Accounts Payable 0.00
Accounts Payable-Pooled 0.00

Total Liability: 0.00

Equity

120-290000

Fund Balance at Start of Year 7,795.18
Total Beginning Equity: 7,795.18

Total Revenue 0.00
Total Expense 0.00
Revenues Over/Under Expenses 0.00

Total Equity and Current Surplus (Deficit): 7,795.18

Total Liabilities, Equity and Current Surplus (Deficit): 7,795.18

EMS Bureau

Balance Sheet

As Of 03/31/2018

Account	Name	Balance	
Fund: 423 - BLUE WATER EMS			
Assets			
<u>423-101000</u>	Cash in Combined Cash Fund	0.00	
<u>423-101001</u>	Claim on Pooled Cash	13,621.47	
<u>423-115000</u>	Accounts Receivable	0.00	
<u>423-126000</u>	Intergovernmental Receivable	0.00	
<u>423-130000</u>	Due From Other Funds	0.00	
<u>423-209000</u>	Due to Pooled Cash	0.00	
	Total Assets:	13,621.47	13,621.47
Liability			
<u>423-202000</u>	Accounts Payable	0.00	
<u>423-202100</u>	Accounts Payable-Pooled	0.00	
<u>423-204000</u>	Other Accrued Expenses	0.00	
<u>423-205000</u>	Due To Other Funds	0.00	
<u>423-212000</u>	Wages & Salaries Payable	0.00	
	Total Liability:	0.00	
Equity			
<u>423-290000</u>	Fund Balance at Start of Year	13,621.47	
	Total Beginning Equity:	13,621.47	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	13,621.47	
	Total Liabilities, Equity and Current Surplus (Deficit):		13,621.47

EMS Bureau

Cibola County Commission

Robert J. Armijo, Chairman
Daniel J. Torrez, 1st Vice-Chair
Jack P. Moleres, 2nd Vice-Chair
Robert S. Windhorst, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 18-31

**Fiscal Year 2018
BUDGET ADJUSTMENT No. 5**

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2018 fiscal year ending June 30, 2018.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 26th day of April 2018.

THE BOARD OF COUNTY COMMISSIONERS:

Robert J. Armijo, Chairman

Daniel J. Torrez, 1st Vice-Chair

ATTEST:

Jack P. Moleres, 2nd Vice-Chair

Michelle E Dominguez, County Clerk

Robert S. Windhorst, Commissioner

Martha Garcia, Commissioner

MUNICIPALITY
CIBOLA COUNTY

YEAR TO DATE RECAP WITH ADJUSTMENTS
ROUNDED TO NEAREST DOLLAR

Fiscal Year 2017-2018

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	(\$2,131,101)	\$9,222,874	\$6,529,347	(\$3,956,062)	\$5,268,149	\$4,396,909	\$1,317,037	\$3,079,872
CORRECTION	201	\$0	\$0	\$0	\$0	\$0	\$0		\$0
ENVIRONMENTAL GRT	202	\$0	\$0	\$0	\$0	\$0	\$0		\$0
PROPERTY VALUATION	203	\$382,199	\$0	\$55,000	\$0	\$144,118	\$293,081		\$293,081
COUNTY ROAD	204	\$0	\$0	\$800,000	\$844,000	\$1,474,231	\$169,769	\$122,853	\$46,916
EMS	206	\$85,353	\$0	\$40,180	\$0	\$124,993	\$540		\$540
ENHANCED 911	207	\$0	\$0	\$827,244	\$252,000	\$860,616	\$218,628		\$218,628
FARM AND RANGE	208	\$0	\$0	\$10,525	\$11,475	\$22,000	\$0		\$0
FIRE PROTECTION FUND	209	\$1,214,214	\$0	\$747,862	(\$13,925)	\$1,804,242	\$143,909		\$143,909
LEPF	211	\$47,685	\$0	\$29,600	\$0	\$75,400	\$1,885		\$1,885
LODGERS' TAX	214	\$0	\$0	\$0	\$0	\$0	\$0		\$0
RECREATION	217	\$0	\$0	\$0	\$0	\$0	\$0		\$0
INTERGOVERNMENTAL GRANTS	218	\$3,038	\$0	\$34,207,896	\$1,120,000	\$34,080,641	\$1,250,293		\$1,250,293
SENIOR CITIZEN	219	\$0	\$0	\$0	\$0	\$0	\$0		\$0
COUNTY INDIGENT FUND	220	\$789,370	\$0	\$453,100	\$0	\$755,000	\$487,470		\$487,470
COUNTY HOSPITAL FUND	221	\$0	\$0	\$0	\$0	\$0	\$0		\$0
COUNTY FIRE PROTECTION	222	\$387,654	\$0	\$130,000	(\$41,000)	\$65,500	\$411,154		\$411,154
DWI PROGRAM	223	\$63,663	\$0	\$312,237	\$24,000	\$326,078	\$73,822		\$73,822
CLERK RECORDING & FILING	225	\$139,757	\$0	\$27,000	\$0	\$81,000	\$85,757		\$85,757
JAIL - DETENTION	226	\$0	\$44,125	\$539,624	\$2,418,000	\$3,612,318	(\$610,569)		(\$610,569)
OTHER	299	\$0	\$0	\$51,077	\$75,000	\$144,675	(\$18,598)		(\$18,598)
CAPITAL PROJECT FUNDS	300	\$0	\$0	\$23,175	\$0	\$23,175	\$0		\$0
G. O. BONDS	401	\$0	\$0	\$0	\$0	\$0	\$0		\$0
REVENUE BONDS	402	\$1,387,852	\$0	\$2,079,480	(\$788,413)	\$1,320,587	\$1,358,332		\$1,358,332
DEBT SERVICE OTHER	403	\$0	\$40,107	\$468,100	\$54,925	\$58,925	\$504,207		\$504,207
ENTERPRISE FUNDS	500								
Water Fund		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Solid Waste		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Waste Water		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Airport		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Ambulance		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Cemetery		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Housing		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Parking		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Care of Prisoners		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	\$0	\$0	\$0	\$0		\$0
INTERNAL SERVICE FUNDS	600	\$0	\$0	\$0	\$0	\$0	\$0		\$0
TRUST AND AGENCY FUNDS	700	\$0	\$0	\$0	\$0	\$0	\$0		\$0
GRAND TOTAL - ALL FUNDS		\$2,369,684	\$9,307,106	\$47,331,447	\$0	\$50,241,648	\$8,766,589	\$1,439,890	\$7,326,699

Budget Adjustment Request
Cibola County, New Mexico
(Subject to Review)

Request Date: 4/13/2018

For Fiscal Year: 2017-2018 (FY18)

Department or Program: DATA PROCESSING



Internal Budget Adjustment



Budget Increase

Source of Funds (Revenue, Transfers, Special Items)

Account Number	Description	Increase	Decrease
401-004-412-00153	SPECIAL PROJECTS		\$6000
401-004-412-00098	Training & Staff Development		\$1500 1000
Total		\$ -	\$ 7000 -

Uses of Funds (Expenditures, Other Financing Uses, etc.)

Account Number	Description	Increase	Decrease
401-004-412-00007	TELECOMMUNICATIONS	\$ 7,000	
Total		\$ 7,000.00 -	\$ -

Reason for adjustment(s) (Required): To continue paying bills that are paid from line item 412-00012

Requestor's Name: Michael Allen

Date: 4/13/2018

Department Head's Approval: 

Date: 4/13/2018

Finance Director's Approval: _____

Date: _____

County Manager's Approval: _____

Date: _____



**CIBOLA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION № 18-30**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CIBOLA COUNTY, NEW MEXICO TO SUPPORT PUBLIC ACCESS TO THE CIBOLA NATIONAL FOREST MOUNTAIN RANGER DISTRICTS AND OPPOSING ANY DESIGNATION OF ANY PART OF THE CIBOLA NATIONAL FOREST MOUNTAIN RANGER DISTRICTS AS A WILDERNESS AREA.

WHEREAS, the Board of County Commissioners is the duly elected and governing body of the County of Cibola, New Mexico;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts for the Handicapped, Elderly and Disabled American Veterans;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts to the Public for the purpose if wood hauling to heat their homes and cook their meals;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts to the Public for the purpose of recreation, to include all terrain vehicles (4-wheelers), dirt biking (motorcycles), snowmobiling, cross country skiing, mountain biking, hiking, picnicking, camping and hunting;

WHEREAS, the Board supports access to the summit of Mountain Taylor for the purpose of the annual Quadrathlon Race;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts for the purpose of mining, conducted in a safe and environment friendly way as a viable means for county residents to make a living;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts for the purpose of ranching and grazing cattle as a viable means for county residents to make a living;

WHEREAS, the Board supports complete access to the Cibola National Forest Mountain Ranger Districts for the purpose of logging and forest restoration as a viable means for county residents to make a living and to prevent devastating wild fires;

WHEREAS, the Board supports access to the highest peaks within the Cibola National Forest Mountain Ranger Districts for the purpose of Communication Towers, for Public safety and a viable means for county residents to make a living;

WHEREAS, there are hundreds of thousands of acres of Public Lands within the State of New Mexico and the Cibola National Forest Mountain Ranger Districts already designated as wilderness areas with very restrictive travel plans, limiting access to these Public Lands for the handicapped, elderly and Disabled American Veterans;

WHEREAS, Wilderness Areas are prone to devastating wild fires that destroy ecosystems and water drainages, causing flooding in the monsoon season, filling municipal water reservoirs with ash, and ruining public water systems;

WHEREAS, most of the Mountain Taylor Ranger District is already designated as a T.C.P. (Traditional Cultural Property) and is protected under this designation.

NOW, THEREFORE, BE IT RESOLVED, that the Cibola County Board of County Commissioners supports complete public access to the Cibola National Forest Mountain Ranger Districts and their present designations as multi-use, multipurpose Mountain Ranger Districts.

BE IT FURTHER RESOLVED that the Cibola County Board of County Commissioners is opposed to the closing of any active roads, or the designation of any part of the Cibola National Forest Mountain Ranger Districts as Wilderness Area

PASSED, APPROVED and ADOPTED this 26th day of April, 2018.

CIBOLA COUNTY BOARD OF COUNTY COMMISSIONERS

Robert Armijo, Chairman

Daniel Torrez, 1ST Vice-Chairman

Jack Moleres, 2ND Vice-Chairman

Robert Windhorst, Member

Martha Garcia, Member

ATTEST:

Michelle E. Dominguez
County Clerk



THE CIBOLA COUNTY DWI ADVISORY BOARD BYLAWS

ARTICLE I DEFINITION

The name of the organization shall be the Cibola County DWI Advisory Board, hereinafter referred to as the DWI Advisory Board.

ARTICLE II PURPOSE, GOALS, AND OBJECTIVES

SECTION 1. PURPOSE. To provide an organization which serves to increase knowledge, awareness, and recognition of the growing concern over the Cibola County DWI rates.

SECTION 2. GOAL. Establish working Prevention and Intervention programs that will address the purpose and lower the Cibola County DWI rates.

SECTION 3. OBJECTIVES. The objectives of the DWI Advisory Board are:

- A. To bring together various groups with special skills, knowledge and interest to promote the principles and objectives of the organization.
- B. To foster the coordination of criminal justice agencies and their programs to increase the efficient delivery of DWI prevention services.
- C. To develop and maintain liaisons with city, county, tribal and state agencies for knowledge, ideas and information exchange.
- D. To stimulate public and private programs and activities directed toward the prevention of DWI on the local and state level.
- E. To encourage research and development; including studies, surveys and program evaluations and reporting of findings to organization members and to the public
- F. To solicit citizen support for the organization by providing information regarding the DWI program's purpose and goals to clubs, civil organizations and schools.

- G. To monitor selected state and national legislation relevant to DWI concerns and take appropriate action when warranted.

ARTICLE III GOVERNING BODY

SECTION 1. GOVERNING BODY. This organization is governed by the DWI Advisory Board, which includes the Officers.

A. OFFICERS

1. The Officers of the organization consist of the Chairperson, Vice Chairperson and Corresponding Secretary.
2. The Officers are elected annually, and terms are for one (1) year.
3. In the event of death, disability, incapacity, removal, resignation or becoming a member not in good standing, these offices are to be filled through special election from the membership of the DWI Advisory Board for the balance of the terms.

B. DUTIES OF THE OFFICERS

1. The duties of the Officers are implied by the respective titles and as specified in these bylaws. Each Officer will keep accurate records of his or her work and turn them over to his or her successor.
2. CHAIRPERSON. The Chairperson presides at all meetings, appoints the Chair of any committees and has final approval of all committee members, is an ex-officio member of all committees. Committee members will be selected based on needed representation, competence, expertise and dedication to the goals of the committee. The Chair is responsible for communication with the DWI Advisory Board.
3. VICE CHAIRPERSON. The Vice Chairperson has general administrative and other duties that are assigned to him or her from time to time by the DWI Advisory Board or Chairperson. He or she acts in the absence of the Chairperson and in the event of a vacancy in the office of the Chairperson, the Vice Chairperson succeeds to that office for the unexpired portion of that term.
4. CORRESPONDING SECRETARY. The Corresponding Secretary is responsible for answering all correspondence on behalf of the Chairperson and the DWI Advisory Board, maintains current lists of all committee members and preserves in a permanent file all records and letters of value to the Organization.

C. DWI ADVISORY BOARD MEMBERS

1. The DWI Advisory Board consists of at least eight (8) members that

include the elected Officers. All members on the DWI Advisory Board have the right to one vote.

2. All positions are appointed by the County Commission and serve as follows:

- Interested appointees will submit a DWI Advisory Board Membership Application through the County Manager.
- The DWI Advisory Board members will review applications for potential appointment recommendations.
- The recommendation will be submitted to the County Commission for appointment.
- The appointed term of office will not exceed three (3) consecutive years.

3. In the event of death, disability, incapacity, removal, resignation or becoming a member not in good standing, a vacant seat on the DWI Advisory Board will be filled as indicated in Procedure #2.

D. POWERS AND DUTIES OF THE DWI ADVISORY BOARD

1. Advisory Board Duties

- a. Supervises the affairs of the DWI Advisory Board and any business that fulfills the organizations' purpose.
- b. Makes recommendations regarding proposed amendments to the bylaws.
- c. Considers all recommendations proposed by the Committee persons.
- d. Establishes and/or dissolves committees based on the program and administrative needs of the DWI Advisory Board; develops, recognizes (when necessary) withdraws recognition from and determines levels of support of all activities within established guidelines of the Advisory Board.
- e. May review and make recommendations on DWI related service provider contracts and budgets.

2. Members of the DWI Advisory Board can include representatives from each of the following areas:

- a. law enforcement representative
- b. public school system representative
- c. youth group representative
- d. judicial representative
- e. health/mental health representative
- f. tribal/pueblo representative (Laguna, Acoma, Pinehill)
- g. concerned citizen/member of public
- h. ministerial representative.

ARTICLE IV

ELECTION AND INSTALLATION

SECTION 1. INSTALLATION of the DWI Advisory Board Officers

- A. Upon appointment by the County Commission, all new members will be installed at the DWI Advisory Board meeting directly following appointment by the Commission.

SECTION 2. ELECTION and INSTALLATION of Officers (i.e. Chairperson, Vice Chairperson, Corresponding Secretary)

- A. Nominations for Officers will be made on a yearly basis.
- B. Nominees should have served at least one (1) year as a DWI Advisory Board Member.
- C. Nominations for potential Officers will be brought to an Advisory Board meeting prior to a new fiscal year.
- D. Information regarding each nominee will be presented to the DWI Advisory Board to determine the level of knowledge and expertise the nominee can provide to the Office.
- E. Once nominees are presented, elections are conducted prior to the new fiscal year.
- F. Elections are conducted through ballot and counted by the current Chairperson and the DWI Coordinator.
- G. The outcome of the election is determined by the plurality of the voting members.
- H. The new Officers are installed prior to the new fiscal year with terms effective July 1st.

SECTION 3. REMOVAL from Office for Non-Participation or Member not in good standing

- A. The DWI Advisory Board, by a majority vote, may recommend to the County Commission for removal of a member who has missed three consecutive regularly scheduled meetings without “good cause”, or who has displayed unprofessional or hostile behavior toward the purpose, goals, objectives, or duties of the DWI Advisory Board. Only after approval by the County Commission can a member be removed.

ARTICLE V

MEETINGS

SECTION 1. MEETING notification and amount

- A. DWI Advisory Board meetings will be conducted on a quarterly basis and

- more often as needed.
- B. Notification of meeting dates and any pertinent information will be sent to all DWI Advisory Board members at least 24 hours prior to the scheduled meeting.
- C. Emergency meetings will be scheduled as needed. No minimum notification time will be required.

ARTICLE VI

MISCELLANEOUS

SECTION 1. QUORUM

- A. A quorum of the DWI Advisory Board shall be five (5) members. A quorum, once attained, continued until adjournment despite voluntary withdrawal of members, leaving less than a quorum
- B. Each member may assign a Proxy with agency to vote only in the absence of that voting member.

SECTION 2. CONFLICT OF INTEREST

- A. In any matter pending before the DWI Advisory Board for which a member may directly benefit or experience a potential conflict of interest, the Member and/or any board member, will disclose the potential conflict. The Member may answer any questions asked, that shall be excused from participation in voting on the matter.

ARTICLE VII

AMENDMENTS

SECTION 1. AMENDMENTS to the Bylaws

- A. The DWI Advisory Board may recommend to the County Commission to alter, amend, or repeal these bylaws. Any changes to these bylaws require County Commission approval prior to implementation.

CIBOLA COUNTY BOARD OF COUNTY COMMISSIONERS

PASSED, APPROVED and ADOPTED this 26th day of April, 2018.

Robert Armijo, Chairman

Daniel Torrez, 1st Vice-Chairman

Jack Moleres, 2nd Vice-Chairman

Robert Windhorst, Member

Martha Garcia, Member

ATTEST:

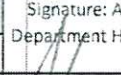
Michelle E. Dominguez
Cibola County Clerk

REQUISITION ORDER



Date	Department	Quote Obtained By:	
April 16, 2018	Laguna Fire Protection	David Clendenin	
	Quote #1	Quote #2	Quote #3
Vendor Name	Code 3		
Contact Name			
Phone	505-407-2310		
Fax	575-737-8884		

[illegible]

Selected Vendor	Code 3	Reason Selected	State Contract	
		Contract/Bid/RFP #		
Address	2323 Aztec Rd NE	Estimated Delivery		
	Albuquerque, NM 87107	Purchase Order Number		
Purchasing Agent	CERTIFICATION With my signature, I hereby certify that all goods/services requested are necessary to properly conduct the operations of this department, and that all procurement has been conducted according to purchasing policies approved by the Cibola County Board of Commissioners.	Fund Dept. Line Item	Amount	Signature: Authorized Party & Department Head/Elected Official 
Endorsement		419-018-430-00028	\$36,109.50	



PROPOSAL

Laguna Police Department
PO BOX 194
LAGUNA NM 87026

Date
Apr 10, 2018

Expiry
Jul 9, 2018

Quote Number
20185421

Reference
Fire Portables

CODE 3 SERVICE, LLC
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107
ABQ (505) 407 2310
Fax (575) 737 8884

Item	Description	Quantity	Unit Price	Discount	Amount USD
DPXG-PBV1B	HARRIS XG-25P VHF 136-174 MHz, P25 Digital or Analog, Portable Radio with Limited Keypad & Display. Order options and accessories separately	30.00	1,100.00	30.00%	23,100.00
DP-NC1C	HARRIS VHF Helical Portable Antenna	30.00	25.00	30.00%	525.00
DPXG-NPL6T	Feature MDC-1200	30.00	19.50	30.00%	409.50
DP-PA2U	Harris Portable Radio Battery Pack, Li-Polymer 3600 mAh	60.00	140.00	30.00%	5,880.00
DP-HC7P	Harris Metal Belt Clip	60.00	20.00	30.00%	840.00
DP-CH4G	Harris Portable Radio Rapid Rate Desktop Charger	30.00	120.00	30.00%	2,520.00
DP-AE9D	Harris Portable Radio Speaker Microphone	30.00	155.00	30.00%	2,835.00
Subtotal (includes a discount of 15,475.50)					36,109.50
TOTAL TAX					0.00
TOTAL USD					36,109.50

Terms

New Mexico State Contract
70-000-16-00014AD - Radio Communications

All Proposals are good for 90 Days unless otherwise dated. We reserve the right to withdraw any proposal at anytime. Shipping & Freight charges may be added to final invoice if not listed on the Proposal.

REQUISITION ORDER



Date	Department		Quote Obtained By:	
April 16, 2018	Laguna Fire Protection		David Clendenin	
	Quote #1	Quote #2	Quote #3	
Vendor Name	Code 3			
Contact Name				
Phone	505-407-2310			
Fax	575-737-8884			

No.	Description	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension
3	XM-100F-D01 Harris XG-100 Mobile Radio	2,457.00	7,371.00		-		-
3	XMCP9H Harris CH721 Scan Head	504.00	1,512.00		-		-
3	XMZN7C 2nd Remote Head	780.50	2,341.50		-		-
6	HMMC7Z Standard Mic	56.00	336.00		-		-
6	XMZN7R Harris XG-100M	252.00	1,512.00		-		-
9	ANTKIT Roof mount kit	67.19	604.71		-		-
3	SVR-P250V Pyramid P25 Repeater	3,325.00	9,975.00		-		-
3	BPF-1604 Pre Selector	245.00	735.00		-		-
3	BRF-1601 Notch Filter	147.00	441.00		-		-
3	7500-10-1247 Pyramid SVR-250 Interface	70.00	210.00		-		-
3	Installation	1,020.00	3,060.00		-		-
1	Misc Shop Material	175.00	175.00		-		-
3	Antenna Splitter	125.00	375.00		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
Subtotal for Selected Items			28,648.21		-		-
Total Labor/Service Costs			-		-		-
Total Gross Receipts Tax			229.50		-		-
Total Shipping/Freight Costs			-		-		-
TOTAL FOR SELECTED			28,877.71		-		-

Selected Vendor	Code 3	Reason Selected	State Contract	
		Contract/Bid/RFP #		
Address	2323 Aztec Rd NE	Estimated Delivery		
	Albuquerque, NM 87107	Purchase Order Number		
Purchasing Agent	CERTIFICATION With my signature, I hereby certify that all goods/services requested are necessary to properly conduct the operations of this department, and that all procurement has been conducted according to purchasing policies approved by the Cibola County Board of Commissioners.	Fund Dept. Line Item	Amount	Signature: Authorized Party & Department Head/Elected Official
Endorsement		419-018-430-00028	\$28,877.71	



PROPOSAL

Laguna Police Department
PO BOX 194
LAGUNA NM 87026

Date
Apr 10, 2018

Expiry
Jul 9, 2018

Quote Number
20185420

Reference
Ambulance Radios

CODE 3 SERVICE, LLC
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107
ABQ (505) 407 2310
Taos (575) 757 8884

Item	Description	Quantity	Unit Price	Discount	Amount USD
XM-100F-D01	HARRIS Unity XG-100 Mobile Radio, VHF 136-174 & UHF 380-520 MHz Dual Band Operation, P25 Digital or Analog Operation	3.00	3,510.00	30.00%	7,371.00
XMCP9H	HARRIS CH721 Scan Remote Head	3.00	720.00	30.00%	1,512.00
XMZN7C	HARRIS CH721 2nd Remote Head	3.00	1,115.00	30.00%	2,341.50
XMMC7Z	HARRIS Standard Microphone	6.00	80.00	30.00%	336.00
XMZN7R	HARRIS XG-100M Accessory Kit Remote Mount	6.00	360.00	30.00%	1,512.00
ANTKIT	Vehicle Antenna Kit - Includes NMO roof mount, 17' low loss coax, connector, and Antenna	9.00	95.99	30.00%	604.74
SVR-P250V	Pyramid VHF P25 Vehicle Repeater	3.00	4,750.00	30.00%	9,975.00
BPF-1604	Pre-selector, 150-174 MHz (Factory Tuned)	3.00	350.00	30.00%	735.00
BRF-1601	Notch Filter, 150-174 MHz, - Requires 5 MHz separation (Factory Tuned)	3.00	210.00	30.00%	441.00
7500-10-1247	Pyramid SVR-250 Harris Interface Cable	3.00	100.00	30.00%	210.00
INSTALL	Install new Harris Mobile and vehicle repeater in Ambulance units. Please all unit to be out of service for a FULL DAY. Work to be done at our ABQ Office. Program and configure Pyramid repeater	3.00	1,020.00		3,060.00
Shop	Misc Shop Material - Wire, Connectors, Loom, Mounting Hardware, and other needed material for installation	1.00	175.00		175.00
Misc	Antenna Splitter VHF/UHF	3.00	125.00		375.00

Subtotal includes a discount of 10,730.67	28,648.24
TOTAL TAX	229.50
TOTAL USD	28,877.74

Terms

New Mexico State Contract

70-000-16-00014.MD - Radio Communications

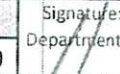
All Proposals are good for 90 Days unless otherwise dated. We reserve the right to withdraw any proposal at anytime. Shipping & Freight charges may be added to final invoice if not listed on the Proposal.

REQUISITION ORDER



Date	Department	Quote Obtained By:	
April 16, 2018	Laguna Fire Protection	David Clendenin	
	Quote #1	Quote #2	Quote #3
Vendor Name	Code 3		
Contact Name			
Phone	505-407-2310		
Fax	575-737-8884		

No.	Description	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension
12	G5-Dual P25 Trunking Pager	625.50	7,506.00		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
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Subtotal for Selected Items			7,506.00		-		-
Total Labor/Service Costs			-		-		-
Total Gross Receipts Tax					-		-
Total Shipping/Freight Costs			-		-		-
TOTAL FOR SELECTED			7,506.00		-		-

Selected Vendor	Code 3	Reason Selected	State Contract	
		Contract/Bid/RFP #		
Address	2323 Aztec Rd NE	Estimated Delivery		
	Albuquerque, NM 87107	Purchase Order Number		
Purchasing Agent	CERTIFICATION	Fund Dept. Line Item	Amount	Signature: Authorized Party & Department Head/Elected Official
Endorsement	With my signature, I hereby certify that all goods/services requested are necessary to properly conduct the operations of this department, and that all procurement has been conducted according to purchasing policies approved by the Cibola County Board of Commissioners.	419-018-430-00028	\$7,506.00	



PROPOSAL

Laguna Police Department
PO BOX 194
LAGUNA NM 87026

Date
Apr 10, 2018

Expiry
Mar 14, 2018

Quote Number
20185222

Reference
G5 Digital Pager

CODE 3 SERVICE, LLC
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107
ABQ (505) 407 2310
Fax (575) 737 8884

Item	Description	Quantity	Unit Price	Discount	Amount USD
G5-Dual	Unication G5 Dual Band P25 Trunking Pager, VHF : 700-800MHz includes programming software, programming cable, and charger. Standard 2 Year Warranty	12.00	695.00	10.00%	7,506.00
Subtotal (includes a discount of \$34.00)					7,506.00
TOTAL TAX					0.00
TOTAL USD					7,506.00

Terms

New Mexico State Contract
70-000-16-00014AD - Radio Communications

All Proposals are good for 90 Days unless otherwise dated. We reserve the right to withdraw any proposal at any time. Shipping & Freight charges may be added to final invoice if not listed on the Proposal.



PROCLAMATION MAY IS MOTORCYCLE AWARENESS MONTH

WHEREAS, motorcycles are used as a regular means of transportation for commuting, touring and recreation in and around Cibola, New Mexico; and

WHEREAS, the Cibola scenic roadways make motorcycling a very popular destination for riders from around the country; and

WHEREAS, the safe operation of a motorcycle requires the use of acquired skills developed through a combination of training and experience, the use of good judgement, and thorough knowledge of traffic laws and licensing requirements; and

WHEREAS, it is imperative that the residents of Cibola be aware, show consideration and share the road with motorcycles on the streets and highways and recognize the importance of motorcycle safety; and

WHEREAS, the National Highway Traffic Safety Administration has declared May as "Motorcycle Awareness Month"; it is the desire of this County Commission to join the NHTSA in raising awareness of the growing number of motorcyclists on Cibola County's roadways in order to help prevent accidents and most importantly, save lives.

NOW, THEREFORE, on behalf of the County Commission of Cibola County, I do hereby proclaim the Month of May, 2018 to be:

MOTORCYCLE AWARENESS MONTH in Cibola County, and urge our citizens to be observant, courteous and knowledgeable about motorcycle usage in our community. **APPROVED, ADOPTED, AND PASSED** on this 26th day of April, 2018.

BOARD OF COUNTY COMMISSIONERS

ROBERT ARMIJO, CHAIRMAN

DANIEL TORREZ, 1ST VICE-CHAIR

JACK MOLERES, 2ND VICE-CHAIR

ROBERT WINDHORST, COMMISSIONER

MARTHA GARCIA, COMMISSIONER

ATTEST BY:

MICHELLE E. DOMINGUEZ, CIBOLA COUNTY CLERK