

Cibola County Commission
Special Meeting
Tuesday January 8th, 2019

The Cibola County Commission held a Special Meeting on Tuesday January 8th, 2019 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman
Robert Windhorst, 1st Vice Chairman
Ralph Lucero, 2nd Vice Chairman
Martha Garcia Commissioner
Christine Lowery Commissioner

Kate Fletcher, County Manager
Paul Ludi, Finance Director
Michelle Dominguez, County Clerk
Denise Salcido, Filing/Recording

1. CALL TO ORDER

Chairman Torrez called the meeting to Order at 5:00 pm.

2. ROLL CALL

Chairman Torrez does roll call 5-5 Commissioners in attendance.

3. Pledge of Allegiance Recited by all.

4. Prayer Commissioner Lucero led us in prayer.

5. Approval of Agenda Motion to approve the agenda made by Commissioner Windhorst second by Commissioner Lucero 5-0 affirmative.

6. Restructure of Commission:

a. Resolution 19-01- Restructure of the Cibola County Commission

a.) Nomination and Election of County Commission Chairman- Motion was made to elect Commissioner Torrez by Commissioner Windhorst, 2nd by Commissioner Lucero 5-0 affirm

b.) Nomination and Election of 1st Vice Count Commission Chairman- Motion was made to elect Commissioner Garcia by Commissioner Torrez she refused the position.

position. Motion was then made to elect Commissioner Windhorst by Commissioner Torrez, 2nd by Commissioner Lowery 5-0 affirm.

- c.) **Nomination and Election of 2nd Vice County Commission Chairman-** Motion was made to elect Commissioner Lucero by Commissioner Torrez, 2nd by Commissioner Lowery 5-0 affirm

7. Consent Agenda – Action May Be Taken

- a. Consent Agenda: Beginning of Year Resolutions
- a.) **Consideration of Resolution 19-02, Delegation of Authority to County Manager-** Motion to approve Resolution 19-02, Delegation of Authority to County Manager with increase from \$10,000 to \$20,000 was made by Commissioner Garcia, 2nd by Commissioner Windhorst 5-0 affirmative
- b.) **Consideration of Resolution 19-03, Bank Depositories-** Manager Kate Fletcher will put on agenda for next meeting to appoint a Commissioner to the committee for the investment board. Motion to approve Resolution 19-03, bank depositories made by Commissioner Garcia, 2nd by Commissioner Windhorst 5-0 affirm
- c.) **Consideration of Resolution 19-04, Inspection of Records-** Motion to approve Resolution 19-04, inspection of Records was made by Commissioner Garcia, 2nd Commissioner Windhorst 5-0 affirmative
- d.) **Consideration of Resolution 19-05, Open Meetings Act (OMA)-** Motion to approve Resolution 19-05, Open Meetings Act (OMC) and keep meetings on the 4th Thursday of every month at 5PM made by Commissioner Windhorst, 2nd Commissioner Lucero 5-0 affirmative
- e.) **Consideration of Resolution 19-06, Public Participation at Cibola County Commission Meetings-** Motion to approve Resolution 19-06, Public Participation at Cibola County Commission Meetings with an amendment from 2 minutes to 3 minutes made by Commissioner Garcia, 2nd Commissioner Windhorst 5-0 affirmative
- f.) **Consideration of Resolution 19-07 Parliamentary Procedures and Robert's Rules of Order-** Motion to approve Resolution 19-07, Public Participation at Cibola County Commission Meetings made by Commissioner Torrez, 2nd Commissioner Windhorst 5-0 affirmative
- g.) **Consideration of Resolution 19-08, Signature Authority on Checks-** Motion to approve Resolution 19-08, Signature Authority on Checks and keep it the same made by Commissioner Torrez, 2nd Commissioner Lucero 5-0 affirmative
- b. Consent Agenda: CDBG Resolutions Required to be Updated Yearly
- a.) **Consideration of Resolution 19-09, Establishing A Local Residential Anti-Displacement, and Relocation Assistance Plan and Certification (Housing and Community Development Act, CDBG), with Exhibit 1-R**
- b.) **Consideration of Resolution 19-10, Establishing A Citizen Participation Plan**
- c.) **Consideration of Resolution 19-11, Establishing A Section 3 Plan with Exhibit 1-T**
- d.) **Consideration of Resolution 19-12, Includes Resolution, Fair Housing Proclamation, and Self-Assessment**
- Motion to Approve items a, b, c and d, Resolutions 19-09, 19-10, 19-11 and 19-12 made by Commissioner Windhorst, 2nd Commissioner Lowery 5-0 affirmative

- c. Consent Agenda: DWI Resolutions, M.O.U. and Statement of Assurances Required for DFA LDWI FY 20 Grant Application
 - a.) **Consideration of Resolution 19-13, Delegating Authority to Cibola County Chairperson**
 - b.) **Consideration of Resolution 19-14. Authorizing Cibola County to Submit FY20 DWI Grant Application**
 - c.) **Statement of Assurance**
 - d.) **Memorandum of Understanding Between County of Cibola DWI Program and NM Dept. of Finance (NMDFA)**
 Motion to approve items a and b, resolution 19-13 and 19-14 and items c Statement of Assurance and d Memorandum of Understanding Between County of Cibola DWI Program and NM Dept. of Finance (NMDFA) made by Commissioner Windhorst, 2nd Commissioner Lowery 5-0 affirmative
- d. Consideration of Appointment of County Member to the New Mexico Counties Board for Multi-Line Pool Voting Representatives and Alternates
 - a.) **Annual Meeting Wednesday, January 16, 2019 8:00 am**
 - b.) **Eldorado Hotel, Santa Fe, Nm**
- e. Consideration of Appointment of County Member to the New Mexico Counties Board for Worker's Compensation Voting Representatives and Alternates
 - a.) **Special Meeting Wednesday, January 16, 2019 8:00 am**
 - b.) **Eldorado Hotel, Santa Fe, NM**
 Motion to approve 7d items a and b and 7e items a and b for County Manager Kate Fletcher and Commissioner Lowery to attend meetings made by Commissioner Torrez, 2nd Commissioner Windhorst 5-0 affirmative

8. Executive Closed Session

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section §10-15-1 (H) (2) & (7) and that only the following matters will be discussed in closed session.

Real Property

- a) Cibola County Complex-Located on 114 McBride Ave., Grants, NM 87020
- b) Cibola County Complex-Located on 515 W High Street, Grants, NM 87020

Motion to go into executive session was made by Commissioner Lucero second by Commissioner Windhorst, at 5:25 p.m. 5-0 affirmative.

Personnel

- a.) Kate Fletcher

Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, as per New Mexico Statutes Section §10-15-1.(H) (2) & (7) Motion was made by Commissioner Torrez, second by Commissioner Windhorst 4-0 affirmative at 6:15 p.m.

9. ANNOUNCEMENTS

The Next Regular Commission Meeting will be held on Thursday, January 24, 2019 at 5:00 pm in the Cibola County commission Chamber Room, 700 East Roosevelt Ave, Suite 50

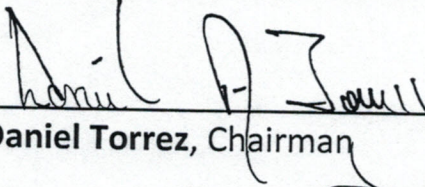
Cibola County Offices will be closed on Monday, January 21st, 2019 in observance of Martin Luther King Jr. Day

10. ADJOURNMENT

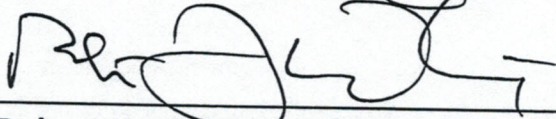
A motion to adjourn the meeting made by Commissioner Torrez, second by Commissioner Garcia 5-0 affirmative at 6:19 pm.

PASSED, APPROVED, and ADOPTED this 24th day of January 2019

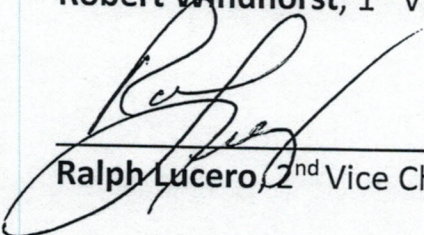
BOARD OF COUNTY COMMISSIONERS



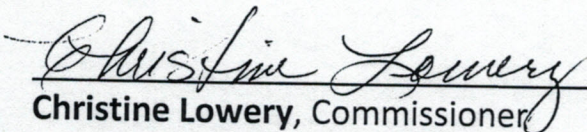
Daniel Torrez, Chairman



Robert Windhorst, 1st Vice Chairman



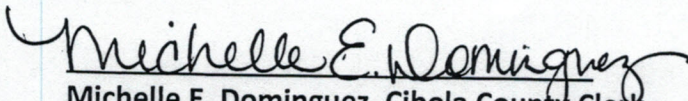
Ralph Lucero, 2nd Vice Chairman



Christine Lowery, Commissioner

Martha Garcia, Commissioner

ATTEST:



Michelle E. Dominguez, Cibola County Clerk

Date: 01/25/19

