

***Cibola County Commission***  
**Regular Meeting**  
**Thursday June 27th, 2019**

The Cibola County Commission held a Regular Meeting on Thursday June 27<sup>th</sup>, 2019 at 5:00 pm in the Cibola County Commission Center

**Elected Officials Present Staff**

Daniel Torrez, Chairman  
Robert Windhorst, 1<sup>st</sup> Vice Chairman  
Ralph Lucero, 2<sup>nd</sup> Vice Chairman  
Martha Garcia, Commissioner  
Christine Lowery, Commissioner

Kate Fletcher, County Manager  
Paul Ludi, Finance Director  
Natalie Grine, Chief Deputy  
Denise Salcido, Filing/Recording

**A. CALL TO ORDER**

Chairman Torrez, called the meeting to Order at 5:00 pm.

**B. ROLL CALL**

Chairman Torrez does roll call-5-1 Commissioners in attendance.  
Commissioner Garcia arrived at 5:11 p.m.

**C. Pledge of Allegiance** Recited by all.

**D. Prayer** Commissioner Windhorst led us in prayer.

**E. Approval of Agenda**

Motion to approve the agenda made by Commissioner Windhorst, second by Commissioner Lucero 4-0 affirmative.

**F. Commissioner's Report**

**Commissioner Lowery-** Laguna had two events this month for the elders. One was celebration of the seventh year of the Senior Center, the other was the mini feast that is held at the Rainbow Center Nursing Home. A couple days ago the Pueblo of Laguna Council heard a request from the County Clerk to consolidate into two voting convenience centers. Because of difficulties manning the current six precincts because they need four poll workers for each and one interpreter for each. I am wanting to know if we need the interpreters and if we can opt of having interpreters. Adren said this is an agreement (consent decree) that we have in place. He will look into agreement and see how they can change that. I have had two requests for a ball



field in Cubero, but as we all know we cannot fund ball field's. One request for road repair in Seboyeta. We are working on it County Manager Kate has talked to the Road Department.

**Commissioner Lucero-** We had a Commissioner's training all last week in Clovis. Wednesday I started going with Gary to see which roads would need to have upkeep done.

**Commissioner Windhorst-** June has been a busy month for all of us. Saturday June 1<sup>st</sup> we had a community cleanup in San Fidel and cleaned up all weeds in the grass around the old Catholic Church. We filled all of our dumpsters after we finished working the people of San Fidel had a barbeque. On Friday June 7<sup>th</sup> I took a vacation day and went with the County Road Director Gary Porter and took a tour for Fort Wingate near McGaffey, and traveled all the way to Fence Lake. This made me more aware of the roads the Road Department is responsible for keeping up. On Saturday June 8<sup>th</sup> Commissioner Torrez and I held a community cleanup in San Rafael. We had three huge dumpsters and filled them to capacity. A group of us worked on cleaning up the San Rafael Mission Church. On Saturday June 15<sup>th</sup> Commissioner Lowery and myself had a cleanup in Cubero. They provided barbeque for everyone when the work was done. We have cleanups scheduled for Bluewater Acres in July Seboyeta and My Taylor Subdivision.

**Commissioner Torrez-** We had a very successful community cleanup in San Rafael. They have been paving the roads along South 53.

#### **G. Public Comment**

Michael Lewis- Former City Counselor and owner of the Mission in Grants. Two weeks ago there was a high speed pursuit that started in Albuquerque and ended here in Grants in the middle of his building. He has about \$8000 worth of damage there from a reckless driver that was allowed to come into our community. The school lunch program was in full swing at 12:20 when this happened. There were over 100 children and adults at the park across from his building. If his building had not been there we would have been having about 10 funerals this past week. He would like to see somebody with leadership step forward and say let's not let this happen again. He would like to see the sheriff take a lead on this and meet with the chief of police in Grants and Milan, Count Manager and City Manager, to come up with a plan to deal with this situation. We knew this person was coming to our town for an hour. If we would have had a car posted at each exit so she wouldn't get into our town.

#### **H. Minutes**

- a. **Minutes from May 23<sup>rd</sup>, 2019 Regular Commission Meeting**
- b. **Minutes from June 7<sup>th</sup>, 2019 Canvassing and Special Commission Meeting**

Motion to approve both items with the corrections a. Minutes from May 23<sup>rd</sup>, 2019 Regular Commission Meeting and b. Minutes from June 7<sup>th</sup>, 2019 Special Commission Meeting made by Commissioner Lowery, Second by Commissioner Windhorst 5-0 affirmative

#### **I. Reports**

- a. **Finance Report-Paul Ludi-** Wendy Self is currently entering our real property to our updated asset listing. She will have our asset listing complete for the FY19 audit. All of



our payrolls uploaded and updated in our accounting system and Wendy is reconciled to the bank. This was a huge task in itself because the reconciliations for payroll went all the way back to January when we started with our new payroll company. The tax operating account is still unreconciled but we are still hopeful to meet the June 30<sup>th</sup> deadline. He is currently updating the final budget with the decisions made at the special meeting. He will also need to update grant projections and distribution amounts. He will also review the final budget with each department again. He will then hold another public meeting to review with the citizens that are interested. Once the new fiscal year starts and we can start purchasing again we will reach out for new quotes to fix our bond rating. He will be putting out an ad in the beginning of the new fiscal year to advertise our second public budget meeting.

Per Sheriff Mace, the sheriff's office received a state wide award for being first in traffic safety and enforcement. The Sheriff's Dept. also received a certificate of appreciation from the abuse prevention program. Consecutively for the past three years we've been number one in drug collection and take back education and enforcement. All four of Sheriff Mace's officers at the Department of Public Safety Academy graduated and are now on patrol. Maxine Spidle of the Cibola County Sheriff's Office along with members of Grants Fire and Rescue, Superior Ambulance and Grants Police Department received a well deserved life saving award from the Grants Fire Chief, for their life saving efforts at a shooting earlier this year.

- b. **County Manager Report-Kate Fletcher** – July 1<sup>st</sup> is the next year, so this month has been chaos. Working very close with all departments. Also had the opportunity to evaluate all the supervisors of all the departments, which she learned a lot about her employees as well. I went to the annual conference with Commissioner Lucero and Commissioner Garcia. Was a very trip, every hour there was something that they are learning about. Some good news for Cibola, I am on the board for multiline because of how well we've been doing we had a 15% decrease for the amount we pay this year. We are really busy right now, I am hoping we won't need a special meeting but we might because of all the different changes. Working with our auditors and they are very excited because they have seen a huge difference.

**J. Public Hearing**

- a. Proposed Ordinance 2019-001 Regarding Open and Controlled Burns in the Unincorporated Areas of Cibola County

**K. New Business- Action May Be Taken**

- a) **Consideration of Proposed Ordinance 2019-001 Restricting Open and Controlled Burns in the Unincorporated Areas of Cibola County**

Motion to approve Ordinance 2019-001 Restricting Open and Controlled Burns in the Unincorporated Areas of Cibola County made by Commissioner Windhorst, Second by Commissioner Lowery 5-0 affirmative.



**b) Consideration of FY20 Agreements, 1 Joint Power Agreement (JPA), 1 Contract and 1 MOU with City of Grants for the Animal Care, Senior Center and Library**

Motion to approve FY20 Agreements, 1 Joint Power Agreement (JPA), 1 Contract and 1 MOU with City of Grants for the Animal Care, Senior Center and Library made by Commissioner Lucero, Second by Commissioner Lowery 5-0 affirmative

**c) Consideration of Resolution 19-41 Regarding Lease Agreement with Magistrate Court and Delegation of Authority to County Manager to Negotiate, Obtain BOF Approval and Enter into Lease Agreement**

Motion to approve Resolution 19-41 Regarding Lease Agreement with Magistrate Court and Delegation of Authority to County Manager to Negotiate, Obtain BOF Approval and Enter into Lease Agreement made by Commissioner Torrez, Second by Commissioner Windhorst 5-0 affirmative

**d) Consideration of Resolution 19-42 to Create a Road Review Board and Appointment of Members to the Board**

Motion to approve Resolution 19-42 to Create a Road Review Board and Appointment of Members to the Board made by Commissioner Torrez, Second by Commissioner Windhorst 5-0 affirmative

Members are County Manager Kate Fletcher, County Planner Anna Larson, Commissioner Ralph Lucero and Commissioner Daniel Torrez.

**e) Consideration of E-911 FY 2020 Grant Agreement for Cibola County Dispatch Center**

Motion to approve E-911 FY 2020 Grant Agreement for Cibola County Dispatch Center made by Commissioner Garcia, Second by Commissioner Torrez 5-0 affirmative

**f) Consideration and Discussion of resolution 19-43 Relocating 911 Dispatch from 515 W. High Street to 700 E. Roosevelt Complex Suite 60**

Motion to approve Discussion of Resolution 19-43 Relocating 911 Dispatch from 515 W. High Street to 700 E. Roosevelt Complex Suite 60 made by Commissioner Windhorst, Second by Commissioner Torrez 5-0 affirmative

**g) Consideration of Resolution 19-44 Policy Concerning Unclaimed Property**

Motion to approve Resolution 19-44 Policy Concerning Unclaimed Property made by Commissioner Lucero, Second by Commissioner Windhorst 5-0 Affirmative

**h) Consideration of Resolution 19-45 Budget Adjustment Number 9**

Motion to approve Resolution 19-45 Budget Adjustment Number 9 made by Commissioner Garcia, Second by Commissioner Lowery 5-0 affirmative

**i) Consideration of Resolution 19-46 Adopting an Infrastructure Capital Improvements Plan**

Motion to approve Resolution 19-46 Adopting an Infrastructure Capital Improvements Plan made by Commissioner Torrez, Second by Commissioner Windhorst 4-1 affirmative.



Commissioner's Windhorst, Torrez, Lucero and Lowery voted yes while Commissioner Garcia voted no.

**j) Consideration of Resolution 19-47 Authorizing Cibola County Community Misdemeanor Compliance Program-Providing Screening Services and Allocating Proceeds to the Operation of Community Misdemeanor Compliance Program**

Motion to approve Resolution 19-47 Authorizing Cibola County Community Misdemeanor Compliance Program-Providing Screening Services and Allocating Proceeds to the Operation of Community Misdemeanor Compliance Program made by Commissioner Torrez, Second by Commissioner Windhorst 5-0 affirmative

**k) Consideration of Capital Outlay Grant Agreement D2951 to Purchase Heavy Equipment for Cibola County Maintenance Dept.**

Motion to approve Capital Outlay Grant Agreement D2951 to Purchase Heavy Equipment for Cibola County Maintenance Dept. made by Commissioner Torrez, Second by Commissioner Lucero 5-0 affirmative

**l) Consideration to Purchase Indigent Software Program for Purchasing Department**

Motion to approve Purchase of Indigent Software Program for Purchasing Department made by Commissioner Windhorst, Second by Commissioner Garcia 5-0 affirmative

**m) Consideration of Requisitions for Presbyterian Hospital-Indigent, UNM Hospital Sciences-Indigent**

Motion to approve Requisitions for Presbyterian Hospital-Indigent, UNM Hospital Sciences-Indigent made by Commissioner Torrez, Second by Commissioner Windhorst 5-0 affirmative

**L. Executive Session**

Motion and roll call vote to go into Executive Session and that , pursuant to New Mexico State Statute Section§10-15-1 and only the following matters will be discussed in closed session made by Commissioner Windhorst, second by Commissioner Lowery 5-0 affirmative at 7:01 p.m.

**Threatened/Pending Litigation**

- a) City of Albuquerque et al v. TRD; Cibola County PSC

**Real Property**

- a) Discussion of Cibola General Hospital and Medical Office Property -1016 E. Roosevelt Ave and 1423 E. Roosevelt Ave., Grants, NM 87020
- b) Discussion of 114 McBride Complex Property, Grants, NM 87020
- c) Discussion of Lease Agreement for Adult Probation and Parole Office- 700 E. Roosevelt Ave. Suite 70, Grants, NM 87020



Motion and roll call vote to return to Regular Session and that matters discussed in Closed Session were limited to those specified in motion for closure, and that no final action was taken, as per NM Statute's Section §10-15-1 was made by Commissioner Windhorst, second by Commissioner Lucero all commissioners agree 5- 0 affirmative at 7:36 p.m.

**M. Announcements**

The next Regular Commission Meeting will be held on Thursday, July 25<sup>th</sup>, 2019 at 5:00p.m. in the Cibola County Commission Chambers.

Cibola County Offices will be closed Thursday July 4<sup>th</sup>, 2019 in observation of the Independence Day Holiday.

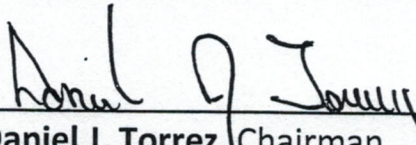
**N. Adjournment**

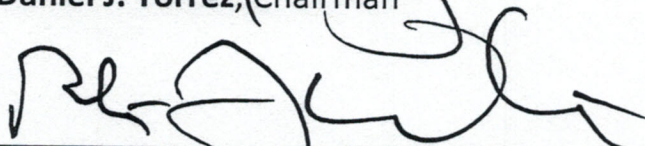
Chairman Torrez adjourned the meeting at 7:39 P.M.

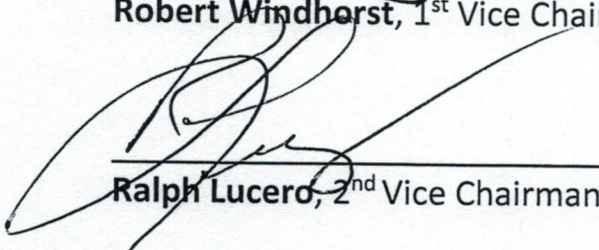


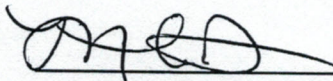
PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of July 2019

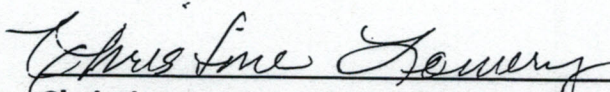
**BOARD OF COUNTY COMMISSIONERS**

  
Daniel J. Torrez, Chairman

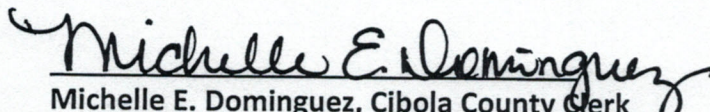
  
Robert Windhorst, 1<sup>st</sup> Vice Chairman

  
Ralph Lucero, 2<sup>nd</sup> Vice Chairman

  
Martha Garcia, Commissioner

  
Christine Lowery, Commissioner

**ATTEST:**

  
Michelle E. Dominguez, Cibola County Clerk

Date: 07/25/19

