



CIBOLA COUNTY BOARD OF COMMISSIONERS

Daniel Torrez
Chairman

Robert Windhorst
1st Vice Chairman

Ralph Lucero
2nd Vice Chairman

Christine Lowery
Commissioner

Martha Garcia
Commissioner

**Regular Commission Meeting
Thursday, March 28th, 2019
5:00 p.m.
Cibola County Commission Chambers
700 E. Roosevelt Ave., Suite 50**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Prayer**
5. **Approval of Agenda**

6. **Commissioner's Report**

Each Commissioner will have the opportunity to report feedback to the community regarding the district they represent.

7. **Public Comment**

The Public has the opportunity to provide comment on any subject during the public comment period. Speaker's comments will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit is given in an effort to allow public input but also to move the agenda forward in a prompt yet efficient manner.

8. **Minutes**

- a. Minutes from February 28th Regular Commission Meeting
- b. Minutes from March 14th Special Commission Meeting

9. **Reports**

- a. County Manager- Kate Fletcher
- b. Monthly Finance Report-Finance Director-Paul Ludi

10. **Presentation**

- a. FY18 Audit- Jaramillo Accounting Group, LLC (JAG)- Scott Eliason, CPA

11. New Business – Action May Be Taken

- a. Consideration Resolution 19-23 Acceptance of FY18 Audit
- b. Consideration of Resolution 19-25 Budget Adjustment Number 6
- c. Consideration of Appointment of 2 New Board Members-Dustin Middleton and Paul Ludi and One Alternate Member-Wendy Self for Voting Privileges and to be on the Carrot Express Board
- d. Consideration of Memorandum of Agreement (MOA) with Coalition of Public Safety Officers (CPSO) for Dispatch Step Increase Program
- e. Direction to Manager Regarding Booking Officer RIF Per Section 5.6 of the Personnel Policy
- f. Consideration of 3 Interim Agreements with City of Grants For the Animal Care, Library and Senior Center to close out FY19 Expenditures.
- g. Consideration of FY20 Agreements, 1 Joint Power Agreement (JPA), 1 Contract and 1 MOU with City of Grants For the Animal Care, Library, and Senior Center.
- h. Consideration of an Amendment to the Hospital Lease Agreement
- i. Consideration of Requisitions and Confirmation of Payment for all Requests and Invoices over \$10,000 for C&E Concrete for Gravel for Road Dept (Forest Service-Resource Advisory Committee (RAC) Grant), MES for Supplies for El Morro Fire Dept. District 21

12. Executive Session

Pursuant to Section 10-15-1 (H) (2) & (7) the following matter may be discussed in closed session:

- Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:

Litigation

- a.) City of Albuquerque Et Al. v. TRD

Real Property

- a.) Cibola General Hospital and Medical Office Property -1016 E. Roosevelt Ave and 1423 E. Roosevelt Ave., Grants, NM 87020
- b.) 114 McBride Complex Property, Grants, NM 87020

- Motion and roll call vote to return to regular session and that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, as per New Mexico Statutes Section §10-15-1.

13. New Business – Action May Be Take

- a. Consideration of Cooperative Procurement Agreement between Valencia County, Grant County, Lincoln County, Eddy County, Catron County, Cibola County, Sierra County and Socorro County for use of contract between Valencia County and Gallagher & Kennedy, P.A. for Limited Legal Services to Initiate Lawsuit against Taxation and Revenue Department for Unpaid Gross Receipt Tax.
- b. Consideration of Actions Taken with Respect to Cibola General Hospital Property
- c. Consideration of Actions Taken with Respect to 114 McBride Complex Property

14. Announcements

The next Regular Commission Meeting will be held on Thursday, April 25th 2019 at 5:00 p.m. in the Cibola County Commission Chambers. Cibola County Offices will be closed April 19th, 2019 in observation of the Easter Holiday.

15. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, phone (505) 287-9431 at least one (1) week prior to the meeting or as soon as possible. Public document including the agenda and minutes, can be provided in various accessible formats. Please contact the Cibola County Administration if a summary or other type of accessible format is needed.



8a.

Minutes

02.28.2019

Regular
Commission
Meeting

Cibola County Commission
Regular Meeting
Thursday February 28th, 2019

The Cibola County Commission held a Regular Meeting on Thursday February 28th, 2019 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman
Robert Windhorst, 1st Vice Chairman
Ralph Lucero, 2nd Vice Chairman
Martha Garcia, Commissioner
Christine Lowery, Commissioner

Kate Fletcher, County Manager
Paul Ludi, Finance Director
Michelle Dominguez, County Clerk
Denise Salcido, Filing/Recording

A. CALL TO ORDER

Chairman Torrez, called the meeting to Order at 5:00 pm.

B. ROLL CALL

Chairman Torrez does roll call-5-5 Commissioners in attendance.

C. Pledge of Allegiance Recited by all.

D. Prayer Commissioner Windhorst led us in prayer.

E. Approval of Agenda

Motion to approve the agenda made by Commissioner Lucero, second by Commissioner Windhorst 5-0 affirmative.

F. Public Comment

Mayor Hicks- Wanted to discuss the three JPA's for the Library, Animal Control and Senior Center. There were changes made to them and he is now asking they be tabled for now.

Arbon Mitchell- Tribal partnership specialist for the Bureau of Census. There is a Census study every 10 years. He wants to establish a partnership with the County for the 2020 Census. The Census helps County get federal funds. There will mean more jobs for the County with the recruitment.

Carl Wifaset- District Court they want to partner with the County. He's here to let the County know they are open to having Dispatch use Courthouse Space but they have operational and ethical concerns.

G. Minutes

a. Minutes from January 24th, 2019 Regular Commission Meeting

b. Minutes from January 31st, 2019 Special Commission Meeting

Motion to approve both items a. Minutes from January 24th 2019 Regular Commission Meeting and b. Minutes from January 31st 2019 Special Commission Meeting made by Commissioner Windhorst, Second by Commissioner Lowery 5-0 affirmative

H. Reports

a. Finance Report-Paul Ludi- Will forego his report this meeting to make time for the public comment.

b. Sheriff's Report- Sheriff Tony Mace- He has been in law enforcement for over 20 years. He has dealt with many issues with firearms and has seized firearms from felons. There are current laws that allow for that he considers them reasonable sound and necessary. Does not find the current laws in the legislature sound or necessary. The laws already in the book cover address everything that is being proposed. The new laws being proposed today are over reaching and all law enforcement from the local and federal level to enter homes without a warrant and remove firearms without statements. These laws will make it a criminal offense for anyone to own them and make criminals out of the innocent hard working people. They do not protect the law abiding citizens only the criminal element. HB 83 risk protection order law allows law enforcement to seize firearms and protection orders deemed extreme risk. HB8 requires background check for sale or transfer of firearms. Majority of sales on firearms already require background checks. This bill also makes people criminals for wanting to sell their property. These bills are intended to restrict law abiding citizens from owning firearms. Criminals do not follow the laws. He took an oath to protect to Constitution and the laws of the United States of America. By introducing this resolution he is upholding his oath as a sheriff of the people of Cibola County. Our voices and being heard in Santa Fe or in the legislature.

I. Public Comment for New Business item A. Consideration of Resolution 19-22 Declaring Cibola County a Second Amendment Sanctuary County

Mayor Hicks- He was a United States Marine and he took oath to uphold the Constitution. The City is also considering this resolution on Monday night. The people sitting in Santa Fe seem to forget the oath. There needs to be a sit down with each one and remind them of their oath.

Damon Lance Shoup- Senate Bill 8 talk about a natural citizen. He teaches a youth organization how to shoot firearms. They can't always afford their own guns. Under this bill the club is not natural citizen it is a club. All the transfers he does with his students will have to have background checks done. They are all under 18 so they will come back denied.

Dan Stokes- Traveled to 50 countries in his life that don't have 2nd Amendment rights that's not something we want here. Alcohol abuse is responsible for more deaths than firearms. There is no a national registry for alcohol abuse or a 10 day waiting period to buy.

Thomas Manrupt- lived in New Mexico for 10 years, prior to that lived in Baltimore Maryland. He served 27 years as a police officer. He swore to defend the Constitution he still takes it very seriously. He asks for this to be approved. States with the most restricted gun laws in this country have the most homicide rates.

Rebecca Calvert- From Rio Arriba County. Hunted for the first time in Cibola County. Used her boyfriend's gun with the new law they could have both been charged with misdemeanors for sharing a firearm. Tonight you have a chance to stand with your Sheriff and pass this resolution.

James Doug- Please approve this resolution and stand with the Constitution.

Ronnie Pynes- Wants to thank Sheriff Tony Mace. He supports this resolution.

David Laughlin- He is a gun store owner in the County. He also took his oath he is a fellow engineer. We have had background checks for decades. People who get background checks are not criminals. In 2016 there was 144,000 background checks denied, 44 prosecutions and 4 convictions. Over 98% of background checks are false positives denials are false positives. Some background checks break the law, he cannot do background checks on mussel loaders.

Randy Ryan- since 1999 he has done about 1000 background checks and not one has been denied, because criminals don't go to him to buy firearms. He's also a concealed carry instructor, who also does women only courses. They handle different types of firearms to see what works for them. With this new law all the people in his classes will be considered criminals.

Aaron Dean- He is also a veteran that took an oath to protect the constitution. He supports this resolution.

Tony Boyd- his family has lived here since 1959. He grandfather served in WWII and his father in Korean War he did not serve in a war but he did serve in the US Air Force. He took an oath to protect the Constitution and this country against all enemies. He's taken his oath with Fire Department and EMT he has a concealed carry license. He supports this resolution.

J. New Business- Action May Be Taken

a) Consideration of Resolution 19-22 Declaring Cibola County a Second Amendment Sanctuary County

Motion to approve Resolution 19-22 Declaring Cibola County a Second Amendment Sanctuary County made by Commissioner Windhorst, Second by Commissioner Torrez 4-1

affirmative. Commissioners Torrez, Windhorst, Lucero and Garcia voted yes, while Commissioner Lowery voted no.

Commissioner Garcia's comments on the Resolution- I took my oath it says "I solemnly swear that I support the Constitution of the United States and the Constitution and the laws of the State of New Mexico, and that I will faithfully and impartially discharge the duties of Cibola County Commissioner of which I am about to enter to the best of my ability so help me God". This is the oath that I took. And what you have placed before us tonight a Resolution that say that I will uphold the Constitution of the United States and that's what I have taken my oath on. Furthermore it says I will support the Constitution and the laws of New Mexico. The laws that are in place as of this moment that's what I have to support and uphold the law. Furthermore it says that I will do what I can to the best of my ability to take all the positions that I have and that is what I have been doing for the last two in a half years. I have a year and about ten months left in this firm and I will continue to do what I can to uphold and do the job that I have entered, and that is what I have been doing along with my fellow commissioners. When I took my oath I was sincere about it and will continue to be sincere about it. There's no doubt in my mind where I stand with this. Furthermore I would like to say as a member of a Native American community The Navajo Nation I have to know that I have parents I have people that have put their lives on the line. Furthermore it was my people that help prepare the way to victory in WWII the famous Navajo Nation code talkers. I have family that are warriors that are long time hunters that have used weapons, whether it from arrows or from guns or from whatever means. To provide and support their families for many years. I have a son that is a firearm instructor and does instruct youth at all levels. I talked to him and we discussed this. He said that it is the Second Amendment and it is up to us to uphold that and be honest on how we uphold that so that we do no abuse that. Once we start abusing that then somebody is going to come in and tell us no that's not the right way to do it. But it seems like everybody in this room understands that and wants to move forward and protect out rights based on that. I don't think that anybody that's here has used firearms or any other methods against any other person and that's not the purpose that we are here for to protect that right that would be wrong. Because I'm here and know that our Sheriff is here to protect them and serve the public to protect to safety of the public and that's what you need. That's what all law enforcement is here for is to protect the welfare of our constituents in the County here and that's what we stand behind. We each have a responsibility as an elected official by taking this oath that's what we do. Not only the Constitution of the United States but the Constitution and laws of New Mexico and to the position that we will serve to the best of our ability and that means that we have to do it for all our constituents within the County that's where I stand and I want you to know that based on the Resolution that has been placed before us I am supporting that.

Chairman Torrez called for a ten minute break at 6:10 PM

Chairman Torrez called to return from break at 6:20 PM

b) Consideration of Resolution 19-21 Budget Adjustment Number 5

Motion to approve Consideration of Resolution 19-21 Budget Adjustment number 5 made by Commissioner Garcia, Second by Commissioner Windhorst 5-0 affirmative

c) Consideration of Resolution 19-20 2019 Annual Certified County Maintained Mileage Report

Motion to approve Resolution 19-20 2019 Annual Certified County Maintained Mileage Report made by Commissioner Windhorst, Second by Commissioner Lucero 5-0 affirmative

d) Consideration of Amended Resolution 18-57 Second Amendment to LGD Road Fund Cooperative Agreement SB-7606 (198) 19-Increase of Grant amount from \$474,667 to an additional \$474,667 for total grant amount of \$949,334

Motion to approve Amended Resolution 18-57 Second Amendment to LGD Road Fund Cooperative Agreement SB-7606 (198) 19-Increase of grant amount from \$474,667 to an additional \$474,667 for total grant amount of \$949,334 made by Commissioner Windhorst, Second by Commissioner Torrez 5-0 affirmative

e) Consideration for the Road Department to Enter into a Lease Agreement with Wagner Equipment Company to Lease 2 Motor Graders

Motion to approve for the Road Department to enter into a Lease Agreement with Wagner Equipment Company to lease 2 Motor Graders made by Commissioner Torrez, Second by Commissioner Garcia 5-0 affirmative

f) Consideration of Appointment of Board Registration for the 2019 Voter Registration Maintenance for Clerk's Office

Motion to approve Appointment of Board Registration for the 2019 Voter Registration Maintenance for Clerk's Office made by Commissioner Lowery, Second by Commissioner Windhorst 5-0 affirmative

g) Discussion and consideration to Relocate Consolidated Dispatch from 515 W High Street to 700 E. Roosevelt Suite 60

No action taken just a discussion for the possibility to relocate Consolidated Dispatch from 515 W High Street to 700 E. Roosevelt Suite 60

h) Consideration of 3 JPA's between the City of Grants and Cibola for: Animal Control, Library and Senior Center

Motion to table 3 JPA's between the City of Grants and Cibola for: Animal Control, Library and Senior Center made by Commissioner Lucero, Second by Commissioner Garcia 5-0 affirmative

i) Consideration of Requisitions over \$20,000 for Purchase of Fire Marshal's new vehicle. RCI Inventory Management, UNM Health Sciences Center, MES Supplies for Cubero Fire Dept., Artesia Fire Dept. Equip. for Cubero Fire Dept. and Trust Pharmacy Invoices.

Motion to approve Requisitions over \$20,000 for Purchase of Fire Marshal's new vehicle. RCI Inventory Management, UNM Health Sciences Center, MES Supplies for Cubero Fire

Dept., Artesia Fire Dept. Equip. for Cubero Fire Dept. and Trust Pharmacy invoices made by Commissioner Lucero, Second by Commissioner Windhorst 5-0 affirmative.

K. Executive Session

Motion and roll call vote to go into Executive Session and that , pursuant to New Mexico State Statute Section§10-15-1 and only the following matters will be discussed in closed session made by Commissioner Lowery, second by Commissioner Windhorst 5-0 affirmative at 7:08 p.m.

Real Property

- a) 114 McBride Road Complex

Motion and roll call vote to return to Regular Session and that matters discussed in Closed Session were limited to those specified in motion for closure, and that no final action was taken, as per

NM Statute's Section §10-15-1 was made by Commissioner Windhorst, second by Commissioner Lowery all commissioners agree 5- 0 affirmative at 7:20 p.m.

L. Announcements

The next Regular Commission Meeting will be held on Thursday, March 28th 2019 at 5:00p.m. in the Cibola County Commission Chambers

M. Adjournment

Chairman Torrez adjourned the meeting at 7:21 P.M.

PASSED, APPROVED, and ADOPTED this 28th day of March 2019

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chairman

Robert Windhorst, 1st Vice Chairman

Ralph Lucero, 2nd Vice Chairman

Christine Lowery, Commissioner

Martha Garcia, Commissioner

ATTEST:

Michelle E. Dominguez, Cibola County Clerk

Date: _____

SEAL



8b.

Minutes

03.14.2019

Special Commission Meeting

Cibola County Commission
Special Meeting
Thursday March 14th, 2019

The Cibola County Commission held a Special Meeting on Thursday March 14th, 2019 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman
Robert Windhorst, 1st Vice Chairman
Ralph Lucero, 2nd Vice Chairman
Christine Lowery Commissioner

Kate Fletcher, County Manager
Paul Ludi, Finance Director
Michelle Dominguez, County Clerk
Denise Salcido, Filing/Recording

1. CALL TO ORDER

Chairman Torrez called the meeting to Order at 5:00 pm.

2. ROLL CALL

Chairman Torrez does roll call 4-1 Commissioner Garcia is absent.

3. Pledge of Allegiance Recited by all.

4. Prayer Commissioner Lowery led us in prayer.

5. Approval of Agenda

Motion to approve agenda made by Commissioner Lucero, second by Commissioner Torrez 4-0 affirmative

6. New Business- Action May Be Taken

- a. Consideration for Resolution 2019-24 Special All Mail Ballot Election Proclamation and Resolution on the Hospital Mill Levy question
- b. Consideration of Proclamation for Hospital Mill Levy Special Election

Motion to approve both items a. Consideration for resolution 2019-24 Special all Mail Ballot Election Proclamation and Resolution of the Hospital Mill Levy question and b. Consideration of Proclamation for Hospital Mill Levy Special Election made by Commissioner Windhorst, Second by Commissioner Torrez 4-0 affirmative

7. Announcements

The Next Regular Commission Meeting will be held on Thursday, March 28th, 2019 at 5:00 pm in the Cibola County commission Chamber Room, 700 East Roosevelt Ave, Suite 50

8. Adjournment

Chairman Torrez adjourned the meeting at 5:13 PM

PASSED, APPROVED, and ADOPTED this 28th day of March 2019

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chairman

Robert Windhorst, 1st Vice Chairman

Ralph Lucero, 2nd Vice Chairman

Christine Lowery, Commissioner

Martha Garcia, Commissioner

ATTEST:

Michelle E. Dominguez, Cibola County Clerk

Date: _____

SEAL



9a.

Reports

County Manager Report

No Documentation



9b.

Reports

Finance Report



FINANCE REPORT

AS OF FEBRUARY 28, 2019

CIBOLA COUNTY UPDATES



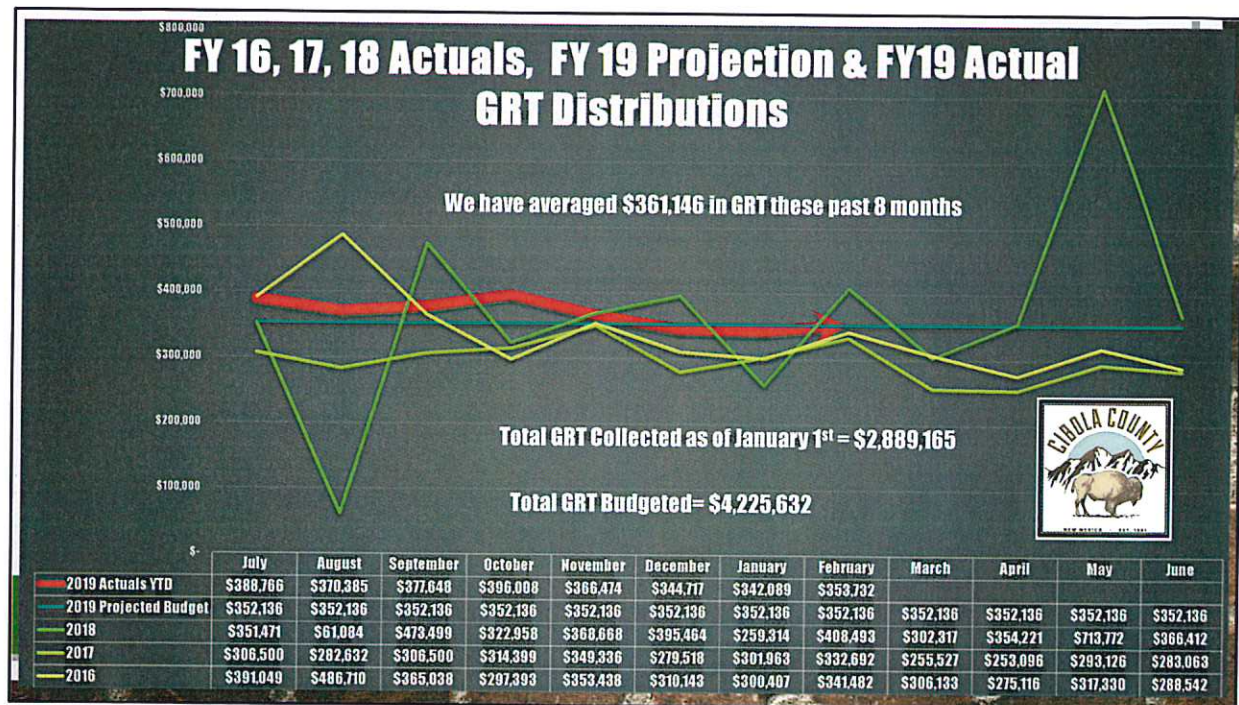
- **Asset listing nearly complete**
- **Reconciled through February 28, 2019 except for:**
 - **Operating Account**
 - **Tax Operating Account**
- **Currently developing the interim budget**

The company RCI has been out here the past couple of weeks listing all of the county's assets and tagging everything. They are assigning the assets by room, department, or building. This has been a repeated a material weakness audit finding that will be resolved in the FY20 audit.

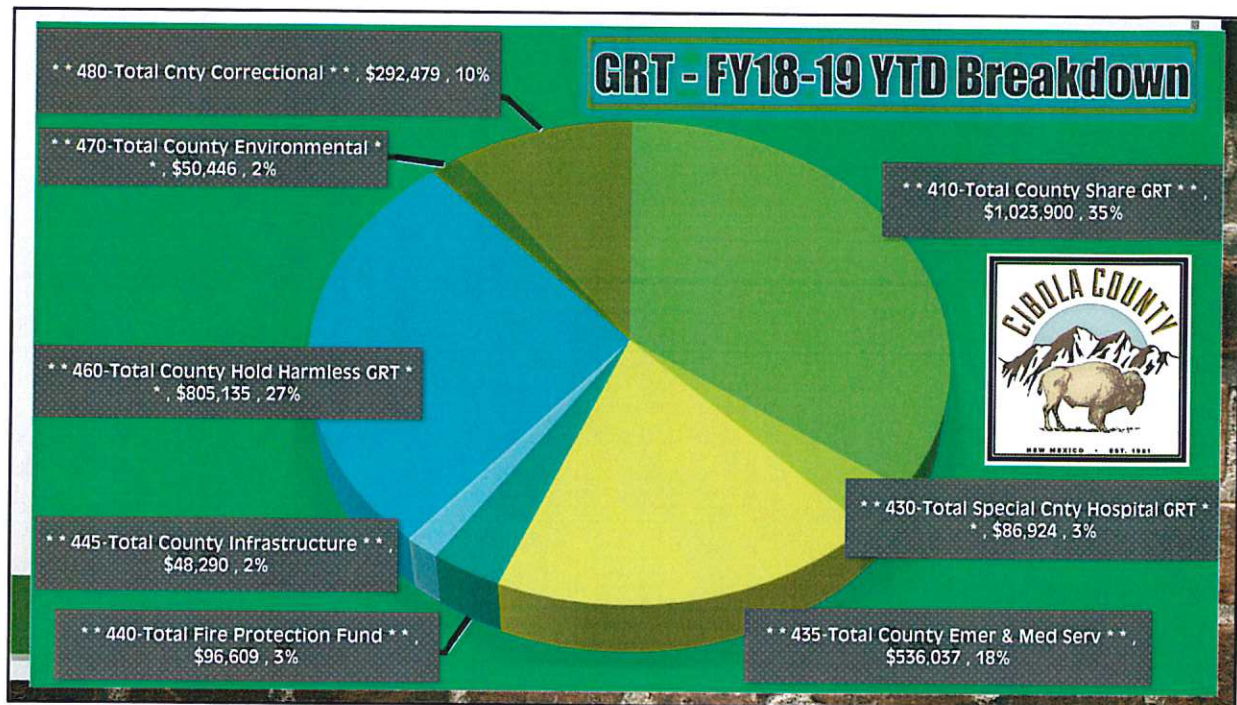
We are fully reconciled through February except for the main operating account due to our accounting software company not cooperating with the counties requests. This issue will be resolved by ?????? The tax operating account is also still unreconciled but we have met with the treasurer's office to create a timeline as to when it will get reconciled. The tax account has been a repeated audit finding for not being reconciled. Wendy Self, our procurement & risk manager is assisting the Treasurer's office to help ensure we get rid of this finding in our FY20 audit.

Wendy and I met with many departments so far about their budgets. Wendy Self has been cross-training in the budget process this year. We're half way there. I am hoping to get all revenue projections and department requests completed by next week. Then the County Manager and I will review the requests and create the Manager's budget recommendation which will be consistent with the commissioner's vision so commissioner's please share your vision with Kate. We will work out any discrepancies

between the manager's recommendation and department request before we get approval of the budget. After that, I will be announcing and holding a budget meeting with the public to get your input on the budget as well. Because the public will be giving input I request all commissioners attend. We will notify the public in the ad that a quorum may occur but there will be no action and follow the open meetings act requirements. We will then finalize the interim budget.



Here we see our current actuals of Gross Receipts Tax this year. This is represented in the bright red line ending with the arrow. The 2019 numbers changed a little this presentation as I hadn't included the environment taxes previously. The straight teal colored line is what was projected to be collected. The darkest green line represents last years GRT, The light green line represents 2017, and the yellow line represents 2016. We are now averaging \$361,146 per month compared to our GRT projection of \$352,136 per month.



Here is a breakdown by percentage of what types of Gross Receipts Taxes have been collected.

The Correctional is dedicated to our inmate costs in the Detention Fund.

The environmental GRT is intercepted before it comes to our coffers and goes to the Northern New Mexico solid waste authority. It is accounted for in our General Fund.

The hold harmless is dedicated to paying our Series 2014A Bonds which built the detention center.

The county Infrastructure is dedicated for general purposes in the general fund.

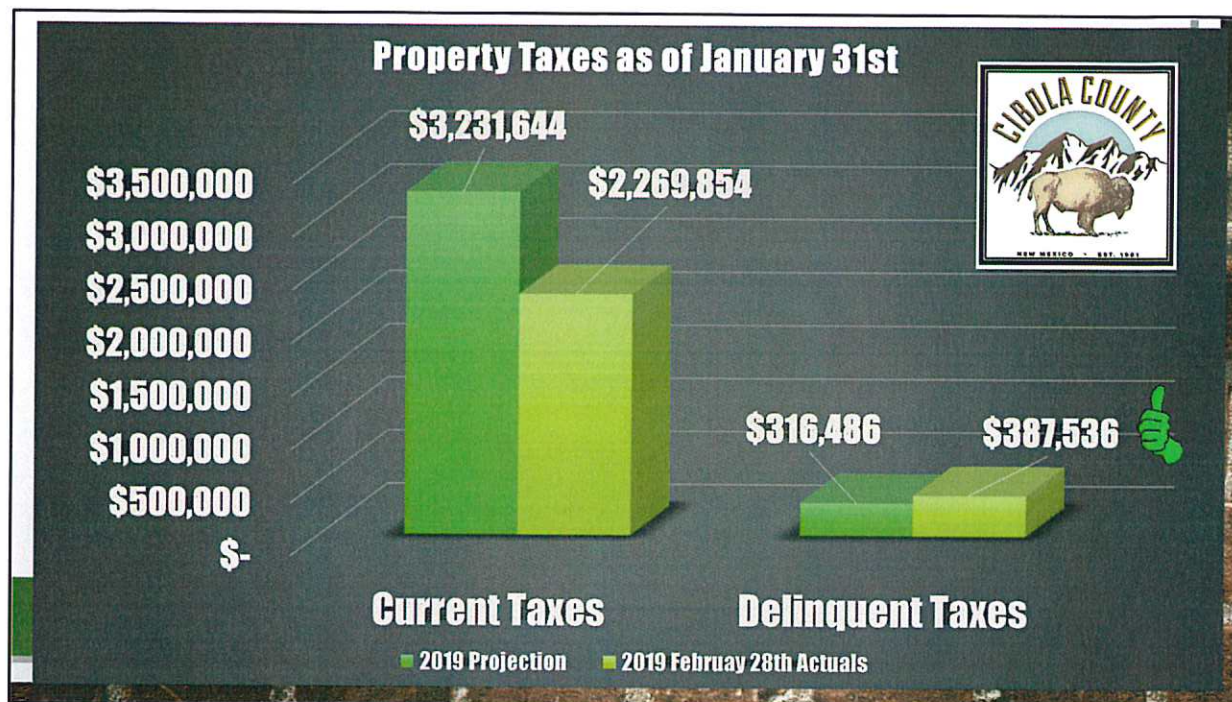
The Fire Protection GRT is dedicated in our County Fire Protection Fund.

Our County Share GRT is dedicated to 3 funds. Our Indigent Fund, 2014 B Bond Fund, and general fund.

The special County Hospital GRT is actually a residual type of GRT. It comes from the

medical and food hold harmless portion from when Cibola county used to have a hospital tax was enacted. When the tax increment deactivated the hold harmless portion stayed. I contacted Tom Clifford at the Taxation and Revenue Department and he confirmed to me we could use it for general purposes. It is in our general fund.

The County Emergency and Medical Services GRT is dedicated to our E-911 program in the consolidated dispatch fund.



Another main revenue source is our property tax. We projected to receive \$3,231,644 in property tax this fiscal year. As of January 31st we have collected \$2,226,291 of that. This is 69% of what we expect to collect this year.

As for the Delinquent Property Taxes we have budgeted to receive \$316,486 and have collected \$372,486. The Delinquent Taxes are what was outstanding from prior years. This is \$56,000 more in revenue than was expected so far. Good news.

FY19 Vacancy Savings Projection Recap				As of 1/4/2019	
General Fund	Off / Department	Budget	New Projection	GF Projected Vacancy Savings	
	County Administration	\$1,100,000.00	\$1,099,893.50	=	\$106.50
	Finance Department	\$1,000,000.00	\$1,000,000.00	=	\$0.00
	County Engineer's Office	\$2,000,000.00	\$1,999,993.50	=	\$6.50
	Manager's Office	\$519,311.00	\$513,081.93	=	\$6,229.07
	Clerk's Office	\$255,409.00	\$221,126.78	=	\$34,282.22
	Treasurer's Office	\$313,131.00	\$279,372.00	=	\$33,758.35
	Assessor's Office	\$1,000,000.00	\$999,993.50	=	\$6.50
	IT Department	\$1,000,000.00	\$1,000,000.00	=	\$0.00
	Police Department	\$1,000,000.00	\$1,000,000.00	=	\$0.00
	Sheriff's Department	\$1,400,707.00	\$1,271,544.62	=	\$137,162.38
	Maintenance	\$180,774.00	\$179,354.97	=	\$1,419.03
	TOTAL	\$3,826,063.00	\$3,555,000.85	=	\$270,492.15
Other Funds	Off / Department	Budget	New Projection	GF Projected Vacancy Savings	
	Head Start	\$75,000.00	\$75,000.00	=	\$0.00
	E-911 Dispatch	\$687,332.00	\$625,629.81	=	\$61,702.19
	(Fund 439) DWI Fund	\$165,544.00	\$156,775.78	=	\$8,768.22
	(Fund 611) DWI Fund	\$35,760.00	\$13,995.92	=	\$21,764.08
	Assessment	\$1,000,000.00	\$358,971.94	=	\$172,328.06
	Assessment	\$1,000,000.00	\$128,707.00	=	\$1,513.00
	TOTAL	\$2,868,636.00	\$1,973,608.87	=	\$316,316.13
GRAND TOTAL ALL FUNDS		\$6,115,988.00	\$5,529,179.73	=	\$586,808.27

Due to payroll information not being updated yet in our accounting software I could not update my projection in this report.

As an FYI, This will change from last time because there have been reclassifications of positions within departments and changes with correctional staff.

CIBOLA COUNTY NEW MEXICO - 1917	Active Funds	Beginning Cash as of July	Investments	Actual YTD Revenues	Actual YTD Transfers	Actual YTD Expenditures	Ending Cash Balance as of February 28, 2018
		1st, 2018					
	401 - INVESTMENT FUND	\$0	\$5,136,543	\$35,748	\$0	(\$1,186)	\$5,171,105
	401 - GENERAL FUND	\$180,413	\$0	\$4,182,319	\$572,334	(\$2,923,750)	\$2,011,316
	402 - ROAD	\$503,481	\$0	\$579,509	\$0	(\$686,687)	\$396,303
	403 - FARM & RANGE	\$0	\$0	\$0	\$0	(\$9,453)	(\$9,453)
	405 - RESERVE	\$2,588,323	\$0	\$0	(\$2,588,323)	\$0	\$0
	406 - INDIGENT	\$584,990	\$0	\$31,192	\$0	(\$263,385)	\$352,797
	407 - SAN RAFAEL VFD	\$60,257	\$0	\$161,897	\$7,000	(\$57,764)	\$171,390
	408 - BLUEWATER VFD	\$8,007	\$0	\$192,718	(\$13,407)	(\$16,355)	\$170,964
	409 - LOBO CANYON VFD	\$68,944	\$0	\$43,740	\$4,078	(\$8,004)	\$108,758
	413 - LAGUNA EMS	\$0	\$0	\$14,256	\$0	(\$12,368)	\$1,888
	415 - PINEHILL EMS	\$0	\$0	\$10,417	\$0	(\$1,000)	\$9,417
	416 - FENCE LAKE VFD	\$112,407	\$0	\$44,373	\$913	(\$12,980)	\$144,713
	418 - CANDY KITCHEN VFD	\$35,153	\$0	\$67,385	(\$35,927)	(\$15,412)	\$51,199
	419 - LAGUNA VFD	\$219,979	\$0	\$217,124	\$0	(\$129,736)	\$307,367
	424 - CUBERO VFD	\$55,714	\$0	\$143,965	(\$6,669)	(\$9,718)	\$183,291
	425 - CUBERO EMS	\$0	\$0	\$3,000	\$0	\$0	\$3,000
	427 - EL MORRO VFD	\$40,151	\$0	\$13,297	\$7,000	(\$48,510)	\$11,938
	428 - SUPERIOR AMBULANCE	\$0	\$0	\$1,500	\$0	(\$1,425)	\$75
	435 - CONSOLIDATED DISPATCH	\$0	\$0	\$570,009	\$75,000	(\$466,895)	\$178,114
	438 - DWI GRANT	\$0	\$0	\$16,581	\$4,552	(\$21,333)	(\$200)
	439 - DWI DISTRIBUTION	\$130,267	\$0	\$214,662	\$0	(\$152,721)	\$192,208
	440 - CDWI GRANT	\$0	\$0	\$0	\$0	\$0	\$0
	475 - COUNTY FIRE PROTECTION	\$477,164	\$0	\$100,897	(\$42,000)	(\$3,285)	\$532,775
	499 - ECONOMIC DEV. - 3807-PG	\$0	\$0	\$50,000	\$50,000	(\$50,000)	\$50,000
	500 - CLERK RECORDING/FILING	\$83,127	\$0	\$22,591	\$0	(\$13,900)	\$91,818
	501 - COMMUNITY SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
	504 - IGA-PASS THRU	\$0	\$25,172	\$7,424,967	\$0	(\$6,267,547)	\$1,182,591
	569 - 2014A BOND INCOME FUND	\$66,904	\$0	\$571,741	\$0	(\$261,454)	\$375,191
	570 - 2014B BOND INCOME FUND	\$54,019	\$0	\$1,046,722	\$0	(\$119,331)	\$981,409
	575 - NMFA LOANS	\$0	\$584,351	\$7,769	\$79,012	(\$5,896)	\$665,235
	602 - CIBOLA COUNTY EMS ADMIN	\$0	\$0	\$0	\$0	\$0	\$0
	603 - EMERGENCY MANAGEMENT	\$0	\$0	\$0	\$0	\$0	\$0
	604 - FIRE MARSHAL	\$33,582	\$0	\$110,206	\$0	(\$50,586)	\$93,202
	605 - LAW ENFORCEMENT PROTECTION	\$320	\$0	\$25,400	\$0	(\$15,552)	\$10,168
	611 - FOREST SERVICE GRANT	\$0	\$0	\$30,812	\$4,881	(\$4,881)	\$30,812
	612 - NEW MEXICO CLEAN & BEAUTIFUL	\$0	\$0	\$4,066	\$0	\$0	\$4,066
	614 - DETENTION CENTER	\$0	\$2,073	\$729,828	\$1,600,000	(\$2,238,923)	\$92,978
	615 - COMPLIANCE PROGRAM	\$0	\$0	\$0	\$0	(\$1,026)	(\$1,026)
	620 - 1% REAPPRAISAL FUND	\$359,868	\$0	\$68,496	\$0	(\$79,774)	\$348,590
	651 - CAPITAL OUTLAY PROJECTS	\$0	\$0	\$290,756	\$281,556	(\$290,801)	\$281,511
	TOTALS=	\$5,663,071	\$5,740,139	\$17,027,943	(\$0)	(\$14,243,639)	\$14,195,513

This represents our year to date actuals up to February 28th and I have highlighted the areas we are working on to ensure proper budget management.

The green highlighted cell shows our inmate trust fund which we are working on to clean up the outstanding checks in. We will be working with the Treasurers office to get this cleaned up.

The grey highlighted cells near the top have increased unbudgeted revenues close to \$80,000 and unbudgeted expenditures close to \$200,000 we did not budget for and the next slides will shows the necessary budget adjustments needed to budget for these increases.

The blue highlighted cell at the top will probably need to be covered by a certain portion of general fund money and taylor grazing fees from the federal government. There is a budget adjustment for the entire deficit for now because we can't report a deficit to DFA or have a deficit in any fund by year end. The middle blue highlighted cell is just timing from a grant reimbursement and will be monitored for now. The blue cell at the bottom the ankle monitoring program which has just restarted. We are seeking Milan and the City of Grants to use this program as well. The goal is to reduce our

inmate costs by keeping citizens out of jail.

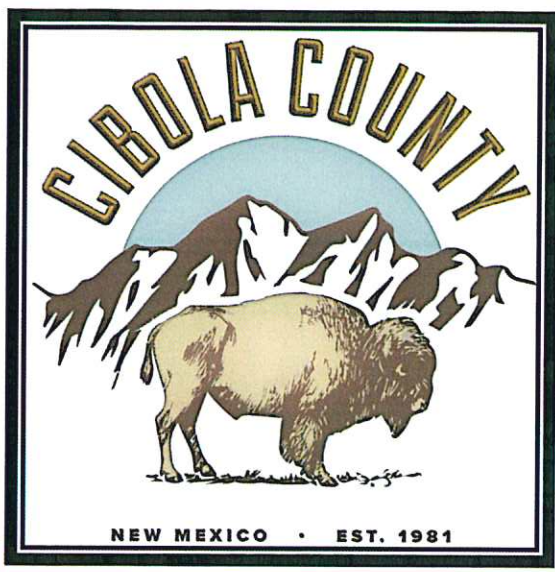
The orange cells were temporary transfers borrowed from the general fund to cover deficits caused by timing of reimbursements of grants and the E-911 fund has higher expenditures in the beginning of the year and needed a little help until the revenues caught up to pay those off. The E-911 program appears it will be self-sustaining next year. All those cash amounts will be transferred back to the general fund.

The yellow highlighted shows our transfers out equal our transfers in and that is a must.

Does anyone have any questions on what we are working on?

TYPE OF BAR LOCAL (U) OR STATE (S)	COUNTY DEPARTMENT	REVENUE EXPENDITURE	DFA ACCOUNT #	CIBOLA COUNTY ACCOUNT#	DESCRIPTION	APPROVED	ADJUSTMENT	ADJUSTED
						BUDGET		BUDGET
S	General Fund	Revenue		401-10-310-01000	Delinquent Property Taxes - More revenue than projected	\$316,486	\$80,000	\$396,486
S	General Fund	Revenue		401-10-310-09000	Property Tax Admin Fee - More revenue than projected	\$4,874	\$1,000	\$5,874
S	General Fund	Revenue		401-15-360-18100	Interest on Delinquent Taxes - More revenue than projected	\$591	\$200	\$791
S	General Fund	Revenue		401-21-330-25000	Subdivision Fees - More revenue than projected	\$1,100	\$500	\$1,600
S	Commission	Expenditure		401-001-401-00010	Mileage & Per Diem - More training occurred than budgeted for	\$2,000	\$4,500	\$6,500
S	Commission	Expenditure		401-001-401-00069	Dues, Fees & Subscriptions	\$14,500	\$1,000	\$15,500
S	Commission	Expenditure		401-001-401-00058	Library - Agreed to pay by commission	\$3,000	\$27,000	\$30,000
S	Commission	Expenditure		401-001-401-00059	Senior Citizens - Agreed to pay by commission	\$17,500	\$10,501	\$28,001
S	Commission	Expenditure		401-001-401-00098	Training & Staf Development - Budget insufficient with increased training	\$500	\$2,500	\$3,000
S	Commission	Expenditure		401-001-401-00126	Unemployment Insurance - Annual Payment not planned into budget	\$0	\$36,464	\$36,464
S	Commission	Expenditure		401-001-401-09919	Animal Control - Agreed to pay by commission	\$10,000	\$20,000	\$30,000
S	Commission	Expenditure		401-001-401-11261	Service & Admin Charges - monthly charges of about \$1700	\$10,000	\$21,000	\$31,000
S	Probate	Expenditure		401-002-413-00010	Mileage & Per Diem - This covers the legislative conference & BIPO plus a 2 day training coming in June	\$400	\$1,200	\$1,600
S	Probate	Expenditure		401-002-413-00063	PERA - Change in Nw Judges plan	\$0	\$1,100	\$1,100
S	Probate	Expenditure		401-002-413-00081	Retiree Health Care - Change in new Judge's plan	\$0	\$250	\$250
S	Probate	Expenditure		401-002-413-00098	Physicals - needed testing for new judge	\$0	\$30	\$30
S	Manager	Expenditure		401-004-402-00007	Telecomm- More cost assigned to manager office than budgeted	\$13,000	\$7,000	\$20,000
S	Manager	Expenditure		401-004-402-00012	Equip Maintenance & Repair - higher Tyler Tech costs due to new LGBMS reports	\$2,522	\$1,000	\$3,522
S	Manager	Expenditure		401-004-402-00013	Rental of Equipment - Copier lease payments assigned to manager's office 4 more payments and deficit in account need to be covered	\$7,177	\$3,000	\$10,177
L	Manager	Expenditure		401-004-402-00062	Audit Services - Audit remaining budget shifted to Manager's budget	\$0	\$74,000	\$74,000
L	Commission	Expenditure		401-001-401-00062	Audit Services - Audit remaining budget shifted to Manager's budget	\$94,000	(\$74,000)	\$20,000
S	Manager	Expenditure		401-004-402-00062	Audit Services - Need additional budget authority to cover higher than budgeted costs	\$0	\$2,250	\$2,250
S	Manager	Expenditure		401-004-402-00101	Professional Services - Attorney charges, steininger travel, water sampling & Carrot Express not budgeted for.	\$0	\$78,000	\$78,000
L	Clerk	Expenditure		401-004-404-00258	Physicals - realign budget authority within department	\$100	\$100	\$200
L	Clerk	Expenditure		401-004-404-00012	Equip, Maint. & Repair - realign budget authority within department	\$750	(\$100)	\$650
L	Fire Marshal	Expenditure		604-018-461-00098	Training Staff & Dev. - realign budget authority within department	\$8,000	(\$1,000)	\$7,000
L	Fire Marshal	Expenditure		604-018-461-00009	Office Supplies - realign budget authority within department	\$5,000	(\$1,000)	\$4,000
L	Fire Marshal	Expenditure		604-018-461-00006	Postage - realign budget authority within department	\$100	\$500	\$600
L	Fire Marshal	Expenditure		604-018-461-00007	Telecommunications - realign budget authority within department	\$4,500	\$1,000	\$5,500
L	Fire Marshal	Expenditure		604-018-461-00069	Dues Fees & Subscriptions - realign budget authority within department	\$9,300	\$500	\$9,800
L	Lobo Canyon VFD	Expenditure		409-018-423-00012	Equipment Maintenance & Repair - realign budget authority within dept.	\$15,000	(\$1,000)	\$14,000
L	Lobo Canyon VFD	Expenditure		409-018-423-00067	Property & Liability Insurance - realign budget authority within dept.	\$3,000	\$1,000	\$4,000
S	Bluewater VFD	Revenue		408-30-300-26100	Refunds - Reimbursed for collapsed loan payments	\$0	\$17,786	\$17,786
L	E-911	Expenditure		435-070-435-00013	Rental of Equipment - realign budget authority within dept.	\$12,500	(\$700)	\$11,800
L	E-911	Expenditure		435-070-435-00793	E911 System Equipment & Maint. - realign budget authority within dept.	\$4,694	\$700	\$5,394

So now we get into budget adjustments. These will need a vote of approval later in the meeting. This is the schedule A of budget adjustments needed to re-align the budget, increase revenues, and increase expenditures. I highlighted the significant increases. We also had other major expenditures that were unforeseen and used up a lot of budget authority in the general fund such as the POTCO payments , New Mexico Council of Governments payments, NMSU Extension payments, and appraisals. Thus the need for more budget authority at our spending level in the general fund.



THE END

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Reports not

Presented

**Treasurer's
Office**

DISTRIBUTION FOR - FEBRUARY - 2019
PREPARED BY: Pearl Russell

STATE -	TOTALS			TOTALS	CK. AMOUNT
	CURRENT	DELINQUENT	1%		
Debt Service	4,931.21	1,630.90	65.62	€ 562.11	6,543.33
Cattle	29.46		0.29	29.46	
Horse	3.62	14.22	0.17	17.84	
Sheep			-	-	
Buffalo				-	
COUNTY -					38,812.28
Operational	33,715.37	5,488.95	392.04	39,204.32	
Debt Service				-	
SCHOOLS -					55,539.29
Operational	1,476.93	488.69	19.66	1,965.62	
Debt Service	30,456.36	10,047.20	405.03	40,503.56	
Debt Tech Service	2,702.80	1,222.35	39.25	3,925.15	
Capital Improv.	6,877.36	2,267.60	91.44	9,144.96	
COLLEGE -					11,368.08
Operational	2,967.11	975.45	39.42	3,942.56	
Debt Service	5,845.75	1,579.77	74.25	7,425.52	
CITY OF GRANTS -					7,914.05
Operational	6,514.02	1,400.03	79.14	7,914.05	
Debt Service				-	
Judgment				-	
VILLAGE OF MILAN -					1,069.30
Operational	\$ 858.15	187.88	10.46	1,046.03	
Debt Service	-	23.27	0.23	23.27	
QUEMADO SCHOOL DIST. -					1,214.06
Operational	83.45	31.53	1.15	114.98	
Debt Service	462.22	136.32	5.98	598.54	
Capital Improv.	374.42	126.12	5.00	500.54	
Cibola General Hospital					20,458.87
	15,410.01	5,048.86	204.59	20,458.87	
TOTALS	112,708.24	30,669.14		143,377.38	142,919.26
		FLOOD	7.94		
		LAVA	14.42		
		TOTAL	1,456.08		

FLOOD -

CURRENT	636.31
DELINQUENT	\$ 157.76
TOTAL	\$ 794.07
1%	7.94
TOTAL	\$ 786.13

LAVA -

CURRENT	\$ 840.00
DELINQUENT	\$ 602.58
TOTAL	\$ 1,442.58
1%	14.42
TOTAL	\$ 1,428.16

NM State Penalty & Int.	\$ 3,926.88
County Penalty & Int.	\$ 10,145.31
TOTAL	\$ 14,072.19

ADMIN. FEE	28.47
RENDITION FEE	10.71
TOTAL NM STATE COST FEE	4,481.26
TOTAL NM STATE P & I	3,926.88
TOTAL COUNTY P & I	10,145.31
TOTAL CURRENT TAXES	114,184.55
TOTAL DELINQUENT TAXES	31,429.48
TOTAL	164,206.66
DISBURSEMENT	

Rendition Fee	\$ 10.71
County Admin. Fee	\$ 28.47
1% Reappraisal Fee	\$ 458.12
TOTAL COUNTY PORTION	\$ 49,454.89



9x.

Reports not

Presented

Sheriff's

Office



Cibola County Sheriff's Office

Sheriff Tony Mace

Office: 505-876-2040
Dispatch: 505-287-9476
Fax: 505-876-2090

tnymace@yahoo.com
Undersheriff P. Michael Munk
mmunk@co.cibola.nm.us

Physical: 114 McBride Road
Grants, NM 87020
Mailing: 515 W. High St.
Grants, NM 87020

The following are statistics for the Cibola County Sheriff's Department for FEBRUARY 1, 2019 through FEBRUARY 28, 2019.

		PREVIOUS YR
		JAN. 2018
Accidents	7	6
Arrests	38	44
Transports	22	17
Warrant Transports	4	20
Calls	963	1,542
Citations/Warnings	18	12
Civil Papers Received	32	185
Incidents	26	46

Please note the above information will change as deputies do all above duties as it occurs.

Cibola County Sheriff's Office

Arrests - by Officer

Arrest Date: 02/01/2019 - 02/28/2019

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
A. Lopez	1	1	0	0	0	0	0	0	0	0	0
A. Salazar	5	5	0	0	0	0	0	0	1	2	2
C. Wheeler	4	4	0	0	0	0	0	0	0	1	1
Dep. A. Kemp	3	3	0	0	0	0	0	0	0	1	1
Dep. A. Roane	7	6	1	0	0	0	0	0	0	2	1
Dep. R. Veloz	3	3	0	0	0	1	0	0	0	0	1
G. Romero	4	3	1	0	0	0	0	0	1	1	3
K. Ward	5	4	1	0	0	0	0	0	0	0	1
R. THATCHER	6	6	0	0	0	0	0	0	0	1	0

TOTAL	38	35	3	0	0	1	0	0	2	8	10
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Cibola County Sheriff's Office

Arrests - by Officer for TRANSPORT

Arrest Date: 02/01/2019 - 02/28/2019

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
A. Lopez	1	1	0	0	0	0	0	0	0	0	0
A. Salazar	4	4	0	0	0	0	0	0	0	2	2
C. Wheeler	4	4	0	0	0	0	0	0	0	1	1
Dep. A. Kemp	2	2	0	0	0	0	0	0	0	0	1
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. R. Veloz	2	2	0	0	0	1	0	0	0	0	0
G. Romero	0	0	0	0	0	0	0	0	0	0	0
K. Ward	4	4	0	0	0	0	0	0	0	0	1
R. THATCHER	5	5	0	0	0	0	0	0	0	0	0

TOTAL	22	22	0	0	0	1	0	0	0	3	5
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Cibola County Sheriff's Office

Arrests - by Officer For WARRANTS

Arrest Date: 02/01/2019 - 02/28/2019

Officer	Arrests	SEX			RACE					ETHNIC	
		Male	Female	UNK	White	Black	Indian	Asian	UNK	Hispanic	NonHisp
A. Lopez	0	0	0	0	0	0	0	0	0	0	0
A. Salazar	1	1	0	0	0	0	0	0	1	0	0
C. Wheeler	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Kemp	0	0	0	0	0	0	0	0	0	0	0
Dep. A. Roane	0	0	0	0	0	0	0	0	0	0	0
Dep. R. Veloz	1	1	0	0	0	0	0	0	0	0	1
G. Romero	2	1	1	0	0	0	0	0	1	0	2
K. Ward	0	0	0	0	0	0	0	0	0	0	0
R. THATCHER	0	0	0	0	0	0	0	0	0	0	0

TOTAL	4	3	1	0	0	0	0	0	2	0	3
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Cibola County Sheriff's Office
DISPATCH ARRIVED BY DSN AND DATE RANGE
02/01/2019 00:00 through 02/28/2019 00:00

DSN	User	# of Times Arrived on Call
129	A. Salazar	15
114	B. Gardner	1
127	C. Wheeler	30
CHAPLIN1	Chaplin	1
106	Dep. A. Kemp	52
115	Dep. A. Roane	69
107	Dep. R. Veloz	80
131	E. Sanchez	40
109	G. Romero	68
111	J. Armijo	72
119	K. Ward	122
103	Lt. M. Monte	31
110	M. Tipton	1
104	N. WADFORD	38
130	P. Lucero	146
112	R. THATCHER	73
105	Sgt. Archuleta	116
101	Sheriff T. Mace	3
102	Undersheriff M. Munk	5

5
963

SHERIFF TONY MACE
CIBOLA COUNTY SHERIFF'S OFFICE
700 E. ROOSEVELT AVE. SUITE 50
GRANTS, NM 87020
505-876-2040
TOLL FREE 1-877-898-0097

FEB 2019 Citations
and
Warnings

Det. Kemp - 1

Dep. Veloz - 6

Dep. Romero - 1

Dep. Reane 10


18

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report

From 02/01/2019 to 02/28/2019


Case No.	Date	Complainant	Status	Method Received
19-0128	02/15/2019		INFO REPORT ONLY	OTHER
19-0148	02/26/2019			
Total	2			
<u>BATTERY AGGRAVATED</u>				
19-0143	02/19/2019		ACTIVE/PE NDING	DISPATCHER
Total	1			
<u>BATTERY SIMPLE</u>				
19-0103	02/08/2019		INFO REPORT ONLY	COURT ORDER
19-0133	02/16/2019		CBA	
19-0145	02/21/2019		ACTIVE/PE NDING	DISPATCHER
19-0146	02/25/2019		ACTIVE/PE NDING	OTHER
Total	4			
<u>BRINGING CONTRABAND</u>				
19-0105	02/07/2019		WARRANT	DISPATCHER
Total	1			
<u>CRASH REPORT</u>				
19-0086	02/05/2019		INFO REPORT ONLY	DISPATCHER
19-0086	02/05/2019		INFO REPORT ONLY	DISPATCHER
19-0100	02/07/2019		INFO REPORT ONLY	OTHER
19-0101	02/08/2019		INFO REPORT ONLY	
19-0106	02/07/2019		INFO REPORT ONLY	DISPATCHER
19-0117	02/11/2019		INFO REPORT ONLY	DISPATCHER
19-0130	02/16/2019		INFO REPORT ONLY	DISPATCHER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report

From 02/01/2019 to 02/28/2019

Case No.	Date	Complainant	Status	Method Received
19-0151	02/26/2019			DISPATCHER
Total	7			
<u>DUI/DWI</u>				
19-0102	02/08/2019		CBA	DISPATCHER
Total	1			
<u>FIRES NON-CRIMINAL</u>				
19-0079	02/01/2019		INFO REPORT ONLY	DISPATCHER
Total	1			
<u>GRAFFITI</u>				
19-0075	02/01/2019		INFO REPORT ONLY	DISPATCHER
Total	1			
<u>UNLAWFUL TAKING OF A</u>				
19-0131	02/16/2019		NCIC ENTRY	DISPATCHER
Total	1			
<u>WARRANT - MAGISTRATE</u>				
19-0081	02/03/2019		CBA	ON VIEW
19-0083	02/03/2019		CBA	ON VIEW
19-0122	02/13/2019		CBA	ON VIEW
19-0129	02/15/2019		CBA	OTHER AGENCY
19-0147	02/25/2019		CBA	DISPATCHER
19-0164	02/15/2019		CBA	OTHER AGENCY
Total	6			
<u>WARRANT - MUNICIPAL</u>				
19-0080	02/02/2019		CBA	
19-0162	02/13/2019		CBA	OTHER AGENCY
Total	2			
<u>WARRANT - OTHER</u>				
19-0094	02/06/2019			OTHER AGENCY
19-0104	02/09/2019		CBA	ON VIEW
Total	2			
<u>WARRANT - TRANSPORT</u>				
19-0077	02/01/2019		CBA	COURT ORDER

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report

From 02/01/2019 to 02/28/2019

Case No.	Date	Complainant	Status	Method Received
19-0078	02/01/2019		CBA	COURT ORDER
19-0085	02/01/2019		CBA	COURT ORDER
19-0134	02/05/2019		CBA	COURT ORDER
19-0135	02/05/2019		CBA	COURT ORDER
19-0136	02/05/2019		CBA	COURT ORDER
19-0137	02/05/2019		CBA	COURT ORDER
19-0138	02/05/2019		CBA	COURT ORDER
19-0139	02/06/2019		CBA	COURT ORDER
19-0140	02/07/2019		CBA	COURT ORDER
19-0141	02/06/2019		CBA	COURT ORDER
19-0142	02/11/2019		CBA	COURT ORDER
19-0161	02/12/2019		CBA	COURT ORDER
19-0166	02/18/2019		CBA	COURT ORDER
19-0167	02/20/2019		CBA	COURT ORDER
19-0171	02/20/2019		CBA	COURT ORDER
19-0172	02/21/2019		CBA	COURT ORDER
19-0173	02/21/2019		CBA	COURT ORDER
19-0174	02/21/2019			COURT ORDER
19-0175	02/23/2019		CBA	COURT ORDER
19-0192	02/27/2019		CBA	COURT ORDER
19-0194	02/20/2019		CBA	COURT ORDER
19-0198	02/20/2019		CBA	COURT ORDER
19-0199	02/28/2019		CBA	COURT ORDER

Total 24

CRIMINAL SEXUAL

19-0107	02/10/2019	ACTIVE/PE NDING	DISPATCHER
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Total 1

LARCENY FIREARM

19-0118	02/11/2019	 INFO REPORT ONLY	OTHER
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Total 1

STOLEN PROPERTY -

19-0074	02/01/2019	CBA	OTHER
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Total 1

STOLEN VEHICLE

19-0121	02/13/2019	INACTIVE	DISPATCHER
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Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report

From 02/01/2019 to 02/28/2019

Case No.	Date	Complainant	Status	Method Received
Total	1			
<u>CRIMINAL SEXUAL</u>				
19-0153	02/28/2019	[REDACTED]	ACTIVE/PENDING	WALK-IN
Total	1			
<u>ASSAULT SIMPLE</u>				
19-0150	02/26/2019		INFO REPORT ONLY	DISPATCHER
19-0150	02/26/2019	[REDACTED]	INFO REPORT ONLY	DISPATCHER
Total	1			
<u>DEATH REPORT</u>				
19-0132	02/16/2019		INACTIVE	DISPATCHER
19-0152	02/27/2019		INFO REPORT ONLY	DISPATCHER
19-0152	02/27/2019	[REDACTED]	INFO REPORT ONLY	DISPATCHER
Total	2			
<u>DRIVING REVOKED OR</u>				
19-0082	02/03/2019		CBA	ON VIEW
Total	1			
<u>PUBLIC NUISANCE</u>				
19-0115	02/11/2019		CBA	DISPATCHER
Total	1			
<u>RESISTING OBSTRUCTING</u>				
19-0144	02/04/2019		CBA	ON VIEW
Total	1			
<u>INFORMATION REPORT</u>				
19-0087	02/05/2019		INFO REPORT ONLY	
19-0092	02/06/2019		INFO REPORT ONLY	DISPATCHER
19-0108	02/11/2019		INFO REPORT ONLY	WALK-IN

Cibola County Sheriff's Office

114 McBride Rd, Grants, NM 87020

Offense Summary Report

From 02/01/2019 to 02/28/2019

Case No.	Date	Complainant	Status	Method Received
19-0127	02/14/2019			DISPATCHER
19-0127	02/14/2019	WALKER, JEFFREY S		DISPATCHER
19-0149	02/26/2019		INFO REPORT ONLY	
Total	5			

Total Offenses = 69



9x.

Reports not

Presented

Road Dept.

Cibola County Road Dept.

***700 E. Roosevelt Suite 50
Grants NM 87020
505-285-2570 Phone 505-285 3656 Fax***



Thursday, March 18, 2019

***To: Kate Fletcher - County Manager
Fr: Gary Porter - Public Works Director
Re: Monthly Report: 02/01/19 - 02/28/19 (February)***

Regular Maintenance

Blade & Shape

<u><i>Road</i></u>	<u><i>Description</i></u>	<u><i>Miles</i></u>
<i>C41</i>	<i>Pie Town Road</i>	<i>10.714</i>
<i>C1</i>	<i>Marquez Road</i>	<i>17.208</i>
<i>C35</i>	<i>Fencelake Community Roads</i>	<i>9.064</i>
<i>C35A</i>	<i>Moreno Hill Road</i>	<i>10.419</i>
<i>C4</i>	<i>Piedra Lumbre</i>	<i>4.991</i>
<i>C81</i>	<i>Alamo Road</i>	<i>6.965</i>
<i>C6</i>	<i>Seboyeta-Bibo Roads</i>	<i>4.834</i>
<i>Total Miles</i>		<i>64.195</i>

Special Projects

<i>C1</i>	<i>Marquez Rd. - Clean cattle guards and culverts.</i>
<i>C21</i>	<i>Murray Acres - Sweep.</i>
<i>C22</i>	<i>Broadview Acres - Sweep.</i>
<i>C23</i>	<i>Roberts Rd. - Sweep.</i>
<i>C28</i>	<i>Bluewater Village - Sweep.</i>
<i>C28A</i>	<i>Plano Colorado Frontage Rd. - Sweep</i>
<i>C29</i>	<i>Plano Colorado - Sweep</i>
<i>C26</i>	<i>Golden Acres Rd. - Sweep.</i>
<i>C6</i>	<i>Seboyeta - Clean Culverts and cattle guards.</i>
<i>C24</i>	<i>Elkins Rd. - Sweep.</i>
<i>C47</i>	<i>Mesa Ridge Rd. - Fix wingwalls, cattle guards and culverts.</i>

C48	<i>Mallery Rd. - Clean cattle guards and culverts.</i>
C48A	<i>Timberlake Rd. - Clean cattle guards and culverts.</i>
C20	<i>San Mateo - Sweep.</i>
C58	<i>San Rafael - Shoulder work, sweep.</i>
C7	<i>Cubero - Clean culverts.</i>
C10	<i>Nth Castillos Rd. - Clean culverts.</i>
C10A	<i>Seco Canyon Rd. - Clean culverts.</i>
C9	<i>Encinal Rd. - Clean culverts.</i>
C23A	<i>Nursery Rd. - Shoulder work.</i>
C49	<i>Zuni Canyon Rd. - Remove rocks from road.</i>
C56A	<i>La Vega Estates - Put up signs.</i>
C24A	<i>Elkins (side roads) - Sweep.</i>
C27	<i>Vida Buena Rd. - Sweep.</i>

Snow Removal

C14	<i>San Fidel</i>
C17	<i>Mt. Taylor Addition</i>
C7	<i>Cubero & Village Roads</i>
C20	<i>San Mateo</i>
C21	<i>Murray Acres</i>
C22	<i>Broadview Acres</i>
C23	<i>Ralph Card Road</i>
C24	<i>Elkins Road</i>
C27	<i>Vida Buena Road</i>
C26	<i>Golden Acres</i>
C28	<i>Bluewater Village</i>
C30	<i>Bluewater South</i>
C29	<i>Plano Colorado</i>
C34	<i>Pine Hill Road</i>
C41	<i>Pie Town Road</i>
C18	<i>Horace Mesa Road</i>
C18A	<i>Lobo Creek Road</i>
C18B	<i>La Jara Mesa Road</i>
C19	<i>Cantina Road</i>
C19A	<i>Cantina Homesites Road</i>
C19B	<i>La Mosca Tank Road</i>
C33	<i>Candy Kitchen Road</i>
C35D	<i>W. Homestead Road</i>
C47	<i>Mesa Ridge Road</i>
C28A	<i>Plano Colorado Frontage Road</i>
C48A	<i>Timberlake Road</i>
C58	<i>San Rafael</i>
C49	<i>Zuni Canyon Road</i>
C53	<i>Salazar Loop</i>

<i>C54</i>	<i>Valdez Subdivision</i>
<i>C54A</i>	<i>Ft. Wingate Road</i>
<i>C55</i>	<i>Ben Chavez Loop</i>
<i>C56</i>	<i>Otero Acres</i>
<i>C56A</i>	<i>La Vega Estates</i>
<i>C57</i>	<i>E/W Circle Drive</i>
<i>C56B</i>	<i>Vista Del Monte</i>
<i>C31N</i>	<i>Bluewater North</i>

Cibola County Road Dept.

700 E. Roosevelt Suite 50

Grants NM 87020

505-285-2570 Phone Fax 505-287-3656



MAINTENANCE REPORT

February 2019

<u>Department</u>	<u>Unit Number</u>	<u>Total Parts & Oil</u>	<u>Hours Worked</u>	<u>Mechanic Rate</u>	<u>Total on Repair Order</u>
Road Dept.	130	\$11.19	0.5	\$ 18.20	\$ 20.29
Road Dept.	133	\$286.21	16	\$ 18.20	\$ 577.41
Road Dept.	138	\$190.31	2	\$ 18.20	\$ 226.71
				TOTAL	\$ 824.41
Rural Addressing	G-60137	\$8.00	2	\$ 18.20	\$ 44.40
				TOTAL	\$ 44.40
Sheriff's	G-85471	\$51.13	6	\$ 18.20	\$ 160.33
Sheriff's	G-85471	\$8.00	3	\$ 18.20	\$ 62.60
Sheriff's	G-85514	\$28.81	8.5	\$ 18.20	\$ 183.51
Sheriff's	G-92101	\$27.91	1	\$ 18.20	\$ 46.11
Sheriff's	427699	\$26.59	0.75	\$ 18.20	\$ 40.24
				TOTAL	\$ 492.79

Cibola County Road Dept.

515 W. High Street

Grants NM 87020

505-285-2570 Phone 505-287-3656 Fax



FUEL REPORT - CIBOLA COUNTY ROAD DEPARTMENT February 2019

UNLEADED						
UNIT #	VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
127	G-18473	#VALUE!	#VALUE!	N/C	0.000	\$ -
128	G-18464	0.07	29.00	232	8.000	\$ 16.22
130	G-15638	0.23	8.89	965	108.600	\$ 223.41
131	G-29800	#VALUE!	#VALUE!	N/C	0.000	\$ -
132	G-29091	#VALUE!	#VALUE!	N/C	0.000	\$ -
133	G-23696	0.00	#DIV/0!	36	0.000	\$ -
134	G-23697	#VALUE!	#VALUE!	N/C	0.000	\$ -
135	G-39980	#VALUE!	#VALUE!	N/C	0.000	\$ -
136	G-39988	#VALUE!	#VALUE!	N/C	0.000	\$ -
138	G-95862	0.20	13.54	1,391	102.700	\$ 273.20
139	G-57384	0.15	13.31	1,268	95.300	\$ 194.45
140	G-57619	#VALUE!	#VALUE!	N/C	0.000	\$ -
141	G-57618	#VALUE!	#VALUE!	N/C	0.000	\$ -
146	146	#VALUE!	#VALUE!	N/C	0.000	\$ -
147	G-66164	#VALUE!	#VALUE!	N/C	0.000	\$ -
148	G-66165	0.13	15.13	242	16.000	\$ 31.99
150	G-70482	0.18	11.27	248	22.000	\$ 45.27
151	G-78718	0.00	#DIV/0!	159	0.000	\$ -
152	G-64239	0.21	10.18	112	11.000	\$ 23.28
153	G-86952	0.13	16.03	473	29.500	\$ 59.53
154	G-86953	0.10	20.44	1,345	65.800	\$ 134.82
155	G-86954	0.09	22.82	2,761	121.000	\$ 248.11
157	G-91750	0.11	19.29	1,705	88.400	\$ 181.31
Extra Gas Card	Extra Gas Card	#VALUE!	#VALUE!	N/C	0.000	\$ -
TOTAL GAS					668.300	\$ 1,431.59

DIESEL FUEL						
UNIT #	VEHICLE #	COST/MILE	MPG	MILES	TOTAL GAL.	TOTAL COST
137	G-50237	0.20	12.92	230	17.800	\$ 47.01
202	G-18484	#VALUE!	#VALUE!	N/C	0.000	\$ -
209	G-18476	#VALUE!	#VALUE!	N/C	0.000	\$ -
211	G-18795	#VALUE!	#VALUE!	N/C	0.000	\$ -
212	G-30550	0.54	4.89	608	124.300	\$ 330.71
213	G-30549	0.48	5.53	1,136	205.500	\$ 547.53
214	G-38441	0.64	4.18	1,185	283.600	\$ 755.43
215	G-67372	#VALUE!	#VALUE!	N/C	0.000	\$ -
216	G-67371	1.39	1.90	42	22.100	\$ 58.36
217	G-70782	0.32	8.38	160	19.100	\$ 50.45
218	Distributor	#VALUE!	#VALUE!	N/C	0.000	\$ -
219	Water Truck	#VALUE!	#VALUE!	N/C	0.000	\$ -
220	New Transport	0.61	4.72	1,056	223.500	\$ 645.49
305	305	#VALUE!	#VALUE!	N/C	0.000	\$ -
306	306	#VALUE!	#VALUE!	N/C	0.000	\$ -
307	307	10.64	0.25	14	56.200	\$ 148.90
308	308	4.41	0.60	20	33.100	\$ 88.13
309	309	#VALUE!	#VALUE!	N/C	20.100	\$ 53.55
310	310	#VALUE!	#VALUE!	N/C	0.000	\$ -
311	311	4.46	0.60	45	75.100	\$ 200.65
312	312	#VALUE!	#VALUE!	N/C	0.000	\$ -
313	313	#VALUE!	#VALUE!	N/C	0.000	\$ -
314	314	7.14	0.37	15	40.200	\$ 107.10
416	416	10.16	0.26	93	354.900	\$ 945.15
417	417	19.67	0.14	19	140.500	\$ 373.80
418	418	11.30	0.24	59	250.600	\$ 666.97
501	501	106.83	0.02	1	40.100	\$ 106.83
Extra Diesel Card	Extra Diesel Card	#VALUE!	#VALUE!	N/C	0.000	\$ -
TOTAL DIESEL					1906.700	\$ 5,126.06

***N/U = NOT USED**



10a.

Presentation

Documentation
Will Be Provided
03.28.2019



11a.

New Business

Resolution

19-23



RESOLUTION 19-23
ACCEPTANCE AND APPROVAL OF THE FY2017-18 AUDIT

WHEREAS, the Cibola County Board of Commissioners met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt, Suite 50, Grants, New Mexico 87020 on March, 28th 2019, at 5 p.m. as required by law; and,

WHEREAS, the County of Cibola is required by statute to contract with an independent auditor to perform the required annual audit for Fiscal Year 2017-18; and,

WHEREAS, the Cibola County Commission has directed the accomplishment of the audit for FY 18 be completed; and,

WHEREAS, this audit has been completed and presented to the Cibola County Commission per the March 6th, 2019 Letter from the State Auditor authorizing release of the FY2017-18 audit.

WHEREAS, NMAC 2.2.2.10 (M)(4) provides in pertinent part that “[o]nce the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

NOW THEREFORE, BE IT RESOLVED, that the Cibola County Commission does hereby accept and approve the completed audit report and findings as indicated within this document.

ACCEPTED AND APPROVED this 28TH day of March 2019 in regular session by the Board of County Commissioners, at Grants, Cibola County, New Mexico.

BOARD OF COUNTY COMMISSIONERS

Daniel J. Torrez, Chair

Robert S. Windhorst, 1st Vice-Chair

Ralph Lucero, 2nd Vice Chair

Martha Garcia, Member

Christine Lowery, Member

ATTEST BY:

Michelle E. Dominguez, County Clerk



11b.

New Business

Resolution

19-25

No Documentation
For This Item

Cibola County Commission

Daniel J. Torrez, Chairman
Robert S. Windhorst, 1st Vice-Chair
Ralph Lucero, 2nd Vice-Chair
Christine Lowery, Commissioner
Martha Garcia, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Kate Fletcher
County Manager

Resolution No. 19-25

**Fiscal Year 2019
BUDGET ADJUSTMENT No. 6**

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the attached, *Schedule of Budget Adjustments 19-25A and 19-25B* is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2019 fiscal year ending June 30, 2019.

PASSED, APPROVED and ADOPTED by the governing body at a special meeting on the 28th day of March 2019.

THE BOARD OF COUNTY COMMISSIONERS:

Daniel Torrez, Chairman

Robert Windhorst, 1st Vice-Chair

Ralph Lucero, 2nd Vice-Chair

ATTEST:

Michelle E Dominguez, County Clerk

Dr. Christina Lowery, Commissioner

Martha Garcia, Commissioner

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

ENTITY NAME: Cibola County
FISCAL YEAR: FY 2018-19
RESOLUTION #: 19-25
SCHEDULE: 19-25A

TYPE OF BAR (L) OR STATE (S)	COUNTY DEPARTMENT	REVENUE EXPENDITURE TRANSFER (TO or FROM)	DFA ACCOUNT #	CIBOLA COUNTY ACCOUNT#	DESCRIPTION	APPROVED BUDGET	ADJUSTMENT	ADJUSTED BUDGET
S	General Fund	Revenue		401-10-310-01000	Delinquent Property Taxes - More revenue than projected	\$316,486	\$80,000	\$396,486
S	General Fund	Revenue		401-10-310-09000	Property Tax Admin Fee - More revenue than projected	\$4,874	\$1,000	\$5,874
S	General Fund	Revenue		401-15-360-18100	Interest on Delinquent Taxes - More revenue than projected	\$591	\$200	\$791
S	General Fund	Revenue		401-21-330-25000	Subdivision Fees - More revenue than projected	\$1,100	\$500	\$1,600
S	Commission	Expenditure		401-001-401-00010	Mileage & Per Diem - More training occurred than budgeted for	\$2,000	\$4,500	\$6,500
S	Commission	Expenditure		41-001-401-00069	Dues, Fees & Subscriptions	\$14,500	\$1,000	\$15,500
S	Commission	Expenditure		401-001-401-00088	Library - Agreed to pay by commission	\$3,000	\$27,000	\$30,000
S	Commission	Expenditure		401-001-401-00089	Senior Citizens - Agreed to pay by commission	\$17,500	\$10,501	\$28,001
S	Commission	Expenditure		401-001-401-00098	Training & Staf Development - Budget insufficient with increased training	\$500	\$2,500	\$3,000
S	Commission	Expenditure		401-001-401-00126	Unemployment Insurance - One time hit not planned into budget	\$0	\$36,464	\$36,464
S	Commission	Expenditure		401-001-401-00919	Animal Control - Agreed to pay by commission	\$10,000	\$20,000	\$30,000
S	Commission	Expenditure		401-001-401-11261	Service & Admin Charges - monthly charges of about \$1700	\$10,000	\$21,000	\$31,000
S	Probate	Expenditure		401-002-413-00010	Mileage & Per Diem - This covers the legislative conference & BIPO plus a 2 day training coming in June	\$400	\$1,200	\$1,600
S	Probate	Expenditure		401-002-413-00063	PERA - Change in Nw Judges plan	\$0	\$1,100	\$1,100
S	Probate	Expenditure		401-002-413-00081	Retiree Health Care - Change in new Judge's plan	\$0	\$250	\$250
S	Probate	Expenditure		401-002-413-00098	Physicals - needed testing for new Judge	\$0	\$30	\$30
S	Manager	Expenditure		401-004-402-00007	Telecomm.- More cost assigned to manager office than budgeted	\$13,000	\$7,000	\$20,000
S	Manager	Expenditure		401-004-402-00012	Equip Maintenance & Repair - higher Tyler Tech costs due to new LGBMS reports	\$2,522	\$1,000	\$3,522
S	Manager	Expenditure		401-004-402-00013	Renov or Equipment - Copper lease payments assigned to manager's office & more payments and deficit in account need to be covered	\$7,177	\$3,000	\$10,177
L	Manager	Expenditure		401-004-402-00062	Audit Services - Audit remaining budget shifted to Manager's budget	\$0	\$74,000	\$74,000
L	Commission	Expenditure		401-001-401-00062	Audit Services - Audit remaining budget shifted to Manager's budget	\$94,000	(\$74,000)	\$20,000
S	Manager	Expenditure		401-004-402-00062	Audit Services - Need additional budget authority to cover higher than budgeted costs	\$0	\$2,250	\$2,250
S	Manager	Expenditure		401-004-402-00101	Professional services - Attorney charges, stemminger travel, water sampling & Carrot Express not budgeted for.	\$0	\$78,000	\$78,000
L	Clerk	Expenditure		401-004-404-00259	Physicals - realign budget authority within department	\$100	\$100	\$200
L	Clerk	Expenditure		401-004-404-00012	Equip, Maint. & Repair - realign budget authority within department	\$750	(\$100)	\$650
L	Fire Marshal	Expenditure		604-018-461-00098	Training Staff & Dev. - realign budget authority within department	\$8,000	(\$1,000)	\$7,000
L	Fire Marshal	Expenditure		604-018-461-00006	Office Supplies - realign budget authority within department	\$5,000	(\$1,000)	\$4,000
L	Fire Marshal	Expenditure		604-018-461-00009	Postage - realign budget authority within department	\$100	\$500	\$600
L	Fire Marshal	Expenditure		604-018-461-00007	Telecommunications - realign budget authority within department	\$4,500	\$1,000	\$5,500
L	Fire Marshal	Expenditure		604-018-461-00069	Dues Fees & Subscriptions - realign budget authority within department	\$9,300	\$500	\$9,800
L	Lobo Canyon VFD	Expenditure		409-018-423-00012	Equipment Maintenance & Repair - realign budget authority within dept.	\$15,000	(\$1,000)	\$14,000
L	Lobo Canyon VFD	Expenditure		409-018-423-00067	Property & Liability Insurance - realign budget authority within dept.	\$3,000	\$1,000	\$4,000
S	Bluewater VFD	Revenue		408-30-300-26100	Refunds - Reimbursed for collapsed loan payments	\$0	\$17,786	\$17,786
L	E-911	Expenditure		435-070-435-00013	Rental of Equipment - realign budget authority within dept.	\$12,500	(\$700)	\$11,800
L	E-911	Expenditure		435-070-435-00793	E911 System Equipment & Maint. - realign budget authority within dept.	\$4,894	\$700	\$5,594

ATTEST:

County Clerk

Date

Board Chairman

Date

ENTITY NAME:	Cibola County
FISCAL YEAR:	FY 2018-19
RESOLUTION #:	19-25
SCHEDULE:	19-25B

[illegible]



11c.

New Business

Carrot Express
Appointment of Board
Members

No Documentation
For This Item



11d.

New Business

Memorandum of
Agreement (MOA)

Dispatch Step Increase



**MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF CIBOLA
AND THE**

**NEW MEXICO COALITION OF PUBLIC SAFETY OFFICERS FOR A MODIFICATION OF STEP PAY
SCHEDULE FOR THE CIBOLA COALITION OF PUBLIC SAFETY OFFICIALS**

RECITALS:

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, a Joint Powers Agreement dated January 19, 2015 established the Cibola County Regional Communications Center (CRCC) and delegates the authority to regulate its personnel to the County of Cibola, although the personnel are employees of the CRCC and not the County; and,

WHEREAS, NMSA 1978 Section 4-38-19 (B) (1973) provides that, "[a] board of county commissioners may employ and set the salary of a County Manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;" and,

WHEREAS, NMSA 1978 Section 4-38-19 (A) (1973) provides in part that, "[a] board of county commissioners may set the salaries of such employees and deputies as it feels necessary to discharge the functions of the county. . .;" and,

WHEREAS, the New Mexico Coalition of Public Safety Officers (NMCP SO) is the exclusive representative of a bargaining union comprising dispatchers & dispatch supervisors, excluding supervisory, confidential and probationary employees of the Cibola Regional Communications Center pursuant to July 20, 2018 order of the New Mexico Public Employee Relations Board, the affiliate referred to as the Cibola Coalition of Public Safety Officials; and,

WHEREAS, the Board of County Commissioners and CRCC entered into a Collective Bargaining Agreement (CBA) effective _____, 2019 setting forth the terms and conditions of employment of Bargaining Unit Members; and,

WHEREAS, the County Commission and CRCC has determined that it is necessary to increase the step pay as set forth in the CBA in order to have competitive pay for their invaluable work.

IT IS THEREFORE AGREED THAT:

This Memorandum of Agreement executed by the County of Cibola ("County") on behalf of the CRCC and the NMCP SO ("Union") provides that the pay scale for Bargaining Unit Members as set forth in the CBS is hereby repealed and replaced with the following:

<u>TITLE</u>	<u>STEP</u> <u>1</u>	<u>STEP</u> <u>2</u>	<u>STEP</u> <u>3</u>	<u>STEP</u> <u>4</u>	<u>STEP</u> <u>5</u>	<u>STEP</u> <u>6</u>
Emergency Comm. Specialist (Uncertified)						
Emergency Comm. Specialist (Certified)	12.66	13.55	14.5	15.52	16.61	17.77
Supervisor	14.5	15.66	16.91	18.26	19.72	21.3

UNION:

NEW MEXICO COALITION OF PUBLIC SAFETY OFFICERS:

David Griffith
Title:

Date

CIBOLA COALITION OF PUBLIC SAFETY OFFICIALS

Name:
Title:

Date

COUNTY:

APPROVED, ADOPTED, AND PASSED on this 28th day March 2019.

BOARD OF COUNTY COMMISSIONERS

Daniel J. Torrez, Chair

Robert S. Windhorst, 1st Vice-Chair

Ralph Lucero, 2nd Vice Chair

Martha Garcia, Member

Christine Lowery, Member

ATTEST BY:

Michelle E. Dominguez, County Clerk

CIBOLA REGIONAL COMMUNICAIONS CENTER

Mindy Cunningham
PSAP Director

Date



11e.

New Business

Booking Officer-RIF

No Documentation

For This Item



11f.

New Business

3 Interim

FY 19 Agreements

Cibola and City of

Grants

Animal Care, Library, & Senior
Center



INTERIM PUBLIC LIBRARY CONTRACT

BETWEEN THE COUNTY OF CIBOLA AND THE CITY OF GRANTS

WHEREAS, the Parties to this Agreement wish to enter into an Agreement in order to share the administrative and capital outlay costs of the Library for Fiscal Year 2019 in accordance with the Agreement the Parties have had in place since 1998 until a new contract can be executed between the Parties and with the Village of Milan for Fiscal Year 2020.

NOW, THEREFORE, IT IS AGREED as follows:

1. The City shall be the administrative agency for the Library.
2. The County shall continue to pay the City in monthly installments thirty percent (30%) of the total administrative and capital outlay costs of the Library through the end of Fiscal Year 2019.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____
day of _____, 2019 by the City of Grants.

Mayor

ATTESTED



INTERIM AGREEMENT

ANIMAL CONTROL AND SHELTER BETWEEN THE COUNTY OF CIBOLA AND THE CITY OF GRANTS, NEW MEXICO

WHEREAS, the County of Cibola ("County") and the City of Grants ("City") entered into an Agreement in December 1997 concerning allocation of cash and human resources toward their joint authority and responsibility to regulate, restrain, control, and shelter animals for the purpose of preventing nuisance, disease, and cruelty within their territorial limits. Sections 77-1-12 and 77-1B-2, NMSA 1978; and,

WHEREAS, the parties intend to enter into a revised, properly executed and approved Joint Powers Agreement that will address the parties' responsibilities beginning Fiscal Year 2020; and,

WHEREAS, the parties intend uphold the following Agreement during Fiscal Year 2019 and until the revised JPA is ratified.

IT IS THEREFORE AGREED AS FOLLOWS THAT DURING FISCAL YEAR 2019:

A. The City Shall:

1. Administer the current animal control ordinances of the Parties through the City of Grants Animal Shelter. The City shall receive and dispose of animals committed to the shelter by the County Sheriff's Department and residents of the County as its regulations permit.
2. The City Animal Shelter agrees to respond in a timely manner to all animal control requests received from the County and from residents of the County.
3. The City, in consultation with the County Manager or designee, shall be responsible for the disposal, release or adoption of any animal committed to the Shelter by the County.

B. The County Shall:

1. Oversee prosecution of County Ordinances concerning animal control, which may provide for citations and penalties to be heard in Magistrate Court.
2. The Sheriff's Department will assist the City Animal Control Officers as necessary for the capture and impoundment of estrays; abandoned, abused or vicious animals; and, provide for the prosecution of cases of animal cruelty and the prosecution of persons interfering with the duties of Animal Control Officers.

C. Receipts and Disbursements

1. Fees charged for the boarding of impounded animals of the County include impoundment charges, boarding charges, and rabies vaccination charges are to be collected by the City and used to maintain the Shelter.
2. Upon receipt of satisfactory invoices detailing services performed on behalf of the County, the County will deposit with the Department \$30,000 for Fiscal Year 2019. These funds will be used by the Department to fund the Shelter and Animal Control activities and will not be deposited or removed to any other City fund.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____
day of _____, 2019 by the City of Grants.

Mayor

ATTESTED



INTERIM MEMORANDUM OF UNDERSTANDING

BETWEEN THE COUNTY OF CIBOLA AND THE CITY OF GRANTS FOR THE FUNDING OF SENIOR CENTER(S)

WHEREAS, the City of Grants ("City") operates Senior Center(s) and Senior Programs in Cibola County ("County") funded by the State, Federal Government, and the City; and,

WHEREAS, the County has provided funding to the City's Senior Services for many years pursuant to a JPA and subsequent agreements; and,

WHEREAS, the Parties intend to enter into an updated Memorandum of Understanding concerning the funding of senior services that will commence Fiscal Year 2019; and,

WHEREAS, the Parties wish to clarify their Agreement for Fiscal Year 2019.

IT IS THEREFORE AGREED AS FOLLOWS:

1. Upon monthly invoice identifying senior services provided to County residents, the County will pay \$2333.37 toward the City's Senior Services Programs.
2. This Agreement will terminate June 30, 2019.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____
day of _____, 2019 by the City of Grants.

Mayor

ATTESTED



11g.

New Business

FY 20 Agreements

Cibola and City of
Grants

Animal Care, Library, & Senior
Center



JOINT POWERS AGREEMENT

ANIMAL CONTROL AND SHELTER BETWEEN THE COUNTY OF CIBOLA AND THE CITY OF GRANTS, NEW MEXICO

WHEREAS, the County of Cibola ("County") and the City of Grants ("City") are both public agencies as defined by Section 11-1-2 NMSA, 1978 and as such are empowered to enter into joint powers agreements ("JPA") pursuant to Section 11-1-1, *et. seq.* NMSA 1978; and,

WHEREAS, each party to this agreement have the authority and responsibility to regulate, restrain, control, and shelter animals for the purpose of preventing nuisance, disease, and cruelty within their territorial limits. Sections 77-1-12 and 77-1B-2, NMSA 1978; and,

WHEREAS, each party has passed and maintained ordinances for the licensing and vaccination of domestic animals and the control of domestic and wild animals within their respective jurisdictions, and these ordinances are consistent with each other; and,

WHEREAS, each party has budgeted for the control and regulation of animals in their respective jurisdictions; and,

WHEREAS, each party share powers in common pursuant to Section 4-37-1, NMSA 1978 and agree to exercise these powers in common; and,

WHEREAS, it appears that an earlier JPA was executed in late 1997; that a copy was filed by the County in June 2016, and, there is no indication the Agreement located and filed was ratified by the Department of Finance and Administration; and,

WHEREAS, the parties wish to update their previous Agreement and ensure that their JPA is properly executed.

IT IS THEREFORE AGREED AS FOLLOWS:

A. Purpose

1. Pursuant to Section 11-1-1 *et. seq.* NMSA 1978, the Parties have created a single Animal Control Department ("Department") for a term of ten (10) years; which term may be extended upon the agreement of the Parties.
2. It is the purpose of the Animal Control Department to take all action necessary and proper to accomplish the terms of this Agreement which may include the purchase of new equipment, maintenance of the City of Grants Animal Shelter, oversight of licensing and vaccination of domestic animals,

the disposal of diseased and estray animals, and removal of nuisance and wild animals pursuant to NMSA 1978, Sections 77-1-12, 77-1b-2, 3-18-3, and 4-37-1.

3. This Agreement will commence beginning Fiscal Year 2019 so long as the necessary approvals have been obtained.

B. Responsibilities of the City

1. The current animal control ordinances of the Parties will be administered through the City of Grants Animal Shelter. The City shall receive and dispose of animals committed to the shelter by the County Sheriff's Department and residents of the County as its regulations permit.
2. The City Animal Shelter agrees to respond in a timely manner to all animal control requests received from the County and from residents of the County.
3. The City, in consultation with the County Manager or designee, shall be responsible for the disposal, release or adoption of any animal committed to the Shelter by the County.
4. Present bi-annual reports concerning Shelter and Department activities to the County Commission.

C. Responsibilities of the County

1. The County will oversee prosecution of County Ordinances concerning animal control, which may provide for citations and penalties to be heard in Magistrate Court.
2. The Sheriff's Department will assist the City Animal Control Officers as necessary for the capture and impoundment of estrays; abandoned, abused or vicious animals; and, provide for the prosecution of cases of animal cruelty and the prosecution of persons interfering with the duties of Animal Control Officers.

D. Receipts and Disbursements

1. Fees charged for the boarding of impounded animals of the County include impoundment charges, boarding charges, and rabies vaccination charges are to be collected by the City and used to maintain the Shelter.
2. Upon receipt of satisfactory quarterly invoices detailing services performed on behalf of the County, the County will deposit with the Department \$30,000 year in monthly payments. These funds will be used by the Department to fund the Shelter and Animal Control activities and will not be deposited or removed to any other City fund.

E. Termination

1. Either Party may terminate this Agreement with sixty (60) days notice to the other Party.

2. Because payments will be made to the Animal Department quarterly, there should be few reimbursements required upon termination; however, reimbursement of funds will be pro rata for the time remaining in the quarter. Any property, real or tangible, obtained by the Parties pursuant to this Agreement shall be divided among the Parties according to the percentages of their financial contribution to the Department during the year in which termination occurs, after the payment of current debts.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle E. Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the City of Grants.

Mayor

ATTESTED

Approved:
DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____

Date: _____



PUBLIC LIBRARY CONTRACT

COUNTY OF CIBOLA, CITY OF GRANTS, & THE VILLAGE OF MILAN

WHEREAS, the City of Grants ("City") owns and operates the Mother Whiteside Memorial Library ("Library") as a free public library serving residents of the City, Village of Milan ("Village") and the County of Cibola ("County") pursuant to NMSA 1978, Section 3-18-14(A); and,

WHEREAS, the City may enter into contracts with other counties and municipalities for the purpose of furnishing library services. NMSA 1978, Section 3-18-14(C); and,

WHEREAS, the Parties to this Agreement wish to enter into an Agreement in order to share the administrative and capital outlay costs of the Library.

NOW, THEREFORE, IT IS AGREED as follows:

1. The City shall be the administrative agency for the Library.
2. The City shall have sole authority over the disposition of Library property and shall retain any fines and donations received by and/or for the Library.
3. The City shall provide the parties with a bi-annual fiscal year accounting and budget for the Library, including statistics of Library use in order to determine equitable reimbursements and will cause these reports to be presented to the Village Council and Board of County Commissioners.
4. The County and the Village shall be represented on an Advisory Board as provided by City Ordinance.
5. The County shall pay the City in quarterly installments thirty percent (30%) of the total administrative and capital outlay costs of the Library each fiscal year that would otherwise be the responsibility of the City and are not covered by grants, donations, fines, or state/federal funding.
6. The Village shall pay the City in quarterly installments ten percent (10%) of the total administrative and capital outlay costs of the Library each fiscal year that would otherwise be the responsibility of the City and are not covered by grants, donations, fines, or state/federal funding.

7. Percentages should be derived from statistics of library usage and represent a negotiable amount. The City shall be responsible for the compilation and communication of statistics as specified in Paragraph 3 of this Agreement and the Parties may give sixty (60) days notice in writing of their intent to renegotiate percentage responsibilities.
8. This Agreement may be terminated by a Party with sixty (60) days notice in writing, unless notice has been given to renegotiate percentages, then thirty (30) days following the date of renegotiation.
9. This Agreement shall commence July 1, 2019.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Daniel Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the City of Grants.

Mayor

ATTESTED

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Village of Milan.

Mayor

ATTESTED



MEMORANDUM OF UNDERSTANDING

BETWEEN THE COUNTY OF CIBOLA AND THE CITY OF GRANTS FOR THE FUNDING OF SENIOR NUTRITION SERVICES

WHEREAS, the City of Grants ("City") operates Senior Center(s) and Senior Programs in Cibola County ("County") funded by the State, Federal Government, and the City; and,

WHEREAS, the Nutrition Service offered by the City delivers meals to elderly, rural County residents; and,

WHEREAS, the County has provided funding to the City's Senior Services for many years pursuant to a JPA and subsequent agreements; and,

WHEREAS, the Parties desire to simplify and provide accountability for future funding.

IT IS THEREFORE AGREED AS FOLLOWS:

1. Upon quarterly invoice identifying the number of meals provided to residents in unincorporated areas of the County, the County will pay in four (4) equal installments a yearly amount of \$30,000 to the City's Senior Center Nutrition Services account.
2. These monies will be used exclusively to provide low or no-cost meals to seniors who reside in the unincorporated areas of the County who are homebound or who attend the City's Senior Center(s).
3. The City will provide bi-annual reports to the County Commission concerning the services provided to the County by Nutrition Services.
4. Either party may terminate this agreement in writing with sixty (60) days notice to the other party.
5. This Agreement will commence on July 1, 2019.

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS

Danny Torrez, Chair

Robert Windhorst, Vice-Chair

Ralph Lucero, Second Vice-Chair

Martha Garcia, Commissioner

Christine Lowery, Commissioner

ATTEST:

Michelle Dominguez
County Clerk

APPROVED, ADOPTED and PASSED following a duly noticed meeting on the _____ day of _____, 2019 by the City of Grants.

Mayor

ATTESTED



11h.

New Business

Amendment to
Hospital Lease
Agreement

No Back Up for this
item



11i.

New Business

Requisitions over
\$10,000

PLEASE REMEMBER ANY REQUISITIONS OVER \$500.00 NOW REQUIRE 3 HARD QUOTES. ANY REQUISITION \$10,000.00 OR MORE WILL NEED TO GO ON THE AGENDA FOR COMMISSION APPROVAL. IF USING STATE CONTRACT PLEASE LIST CONTRACT # ABOVE AS WELL AS THE FIRST 4 PAGES OF THE STATE CONTRACT, OTHERWISE IT WILL BE SENT BACK



State of New Mexico
General Services Department
Purchasing Division

Price Agreement Amendment

Awarded Vendor
4 Vendors

Price Agreement Number: 80-805-17-16267

Price Agreement Amendment No.: One

Term: December 6, 2017– December 5, 2019

Ship To:
New Mexico Department of Transportation
(Various Locations)

Procurement Specialist: Raelynn Lujan

Telephone No.: (505) 827-0484

Email: Raelynn.Lujan@state.nm.us

Invoice:
New Mexico Department of Transportation
1120 Cerrillos Road
Santa Fe, NM 87504-1149

For questions regarding this Price Agreement please contact:
Angela Martinez (505) 827-5127

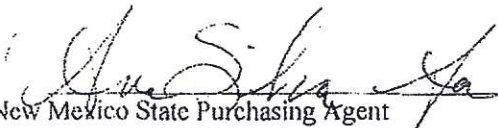
Title: Base Course District 6

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

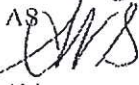
In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from December 6, 2018 to December 5, 2019 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico


New Mexico State Purchasing Agent

Date: 12/7/18

AS




State of New Mexico
General Services Department

Price Agreement

Awarded Vendor:
4 Vendors (see page 7)

Telephone No.:

Price Agreement Number: 80-805-17-16267

Payment Terms: Net 30

F.O.B.: Destination

Delivery: As Requested

Ship To:
New Mexico Department of Transportation
Various Locations

Procurement Specialist: Eric Sanchez

Telephone No.: 505-827-0554

Invoice:
New Mexico Department of Transportation
Various Locations


For questions regarding this contract please contact:
Angela Martinez 505-827-5127

Title: **Base Course District 6**

Term: **December 6, 2017-December 5, 2018**

This Price Agreement is made subject to the "terms and conditions" shown on the reverse side of this page, and as indicated in this Price Agreement.

Accepted for the State of New Mexico


New Mexico State Purchasing Agent

Date: **11/30/17**

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 80-805-17-16267

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Terms and Conditions
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
 - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
 - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid. Discounts for payment within twenty (20) days will be considered after the award of the contract. Discounted time will be computed from the date of receipt of the merchandise invoice, whichever is later.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
 - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
 - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
 - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government,

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 80-805-17-16267

Page-3

fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. Non-Collusion: In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. Nondiscrimination: Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. The Procurement Code: Sections 13-1-28 through 13-1-99 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. All bid items are to be NEW and of most current production, unless otherwise specified.

16. Payment for Purchases: Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. Workers' Compensation: The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. Contractor Personnel: Personnel proposed in the Contractor's written proposal to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. Subcontracting: The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. Records and Audit: The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

PLEASE REMEMBER ANY REQUISITIONS OVER \$500.00 NOW REQUIRE 3 HARD QUOTES. ANY REQUISITION \$10,000.00 OR MORE WILL NEED TO GO ON THE AGENDA FOR COMMISSION APPROVAL. IF USING STATE CONTRACT PLEASE LIST CONTRACT # ABOVE AS WELL AS THE FIRST 4 PAGES OF THE STATE CONTRACT, OTHERWISE IT WILL BE SENT BACK



MUNICIPAL EMERGENCY SERVICES

2330 West University Drive
Unit #10
Tempe, AZ 85281

Quote

Date 03/06/2019
Quote # QT1204700
Expires 03/30/2019
Sales Rep Denison, Michael
PO #
Shipping Method FedEx Ground

Bill To
Dustin Middleton
Cibola County
700 East Roosevelt Suit 50
Grants NM 87020

Ship To
Dustin Middleton
Cibola County
700 East Roosevelt Suit 50
Grants NM 87020

Item	Alt Item #	Units	Description	Qty	Unit Sales Pr.	Amount
X3314022200302			X3 4.5 CGA, QUIC DISCONNECT, PAKTKACKER, DUAL EBSS 2 PR BX	4	5,210.00	20,840.00
201215-02			AV-3000 HT (M), KVL R	6	245.00	1,470.00
201215-03			AV-3000 HT (L), KVL R	2	245.00	490.00
804721-01			CYL&VLV ASSY CARB,30MIN,4500	8	825.00	6,600.00

Subtotal 29,400.00
Shipping Cost (FedEx Ground) 0.00
Total \$29,400.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.
Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1204700

Artesia Fire Equipment, Inc.

PO Box 1367
1014 S. First St.
Artesia, NM 88210

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

Quotation

DATE	Quote NO.
2/14/2019	22114REV

NAME / ADDRESS
Cibola County Purchasing Office 700 East Roosevelt Suite 50 Grants, NM 87020 (505) 287-9431

SHIPPING ADDRESS
EL MORRO FIRE DEPARTMENT CHIEF CODY FAGAN ninetenthsllc@hotmail.com (505) 414-3912

PRICES MAY CHANGE AFTER: 3/16/2019

ATTENTION:

CODY FAGAN

CUSTOMER REF. NO.

EL MORRO FD

REP

JF

FOB

DESTINATION

TERMS

Net 30

ITEM	DESCRIPTION	QTY	EACH	Availability	TOTAL
SC-X3314022200302	SC-X3314022200302 SCOTT AIR PAK X3 WITH CGA, STD HARNESS, 4500 PSI, STD BELT, QUICK CONNECT REGULATOR, DUAL EBSS, NO AIRLINE OPTION, PAK-TRACKER (PASS), NO CASE, 2 PER PKG	4	5,250.00		21,000.00
SC-201215-02	SC-201215-02 SCOTT AV-3000 HT FACEPIECE, MEDIUM w/KEVLAR HEADNET (2013)	8	255.00		2,040.00
SC-804722-01	SC-804722-01 SCOTT 4500 PSI, 45 MINUTE CARBON CYLINDER WITH VALVE	8	950.00		7,600.00
<p>ITEMS MAY BE PURCHASED UTILIZING THE ALBUQUERQUE FIRE EQUIPMENT CONTRACT NO. SHR000020506</p> <p>02/14/2019 QUOTE REVISED TO CHANGE MASKS AND TO REMOVE VOICE AMPS</p> <p>02/14/2019 QUOTE REVISED TO CHANGE QUANTITY OF FACEPIECES</p>					
			TOTAL	\$30,640.00	

NM In-State 5% Preference -
Resident Business # L1672939312

SIGNATURE _____

Mallory Safety & Supply LLCPO Box 2068, Longview, WA 98632-8190
(360) 636-5750 • Fax: (360) 577-4244**QUOTATION**

Order Number	
2408146	
Order Date	Page
2/25/2019 07:29:25	1 of 1
Estimated Date:	
2/25/2019 00:00:00	

Purchase Order Address:
PO Box 2068
Longview, WA 98632**Bill To:**CASH ALBUQUERQUE
Walk In
Albuquerque, NM 87109
USA**Ship To:**CASH ALBUQUERQUE
EL MORRO VFD
Albuquerque, NM 87109
USA

Quote Expires On 6/25/2019

Requested By: Mr. DUSTIN MIDDLETON

Customer ID: 111484

Carrier:

Freight: CUSTOMER PAYS INCOMING AND OUTGO

PO Number						Ship Route	Taker			
EL MORRO VFD							MSHERLOCK			
Order Line	Quantities					Item ID Item Description	Pricing UOM	Unit Price	Extended Price	
	Ordered	Shipped	Remaining	UOM Unit Size	Disp.		Unit Size			
1	8.0000		EA			SCOTT-80472101D Cylinder, SCBA, Scott, 30 Min,	EA 1.0	1,024.54	8,196.32	
2	6.0000		EA			SCOTT-20121502 FACE MASK SCOTT AV 3000 HT MD	EA 1.0	308.95	1,853.70	
3	2.0000		EA			SCOTT-20121503 RESP FULL FACE AV3000HT LG KEVLAR HEAD HARNESS	EA 1.0	308.95	617.90	
4	4.0000		EA			SCOTT-X3314022200302 Scott X3 SCBA 4.5 QD EBSS PKTRKR Scott X3 SCBA 4.5 Std harness, QD reg, EBSS, PASS w/Pak-Tracker	EA 1.0	6,474.25	25,897.00	

Total Lines: 4

SUB-TOTAL: 36,564.92**TAX:** 2,879.49**AMOUNT DUE:** 39,444.41

U.S. Dollars

Dispositions: C = Cancelled B = Backordered P = Production Item



Cibola County, NM

My Detail vs Budget Report

Account Summary

Date Range: 07/01/2018 - 03/05/2019

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
427 - EL MORRO VFD	State Fire Marshal Grant	3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %
Expense		3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %
427-018-464-00586		3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %
	Expense Totals:	3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %
	427 - EL MORRO VFD Totals:	3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %
	Report Total:	3,329.00	89,820.00	0.00	0.00	0.00	86,491.00	96.29 %



My Pooled Cash Report

Cibola County, NM

For the Period Ending 3/31/2019

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
<u>427-101001</u>	Claim on Pooled Cash - El Morro VFD	132,110.22	0.00	132,110.22
TOTAL CLAIM ON CASH		<u>132,110.22</u>	<u>0.00</u>	<u>132,110.22</u>



Cibola County, NM

My Detail vs Budget Report

Account Summary

Date Range: 07/01/2018 - 03/07/2019

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
427 - EL MORRO VFD	State Fire Marshal Grant	5,736.00	89,820.00	0.00	0.00	0.00	84,084.00	93.61 %
Expense		5,736.00	89,820.00	0.00	0.00	0.00	84,084.00	93.61 %
427-018-454-00586		5,736.00	89,820.00	0.00	0.00	0.00	84,084.00	93.61 %
	Report Total:	5,736.00	89,820.00	0.00	0.00	0.00	84,084.00	93.61 %



My Pooled Cash Report

Cibola County, NM

For the Period Ending 3/31/2019

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
<u>427-101001</u>	Claim on Pooled Cash - El Morro VFD	132,110.22	(4.34)	132,105.88
TOTAL CLAIM ON CASH		<u>132,110.22</u>	<u>(4.34)</u>	<u>132,105.88</u>