



7a.

Minutes

12.08.2020

Special Commission
Meeting

Cibola County Commission
Special Meeting
Tuesday December 8th, 2020

The Cibola County Commission held a Special Meeting on Tuesday December 8th, 2020 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman
Robert Windhorst, 1st Vice Chairman
Martha Garcia, 2nd Vice Chairman
Ralph Lucero, Commissioner
Christine Lowery, Commissioner

Kate Fletcher, County Manager
Paul Ludi, Finance Director
Michelle Dominguez, County Clerk
Marisa Baca, Filing/Recording

1. Call To Order

Chairman Torrez, called the meeting to Order at 5:00 pm

2. Roll Call

Chairman Torrez does roll call-5

3. Pledge of Allegiance Led by Commissioner Lucero Recited by all.

4. Prayer Commissioner Windhorst led us in prayer.

5. Approval of Agenda

Motion to approve the agenda made by Commissioner Lucero Seconded by Commissioner Lowery

6. Public Comment

NONE

7. Minutes

a. Minutes from November 12th, 2020 Special Commission Meeting
Motedion by Commissioner Windhorst Seconded by Commissioner Lucero 5-0

8. Reports

- A. Budget and Finance Report- Kate Fletcher-County Manager
- B. Review and Discussion of the McKinley County DRAFT Ordinance:
Forming the McKinley County Electric Generating Facility Economic District

9. New Business – Action May Be Taken

a. Canvass of the 13th Judicial District Attorney Election Recount

Kate just needed to let you know that the recount was conducted. Michelle no numbers have changed in the count.

b. Consideration of Resolution 20-64FY21Budget Adjustment # 3

Motion to approve by Commissioner Windhorst Seconded by Commissioner Lucero 5-0

c. Consideration of Cibola General Hospital Lease and the Operating Agreement

Motion to approve Commissioner Lucero Seconded by Commissioner Windhorst 5-0

d. Consideration of Core Civic Contract

Motion to approve Commissioner Windhorst Seconded by Commissioner Lowery 5-0

e. Consideration of Purchasing 2 Additional Vehicles for the Sheriff's Office

Motion to approve by Commissioner Windhorst Seconded by Commissioner Lucero 5-0

10. Announcements

The Next Regular Commission Meeting will be January 28th, 2020 at 5:00 p.m. via FBLive. The Cibola County Offices will be closed Thursday and Friday, Dec 24 & 25, in observation of the Christmas Holidays and Thursday and Friday, December 31 & January 1 2021 in observation of New Year's Holiday.

11. Adjournment

6:01 pm



7b.

Minutes

12.22.2020

Special Commission
Meeting

Cibola County Commission
Special Meeting
Tuesday December 22nd, 2020

The Cibola County Commission held a Special Meeting on Tuesday December 22nd, 2020 at 3:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman
Robert Windhorst, 1st Vice Chairman
Martha Garcia, 2nd Vice Chairman
Ralph Lucero, Commissioner
Christine Lowery, Commissioner

Kate Fletcher, County Manager
Paul Ludi, Finance Director
Michelle Dominguez, County Clerk
Marisa Baca, Filing/Recording

1. Call To Order

Chairman Torrez, called the meeting to Order at 3:00 pm

2. Roll Call

Chairman Torrez does roll call-5

3. Pledge of Allegiance Led by Commissioner Lucero Recited by all.

4. Prayer Commissioner Windhorst led us in prayer.

5. Approval of Agenda

Motion to approve the agenda made by Commissioner Lucero Seconded by Commissioner Lowery 5-0

6. New Business – Action May Be Taken

a. Consideration of Resolution 20-64 Elected Officials Salary Increase
Mentioned by Commissioner Seconded by Commissioner
4-yes 1-no-Commissioner Lucero

7. Swearing In Ceremony

8. Announcements

The Next Special Commission Meeting will be January 7th, 2020 at 5:00p.m. via FB Live. The Cibola County Offices will be closed Thursday and Friday, Dec 24 & 25, in observation of the Christmas Holidays and Thursday and Friday, December 31, 2020 & January 1, 2021 in observation of New Year's Holiday.

9. Adjournment

3:56 pm



7c.

Minutes

01.14.2021

Special Commission
Meeting

***Cibola County Commission
Special Commission Meeting
Tuesday January 14th, 2021***

The Cibola County Commission held a Special Commission Meeting on Tuesday January 14th, 2021 at 5:00 pm in the Cibola County Commission Center

Elected Officials Present Staff

Daniel Torrez, Chairman

Robert Windhorst, 1st Vice Chairman

Martha Garcia, 2nd Vice Chairman

Ralph Lucero, Commissioner

Christine Lowery, Commissioner

Kate Fletcher, County Manager

Paul Ludi, Finance Director

Michelle Dominguez, County Clerk

Marisa Baca, Filing/Recording

1. Call to Order

5:00pm

2. Roll Call

5-0

3. Pledge of Allegiance

Commissioner Lowery

4. Prayer

Commissioner Windhorst

5. Approval of Agenda

Motion to approve by Commissioner Lucero Seconded Lowery 5-0

6. Manager's Report-Submittal of Interest for Economic Development Authority Board

7. Restructure of Commission:

- a. Resolution 21-01--Restructure of the Cibola County Commission i.) Nomination and Election of County Commission Chairman

*Daniel Torrez nominated by Windhorst Seconded by Lucero
Closed by Garcia*

- ii.) Nomination and Election of 1st Vice County Commission Chairman

*Martha Garcia nominated by Windhorst Seconded by Lowery
Closed by Lucero*

- iii.) Nomination and Election of 2nd Vice County Commission Chairman

*Christine Lowery nominated by Windhorst Seconded by Garcia
Closed by Lucero*

*Motion by Commissioner Windhorst seconded by Commissioner
Lucero 5-0*

8. Consent Agenda - Action May Be Taken

- a. Consent Agenda: Beginning of Year Resolutions

- i.) Consideration of Resolution 21-02, Delegation of Authority to County Manager
- ii.) Consideration of Resolution 21-03, Bank Depositories
- iii.) Consideration of Resolution 21-04, Inspection of Records
- iv.) Consideration of Resolution 21-05, Open Meetings Act (OMA)
- v.) Consideration of Resolution 21-06, Public Participation at Cibola County Commission Meetings
- vi.) Consideration of Resolution 21-07, Parliamentary Procedures & Robert's Rules of Order
- vii.) Consideration of Resolution 21-08, Signature Authority on Checks
- b. Consent Agenda: CDBG Resolutions Required to Be Updated Yearly
 - i.) Consideration of Resolution 21-09, Establishing A Local Residential Anti-Displacement, And Relocation Assistance Plan and Certification (Housing and Community Development Act, CDBG), with Exhibit 1-R
 - ii.) Consideration of Resolution 21-10, Establishing A Citizen Participation Plan,
 - iii.) Consideration of Resolution 21-11, Establishing A Section 3 Plan with Exhibit 1-T
 - iv.) Consideration of Resolution 21-12, Includes Resolution, Fair Housing Proclamation, and Self-Assessment
- c. Consent Agenda: FY 22 Grants EMS Fund Act Application
 - i.) Superior Ambulance
 - ii.) Pine Hill EMS
 - iii.) Cubero EMS
 - iv.) Laguna EM

Motion to approve A, B, C,

Motion by Commissioner Lucero seconded by Commissioner Garcia 5-0

- d. Consideration of Resolution 21-13 Budget Adjustment No. 4

Motion by Commissioner Windhorst seconded by Commissioner Lowery 5-0

- e. Consideration of Resolution 21-14 Disposition Sherriff's Vehicles

Motion by Commissioner Garcia seconded by Commissioner Lucero 5-0

- f. Consideration of Professional Services Contract with Valle del Sol of New Mexico LLC for Cibola County DWI Program

Motion by Commissioner Garcia seconded by Commissioner Lucero 5-0

- g. Consideration of RFP 2021-002 Selection of Engineering Firm for County Road 18b

Motion by Commissioner Lucero seconded by Commissioner Garcia 5-0

9. **Executive Session**

None

Pursuant to Section 10-15-1 (H) (2) & (7) the following matter may be discussed in closed session:

- o Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:
- o Motion and Roll Call Vote To Return To Regular Session
- o Motion and Roll Call Vote that Matters Discussed In Closed Session Were Limited To Those Specified In Motion For Closure, and That No Final Action Was Taken, As Per New Mexico Statutes Section §10-15-1.

10. Announcements

The Next Regular Commission Meeting will be January 28th, 2021 at 5:00p.m. via FB Live. The Cibola County Offices will be closed Monday, January 18th, 2021, in observation of Martin Luther King Jr. Holiday

11. Adjournment

6:40pm



8a.

Budget and Finance Report

No Backup



9a.

McKinley Co. Electric Gen. Facility

Affirmation to Join-No Back Up



9b.

McKinley Co. Electric Gen. Facility

Selection of Members

MICHAEL BROWN, PE

Board Profile

15 Conifer Rd, Grants NM, 87020

email: mbrown1188@gmail.com

phone: (505) 290 3819



About Me

I relocated to Grants, NM upon graduating college from NMSU to work for Peabody Energy at their Lee Ranch and El Segundo Mines. During this time I obtained my Professional Engineering License. Concurrent with my Peabody employment, I started MRB Technical Services to offer CAD, data collection and management, and project management services. After leaving Peabody Energy, I expanded MRB Technical Services to perform engineering services as well as light fabrication/manufacturing. Additionally, I manage our small portfolio of residential and commercial properties located in Grants, Milan, Albuquerque and Socorro.

I am interested in serving on the board for the Economic Development District Council to help encourage new and existing businesses to capitalize on the following existing assets and opportunities within Cibola County:

- Proximity to I 40 and access to rail
- Wealth of skilled labor who have traditionally been employed by the mines, refinery, power plant, etc.
- Existing facilities that are currently unutilized or under utilized
- Under marketed outdoor recreation opportunities, from both a tourism and quality of life perspective

Work Experience

MRB TECHNICAL SERVICES LLC, 2011-PRESENT

Owner: I manage all aspects of my small engineering company focused on providing a variety of technical and engineering services to a broad group of clients. Services range from engineering to design and fabrication of custom equipment to project management. Since transitioning to MRB Technical Services as a full time endeavor, it has grown to three employees, and experienced year to year growth.

RIDGELINE MANAGEMENT LLC, 2012-PRESENT

Owner: Small real estate investment company with assets including two small apartment complexes in Grants, one small commercial property in Milan, a single family residence in Socorro, and ownership in an industrial facility in Albuquerque. Management of ongoing property improvements and repairs to increase curb appeal, value to our tenants, and profitability.

PEABODY ENERGY, 2011-2017

Coal Handling Plant/Facilities Supervisor: Responsible for the daily operation of the coal handling/shipping plant and maintenance of mine facilities. Supervised four rotating crews of technicians and vendors, developed maintenance budgets and expenditure forecasts

Maintenance General Foreman: Led a team of four maintenance crews in both scheduled and unplanned maintenance activities, as well as managing major outages on the primary mining equipment.

Reliability Engineer: All responsibilities focused on managing the safety, cost, and productivity of heavy mining equipment at two locations. One major component of the position was development of the maintenance budget by forecasting expenditures monthly, yearly, and five years out. This was accomplished using data from component replacement history, vendors, and estimated usage.

Education

New Mexico State University, B.S. Mechanical Engineering 2009-2010

New Mexico Institute of Mining and Technology, Engineering 2006-2007

Alamogordo High School, Class of 2006

Board Experience

CIBOLA TRAIL ALLIANCE, CURRENT BOARD MEMBER
Focused on hosting outdoor events and maintaining/developing trails throughout Cibola County

MT. TAYLOR WINTER QUADRATHLON, 2014
Planning, marketing, and execution of the annual Mt. Taylor Winter Quadrathlon

Michael Brown, P.E.

15 Conifer Rd, Grants NM 87020

mbrown1188@gmail.com

(505) 290 3819

Experience:**MRB Technical Services, LLC**

Grants, NM

Owner

June 2011-Current

A small engineering company focused on providing a variety of technical and engineering services to a broad group of clients. Services include project management, scope of work development for bid projects, construction drawings for permit applications, design of custom equipment, tooling, and equipment stands, CAD design and drafting services, maintenance process consulting, inspection services, water sampling services, GIS data collection, other data collection and analysis.

Ridgeline Management, LLC

Grants, NM

Owner

October 2012-Current

Manage all aspects of a small real estate investment company. Current assets include a 10 unit apartment complex, four-plex, one small commercial property in Milan, and single family residence. Ongoing property improvements to increase curb appeal, value to our tenants, and profitability.

Peabody Energy (Lee Ranch and El Segundo Mines)

Grants, NM

Continuous Responsibilities

January 2011 – April 2017

I designed and analyzed various tooling, stands, and hoisting equipment required for maintenance activities. I streamlined and optimized structural repairs to shovel and dragline booms. Planned and budgeted for major component replacements, developed and analyzed maintenance metrics (MTBF, MTTR, availability, etc.), and managed and supervised contractors on a daily basis. I served as the onsite oil analyst and oversaw/performed NDT of critical systems and components. I served as a lead member of a 6S (6 sigma) and continuous improvement team and assisted in the development and implementation of a new maintenance process/work order system.

Coal Handling Plant/Facilities Supervisor

March 2016 – April 2017

Responsible for all maintenance activities and the daily operation of the coal handling plant and mine facilities. Directed four rotating crews of technicians, performed inspections, planned maintenance, ordered parts, and coordinated with outside services.

Maintenance General Foreman

March 2014 – March 2016

Led a team of four maintenance crews in both scheduled and unplanned maintenance activities, as well as major outages, on two electric mining shovels (BE 495, P&H 4100) and one dragline (BE 1570).

Reliability Engineer

January 2011 – March 2014

All responsibilities focused on managing the safety, cost, and productivity of heavy mining equipment (CAT dozers, MT4400 haul trucks, BD 270 coal haulers, CAT and Letourneau loaders, various support equipment) at two locations

M-TEC (Manufacturing Technology and Engineering Center)

Las Cruces, NM

Engineering Assistant, Machine Shop Facilitator

January 2009 – December 2010

As an engineering student employee I designed, modeled, analyzed, and fabricated components for engineering projects using both electronic and hydraulic control systems. Additionally I helped students complete school projects by aiding in the fabrication of parts and assisted in the instruction of a manufacturing process class.

Homestake Mining Company Grants (Uranium Mill Reclamation Site)

Grants, NM

Engineering Intern

June - August 2010

Responsibilities included sizing pumps for various applications, maintaining facilities and equipment, project support and documentation, GPS based surveying, soil and water sampling, coordinating with contractors and vendors, compiling reports to government agencies, down well video recording, well testing, and design work.

USDA Forest Service (Sacramento Hotshots)

Sacramento, NM

Wildland Firefighter

April 2007 - August 2009

Member of a twenty person hotshot crew tasked with fire suppression and rehabilitation across the US. The ability to make critical decisions, provide for safety, develop strategies, and work as a team were all key factors in accomplishing objectives in a timely and efficient manner. Working long hours in uncomfortable environments was an everyday part of the job.

Education:

New Mexico State University, B.S. Mechanical Engineering
New Mexico Institute of Mining and Technology, Engineering Studies

January 2009 – December 2010
August 2006 – December 2008

Certifications:

State of New Mexico Licensed Professional Engineer- License No. 23281
State of New Mexico Surface Coal Mine Certified Supervisor
OSHA 40 Hour HAZWOPER Training – November 2017
Certified Machine Lubrication Analyst- ICML Level 1, August 2012
Certified SolidWorks Associate- D.S. SolidWorks Corp., November 2009
Geometric Dimensioning and Tolerancing – Sandia National Laboratories, March 2009

Skills and Formal Training:

Project Management, Microsoft Office Suite, Excel Visual Basic, Solidworks Suite, Autocad, REVIT, Welding (MIG, TIG, Stick), Matlab, LabView, Minitab, SAP, Xeras, Oil Analysis, Vibration Analysis, Machining, Budgeting, NDT (Non Destructive Testing)

Activities/Awards:

State of NM Certified Search and Rescue Volunteer, Cibola County Sheriff's Search and Rescue Team Member
BE 1570 Dragline Parts Pool Chair (2016, 2017)
Mt. Taylor Winter Quadrathlon Board Member and Volunteer
Mine Rescue/Emergency Response Team Member
2012 and 2013 Peabody Southwest Operations Associate of the Year

jphoracek@co.cibola.nm.us

From: Michael Brown <mbrown1188@gmail.com>
Sent: Friday, January 22, 2021 3:12 PM
To: jphoracek@co.cibola.nm.us
Subject: Re: Board Profile Example
Attachments: Economic Development Bio.pdf

Judy,

Thanks again for the help and clarifications. I have attached my board profile for review, please let me know if this is aligned with your needs. Trying to keep things concise I was unable to elaborate extensively on my energy sector specific knowledge, so I have included a little bit more below:

During my time with peabody energy we kept a close eye on generating system trends, specifically dealing with coal and natural gas, our primary competitor at the time. During my time with Peabody energy the company continuously lost market share to natural gas as prices declined. In addition to simply being cheaper, natural gas plants also met environment regulation easier, especially when compared to older coal fired plants that would need extensive updates to meet regulatory requirements. As a licensed engineer I am required to take continuing education credits to maintain my licensure. In several of the conferences that I have attended there have been presentations on renewable energy sources, the challenges and benefits, and the challenges they present to the existing electricity grid. As we continue to realize technology advances in renewable energy sources and energy storage, they will play an increasingly large role in our energy portfolio. Additionally, my initial client when I started MRB Technical Services was Homestake Mining Company, at their mill site outside of Milan. I also provide services to Rio Grande Resources at their Mt. Taylor mine site. Through these experiences I have been exposed to both the opportunities and challenges associated with expansion of nuclear power. As we have seen locally, some of these lessons are hard learned with the issues we continue to experience at old mining and mill sites.

Have a great weekend,

Michael

On Thu, Jan 21, 2021 at 10:27 AM <jphoracek@co.cibola.nm.us> wrote:

Good Morning Michael,

Thanks so much for reaching out and asking this question. The name of the board is:

Cibola County Board of Commissioners

I am also glad you reached out so that I could provide a copy of House Bill 8. On page 3 and 4 of HB8 there is a list of criteria for board members and I thought that reading this might also help you in writing the board profile. It has gives information about what the authority actually entails. Commissioner Lowery stopped by the office after I had called you already (on Friday) and she said that she was specifically looking to see if the candidates have any experience with green energy, fossil fuels etc. So if you have any experience in these categories could you please provide that

"I'm working on getting this into a document and back to you. What is the official name of this Board?"

Thank you,

Michael

On Fri, Jan 15, 2021 at 1:26 PM <jphoracek@co.cibola.nm.us> wrote:

Mr. Brown,

Below is the example that we just discussed over the phone. Thanks and have wonderful long weekend! Happy Martin Luther King Day!

Start With Your Board Profile: A Board Profile, or summary, is contained in a short paragraph and should succinctly summarize your experience. I personally have a title line at the beginning of this summary that contains a 'major' (my main area(s) of expertise) and three 'minors' (key knowledge areas that directly correspond to three common Board Committees — in my case: Strategy, Governance, and Technology/Cybersecurity). This has the immediate effect of immersing the candidate evaluator in exactly where your expertise will fit within their Board. Additionally, a key point that many miss here is that your Board Profile should include content in the following structure and order – remember, in concise sentences to create a short paragraph:

- Board and Board Committee experience: Include any relevant Board title(s), number of years in the Board Director vertical, and industry experience within the private, public, and/or nonprofit sectors.
- Board-Level Experience: More specifically, this includes scenarios where you were not seated on a Board, but interacted at the Board-level. This area can also be quite helpful in scenarios where you are starting your Board career, but have not yet served on any Boards to-date.
- Executive Capacity: Relevant titles and executive roles you hold, or have held, in your career at the executive capacity.
- Qualifications: A mention of certifications and education. When possible, these should be specifically related to the Board vertical in this Profile area.

BOARD PROFILE

Robert E. Castillo, P.E.

My primary area of expertise is the energy field. I've been integrally involved in regulation, energy resource planning and strategizing, technology evaluation, business operations, financing and governance, since 1982. On August 21, 2019, I was named "Top Chief Executive Officer in the Energy Industry" by Albuquerque Journal Business Outlook.

I presently serve as president, Cibola Communities Economic Development Foundation; board member, Western United Electric Supply, Inc.; chairman Tristate NM Managers Committee; member, Tristate Contracts Committee; I formerly served as board member, Bank of New Mexico; board member, NM Finance Authority (NMFA); chairman, Governor Richardson's Renewable Energy Transmission Authority (RETA) Task Force; chairman, NM Association of Electric Companies; commissioner, NM Water Quality Control Commission, during Governors King and Johnson administrations.

Presently, as Chief Executive Officer (CEO) of Continental Divide Electric Cooperative (CDEC), I advise a nine-member board and carry out their directives. Previously, as Executive Vice President (EVP), NM Rural Electric Cooperative Association (NMRECA), I advised and carried out the directives of a seventeen-member statewide board. Prior to then, as Executive Director of the NM Public Utility Commission, I advised and carried out the directives of a three-member commission.

Presently, I provide leadership in the development and supply of superior energy, including renewable energy, and fiber optic broadband services, to customers. Previously, as Vice President, Texas-NM Power Co. and EVP, NMRECA, I was tasked with bringing innovation to organizations in a rapidly changing energy environment. As chairman of the RETA task force, I was tasked with overseeing the development of a legislative package for a new Authority and served as principal lobbyist and liaison with the NMPRC. In my career, I have been involved in many facets of the energy industry's evolution.

I'm a licensed professional engineer in the state of New Mexico, with a bachelor's degree in engineering from NM State University; and an MBA, with a concentration in finance, from the University of NM.

Clemente Sanchez

612 Inwood Ave.

Grants, NM 87020

Board Profile:

I have sat and currently sit on various boards. I have served and serve on boards that deal with economic development, finance, gaming, Indian gaming and governance to name a few.

My experiences are in financing, economic development, governance and community and business development.

Current Board Positions:

- New Mexico Partnership-Recruitment of businesses to the state of NM. NM Governor appointment
- Enchantment Certified Development Company- SBA financing of business in the state of NM
- Cibola Communities Economic Development Foundation, Inc.-Promotion and recruitment of businesses in Cibola County
- Cibola Foundation Inc.-Promotion of business to come to Cibola County
- NM Tax Policy Committee- Reviewing all tax policy for the State of NM. Appointment by the Cabinet Secretary of Taxation & Revenue Dept.

Past Board Positions (not complete list)

- Grants Chamber of Commerce
- Acoma Gaming Commission(14 years as Chairman)-Regulated all gaming on the Pueblo of Acoma Lands (Over saw startup of de novo commission)
- Acoma Business Board(4 years as Chairman)-oversaw all business operations for the Pueblo of Acoma
- Founding member of the National Association of Indian Gaming Commissioners
- NM State Senator- Chairman of Corporations & Transportation Committee-Legislation regarding business, environmental, and transportation policy. Dealt with policies regarding all energy legislation in including wind, solar, coal, nuclear, oil and gas and any other energy related legislation
- NM and Acoma Boys & Girls Club
- Chairman & Treasurer of Cibola General Hospital Board of Trustees
- St. Joseph School Board Inc. board member

824 W. Santa Fe Ave. | Grants, NM 87020

505-285-4704 (direct) | 505-285-2260 (fax)

www.tbkbank.com

Email: csanchez@tbkbank.com

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9c.

Resolution 21-15

FY21 Budget Adjustment No. 5

Cibola County Commission

Daniel J. Torrez, Chairman
Martha Garcia, 1st Vice-Chair
Christine Lowery, 2nd Vice-Chair
Ralph Lucero, Commissioner
Robert Windhorst, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Kate Fletcher
County Manager

Resolution No. 21-15 – BAR # 5

Fiscal Year 2021

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the **attached, Schedule of Budget Adjustments 21-15A** is essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE that the adjustments included in this document are deemed necessary to the operations of the County for the 2021 fiscal year ending June 30, 2021.

PASSED, APPROVED and ADOPTED by the governing body at a regular meeting on the 28th day of January 2021.

THE BOARD OF COUNTY COMMISSIONERS:

Daniel J. Torrez, Chairman

Martha Garcia, 1st Vice-Chair

ATTEST:

Christine Lowery, 2nd Vice-Chair

Michelle E Dominguez, County Clerk

Ralph Lucero, Commissioner

Robert Windhorst, Commissioner

| | |
|---------------|---------------|
| ENTITY NAME: | Cibola County |
| FISCAL YEAR: | FY 2020-21 |
| RESOLUTION #: | 21-15 |
| BAR SCHEDULE: | 21-15A |

[illegible]



9d.

Resolution 21-16

FY21 2nd Qtr. Report

Cibola County Commission

Daniel J. Torrez, Chairman
Martha Garcia, 1st Vice-Chair
Christine Lowery, 2nd Vice-Chair
Ralph Lucero, Commissioner
Robert Windhorst, Commissioner

Cibola County
700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434



Resolution No. 21-16

FISCAL YEAR 2020-2021 SECOND QUARTER FINANCIAL REPORT

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, the second quarterly report has been reviewed and approved to ensure the reconciliation of cash balances & activity on this report to the County's internal financial reports; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, *ex officio* COUNTY BOARD OF hereby approves the second quarter report for FY 2021 hereinafter described as Attachment "21-16A" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting on the 28th day of January in 2021.

THE BOARD OF COUNTY COMMISSIONERS:

Daniel J. Torrez, Chairman

Martha Garcia, 1st Vice-Chair

ATTEST:

Christine Lowery, 2nd Vice-Chair

Michelle E Dominguez, County Clerk

Ralph Lucero, Commissioner

Robert Windhorst, Commissioner

Monthly Finance Report - As of December 31, 2020 - Attachment 21-16A

| Active Funds | Beginning Cash Balance as of 6/30 | Beginning Investments as of 6/30 | YTD Revenues | YTD Transfers | YTD Expenditures | YTD Adjustments | Ending Cash & Investment Balances | Bond A, Bond B, General Fund & Road Reserves | Adjusted Ending Cash & Investment Balances |
|------------------------------------|-----------------------------------|----------------------------------|-----------------|------------------|-------------------|-----------------|-----------------------------------|--|--|
| 101 - INVESTMENT FUND | \$0.00 | \$5,262,717.53 | \$4,763.64 | \$0.00 | (\$3,942.25) | \$0.00 | \$5,263,538.92 | \$3,007,323.19 | \$2,256,215.73 |
| 401 - GENERAL FUND | \$4,209,621.13 | \$0.00 | \$2,545,780.91 | (\$1,025,358.19) | (\$3,127,841.25) | (\$85,935.62) | \$2,516,266.98 | \$0.00 | \$2,516,266.98 |
| 402 - ROAD | \$265,565.40 | \$0.00 | \$845,001.80 | \$0.00 | (\$855,096.73) | \$236.07 | \$255,706.54 | \$0.00 | \$255,706.54 |
| 403 - FARM & RANGE | \$0.00 | \$0.00 | \$0.00 | \$6,000.00 | (\$5,122.12) | \$0.00 | \$877.88 | \$0.00 | \$877.88 |
| 406 - INDIGENT | \$0.00 | \$0.00 | \$243,220.43 | \$25,000.00 | (\$257,698.72) | \$0.00 | \$10,521.71 | \$0.00 | \$10,521.71 |
| 407 - SAN RAFAEL VFD | \$181,165.64 | \$0.00 | \$114,530.09 | (\$86,201.00) | (\$115,562.82) | \$0.00 | \$93,931.91 | \$0.00 | \$93,931.91 |
| 408 - BLUEWATER VFD | \$210,379.49 | \$0.00 | \$74,024.40 | (\$18,448.00) | (\$4,838.08) | \$0.00 | \$261,117.81 | \$0.00 | \$261,117.81 |
| 409 - LOBO CANYON VFD | \$163,845.09 | \$0.00 | \$2,909.00 | \$97,292.00 | (\$5,888.67) | \$0.00 | \$258,157.42 | \$0.00 | \$258,157.42 |
| 413 - LAGUNA EMS | \$10,607.19 | \$0.00 | \$12,925.00 | \$0.00 | (\$11,243.04) | \$0.00 | \$12,289.15 | \$0.00 | \$12,289.15 |
| 415 - PINEHILL EMS | \$1,241.02 | \$0.00 | \$10,091.00 | \$0.00 | \$0.00 | \$0.00 | \$11,332.02 | \$0.00 | \$11,332.02 |
| 416 - FENCE LAKE VFD | \$352,910.93 | \$0.00 | \$35,445.60 | \$7,000.00 | (\$46,058.31) | \$0.00 | \$349,298.22 | \$0.00 | \$349,298.22 |
| 418 - CANDY KITCHEN VFD | \$129,897.14 | \$0.00 | \$65,386.00 | (\$32,743.00) | (\$13,300.99) | \$0.00 | \$149,239.15 | \$0.00 | \$149,239.15 |
| 419 - LAGUNA VFD | \$276,591.42 | \$0.00 | \$178,149.20 | \$0.00 | (\$18,540.31) | \$0.00 | \$436,200.31 | \$0.00 | \$436,200.31 |
| 424 - CUBERO VFD | \$159,880.15 | \$0.00 | \$62,961.49 | (\$6,620.00) | (\$11,172.44) | \$0.00 | \$205,049.20 | \$0.00 | \$205,049.20 |
| 425 - CUBERO EMS | \$107.51 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,107.51 | \$0.00 | \$3,107.51 |
| 427 - EL MORRO VFD | \$211,833.27 | \$0.00 | \$35,445.60 | \$7,000.00 | (\$12,613.27) | \$0.00 | \$241,665.60 | \$0.00 | \$241,665.60 |
| 428 - SUPERIOR AMBULANCE | \$503.91 | \$0.00 | \$14,562.00 | \$0.00 | \$0.00 | \$0.00 | \$15,065.91 | \$0.00 | \$15,065.91 |
| 435 - CONSOLIDATED DISPATCH | \$106,495.04 | \$0.00 | \$449,131.31 | \$0.00 | (\$499,582.10) | \$581.25 | \$56,625.50 | \$0.00 | \$56,625.50 |
| 438 - DWI GRANT | \$8,376.44 | \$0.00 | \$0.00 | (\$8,376.44) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 439 - DWI DISTRIBUTION | \$130,106.84 | \$0.00 | \$149,598.00 | \$8,376.44 | (\$121,176.78) | \$0.00 | \$166,904.50 | \$0.00 | \$166,904.50 |
| 440 - CDWI GRANT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 475 - COUNTY FIRE PROTECTION | \$656,336.05 | \$0.00 | \$87,739.74 | (\$47,000.00) | (\$2,609.29) | \$0.03 | \$694,466.53 | \$0.00 | \$694,466.53 |
| 500 - CLERK RECORDING/FILING | \$80,962.72 | \$0.00 | \$20,164.00 | \$0.00 | (\$51,778.62) | \$0.00 | \$49,348.10 | \$0.00 | \$49,348.10 |
| 504 - IGAS-PASS THRU | \$0.00 | \$0.00 | \$57.46 | \$0.00 | \$0.00 | (\$57.46) | \$0.00 | \$0.00 | \$0.00 |
| 569 - 2014A BOND INCOME FUND | \$203,394.43 | \$0.00 | \$452,393.45 | \$0.00 | (\$111,802.63) | \$0.00 | \$543,985.25 | \$0.00 | \$543,985.25 |
| 570 - 2014B BOND INCOME FUND | \$500,000.00 | \$0.00 | \$1,134,008.30 | \$0.00 | (\$234,810.58) | \$0.00 | \$1,399,197.72 | \$0.00 | \$1,399,197.72 |
| 575 - NMFA LOANS | \$0.00 | \$325,570.64 | \$856.79 | \$99,720.00 | (\$253,431.86) | \$0.00 | \$172,715.57 | \$0.00 | \$172,715.57 |
| 603 - EMERGENCY MANAGEMENT | \$972.10 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$972.10 | \$0.00 | \$972.10 |
| 604 - FIRE MARSHAL | \$90,713.33 | \$0.00 | \$74,235.00 | \$3,000.00 | (\$95,773.22) | \$43.75 | \$68,218.86 | \$0.00 | \$68,218.86 |
| 605 - LAW ENFORCEMENT PROTECTION | \$7,171.25 | \$0.00 | \$28,400.00 | (\$20,000.00) | (\$13,248.44) | \$0.00 | \$2,322.81 | \$0.00 | \$2,322.81 |
| 607 - QUARTZ HILL PROJECT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 608 - CARES ACT PROGRAM | \$0.00 | \$0.00 | \$2,153,312.72 | \$60,000.00 | (\$2,211,102.88) | \$0.00 | \$2,209.84 | \$0.00 | \$2,209.84 |
| 609 - CARES ACT ELECTION'S GRANT | \$0.00 | \$0.00 | \$284,011.25 | \$0.00 | (\$5,591.59) | \$0.00 | \$278,419.66 | \$0.00 | \$278,419.66 |
| 610 - CENSUS BUREAU | \$63,556.59 | \$0.00 | \$0.00 | \$0.00 | (\$40,113.95) | (\$162.19) | \$23,280.45 | \$0.00 | \$23,280.45 |
| 611 - FOREST SERVICE GRANT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 612 - NEW MEXICO CLEAN & BEAUTIFUL | \$0.00 | \$0.00 | \$1,429.46 | (\$1,429.46) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 614 - DETENTION CENTER | \$0.00 | \$0.00 | \$1,315,968.27 | \$900,000.00 | (\$2,127,010.80) | (\$40,956.25) | \$48,001.22 | \$0.00 | \$48,001.22 |
| 615 - COMPLIANCE PROGRAM | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 620 - 1% REAPPRAISAL FUND | \$244,296.81 | \$0.00 | \$54,326.27 | \$0.00 | (\$53,832.77) | \$0.00 | \$244,790.31 | \$0.00 | \$244,790.31 |
| 651 - CAPITAL OUTLAY PROJECTS | \$0.00 | \$0.00 | \$0.00 | \$32,787.65 | (\$32,787.65) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS= | \$8,266,530.89 | \$5,588,288.17 | \$10,453,828.18 | \$0.00 | (\$10,347,572.16) | (\$126,250.42) | \$13,834,824.66 | \$3,007,323.19 | \$10,827,501.47 |

ATTEST:

Clerk

Date

Board Chairman

Date