



# CIBOLA COUNTY BOARD OF COMMISSIONERS

Daniel Torrez  
Chairman

Martha Garcia  
1<sup>st</sup> Vice Chairman

Christine Lowery  
2<sup>nd</sup> Vice Chairman

Ralph Lucero  
Commissioner

Robert Windhorst  
Commissioner

**Regular Commission Meeting**  
**Thursday, March 25, 2021**  
**5:00 p.m.**  
**Cibola County Commission Chambers**

**PURSUANT TO THE PUBLIC HEALTH ORDER DATED MARCH 12<sup>TH</sup>, 2021, LIMITING PUBLIC GATHERINGS IN THE STATE, THE FOLLOWING MEETING ATTENDANCE CAPACITY RULES APPLY:**

- **RED LEVEL (very high risk):** the meeting will not be physically open to the public. Members of the public may attend and listen to the meeting via Facebook.
- **YELLOW LEVEL (high risk):** the meeting is limited to 10 members of the public, inclusive of public officials & employees. Admission will be on a first come first serve basis. All other members of the public may attend and listen to the meeting via Facebook.
- **GREEN LEVEL (medium risk):** the meeting is limited to 20 members of the public, inclusive of public officials & employees. Admission will be on a first come first serve basis. All other members of the public may attend and listen to the meeting via Facebook.
- **TURQUOISE LEVEL (low risk):** the meeting will be open to the public. Members of the public may also attend and listen to the meeting via Facebook.

**ALL OTHER PUBLIC HEALTH ORDER COVID-19 REQUIREMENTS AND FIRE MARSHAL CAPACITY LIMITS APPLY. ALL MEMBERS OF THE PUBLIC WILL BE ABLE TO ATTEND AND LISTEN TO THE MEETING VIA FACEBOOK LIVE AT THE FOLLOWING LINK:** <https://www.facebook.com/CibolaCountyCommission/>

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Prayer**
5. **Approval of Agenda**

6. **Public Comment**

The Public has the opportunity to provide comment on any subject during the public comment period. Speaker's comments will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit is given in an effort to allow public input but also to move the agenda forward in a prompt yet efficient manner.

**Public comment may be made, in person if attendance is allowed by the red to green status, via email and will be entered and/or read into the meeting minutes (if less than 3 minutes) by emailing comments to:**  
[jphoracek@co.cibola.nm.us](mailto:jphoracek@co.cibola.nm.us)

**The Deadline for written public comments to be received is Wednesday, March 24<sup>th</sup>, 2021 at 4:00 PM. Emailed public comment must contain the author's name and physical address.**

**7. Minutes**

- a. Minutes from February 25<sup>th</sup>, 2021 Regular Commission Meeting

**8. Reports**

- a. Budget and Finance Report- Kate Fletcher-County Manager & Paul Ludi-Finance Director
- b. NWNM Council of Governments (COG)-Evan Williams-NWNMCOG Director
- c. Planning Department Presentation-Anna Larson-Planner

**9. Presentation**

- a. Commendation of COVID-19 Task Force in Cibola County

**10. New Business – Action May Be Taken**

- a. Consideration of Plat Vacation of Private Road Easement and Relocation of this easement For NextEra Solar Facility located near San Fidel in Cibola County
- b. Consideration of RFP 2021-004 Selection of Trail Construction Firm for Quartz Hill in Zuni Mountain Trails Project
- c. Consideration of Resolution 21-23 FY21 Budget Adjustment No. 7
- d. Consideration of Formal Request to Governor Lujan Grisham to Veto HB 4
- e. Consideration to approve requisitions over \$20,000
  - a.) Laguna Fire Protection Program-Utility Pickup Truck-Melloy Dodge-\$44,012
  - b.) Road Dept.-Tools and Supplies-Grants Auto and Truck Parts-\$23,312.40
- f. Consideration of Resolution 21-24 Transfer of Dump Truck to the Village of Milan
- g. Consideration of Resolution 21-25 Transfer of Dump Truck to the Blue Water Village Water and Sanitation District

**11. Executive Session**

Pursuant to Section 10-15-1 (H) the following matters may be discussed in closed session:

**Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:**

- a. Pending or threatened litigation 10-15-1 (H) (7)
- b. Personnel 10-15-1 (H) (2)
  - i. **Kate Fletcher**
- c. other specific limited topics that are allowed or authorized under the stated statute;

**Motion and Roll Call Vote to Return to Regular Session**

**Motion and Roll Call Vote that Matters Discussed In Closed Session Were Limited To Those Specified In Motion For Closure, and That No Final Action Was Taken, As Per New Mexico Statutes Section §10-15-1.**

**12. New Business – Action May Be Taken**

- a. Directions to Staff Regarding Kate Fletcher-County Manager

**13. Announcements**

The Next Regular Commission Meeting will be April 22<sup>nd</sup>, 2021 at 5:00p.m. via FB Live. The Cibola County Offices will be closed Friday, April 2, 2021 in observation of the Easter Holiday.

**14. Adjournment**



7a.

# Minutes

02.25.2021

## Regular Commission Meeting



**Regular Commission  
Meeting Thursday,  
February 25, 2021  
5:00 p.m.**

The Cibola County Commission held a Regular Meeting on Thursday February 25<sup>th</sup>, 2021 at 5:00 pm in the Cibola County Commission Center

**Elected Officials Present Staff**

Daniel Torrez, Chairman

Martha Garcia, 1<sup>st</sup> Vice Chairman

Christine Lowery, 2<sup>nd</sup> Vice Chairman

Robert Windhorst, Commissioner

Ralph Lucero, Commissioner

Kate Fletcher, County Manager

Paul Ludi, Finance Director

Michelle Dominguez, County Clerk

Marisa Baca, Filing/Recording

**1. Call to Order.**

Chairman Torrez called the meeting to order at 5:01pm

**2. Roll Call**

5 - Present

**3. Pledge of Allegiance**

Led by Commissioner Lucero

**4. Prayer**

Led by Commissioner Garcia

**5. Approval of Agenda**

Motioned to approve by Commissioner Lucero Seconded by Commissioner Windhorst.

With the changes to New Business-Action May Be Taken L&M being moved to the top of New Business.

**6. Public Comment – Letter about Barbara Road**

**7. Minutes**

a. Minutes from January 28<sup>th</sup>, 2020 Special Commission Meeting

Motion to approve made by Commissioner Lucero.

Seconded by Commissioner Garcia - 5 affirmative

**8. Reports**

a. Budget and Finance Report- Kate Fletcher-County Manager & Paul Ludi-Finance Director

b. Cibola General Hospital Bi-Annual Report-Thomas Whelan-Hospital C.E.O.

c. Emergency Manager Report- Dustin Middleton



**9. New Business – Action May Be Taken**

**L. Consideration of RFP 2021-003 Selection of Architect Firm for Public Safety Building**

Motion to approve made by Commissioner Lucero.

Seconded by Commissioner Windhorst - 5 affirmative

**M. Consideration to approve requisitions over \$20,000.**

a.) Upgrade County Video Surveillance System-Sound and Signal

b.) Disaster Recovery Software and Hardware-SHI

Motion to approve made by Commissioner Windhorst.

Seconded by Commissioner Torres - 5 affirmative

**A. Consideration of Vacation of Road Easement and Relocation of this easement in Elks Ridge Estate to existing La Vista Road**

Motion to approve made by Commissioner Torres.

Seconded by Commissioner Lucero - 5 affirmative

**B. Consideration of Floodplain Development Permit Application 2021-01 for Eric Wallace, Bluewater Village**

Motion to approve made by Commissioner Lucero.

Seconded by Commissioner Windhorst - 5 affirmative

**C. Consideration of Resolution 21-17 Opposing House Bill 4 of The First Session of the 55th Legislature**

Motion to approve made by Commissioner Garcia.

Seconded by Commissioner Windhorst - 5 affirmative

**D. Consideration of Resolution 21-18 to Approve the Contract Between Cibola County and Core Civic for the Housing of County Inmates**

Motion to approve made by Commissioner Windhorst.

Seconded by Commissioner Torres - 5 affirmative

**E. Consideration of MOA for Placement of Radio Tower and Related Equipment on Cibola County Property**

Motion to approve made by Commissioner Windhorst.

Seconded by Commissioner Lowery - 5 affirmative

**F. Discussion of Removal of CR 23c and CR 23f Mary Joe Drive and Barbara Road from County Maintained Road Lis**

Motion to approve made by Commissioner Lucero.

Seconded by Commissioner Torres - 5 affirmative

**G. Consideration of Resolution 21-19 2021 Annual Certified County Maintained Mileage Report**

Motion to approve made by Commissioner Lucero.

Seconded by Commissioner Torres - 5 affirmative

**H. Consideration of Resolution 21-20 Authorizing Cibola County to Submit FY22 DWI Application, along with M.O.U. and Statement of Assurances**

Motion to approve made by Commissioner Windhorst.

Seconded by Commissioner Lucero - 5 affirmative

**I. Consideration of Resolution 21-21 Budget Adjustment Number 6**

Motion to approve made by Commissioner Lowery.

Seconded by Commissioner Lucero - 5 affirmative

**J. Consideration of Advisory Committee Recommendations Regarding Reinvestment of Current Investments**

Motion to approve made by Commissioner Windhorst.

Seconded by Commissioner Lowery - 5 affirmative

**K. Consideration of Resolution 21-22 Investment Policy (revised)**

Motion to approve made by Commissioner Torres.

Seconded by Commissioner Windhorst - 5 affirmative

**10. Executive Session - NONE**

Pursuant to Section 10-15-1 (H) (2) & (7) the following matter may be discussed in closed session:

- Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:
- Motion and Roll Call Vote to Return to Regular Session
- Motion and Roll Call Vote that Matters Discussed in Closed Session Were Limited To Those Specified In Motion For Closure, and That No Final Action Was Taken, As Per New Mexico Statutes Section §10-15-1.

**11. Announcements**

The Next Regular Commission Meeting will be March 25<sup>th</sup>, 2021 at 5:00p.m. via FB Live.

**12. Adjournment**

7:01pm



8a.

# Budget and Finance Report

Finance Report with Notes





# Cibola County Commission Meeting March 25, 2021

Daniel Torrez, Chairman  
Martha Garcia, 1<sup>st</sup> Vice-Chair  
Christine Lowery, 2<sup>nd</sup> Vice Chair  
Robert Windhorst, Commissioner  
Ralph Lucero, Commissioner  
  
Kate Fletcher, County Manager



# Finance Report

As of February 28, 2021



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# Cibola County Updates

- Finance Reports & Budgets located on Finance Department webpage
- Wendy Self in the Manager's Office is reconciled to the bank through January for Main Operating account and Christina Dominguez in the Treasurer's office has the Tax operating account reconciled through February.
- Interim Budget Meetings with Departments in progress.
- 1<sup>st</sup> & 2<sup>nd</sup> quarter reports approved March 11, 2021
- Welcome Edward Salazar the County's new Road Department Director!
- LEPF Application has been mailed off to DFA for processing.
- Scheduled Investment Meeting Dates in 2021:

- May 11<sup>th</sup>
- August 10<sup>th</sup>
- November 9<sup>th</sup>







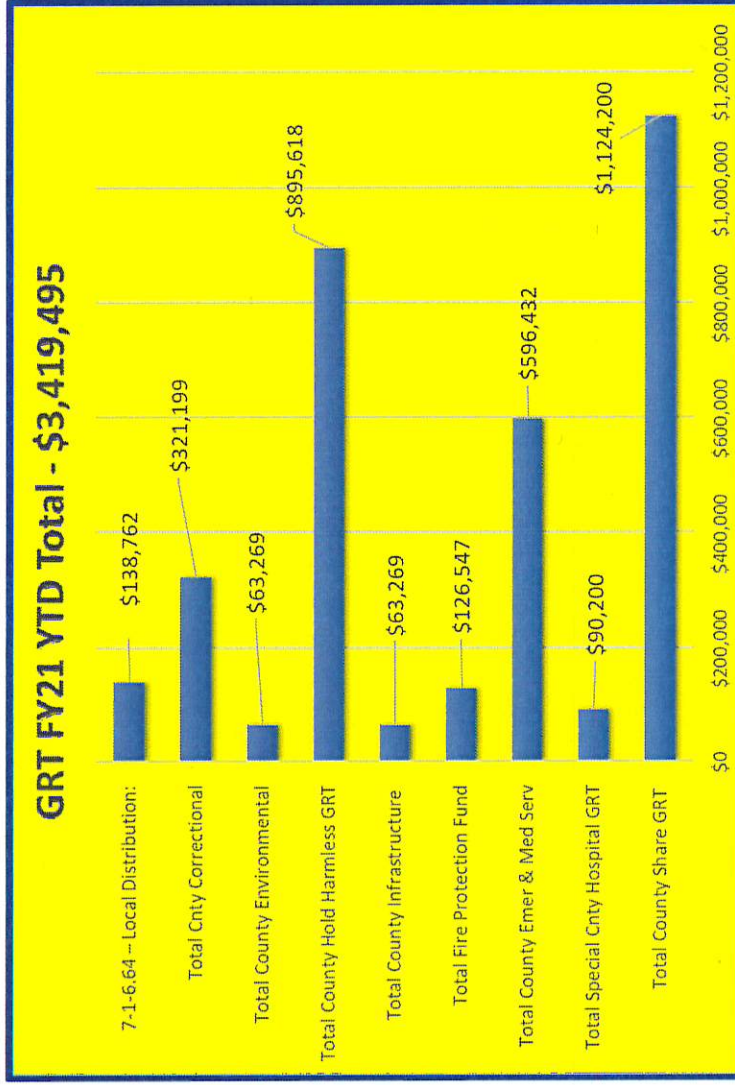
# **FY 18, 19, 20 Actuals, FY 21 Projection, Normal FY21 Projection, & FY21 Actual** **GRT Distributions with Contracts**



\$-

	July	August	September	October	November	December	January	February	March	April	May	June
2021 YTD Actuals	\$346,410	\$449,178	\$422,858	\$406,515	\$386,253	\$483,975	\$441,061	\$483,245				
2021 Proj. Budget w/out Reductions	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235	\$457,235
2021 Projected Budget	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556	\$152,556
2020 YTD Actuals	\$409,931	\$409,719	\$361,865	\$522,200	\$452,945	\$417,303	\$467,905	\$467,467	\$404,966	\$390,390	\$279,165	\$387,558
2019	\$388,766	\$370,384	\$377,648	\$395,792	\$366,307	\$344,509	\$341,921	\$436,280	\$353,013	\$314,669	\$378,007	\$334,204
2018	\$351,471	\$59,592	\$473,499	\$322,958	\$368,668	\$395,464	\$259,314	\$408,493	\$302,317	\$354,221	\$713,772	\$366,412





YTD GRT By Increment		July	August	September	October	November	December	January	February
Total County Share GRT	\$1,124,200	\$119,047.07	\$151,792.63	\$139,715.89	\$133,502.08	\$128,728.05	\$154,726.89	\$139,611.22	\$157,075.94
Total Special Cnty Hospital GRT	\$90,200	\$14,104.97	\$12,954.01	\$11,503.82	\$11,104.76	\$10,757.02	\$9,235.54	\$8,443.99	\$12,096.21
Total County Emer & Med Serv	\$596,432	\$60,614.04	\$79,707.97	\$73,321.66	\$70,398.07	\$67,889.81	\$83,525.04	\$75,619.24	\$85,356.47
Total Fire Protection Fund	\$126,547	\$8,628.83	\$15,525.52	\$13,722.87	\$13,720.95	\$10,002.58	\$23,529.73	\$22,171.21	\$19,244.98
Total County Infrastructure	\$63,269	\$4,314.29	\$7,762.53	\$6,861.47	\$6,860.48	\$5,001.39	\$11,764.46	\$11,085.53	\$9,618.61
Total County Hold Harmless GRT	\$895,618	\$91,462.21	\$120,392.15	\$111,128.55	\$106,101.90	\$102,270.43	\$125,399.33	\$113,333.54	\$125,529.60
Total County Environmental	\$63,269	\$4,314.29	\$7,762.53	\$6,861.47	\$6,860.48	\$5,001.39	\$11,764.46	\$11,085.53	\$9,618.61
Total Cnty Correctional	\$321,199	\$34,012.81	\$43,368.77	\$39,918.88	\$38,143.57	\$36,779.32	\$44,206.72	\$39,887.29	\$44,881.28
7-1-6.64 - Local Distribution:	\$138,762	\$9,911.60	\$9,911.60	\$19,823.19	\$19,823.19	\$19,823.19	\$19,823.19	\$19,823.19	\$19,823.19
<b>TOTALS</b>	<b>\$3,419,495</b>	<b>\$46,410.11</b>	<b>\$49,177.71</b>	<b>\$42,857.80</b>	<b>\$40,515.48</b>	<b>\$36,253.18</b>	<b>\$48,975.36</b>	<b>\$41,060.74</b>	<b>\$48,244.89</b>



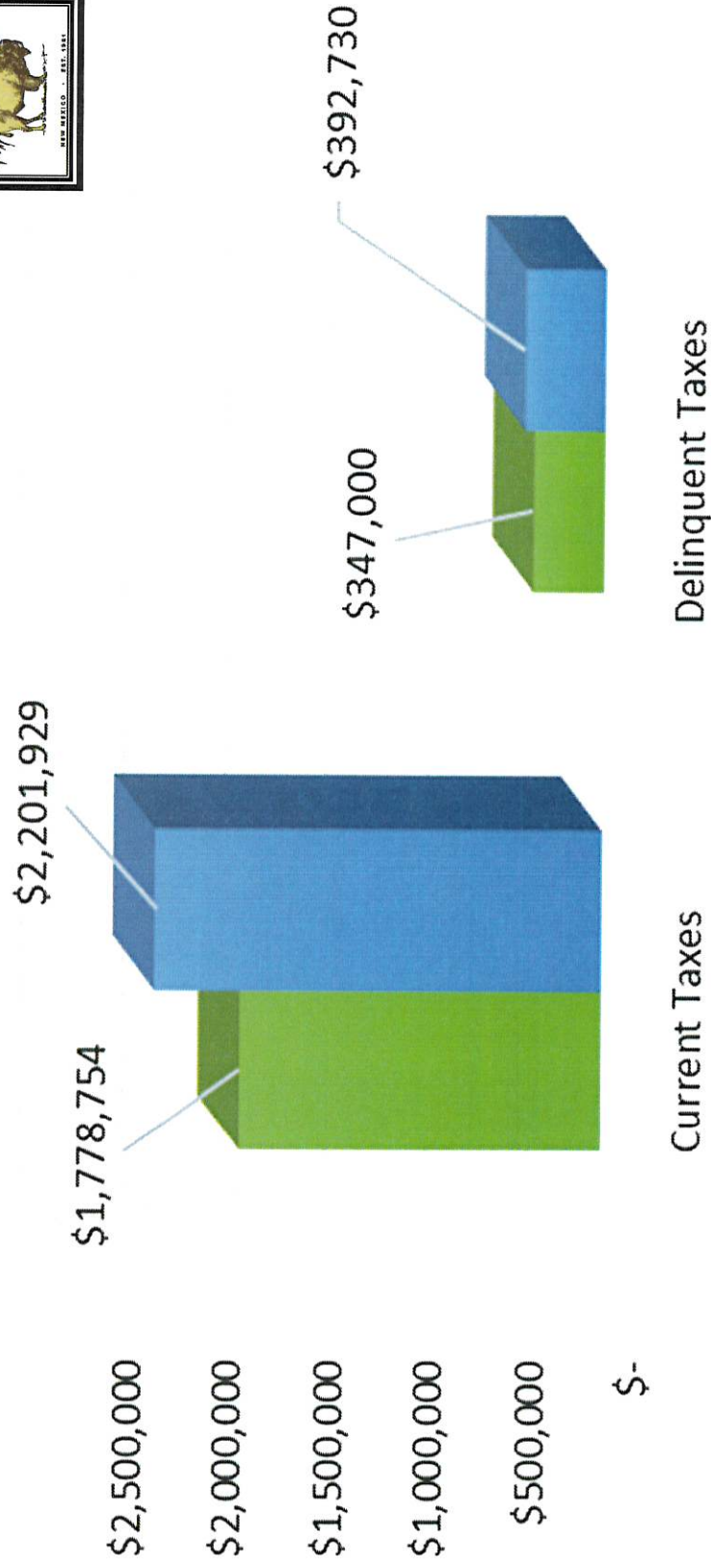


## Comparison of FY20 Net GRT including Contracts (Intercepts) and effects of COVID on FY21 GRT





# Property Tax Collections



■ 2021 Budget Projection ■ January 31, 2020 Actuals



## Monthly Finance Report - As of February 28, 2021

Active Funds	Beginning Cash Balance as of 6/30	Beginning Investments as of 6/30	YTD Revenues	YTD Transfers	YTD Expenditures	YTD Adjustments	Ending Cash & Investment Balances	Bond A, Bond B, General Fund & Road Reserves	Available Adjusted Ending Cash & Investment Balances
101 - INVESTMENT FUND	\$0.00	\$5,262,717.53	\$5,216.13	\$0.00	(\$5,264.68)	\$0.00	\$5,262,668.98	\$3,007,323.19	\$2,255,345.79
401 - GENERAL FUND	\$4,209,621.13	\$0.00	\$4,641,639.19	(\$1,025,358.19)	(\$4,072,504.00)	(\$192,489.95)	\$3,560,908.18	\$0.00	\$3,560,908.18
402 - ROAD	\$265,565.40	\$0.00	\$974,399.91	\$0.00	(\$1,186,198.26)	\$236.07	\$54,003.12	\$0.00	\$54,003.12
403 - FARM & RANGE	\$0.00	\$0.00	\$0.00	\$6,000.00	(\$5,122.12)	\$0.00	\$877.88	\$0.00	\$877.88
406 - INDIGENT	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$278,510.17)	\$0.00	\$76,971.22	\$0.00	\$76,971.22
407 - SAN RAFAEL VFD	\$181,165.64	\$0.00	\$151,228.69	(\$86,201.00)	(\$107,863.61)	(\$23,311.83)	\$115,017.89	\$0.00	\$115,017.89
408 - BLUEWATER VFD	\$210,379.49	\$0.00	\$89,557.20	(\$18,448.00)	(\$20,434.27)	\$0.00	\$261,054.42	\$0.00	\$261,054.42
409 - LOBO CANYON VFD	\$163,845.09	\$0.00	\$2,909.00	\$97,292.00	(\$40,430.16)	\$23,311.83	\$246,927.76	\$0.00	\$246,927.76
413 - LAGUNA EMS	\$10,607.19	\$0.00	\$12,925.00	\$0.00	(\$23,444.40)	(\$0.00)	\$87.79	\$0.00	\$87.79
415 - PINEHILL EMS	\$1,241.02	\$0.00	\$10,091.00	\$0.00	(\$1,241.02)	\$0.00	\$10,091.00	\$0.00	\$10,091.00
416 - FENCE LAKE VFD	\$352,910.93	\$0.00	\$47,251.80	\$7,000.00	(\$55,375.50)	\$0.00	\$351,787.23	\$0.00	\$351,787.23
418 - CANDY KITCHEN VFD	\$129,897.14	\$0.00	\$75,306.00	(\$32,743.00)	(\$27,278.35)	\$0.00	\$145,181.79	\$0.00	\$145,181.79
419 - LAGUNA VFD	\$276,591.42	\$0.00	\$237,487.60	\$0.00	(\$86,978.30)	\$0.00	\$427,100.72	\$0.00	\$427,100.72
424 - CUBERO VFD	\$159,880.15	\$0.00	\$77,945.89	(\$6,620.00)	(\$20,034.89)	\$0.00	\$211,171.15	\$0.00	\$211,171.15
425 - CUBERO EMS	\$107.51	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,107.51	\$0.00	\$3,107.51
427 - EL MORRO VFD	\$211,833.27	\$0.00	\$47,251.80	\$7,000.00	(\$28,293.56)	\$0.00	\$237,791.51	\$0.00	\$237,791.51
428 - SUPERIOR AMBULANCE	\$503.91	\$0.00	\$14,562.00	\$0.00	(\$503.91)	\$0.00	\$14,562.00	\$0.00	\$14,562.00
435 - CONSOLIDATED DISPATCH	\$106,495.04	\$0.00	\$615,085.65	\$0.00	(\$583,037.45)	\$581.25	\$139,124.49	\$0.00	\$139,124.49
438 - DWI GRANT	\$8,376.44	\$0.00	\$0.00	(\$8,376.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439 - DWI DISTRIBUTION	\$130,106.84	\$0.00	\$155,361.00	\$8,376.44	(\$137,368.74)	\$0.00	\$156,475.54	\$0.00	\$156,475.54
440 - CDWI GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475 - COUNTY FIRE PROTECTION	\$656,336.05	\$0.00	\$130,428.90	(\$47,000.00)	(\$3,882.23)	\$0.00	\$735,882.72	\$0.00	\$735,882.72
500 - CLERK RECORDING/FILING	\$80,962.72	\$0.00	\$37,000.00	\$0.00	(\$52,008.31)	(\$9,380.00)	\$56,574.41	\$0.00	\$56,574.41
504 - IGAG-PASS THRU	\$0.00	\$0.00	\$57.46	\$0.00	\$0.00	(\$57.46)	\$0.00	\$0.00	\$0.00
569 - 2014A BOND INCOME FUND	\$203,394.43	\$0.00	\$616,870.81	\$0.00	(\$119,190.15)	\$0.00	\$701,075.09	\$0.00	\$701,075.09
570 - 2014B BOND INCOME FUND	\$500,000.00	\$0.00	\$1,264,895.75	\$0.00	(\$238,550.41)	\$0.00	\$1,526,349.34	\$0.00	\$1,526,349.34
575 - NMFA LOANS	\$0.00	\$325,570.64	\$856.79	\$99,720.00	(\$253,431.86)	(\$172,715.57)	\$0.00	\$0.00	\$0.00
603 - EMERGENCY MANAGEMENT	\$972.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$972.10	\$0.00	\$972.10
604 - FIRE MARSHAL	\$90,713.33	\$0.00	\$99,630.83	\$3,000.00	(\$124,041.83)	(\$7,956.25)	\$66,346.08	\$0.00	\$66,346.08
605 - LAW ENFORCEMENT PROTECTION	\$7,171.25	\$0.00	\$28,400.00	(\$20,000.00)	(\$13,841.46)	\$0.00	\$1,729.79	\$0.00	\$1,729.79
607 - QUARTZ HILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
608 - CARES ACT PROGRAM	\$0.00	\$0.00	\$2,451,487.60	\$60,000.00	(\$2,347,060.44)	\$0.00	\$164,427.16	\$0.00	\$164,427.16
609 - CARES ACT ELECTION'S GRANT	\$0.00	\$0.00	\$284,011.25	\$0.00	(\$19,484.83)	\$0.00	\$264,526.42	\$0.00	\$264,526.42
610 - CENSUS BUREAU	\$63,556.59	\$0.00	\$19,484.83	\$0.00	(\$40,128.64)	(\$19,647.02)	\$23,265.76	\$0.00	\$23,265.76
611 - FOREST SERVICE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
612 - NEW MEXICO CLEAN & BEAUTIFUL	\$0.00	\$0.00	\$1,429.46	(\$1,429.46)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
614 - DETENTION CENTER	\$0.00	\$0.00	\$1,513,771.59	\$900,000.00	(\$2,588,476.85)	(\$58,498.98)	(\$233,204.24)	\$0.00	(\$233,204.24)
615 - COMPLIANCE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
620 - 1% REAPPRAISAL FUND	\$244,296.81	\$0.00	\$82,773.46	\$0.00	(\$61,387.01)	\$0.00	\$265,683.26	\$0.00	\$265,683.26
651 - CAPITAL OUTLAY PROJECTS	\$0.00	\$0.00	\$0.00	\$32,787.65	(\$76,980.76)	\$0.00	(\$44,193.11)	\$0.00	(\$44,193.11)
TOTALS=	\$8,286,530.89	\$5,588,288.17	\$14,022,801.98	\$0.00	(\$12,618,348.17)	(\$454,927.91)	\$14,804,344.96	\$3,007,323.19	\$11,797,021.77





## Monthly Multiple Choice



- What is the available cash balance in the monthly report that may be used for general purposes?
  - A - 401 - General Fund \$3,560,908.18
  - B - The Grand Total on the Report \$11,797,021.77
  - C - 570 2014B Bond Fund - \$1,526,349.34
  - D - None of the above



We can assist other funds or departments with our general fund cash but we cannot use any of the other fund's cash to support the general fund or general purpose expenditures because those revenues are restricted for **ONLY** the allowable uses set forth by ordinance, statute, rule, or grant language. Comingling funds is unlawful which is why it is so important to manage each fund as its own set of balancing accounts.





Cibola County
FY 2020-21
21-23
21-23A

ATTEST: \_\_\_\_\_  
County Clerk Date

\_\_\_\_\_  
Board Chairman Date



CARABOLA COUNTY



NEW MEXICO •



**6. GRT Comparison**

- a. Here is a comparison of how The Village, the City and County are faring with GRT. The red line shows where we started tracking the county and surrounding areas. GRT has been sustaining for all entities. Great news.

**7. Property Tax**

- a. We are currently budgeted at 50% of what we normally would have projected due to COVID-19. Again, as we do better we will adjust the budget. Current and delinquent taxes are coming in strong. I will create a budget adjustment next month to increase our budgeted revenue amounts.

**8. Monthly Report as of February 28, 2021**

- a. Here is our January 31 monthly financial report. As you can see we are maintaining our investments and required reserves but new information came to light and Wells Fargo made a business decision and moved the rates to standard rates for the tax account and our operating account and new charges during tax season occurred for the lock boxes. We keep all of our bond and state reserves in our investment fund.
- b. Our General Fund cash balance is quite strong. We have \$3.5 in the bank as of February 28. This is general purpose cash.
- c. We do currently have two fund deficits. One is in the detention center fund. We have budget authority to fix this and it has since been corrected. The other deficit is in our capital projects fund. Since we are not in a reporting quarter for the state yet we will wait to see if reimbursement comes in before the third quarter report is due to the state.
- d. Our transfers equal zero which is mandatory.
- e. FYI, This recap is developed using three reports.
  - i. The pooled cash report gives what our beginning and ending cash balances should be.
  - ii. The Detail Vs. Budget report gives the revenue, transfer, and expenditure activity.
  - iii. The balance sheets for this give us our adjustments to get from pooled cash to pooled cash. The adjustments are basically the 6/30 assets other than cash minus 6/30 Liabilities plus 12/31 assets other than cash minus 12/31 liabilities. Basically it's the changes in accounts receivables and accounts payables from the beginning of the year to now.
- f. The county is in great fiscal shape and is in compliance with GAAP, GASB, and all state laws and requirements.

**9. Monthly Multiple Choice – NEW!!!**

- a. What is the available cash balance in the monthly report that may be used for general purposes?
  - i. 401 - General Fund \$3,560,908.18
  - ii. The Grand Total on the Report \$11,797,021.77
  - iii. 570 2014B Bond Fund - \$1,526,349.34
  - iv. None of the above
- b. Answer – A - 401- General Fund
  - i. We can assist other funds or departments with our general fund cash but we cannot use any of the other fund's cash to support the general fund or general purpose expenditures because those revenues are restricted for **ONLY** the allowable uses set forth by ordinance, statute, rule, or grant language. Comingling funds is unlawful which is why it is so important to manage each fund as its own set of balancing accounts.

**10. Budget Adjustments #7**

- a. Here we have Budget Adjustment #7. Justifications are provided on the right of the schedule. I recommend approval of these adjustments.

**11. The End – Questions from governing body**

# As of February 28, 2021, Finance Report

## Slide Outline and Notes of Cibola County Finance Report

### **1. Commission Meeting March 25, 2021**

### **2. Finance Report Cover Page**

### **3. Cibola County Updates**

- a. Finance Reports & Budgets located on Finance Department webpage
- b. Wendy Self in the Manager's Office is reconciled to the bank through December for Main Operating account and Christina Dominguez in the Treasurer's office has the Tax operating account reconciled through January. Great job to Wendy and Christina.
- c. Interim Budget meetings are currently in progress with all Departments. This budget is due on or before June 1<sup>st</sup>.
- d. Our first and second quarter financial reports were approved by the state on March 11, 2021.
- e. Welcome Edward Salazar the County's new Road Department Director!
- f. The Law Enforcement Protection Fund application was sent off to the Department of Finance and Administration per our Sheriff Tony Mace. We currently have 14 Department of Public Safety (DPS) certified officers with another currently at the Academy at DPS to get certified soon.
- g. The next scheduled investment meeting dates will be May 11, August 21, and November 9<sup>th</sup> of 2021.

### **4. GRT Tracker**

- a. Here is our Gross Receipts history and the red line designates this fiscal year's GRT.
- b. Our budgeted projection is that straight blue line and we budgeted at 25% due to COVID-19 unknowns to ensure we could cover this fiscal year expenditures without furloughs to County employees. We would have budgeted a 2-year average shown in the straight brown line but then again because of COVID-19 there are too many uncertainties with closing of businesses, schools, and tourism. We can adjust this as we go through the year so please remember this is not set in stone and the budget is a living document.
- c. The other lines represent the last 3 years as you can see in the legend.
- d. Contracts for solid waste are added back in these numbers because they never hit our coffers as they are taken straight off the top from the state and go to pay for our solid waste. The contracts are our Environmental GRT and I wanted them to be represented.
- e. COVID-19 has not impacted GRT as of yet but we are closely monitoring it.

### **5. GRT Breakdown**

- a. The Correctional GRT is dedicated to our inmate costs in the Detention Fund.
- b. The Environmental GRT pays the Northern New Mexico solid waste authority.
- c. The Hold Harmless is dedicated to paying our Series 2014A Bonds which built the detention center and a portion also goes to the road fund.
- d. The County Infrastructure is dedicated for general purposes in the general fund.
- e. The Fire Protection GRT is dedicated in our County Fire Protection Fund.
- f. Our County Share GRT is split to 3 funds. Our Indigent Fund, 2014 B Bond Fund, and general fund.
- g. The Special County Hospital GRT is a residual type of GRT from when hospital tax was enacted made up of the medical and food hold harmless tax distribution. When the tax increment deactivated the hold harmless portion stayed. It is used in our general fund.
- h. The County Emergency and Medical Services GRT is dedicated to our E-911 program in the consolidated dispatch fund.
- i. The 7-1-6.64 – Local Distribution was passed by state legislators and is used for general purposes in the General Fund. This is temporary and is not a local option tax approved by the County's governing body.



8b.

NWNNM  
Council of  
Governments

Updates-Evan Williams-Director

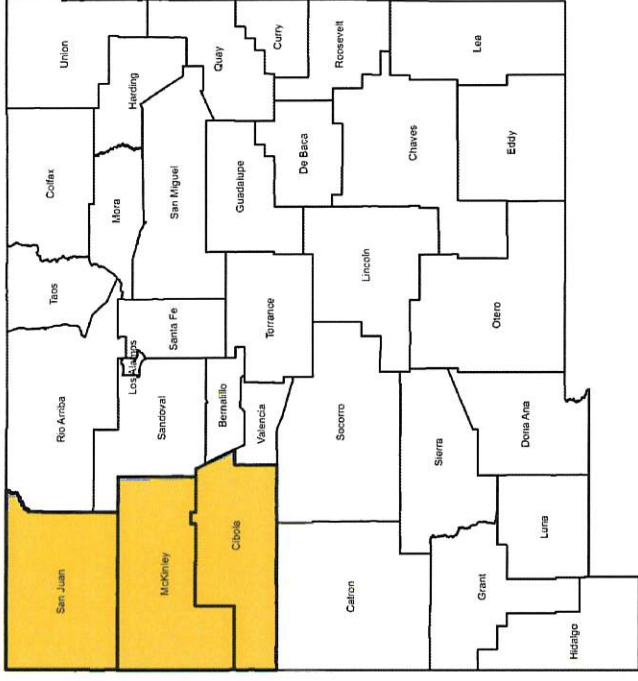
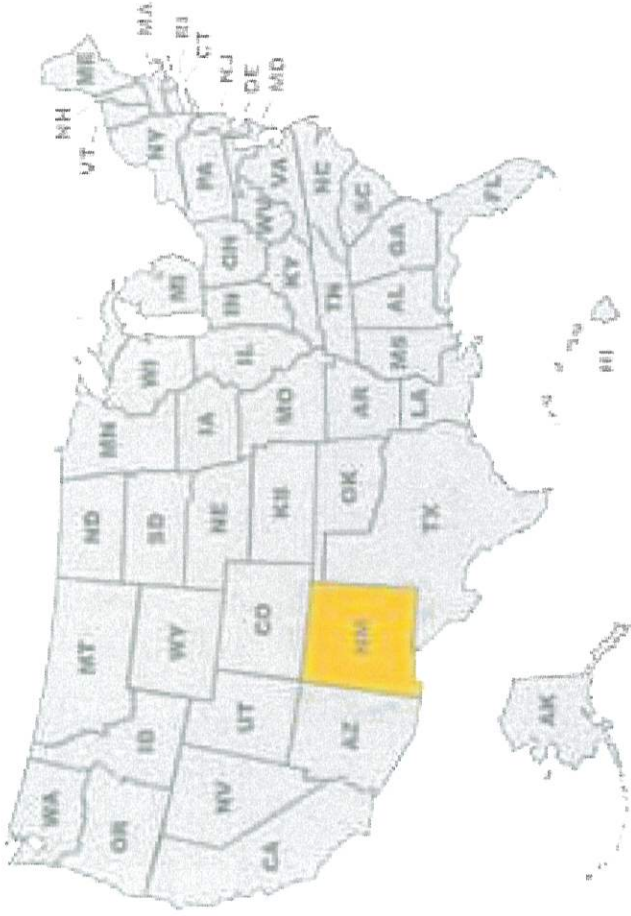




# NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

*"Leading the field to empower communities and move the region"*





OUR REGION

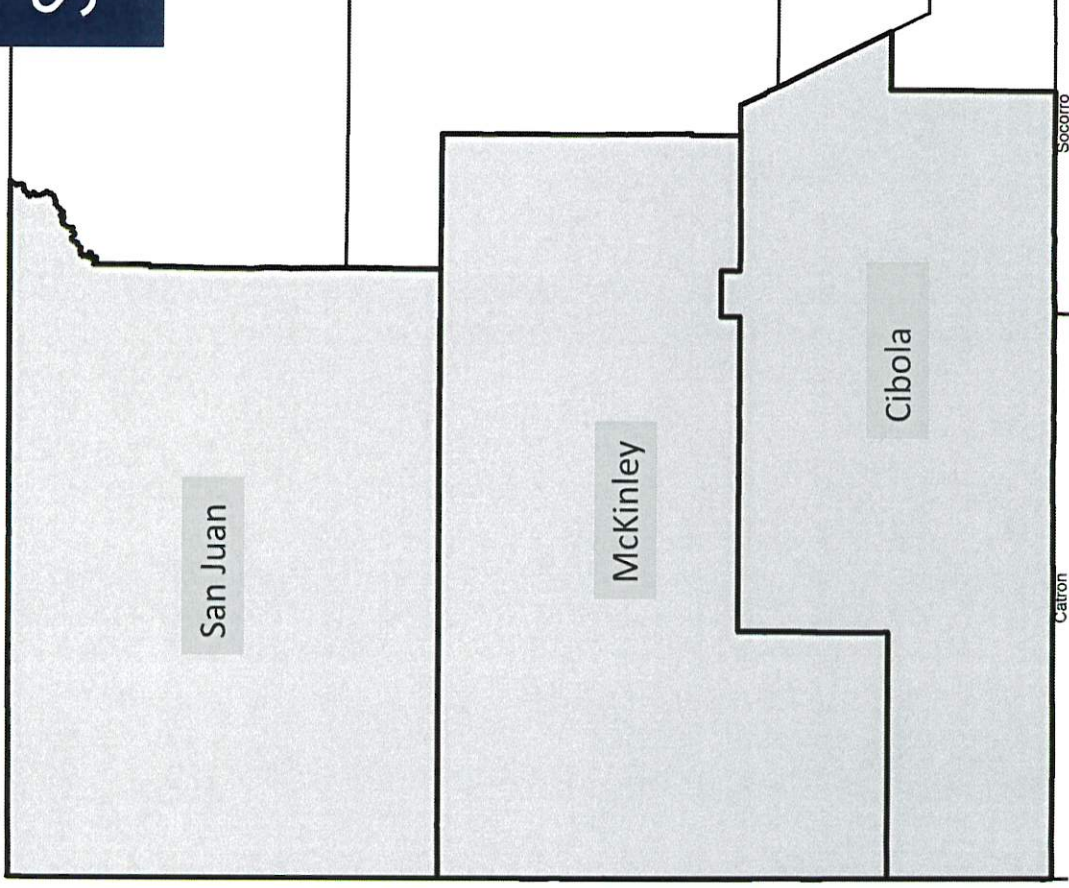
NORTHWEST NEW MEXICO



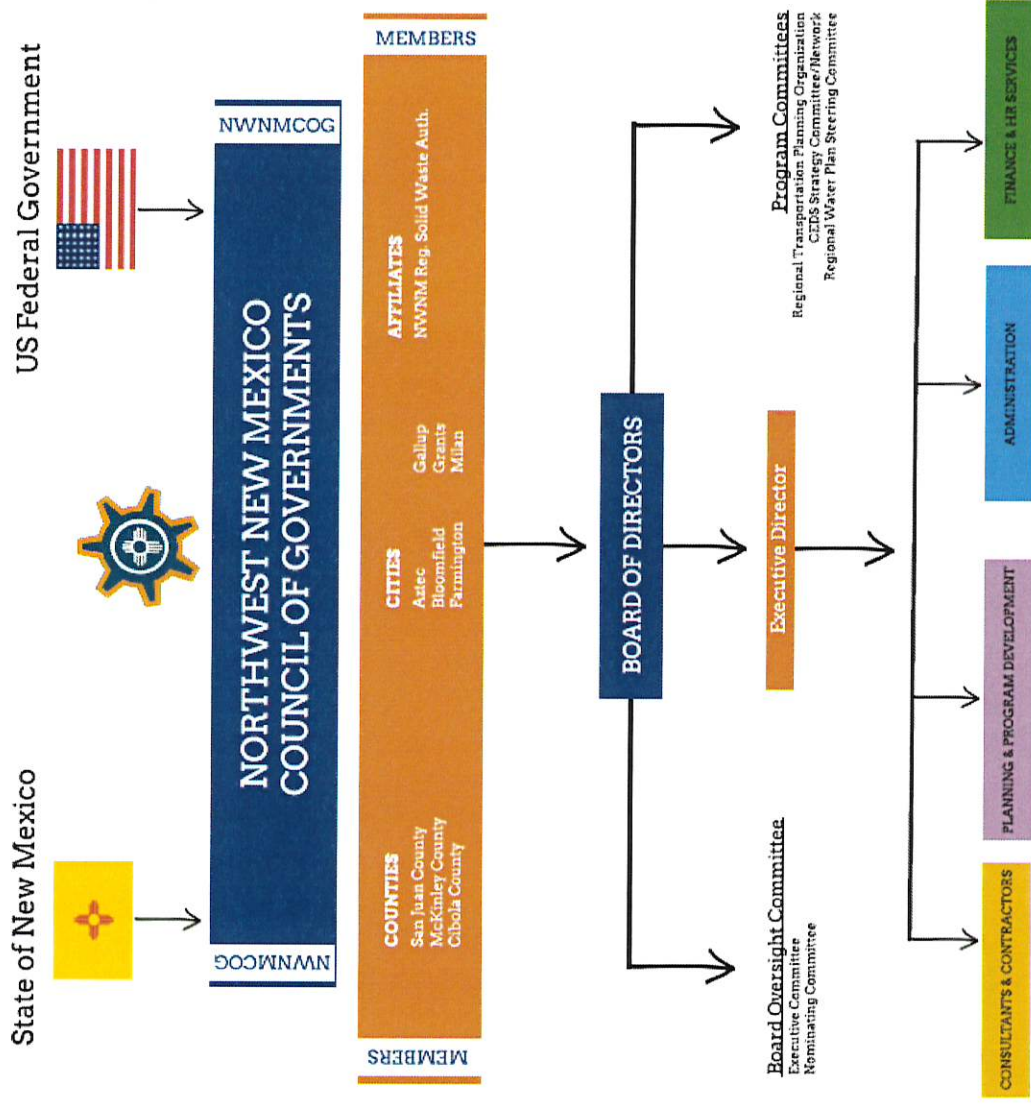
# SNAPSHOT OF OUR REGION

## *Just a Glimpse*

- Cover a 3-County Area (*San Juan, McKinley, Cibola*)
- Cover 15,000 square miles  
(*which if it were a state, it would rank 42<sup>nd</sup> behind West Virginia*)
- Serve over 235,000 people
- Serve a rural Population with a density of 11 persons per sq. mile



# ORGANIZATIONAL CHART



## COG STRUCTURE

The COG has supported the planning and development needs of Northwest New Mexico for over forty years. The COG has a dual designation as a quasi-governmental and regional planning agency for the State of New Mexico Local Government Division and the US Economic Development and Administration as a Planning & Development and Economic Development district.





**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**  
**Experience/Certifications:**

**Evan Williams**  
**Executive Director**  
**Somerville, NJ**  
**18 years**  
**Bachelor's Degree, Carroll School of Management, Boston College**  

- Emerging Leaders Program Graduate (EDA/NADO)
- New Executive Directors Training (NADO)



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**

**Angelina Grey**  
**Associate Planner II**  
**Vanderwagen, NM**  
**3 years**  
**Associate's in Liberal Arts, May 2005, UNM-Gallup**  
**Bachelor's (Dual) in Anthropology and History, 2009, UNM**  
**Master's in Community and Regional Planning, 2017, UNM**

**Experience/Certifications:**

**Certifications in SMAW welding and GIS/T**  
**Professional experience with providing technical assistance with annual funding programs (i.e. ICP, CDBG, WTB, ALSTD), and comprehensive plan development**



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**

**Michael Sage**  
**Regional Economic Program Manager**  
**Gallup, NM**  
**6+ years**  
**Master of Public Administration (UNM-2017)**  
**Bachelor of Arts - Political Science & Economics (UNM-2005)**  
**Certified Economic Developer (CECd)**

**Experience/Certifications:**



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**  
**Experience/Certifications:**

**Robert Kuipers**  
**Associate Planner II / Transportation Program Manager**  
**Rehoboth/Gallup, NM and Ganado/OakSprings AZ**  
**10 years**  
**Bachelor of Arts in Psychology, Calvin College, Grand Rapids, MI**  
**Multiple Training citations in a variety of fields - especially substa**  
**Arizona Department of Education and Navajo Nation for services t**



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**  
**Experience/Certifications:**

**Martina Whitmore**  
**Administrative Assistant**  
**Gallup, NM**  
**11 years**  
**Bachelor of Arts in Criminology, University of New Mexico**  

- Certified Procurement Officer
- Accounts Payable and Accounts Receivable
- Payroll, Taxes, & Insurance
- Quickbooks
- Audit Support
- Contract and Grant Management



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**

**Brandon Howe**  
**Planner / Planning Team Leader**  
**Prewitt, NM**  
**4 years**  
**Bachelor of Arts in Environmental Planning and Design, University of New Mexico - School of Architecture and Planning**  
**Master of Community and Regional Planning, University of New Mexico - School of Architecture and Planning**

**Experience/Certifications:**

**All of my professional experience has been at a Council of Governments. Experience in implementing State Grant in Aid, Local Government, and NMDOT Regional Transportation Planning Organization work programs.**



**Name:**  
**Title:**  
**Hometown:**  
**Time at COG:**  
**Education:**

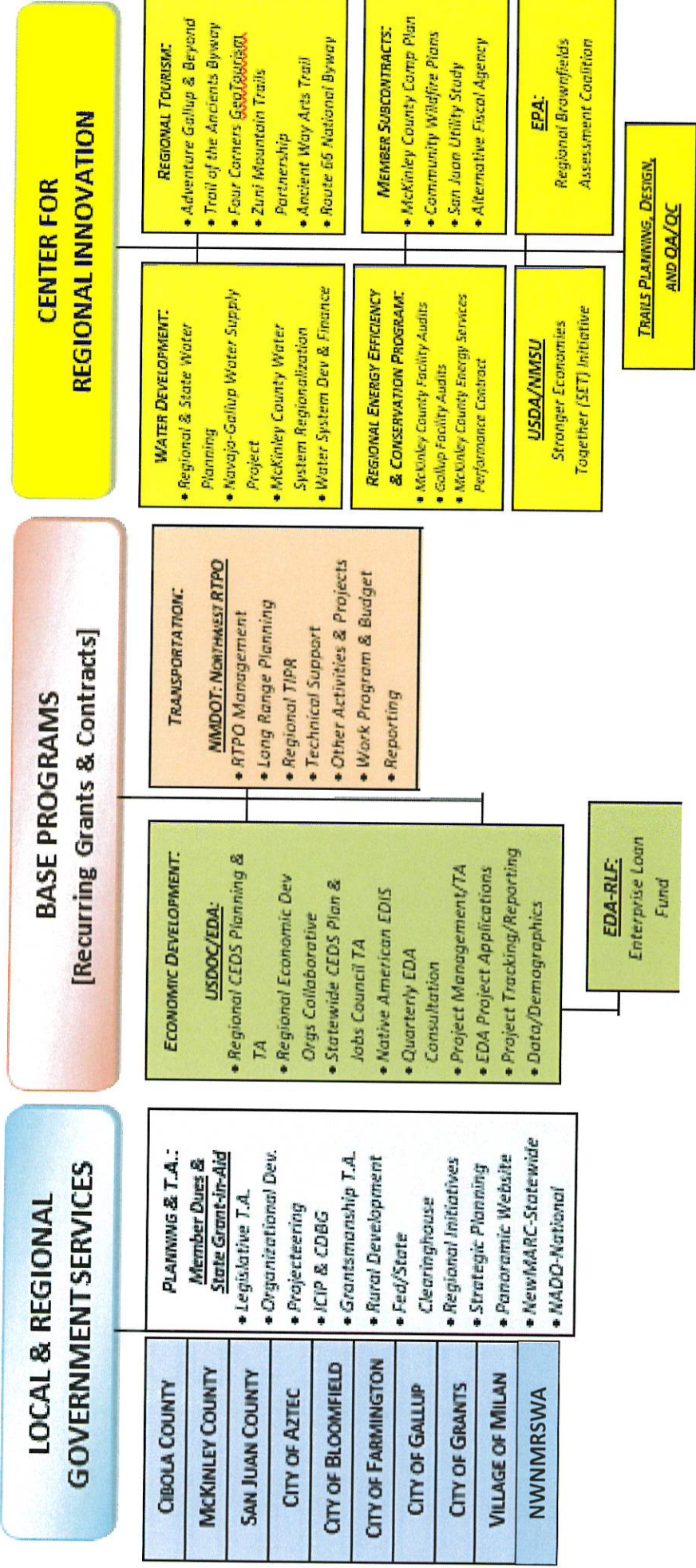
**Carrie House**  
**Associate Planner II**  
**Oak-Pine Springs, AZ, Thoreau, NM**  
**4 years**  
**Master of Fine Arts Film, Vermont College of Fine Arts**  
**Bachelor of Fine Arts Visual Effects/Animation, Santa Fe University of Art & Design**  
**Construction Techni-Business, Electronic Publishing, University of New Mexico**  
**Natural Resources Conservation, University of Montana**  
**Drafting Certificate. General Building Contractors License (GB-98, Commercial & Residential)**  
**Commercial Driver License (Class A, Double/Triple Trailers, Tanker, & Passenger Bus)**  
**Heavy equipment operator. Writer. Filmmaker. Firefighter.**  
**Trail Design Specialist (USFS, Bob Marshall Wilderness, MT, Gallup YCC, Zuni Mountains)**  
**US Census Bureau: Addressing, Boundary Annexation, Participant Statistical Areas Program, Complete Count Committee**  
**Geographic Information Systems, spatial and data mapping**

**Experience/Certifications:**

# YOUR TEAM



# ANNUAL WORK PROGRAM

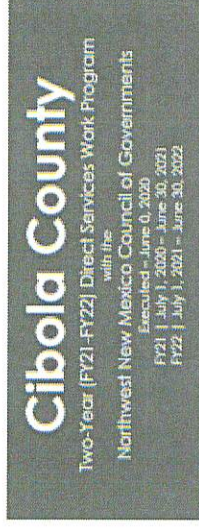




## MEMBER DUES & SERVICE POLICY

COG MEMBERSHIP DUES CLASSES:	LEVELS OF SERVICE			
	Class I	Class II	Class III	Class IV
COG SERVICES AVAILABLE:	\$1,000 - \$19,999	\$20,000 - \$39,999	\$40,000 - \$59,999	\$60,000+
1. Seats on the COG Board of Directors [current practice includes only Cities & Counties]	1	2	3	4
2. General Member Services:	✓	✓	✓	✓
<ul style="list-style-type: none"> <li>Newsletters, bulletins, alerts, general information</li> <li>Access to regional initiatives, conferences, &amp; networking</li> <li>General legislative information</li> <li>Liaison communications with state &amp; federal agencies</li> <li>On-call advisement &amp; referral</li> </ul>				
3. Direct services by request, per COG menu of services [sample number of Planner-Hours shown]	12 - 224 Planner-hours	225 - 450 Planner-hours	450 - 670 Planner-hours	670+ Planner-hours
<ul style="list-style-type: none"> <li>Grantsmanship (research, grantwriting, etc.)</li> <li>Technical Writing, Research &amp; General TA</li> <li>Projecteering (project development, financing, &amp; implementation)</li> <li>Organizational Development</li> <li>Legislative TA &amp; Advocacy</li> <li>Local Plan Development</li> <li>Group Process Facilitation (strategic planning, board development, retreats, mediation, etc.)</li> <li>Public Involvement Processes</li> <li>Other Specific Local Needs</li> </ul>				
4. Regional Programs, including but not limited to:	✓	✓	✓	✓
<ul style="list-style-type: none"> <li>CEDS (Economic Development)</li> <li>EPA Brownfields Program</li> <li>RPO (Transportation)</li> <li>Trail of the Ancients Byway</li> <li>Energy Efficiency Program</li> <li>Sustainability Initiatives</li> </ul>				

## Annual Work Program



### MEMBER SERVICES

Following the Northwest New Mexico Council of Governments (COG) Board of Directors adopted Member Dues & Services Policy, Cibola County is eligible to receive up to **240 hours** of direct services by request per the COG menu of services. The COG is most interested in restoring our partnership with Cibola County and getting the opportunity to showcase our value through demonstrated services and work product.

### STAFF ASSIGNMENTS

- Ben Williams**, Executive Director - Special Projects
- Brandon Hoots**, Planner - Day-to-day services
- Angelina Gray**, Associate Planner - support activities as needed
- Other staff** can be assigned on a project-by-project basis

### GENERAL SERVICES

**Manager Consultation Sessions:** COG staff will consult regularly with the Manager, including monthly check-in and quarterly consultation sessions to discuss issues, trends, needed services or strategies, and projects and adjustments to the two-year work program. Quarterly reports can be generated and discussed as part of the consultation and annual reports and presentations can be made upon request.

**Fiscal Agency:** Due to Executive Order 2013-006, the COG has been approved and has set itself up as an alternative fiscal agent for projects and programs. Our fee for capital outlay projects has been set by our Board of Directors and this service is only for dues-paying members. The COG currently does not have any open projects with the County.

**ICP/Projecteering:** The COG staff stands ready to help in setting priorities through the State Infrastructure Capital Improvement Plan (ICIP) and reviewing project plans and developing financing strategies for local and regional projects. This will be a standard item for monthly check-ins to understand project status, overcome roadblocks, and plan next steps with Managers and/or key staff.

### FY2021 & 2022 Timeline:

Time Period	April - July	August	September
Activity	<ul style="list-style-type: none"> <li>ICIP Online Training (IBCI)</li> <li>Internal County Training</li> <li>Internal &amp; Public Meetings</li> </ul>	<ul style="list-style-type: none"> <li>ICIP Summary &amp; Project Updates</li> </ul>	<ul style="list-style-type: none"> <li>Finalization and Plan Submission</li> </ul>



Northwest New Mexico Council of Governments  
Two-Year Direct Services Work Program

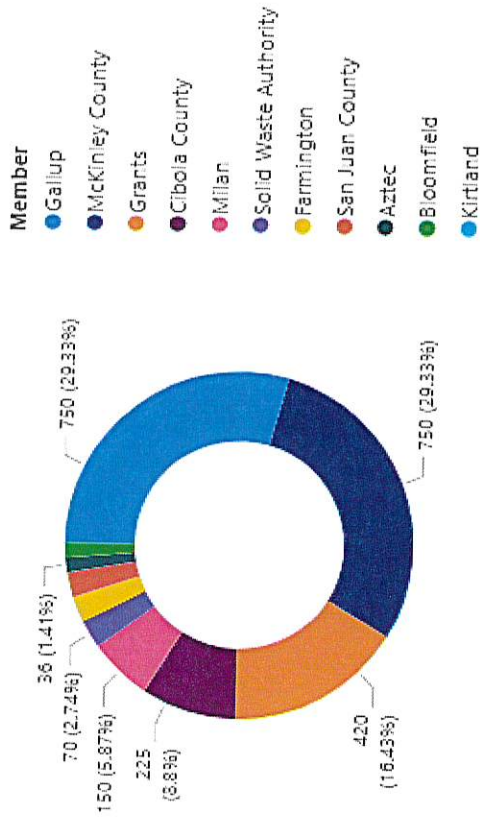




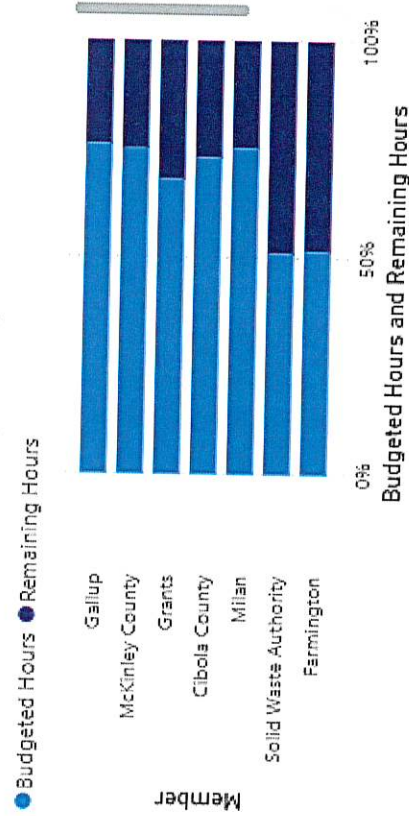
# MEMBER HOURS REPORT

FY2021  
as of February 28, 2021

## Budgeted Hours by Member



## Budgeted Hours and Remaining Hours by Member

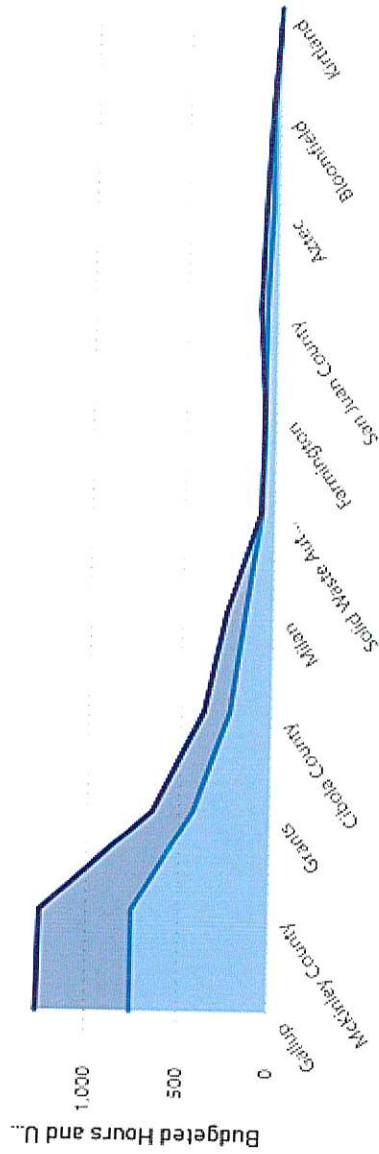


## Hours



## Budgeted Hours and Used Hours by Member

● Budgeted Hours ● Used Hours



Fund #	Member	Budgeted Hours	Used Hours	Remaining Hours
110	Cibola County	225	142.25	82.75
120	McKinley County	750	502.25	247.75
130	San Juan County	60	33.75	26.25
210	Aztec	36	38.50	-2.50
220	Bloomfield	36	7.75	28.25
230	Farmington	60	3.75	56.25
240	Gallup	750	51.50	234.50
250	Grants	420	220.50	199.50
260	Milan	150	101.00	49.00
270	Kirtland	0	0.00	0.00
310	Solid Waste Authority	70	3.00	67.00
2350		2557	1,568.25	988.75



# CIBOLA COUNTY

## ANNUAL WORK PROGRAM REPORT

JULY 1, 2019 - MARCH 31, 2020

Prepared by the Northwest New Mexico Council of Governments

### BACKGROUND

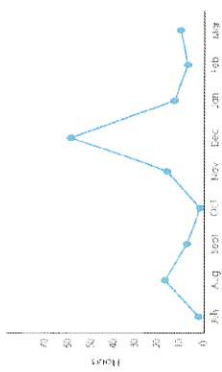
Cibola County continues to keep up its commitment to serve its residents by providing quality of life enhancements while keeping true to culture and character of the residents. Manager, Commissioners, and other staff continue to make tremendous strides with vital economic, community, and transportation development projects. The County has also worked to provide quality programs for its citizens.

The future of the city is bright, as strong leadership is present and active partnerships continue to grow. The Northwest New Mexico Council of Governments hopes to continue its partnership with Cibola County.

### MEMBER HOURS REPORT

BUDGETED	225
USED	135
REMAINING	90

### MEMBER HOURS BY MONTH



### PLANNING HIGHLIGHTS

**Community Wildfire Protection Plan (CWPP)** – Under special contract, the COG was awarded \$15,000 from the County to complete the Cibola County Community Wildfire Protection Plan. The COG then subcontracted with the Forest Stewards Guild (technical experts) to complete professional tasks related to the acquisition and analysis of wildfire data, mapping, plan development and public outreach. The COG continues to work on the CWPP and anticipates a final draft to be completed and presented to the Commission before the end of the fiscal year. Milan Industrial Park

**Milan Industrial Park Master Plan** – Through several memorials from the New Mexico House of Representatives, the COG has spearheaded the initiative to develop a design of use for the Milan Industrial Park. The COG has worked closely with Wilson & Company, Village staff, and the Cibola Communities Economic Development Foundation to develop all readiness documents culminating in a 50% design for the Milan Industrial Park and spec-building. Upon completion of this work, the COG intends to continue to ready the site, market, and recruit companies into the County.

### PROJECTEERING HIGHLIGHTS

**Legislative Forum and Technical Assistance** – Prior to the start of the legislative session, the COG, along with Cibola County, the City of Grants and the Village of Milan hosted a Legislative Forum for local agencies to present priorities to area legislators. During the session, COG Director Eileen Williams was stationed in Santa Fe and assisted the County and other area agencies with capital outlay and other legislative activities. The COG was able to assist the County in securing \$550,000 in legislative funds. The COG also provided to assistance to area agencies within the county including: the City of Grants, the Village of Milan, Cibola Communities Economic Development Foundation, NMJSL-Grants, Grants-Cibola County School District, Northwest New Mexico Regional Solid Waste Authority, Bluewater Lake Water & Sanitation District, San Mateo Ditch, and the Grants Mainstreet program.

**NMFA Local Government Planning Fund** – COG staff has led the development and submission of a Local Government Planning Fund application for \$50,000 to update the Cibola County Comprehensive Plan and to conduct strategic planning activities. The COG has worked closely with County staff to develop the scope of work, coordinate meetings, identify application deliverables and has reached out to other local governments in the region to get a better understanding of recent strategic planning efforts.

**Hazard Mitigation Plan** – COG staff assisted the County with the development and submission of a grant application to the New Mexico Department of Homeland Security and Emergency Management to update the County's Multi-hazard Mitigation Plan. The grant was awarded \$32,500 and the County contributed \$12,500 resulting in a total project cost of \$45,000. The COG will remain involved in the development of the plan and provide the County and consultants guidance and technical assistance.

### SPECIAL PROJECT HIGHLIGHTS

**Strategic Planning** – COG staff has been involved in the identification and planning of internal strategic planning activities for Cibola County Commissioners and staff. COG has provided feedback and guidance to County staff and will participate in upcoming efforts to improve internal operations at the County level.

Page 2

### REGIONAL INITIATIVES

Leveraging your investment to grow the Region – Your membership allows the Council of Governments to do what it does best – create common purpose and programs to advance our region in big ways that move the needle. Memberships for local agencies are what provided the COG's foundation from which we can grow initiatives and larger projects that really impact the region. A portion of your funds have been used to leverage additional funding to initiate, maintain and/or complete the following:

**Economic Development Administration** – The COG operates as the Economic Development District designated by the US Economic Development Administration (EDA). A portion of your member funds leverages our annual partnership planning grant from EDA to provide regional economic planning, development, and support. Above this support and since October 2015, the COG has been able to work with EDA to invest \$4,812,372 into our region of various projects and initiatives. A full report of these investments can be found on our website. In April 2020, EDA committed to invest a portion of its CARES Act (COVID-19 Stimulus) funding to build more capacity for the Districts and invest upwards of \$200M toward economic adjustment in the EDA-Austin accessible through the COGs.



**Assistance to Coal Communities** – The COG working with the New Mexico Legislature, Village of Milan, McKinley County and the local economic development organizations and other partners was able to take \$540,000 in State

investments in workforce and economic development and leverage that with a \$988,400 investment from EDA. This funding is being used to grow capacity at the Cibola Communities Economic Development Foundation, Greater Gallup Economic Development Corporation, and the COG itself, as well as support a pilot workforce program and planning and design work at the Milan Industrial Park and Pecos Industrial Park, including certification and spec building design. Since the grant award in September 2019, the COG has already spent over \$200,000 in our region to advance this initiative.

**Navajo Food Access Navigation Program** – Under a special private contract, Carrie House was able to develop a regional food systems and assets map for the Navajo Nation. The interactive map will be used to depict the scarcity of food and the limited access Navajo residents have to quality and healthy food options.

**Trail of the Ancients Byway** – COG has also led an application effort to seek nomination of the Trail of the Ancients Byway as a National Scenic Byway as a tool for tourism in our three-county region.

**Opportunity Zones** – As part of the COG's effort to promote Opportunity Zones throughout the region, staff has developed Opportunity Zone brochures for each County. These brochures were developed to assist the State, the COG and local Economic Development Organizations in recruitment, expansion and start-up efforts in Northwest New Mexico. The brochures include relevant information including a background of the county, demographic data, workforce and economic data and industry data.

**Brownfields** – The COG was able to partner with New Mexico Environment Department to successfully receive \$500,000 that can be used for our region to assess properties and return them into productive use. There is still funding available if you have sites that you want to take from eyesores to assets.

**Local Government Transportation Projects Fund** – Through years of work, education, and advocacy through our Regional Transportation Planning Organization (RTPO), the New Mexico Legislature created and funded a new program for local and tribal transportation projects. In the first round, our region was awarded over \$12,000,000 in project funding out of the \$50,000,000 available.

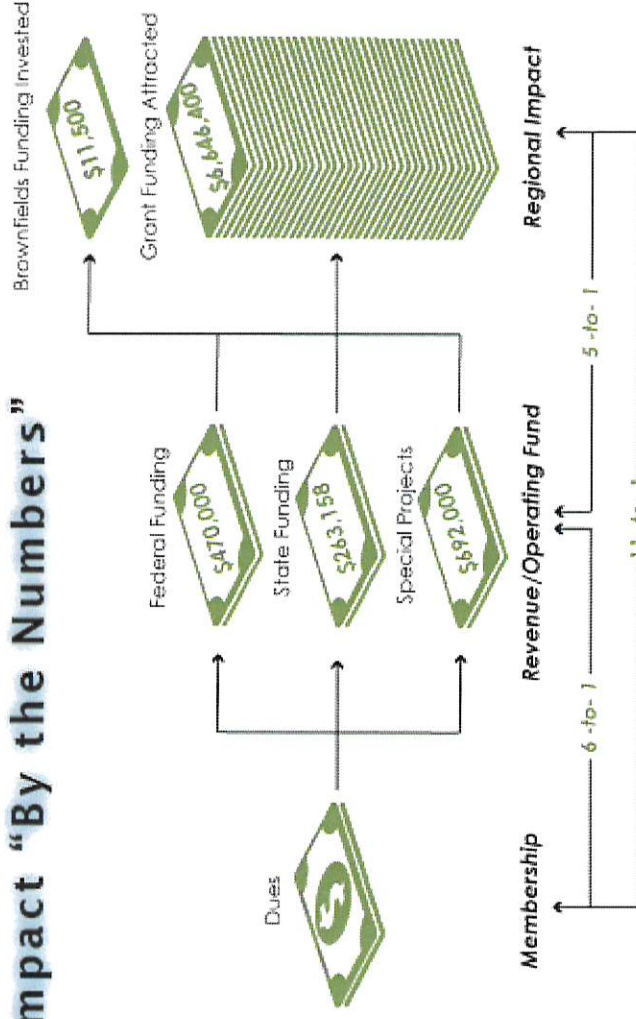
**Zuni Mountain Trail System** – The COG has been able to plan, design, and begin construction of this 20P-mile non-motorized single-track trail system that spans the Zuni Mountains through Cibola and McKinley counties, including the leveraging of over \$2,000,000 of investments to date. This year, the COG and its partners were awarded the National Association of Development Organizations (NADO) Impact Award for our work and this project.

**County 2020** – Carrie House and COG Planning Team have been able to support the push to "get counties" including the setup and support of Complete Count Committees in all three counties. COG has worked hard on making sure the





# Impact "By the Numbers"



## Return on Investment

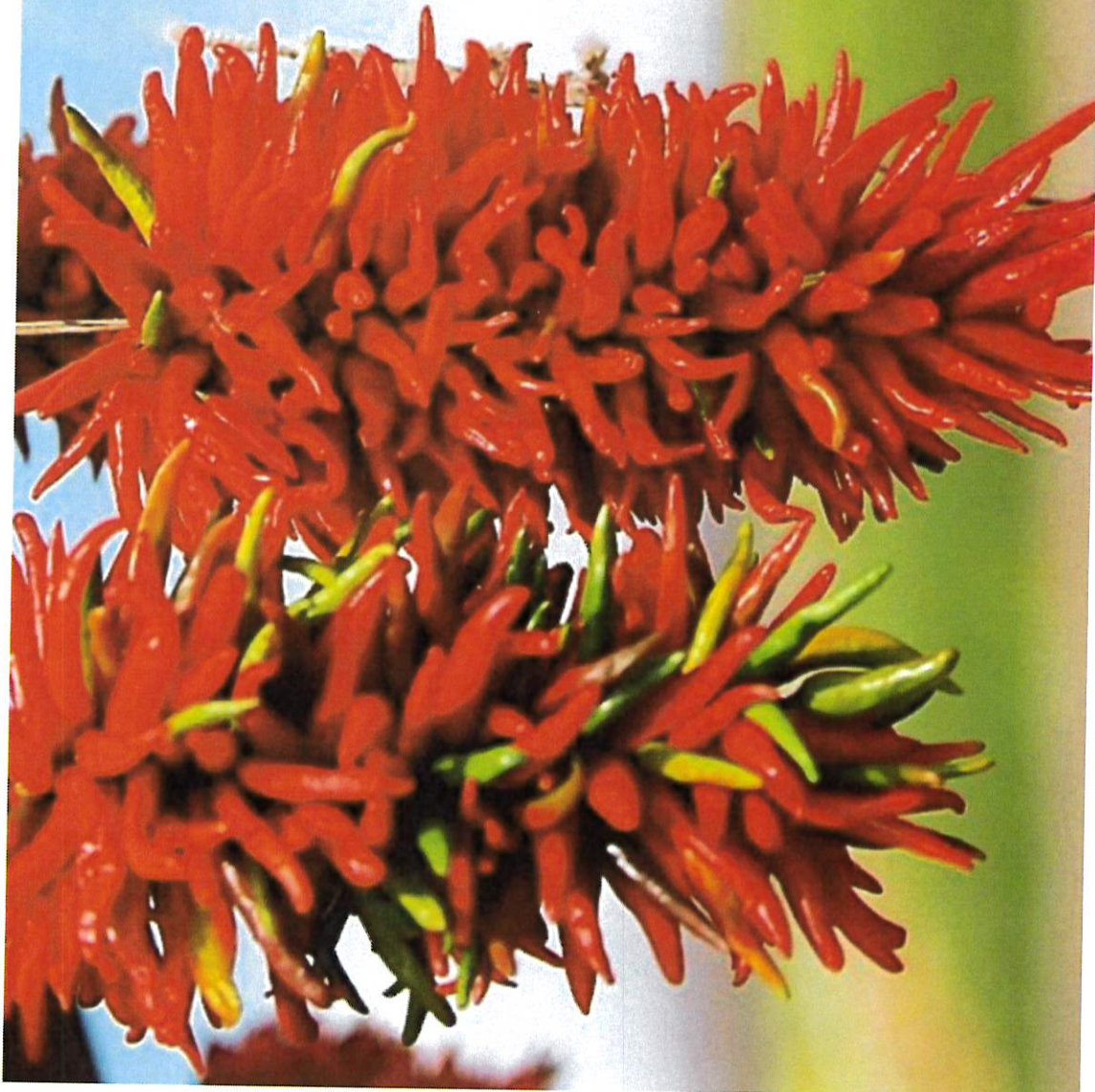
Impact Area	Metric	Goal	Progress	Gap
Investment	Grant Funding	\$10,000,000	\$10,188,506	\$188,506
Leverage	Federal	\$647,321	\$2,625,721	\$1,978,400
Leverage	State	\$310,000	\$430,000	\$120,000
Leverage	Private	\$250,000	\$250,000	\$-
Dues	Membership	\$235,000	\$220,000	\$(15,000)
Investment	Brownfields	\$220,000	\$30,000	\$(190,000)
Leverage	Fee for Service Contracts	\$144,000	\$89,000	\$(55,000)
Building Improvements	Roof Repair #2	\$126,000	\$-	\$(126,000)
Building Improvements	Gates	\$3,000	\$-	\$(3,000)
Building Improvements	Garden Project	\$1,200	\$-	\$(1,200)
Building Improvements	Interior Upgrades	\$-	\$-	\$-
<b>Total</b>		<b>\$11,936,521</b>	<b>\$13,833,227</b>	<b>\$1,896,706</b>

## FY2021:

- REGIONAL
  - Trail of the Ancients Byway Designation
  - Brownfields (\$500,000)
  - Regional ICIP
- Economic Development Administration (EDA) Projects
  - Milan Industrial Park (\$780,000)
  - Revolving Loan Fund
  - POWER II (\$180,000 for CCEDF capacity)
- National Development Council
  - Opportunity Zone Marketing Piece
- SPECIAL PROJECTS
  - Community Development Block Grant (CDBG)
  - Call for Transportation Projects (RTPO)
  - Zuni Mountains Trail System
  - La Mosca Road Feasibility Study SOW
  - Americorps\*VISTA
- PLANNING:
  - Prewitt-Milan Transportation Master Plan
  - Comprehensive Plan (\$50,000)
  - Drainage Master Plan

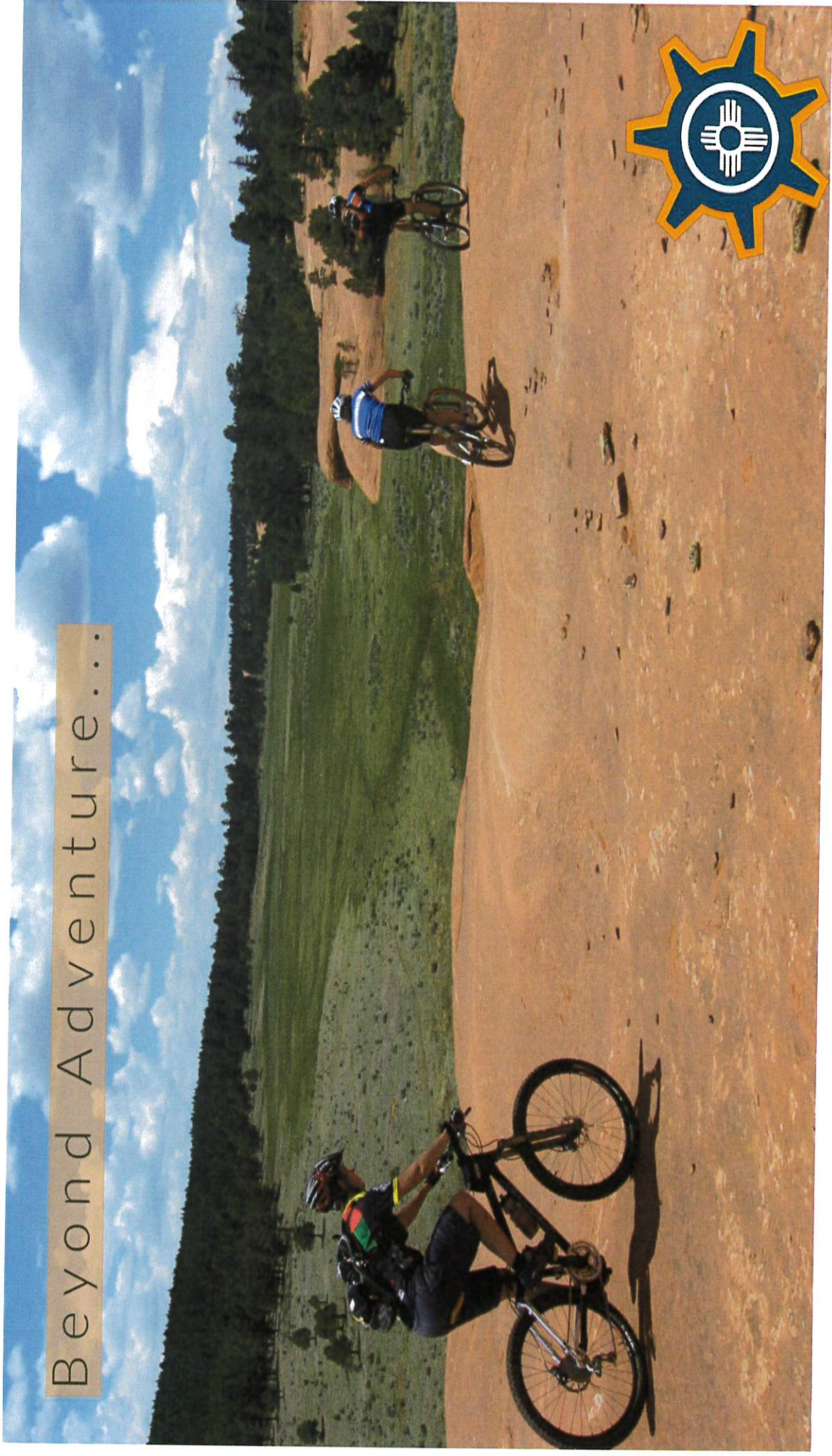
# REGIONAL BELIEF

Breaking  
down silos;  
Weaving  
stronger  
communities  
together...





Beyond Adventure...







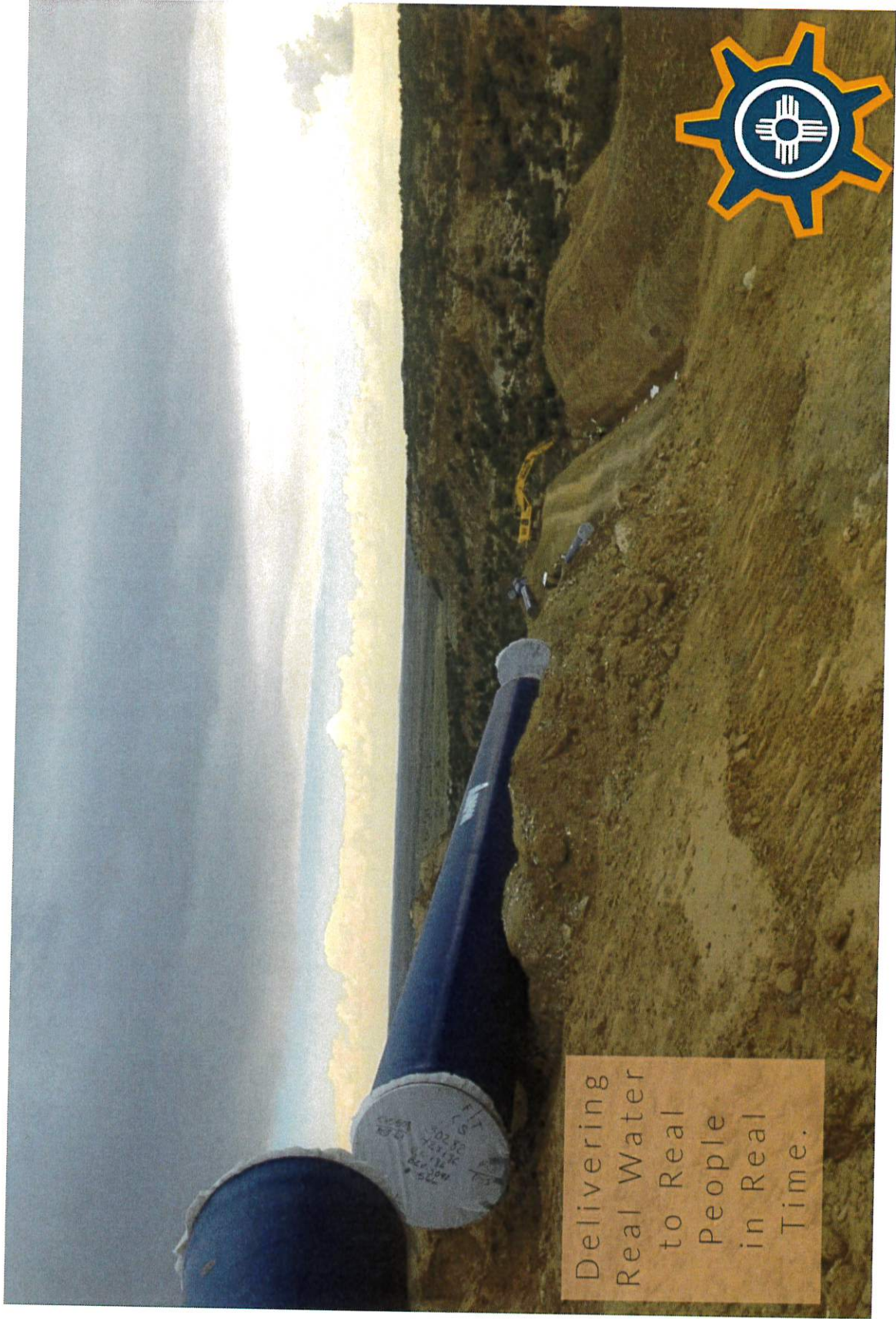
Convening the Future...





Achieving Results Together

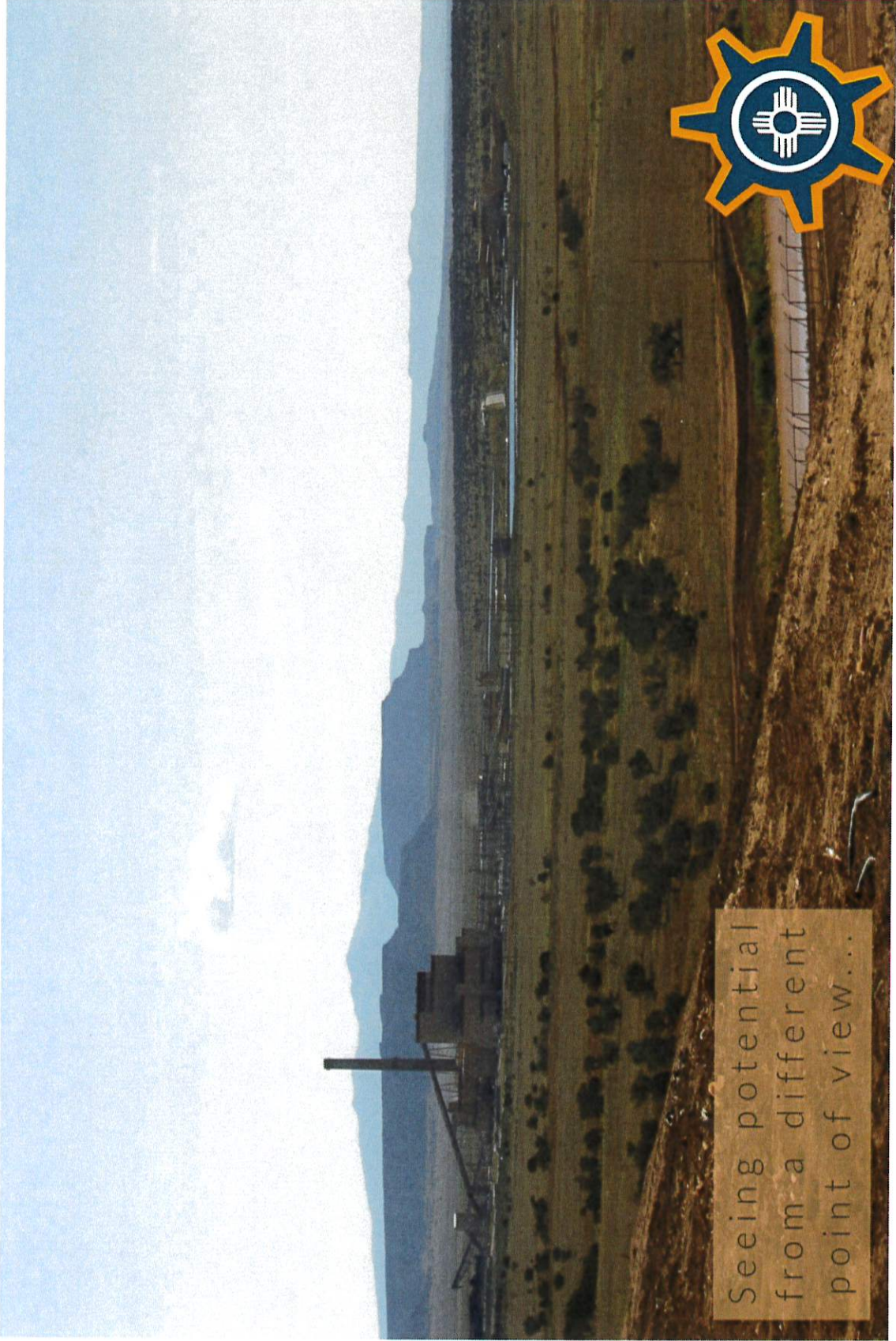




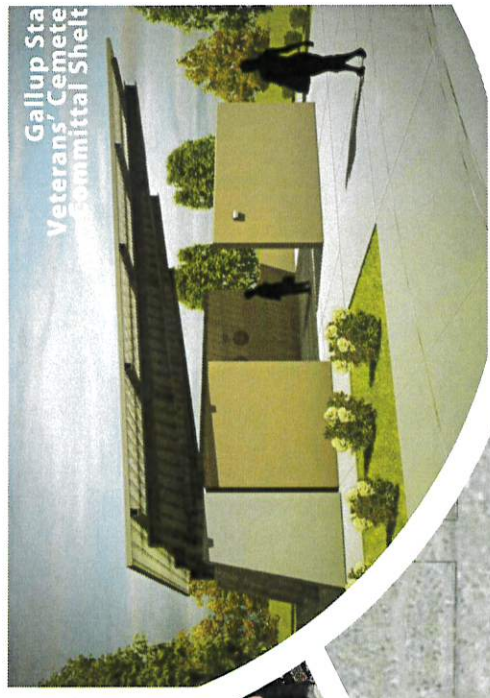
Delivering  
Real Water  
to Real  
People  
in Real  
Time.



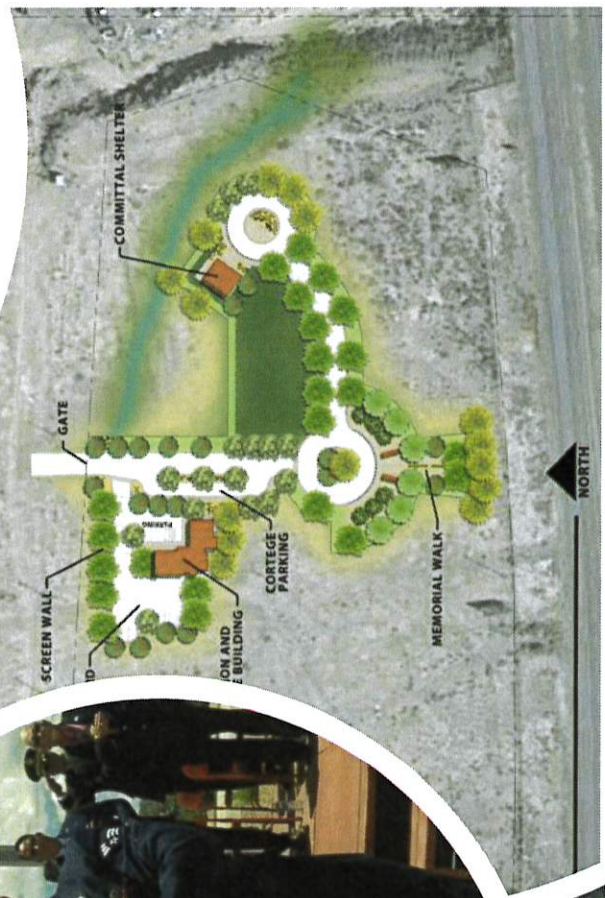




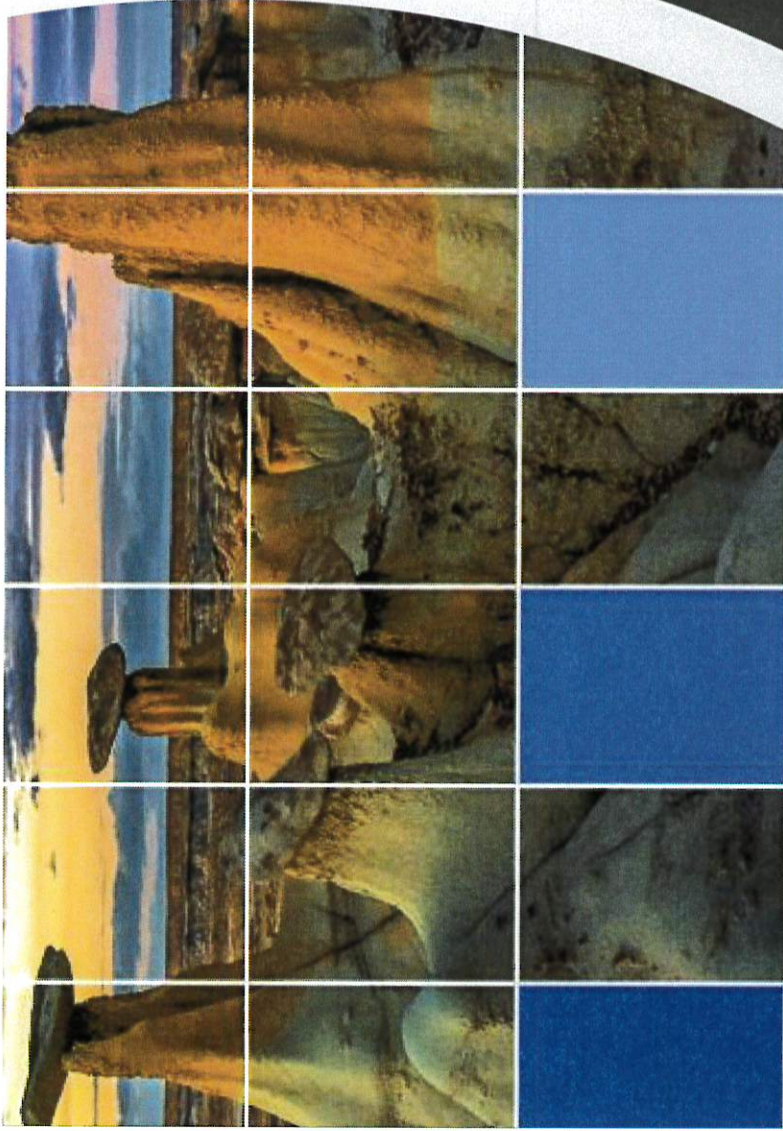




Gallup State  
Veterans' Cemetery  
Committal Shelter

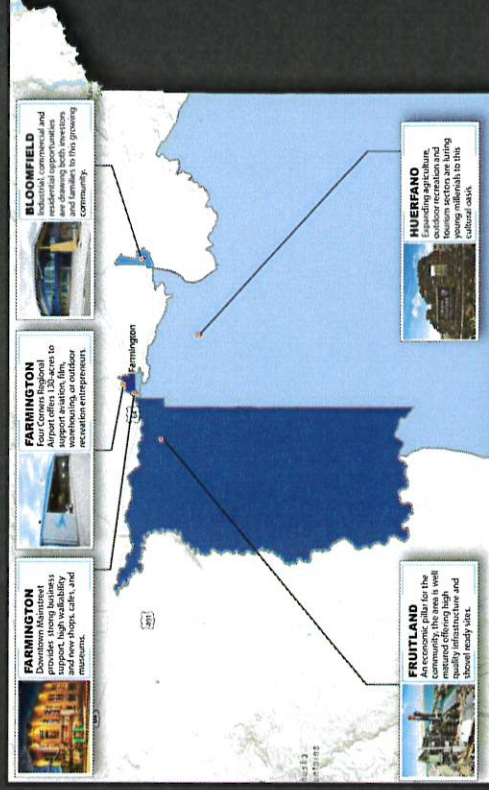




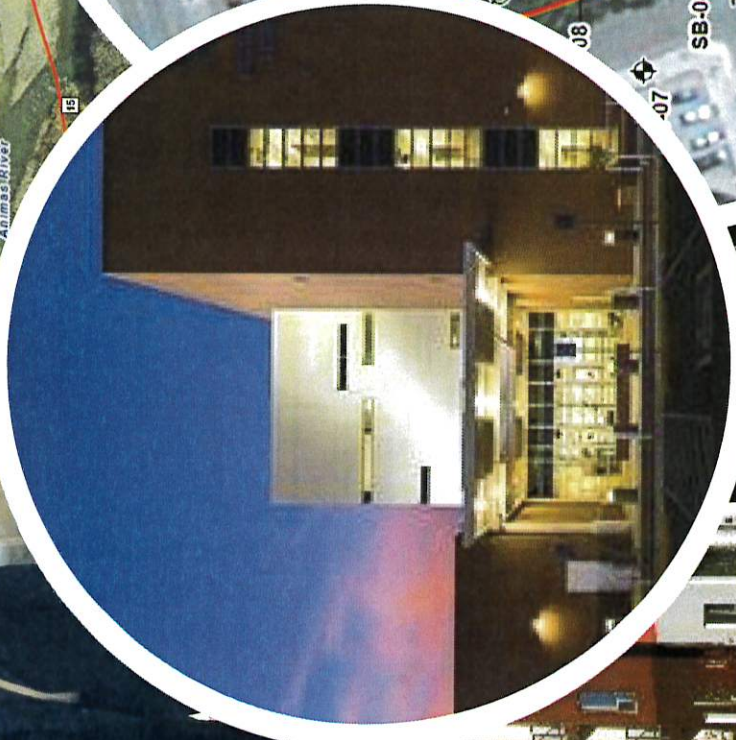
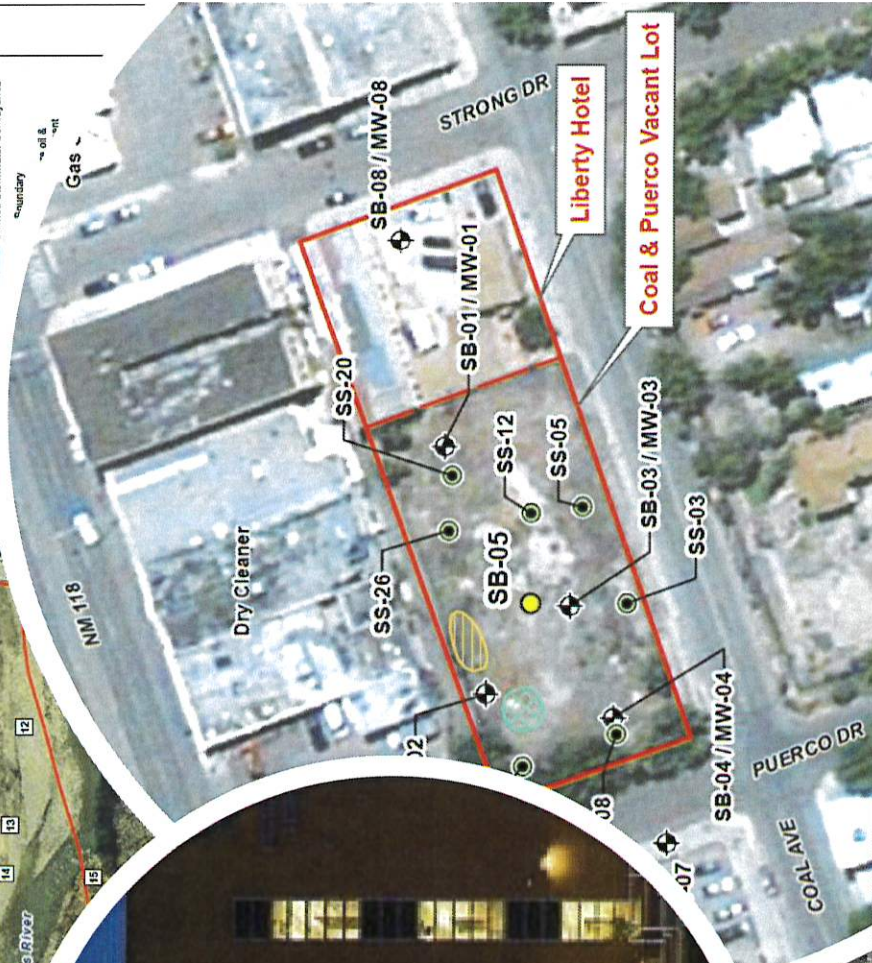
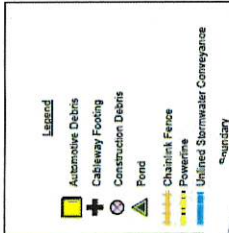
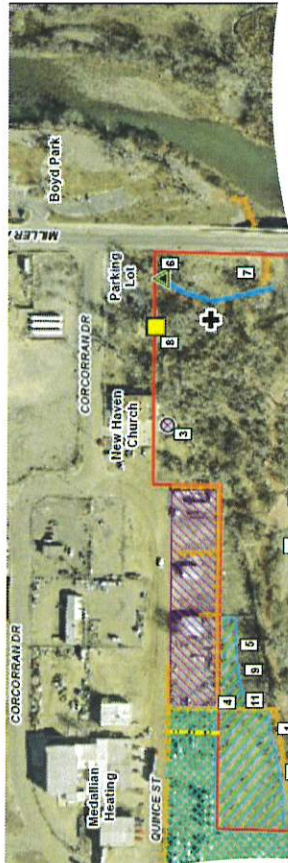


REGION  
THE

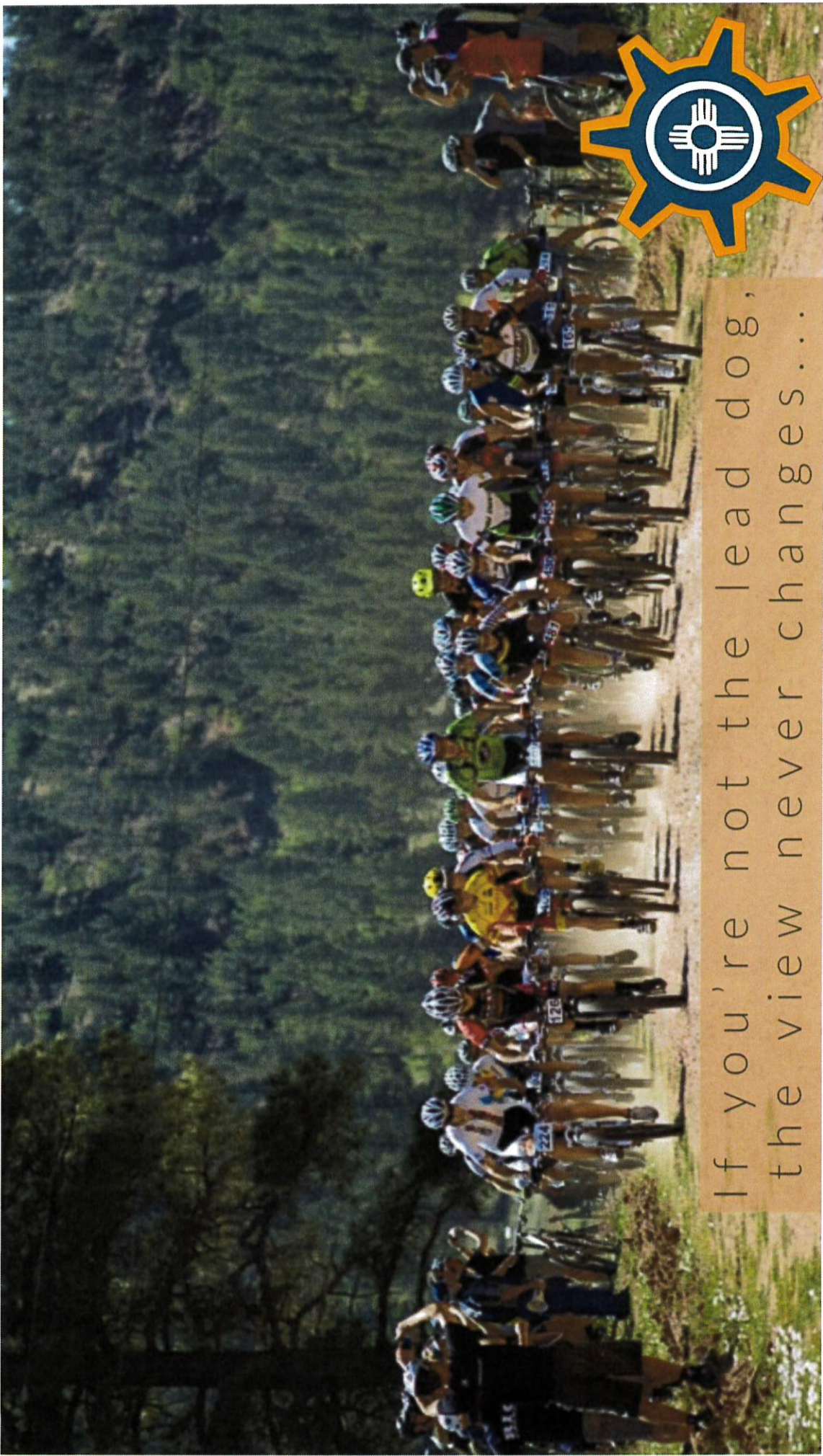
# Opportunity Zone Brochures











If you're not the lead dog,  
the view never changes...



# Questions or Comments?

Evan Williams

Executive Director

Northwest New Mexico Council of Governments  
106 W. Aztec Avenue, Gallup, NM 87301

P: 505-722-4327

C: 505-409-7955

E: [ewilliams@nwnmcog.org](mailto:ewilliams@nwnmcog.org)

[www.nwnmcog.com](http://www.nwnmcog.com)





8c.

# Planning Dept. Presentation



# CIBOLA COUNTY PLANNING AND DEVELOPMENT

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March 25, 2021





# Economic Development

## Economic Base Jobs

Jobs that bring money into area from outside the community

## Service Sector Jobs

Jobs that provide services within the community and where money stays in the community.

## Housing

Available affordable housing is necessary in a community for growth.

## Amenities

Resources in our community that provide better quality of life for residents and visitors.

# Economic Development Economic Base Jobs

## Primary

- The primary sector of the economy extracts or harvests products from the earth.
- Raw Materials and Basic Foods



Economic Base jobs include remote employment from company outside of the area.

## Secondary

- The secondary sector of the economy manufactures finished goods.
- Construction, Processing, Manufacturing



Development of Economic Base jobs includes:

- 1: Local business retention and growth
2. Active recruiting and attracting new businesses to the area.
3. Development of a remote employment base of workers.





## Economic Development Service Sector Jobs

- Retail industry
- Computer and I.T. services
- Hotels and tourism services
- Restaurants and Cafes
- Transport – rail, bus, air, sea
- Communication
- Banking services
- Insurance services
- Pension services
- Food and beverage services
- Postal services

Development of Service Sector jobs includes:

- 1: Local business retention and growth including training.
2. Active recruiting and attracting new businesses to the area.
3. Marketing and branding tourism and outdoor recreation areas within the community.
4. Aiding local businesses to become more economic base through online sales and marketing.

# Cibola County Employment Prospects for 2021 and future.

- Existing economic base company received LEDA funding to retain 125 jobs and add up to 30 more.
- Local economic base company working on expansion and adding 10-12 new jobs.
- New economic base facility in planning stages to add 80 new jobs
- New service sector facility in planning stages to add 5 new jobs
- New service sector facility in construction and opening by July will provide about 15 new jobs
- Existing economic base company still needs to fill 150 positions.
- Education facilities still need to fill about 20 positions
- NMSU - has openings for full time and part time
- Hospital has openings for 30 employees
- Shed manufacturing facility has 6 job openings.
- Temporary solar construction estimated to add 100 jobs for the remainder of 2021
- Temporary building construction jobs (unknown amount) for up to 2 years for new building for Local Business.
- Interstate Road Construction projects in Cibola County may offer more temp jobs also.

• **CIBOLA COUNTY'S ECONOMY IS GROWING!**



# Economic Development potential

- Application completed to recruit economic base manufacturing company for 60 jobs.
- Discussions with company to recruit economic base distribution center to area.
- Discussion with individual to recruit new service sector building and jobs in the area.
- Discussion regarding development of one or two rehabilitation facilities within the county. (25 up to 50+ jobs)
- Development proposals for Grants Airport.
- Expansion of broadband internet services to San Rafael and Bluewater Village will allow for business growth in those areas. (Construction in progress). Expansion to additional areas also being looked at.
- Development of outdoor recreation plan to increase tourism and job growth.
  - Planning and Zoning discussion with company considering development of private campground near Bluewater Lake
  - Planning and Zoning discussion with company considering development of private campground on private land in the Zuni Mountains
- Discussions with housing development companies to build houses in the community could lead to:
  - Temporary construction jobs
  - Available housing to aid in recruitment of new businesses and employees into unfilled jobs
  - Growth of the community will help increase service sector jobs also.

# Tourism Activities

- Mt Taylor Quad- averages 350 contestants per year and additional crew and family members total bring in about 400-600 visitors to the community for the weekend.
- Mt Taylor 50K has about 100 contestants per year and additional crew and family add up to between 150-250 visitors to the community for the weekend.
- Tour De Acoma Bike race has about 300 contestants per year and with their crew and family together brings in about 400-600 visitors per year for the weekend.
- El Morro National Monument averages 51,000 visits per year. El Malpais National Monument averages 146,000 visits per year. Chaco Canyon averages 40,800 visits per year. (per NPS statistics)
- Continental Divide Trail hikers average about 400 per year and Great Divide Mountain Bike Ride average about 100 bikers per year.
- Chamber of Commerce and Mining Museum average between 8,000 to 10,000 visitors per year and around 5300 underground tours. In 2019 of those statistics, over 600 were foreign visitors from over 39 countries.
- Grants neon arch tracking has been difficult, but estimates are about 960 visits annually.



# Cibola County Housing Information

Housing sales market was very active in 2020. Average days on the market for housing had decreased by more than half over 2019 and average sales price has increased by \$28,512 over 2019. However, we still lack housing for growth. Even though real estate rental and leasing increase by 6.8% from October to December of 2020, the rental market is full and has a waiting list.

Title company #1 had 28 closings on residential property. Local transfer to new housing was 13 households, but 15 households were incoming from a different town or state. Including several job transfers into the community.

(Didn't get data in time for the presentation) Title company #2 had xx closings on residential property. Local transfers to were xx households, but xx households were incoming from out of county or out of state.

Vacant land sales, request for Rural Addressing, zoning and building permit questions have increased. 65 new rural addresses were added in the second half of 2020.

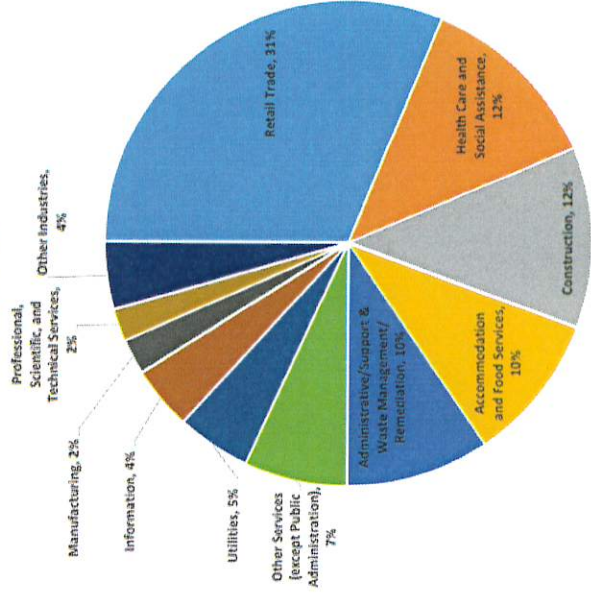
Requests for mobile home placement permit letters doubled in 2020 compared to 2019. First 2 months of 2021 Mobile home placement permit letters equal all of 2019 request.

Requests for flood zone status letters almost doubled from 2019 (31 letters) to 2020 (59 Letters)



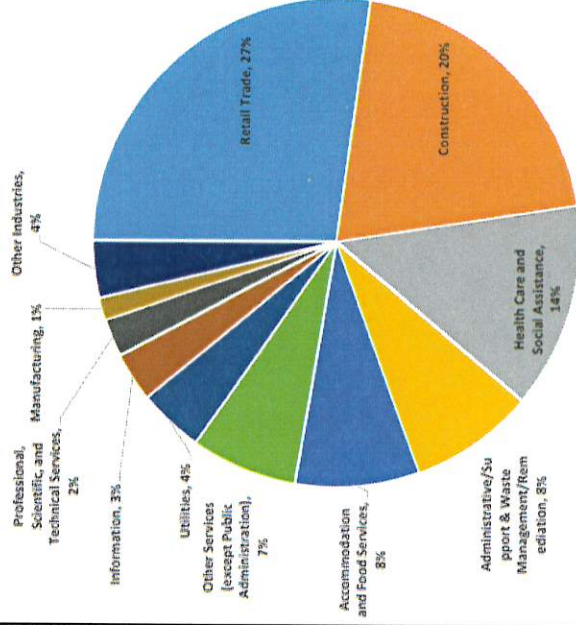
# Quarterly Gross Receipts Taxes by Industry

Chart 2. FY21 - Q1 Industry Size by Matched Taxable Gross Receipts



July through September 2020 as reported in December 2020

Chart 2. FY21 - Q2 Industry Size by Matched Taxable Gross Receipts



October through December 2020 as reported March 2021



# Amenities

Amenities are often considered to be physical in nature such as:

Public transportation, recreation facilities, trails, public Wi-Fi access, and many other items that contribute to the enjoyment of a place.

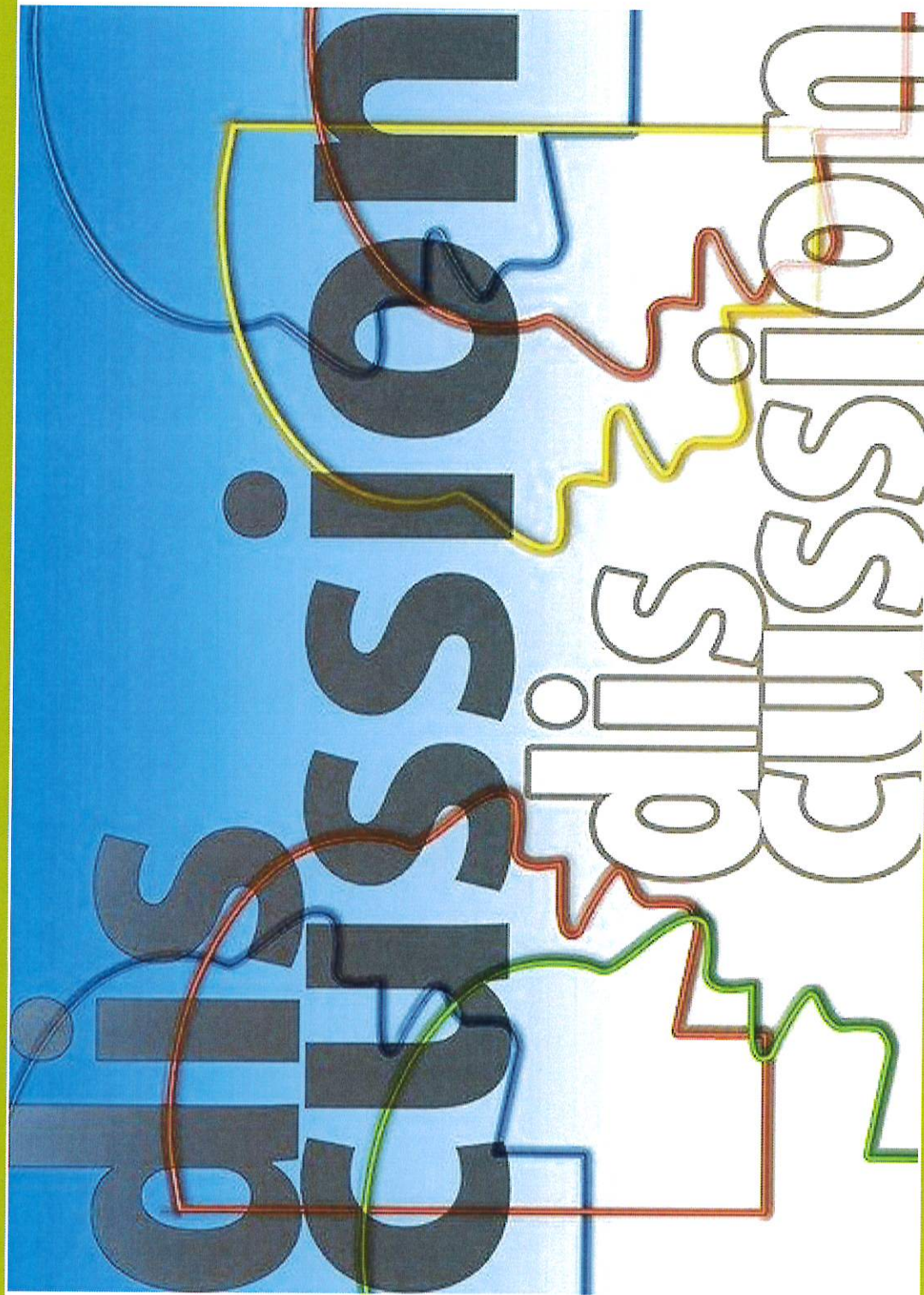
Sometimes amenities can be non-physical such as:

Access to clean water, enforcement of existing codes such as illegal dumping and reduction of derelict buildings, low crime rates, or other activities that increase the quality of life of a community.

# Code Enforcement Activities

- Business Registrations have almost tripled in 2020 over 2019 when enforcement was lacking. 2019 registrations were 55 businesses. 2020 Business Registrations were 151.
- Code Enforcement on Trash and Illegal Dumping in 2019 wasn't tracked. In 2020 there were 10 violation notices sent for illegal dumping and trash. Additional complaints in 2021 are pending.
- Total letters for various code violations was 32 in 2020. 17 have been resolved and 16 are still pending. Final action may include court appearances. Two additional complaints required investigation but were found compliant with ordinances.
- 4 new complaints under investigation and first steps for compliance.







8z.

# Reports Not Presented

Road Dept.



# ***Cibola County Road Dept.***

***700 E. Roosevelt Suite 50***

***Grants NM 87020***

***505-285-2570 Phone 505-285 3656 Fax***



***Friday March 5, 2021***

***To: Kate Fletcher - County Manager***

***Fr: Edward Salazar - Road Superintendent***

***Re: Monthly Report: 02/01/21 - 02/26/21 (February)***

## **Regular Maintenance**

### **Blade & Shape**

<b><u>Road</u></b>	<b><u>Description</u></b>	<b><u>Miles</u></b>
C1	Marquez Road	7.208
C41	Pie Town Road	9.302
C33	Candy Kitchen Road	7.562
C2	Rio Puerco Road	3.234
C29	Plano Colorado	2.046
C29B	Barbara Circle	1.184
C29A	Old Bluewater Lake Road	1.700
C49	Zuni Canyon Road	6.713
C10	Nth Castillos Roal	2.500
C11	Bibo Ranch Road	0.567
C13	San Jose Loop	3.817
<b><i>Total Miles</i></b>		<b><i>45.833</i></b>

## **Special Projects**

C7	Cubero Loop-Village Rds. - Should work.
C6	Seboyeta-Bibo Rds. - Remove speed humps.
C47	Mesa Ridge Rd. - Clean cattle guards.
C33	Candy Kitchen Rd. - Clean cattle guards.
C34	Pine Hill Rd. - Clean cattle guards.
C1	Marquez Rd. - Clean culverts and cattleguards
C58	San Rafael - Cut tree branch.

*Pick up Blade # 419 from Wagner Equipment*

**Snow Removal**

<i>C49</i>	<i>Zuni Canyon Road</i>
<i>C7</i>	<i>Cubero Loop-Village Rds.</i>
<i>C6</i>	<i>Seboyeta-Bibo Roads. (Community Roads.)</i>
<i>C47</i>	<i>Mesa Ridge Road.</i>
<i>C48</i>	<i>Mallery Road</i>
<i>C48A</i>	<i>Timberlake Rd.</i>
<i>C33</i>	<i>Candy Kitchen Rd.</i>
<i>C32</i>	<i>Zuni Trail</i>
<i>C62A</i>	<i>Paxton Springs Road</i>
<i>C34</i>	<i>Pine Hill Road</i>
<i>C19B</i>	<i>La Mosca Tank Road</i>
	<i>Bluewater Area</i>



# ***Cibola County Road Dept.***

700 E. Roosevelt Suite 50

Grants NM 87020

505-285-2570 Phone Fax 505-287-3656



## **MAINTENANCE REPORT**

***February 2021***

<b><u>Department</u></b>	<b><u>Unit Number</u></b>	<b><u>Total Parts &amp; Oil</u></b>	<b><u>Hours Worked</u></b>	<b><u>Mechanic Rate</u></b>	<b><u>Total on Repair Order</u></b>
151	G-78717	\$8.00	3	\$ 18.40	<b>\$ 63.20</b>
				TOTAL	<b>\$ 63.20</b>

<b><u>Department</u></b>	<b><u>Unit Number</u></b>	<b><u>Total Parts &amp; Oil</u></b>	<b><u>Hours Worked</u></b>	<b><u>Mechanic Rate</u></b>	<b><u>Total on Repair Order</u></b>
Dispatch	G-70403	\$22.88	1	\$ 18.40	<b>\$ 41.28</b>
				TOTAL	<b>\$ 41.28</b>

MONTHLY FUEL USAGE																
February 2021																
UNIT #	DEPT.	UNIT NO.	Mid Mo. Gal.	Mid Mo. \$	End Mo. Gal.	End Mo. \$	Other Gal.	Other \$	Total Gal.	Total \$	Total Miles	Cost/Mile	MPG	UNIT #		
127	Road	G-18473	0.000	\$0.00	0.000	\$0.00	26.700	\$72.01	26.700	\$72.01	101	0.71	3.78	127	Service Truck	
128	Road	G-18464	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	128	Welding Truck	
130	Road	G-15638	0.000	\$0.00	0.000	\$0.00	34.500	\$99.00	34.500	\$99.00	152	0.65	4.41	130		
131	Road	G-29800	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	131		
133	Road	G-23696	0.000	\$0.00	0.000	\$0.00	50.700	\$150.00	50.700	\$150.00	1	150.00	0.02	133	Fuel Truck	
137	Road	G-50237	0.000	\$0.00	0.000	\$0.00	32.300	\$95.02	32.300	\$95.02	820	0.15	16.10	137	Richard Cerno	
138	Road	G-95862	0.000	\$0.00	0.000	\$0.00	17.200	\$52.00	17.200	\$52.00	52	1.00	3.02	138	Edward Salazar	
139	Road	G-57384	0.000	\$0.00	0.000	\$0.00	14.200	\$34.00	14.200	\$34.00	71	0.48	5.00	139		
140	Road	G-57619	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	140		
141	Road	G-57618	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	141		
146	Road	Welder	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	146 Welder	Welder	
147	Road	G-66164	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	147		
148	Road	G-66165	0.000	\$0.00	0.000	\$0.00	24.700	\$61.00	24.700	\$61.00	614	0.10	24.66	148	Aaron Wheeler	
150	Road	G-70482	0.000	\$0.00	0.000	\$0.00	94.000	\$271.61	94.000	\$271.61	1,825	0.17	17.29	150		
161	Road	G-78718	0.000	\$0.00	0.000	\$0.00	74.600	\$213.89	74.600	\$213.68	1,004	0.21	13.46	161		
162	Road	G-64239	0.000	\$0.00	0.000	\$0.00	77.000	\$212.09	77.000	\$212.09	1,064	0.13	21.61	162		
163	Road	G-66952	0.000	\$0.00	0.000	\$0.00	35.900	\$90.12	35.900	\$90.12	826	0.11	23.01	163		
164	Road	G-66953	0.000	\$0.00	0.000	\$0.00	30.100	\$72.78	30.100	\$72.78	566	0.13	18.77	164		
165	Road	G-66954	0.000	\$0.00	0.000	\$0.00	39.000	\$93.13	39.000	\$93.13	986	0.09	25.33	165		
166	Road	Diesel Air Compressor	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	Diesel Air Compressor # 166		
167	Road	G-91750	0.000	\$0.00	0.000	\$0.00	140.400	\$349.18	140.400	\$349.18	2,741	0.13	19.62	167	Ernest Pohl	
209	Road	G-18476	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	209	Mock	
212	Road	G-30650	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	212	Dump Truck	
213	Road	G-30649	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	213	Dump Truck	
214	Road	G-38441	0.000	\$0.00	0.000	\$0.00	26.000	\$74.40	26.000	\$74.40	154	0.48	5.92	214	Dump Truck	
216	Road	G-67372	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	216	Dump Truck	
216	Road	G-37371	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	216	Dump Truck	
217	Road	G-70782	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	217	Dump Truck	
218	Road	218	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	218	Distributor	
219	Road	219	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	219	Water Truck	
220	Road	220	0.000	\$0.00	0.000	\$0.00	221.300	\$654.43	221.300	\$654.43	1,096	0.60	4.95	220	New Mack Transport	
221	Road	221	0.000	\$0.00	0.000	\$0.00	165.000	\$463.50	165.000	\$463.50	716	0.63	4.63	221	New Dump Truck	
222	Road	222	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	222	New Dump Truck	
305	Road	305	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	305	Backhoe	
306	Road	306	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	306	Roller	
307	Road	307	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	307	Loader	
308	Road	308	0.000	\$0.00	0.000	\$0.00	21.800	\$62.76	21.800	\$62.76	38	1.65	1.74	308	Backhoe	



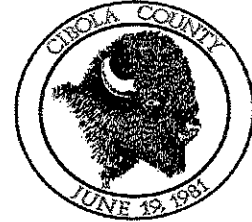
309	Road	309	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	309	Bobcat
UNIT #	DEPT.	UNIT NO.	Mid Mo. Sal.	Mid Mo. \$	End Mo. Sal.	End Mo. \$	Other Sal.	Other \$	Total Sal.	Total \$	Total Miles	Cost/HR	NPG	UNIT #	
310	Road	310	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	310	Mower
311	Road	311	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	311	Sweeper
312	Road	312	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	312	Chip Spreader
313	Road	313	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	313	New Roller
314	Road	314	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	314	New Loader
416	Road	416	0.000	\$0.00	0.000	\$0.00	205.400	\$610.61	205.400	\$610.61	68	6.98	0.33	416	CAT Blade
417	Road	417	0.000	\$0.00	0.000	\$0.00	124.600	\$361.89	124.600	\$361.89	29	12.48	0.23	417	Volvo Blade
418	Road	418	0.000	\$0.00	0.000	\$0.00	134.200	\$410.71	134.200	\$410.71	38	10.81	0.28	418	Volvo Blade
419	Road	419	0.000	\$0.00	0.000	\$0.00	38.000	\$108.64	38.000	\$108.64	15	7.24	0.39	419	Leased CAT Blade
420	Road	420	0.000	\$0.00	0.000	\$0.00	133.800	\$383.72	133.800	\$383.72	37	10.64	0.28	420	Leased CAT Blade
501	Road	501	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	501	Dozer
525	Road	525	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	N/U	#VALUE!	#VALUE!	525	Towable Boom

# **Cibola County Road Dept.**

515 W. High Street

Grants NM 87020

505-285-2570 Phone 505-287-3656 Fax



## **FUEL REPORT - CIBOLA COUNTY ROAD DEPARTMENT February 2021**

<b>UNLEADED</b>						
<b>UNIT #</b>	<b>VEHICLE #</b>	<b>COST/MILE</b>	<b>MPG</b>	<b>MILES</b>	<b>TOTAL GAL.</b>	<b>TOTAL COST</b>
127	G-18473	0.71	3.78	101	26.700	\$ 72.01
128	G-18464	#VALUE!	#VALUE!	N/U	0.000	\$ -
130	G-15638	0.65	4.41	152	34.500	\$ 99.00
131	G-29800	#VALUE!	#VALUE!	N/U	0.000	\$ -
133	G-23696	150.00	0.02	1	50.700	\$ 150.00
138	G-95862	1.00	3.02	52	17.200	\$ 52.00
139	G-57384	0.48	5.00	71	14.200	\$ 34.00
140	G-57619	#VALUE!	#VALUE!	N/U	0.000	\$ -
141	G-57618	#VALUE!	#VALUE!	N/U	0.000	\$ -
146	146	#VALUE!	#VALUE!	N/U	0.000	\$ -
147	G-66164	#VALUE!	#VALUE!	N/U	0.000	\$ -
148	G-66165	0.10	24.86	614	24.700	\$ 61.00
150	G-70482	0.17	17.29	1,625	94.000	\$ 271.61
151	G-78718	0.21	13.46	1,004	74.600	\$ 213.69
152	G-64239	0.13	21.61	1,664	77.000	\$ 212.09
153	G-86952	0.11	23.01	826	35.900	\$ 90.12
154	G-86953	0.13	18.77	565	30.100	\$ 72.78
155	G-86954	0.09	25.33	988	39.000	\$ 93.13
156	Diesel Air Compressor	#VALUE!	#VALUE!	N/U	0.000	\$ -
157	G-91750	0.13	19.52	2,741	140.400	\$ 349.18
<b>TOTAL GAS</b>					<b>659.000</b>	<b>\$ 1,770.61</b>



<b>DIESEL FUEL</b>						
<b>UNIT #</b>	<b>VEHICLE #</b>	<b>COST/MILE</b>	<b>MPG</b>	<b>MILES</b>	<b>TOTAL GAL.</b>	<b>TOTAL COST</b>
137	G-50237	0.18	16.10	520	32.300	\$ 95.02
209	G-18476	#VALUE!	#VALUE!	N/U	0.000	\$ -
212	G-30550	#VALUE!	#VALUE!	N/U	0.000	\$ -
213	G-30549	#VALUE!	#VALUE!	N/U	0.000	\$ -
214	G-38441	0.48	5.92	154	26.000	\$ 74.40
215	G-67372	#VALUE!	#VALUE!	N/U	0.000	\$ -
216	G-67371	#VALUE!	#VALUE!	N/U	0.000	\$ -
217	G-70782	#VALUE!	#VALUE!	N/U	0.000	\$ -
218	Distributor	#VALUE!	#VALUE!	N/U	0.000	\$ -
219	Water Truck	#VALUE!	#VALUE!	N/U	0.000	\$ -
220	New Transport	0.60	4.95	1,096	221.300	\$ 654.43
221	New Dump Truck	0.63	4.63	718	155.000	\$ 453.50
222	New Dump Truck	#VALUE!	#VALUE!	N/U	0.000	\$ -
305	305	#VALUE!	#VALUE!	N/U	0.000	\$ -
306	306	#VALUE!	#VALUE!	N/U	0.000	\$ -
307	307	#VALUE!	#VALUE!	N/U	0.000	\$ -
308	308	1.65	1.74	38	21.800	\$ 62.76
309	309	#VALUE!	#VALUE!	N/U	0.000	\$ -
310	310	#VALUE!	#VALUE!	N/U	0.000	\$ -
311	311	#VALUE!	#VALUE!	N/U	0.000	\$ -
312	312	#VALUE!	#VALUE!	N/U	0.000	\$ -
313	313	#VALUE!	#VALUE!	N/U	0.000	\$ -
314	314	#VALUE!	#VALUE!	N/U	0.000	\$ -
416	416	8.98	0.33	68	205.400	\$ 610.61
417	417	12.48	0.23	29	124.600	\$ 361.89
418	418	10.81	0.28	38	134.200	\$ 410.71
419	419	7.24	0.39	15	38.000	\$ 108.64
420	420	10.64	0.28	37	133.800	\$ 393.72
501	501	#VALUE!	#VALUE!	N/U	0.000	\$ -
525	525	#VALUE!	#VALUE!	N/U	0.000	\$ -
Extra Fuel	Extra Fuel	#VALUE!	#VALUE!	N/U	0.000	\$ -
<b>TOTAL DIESEL</b>					<b>1092.400</b>	<b>\$ 3,225.68</b>

**\*N/U = NOT USED**



9a.

# Commendation of COVID-19 Task Force

Front Line Workers



RE: Letter of Commendation

Dear Members of Cibola County Covid-19 Task Force,

**Vanessa Marez**, NMDOH. **Keith Austin**, **Daniel Urosite**, Milan Fire Dept. **Tomasita DeSoto**, Cibola County Fire and Emergency Services. **David Habiger**, Superior Ambulance/Cubero Fire. **Kolten Wilson**, Superior Ambulance/San Rafael Fire. **Cheryl Nelson**, San Rafael Fire.

When duty calls, brave men and women step forward. They answer the call because they must, driven by an inner conviction that the task before them is worthy.

And when the ranks are closed, shoulder to shoulder they stand, if not defiant, stalwart. One may stumble, but another steps in. Together, they are a force to be reckoned with. The men and women of Cibola County Emergency Services..... are Legion.

Beginning March 2020, the country was burdened with the COVID-19 pandemic. As the times got harder the men and women of the Cibola County COVID-19 Task Force closed ranks, stepped forward and accepted the call to duty. After months of dedication, testing and vaccinations. Their task is worthy.

Though Cibola County is a young county in New Mexico, it is more. Cibola County is a community. A Family like no other. And is Proud.

The Cibola County Office of Emergency Management, and Cibola County Fire and Emergency Services, join with the friends, families, and citizens of Cibola County, and the Cibola County Board of Commissioners, to Commend the members of the Cibola County Covid-19 Taskforce for your service, your dedication, and your commitment to the citizens of Cibola County as you continue the fight against COVID-19 to protect the citizens of our great county.

Sincerely,



10a.

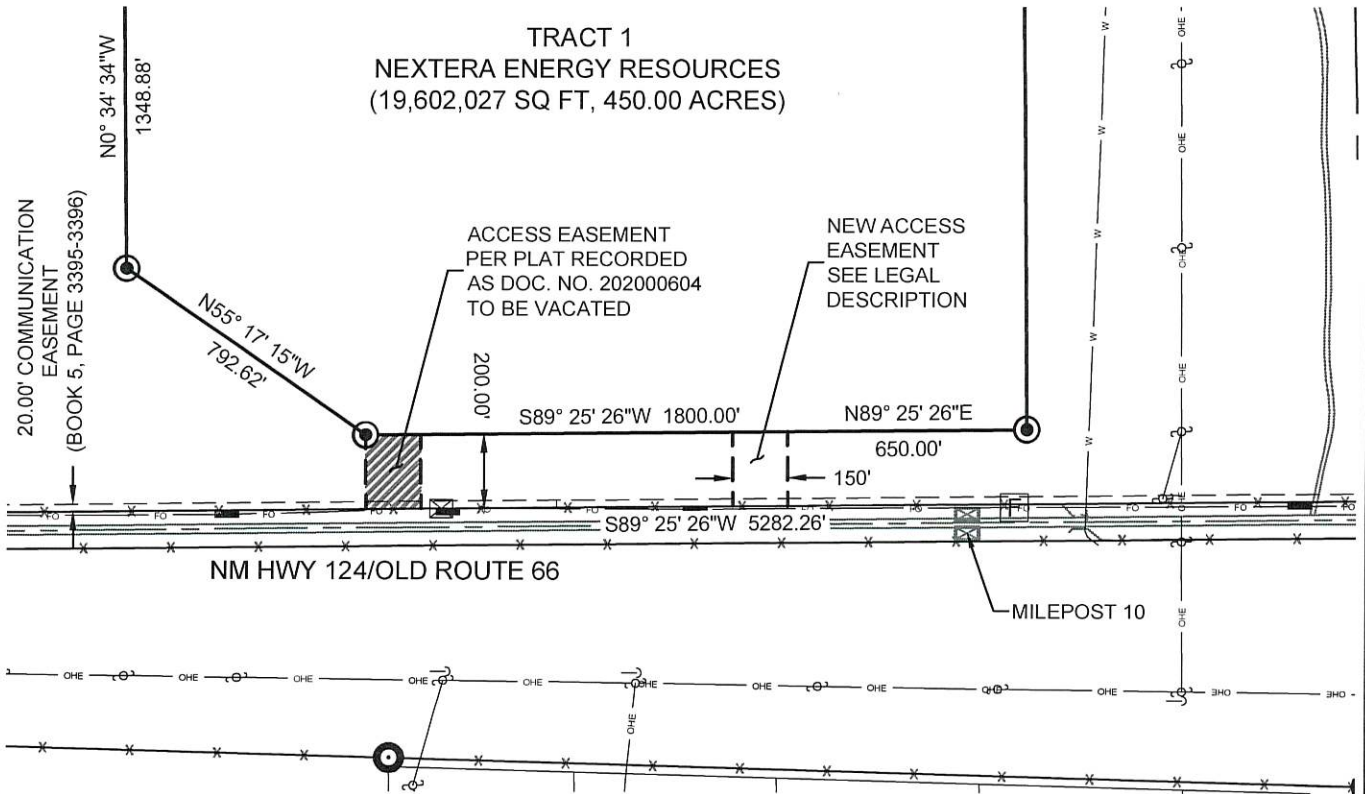
# Plat Vacation of Private Road Easement

NextEra Solar Facility



EASEMENT VACATION  
AND RELOCATION EXHIBIT

TRACT 1  
NEXTERA ENERGY RESOURCES  
(19,602,027 SQ FT, 450.00 ACRES)



LEGAL DESCRIPTION:

A PARCEL OF LAND SOUTH OF TRACT 1 OF SECTION 19, TOWNSHIP 10 NORTH, RANGE 7 WEST, N.M.P.M., CIBOLA COUNTY, NEW MEXICO RECORDED AS RECEPTION NO. 202000604 IN THE CIBOLA COUNTY CLERKS OFFICE AND DESCRIBED AS FOLLOWS:  
COMMENCING AT A FOUND #4 REBAR WITH 2.5" ALUMINUM CAP MARKED PLS 23200 FOR THE SOUTHEAST CORNER OF TRACT 1;  
THENCE ALONG THE SOUTH LINE OF SAID TRACT 1, S89°25'26"W A DISTANCE OF 650.00 FEET TO THE POINT OF BEGINNING;  
THENCE LEAVING SAID SOUTH LINE, S00°34'34"E A DISTANCE OF 200.00 FEET TO A POINT ON THE NORTH RIGHT OF WAY OF NM HIGHWAY 124/OLD ROUTE 66;  
THENCE ALONG SAID NORTH RIGHT OF WAY LINE, S89°25'26"W A DISTANCE OF 150.00 FEET;  
THENCE LEAVING SAID NORTH RIGHT OF WAY LINE, N00°34'34"W A DISTANCE OF 200.00 FEET TO A POINT ON THE SOUTH LINE OF TRACT 1;  
THENCE ALONG SAID SOUTH LINE, N89°25'26"E A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 30,000 SQUARE FEET OR 0.69 ACRES, MORE OR LESS.



0 500' 1000'

SCALE: 1" = 500'

CIBOLA COUNTY PLANNING & ZONING

CIBOLA CHAIRMAN OF THE COMMISSION



SURVEYORS CERTIFICATION

I, WILLIAM F. BREWSTER, NEW MEXICO PROFESSIONAL SURVEYOR NO. 10855, DO HEREBY CERTIFY THAT THIS EASEMENT EXHIBIT AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WERE PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION; THAT I AM RESPONSIBLE FOR THIS SURVEY; THAT THIS SURVEY MEETS THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO; AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SOUDER, MILLER & ASSOCIATES



5454 Venice Avenue, Suite D  
Albuquerque, NM 87113

Phone (505) 299-0942 Toll-Free (877) 299-0942 Fax (505) 293-3430  
Serving the Southwest & Rocky Mountains  
www.soudermiller.com

NEXTERA ENERGY RESOURCES

CIBOLA COUNTY, NM

Designed: CLW Drawn: WFB Checked: WFB

EASEMENT VACATION EXHIBIT  
ROUTE 66 SOLAR ARRAY  
CIBOLA COUNTY, NEW MEXICO

Date: MARCH 2021

Scale: Horiz: 1" = 500'

Vert: N/A

Project No: 2428800

1 OF 1



10b.

RFP 2021-004

Selection of Trail Construction Firm





10c.

# Resolution 21-23

FY21 Budget Adjustment No.7

# Cibola County



## Cibola County Commission

Daniel J. Torrez, Chairman  
Martha Garcia, 1<sup>st</sup> Vice-Chair  
Christine Lowery, 2<sup>nd</sup> Vice-Chair  
Ralph Lucero, Commissioner  
Robert Windhorst, Commissioner

700 E. Roosevelt Ave., Suite 50  
Grants, New Mexico 87020  
Phone (505) 287-9431 – Fax (505) 285-5434

Kate Fletcher  
County Manager

## **Resolution No. 21-23 – BAR # 7**

### **Fiscal Year 2021**

**WHEREAS,** the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

**WHEREAS,** budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

**WHEREAS,** the budget adjustments and the associated line items with amounts stated on the **attached, Schedule of Budget Adjustments 21-23A** is essential.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ex officio COUNTY BOARD OF FINANCE** that the adjustments included in this document are deemed necessary to the operations of the County for the 2021 fiscal year ending June 30, 2021.

**PASSED, APPROVED and ADOPTED** by the governing body at a regular meeting on the 25th day of March 2021.

### **THE BOARD OF COUNTY COMMISSIONERS:**

\_\_\_\_\_  
Daniel Torrez, Chairman

\_\_\_\_\_  
Martha Garcia, 1<sup>st</sup> Vice-Chair

### **ATTEST:**

\_\_\_\_\_  
Dr. Christina Lowery, 2<sup>nd</sup> Vice-Chair

\_\_\_\_\_  
Michelle E Dominguez, County Clerk

\_\_\_\_\_  
Robert Windhorst, Commissioner

\_\_\_\_\_  
Ralph Lucero, Commissioner



## Schedule of Budget Adjustments - 21-23A

BAR #7

ENTITY NAME:	Cibola County
FISCAL YEAR:	FY 2020-21
RESOLUTION #:	21-23
BAR SCHEDULE:	21-23A

[illegible]

**ATTEST:**

County Clerk

Date \_\_\_\_\_

**Board Chairman**

Date \_\_\_\_\_



10d.

# Formal Request to Gov. Lujan Grisham

Requesting Veto Vote on HB4



**Cibola County Commission**

Daniel J. Torrez, Chairman  
Martha Garcia, 1<sup>st</sup> Vice-Chair  
Christine Lowery, 2<sup>nd</sup> Vice-Chair  
Ralph Lucero, Commissioner  
Robert Windhorst, Commissioner

**Cibola County**  
**700 E. Roosevelt Ave., Suite 50**  
Grants, New Mexico 87020  
Phone (505) 287-9431 – Fax (505) 285-5434



March 25, 2021

The Honorable Michelle Lujan Grisham  
Governor of New Mexico  
State Capitol, Room 400  
Santa Fe, New Mexico 87501

Re: HB4

Dear Governor Lujan Grisham:

I am writing this letter on behalf of the Board of County Commissioners of Cibola County to respectfully request that you veto HB4.

As a former County Commissioner, we are confident that you recognize the significant financial constraints within which Counties operate. Particularly, and among other obligations, New Mexico Counties are statutorily charged with providing law enforcement, road maintenance, fire protection, conducting running elections, assessing property taxes, collecting property taxes, providing housing for the District Courts and the several District Attorneys, and providing for the human detention of those committed to the County detention centers. As reflected in the attached resolution, Cibola County is genuinely concerned that HB4 will divert the County's limited resources from those responsibilities, and instead direct them to paying increased premiums for law enforcement and multiline coverage. Such reallocation of the County's limited resources will not advance the health, safety and welfare of our constituents, but rather will make few among us very wealthy at the expense of everyone else.

The County is very much committed to protecting the civil rights of its residents. It recognizes and applauds the efforts of the Civil Rights Commission and of our legislators in tackling both the systemic and institutional racism that exists in our State, and in developing recommendations as to how best to tackle those immense challenges. The County humbly requests that you reconvene the Civil Rights Commission to charge the Commission with developing alternatives to tackling those challenges in a manner that does not place an insurmountable burden on the State and its political subdivisions, and that does not come at the expense of other statutorily mandated services.

**Cibola County Commission**

Daniel J. Torrez, Chairman  
Martha Garcia, 1<sup>st</sup> Vice-Chair  
Christine Lowery, 2<sup>nd</sup> Vice-Chair  
Ralph Lucero, Commissioner  
Robert Windhorst, Commissioner

**Cibola County**  
**700 E. Roosevelt Ave., Suite 50**  
Grants, New Mexico 87020  
Phone (505) 287-9431 – Fax (505) 285-5434



I thank you kindly for your attention to this matter, and for your service and dedication to the people of New Mexico.

Sincerely,

---

Daniel Torrez  
Chair, Cibola County

Enclosure: Resolution 2021-17 Opposing HB 4





CIBOLA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION No 2021- 17

**A RESOLUTION OPPOSING BOTH ORIGINAL AND HOUSE JUDICIARY  
COMMITTEE SUBSTITUTE OF HOUSE BILL 4 OF  
THE FIRST SESSION OF THE 55<sup>TH</sup> LEGISLATURE**

**WHEREAS**, the Board of County Commissioners met in a regularly scheduled meeting on Thursday, February 25, 2021, at 5:00 p.m. in the Cibola County Administration Building 700 Roosevelt, Grants, New Mexico 87020; and,

**WHEREAS**, NMSA, 1978, Section 4-38-18 (1976) provides that a Board of County Commissioner has the duty and authority "[t]o represent the county and have the care of the county property and the management of the interest of the county in all cases where no other provision is made by law; and,

**WHEREAS**, in Laws 2020, 1<sup>st</sup> Special Session, Chapter 1 (HB 5) and in response to certain high-profile civil rights violations by law enforcement officers in other states, the New Mexico Legislature created the New Mexico Civil Rights Commission ("Commission") to develop policy proposals for laws for the creation of a civil right of action for the deprivation, by a public body or a person acting on behalf of or under the authority of a public body, of any right, privilege or immunity secured by the Constitution of New Mexico; and

**WHEREAS**, a sharply-divided Commission voted 5-4 to recommend that the Legislature create a new State law cause of action for violations of the New Mexico Constitution, which cause of action would not include a cap on compensatory damages and would mandate the award of litigation expenses and attorney fees for prevailing plaintiffs; and

**WHEREAS**, the Commission's recommended legislation was largely introduced into the First Session of the 55<sup>th</sup> Legislature of the State of New Mexico as House Bill 4 (HB 4); and

**WHEREAS**, the House Judiciary Substitute has subsequently substituted a revised HB 4 for the original introduced this legislative session; and,

**WHEREAS**, the substituted HB4 does little to address the County's concerns regarding the bill, and the County strongly opposes the bill; and,

**WHEREAS**, the substitute for HB4 will do nothing to increase accountability for law enforcement officers who can already be sued for money damages under State law for violations of the State Constitution; and,

**WHEREAS**, the purported cap contained in the substitute bill is meaningless because it is per claim and per claimant, and in addition to other remedies allowed by law, and because an individual could easily reach \$2.7 million under the proposed language by bringing claims under this law and the New Mexico Tort Claims Act; and,

**WHEREAS**, adjustments to the cap are automatic and only go one way, increasing annually with the cost of living but not decreasing if the cost of living goes down; and,

**WHEREAS**, passage of the substitute bill 4 could render county jails and sheriffs uninsurable, and will transform general liability and property claims into constitutional claims with increased monetary damages and attorneys fees, which will consume dollars needed for essential governmental services; and,

**WHEREAS**, providing attorneys fees will increase the number of cases filed and the cost of cases already brought under the current law, exposing governmental defendants to enhanced compensatory damages and attorneys' fees by requiring that the court award attorneys fees on top of any damage award regardless of size; and,

**WHEREAS**, elimination of the notice provision reduces the ability for government to appropriately respond and take corrective action because it eliminates the requirement that government be given notice of a potential claim within 90 days and extends the statutes of limitations from two to three years; and,

**WHEREAS**, when insurance is inadequate, any shortfall must be covered by the County's budget and/or an assessment of property taxes; and,

**WHEREAS**, a new cause of action is unnecessary to address New Mexico constitutional deprivations by law enforcement officers, including detention officers at county jails, since the New Mexico Tort Claims Act ("NMTCA") waives sovereign immunity for such claims and qualified immunity is not a defense to such claims; and

**WHEREAS**, plaintiffs are also presently statutorily permitted to recover damage awards up to \$1,050,000 against the County for statutory and constitutional deprivations pursuant to the NMTCA; and

**WHEREAS**, eliminating NMTCA caps and mandating an award of litigation expenses and attorney fees will increase the costs of claims and will result in the filing of additional claims; and





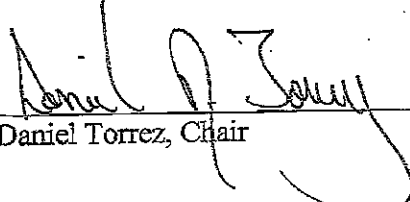
**WHEREAS**, uninsured judgments that cannot be satisfied through existing resources will be paid by our citizens, through property taxes levied to meet the judgment (N.M. Const., art. 8, Section 7; NMSA 1978, §.7-37-7(C)(3)); and

**WHEREAS**, the new and broadly drawn cause of action carries the risk of many unintended, negative consequences.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Cibola Sierra expresses its strong opposition to HB 4 and the HJC substitute bill, and any other potential substitutes that provide for additional causes of actions against the County, exposes the County taxpayers to additional liability, for the reasons stated herein.

**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CIBOLA**

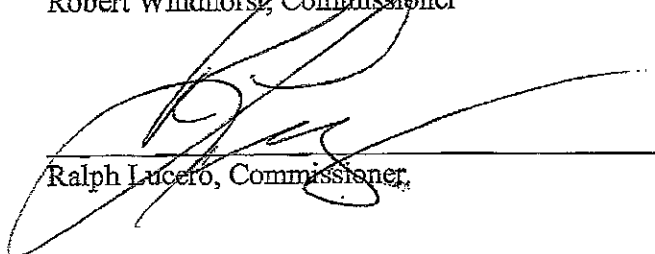
**APPROVED, ADOPTED, AND PASSED** on this 25<sup>th</sup> day of February, 2021.

  
Daniel Torrez, Chair

  
Martha Garcia, 1<sup>st</sup> Vice-Commissioner

Voted telephonically  
Christine Lowery, 2<sup>nd</sup> Vice-Chair

  
Robert Windhorst, Commissioner

  
Ralph Lucero, Commissioner



ATTEST:

*Michelle E. Dominguez*

Michelle E. Dominguez  
Cibola County Clerk







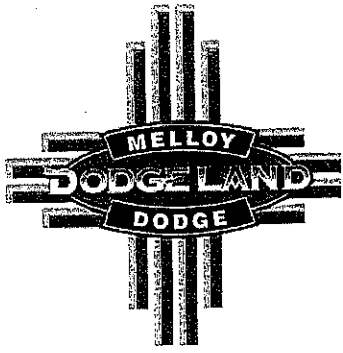
10e.(a.)

# Requisitions Over \$20,000

Laguna Fire-Utility Pickup Truck

[illegible]





# **BID/QUOTE**

## **2020 Ram 1500 SSV**

State contract 00-00000-20-00121

<b>Item 6</b>	<b>Ram 1500 SSV</b>	<b>\$28,635.00</b>
<b>Item D</b>	<b>Bed liner</b>	<b>\$565.00</b>
<b>Item AV</b>	<b>Tow Package</b>	<b>\$495.00</b>
<b>Item AX</b>	<b>Unmarked Package</b>	<b>\$14,317.00</b>

<b>Ram 1500 SSV Total</b>	<b>\$44,012.00</b>
---------------------------	--------------------

James Cassell  
Fleet Sales  
Melloy Dodge  
(505)922-2557 direct  
(505)922-2580 fax  
(505)239-2811 cell  
jcassell@melloydodge.com

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL  
DISTRICT 2 JEFFERSON L. BYRD  
DISTRICT 3 JOSEPH M. MAESTAS  
DISTRICT 4 THERESA BECENTI-AGUILAR  
DISTRICT 5 STEPHEN FISCHMANN

## ACTING CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

**John Kondratick**  
**Interim State Fire Marshal**  
Phone (505) 470-1044  
Fax (505) 476-0100

January 26, 2021

Chief John Garcia  
P.O. Box 567  
Casa Blanca, NM 87007

Dear Chief Garcia,

The specifications submitted on January 26, 2021 for purchase of a Utility pickup truck has been reviewed and approved. The **Laguna Fire and Rescue Department** is authorized to use fire protection fund monies for the purchase of this apparatus. This unit **SHALL** be utilized for fire department use only. Please be advised you **SHALL** comply with current NFPA standards.

**This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Unit. The Laguna Fire and Rescue Department currently holds an ISO rating of 6 with a minimum yearly Fire Protection Fund Allocation of \$196,307.00.**

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the vehicle. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection funds monies. For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

Should you desire any further clarification, or have any questions please feel free to contact me at (505) 231-7162.

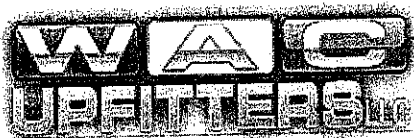
Respectfully,

A handwritten signature in black ink, appearing to read "Esquipula T. Tenorio".

Esquipula T. Tenorio  
Fire Service Support Coordinator  
Fire Service Support Bureau  
New Mexico State Fire Marshal Division

xc Deputy Fire Marshal Randy Varela  
Scottie Aragon, Laguna Fire Department Liaison  
File





# Estimate

2322 Candelaria NE  
Albuquerque, NM  
87107  
Main 505-554-1966

Date	Estimate #
1/25/2021	8253

Project	Rep
Laguna Fire Slick Top Ram	JH

Name / Address
Melloy Dodge Attn: James Cassell 9621 Coors Blvd NW Albuquerque, NM 87114

Item	Description	Rate	Qty	Total
SIFZS-1611612912	<b>**Lights and Siren**</b> Federal Signal Interior SpectraLux for 2016-2020	1,000.00	1	1,000.00
MPSMW9-RAM19MIR	Ram 1500 Red/White Federal Signal Mirror Light Brackets for 2019 Ram 1500	35.00	1	35.00
MPSW9-RW	Federal Signal Wide Angle Dual Color Red/White - Mirrors	152.00	2	304.00
MPS620U-RW	MICROPULSE ULTRA 12 LED RED/WHITE - Grill	110.00	2	220.00
MPS1220U-RW	Federal Signal MicroPulse Ultra 24 LED Red/White - Tailgate and Side Camper Shell	132.00	4	528.00
MPSM12U-SPACRKT	Kit of Four 5-Degree Rubber Wedges for MPS1200U Lights	17.00	1	17.00
SL8C-RAR	LATITUDE DIRECTIONAL RED ENDS WITH AMBER MIDDLE	380.00	1	380.00
SLB-001	LONG L-BRACKET TO USE WITH SL8C-RABG L-BRACKET TO USE WITH SL8C-RAB	18.00	1	18.00
MPS300U-R	Federal Signal MicroPulse Ultra 3 LED Red - Hatch Open and Intersection	70.00	4	280.00
MPSM6-LB	LIGHT BRACKETS	14.00	2	28.00
PF200	Federal Signal Pathfinder Siren and Light Controller	900.00	1	900.00
OBDCABLE6-DGCAN	6-ft OBDII interface cable, for use on 2018 Dodge Charger Pursuit and 2018 Dodge Durango	118.00	1	118.00
ES100C	EMERG.SPKR, WIRE LEADS,	200.00	1	200.00
ESBL-RAM16	Federal Signal ES100 Speaker Mount for 2016+ Ram	28.00	1	28.00
AC-DG4500-WB	<b>**Console**</b> Floor Plate to work after removal of OEM console (For vehicle with no floor shifter)	0.00	1	0.00
CC-WBOS-20	20" Wide-body console; Full length open storage; 8" slope/ 12" level	485.00	1	485.00
FP-PATHFINDER	Troy 3" Faceplate for Dash Mount Pathfinder	0.00	1	0.00
FP-GEORION	Troy 3" Faceplate for XG-100M, CH-721, M700 one-piece	0.00	1	0.00



# Estimate

Date	Estimate #
1/25/2021	8253

2322 Candelaria NE  
Albuquerque, NM  
87107  
Main 505-554-1966

Name / Address
Melloy Dodge Attn: James Cassell 9621 Coors Blvd NW Albuquerque, NM 87114

Project	Rep
Laguna Fire Slick Top Ram	JH

Item	Description	Rate	Qty	Total
FP-RAM-USB2-AUX	USB RELOCATION FACEPLATE	0.00	1	0.00
AC-INBHG-TROY	4" internally mounted dual beverage holder	38.00	1	38.00
AC-SGTRAY-TROY	TROY INT. STORAGE TRAY	29.00	1	29.00
FP-USB-2DC	DC OUTLET/USB MODULE FACE PLATE 2"	50.00	1	50.00
	ELECTRONICS INCLUDED			
FP-BLNK2	2" BLANK FACEPLATE	0.00	1	0.00
AC-ARM-PED-TB	SWIVEL ARM REST WITH FLIP UP PAD	127.58	1	127.58
AC-ARM-BKT-LP	LOW-PROFILE ARM REST MOUNT	0.00	1	0.00
AC-FOAM-58	5 X 8 FOAM ARM REST PAD	0.00	1	0.00
MISC1	**Camper Shell, Bed Slide and Steps** Leer 100R Commercial Fiberglass Camper Shell for 2020 Ram 1500 SSV (Classic Body Style) - No side access - Cab Height - Painted to match Ram Black - Rear flip up solid panel door (center folding lock)	2,650.00	1	2,650.00
CG1500XL-6548	Bed Slide; CG-XL Series; 1500 Pounds; 65 Inch Length x 49.25 Inch Width x 6.25 Inch Deck Height; 8 Inch Side Rail Height Front 4 Feet/ 4 Inch Side Rail Height To Tailgate; Power Coated Black Steel Frame With Extruded Aluminum Side Rails; 3/4 Inch Plywood Deck With A Laminated Rubber Surface; Bolts To Truck Bed; With 4 Adjustable Eye Bolt Tie Down	2,700.00	1	2,700.00
21-23565	PRO TRAXX 4 OVAL NERF STEP BARS DODGE RAM 1500 CREW CAB	210.37	1	210.37
Ch15.1.20NHP	**Wiring and Labor** 911 Harness	621.00	1	621.00
Shipping		320.00	1	320.00





# Estimate

Date	Estimate #
1/25/2021	8253

2322 Candelaria NE  
Albuquerque, NM  
87107  
Main 505-554-1966

Name / Address
Melloy Dodge Attn: James Cassell 9621 Coors Blvd NW Albuquerque, NM 87114

Project	Rep
Laguna Fire Slick Top Ram	JH

Item	Description	Rate	Qty	Total
SHOP_SUPPLIES	Bolts, Screws, Nuts, Brackets, Connectors, Wiring, Loom, ETC.	140.00	1	140.00
LABOR 2	LABOR	85.00	34	2,890.00
		<b>Subtotal</b>		\$14,316.95
		<b>Sales Tax (0.0%)</b>		\$0.00
		<b>Total</b>		\$14,316.95



**State of New Mexico  
General Services Department  
REVISED  
Statewide Price Agreement**

**Awarded Vendor:**  
**8 Awarded Vendors (See page 6-7)**

Price Agreement Number: 00-00000-20-00121

Payment Terms: Net 30

F.O.B.: Destination

Delivery: As Requested

**Ship To:**  
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

Procurement Specialist: Amber Sanchez *AMS*

Telephone No.: 505-827-0554

Email: Amber.Sanchez2@state.nm.us

**Invoice:**  
**As requested**

**Title: Police Pursuit**

**Term: November 13, 2020 thru November 12, 2021**

**This Statewide Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.**

**Accepted for the State of New Mexico**

*Valerie Paulk*

Date: 12/9/2020

Mark Hayden, New Mexico State Purchasing Agent

x This price agreement was signed on behalf of the State Purchasing Agent.



State of New Mexico  
General Services Department  
Purchasing Division  
Statewide Price Agreement #: 00-00000-20-00121

Page-2

**Terms and Conditions**

(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
  - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
  - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
  - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
  - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
  - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of

State of New Mexico  
General Services Department  
Purchasing Division  
Statewide Price Agreement #: 00-00000-20-00121

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subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

**12. Non-Collusion:** In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

**13. Nondiscrimination:** Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

**14. The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

**15. Items:** All bid items are to be NEW and of most current production, unless otherwise specified.

**16. Payment for Purchases:** Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

**17. Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

**18. Submission of Bid:** Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

**19. Contractor Personnel:** Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

**20. Subcontracting:** The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

**21. Records and Audit:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

**22. Subcontracts:** The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.



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**New Mexico Employees Health Coverage**

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: <https://bewellnm.com>.

D. For purposes of this Paragraph, the following terms have the following meanings:

- (1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and
- (2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

**Statewide Price Agreement**

**Article I – Statement of Work**

Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

**Article II – Term**

The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

**Article III – Specifications**

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

**Article IV – Shipping and Billing Instructions**

Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If vendor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

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General Services Department  
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**Article V – Termination**

The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

**Article VI – Amendment**

This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

**Article VII – Indemnity Clause**

Contractor shall indemnify and hold harmless the State, its officers and employees, against liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to properties caused by, or resulting from Contractor's, and/or its employees, own negligent act or omission while Contractor, and/or its employees, perform or fails to perform its obligations and duties under the Terms and Conditions of this agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (Section 41-4-1, et seq., N.M.S.A. 1978 comp. and Section 57-7-1 N.M.S.A. 1878 comp. and any amendments thereto.

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of any part of the agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the agreement to maintain a suit(s) for wrongful death(s), bodily and/ or personal injury(s) to person(s), damage(s) to property(ies) and/or any other claim(s) whatsoever pursuant to the provisions of this agreement. Vendor shall provide all insurance necessary to employees on the work site, including but not limited to Worker's Compensation.

**Article VIII – Issuance or Orders**

Only written signed orders are valid under this Price Agreement.

**Article IX – Packing (if applicable)**

Packing shall be in conformance with standard commercial practices.

**Article X – Price Schedule**

Prices as listed in the price schedule hereto attached are firm.



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Purchasing Division  
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**Awarded Vendors:**

**(AA) 0000047770**

Albuquerque Motor Company  
dba Melloy Dodge  
9621 Coors Blvd NW  
Albuquerque, NM 87114  
(505) 239-2811  
[Jcassell@melloydodge.com](mailto:Jcassell@melloydodge.com)

**Delivery: 90-180 Days**

**(AB) 0000049896**

Bob Turner's Ford Country  
dba Power Ford  
1101 Montano Rd NE  
Albuquerque, NM 87107  
(505) 449-1268  
[Mbeltran@myforddealer.com](mailto:Mbeltran@myforddealer.com)

**Delivery: Albuquerque and Santa Fe  
As requested**

**(AC) 0000051541**

Don Chalmers Ford  
dba MHQ of NM  
2500 Rio Rancho Blvd SE  
Rio Rancho, NM 87124  
(505) 890-2153  
[Tcullen@chalmersford.com](mailto:Tcullen@chalmersford.com)

**Delivery: 70-120 Days depending on Ford**

**(AD) 0000137865**

MCLL, Inc.  
dba Melloy Chevrolet  
377 Emilio Lopez Rd  
Los Lunas, NM 87031  
(505) 866-3005  
[Randv@melloyfleet.com](mailto:Randv@melloyfleet.com)

**Delivery: Approx. 90-120 Days  
(Chevy Tahoe production begins Feb. 2021)**

**(AE) 0000062888**

Melloy Nissan  
7707 Lomas Blvd  
Albuquerque, NM 87110  
(505) 265-8721  
[Rbeavis@melloynissan.com](mailto:Rbeavis@melloynissan.com)

**Delivery: 12 to 14 weeks**



Cibola County, NM

# Detail vs Budget Report

## Account Summary

Date Range: 07/01/2020 - 03/03/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>401 - GENERAL FUND</b>								
Expense								
<u>401-004-412-00012</u>	EQUIP MAINT & REPAIR	49,007.12	160,327.00	0.00	66,271.27	66,271.27	45,048.61	28.10 %
<u>401-005-403-00011</u>	Vehicle Expense	8,633.39	165,000.00	0.00	115,434.86	115,434.86	40,931.75	24.81 %
<u>401-010-403-00021</u>	Courthouse Repairs	2,645.64	6,000.00	0.00	0.00	0.00	3,354.36	55.91 %
	Expense Totals:	60,286.15	331,327.00	0.00	181,706.13	181,706.13	89,334.72	26.96 %
	401 - GENERAL FUND Totals:	60,286.15	331,327.00	0.00	181,706.13	181,706.13	89,334.72	26.96 %
<b>402 - ROAD</b>								
Expense								
<u>402-015-416-00077</u>	TOOLS & SUPPLIES	1,946.39	10,000.00	0.00	1,847.34	1,847.34	6,206.27	62.06 %
<u>402-015-416-00098</u>	Training & Staff Development	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
	Expense Totals:	1,946.39	11,000.00	0.00	1,847.34	1,847.34	7,206.27	65.51 %
	402 - ROAD Totals:	1,946.39	11,000.00	0.00	1,847.34	1,847.34	7,206.27	65.51 %
<b>418 - CANDY KITCHEN VFD</b>								
Expense								
<u>418-018-429-00012</u>	EQUIP MAINT & REPAIR	224.78	5,000.00	0.00	4,163.77	4,163.77	611.45	12.23 %
<u>418-018-429-00038</u>	1/4% Fire Protection Excise Tax	0.00	5,000.00	0.00	2,977.21	2,977.21	2,022.79	40.46 %
	Expense Totals:	224.78	10,000.00	0.00	7,140.98	7,140.98	2,634.24	26.34 %
	418 - CANDY KITCHEN VFD Totals:	224.78	10,000.00	0.00	7,140.98	7,140.98	2,634.24	26.34 %
<b>419 - LAGUNA VFD</b>								
Expense								
<u>419-018-430-00012</u>	EQUIP MAINT & REPAIR	0.00	28,038.00	0.00	0.00	0.00	28,038.00	100.00 %
<u>419-018-430-00028</u>	Capital Outlay	155,509.00	208,225.00	0.00	0.00	0.00	52,716.00	25.32 %
	Expense Totals:	155,509.00	236,263.00	0.00	0.00	0.00	80,754.00	34.18 %
	419 - LAGUNA VFD Totals:	155,509.00	236,263.00	0.00	0.00	0.00	80,754.00	34.18 %
<b>435 - CONSOLIDATED DISPATCH</b>								
Expense								
<u>435-070-435-00010</u>	MILEAGE & PER DIEM	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
	Expense Totals:	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
	435 - CONSOLIDATED DISPATCH Totals:	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
	Report Total:	217,966.32	590,090.00	0.00	190,694.45	190,694.45	181,429.23	30.75 %







10e.(b.)

# Requisitions Over \$20,000

Road Dept.-Tools and Supplies



# REQUISITION ORDER

	<b>DATE:</b>		<b>DEPARTMENT:</b>		<b>QUOTE OBTAINED BY:</b>		
	March 22, 2021		Road Dept.		Richard Cemo		
			<b>QUOTE #1</b>		<b>QUOTE #2</b>		
	<b>VENDOR NAME:</b>		Grants Auto & Truck Parts				
	<b>CONTACT NAME:</b>		Landon				
<b>PHONE:</b>		505-287-9447					
<b>FAX:</b>		505-287-5670					
<b>NO.</b>	<b>DESCRIPTION</b>	<b>UNIT COST</b>	<b>EXTENSION</b>	<b>UNIT COST</b>	<b>EXTENSION</b>	<b>UNIT COST</b>	<b>EXTENSION</b>
1	JCS-1258mas Tool Sets	16402.23	16,402.23		-		-
1	AW18 18 in. Adjustable Wrench	59.39	59.39		-		-
1	AW24 24 in. Adjustable Wrench	126.00	126.00		-		-
1	700-2247 Chain Wrench	97.99	97.99		-		-
1	3550 Hose Cutter	19.87	19.87		-		-
1	2031 Exhaust Pipe Cutter	33.54	33.54		-		-
1	TW38FL 3 8 Dr Torq Wrench	144.54	144.54		-		-
1	TW12FL 1 2 Dr Torq Wrench	178.83	178.83		-		-
1	2391 Retrieving Tool	9.59	9.59		-		-
1	2274 Feeler Gauge	6.59	6.59		-		-
1	161 Feeler Gauge	6.44	6.44		-		-
1	77-3508 Oil Filter Wrench	32.01	32.01		-		-
1	77-3368 3 Jaw Oil Fil/Wrench	21.75	21.75		-		-
1	77-2595 Oil Filter Wrench	29.51	29.51		-		-
1	2115TIMAX 3 8 in. Composte Impact	202.50	202.50		-		-
1	2130 1 2 in. Imp 550 FT - LB	210.72	210.72		-		-
1	2161xp 2 4 in. Sup Duty Impac	859.43	859.43		-		-
1	109xpa 3 8 in. Club Style RATC	172.62	172.62		-		-
1	121-K6 Super Duty Air Hammer	125.80	125.80		-		-
1	62613 Mini Metal Die Bogo	70.19	70.19		-		-
1	6786 Drill	125.40	125.40		-		-
3	6-9300 Swivel	14.99	44.97		-		-
3	6-9300Swivel	14.99	44.97		-		-
2	6-9301 Swivel	19.67	39.34		-		-
Continued on 2nd page			-		-		-
<b>SUBTOTAL FOR SELECTED ITEMS</b>			19,064.22		-		-
<b>TOTAL LABOR/ SERVICE COSTS</b>			-		-		-
<b>TOTAL GROSS RECEIPTS TAX</b>			-		-		-
<b>TOTAL SHIPPING/ FREIGHT COSTS</b>			-		-		-
<b>GRAND TOTAL</b>			19,064.22		-		-
<b>VENDOR</b>	Grants Auto & Truck Parts	<b>REASON SELECTED</b>					
<b>ADDRESS</b>	1000 W. Santa Fe Ave Grants, New Mexico 87020	<b>CONTRACT/BID/RFP #</b>					
<b>PURCHASING AGENT ENDORSEMENT</b>	<b>CERTIFICATION</b> With my signature, I hereby certify that all goods/services requested are necessary to properly conduct the operations of this department, and that all procurement has been conducted according to purchasing policies approved by the Cibola County Board of Commissioners.	<b>ESTIMATED DELIVERY</b>					
		<b>PURCHASE ORDER #</b>					
		<b>If all three signatures are not obtained the purchase cannot move forward</b>		<b>FUND NAME &amp; LINE ITEM #</b>		<b>AMOUNT</b>	
				402-015-416-00077		\$ 19,064.22	
				Page 1 of 2			
		<b>DEPARTMENT HEAD SIGNATURE</b>		<b>DESIGNEE SIGNATURE</b>		<b>FINANCE SIGNATURE</b>	
							

PLEASE REMEMBER ANY REQUISITIONS OVER \$500.00 NOW REQUIRE 3 HARD QUOTES. ANY REQUISITION \$10,000.00 OR MORE WILL NEED TO GO ON THE AGENDA FOR COMMISSION APPROVAL. IF USING STATE CONTRACT PLEASE LIST CONTRACT # ABOVE AS WELL AS THE FIRST 4 PAGES OF THE STATE CONTRACT, OTHERWISE IT WILL BE SENT BACK

PLEASE REMEMBER ANY REQUISITIONS OVER \$500.00 NOW REQUIRE 3 HARD QUOTES. ANY REQUISITION \$10,000.00 OR MORE WILL NEED TO GO ON THE AGENDA FOR COMMISSION APPROVAL. IF USING STATE CONTRACT PLEASE LIST CONTRACT # ABOVE AS WELL AS THE FIRST 4 PAGES OF THE STATE CONTRACT, OTHERWISE IT WILL BE SENT BACK

Total For Requisition = \$ 23,312.46 (please last page of quote. Thank you)

*Tools*

GRANTS AUTO AND TRUCK PARTS  
1403 US HWY 66  
MILAN, NM 87021

ACCT #	SOLD TO	DATE	TIME
670	CIBOLA COUNTY	03/18/2021	14:14
	700 E. ROOSEVELT, SUITE 50		
SR #	GRANTS, NM 87020	STORE #	EMP #
0		900007290	14 LONDON

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
JCS-1258MAS	PTC	TOOL SETS	1.00	43,748.48	16402.2300	16,402.23
AW18	CHT	18IN ADJUSTABLE WRENC	1.00	159.16	59.3900	59.39
AW24	CHT	24IN ADJUSTABLE WRENC	1.00	289.98	126.0000	126.00
700-2247	BK	CHAIN WRENCH	1.00	201.48	97.9900	97.99
3550	SER	HOSE CUTTER	1.00	60.93	19.8700	19.87
2031	SER	EXHAUST PIPE CUTTER	1.00	102.33	33.5400	33.54
TW38FL	CHT	3 8 DR TORQ WRENCH	1.00	448.48	144.5400	144.54
TW12FL	CHT	1 2 DR TORQ WRENCH	1.00	554.28	178.8300	178.83
2391	SER	RETRIEVING TOOL	1.00	29.88	9.5900	9.59
2274	SER	FEELEER GAUGE	1.00	19.99	6.5900	6.59
161	SER	FEELEER GAUGE	1.00	19.53	6.4400	6.44
77-3508	SER	OIL FILTER WRENCH	1.00	97.73	32.0100	32.01
77-3368	SER	3 JAW OIL FIL/WRENCH	1.00	68.98	21.7500	21.75
77-2595	SER	OIL FILTER WRENCH	1.00	91.98	29.5100	29.51
2115TIMAX	IR	3 8IN COMPOSITE IMPACT	1.00	646.71	202.5000	202.50

Continued

\*\*\* Plus Applicable Taxes. \*\*\*  
\*\*\* Prices Subject to Change Without Notice. \*\*\*

\* \* THIS IS NOT AN INVOICE \* \*



GRANTS AUTO AND TRUCK PARTS  
1403 US HWY 66  
MILAN, NM 87021

ACCT #	SOLD TO	DATE	TIME
670	CIBOLA COUNTY	03/18/2021	14:14
	700 E. ROOSEVELT, SUITE 50		
SR #	GRANTS, NM 87020	STORE #	EMP #
0		900007290	14 LONDON

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
2130	IR	1 2IN IMP 550 FT-LB	1.00	543.21	210.7200	210.72
2161XP	IR	3 4IN SUP DUTY IMPAC	1.00	2,216.90	859.4300	859.43
109XPA	IR	3 8IN CLUB STYLE RATC	1.00	444.73	172.6200	172.62
121-K6	IR	SUPER DUTY AIR HAMMER	1.00	324.30	125.8000	125.80
62613	NPT	MINI METAL DIE BOGO	1.00	203.07	70.1900	70.19
6786	NPT	DRILL	1.00	413.20	125.4000	125.40
6-9300	NPT	SWIVEL	3.00	30.34	14.9900	44.97
6-9300	NPT	SWIVEL	3.00	30.34	14.9900	44.97
6-9301	NPT	SWIVEL	2.00	64.45	19.6700	39.34
61-0208	NPT	SOCKET SET	1.00	222.85	67.6300	67.63
61-0210	NPT	SOCKET SET	1.00	322.23	97.7900	97.79
61-0502	NPT	SOCKET SET	1.00	502.07	152.3700	152.37
RX5508CHUC	ETR	TOOL BOX CART	1.00	3,733.64	1382.1000	1,382.10
RX5512RCUC	ETR	TOOL BOX CART	1.00	4,992.91	1711.4300	1,711.43
AC220LV	CHT	220L VERT CABINET	1.00	1,425.98	416.1900	416.19

Continued

\*\*\* Plus Applicable Taxes. \*\*\*

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GRANTS AUTO AND TRUCK PARTS  
1403 US HWY 66  
MILAN , NM 87021

ACCT #	SOLD TO	DATE	TIME
670	CIBOLA COUNTY	03/18/2021	14:14
	700 E. ROOSEVELT , SUITE 50		
SR #	GRANTS, NM 87020	STORE #	EMP #
0		900007290	14 LANDON

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
BSTIB46	CHT	46P MSTR STARBIT SET	1.00	572.68	184.9000	184.90
145	SER	PINCH-OFF PLIERS	2.00	57.48	18.7300	37.46
PBH32	CHT	32 LONG X 1 2	1.00	136.83	44.6200	44.62
PBH36	CHT	36 LONG X 5 8	1.00	199.62	65.0900	65.09
37004	MMM	NOSECAP	1.00	82.20	30.9600	30.96
LHTS7	CHT	7PC L-TORX KEY SET	1.00	104.63	33.8400	33.84
TKSS13	CHT	13PC TORX KEY SET	1.00	56.33	17.9200	17.92
776-9115	BK	9 PC STAR WRENCH SET	1.00	19.60	5.9400	5.94

TOTAL -----&gt;

23,312.46

\*\*\* Plus Applicable Taxes. \*\*\*

\*\*\* Prices Subject to Change Without Notice. \*\*\*

\* \* THIS IS NOT AN INVOICE \* \*



10f.

# Resolution 21-24

Transfer of Dump Truck to Village of Milan





**CIBOLA COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**RESOLUTION № 2021-24**  
**TRANSFERRING A DUMP TRUCK TO THE VILLAGE OF MILAN**

**WHEREAS**, the Board of County Commissioners met in a regularly scheduled meeting on Thursday, March 25, 2021, at 5:00 p.m. in the Cibola County Administration Building 700 Roosevelt, Grants, New Mexico 87020; and,

**WHEREAS**, the County of Cibola is a New Mexico County established by NMSA 1978 Section 4-3A-1 (1981) and the Village of Milan is a New Mexico Municipality, established by, NMSA 1978 Sections 3-2-1 *et. seq.*, located within the boundaries of the County; and

**WHEREAS**, NMSA 1978, Section 3-18-1 (1972) provides that municipalities, and also counties pursuant to NMSA 1978, Section 4-37-1 (1995), have the power to “protect generally the property of its municipality and its inhabitants” and to “preserve peace and order.” and;

**WHEREAS**, NMSA 1978, Section 4-38-18 (1876) provides that the Board of County Commissioners has the power to represent the county and have the care of the county property and the management of the interest of the county in all cases where no other provision is made by law; and,

**WHEREAS**, the Village of Milan has requested a donation of a dump truck from the County stating that “[w]e are seeking this transfer because we are not in a financial position to purchase any at this time. The current state of our dump truck is a safety liability, and we need to replace it as soon as we can;” and,

**WHEREAS**, the County has a 1996 GMC Topkick Dump Truck, 237,720 miles, Vin # 1GDT7H4J0TJ510031, in need of repair, that it no longer needs and would like to assist the Village in order to protect its joint inhabitants; and,

**WHEREAS**, NMSA 1978, Section 13-6-2 (2007) states in pertinent part that “[ ] [p]roviding a written determination has been made [ ] a local public body [ ] may sell or otherwise dispose of real or tangible personal property belonging to the [ ] local public body [ ] by [ ] by negotiated sale or donation to other state agencies, local public bodies, school districts or state educational institutions; [ ] sale or disposition of real or tangible personal property having a current resale value of more than five thousand dollars (\$5,000) may be made by a [ ] local public body [ ] if the sale or disposition has been approved by [ ] the local government division of the department of finance and administration for local public bodies [ ]”; and,

**WHEREAS**, the dump truck is valued at \$ \_\_\_\_\_ and therefore no DFA approval is required; and,

**WHEREAS**, Article 10 Section 14 of the New Mexico Constitution, referred to as the anti donation clause, which provides that state or municipality shall not make any donation to association or public corporation is inapplicable to donations by state or one of its governmental agencies to another such agency, See, City of Gallup v. New Mexico State Park and Recreation Commission, 86 N.M. 745, 527 P.2d 786 (1974); and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Cibola that it hereby approves the donation and transfer of the dump truck to the Village of Milan.

**BE IT FURTHER RESOLVED** that the County Manager is hereby empowered to act on the Board's behalf to take any action necessary effectuate the transfer.

**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CIBOLA**

**APPROVED, ADOPTED, AND PASSED** on this 25<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Daniel Torrez, Chair

\_\_\_\_\_  
Martha Garcia, 1<sup>st</sup> Vice-Commissioner

\_\_\_\_\_  
Christine Lowery, 2<sup>nd</sup> Vice-Chair

\_\_\_\_\_  
Robert Windhorst, Commissioner

\_\_\_\_\_  
Ralph Lucero, Commissioner

ATTEST:

\_\_\_\_\_  
Michelle E. Dominguez  
Cibola County Clerk

**FELIX O. GONZALES**  
MAYOR



**VIVIAN L. BRUMBELOW**  
MAYOR PRO TEM

**SARAH E. AUSTIN**  
VILLAGE MANAGER

TRUSTEES  
**VIVIAN L. BRUMBELOW**  
**ELLEN I. BACA**  
**CHRISTOPHER J. ARCHULETA**  
**ROSEANNE LOPEZ**

**VILLAGE OF MILAN**  
P.O. Box 2727 • 623 URANIUM AVENUE  
MILAN, NEW MEXICO 87021

March 19, 2021

Dear Cibola County Manager and Commissioners,

The Village of Milan respectfully writes this letter to request that if you have any equipment to spare, we are in need of dump truck(s) with accessories , should you have any that you can transfer to the Village. We are seeking this transfer because we are not in a financial position to purchase any at this time. The current state of our dump truck is a safety liability, and we need to replace it as soon as we can.

Respectfully,

Sarah E. Austin  
Village Manager  
505-285-1385





10g.

# Resolution 21-25

Transfer of Dump Truck to Blue Water Village  
and Sanitation District



**CIBOLA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION № 2021-25**

**TRANSFERRING A DUMP TRUCK TO THE BLUEWATER WATER AND SANITATION  
DISTRICT AND BLUEWATER CEMETERY**

**WHEREAS**, the Board of County Commissioners met in a regularly scheduled meeting on Thursday, March 25, 2021, at 5:00 p.m. in the Cibola County Administration Building 700 Roosevelt, Grants, New Mexico 87020; and,

**WHEREAS**, the County of Cibola is a New Mexico County established by NMSA 1978 Section 4-3A-1 (1981); and,

**WHEREAS**, pursuant to NMSA 1978, Section 73-2-1 *et seq.* the Bluewater Water and Sanitation District (Bluewater) is a governmental subdivision of the State of New Mexico, located within the County of Cibola, created to promote the health, safety, prosperity, security and general welfare of the inhabitants of said districts.; and,

**WHEREAS**, pursuant to NMSA 1978, Section 73-2-16 (F) (1985) Bluewater has the power to “[ ]acquire, dispose of and encumber real and personal property, water rights, water and sewer works and plants and any interest in them, including leases and easements; and,

**WHEREAS**, NMSA 1978, Section 3-18-1 (1972) provides that municipalities, and also counties pursuant to NMSA 1978, Section 4-37-1 (1995), have the power to “protect generally the property of its municipality and its inhabitants” and to “preserve peace and order.” and;

**WHEREAS**, NMSA 1978, Section 4-38-18 (1876) provides that the Board of County Commissioners has the power to represent the county and have the care of the county property and the management of the interest of the county in all cases where no other provision is made by law; and,

**WHEREAS**, Bluewater has requested a donation of a dump truck from the Count stating that “[w]e are seeking this equipment because we are both not in a financial position to purchase any equipment at this time.” and,

**WHEREAS**, the County has a \_ 1996 GMC Topkick Dump Truck, 299,999 miles, Vin # 1GDT7H4J2TJ510421, that is in need of repair and that it no longer needs and would like to assist the Bluewater in order to protect its joint inhabitants; and,

**WHEREAS**, NMSA 1978, Section 13-6-2 (2007) states in pertinent part that “[ ]  
[p]roviding a written determination has been made [ ] a local public body[ ] may sell or otherwise

dispose of real or tangible personal property belonging to the [ ] local public body [ ] by [ ] by negotiated sale or donation to other state agencies, local public bodies, school districts or state educational institutions; [ ] sale or disposition of real or tangible personal property having a current resale value of more than five thousand dollars (\$5,000) may be made by a [ ] local public body [ ] if the sale or disposition has been approved by [ ] the local government division of the department of finance and administration for local public bodies [ ]; and,

**WHEREAS**, the dump truck is valued at \$\_\_\_\_\_ and therefore no DFA approval is required; and,

**WHEREAS**, Article 10 Section 14 of the New Mexico Constitution, referred to as the anti donation clause, which provides that state or municipality shall not make any donation to association or public corporation is inapplicable to donations by state or one of its governmental agencies to another such agency, See, City of Gallup v. New Mexico State Park and Recreation Commission, 86 N.M. 745, 527 P.2d 786 (1974); and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Cibola that it hereby approves the donation and transfer of the dump truck to the Bluewater Water and Sanitation District.

**BE IT FURTHER RESOLVED** that the County Manager is hereby empowered to act on the Board's behalf to take any action necessary effectuate the transfer.

**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CIBOLA**

**APPROVED, ADOPTED, AND PASSED** on this 25<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Daniel Torrez, Chair

\_\_\_\_\_  
Martha Garcia, 1<sup>st</sup> Vice-Commissioner

\_\_\_\_\_  
Christine Lowery, 2<sup>nd</sup> Vice-Chair

\_\_\_\_\_  
Robert Windhorst, Commissioner

\_\_\_\_\_  
Ralph Lucero, Commissioner

ATTEST:

\_\_\_\_\_  
Michelle E. Dominguez  
Cibola County Clerk



Paul Spencer - President  
Bluewater Water and Sanitation  
PO Box 68  
Bluewater NM 87005

3-22-21

Kate Fletcher  
Cibola County Manager  
700 E. Roosevelt, Suite 50  
Grants, NM 87020  
505-287-9431

Dear Cibola County Manager and Commissioners,

Bluewater Water and Sanitation along with Bluewater Cemetery respectfully requests that if you have any equipment to spare, we are in need of a dump truck with accessories should you have any that you could transfer to BWSD and Bluewater Cemetery . We are seeking this equipment because we are both not in a financial position to purchase any equipment at this time.

Sincerely,

A handwritten signature in black ink that reads "Paul Spencer". The signature is written in a cursive style with a large, stylized "P" and "S".

Paul Spencer  
Water Board President  
Bluewater Cemetery Board Member  
505-287-0156