

**Regular Commission Meeting**  
**Wednesday, November 2<sup>nd</sup>, 2022**  
**5:00 p.m.**  
**Cibola County Commission Chambers**

**Elected Officials Present Staff**

**Daniel Torrez, Chairman**  
**Martha Garcia, 1<sup>st</sup> Vice Chairman**  
**Robert Windhorst, Commissioner**  
**Ralph Lucero, Commissioner**

**Kate Fletcher, County Manager**  
**Paul Ludi, Finance Director**  
**Natalie Grine, Chief Deputy Clerk**  
**Terri Harwood, Recording / Filing**

**1. Call to Order**

Chairman Torrez called the meeting to order at 5:00 pm.

**2. Roll Call**

Chairman Torrez does roll call, 4 Commissioners are present with Commissioner Lowery being absent.

**3. Pledge of Allegiance**

Led by Commissioner Lucero, recited by all.

**4. Prayer**

Led by Commissioner Garcia.

**5. Approval of Agenda**

Motion to approve the agenda but move item number 9 to item number 7 made by Commissioner Lucero.

Second made by Commissioner Garcia. 4-0 affirmative

**6. Public Comment**

No Public Comment.

**7. Minutes**

a. 09.22.2022 Regular Commission Meeting

Motion to approve the minutes from 09.22.2022 Regular Commission Meeting made by Commissioner Garcia

Second made by Commissioner Windhorst. 4-0 affirmative

**8. Reports**

a. Budget and Finance Report- Kate Fletcher-County Manager & Paul Ludi-Finance Director

i. Road Improvements

ii. Local Assistance and Tribal Consistency Fund (LATCF)

iii. Outside Agency Reporting

**9. Presentation**

a. Recognition of 30 years of service to Cibola County-Juanita Rodriguez

## **10. New Business-Action May Be Taken**

- a. Consideration of Fence Lake Annual Performance Review Pursuant to Cibola County Ordinance 2017-04 7.1-7.3  
Motion to approve Consideration of Fence Lake Annual Performance Review Pursuant to Cibola County Ordinance 2017-04 7.1-7.3 made by Commissioner Lucero  
Second made by Commissioner Garcia. 4-0 affirmative
- b. Consideration of Resolution 2022-54 Budget Adjustment Number 3  
Motion to approve Resolution 2022-54 Budget Adjustment Number 3 made by Commissioner Garcia  
Second made by Commissioner Windhorst. 4-0 affirmative
- c. Consideration of Resolution 2022-55 FY 23 1<sup>st</sup> Quarter Report  
Motion to approve Resolution 2022-55 FY 23 1<sup>st</sup> Quarter Report made by Commissioner Windhorst  
Second made by Commissioner Lucero. 4-0 affirmative
- d. Consideration of Resolution 2022-56 Travel Policy  
Motion to approve Resolution 2022-56 Travel Policy made by Commissioner Windhorst  
Second made by Commissioner Garcia. 4-0 affirmative
- e. Consideration of Resolution 2022-57 2023 Holiday Schedule  
Motion to approve 2022-57 2023 Holiday Schedule made by Commissioner Lucero  
Second made by Commissioner Windhorst. 4-0 affirmative
- f. Approval of Memorandum of Agreement with the City of Grants to Provide the City Professional Services Assistance by Cibola County Administrative Staff  
Motion to approve Memorandum of Agreement with the City of Grants to Provide the City Professional Services Assistance by Cibola County Administrative Staff made by Commissioner Windhorst.  
Second made by Commissioner Lucero. 4-0 affirmative
- g. Consideration of Requisitions over \$20,000
  - a. Melloy Dodge/Ram 1500 SSV W Tow Pkg and Bed Liner/FY22 Jr. Bill/\$38,192
  - b. Advanced Environmental Solutions /Parking Lots-County Complex/Road/BWV Fire Dept./Manager's Dept./\$780,122.65
  - c. Advanced Environmental Solutions/Hospital Parking Lot/Capital Outlay Funding and Manager's Dept./\$210,521.38
  - d. Summit Fire & Security/Security Camera's/Road/\$22,166.26
  - e. WSP/Engineering and Construction Mgmt. Services for CR. 5/NMDOT TPF Grant/\$408,513.20
  - f. Power Ford/F150 Custom Crew Cab/BWVFD/\$45,598  
Motion to approve requisitions over \$20,000 made by Commissioner Lucero  
Second made by Commissioner Windhorst. 4-0 affirmative
- h. Consideration of JPA for Opioid Remediation Collaborative  
Motion to approve JPA for Opioid Remediation Collaborative made by Commissioner Garcia  
Second made by Commissioner Windhorst. 4-0 affirmative

## **11. Executive Session**

### **Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section 10-15-1, only the following matters will be discussed in closed session:**

Motion and roll call vote to go into Executive Session at 6:16 pm made by Commissioner Lucero.  
Second made by Commissioner Garcia. 4-0 affirmative

### **Pursuant to Section 10-15-1 (H) (8) the following matters may be discussed in closed session:**

- a. Pending or threatened litigation 10-15-1 (H) (7)
- b. Real Property 10-15-1 (H) (2)

- c. Personnel 10-15-1 (H) (2)
- d. Other specific limited topics that are allowed or authorized under the stated statute.

**Motion and Roll Call Vote to Return to Regular Session**

Motion and Roll Call to Return to Regular Session at 6:52 pm made by Commissioner Windhorst.

Second made by Commissioner Lucero. 4-0 affirmative

**Motion and Roll Call Vote that Matters Discussed in Closed Session Were Limited to Those Specified In Motion For Closed, and That No Final Action Was Taken, As Per New Mexico Statues Section §10-15-1**

Motion and Roll Call Vote that Matters Discussed in Closed Session Were Limited to Those Specified in Motion for Closed, and That No Final Action Was Taken, As Per New Mexico Statues Section §10-15-1 made by Commissioner Garcia.

Second made by Commissioner Windhorst. 4-0 affirmative

**12. New Business-Action May be Taken**

- a. Direction to Staff Regarding Monique Pena v. Cibola County authorizing service of process from Monique Pena
- b. Direction to Staff Regarding 790 E. Roosevelt Ave. (Old Tire Shop), Grants, NM 87020 authorizing negotiation of the private sale of the property

Motion to approve Direction to Staff Regarding Monique Pena v. Cibola County authorizing service of process from Monique Pena made by Commissioner Windhorst

Second made by Commissioner Lucero. 4-0 affirmative

Motion to approve Direction to Staff Regarding 790 E. Roosevelt Ave. (Old Tire Shop), Grants, NM 87020 authorizing negotiation of the private sale of the property made by Commissioner Garcia

Second Made by Commissioner Windhorst. 4-0 affirmative

**13. Announcements**

Cibola County Offices will be closed, Friday November 11th, 2022, In Observation of Veteran's Day Holiday. The next Regular Commission Meeting will be on November 17<sup>th</sup>, 2022, at 5:00 p.m.

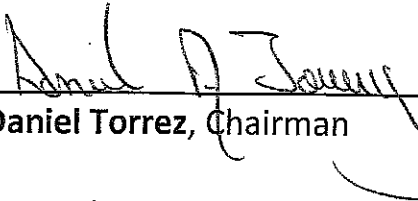
There will also be a Special Canvassing Meeting on Thursday November 17<sup>th</sup> at 4:00 p.m.

**14. Adjournment**

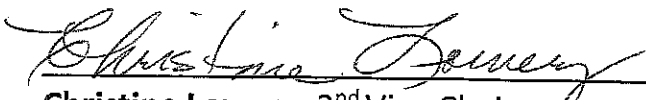
6:56 p.m.

**PASSED, APPROVED, and ADOPTED** this 17th, day of November 2022

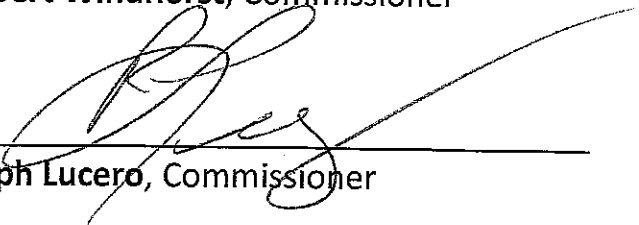
BOARD OF COUNTY COMMISSIONERS

  
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Daniel Torrez, Chairman

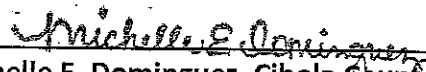
  
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Martha Garcia, 1<sup>st</sup> Vice Chairman

  
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Christine Lowery, 2<sup>nd</sup> Vice Chairman

  
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Robert Windhorst, Commissioner

  
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Ralph Lucero, Commissioner

**ATTEST:**

  
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Michelle E. Dominguez, Cibola County Clerk

Date: Nov 17, 2022

