

Special Commission Meeting
Thursday, January 12th, 2023
5:00 p.m.
Cibola County Commission Chambers

Elected Officials Present Staff

Daniel Torrez, Chairman
Martha Garcia, 1st Vice Chairman
Christine Lowery, 2nd Vice Chairman
Robert Windhorst, Commissioner
Ralph Lucero, Commissioner

Kate Fletcher, Manager
Paul Ludi, Finance Director
Natalie Grine, Chief Deputy Clerk
Maria Grijalva Rec & Filing Clerk

1. Call to Order

Chairman Torrez called the meeting to order at 5:00 pm.

2. Roll Call

Chairman Torrez does roll call, all Commissioners are present.

3. Pledge of Allegiance

Led by Commissioner Lucero, recited by all.

4. Prayer

Led by Commissioner Garcia.

5. Approval of Agenda

Motion to approve agenda made by Commissioner Windhorst
Second made by Commissioner Lucero 5-0 affirmative.

6. Minutes

a. 12-15-2022 Regular Commission Meeting.

Motion to approve Minutes for item A made by Commissioner Garcia
Second made by Commissioner Lucero 5-0 affirmative.

7. Restructure of Commission:

a. Resolution 23-01- Restructure of the Cibola County Commission

- a) Nomination and Election of County Commission Chairman - Torrez**
- b) Nomination and Election of 1st Vice County Commission Chairman - Garcia**
- c) Nomination and Election of 2nd Vice County Commission Chairman - Lowery**

Motion was made by Commissioner Windhorst to appoint Commissioner Torrez as Cibola County Chairman, to appoint Commissioner Garcia as 1st Vice Chairman, and to appoint Commissioner Lowery as 2nd Vice Chairman. Second by Commissioner Lowery 5-0 affirmative.

8. Public Hearing

- a) Ordinance #23-01 Property Tax Rebate Benefitting Low-income taxpayers.
No Public Comments were made.**

9. Consent Agenda – Action May Be Taken

a. Consent Agenda: Beginning of Year Resolutions.

- a. Consideration of Resolution 23-02, Delegation of Authority to County Manager.
- b. Consideration of Resolution 23-03, Bank Depositories.
- c. Consideration of Resolution 23-04, Inspection of Records
- d. Consideration of Resolution 23-05, Open Meetings Act (OMA).
- e. Consideration of Resolution 23-06, Public Participation at Cibola County Commission Meetings 3 minutes.
- f. Consideration of Resolution 23-07, Parliamentary Procedures & Robert’s Rules of Order.
- g. Consideration of Resolution 23-08, Signature Authority on Checks.

Motion to approve items A-G made by Commissioner Lucero with the changing of item E. to be 3. Minutes instead of 2 minutes for public comment, second by Commissioner Garcia 5-0 affirmative.

b. Consent Agenda: CDBG Resolution Required to be Updated Yearly.

- a. Consideration of Resolution 23-09, Establishing A Local Residential Anti-Displacement and Relocation Assistance Plan and Certification (Housing and Community Development Act, CDBG), with Exhibit 1-R.
- b. Consideration of Resolution 23-10 Establishing A Citizen Participation Plan.
- c. Consideration of Resolution 23-11, Establishing A Section 3 Plan with Exhibit 1-T.
- d. Consideration of Resolution 23-12, Includes Resolution, Fair Housing Proclamation, and Self-Assistance.

Motion to approve items A-D made by Commissioner Garcia
Second by Commissioner Lowery 5-0 affirmative.

c. Consent Agenda DWI Resolution, M.O.U. and Statement of Assurance Required for DFA LDWI FT 24 Grant Application.

- a. Consideration of Resolution 23-13 Authorizing Cibola County to Submit FY24 DWI Grant Application / Distribution Program and Delegating Authority to Cibola County Chairperson
- b. Statement of Assurances
- c. Memorandum of Understanding (M.O.U.) Between County of Cibola DWI Programs NM Dept. of Finance (NMDFA)
- d. Consideration to direct staff to publish ordinance #23-01 Property Tax Rebate Benefitting Low-income taxpayers.

Motion to approve items A-C made by Commissioner Lucero.

Second made by Commissioner Lowery. 5-0 affirmative. No motion was taken on item D..

10. Announcements

The next Regular Commission Meeting will be held on January 26th, 2023, at 5:00 p.m. The Cibola County Offices will be closed Monday, January 16th, 2023, in observance of Martin Luther King Jr. Holiday

11. Adjournment

5:20 p.m.

PASSED, APPROVED, and ADOPTED this 26th, day of January 2023

BOARD OF COUNTY COMMISSIONERS

ABSENT

Daniel Torrez, Chairman

ABSENT

Martha Garcia, 1st Vice Chairman

Christine Lowery

Christine Lowery, 2nd Vice Chairman

Robert Windhorst

Robert Windhorst, Commissioner

Ralph Lucero

Ralph Lucero, Commissioner

ATTEST:

Michelle E. Dominguez

Michelle E. Dominguez, Cibola County Clerk

Date: *Jan 26, 2023*

