

Regular Commission Meeting
Thursday, August 24th, 2023
5:00 p.m.
Cibola County Commission Chambers

Elected Officials Present Staff

Daniel Torrez Chairman
Christine Lowery, 2nd Vice Chair
Robert Windhorst, Commissioner
Ralph Lucero, Commissioner

Kate Fletcher, Manager
Paul Ludi, Finance Director
Natalie Grine, Chief Deputy Clerk
Marie Grijalva, Rec & Filing

1. Call to Order

Chairman Torrez called the meeting to order at 5:00 pm.

2. Roll Call

Chairman Torrez does roll call, Commissioner Garcia is absent.

3. Pledge of Allegiance

Led by Commissioner Lowery, recited by all.

4. Prayer

Led by Commissioner Windhorst.

5. Approval of Agenda

Motion to approve agenda made by Commissioner Windhorst.
Second made by Commissioner Lowery 4-0 affirmative.

6. Public Comment

Julie Junod requested to the Commissioners to please consider approving Resolution 2023-42, Utilization of Constitutional Referendum Process.

Paul Spencer stated to the Commissioners that he would save his time to speak about Resolution 2023-42 when the Resolution is presented.

State Representative Harry Garcia stated to the Commissioners that Commissioner Lucero has requested for Highway Barriers for the Community of Cubero, Representative Garcia has received 200 ft of Highway Barriers which were donated by NMDOT these barriers will be placed in Cubero.

7. Minutes

a. 07-24-2023 Regular Commission Meeting

Motion to approve Minutes for the 07/24/2023 Regular Commission Meeting made by Commissioner Lowery; Second made by Commissioner Windhorst 4-0 affirmative.

8. Reports

- a. Budget and Finance Report – Kate Fletcher – County Manager and Paul Ludi – Finance Director. Report on File.

9. Presentation

a. DWI Presentation – Vicki Kramer

DWI Coordinator Vicki Kramer introduced her employees, Terry Harwood is the Administrative Assistance, Hannah Windhorst is the Senior Compliance Officer, and Josh Valverde is a Compliance Officer. Mrs. Kramer thanked her staff for doing an excellent job. Mrs. Kramer also mentioned that her office is strictly funded through DFA, those funds are used for Misdemeanor DWI compliance, DUI compliance and Domestic violations involving alcohol. Manager Fletcher also wanted to thank Mrs. Kramer and her staff for doing an excellent job.

10. Public Hearing

- a. Ordinance 2023-01 Subdivision Claim of Exemption. An Ordinance Amending the Cibola County Subdivision Ordinance 02-2015 in Order to Update Subdivision Claim of Exemption Legal Requirements and Procedures.
Adren Nance gave the Commissioners a summary on why Amending Ordinance 02-2015 is required.

11. New Business- Action May Be Taken

a. Approval of Ordinance 2023-01 Subdivision Claim of Exemption

Motion to approve item A. was made by Commissioner Lucero.
Second by Commissioner Windhorst 4-0 affirmative.

b. Consideration of Resolution 2023-43 FY24 Bar #1with Schedule 2023-43A

Motion to approve Item B. made by Commissioner Windhorst.
Second made by Commissioner Lowery 4-0 affirmative.

c. Consideration of DWI Advisory Board Bylaws

Motion to approve item C. made by Commissioner Windhorst.
Second made by Commissioner Lowery 4-0 affirmative.

d. Consideration of NWNM Council of Government Contract for Project Management for Drainage Master Plan Project

Motion to approve item D. made by Commissioner Lucero.
Second made by Commissioner Lowery. 4-0 affirmative.

- e. **Consideration of Resolution for LGRF CO-OP Agreement:**
 - 1. **Resolution 23-39 LGRF CO-OP Agreement -Control #L600230 SBR**
 - 2. **Resolution 23-40 LGRF CO-OP Agreement-Control #L600228 CAPP**
 - 3. **Resolution 23-41 LGRF CO-OP Agreement – Control #L600223 SP**

Motion to approve item E items 1,2, and 3made by Commissioner Windhorst.
Second made by Commissioner Lowery. 4-0 affirmative.

- f. **Consideration of Resolution 2023-42 Supporting Utilization of Constitutional Referendum Process; Paul Spencer**
Motion to approve Items, F Made by Commissioner Lucero.
Second by Commissioner Windhorst. With Commissioner Lowery voting No 3-1 affirmative.

- g. **Consideration of FY24 Capital Asset Inventory List**
Motion to approve Item G Made by Commissioner Windhorst.
Second by Commissioner Lowery 4-0 affirmative.

- h. **Consideration of FY2024 Northwest New Mexico Council of Governments (NWNMCOG) Membership Agreement.**
Motion to approve Item H made by Commissioner Windhorst.
Second by Commissioner Lowery 4-0 affirmative.

- i. **Consideration of USDA Animal and plant Health Inspection Service – Wildlife Services Agreement.**
Motion to approve Item I was made by Commissioner Lucero.
Second by Commissioner Lowery 4-0 affirmative.

- j. **Consideration of Requisitions over \$20,000**
 - a. 2 RAM 1500 SSV Pkg – Melloy Dodge / Sheriff’s Office – ARPA \$86,896
 - b. 1 RAM 2500 Crew Pkg – Melloy Dodge / Sheriff’s Office – ARPA \$53,127
 - c. Maintenance of 3 HVAC units – Kirk Air Co. / Public Safety Building - \$23,441.84.

Motion to approve item J, items a, b, and c made by Commissioner Lowery.
Second By Commissioner Lucero. 4-0 affirmative.

12. Executive Session

Motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statute Section §10-15-1, only the following matters will be discussed in Closed session:

Pursuant to Section §10-15-1 (H) the following matters may be discussed in closed session:

- a. Pending or threatened litigation §10-15-1 (H0 (7).

- b. Real Property §10-15-1 (H) (8).
 - 1. Bluewater Community Center

- c. Personnel §10-15-1 (H) (2).

- d. Other specific limited topics that are allowed or authorized under stated statute.

Motion made by Commissioner Lucero to go into Executive Session, at 6:01 p.m.
Second by Commissioner Lowery 4-0 affirmative.

Motion and Roll Call Vote to Return to Regular Session

Motion and Roll Call Vote that Matters Discussed in Closed Session Were Limited to Those Motion For Closure, and That No Final Action Was Taken, As Per New Mexico Statutes Section §10-15-1.

Motion made to return to Regular Session was made by Commissioner Windhorst at 6:36 p.m. Second by Commissioner Lucero 4-0 affirmative, and Motion for Closure and that No Action was taken, made by Commissioner, Lowery, Second by Commissioner Lucero 4-0 affirmative.

13. New Business-Action May Be Taken

a. Consideration of Lease Agreement with Bluewater Water & Sanitation for the Bluewater Community Center located on 4 Elm Street, Bluewater Village, NM 87005

Motion was made by Commissioner Lucero to Table Item A. Lease Agreement with Bluewater Water & Sanitation for further review of the Lease Agreement, weather to pay for or not to pay for.

Second by Commissioner Lowery 4-0 affirmative.

14. Announcements

- a. The next Regular Commission Meeting will be on Thursday, September 28th, 2023, at 5:00 p.m.
- b. Cibola County Offices Will Be Closed, Monday, September 4th, 2023, In Observance of the Labor Day Holiday.

15. Adjournment

Chairman Torrez Adjourned the Meeting at 6:38 p.m.

PASSED, APPROVED, and ADOPTED this 28th, day of September 2023

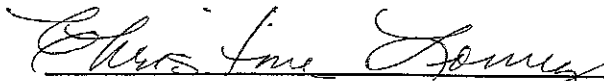
BOARD OF COUNTY COMMISSIONERS

~~ABSENT~~

Daniel Torrez, Chairman

~~ABSENT~~

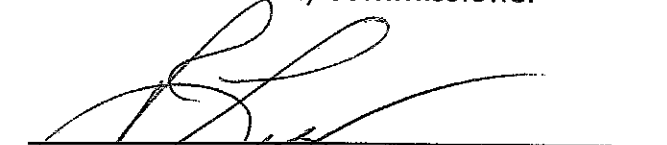
Martha Garcia, 1st Vice Chairman



Christine Lowery, 2nd Vice Chairman




Robert Windhorst, Commissioner



Ralph Lucero, Commissioner

ATTEST:



Michelle E. Dominguez, Cibola County Clerk

Date: 9/28/23

