



**BOARD OF COUNTY COMMISSIONERS
RESOLUTION 21-07**

PARLIAMENTARY PROCEDURES & ROBERT'S RULES OF ORDER

WHEREAS, the Cibola County Board of Commissioners met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, on January 14, 2021, at 5:00 p.m. as required by law; and,

WHEREAS, the Board of County Commissioners will conduct their meetings using Robert's Rules of Order (10th ed.) as a guide to parliamentary authority, except as modified by this document; and,

WHEREAS, the Board of County Commissioner has five elected Commissioners, and collectively, set policy for Cibola County outside of incorporated areas; and,

WHEREAS, collectively, the Board of County Commissioners, through simple majority, elect a Chairperson, Vice-Chairperson, and Second Vice-Chairperson from among themselves, whose terms last until the first meeting of the next year; and,

WHEREAS, individually, the Board of County Commissioners are equal in their authority to represent the entire County; and,

WHEREAS, to give equal representation for all five members of the Commission is appropriate to adopt special rules modifying Robert's Rules of Order.

NOW, THEREFORE BE IT RESOLVED, the Board of County Commissioners incorporates the above recitals, to be made a part of this resolution with the same force and effect as the remainder of this document.

BE IT FURTHER RESOLVED, that the Board of County Commissioners adopt the following "Special Rules" modifying Robert's Rules of Order for the purpose of conducting business during the meetings of the Board:

1. The Chairperson may make motions and shall have the same voting rights, no less and no more, as any other member of the Board.
2. The Chairperson shall not have any administrative, procedural, contractual or similar authority different than any other member of the Board, except as provided by statute.



3. Should the Chairperson vacate the office of Chairperson, the Vice-Chairperson shall serve the remainder of the term, and the Second Vice-Chairperson shall serve as Vice-Chairperson for the remainder of the term.
4. Members of the Board are required to obtain the floor (i.e., must be recognized by the Chairperson) before making motions or speaking.
5. Any and all motions need to have a second before a vote may be taken.
6. Items appearing on the agenda of meetings of the Board shall be those necessary for the proper consideration and management of County business, as determined by the County Manager. Additionally, the County Manager shall place any item necessary for the proper consideration and management of County business requested by any individual member of the Board of County Commissioners on the agenda for the meetings of the Board.
7. The presiding Chairperson at a meeting of the Board is declared to be the lawful custodian of the building where the meeting is conducted pursuant to NMSA 1978, Section 30-20-13 (C) (1981).

APPROVED, ADOPTED, AND PASSED on this 14th day of January 2021.

BOARD OF COUNTY COMMISSIONERS

Daniel J. Torrez

 Daniel Torrez, Commissioner

Robert Windhorst

 Robert Windhorst, Commissioner

Ralph Lucero

 Ralph Lucero, Commissioner

Martha Garcia

 Martha Garcia, Commissioner

Voted Telephonically

 Christine Lowery, Commissioner



ATTEST:
Michelle E. Dominguez

 Michelle E. Dominguez
 Cibola County Clerk

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 Michelle E. Dominguez, Cibola County, NM Clerk and Recorder

