Cibola County Commission

Daniel J. Torrez, Chairman
Martha Garcia, 1st Vice-Chair
Christine Lowery, 2nd Vice-Chair
Ralph Lucero, Commissioner
Robert Windhorst, Commissioner

Cibola County

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Grants, New Mexico 87020
Phone (505) 287-9431 – Fax (505) 285-5434

CIBOLA COUNTY
NEW MEXICO · EST. 1981

Kate Fletcher
County Manager

Resolution No. 2022-16 BAR #3

Fiscal Year 2022

WHEREAS, the Board of County Commissioners of the County of Cibola is the duly constituted governing body of the County and serves *ex officio* as the County Board of Finance with authority for establishing, monitoring, and adjusting the County's budget; and

WHEREAS, budget adjustments are required to establish correct beginning cash balances; allow for new transfers; to allow for budget increases and decreases to revenues and expenditures to offset any unanticipated revenues and/or expenditures; and to correct amounts when required; and

WHEREAS, the budget adjustments and the associated line items with amounts stated on the **attached,** ***Schedule of Budget Adjustments 2022-16A is*** essential.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS of the COUNTY OF CIBOLA, STATE OF NEW MEXICO, ***ex officio*** **COUNTY BOARD OF FINANCE** that the adjustments included in this document are deemed necessary to the operations of the County for the 2022 fiscal year ending June 30, 2022.

PASSED, APPROVED and ADOPTED by the governing body at a regular meeting on the 27th day of January, 2022.

CIBOLA COUNTY
COUNTY CLERK
SEAL
STATE OF NEW MEXICO

ATTEST:

Michelle E. Dominguez

Michelle E Dominguez, County Clerk

THE BOARD OF COUNTY COMMISSIONERS:

Daniel J. Torrez

Daniel Torrez, Chairman

VOTED YES TELEPHONICALLY

Martha Garcia, 1st Vice-Chair

NO VOTE
LOST CONNECTION

Dr. Christina Lowery, 2nd Vice-Chair

Robert Windhorst, Commissioner

Ralph Lucero, Commissioner

Department of Finance and Administration
Local Government Division
Budget Finance Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

ENTITY NAME: Cibola County
FISCAL YEAR: FY 2021-22
RESOLUTION #: 2022-16
BAR SCHEDULE: 2022-16A

TYPE OF BAR LOCAL (L) OR STATE (S)	COUNTY DEPARTMENT	REVENUE EXPENDITURE TRANSFER (TO or FROM)	DFA ACCOUNT #	CIBOLA COUNTY ACCOUNT#	DESCRIPTION OF ACCOUNT	APPROVED BUDGET	ADJUSTMENT	ADJUSTED BUDGET	PURPOSE
L	IT	Expenditure	11000-2011-57080	401-004-412-00006	Postage	$150.00	($95.00)	$55.00	Realign budget authority to cover display ad not budgeted for.
L	IT	Expenditure	11000-2011-57090	401-004-412-00008	Printing & Publishing	$0.00	$95.00	$95.00	Realign budget authority to cover display ad not budgeted for.
L	IT	Expenditure	11000-2011-54040	401-004-412-00011	Vehicle Expense	$200.00	($55.75)	$144.25	Realign budget authority to cover physical not budgeted for.
L	IT	Expenditure	11000-2011-57999	401-004-412-00259	Physicals	$0.00	$55.75	$55.75	Realign budget authority to cover physical not budgeted for.
S	Clerk	Expenditure	22500-1004-56040	500-065-440-00029	Computers	$0.00	$460.00	$460.00	Had PO's for expenditures from prior fiscal year but invoices came in during new fiscal year.
L	Clerk	Expenditure	21800-2002-57999	609-018-442-12007	Vote by Mail or Absentee Equip. & Suppli	$0.00	$19,525.68	$19,525.68	Had PO's for expenditures from prior fiscal year but invoices came in during new fiscal year. Plus an increase of 964.21 to finish grant.
L	Clerk	Expenditure	21800-2002-57999	609-018-442-12008	Election Admin. Equip.	$0.00	$6,244.60	$6,244.60	Had PO's for expenditures from prior fiscal year but invoices came in during new fiscal year.
L	Clerk	Expenditure		609-018-442-12009	Reversion of Grant Balance	$25,770.28	($25,770.28)	$0.00	
S	CDWI - NMDOT Grant	Revenue	22300-0001-57999	440-60-400-80500	CDWI Program Grant	$0.00	$3,779.00	$3,779.00	Increase for New Grant
S	CDWI - NMDOT Grant	Expenditure	22300-0001-57999	440-070-441-00122	Education / Prevention	$0.00	$3,779.00	$3,779.00	Increase for New Grant
S	DWI Grant	Revenue	22300-0001-47071	438-60-300-26200	DWI Grant	$30,000.00	$70,000.00	$100,000.00	Awarded $70,000 more than applied for.
S	LDWI Distribution	Revenue	22300-0001-46900	439-61-300-38100	Miscellaneous	$0.00	$300.00	$300.00	Received 2 unanticipated refunds
S	LDWI Distribution	Expenditure	22300-0001-57999	439-060-437-00017	Screening	$0.00	$12,000.00	$12,000.00	To pay for screeening from outside companies
L	LDWI Distribution	Expenditure	22300-3006-51020	439-060-437-00002	Full Time Salaries	$140,632.00	($60.00)	$140,572.00	Hired new employee
L	LDWI Distribution	Expenditure	22300-3006-57999	439-060-437-00259	Physicals	$0.00	$60.00	$60.00	Hired new employee
L	Manager	Expenditure	11000-2001-54050	401-004-402-00012	Equip. Maint. & Repair	$9,366.00	($1,050.00)	$8,316.00	Realign budget authority to fix deficits.
L	Manager	Expenditure	11000-2001-57999	401-004-402-07124	Licenses, Fees , & Permits	$700.00	$50.00	$750.00	Did not bud for GFOA membership Fees
L	Manager	Expenditure	11000-2001-56020	401-004-402-00009	Office Equipment and Supplies	$8,000.00	$1,000.00	$9,000.00	Did not budget for new computer for Risk Manager/ Procurement
S	Sheriff	Expenditure	11000-1005-57999	401-005-408-00058	Homeland Security	$0.00	$5,000.00	$5,000.00	New funding grant for overtime
S	Sheriff	Revenue	11000-0001-46060	401-22-350-20002	Homeland Security Reimbursements	$0.00	$5,000.00	$5,000.00	New funding grant for overtime
L	Sheriff	Expenditure	11000-1005-56020	401-005-408-00009	Office Equipment & Supplies	$3,500.00	$2,500.00	$6,000.00	Increase Off. Equip. & supplies to cover deficit and get through rest of year using salary budget
L	Sheriff	Revenue	11000-0001-46060	401-22-350-20001	Sheriff's Various DWI Reimbursements	$5,000.00	$5,000.00	$10,000.00	Increase Sheriff's Various DWI Reimbursements based on this year's actuals.
L	Sheriff	Expenditure	11000-1005-57999	401-005-408-00083	Canine Expenses	$1,000.00	$2,000.00	$3,000.00	Increase canine expenses due to vet bill when dog was hurt in the line of duty using salary budget.
L	Sheriff	Expenditure	11000-1005-51020	401-005-408-00002	FULL TIME SALARIES	$877,601.00	($4,500.00)	$873,101.00	Realign authority for office...& canine...
S	Lobo Canyon VFD	Revenue	20900-0001-47090	409-30-300-56000	State Fire Allotment	$0.00	$2,946.00	$2,946.00	NMFA Intercept for loan
S	Candy Kitchen VFD	Expenditure	20900-3002-57999	418-018-429-00586	State Fire Marshal Grant	$200,000.00	$50,000.00	$250,000.00	Received $50,000 more than expected
L	Candy Kitchen VFD	Expenditure	20900-0001-61200	418-020-499-09575	From 418 to 575	($38,000.00)	($200.00)	($38,200.00)	Higher payment than budgeted
L	Cubero VFD	Expenditure	20900-0001-61200	424-020-499-09575	From 424 to 575	($13,750.00)	($50.00)	($13,800.00)	Higher payment than budgeted
L	NMFA Loans	Expenditure	40400-0001-61100	575-111-499-09418	From 418 to 575	$38,000.00	$200.00	$38,200.00	Higher payment than budgeted
L	NMFA Loans	Expenditure	40400-0001-61100	575-111-499-09424	From 424 to 575	$13,750.00	$50.00	$13,800.00	Higher payment than budgeted
L	Treasurer	Expenditure	11000-1006-51020	401-004-406-00005	Ovetime Salaries	$1,000.00	($255.00)	$745.00	To fix deficit for physical.
L	Treasurer	Expenditure	11000-1006-57999	401-004-406-00259	Physicals	$110.00	$255.00	$365.00	Physical for new employee came in high due to additonal checks on employee who lived in multiple states.
L	Quartz Hill Trail Project	Expenditure	21800-2002-55030	607-045-456-00101	Professional Services	$263,500.00	($233,500.00)	$30,000.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-56999	607-045-456-00302	Materials	$257,000.00	($242,000.00)	$15,000.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-51900	607-045-456-00301	Labor	$87,000.00	($87,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-58020	607-045-456-00303	Equipment	$87,000.00	($87,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-57999	607-045-456-10101	Professional Services - Match	$45,000.00	($45,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-57999	607-045-456-10301	Labor - Match	$15,000.00	($15,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-57999	607-045-456-10302	Materials - Match	$44,000.00	($44,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-57999	607-045-456-10303	Equipment - Match	$15,000.00	($15,000.00)	$0.00	Revaluated needed accounts. Realign.
L	Quartz Hill Trail Project	Expenditure	21800-2002-57999	607-045-456-00607	Construction	$0.00	$768,500.00	$768,500.00	Revaluated needed accounts. Realign.
S	General Fund	Transfer Out	21800-0001-61100	401-011-499-00401	From 401 to 648	$0.00	($62,500.00)	($62,500.00)	Increase Transfer In to cover match
S	TPF - County Road 1	Transfer In	21800-0001-61200	648-201-499-00401	From 401 to 648	$0.00	$62,500.00	$62,500.00	Increase Transfer In to cover match
L	LEPF	Expenditure	21100-3001-56110	605-035-455-00038	Protective Clothing/ Equipment	$4,164.98	($100.00)	$4,064.98	Realign budget authority to fix deficits.
L	LEPF	Expenditure	21100-3001-56090	605-035-455-00082	SAFETY EQUIPMENT	$0.00	$100.00	$100.00	Realign budget authority to fix deficits.
S	1% Reappraisal Fund	Revenue	20300-0001-46060	620-40-300-26100	Refunds	$0.00	$450.00	$450.00	Received reimbursement from NMC33

Department of Finance and Administration
Local Government Division
Budget Finance Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

ENTITY NAME: Cibola County
FISCAL YEAR: FY 2021-22
RESOLUTION #: 2022-16
BAR SCHEDULE: 2022-16A

TYPE OF BAR LOCAL (L) OR STATE (S)	COUNTY DEPARTMENT	REVENUE EXPENDITURE TRANSFER (TO or FROM)	DFA ACCOUNT #	CIBOLA COUNTY ACCOUNT#	DESCRIPTION OF ACCOUNT	APPROVED BUDGET	ADJUSTMENT	ADJUSTED BUDGET	PURPOSE
L	1% Reappraisal Fund	Expenditure	20300-1003-57999	620-025-459-00070	Eagle View - Pictometry	$114,187.00	$1.00	$114,188.00	Realign budget authority to fix deficits.
L	1% Reappraisal Fund	Expenditure	20300-1003-51020	620-025-459-00002	FULL TIME SALARIES	$29,411.00	($1.00)	$29,410.00	Realign budget authority to fix deficits.
S	E-911	Expenditure	20700-3005-56120	435-070-435-00011	Vehicle Expense	$1,793.00	$250.00	$2,043.00	Had a break in not budgeted for.
S	E-911	Expenditure	20700-3005-57160	435-070-435-00007	Telecommunications	$10,000.00	$6,000.00	$16,000.00	Back up cell phones not budgeted for
S	E-911	Expenditure	20700-3005-55030	435-070-435-00124	Contractual Services	$133,000.00	$5,400.00	$138,400.00	PowerDMS paid out of office supplies last year but is a recurring cost
S	E-911	Expenditure	20700-3005-56020	435-070-435-00009	E911 System Equip. & Maint.	$5,000.00	$3,840.00		Increased for EMD Maintenance
S	E-911	Expenditure	20700-3005-51020	435-070-435-00002	Full Time Salaries	$475,489.00	($15,490.00)	$459,999.00	Haven't filled some budgeted positions so realign from this account.
S	Road	Revenue	20400-0001-46900	402-28-382-31400	Other Revenue	$300.00	$200.00	$500.00	Did not budget to recycle scrap metal and application fees for burials. Did budget for 2 burials at $150 a piece.
S	Road	Revenue	20400-0001-47050	402-30-300-26100	Refunds	$0.00	$600.00	$600.00	Refunds - Did not budget for a refund from Caterpillar rentals. It was unforeseen.
S	Road	Revenue	20400-0001-46091	402-30-300-34000	Sale of County Property	$0.00	$16,000.00	$16,000.00	Did not know of additional disposition of property
L	Road	Expenditure	20400-5001-57999	402-014-416-33000	Infastructure Perform Bond Deposit Refu	$1,500.00	$6,000.00	$7,500.00	City of Grants was refunded 3 times at $1,500 each time. They paid for permits in prior year. Add $1,500 additional to get through year.
L	Road	Expenditure	20400-5001-58999	402-015-416-00028	Capital Outlay	$200,000.00	($6,000.00)	$194,000.00	Realign budget authority to fix deficit in infra. Per. bonds

ATTEST: Michelle E. Dominguez 1/27/22
County Clerk Date

Board Chairman 1/27/22
Date