



**BOARD OF COUNTY COMMISSIONERS  
RESOLUTION 24-02**

**DELEGATION OF AUTHORITY TO THE COUNTY MANAGER TO ENTER INTO CERTAIN CONTRACTS  
AND SETTLEMENT AGREEMENTS AND RECOGNITION THAT THE MANAGER IS THE LAWFUL  
CUSTODIAN OF COUNTY PROPERTY**

**WHEREAS** the Cibola County Board of Commissioners met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, on January 25<sup>th</sup>, 2024, at 3:30 p.m. as required by law; and,

**WHEREAS**, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

**WHEREAS**, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

**WHEREAS**, NMSA 1978 Section 13-1-125 (2007) exempts certain small purchases from the bidding requirements the Procurement Code so long as those purchases are made in compliance with regulations set forth by the County of Cibola; and,

**WHEREAS**, the Board of County Commissioners promulgated regulations which delineate the manner in which procurement of items of tangible personal property, services and construction are procured by the County with its adoption of Resolution 2023-45 the Purchasing Policy.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Cibola County:

1. The authority to enter contracts, for amount of Twenty Thousand Dollars (\$20,000.00) or less, for the procurement of items of tangible personal property, services and construction is delegated to the County Manager.
2. The authority to enter into legal settlement agreements and to pay NMCIA deductibles for amounts of Fifty Thousand Dollars (\$50,000.00) or less is delegated to the County Manager.



3. All procurement shall be made pursuant to Resolution 2023-45 and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*
4. Any contract or settlement agreement entered pursuant to this resolution shall be presented to the Board at its next regular meeting after the date of execution by the County Manager.
5. The County Manager is recognized and declared to be a lawful custodian of Cibola County buildings, facilities, and property pursuant to NMSA 1978, Section 30-20-13 (1981).

This delegation of authority shall terminate on January 31, 2025.

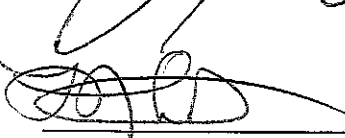
**APPROVED, ADOPTED, AND PASSED** on this 25th day of January 2024.

**BOARD OF COUNTY COMMISSIONERS**

  
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Daniel Torrez, Commissioner

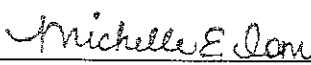
  
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Robert Windhorst, Commissioner

  
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Ralph Lucero, Commissioner

  
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Martha Garcia, Commissioner

  
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Christine Lowery, Commissioner

ATTEST:

  
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Michelle E. Dominguez  
Cibola County Clerk

