



**BOARD OF COUNTY COMMISSIONERS  
RESOLUTION 24-20**

**DECLARING THE ELIGIBILITY AND INTENT OF THE COUNTY TO SUBMIT AN  
APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION  
(NMDOT) FOR FISCAL YEAR 25 (FY25) FOR LOCAL GOVERNMENT  
TRANSPORTATION PROJECT FUNDS (TPF)**

**WHEREAS**, the Cibola County Board of Commissioners met upon notice of meeting duly published at the Cibola County Administration Building, 700 East Roosevelt Ave., Suite 50, Grants, NM 87020, on March 28, 2024, at 5:00 p.m. as required by law; and,

**WHEREAS**, the Board of County Commissioners possesses the powers of the county as body politic and corporate, NMSA 1978, Section 4-38-1, granting it the legal authority to apply for, receive, and administer state funds; and,

**WHEREAS**, Cibola County is submitting an FY25 application for New Mexico funds in the amount of \$750,000 as set forth by State legislation; and,

**WHEREAS**, the CR-8 Planning and Design and Road Widening Project named in the TPF application is an eligible project under the New Mexico TPF requirements; and,

**WHEREAS**, Cibola County acknowledges availability of the required local match of five percent (5%) for the State of New Mexico; and,

**WHEREAS**, Cibola County agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

**WHEREAS**, Cibola County agrees to maintain the project constructed with TPF monies for the useable life of the project.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Cibola County that:

1. The County authorizes Kate Fletcher, County Manager or her designee to submit an application for FY25 New Mexico TPF monies in the amount of \$750,000 from the New Mexico Department of Transportation (NMDOT) on behalf of the County.
2. Cibola County assures the NMDOT that if TPF funding is awarded, sufficient funding for the local match is available, and that any costs exceeding the requested project amount will be paid for by Cibola County.

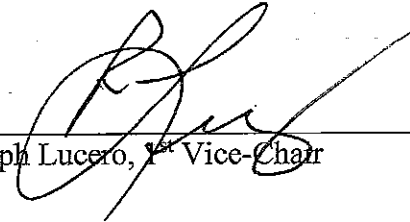


3. Cibola County assures the NMDOT that if awarded TPF, sufficient funding for the operation and maintenance of the LGTPF project will be available for the life of the project.
4. That **Kate Fletcher, County Manager** or her designee is authorized to enter into a Cooperative Project Agreement with the NMDOT for the TPF project using these funds as set forth by state legislation on behalf of the residents of the County. **Kate Fletcher, County Manager**, is also authorized to submit additional information as may be required and act as the official representative of the County in this and subsequent related activities.

**APPROVED, ADOPTED, AND PASSED** on this 28<sup>th</sup> day of March 2024.

**BOARD OF COUNTY COMMISSIONERS**

  
Christine Lowery, Chair

  
Ralph Lucero, 1<sup>st</sup> Vice-Chair


**ABSENT**

\_\_\_\_\_  
Daniel Torrez, 2<sup>nd</sup> Vice-Chair

  
Martha Garcia, Commissioner

  
Robert Windhorst, Commissioner

ATTEST:

  
\_\_\_\_\_  
Michelle E. Dominguez  
Cibola County Clerk



**Cibola County Commission**

Christine Lowery, Chair  
Ralph Lucero, 1st Vice-Chair  
Daniel J. Torrez, 2nd Vice-Chair  
Martha Garcia, Commissioner  
Robert Windhorst, Commissioner

**Cibola County**

700 E. Roosevelt Ave., Suite 50  
Grants, New Mexico 87020  
Phone (505) 287-9431 – Fax (505) 285-5434



Kate Fletcher  
County Manager

04.01.2024  
Lisa Vega-NMDOT District 6 Engineer  
191 Pinon Drive  
Milan, NM 87021

**RE: Cibola County's Transportation Project Fund PFF Application for Planning and Design for County Road 8-Water Canyon Road**

Dear Lisa Vega,

Cibola County is submitting a Transportation Project Fund (TPF) Application for Planning and Design for County Road-8-Water Canyon Road, Widening and Reconstruction of Roadway. County Road 8 is a school bus route that is deteriorating along the west edge of the roadway from erosion and heavy bus traffic. This project can be completed in phases. The first phase would be planning and design and may include construction to address off roadway drainage issues. The second phase would be full construction, including the installation of larger culverts to address water flow issues, equipping of the road, and signage.

Cibola County is requesting phase 1 funding, in the amount of \$750,000 for CR-8, to plan and design, including geotechnical studies, drainage studies, survey, right of way, and other studies as needed to address narrowing of the roadway, culverts not being large enough to withstand the water flows from the northern mountains above Cubero and other issues that may need to be further investigated during the plan and design phase. These funds may also be used for construction during the planning phase.

Cibola County has allocated funds in our FY25 budget to meet the required match amount of 5% of overall project costs. On March 28, 2024, Cibola County Commission passed Resolution 24-20 for Sponsorship of this application. The resolution is included in the application documentation.

Cibola County will be able to start expending the grant funds soon after an engineering firm has been awarded for this project.

Thank you for your consideration of Cibola County's Transportation Project Fund Grant Application for County Road 8. We look forward to working with NMDOT staff on this essential road reconstruction planning project.

Sincerely,

A handwritten signature in cursive script that reads "Kate Fletcher".

Kate Fletcher  
Cibola County Manager



### GENERAL INFORMATION

Preparation Date: 03.12.24 Project Title: C-8 Water Canyon Road

Requesting T/LPA: Cibola County  
(Applicant) Is there an approved Governing Body resolution for this application  
 YES  NO  PENDING If pending, date expected 03.28.24

Responsible Charge  
Name: Judy Horacek Phone: 505-285-2557  
Title: Projects Coord Email: judy.horacek@co.cibola.nm.us

### PROJECT DESCRIPTION

Project Type (Check all that apply):  
 ROADWAY  BRIDGE  SAFETY  PLANNING/DESIGN  OTHER

If you chose "OTHER" please clarify here: \_\_\_\_\_

Project Scope: Requesting funding for planning, preliminary engineering, engineering and design, ROW studies, geo-technical studies, and survey to determine how to widen this road, possible construction needed for this 1st phase. Termini Intersection of Camino Rael to Encinal Road at the Cattle Guard

Is the request to address a bridge on the NMDOT's Local Bridge Priority List for Replacement/Rehabilitation?  
 NO  YES If yes, please indicate bridge #: \_\_\_\_\_

Is the request to continue or advance a phase of a previous project?  
 NO  YES If yes, please indicate funding sources and scope of previous phase below.

Funding Source: \_\_\_\_\_

Previous Phase Project Scope: \_\_\_\_\_

Completion Date of Previous Phase: \_\_\_\_\_

Current Phase being requested: \_\_\_\_\_

Project Location  
Route Number and/or Street Name: C-8

Project Termini:  
Beginning Mile point and/or intersection: 0

Ending Mile point and/or intersection: 2.5

Total length of proposed project: 2.5 miles Intersection of Camino Rael to Encinal Road at the Cattle Guard



**NOTE: A local government project that is located in full or in part within a department right-of-way or NHS route must be administered in accordance with the "Tribal/Local Public Agency Handbook".**

**A local government project that ties into, connects or crosses a department right-of-way or an NHS route, or when the project may have an effect on existing improvements within department rights-of-way, requires the approval of the department.**

Is the project located in full or in part within a department right-of-way or NHS route?

NO  YES If yes, the project must be administered in accordance with the Tribal/Local Public Agency Handbook and follow all requirements and procedures.

Does the project tie into, connect or cross a department right-of-way or an NHS route, or will the project have an effect on existing improvements within a NMDOT right-of-way? "Letter of Approval" from the NMDOT District Engineer?

NO  YES If yes, a "Letter of Approval" is required from the NMDOT District Engineer.

Will the project impact known environmental and/or cultural resources?

NO  YES If yes, please clarify \_\_\_\_\_

Is this project tied to any past or future federal funding?

NO  YES If yes, please identify No

NO  YES Does the Local Entity intend to apply for Match Waiver Funding?

**Project Phases** to be included in request (Check all that apply):

*PLANNING*

*PRELIMINARY ENGINEERING/DESIGN*

*CONSTRUCTION*

*CONSTRUCTION MANAGEMENT & TESTING*

*RIGHT OF WAY ACQUISITION\**

\* Projects that are for ROW acquisition will need to follow NMDOT ROW acquisition requirements if the entity intends to utilize federal funding in any subsequent project phase.



**PROJECT COSTS:**

Column A (Not Phased)			Column B (Phased)
If project is <b>not</b> phased, complete column A only.			Total Phases No. (1, 2, 3, I, II, III, etc.): <b>2</b>
If project is phased, list the amount of funding being currently requested in Column A and complete Column B.			The amount below represents the cost of the entire project and will be greater than Column A.
			Total Project Cost: <b>\$4,000,000</b>
<b>Percentage Estimates:</b>			Phased projects are usually large and divided into parts or phases. Please clarify how the requested project funding relates to the total overall project. Identify future phases and estimated costs. 1. Planning, preliminary and 100% design, survey, geotech., ROW, possible construction. \$750,000 2. Construction and Signage-\$3,250,000. *Will have more accurate construction cost once 100% design is completed.
Total Local Match	5%	\$37,500	
Total State Share	95%	\$712,500	
<b>Total cost</b>	<b>100%</b>	<b>\$750,000</b>	

T/LPA REVIEW:				
By: Judy Horacek	<i>Judy Horacek</i>	Date: 03.29.24	Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
NMDOT DISTRICT REVIEW:				
By:		Date:	Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> No

NMDOT District comments.

NMDOT Environmental Bureau comments.



**Topics to discuss during all PFF meetings:**

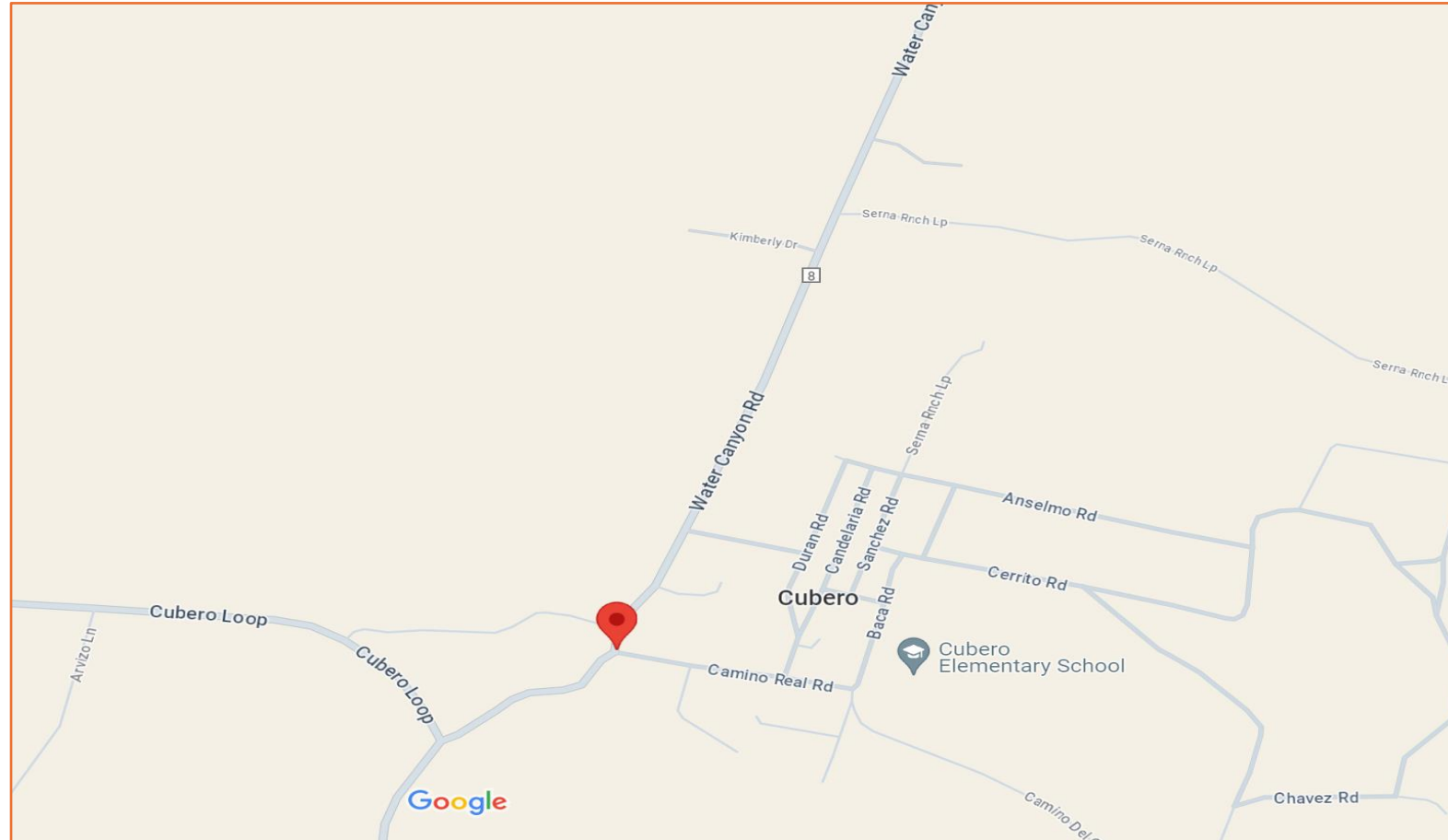
- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
- Does the T/LPA have the minimum match required for the project? If not, does the T/LPA intend to apply for a match waiver?
- Does the T/LPA have a good track record for responsible use/tracking of state funds? Have they met closeout deadlines? Have they successfully completed other state funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?

**Additional topics to discuss during PFF meetings ONLY if project is on or intersects with an NMDOT or NHS route:**

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- Is the project within NMDOT ROW? If so, does the district support the project?
  - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- The T/LPA must follow the NMDOT specifications as outlined in the "Specs for Highway and Bridge Construction" unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.



# Cibola County Road 5-Water Canyon Road



**GPS LOCATION 35.085035, -107.521461**