

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, January 6, 2020 (5:00 p.m.)
- Mayor/Council Present: Mayor J. May presiding; G. Haukoos, J. Clark, A. Goebel, R. Gage\*, G. Heckard, D. Seylar, B. Carlin--7
- Council Absent: None--0
- Staff Present: J. Finn\*, E. Burton, P. Clayton, L. Hevern, B. Mack, N. Dunlavy\*\*, Roger Hash\*\*\*--7
- Media Present: E. Funston (KILR), George Bower (KICD), A. Petersen (E.N.)--3
- Others Present: Bill Jensen, Randy Colsrud, Jeri Lu Colsrud, Shannon Edwards\*--4

Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the Dec. 16, 2019 council sessions. VOTE: ayes--6 absent: Gage--1

Standing Committee Reports

- a. Finance Committee - Jan. 2

Petitions and Communications

- a. Dec. Police On-Duty Log Comparison

Bills

Moved by Clark, seconded by Haukoos to approve the bills for the month of Dec., 2019. VOTE: ayes--6 absent: Gage--1

A & B Business Solutions, Inc.	Maint.	\$ 136.93
ABM Equipment & Supply, LLC	Supp.	1,044.00
Ace Hardware, Inc.	Supp.	2,377.87
AFLAC Benefit Services	Ins.	1,139.62
AFSCME/Iowa Council 61	With.	462.00
American Muscle Auto Restoration	Svcs.	28.30
Ameripride Linen & Uniform	Svcs.	80.00
Anderson, Todd	Ref.	98.17
Applied Industrial Technology	Svcs.	322.59
Arends, Ryan	Ref.	15.86
Asmus Farm Supply, Inc.	Supp.	141.00
Assoc. Rural & Small Libraries	Dues	49.00
August Enterprises, LLC	Svcs.	4,250.00
Avera Holy Family Health	Svcs.	95.00
Baker & Taylor Books	Books	2,658.13
Bank Plus	With.	22,325.00
Biblionix, LLC	Subsc.	2,300.00
Black Hills Energy	Acct.	6,202.73

Blaise, Tim	Ins.	\$ 1.00
Blum & Leonard Insurance	Ins.	30.00
Bolton & Menk, Inc.	Svcs.	8,379.48
Bomgaars Supply	Supp.	120.21
C & G Manufacturing, LLC	Supp.	644.21
CA SDU	Svcs.	537.21
Campus Cleaners & Launderers	Svcs.	19.50
Canteen Refreshment Service	Supp.	299.52
Card Services	Supp.	2,303.31
Center Point Large Print	Books	276.73
CenturyLink	Acct.	607.99
Christians Sheet Metal	Supp.	599.25
Clabaugh, Kelly	Ref.	242.02
Clayton, Penelope A.	Reimb.	50.00
Coffmans Locksmith Shop	Supp.	21.00
Collection Services Center	Svcs.	1,889.40
Community Ambulance Service	Pay.	42,750.00
Computer Central, LLC	Computer	3,074.00
Condon, Jesse	Reimb.	50.07
Constellation NewEnergy	Acct.	332.01
Corn Belt Power Coop.	Power	1,003.08
Crysteel Truck Equipment	Svcs.	1,587.00
Danner, Nick	Reimb.	42.78
Debt Service Fund	Transfer	12,011.33
Delta Dental of Iowa	Ins.	4,147.62
Demco, Inc.	Supp.	271.28
Des Moines Area Community	Fee	500.00
DGR Engineering	Svcs.	1,680.00
EAGP	Grant	14,536.93
ECCOG	Svcs.	21,793.90
ECCOG Recycling	Svcs.	500.00
Electric Emergency Fund	Transfer	39,768.71
Electric Fund	Transfer	7,833.33
Elliott Equipment Co.	Supp.	111.07
Emmet County Auditor	Special Election	11,996.35
Emmet County Recorder	Svcs.	49.00
E-Pride Office Products	Supp.	146.38
Equipment Rev.-Enterprise	Transfer	13,632.93
Equipment Rev.-General	Transfer	22,039.16
Estherville Area Chamber	Pay.	16,968.56
Estherville Aviation, Inc.	Fees	2,998.38
Estherville, City of	Acct./Ins.	133,728.17
Estherville Housing	Rent	10,200.00
Estherville Iron & Metal	Svcs.	570.50

Estherville News	Publication	\$ 514.19
Estherville Printing Co.	Supp.	1,240.92
Estherville Senior Citizen	Rent	100.00
Eveleth, Mitchel	Reimb.	50.00
Fastenal	Supp.	5,628.24
Flexible Plastics, Inc.	Supp.	5,874.12
Foundation Analytical Laboratories	Svcs.	846.00
Fox International, Inc.	Supp.	5,060.96
Garage Fund	Transfer	33,367.85
GCR Tires & Service	Svcs.	3,333.44
General Fund	Transfer	129,576.70
GPM	Rent Flowmeter	2,808.00
Hallett Materials Co., Inc.	Supp.	1,392.70
Hanson, Tena	Reimb.	18.18
Harrison Truck Centers	Parts	1,108.76
Hawkins, Inc.	Supp.	5,441.06
HCC Life Insurance Company	Ins.	988.80
Heartland Paper Co.	Supp.	190.35
Heartland Security Service	Svcs.	125.70
Heiman Fire Equipment	Svcs.	554.75
Hevern, Lyle	Reimb.	50.00
Humboldt Engraving	Svcs.	1,025.00
Hy Vee, Inc.	Supp.	8.48
Ingvall, Allen	Ref.	122.27
Inland Truck Parts Co.	Part	39.26
Inman Electric Co., Inc.	Trailer Rent	5,026.49
Internachi	Dues	499.00
Iowa Assoc. Municipal Utilities	Fees	2,282.37
Iowa DNR/Operator Certification	Fees	120.00
Iowa Lakes Comm. College	Power	23,997.66
Iowa Lakes Electric Coop.	Power	213,884.00
Iowa Lakes Regional Water	Acct.	98.29
Iowa Library Association	Dues	390.00
Iowa One Call, Inc.	Svcs.	28.10
Iowa Poetry Association	Fee	9.00
Iowa Police Chiefs Assoc.	Dues	125.00
Iowa Prison Industries	Svcs.	4,234.92
Iowa Public Employees	With.	50,793.97
IPI - ILEA Uniform Web Site	Svcs.	225.00
Irby, Stuart C., Co.	Supp.	1,348.20
J & J Trailer Sales & Weld	Supp.	2,029.90
J & K Snowmobile	Part	29.61
Jack's Uniforms & Equipment	Supp.	422.83
Jacobson-Westergard, Inc.	Svcs.	24,617.20

JC Cross Co.	Part	\$ 7,118.00
JCL Solutions-Spencer	Supp.	137.80
Jensen, Eugene	Svcs.	150.00
Johnston Autostores	Supp.	2,084.36
Jones, Robert G.	Svcs.	2,456.52
Junkman, Cain	Ins.	1.00
Kapp's Fire Extinguisher	Svcs.	795.50
Keltek, Inc.	Part	309.83
Knopik Sand & Gravel, Inc.	Supp.	1,844.35
Kruse, Cate & Nelson, P.C.	Svcs.	2,618.75
Machine Shed	Fees	1,849.00
MacQueen Equipment	Supp.	109.29
Madison National Life Insurance	Ins.	1,028.52
Mallory Safety & Supply, LLC	Supp.	359.99
Malloy Industrial Services	Svcs.	1,332.63
Mangold Environ. Testing, Inc.	Supp.	481.50
McMaster-Carr	Supp.	122.68
Med Compass, LLC	Svcs.	4,715.00
Mediacom Business	Acct.	1,781.61
Menendez, Ronald	Svcs.	1,088.37
Merchant Services	Svcs.	2,065.08
Mid-American Research Chemicals	Svcs.	560.00
Mid-States Organized Crime	Fees	150.00
Morse Equipment Co., LLC	Meter	674.94
Motor Inn of Spirit Lake	Supp.	78.82
MSC Industrial Supply Co.	Supp.	283.89
Municipal Fire & Police Retirement	With.	33,582.99
Municipal Supply, Inc.	Supp.	2,975.23
Mustard, Don Jr.	Reimb.	23.53
Nationwide Retirement Solutions	With.	5,520.00
North Central Laboratories	Supp.	3,505.48
North Iowa Lumber & Design	Supp.	197.11
NorthStar Bank	Svcs.	88,905.72
Novelty Machine Co.	Parts	2,049.36
Nuway - K&H Cooperative	Propane	915.83
Olesen, William	Ref.	131.95
One Office Solution	Supp.	218.00
O'Reilly's	Battery	119.86
Pelzer Law Firm, LLC	Svcs.	1,175.00
Peters, Dave	Ins.	1.00
Petrich, Josh	Ins.	1.00
Petty Cash	Supp.	51.98
Plows Plus, Inc.	Parts	556.30
Plumb Supply Company	Parts	993.75

Police Legal Sciences	Svcs.	\$ 1,200.00
Presto-X	Svcs.	162.00
Pro Cooperative Cardtrol	Fuel	11,109.08
Q Custom Design	Svcs.	285.00
Quastad Drilling & Repair	Ref.	70.00
Quill Corporation	Supp.	45.47
R & D Industries, Inc.	Svcs.	940.00
Randy's Body & Wrecker, Inc.	Svcs.	1,044.50
Randy's Wrecker & Repair	Ref.	72.17
Recorded Books, LLC	Books	15.90
Regional Transit Authority	Pay.	1,875.00
Regional Wellness Center	With.	75,470.46
Rehab Systems, Inc.	Svcs.	25,980.00
Reierson, Blake A.	Ins.	1.00
Riverside Hills Boarding	Svcs.	90.00
Roy's Auto, Inc.	Svcs.	470.14
S & R Auto & Tire, Inc.	Kerosene	43.67
Secretary of State	Notary Fee	30.00
Sentinel	Subsc.	254.80
Shatto, Brent	Reimb.	37.93
Sioux City Journal	Subsc.	390.00
Smith, Derek/Chelsey	Grant	10,000.00
Smith, Frank Law Office	Svcs.	350.00
Spee Dee Delivery Service	Svcs.	97.92
Spencer Daily Reporter	Subsc.	99.00
Stalls Farm & Home Dist., Inc.	Supp.	1,753.22
Standard, The	Ins.	228.98
Staples Credit Plan	Supp.	40.49
State Hygienic Lab-Univ. of	Svcs.	19.50
Step Saver, Inc.	Supp.	39,300.00
Storey Kenworthy	Supp.	49.35
TIF #1 - Industrial Park	Transfer	8,309.00
Treasurer, State of Iowa	Taxes	26,437.00
Tubachristmas	Svcs.	193.15
Turner, Steve	Ins.	1.00
Tyler Technologies, Inc.	Svcs.	38.00
UMB Bank, N.A.	Fee	500.00
U. S. Post Office	Postage	1,641.14
Upper Des Moines Opportunity	Svcs.	384.92
USA Bluebook	Supp.	1,204.66
Van Wert, Inc.	Supp.	2,498.95
VanLangen, Greg	Reimb.	50.00
VanMeveren, Holly	Ref.	10.23
Verizon Wireless	Acct.	266.77

Wastewater Admin.	Transfer	\$ 11,281.25
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	68,354.04
Werts Janitorial	Svcs.	60.00
Wheeler World, Inc.	Svcs.	1,542.90
Ziegler, Inc.	Supp.	<u>1,087.60</u>
		<u>\$ 1,432,704.55</u>

Disbursements by Fund

Airport \$6,096.35; Airport Parallel Taxiway \$1,252.48; Debt Svc. \$2,953.13; Econ. Dev. Rev. \$24,585.93; Elect. Fund \$405,950.57; Elect. Emerg. \$33,309.00; FICA & IPERS \$30,599.81; Garage Fund \$35,359.12; General Fund \$290,578.99; Group Ins. \$86,982.94; Ind. Park \$47,960.22; L.O.S.T. Fund \$62,859.41; L.O.S.T. Rev. \$4,306.16; Oakridge \$117.49; Parks & Rec Constr. \$7,115.85; Police Misc. \$285.00; Police Ret. \$24,246.14; Road Use Tax \$21,994.60; Self-Funded Ins. \$69,342.84; WWT Fund \$153,733.76; WWT Constr. \$1,680.00; Water Fund \$121,394.76; TOTAL \$1,432,704.55

Receipts

Airport \$2,614.06; Debt Svc. \$20,773.29; Elect. \$561,979.56; Elect. Aerial Svc. \$300.00; Emerg. Levy \$2,524.18; Equip. Rev.-Ent. \$2,080.00; FICA & IPERS \$17,234.38; General \$199,925.05; Group Ins. \$12,975.02; Ind. Park \$18,624.74; L.O.S.T. \$49,546.65; Oakridge \$100.96; Police Misc. \$350.00; Police Ret. \$15,583.01; Road Use Tax \$50,403.35; Self-Funded Ins. \$59,357.64; WWT Fund \$173,864.38; Water Fund \$150,643.39; TOTAL \$1,338,879.63

Commercial & Residential  
Property Tax Exemption

City Clerk Burton presented information on the application for property tax exemption for the following properties:

**Commercial**

- a. Steven Christensen 820 So. 19<sup>th</sup> St.
- b. North Iowa Lumber & Design 2303 Murray Rd.
- c. Cory Jungjohan 408 Central Ave.
- d. Central Fuel Injection 2403 Murray Rd.
- e. Highway 4 Storage 2903 Murray Rd.

**Residential**

- a. Thomas & Sue Lewis 714 18<sup>th</sup> Ave. No.
- b. Roger & Sue Guge 402 No. 20<sup>th</sup> St.
- c. Donald & Carolyn Brown 821 No. 4<sup>th</sup> St.
- d. Ken & Kathy Enderson 302 No. 15<sup>th</sup> St.
- e. Doris Frick 1220 No. 7<sup>th</sup> St.
- f. John Walz 1309 No. 9<sup>th</sup> St.

Moved by Haukoos, seconded by Carlin to approve the request for partial property tax exemption for the above Commercial and Residential properties under the City's Urban Revitalization Plan. VOTE: ayes--6 absent: Gage--1

\*Roy Gage, Shannon Edwards, Jennifer Finn arrive.

Ordinance No. 776  
Reserved Parking

Administrator Clayton presented a proposed ordinance regarding reserved parking for approval. Nate Dunlavy explained the problem the school is having with no designated parking for buses.

Carlin introduced Ordinance No. 776 entitled “AN ORDINANCE AMENDING AND REVISING TITLE II, DIVISION 1, CHAPTER 2, ARTICLE 10, SECTION 212.1011 OF THE CODE OF ORDINANCES OF THE CITY OF ESTHERVILLE, IOWA, REGARDING RESERVED PARKING” and asked that it be placed on file.

Moved by Carlin, seconded by Seylar that the previously entitled Ordinance No. 776 be considered for the first time. VOTE: ayes: Carlin, Haukoos, Clark, Gage, Heckard, Seylar--6 abstain: Goebel--1

Moved by Carlin, seconded by Seylar that the rule requiring the previously entitled ordinance be considered on three different council meetings be waived. VOTE: ayes: Carlin, Haukoos, Clark, Gage, Heckard, Seylar--6 abstain: Goebel--1

Moved by Carlin, seconded by Seylar that the proposed Ordinance No. 776 entitled “AN ORDINANCE AMENDING AND REVISING TITLE II, DIVISION 1, CHAPTER 2, ARTICLE 10, SECTION 212.1011 OF THE CODE OF ORDINANCES OF THE CITY OF ESTHERVILLE, IOWA, REGARDING RESERVED PARKING” be finally passed and adopted. VOTE: ayes: Carlin, Haukoos, Clark, Gage, Heckard, Seylar--6 abstain: Goebel--1

Resolution No. 2209  
Estherville Municipal Swimming Pool Project

Administrator Clayton presented a proposed resolution and plans and specifications for the municipal swimming pool project.

Carlin introduced Resolution No. 2209 entitled “RESOLUTION TO PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR HE ESTHERVILLE MUNICIPAL SWIMMING POOL PROJECT FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Seylar. VOTE: ayes: Carlin, Haukoos, Clark, Goebel, Gage, Heckard, Seylar, Carlin--7

\*\*Nate Dunlavy leaves.  
Roger Hash arrives.

Goal Setting Report

The Goal Setting Report as compiled by Jeff Schott from the goal setting session held on Dec. 11, 2019 was presented by Administrator Clayton and reviewed.

Moved by Carlin, seconded by Heckard to adopt the Goal Setting Report. VOTE: ayes--7

Community Catalyst Grant

Administrator Clayton presented a proposal for a preliminary community catalys grant application including the City’s financial contribution through existing City grant programs. Shannon Edwards addressed the council with their plans for the redevelopment proposed for 24 So. 6<sup>th</sup> St.

Moved by Seylar, seconded by Goebel to approve the preliminary community catalyst grant application and City’s financial commitment. VOTE: ayes--7

Updates

- a. Preconstruction meeting for Central Ave. Bridge Project on Tues., Jan. 7.

Closed Session

Moved by Haukoos, seconded by Heckard to adjourn into closed session at 5:39 p.m. pursuant to Section 21.5(1)j of the Code of Iowa. VOTE: ayes--7

Moved by Goebel, seconded by Carlin to return to open session at 6:10 p.m. VOTE: ayes--7

Adjournment

Moved by Seylar, seconded by Goebel to adjourn the meeting at 6:11 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk