

## COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, November 2, 2020 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; G. Haukoos, J. Clark, A. Goebel, R. Gage, G. Heckard, D. Seylar, B. Carlin\*\*\*--7

Council Absent: None--0

Staff Present: J. Finn\*\*, G. Van Langen, E. Burton, P. Clayton, B. Shatto--5; via Zoom: L. Hevern--1

Media Present: E. Funston (KILR)--1; via Zoom: A. Petersen (EN), (KICD), S. Schwaller (KUOO)--3

Others Present: Bob Jensen, Gary Myers, Rick Reed, Joan Heckard\*--4; via Zoom: Susan Gerlach (PFM Financial Advisor)--1

### Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the Oct. 19, 2020 council session and minutes of the Oct. 26 council workshop. VOTE: ayes--6 absent: Carlin--1

### Standing Committee Reports

a. Finance Committee Minutes - Oct. 29

\*Joan Heckard arrives.

### Petitions and Communications

- a. RIDES Annual Report
- b. Economic Development Directors Report
- c. News Release - Veteran's Day Closing & Refuse Collection Schedule

\*\*Jennifer Finn arrives.

### Bills

Moved by Haukoos, seconded by Clark to approve the bills for the month of Oct., 2020. VOTE: ayes--6 absent: Carlin--1

911 Installs, LLC	Equip.	\$	2,066.60
A & B Business Solutions, Inc.	Maint.		152.26
Access Systems	Maint.		503.35
Ace Hardware, Inc.	Supp.		1,070.34
AFLAC Benefit Services	Ins.		1,254.39
AFSCME/Iowa Council 61	With.		395.00
Airport Parallel Taxiway	Transfer		1,677.60
Alibris, Inc.	Books		77.91
Alig Backhoe & Construction	Svcs.		109,910.00
Alpha Wireless Communication	Svcs.		250.00
Ameripride Linen & Uniform	Svcs.		40.00
Arenas, Margie	Ref.		224.14
Arends, Ryan	Reimb.		184.67

Auditor of State, Office of	Fees	\$	625.00
Baker & Taylor Books	Books		2,347.78
Bank Plus	With.		11,875.00
Black Hills Energy	Acct.		2,099.13
Blacktop Service Company	Svcs.		6,056.27
Bolin, Madison	Ref.		105.66
Bolton & Menk, Inc.	Svcs.		28,652.00
Bomgaars Supply	Supp.		867.88
Brinkman & Reed CPA's, Inc.	Svcs.		15,000.00
Brodie, Cindy	Svcs.		250.00
Burton, Elizabeth	Reimb.		146.02
Campus Cleaners & Launderer	Svcs.		19.50
Card Services	Supp.		1,719.10
Center Point Large Print	Books		218.10
CenturyLink	Acct.		360.59
Clayton, Penelope A.	Reimb.		50.00
Collection Services Center	Svcs.		811.92
Constellation NewEnergy	Acct.		1,838.33
Corn Belt Power Coop.	Power		1,035.08
Dare, Curtis/Sue	Ref.		159.91
Debt Service Fund	Transfer		53,110.59
Delta Dental of Iowa	Ins.		2,090.43
Duitsman Plumbing & Heating	Svcs.		165.82
ECCOG	Svcs.		24,921.65
ECCOG Recycling	Svcs.		500.00
Electric Emergency Fund	Transfer		106,474.07
Electric Fund	Transfer		7,833.33
Electronic Engineering	Part		204.95
Emmet County Auditor	Pay.		7,757.03
Equipment Rev.-Enterprise	Transfer		13,632.93
Equipment Rev.-General	Transfer		22,039.16
ESRI	Maint.		600.00
Estherville Aviation, Inc.	Fees		2,834.00
Estherville, City of	Acct./Ins.		90,255.92
Estherville Housing	Rent		100.00
Estherville News	Subsc.		186.00
Estherville Printing Co.	Svcs.		57.00
Eveleth, Mitchel	Reimb.		50.00
Expertpay	Svcs.		358.14
Fire Service Training Bureau	Fees		200.00
Francotyp-Postalia, Inc.	Postage		115.26
Fredrickson, Mike	Reimb.		154.99
Galls, LLC	Supp.		72.77
Garage Fund	Transfer		38,740.01

General Fund	Transfer	\$ 134,642.97
GovOffice, LLC	Fees	1,380.00
Hash, Roger	Reimb.	150.00
Hawkins, Inc.	Supp.	5,413.91
Helmich Chiropractic Clinic	Svcs.	120.00
Hevern, Lyle	Reimb.	50.00
Hilgendorf, Ross	Ref.	280.00
Hinrickson, Jacob	Reimb.	862.59
Holiday Inn-Des Moines	Rent	201.60
Howrey Construction	Svcs.	19,521.49
Humboldt Engraving	Svcs.	675.00
Hy Vee, Inc.	Supp.	9.49
Idexx Distribution, Inc.	Supp.	367.43
Iowa Assoc. Municipal Utilities	Svcs.	336.00
Iowa Dept. of Natural Resources	Svcs.	2,400.00
Iowa DNR/Operator Certification	Fees	290.00
Iowa Lakes Comm. College	Power	17,591.28
Iowa Lakes Electric Coop.	Power	247,958.00
Iowa Lakes Regional Water	Acct.	120.24
Iowa Law Enforcement Academy	Svcs.	50.00
Iowa League of Cities	Fees	25.00
Iowa One Call, Inc.	Svcs.	104.80
Iowa Poetry Association	Fees	9.00
Iowa Public Employees	With.	31,858.69
J & J Trailer Sales & Weld	Svcs.	769.19
Jack's Uniforms & Equipment	Supp.	201.75
Jacobson-Westergard, Inc.	Svcs.	8,899.90
JCL Solutions-Spencer	Supp.	99.00
JLK Underground Utilities	Svcs.	21,013.00
Kaminsky, Sullenberg & Assoc.	Supp.	350.00
KILR Radio Station	Svcs.	46.50
Leal, Pablo	Reimb.	20.00
Lexisnexis Risk Solutions	Acct.	301.54
Macias, Moses	Ref.	64.21
Madison National Life Insurance	Ins.	967.55
Mangold Environ. Testing, Inc.	Svcs.	91.00
Mediacom Business	Acct.	1,484.56
Menards - Spencer	Supp.	11.94
Menendez, Ronald	Svcs.	400.00
Midwest Radar & Equipment	Equip.	360.00
Monroy, Francisco	Ref.	59.03
Morisch, Bryan	Reimb.	238.45
Morphew Studios	Grant	500.00
Municipal Fire & Police Retirement	With.	17,121.01

Municipal Supply, Inc.	Parts	\$ 1,735.29
Mustard, Don Jr.	Reimb.	64.19
Mustard, Wade	Reimb.	310.33
Nationwide Retirement Solutions	With.	3,320.00
NorthStar Agency	Ins.	10,306.00
NorthStar Bank	Bonds	51,499.71
On-Target Solutions Group	Fees	650.00
Pelzer Law Firm, LLC	Svcs.	1,815.90
Pit Pros, Inc.	Svcs.	56,862.08
Preston, Brett	Reimb.	31.38
Presto-X	Svcs.	81.00
Recorded Books, LLC	Books	15.90
Regional Wellness Center	With.	466.16
Reineke, Matthew D.	Reimb.	146.49
Resco	Supp.	1,232.64
Roberts, Katherine	Ref.	100.00
Shatto, Brent	Reimb.	715.92
Shonkwiler, Sandy	Grant	5,000.00
Sifrit, Brice	Ref.	51.37
Skarshaug Testing Lab, Inc.	Supp.	382.99
Spee Dees Delivery Service	Shipping	86.48
Stalls Farm & Home Dist., Inc.	Supp.	1.56
Standard, The	Ins.	239.73
Staples Credit Plan	Supp.	453.74
Step Saver, Inc.	Supp.	33,200.00
Subdivision Development	Transfer	95.00
Texas Refinery Corp.	Supp.	523.92
TIF#1 - Industrial Park	Transfer	32,834.87
Treasurer, State of Iowa	Taxes	56,787.00
Tyler Technologies, Inc.	Fees	1,694.60
U. S. Postal Service	Postage	710.91
UMB Bank, N.A.	Bonds	29,197.50
Upper Des Moines Opportunity	Svcs.	813.18
VanLangen, Greg	Reimb.	50.00
Verizon Wireless	Acct.	142.09
Wages/Salaries	Wages	176,820.45
Wastewater Admin.	Transfer	11,608.33
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	70,156.24
Werts Janitorial	Svcs.	30.00
Western Area Power Admin.	Power	<u>25,598.32</u>
		<u>\$1,665,244.97</u>

### Disbursements by Fund

Airport \$84.94; Debt Svc. \$93,648.22; Elect. Fund \$704,655.92; Elect. Aerial \$60.00; Emerg. Levy \$16,701.70; FICA & IPERS \$186,273.29; General Fund \$719,026.20; Group Ins. \$103,993.36; Ind. Park \$106,181.65; Oakridge \$292.42; Parks & Rec Constr. \$29,281.54; Police Ret. \$65,659.27; Pool Proj. \$29,890.00; Self-Funded Ins. \$67,120.88; WWT Fund \$144,907.56; Water Fund \$186,054.65; TOTAL \$2,453,831.60

### Receipts

Airport \$5,571.09; Airport Parallel Taxiway \$25,840.00; Debt Svc. \$29,197.50; Elect. \$490,865.23; Elect. Emerg. \$32,542.45; Equip. Rev.-Gen. \$2,271.55; FICA & IPERS \$17,801.02; Garage \$6,425.61; General \$174,245.27; Group Ins. \$43,227.99; Ind. Park \$106,474.07; L.O.S.T. \$15,073.33; Oakridge \$292.42; Parks & Rec Constr. \$20,144.54; Police Misc. \$112.90; Police Ret. \$12,484.35; Road Use Tax \$11,026.17; Self-Funded Ins. \$70,156.24; WWT Fund \$150,314.27; WWT Sinking \$26,087.50; Water Fund \$248,271.02; TOTAL \$1,488,424.52

### Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a renewal of a Special Class C Liquor License and Sunday Sales Privilege for One & One Chinese Restaurant at 516 Central Ave.  
VOTE: ayes--6 absent: Carlin--1

### Resolution No. 2256

#### 2020 G.O. Bonds

A bid tab was presented regarding general obligation bonds for the Estherville Aquatic Center from four (4) companies with four (4) bids. PFM Financial advisors recommends the low bid from Banker's Bank at a rate of 1.6399%.

Seylar introduced Resolution No. 2256 entitled "AWARDING SALE AND AUTHORIZING ISSUANCE OF GENERAL OBLIGATION AQUATIC CENTER BONDS, SERIES 2020A AND PROVIDING FOR THE LEVY OF TAXES" and moved its adoption, which was seconded by Clark.

\*\*\*Carlin arrives.

VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--6 abstain: Carlin--1

### Resolution Nos. 2257 & 2258

#### Estherville Municipal Swimming Pool Project

Mayor May opened the public hearing on the Estherville Municipal Swimming Pool Project. No written or oral objections were heard and the public hearing was closed.

Resolution No 2257: Haukoos introduced Resolution No. 2257 entitled "RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT FOR THE ESTHERVILLE MUNICIPAL SWIMMING POOL PROJECT IN THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Clark. VOTE: ayes: Haukoos, Clark, Goebel, Gage, Heckard, Seylar, Carlin--7

Administrator Clayton reviewed the bids for the project. Six bids were received with Sande Construction of Humboldt, IA with the low bid for Contract #1, Contract #2, and Contract #3 plus bid alternates #1-3, #3-3, #3-4, #3-5 and #3-6 for the sum of \$4,044,093.

Resolution No. 2258: Haukoos introduced Resolution No. 2258 entitled “RESOLUTION PROVIDING FOR AWARD OF CONTRACTS FOR THE ESTHERVILLE MUNICIPAL SWIMMING POOL PROJECT IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Clark. VOTE: ayes: Haukoos, Clark, Goebel, Gage, Heckard, Seylar, Carlin--7

Pay Estimate #2  
2020 Street Improvements Project

Pay Estimate #2 for \$6,056.27 to Blacktop Services for the 2020 Street Improvements Project was presented for approval.

Moved by Carlin, seconded by Haukoos to approve Pay Estimate #2 for \$6,056.27 to Blacktop Services for the 2020 Street Improvements Project. VOTE: ayes--7

Pay Estimate #7  
2020 PCC Trail Improvements Project

Final acceptance of the project and Pay Estimate #7 for the amount of \$19,521.49 from Howrey Construction for the PCC Trail Improvements Project TAP-U-2417(607)--8I-32 was presented for approval.

Moved by Seylar, seconded by Heckard to accept the project and approve Pay Estimate #7 in the amount of \$19,521.49 to Howrey Construction. VOTE: ayes--7

2019-20 City Audit

Rick Reed of Brinkman & Reed, CPA’s presented the 2019-20 Fiscal Year City Audit.

Resolution No. 2259  
215 Park Road

An offer to purchase Lot 7, Division 3, Aud Plat 15-73 for \$6,500 from Doug & Lois Miner was presented.

Carlin introduced Resolution No. 2259 entitled “RESOLUTION TENTATIVELY APPROVING THE SALE OF LOT 7, DIVISION 3, AUD PLAT 15-73 (215 PARK ROAD) WITHIN THE CITY OF ESTHERVILLE, IOWA, ESTABLISHING TERMS AND CONDITIONS FOR SUCH SALE AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING” and moved its adoption, which was seconded by Clark. (This resolution tentatively approves the sale and sets Nov. 16, at 5:00 p.m. in the Council Chambers, as the time and place for a public hearing on the proposed sale.) VOTE: ayes: Carlin, Haukoos, Clark, Goebel, Gage, Heckard, Seylar--7

Resolution No. 2260  
Iowa Economic Development  
Authority Local Match Agreement

Administrator Clayton presented a proposed resolution pertaining to support of local match for the 2020 Rural Housing Assessment Grant award by the Iowa Economic Development Authority for approval.

Gage introduced Resolution No. 2260 entitled “A RESOLUTION IN SUPPORT OF LOCAL MATCH FOR THE 2020 RURAL HOUSING ASSESSMENT GRANT AWARDED BY THE IOWA ECONOMIC DEVELOPMENT AUTHORITY” and moved its adoption, which was seconded by Carlin. VOTE: ayes: Gage, Heckard, Seylar, Carlin, Haukoos, Clark, Goebel--7

Closed Session

Moved by Clark, seconded by Heckard to adjourn into closed session at 5:47 p.m. pursuant to Section 21.5(1)c of the Code of Iowa. VOTE: ayes--7

Moved by Haukoos, seconded by Gage to return to open session at 6:17 p.m. VOTE: ayes--7

Proposed Settlement

Moved by Haukoos, seconded by Carlin to approve the tentative settlement agreement by Continental Western Insurance Company in the claim of Baldwin vs. City of Estherville. VOTE: ayes--7

Updates

- a. Signal light on No. 17<sup>th</sup> St. and Central Ave.
- b. Dog Registration.

Adjournment

Moved by Clark, seconded by Carlin to adjourn the meeting at 6:25 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk