

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, February 3, 2020 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding; G. Haukoos, A. Goebel, R. Gage, G. Heckard*, D. Seylar, B. Carlin--6

Council Absent: J. Clark--1

Staff Present: J. Finn, E. Burton, P. Clayton, G. Van Langen, R. Arends, Mitch Eveleth--6

Media Present: E. Funston (KILR), George Bower (KICD)--2

Others Present: Laurie Mann, Paul Mann, Roger Johnson, Mike Nieland, Dale Breuer, Jim Tholkes, John Skrepak**--7

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the Jan. 20, 2020 council sessions. VOTE: ayes--5 absent: Clark, Heckard--2

Standing Committee Reports

a. Finance Committee - Jan. 30

Petitions and Communications

a. News Release - President's Day Office Hours & Refuse Schedule

Bills

Moved by Haukoos, seconded by Carlin to approve the bills for the month of Jan., 2020. VOTE: ayes--5 absent: Clark, Heckard--2

A & B Business Solutions Inc.	Svcs.	\$	150.56
Access Systems	Maint.		1,451.66
Ace Hardware, Inc.	Supp.		1.32
AFLAC Benefit Services	Ins.		1,072.67
AFSCME/Iowa Council 61	With.		474.00
Ahlers & Cooney, P.C.	Svcs.		82.50
Alibris, Inc.	Books		77.40
Alpha Wireless Communication	Svcs.		929.60
American Library Association	Fees		300.00
Ameripride Linen & Uniform	Supp.		40.00
Avera Holy Family Health	Svcs.		133.00
Baker & Taylor Books	Books		2,114.92
Bank Plus	With.		15,400.00
Black Hills Energy	Acct.		5,859.13
Bomgaars Supply	Supp.		223.03
Bradley, Dale	Reimb.		160.49
Bradley Performance	Svcs.		716.00
CA SDU	Svcs.		358.14
Campus Cleaners & Launderer	Svcs.		19.50
Center for Chiropractic Wellness	Svcs.		75.00

Center Point Large Print	Books	\$ 330.44
CenturyLink	Acct.	430.71
Chrestiansen, Justine	Ref.	57.61
Christensen Construction, Inc.	Svcs.	15,700.00
Clayton, Penelope A.	Reimb.	50.00
CMRS-FP	Meter Postage	5,000.00
Collection Services Center	Svcs.	1,259.60
Computer Central, LLC	Supp.	39.00
Corn Belt Power Coop.	Svcs.	2,302.30
Debt Service Fund	Transfer	3,702.33
Delta Dental of Iowa	Ins.	2,050.74
Demco, Inc.	Supp.	62.26
DGR Engineering	Svcs.	84.00
Ditch Witch of South Dakota	Equip.	74,480.10
Duitsman Plumbing & Heating	Svcs.	342.98
EAGP	Pay.	68,541.98
ECCOG	Svcs.	21,385.88
ECCOG Recycling	Svcs.	500.00
Edwards, Zachary	Reimb.	30.00
Electric Fund	Transfer	7,833.33
Elizabeth Chevrolet, Inc.	Parts	257.86
Emmet County Auditor	Run-Off Election	12,201.27
Emmet County Recorder	Svcs.	27.00
Enerson, David P.	Svcs.	1,557.50
E-Pride Office Products	Supp.	99.27
Equipment Rev.-Enterprise	Transfer	13,632.93
Equipment Rev.-General	Transfer	22,039.16
Estherville Aviation, Inc.	Fees	3,631.64
Estherville, City of	Acct./Ins.	86,994.77
Estherville Housing	Rent	100.00
Estherville News	Publication	586.05
Estherville Printing Co.	Supp.	629.20
Estherville Veterinary	Svcs.	103.06
Eveleth, Mitchel	Reimb.	50.00
Fastenal	Supp.	79.29
Feld, Ed M. Equip. Co., Inc.	Supp.	170.00
Fire Service Training Bureau	Training	50.00
Flexible Plastics, Inc.	Supp.	5,874.12
Foundation Analytical Laboratories	Svcs.	540.00
Francotyp-Postalia, Inc.	Meter Postage	115.26
Garage Fund	Transfer	33,367.85
GCR Tires & Service	Svcs.	3,749.64
General Fund	Transfer	129,576.70
Hanson, Tena	Reimb.	22.90
Hart's Auto Supply	Svcs.	741.78

HCC Life Insurance Company	Ins.	\$ 1,023.85
Heartland Security Service	Svcs.	375.00
Hevern, Lyle	Reimb.	50.00
Hoffman Filter Service, LLC	Supp.	41.25
Holiday Inn Hotel & Suites	Rent	194.88
Huntley, Brenton	Ref.	276.22
Hy Vee, Inc.	Supp.	143.56
IA Dept. of Transportation	Supp.	4,758.89
IMFOA	Dues	50.00
Ingvall, Matthew	Ref.	143.21
Inland Truck Parts Co.	Svcs.	5,960.13
Inman Electric Co., Inc.	Supp./Trailer Rent-Jan.	2,307.03
Inman, Tom	Trailer Rent-Feb.	200.00
International Assoc. of Chiefs	Dues	190.00
Iowa D.A.R.E. Association	Dues	100.00
Iowa Dept. of Public Defense	Permit	825.00
Iowa Lakes Comm. College	Power	19,651.50
Iowa Lakes Electric Coop.	Power	246,664.00
Iowa Lakes Regional Water	Acct.	108.89
Iowa Public Airports Assn.	Dues	175.00
Iowa Public Employees	With.	32,388.09
Irby, Stuart C. Co.	Supp.	642.00
J & K Snowmobile	Svcs.	330.68
Jack's Uniforms & Equipment	Supp.	189.89
Jackson, Mark A. Consulting	Svcs.	1,380.00
Jacobson-Westergard, Inc.	Svcs.	13,273.00
JCL Solutions-Spencer	Supp.	215.65
Jensen, Eugene	Svcs.	450.00
JLK Underground Utilities	Svcs.	1,347.00
John Deere Financial	Parts	248.39
Kiwanis Noon Estherville	Dues	100.00
Lexisnexis Risk Solutions	Svcs.	301.54
Madison National Life Insurance	Ins.	1,028.52
Mallory Safety & Supply, LLC	Supp.	720.00
Mangold Environ. Testing, Inc.	Svcs.	106.00
Mediacom Business	Acct.	1,495.76
Menendez, Ronald	Svcs.	400.00
Merchant Services	Svcs.	2,235.06
Midwest Municipal Transmission	Dues	908.50
MLS Landscape & Design, Inc.	Svcs.	1,500.00
Morales, Jaci	Ref.	35.18
Municipal Fire & Police Retirement	With.	18,803.80
Napa Auto Parts	Supp.	505.85
Nationwide Retirement Solutions	With.	21,210.00
North Central Laboratories	Svcs.	76.82

NorthStar Bank	Svcs.	\$ 56,967.10
Nuway - K&H Cooperative	Propane	407.16
Pelzer Law Firm, LLC	Svcs.	1,019.00
Plows Plus, Inc.	Parts	553.26
Pro Cooperative Cardtrol	Fuel	10,779.63
R & D Industries, Inc.	Svcs.	1,730.00
Raske, James	Ref.	214.85
Regional Wellness Center	With.	434.46
Rolfson, Julia	Svcs.	150.00
Roy's Auto, Inc.	Svcs.	301.65
Sandry Fire Supply, LLC	Supp.	587.35
Spee Dee Delivery Service	Svcs.	69.56
Spoo, Paula	Reimb.	17.00
Standard, The	Ins.	250.48
Staples Credit Plan	Supp.	487.15
State Hygienic Lab-Univ. of	Svcs.	19.50
State Library of Iowa	Fees	175.00
Step Saver, Inc.	Supp.	26,088.65
Storey Kenworthy	Supp.	77.04
Tindall, Kyle	Reimb.	32.08
Treasurer, State of Iowa	Taxes	39,820.00
Tyler Business Forms	Supp.	336.82
Tyler Technologies, Inc.	Svcs.	1,410.90
Union Pacific Railroad	RR Crossing Fee	750.00
U. S. Postal Service	Postage	715.17
Valley Contracting, Inc.	Svcs.	2,185.00
Van Wert, Inc.	Supp.	363.96
VanLangen, Greg	Reimb.	50.00
Verizon Wireless	Acct.	354.00
Wages/Salaries	Wages/Salaries	182,498.11
Wastewater Admin.	Transfer	11,281.25
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	54,000.00
Western Area Power Admin.	Power	66,627.83
Westmeyer, Zachary	Ref.	64.01
Wittry, Larry	Supp.	550.00
Ziegler, Inc.	Svcs.	<u>1,577.81</u>
	TOTAL	<u>\$1,403,595.35</u>

Disbursements by Fund

Airport \$7,761.29; Econ. Dev. Rev. \$68,541.98; Elect. Fund \$485,321.24; Equip. Rev.-Ent. \$74,480.10; FICA & IPERS \$20,913.74; Garage Fund \$26,576.10; General Fund \$202,520.03; Group Ins. \$41,374.91; L.O.S.T. Fund \$10,639.01; Parks & Rec Constr. \$1,893.00; Police Misc. \$963.06; Police Ret. \$13,575.90; Road Use Tax \$13,705.00; Self-Funded Ins. \$55,023.85; WWT Fund \$80,764.10; WWT Constr. \$84.00; Water Fund \$101,259.93; Water Emerg. \$15,700.00; TOTAL \$1,221,097.24

Receipts

Airport \$39,376.15; Debt Svc. \$17,824.30; Elect. \$559,398.01; Elect. Aerial Svc. \$135.00; Elect. Emerg. \$39,768.71; Emerg. Levy \$260.83; Equip. Rev.-Ent. \$27,265.86; Equip. Rev.-Gen. \$44,078.32; FICA & IPERS \$1,230.26; Garage \$70,119.87; General \$357,545.85; Group Ins. \$2,602.48; Ind. Park \$8,309.00; Morrell \$1,302.13; Oakridge \$.48; Police Misc. \$1,000.00; Police Ret. \$899.04; Road Use Tax \$86,471.38; Self-Funded Ins. \$60,073.36; WWT Fund \$183,863.05; WWT Sinking Fund \$22,562.50; Water Fund \$129,951.72; TOTAL \$1,654,038.30

*Gary Heckard arrives.

Public Sidewalk Removal Request

Requests to remove public sidewalk on 11th Ave. No. at 1102 No. 9th St., 915 11th Ave. No. and 921 11th Ave. No. were presented. Discussion was held.

Moved by Haukoos, seconded by Carlin to authorize the removal of sidewalk on 11th Ave. No. at 1102 No. 9th St., 915 11th Ave. No. and 921 11th Ave. No. VOTE: ayes--Haukoos, Goebel, Seylar, Carlin--4 absent: Clark--1 nay: Gage, Heckard--2

Annual Reports

Administrator Clayton presented the corrected Annual Report for the Water Dept. and Mitch Eveleth presented the 2019 Annual Report for the Electric Distribution and Production.

**John Skrepak arrives.

Central Avenue Bridge Change Order Request

Administrator Clayton presented Change Order #2 in the amount of \$2,473.00 to Midstates Builders, Inc. for additional work related to the Central Avenue Bridge Improvements Project for approval.

Moved by Carlin, seconded by Seylar to approve Change Order #2 in the amount of \$2,473.00 to Midstates Builders, Inc. VOTE: ayes--6 absent: Clark--1

Proclamation

Mayor May made a proclamation recognizing Feb. 13, 2020, as Iowa Honey Bee Day in Estherville.

Nuisance Abatement

Code Enforcement Officer, Greg Van Langen presented information regarding a nuisance at 909 No. 14th St. Staff requests authorization for city personnel to abate the nuisance.

Moved by Carlin, seconded by Goebel to authorize abatement of the nuisance. VOTE: ayes--6
absent: Clark--1

Trail Project TAP-U-2417(607)--8I-32

Proposed Change Order #1 was presented for a change from wood sign posts to metal sign posts which decreases the project by \$1,160.00; proposed Change Order #2 was presented for a change in trail alignment to avoid existing buried electrical lines south of 5th Ave. No. and adjacent to Shaw Dr., which decreases the project by \$614.88; proposed Change Order #3 was presented for an extension of the trail from 2nd Ave. So. to 1st Ave. So., which increases the project by \$27,275.84.

Moved by Carlin, seconded by Gage to approve Change Orders #1, #2, #3 for the trail project. VOTE: ayes--6 absent: Clark--1

Resolution No. 2213

Debt Service Levy

Administrator Clayton presented information on proposed resolution providing for a debt service levy for General Obligation Aquatic Center Bonds. A special election was held on Aug. 6, 2019 where more than 60% of those voting approved of the bond.

Gage introduced Resolution No. 2213 entitled "RESOLUTION PROVIDING FOR A DEBT SERVICE TAX LEVY FOR GENERAL OBLIGATION AQUATIC CENTER BONDS" and moved its adoption, which was seconded by Goebel. (This resolution authorizes the levy and collection of a tax sufficient to pay the principal and interest for Fiscal Year 2021.) VOTE: ayes: Gage, Heckard, Seylar, Carlin, Haukoos, Goebel--6 absent: Clark--1

Commercial & Residential

Property Tax Exemption

City Clerk Burton presented information on the application for property tax exemption for the following properties:

Commercial

- a. Farmers Union Ind. 2421 9th Ave. So.

Residential

- a. Mark & Lesa Nauss 414 No. 20th St.

Moved by Seylar, seconded by Heckard to approve the request for partial property tax exemption for the above Commercial and Residential properties under the City's Urban Revitalization Plan. VOTE: ayes--6 absent: Clark--1

Abandoned Property

Information was provided regarding properties at 215 Park Rd. and 627 So. 10th St. recently awarded to the city by the district court. Discussion took place regarding demolition of the structures and disposal of the properties.

Moved by Gage, seconded by Goebel to demolish both homes at 215 Park Rd. and 627 So. 10th St. VOTE: ayes--6 absent: Clark--1

Acquisition of Property

Administrator Clayton presented information on acquiring property at 11 So. 1st St. in the amount of \$60,000 for use as the Park Shed for approval. Discussion was held.

Moved by Gage, seconded by Goebel to approve purchasing the property at 11 So. 1st St. in the amount of \$60,000. VOTE: ayes--Gage, Seylar, Haukoos, Goebel--4 nay: Carlin--1 abstain: Heckard--1 absent: Clark--1

Public Forum

John Skrepak addressed the Council regarding:

- a. Sump pump issue could be remedied with a seepage pit.
- b. Recycling time change to 5:30 a.m. is a problem with so many animals in the area of So. 8th St. getting into the recycling. He will address the Council at the next council meeting.

Updates

- a. Central Ave. Bridge work has begun.

Closed Session

Moved by Haukoos, seconded by Heckard to adjourn into closed session at 6:23 p.m. pursuant to Section 21.5(1)j of the Code of Iowa. VOTE: ayes--6 absent: Clark--1

Moved by Carlin, seconded by Goebel to return to open session at 6:55 p.m. VOTE: ayes--6 absent: Clark--1

Adjournment

Moved by Carlin, seconded by Heckard to adjourn the meeting at 6:56 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk