

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, June 1, 2020 (5:00 p.m.)
- Mayor/Council Present: Mayor J. May presiding; G. Haukoos, A. Goebel, D. Seylar--3; via Zoom: J. Clark, R. Gage, G. Heckard*, B. Carlin--4
- Council Absent: None--0
- Staff Present: via Zoom: J. Finn, G. VanLangen, L. Hevern--3; E. Burton, P. Clayton, B. Shatto--3
- Media Present: via Zoom: E. Funston (KILR), A. Petersen (EN)--2
- Others Present: None--0

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the May 4, 2020 council sessions. VOTE: ayes--6 absent: Heckard--1

Petitions and Communications

- a. April Police On-Duty Log Comparison
- b. RIDES Quarterly Report

*Heckard arrives.

Reports

Moved by Haukoos, seconded by Carlin to approve the Financial Statements for the month of Apr., 2020. VOTE: ayes--7

Bills

Moved by Haukoos, seconded by Carlin to approve the bills for the month of May, 2020. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$ 128.78
Access Systems	Maint.	503.35
Ace Hardware, Inc.	Water Htr./Supp.	607.67
Advanced Door Systems, Inc.	Svcs.	121.00
AFLAC Benefit Services	Ins.	1,293.30
AFSCME/Iowa Council 61	With.	434.50
Aguilera, Jesse	Ref.	1,198.88
Ahlers & Cooney, P.C.	Svcs.	142.50
Airport Revolving	Transfer	5,000.00
Alex Air Apparatus, Inc.	Supp.	1,955.00
Alibris, Inc.	Books	44.26
Alpha Wireless Communication	Svcs.	346.25
Ameripride Linen & Uniform	Svcs.	40.00
Amy's Sign Design	Svcs.	82.00
AT&T Mobility	Acct.	207.98
Avera Holy Family Health	Svcs.	487.84
Axon Enterprise, Inc.	Supp.	136.00

Baker & Taylor Books	Books	\$ 1,585.57
Bank Plus	With.	11,625.00
Black Hills Energy	Acct.	4,282.98
Bomgaars Supply	Supp.	19.95
Border States Industries, Inc.	Equip.	13,123.53
C & G Manufacturing, LLC	Supp.	345.10
C & A Construction	Svcs.	1,503.12
Campus Cleaners & Launderer	Supp.	19.50
Card Services	Supp.	2,550.87
Cayler Consulting, LLC	Svcs.	1,287.50
CenturyLink	Acct.	545.17
Christophel, Steve	Ref.	44.66
Clayton, Penelope A.	Reimb.	50.00
Collection Services Center	Svcs.	811.92
Comfortec, Inc.	Svcs.	722.12
Computer Central, LLC	Supp.	53.99
Constellation NewEnergy	Power	4,071.09
Corn Belt Power Coop.	Power	1,035.08
Cybrarian Corp.	License Renewal	909.45
Debt Service Fund	Transfer	35,992.56
Del's Garden Center, Inc.	Trees	1,338.39
Delta Dental of Iowa	Ins.	1,987.98
Demco, Inc.	Supp.	698.68
DGR Engineering	Svcs.	86.50
Dorsey & Whitney, LLP	Svcs.	1,400.00
Duitsman Plumbing & Heating	Svcs.	323.43
EAGP	Grant	112,946.66
Economic Development Fund	Transfer	50,000.00
Electric Emergency Fund	Transfer	20,271.67
Electric Fund	Transfer	7,833.33
Electric Pump, Inc.	Svcs.	4,952.50
Emmet County Auditor	Pay.	7,683.52
E-Pride Office Products	Supp.	216.36
Equipment Rev.-Enterprise	Transfer	43,812.93
Equipment Rev.-General	Transfer	25,924.16
Estherville Area Chamber	Reimb.	40.85
Estherville Aviation, Inc.	Hangar Fee/Reimb.	3,114.00
Estherville, City of	Acct./Ins.	87,669.17
Estherville Housing	Rent	100.00
Estherville Iron & Metal	Fees	259.00
Estherville News	Publications	1,320.37
Estherville Paint & Glass	Supp.	867.87
Estherville Pharmacy	Grant	5,000.00
Eveleth, Mitchel	Reimb.	50.00
Expertpay	Svcs.	358.14

Fastenal	Supp.	\$ 830.36
Feld, Ed M. Equip. Co., Inc.	Supp.	5,231.70
Flexible Plastics, Inc.	Supp.	5,874.12
Foundation Analytical Laboratories	Svcs.	1,311.00
Fredregill, Fred Jr.	Ref.	88.21
Galls, LLC	Supp.	152.30
GDF Enterprises, Inc.	Part	52.67
General Fund	Transfer	129,576.70
General Traffic Controls, Inc.	Equip.	129.00
Graettinger Chiropractic	Svcs.	30.00
Hanson, Tena	Reimb.	9.92
Hart's Auto Supply	Part	231.19
Hash, Roger	Reimb.	161.78
Hawkins, Inc.	Supp.	5,483.74
HCC Life Insurance Company	Ins.	1,023.85
Helmich Chiropractic Clinic	Svcs.	70.00
Hevern, Lyle	Reimb.	50.00
Hinrickson, Jacob	Reimb.	74.13
Howrey Construction	Svcs.	105,728.92
Humboldt Engraving	Svcs.	490.00
Huntsinger, Marcia	Reimb.	40.66
Hy Vee, Inc.	Supp.	26.96
IAFC Membership	Dues	215.00
Inman Electric Co., Inc.	Trailer Rent	959.14
Intoximeters, Inc.	Part	227.00
Iowa Lakes Comm. College	Power	21,079.48
Iowa Lakes Electric Coop.	Power	176,973.00
Iowa Lakes Regional Water	Acct.	129.95
Iowa One Call, Inc.	Svcs.	90.90
Iowa Public Employees	With.	31,050.58
Irby, Stuart C., Co.	Supp.	2,329.39
J & J Trailer Sales & Weld	Supp.	116.55
J & K Snowmobile	Parts	59.97
Jack's Uniforms & Equipment	Supp.	1,329.80
Jacobson, Trace	Ref.	66.65
Jacobson-Westergard, Inc.	Svcs.	19,494.05
JCL Solutions-Spencer	Supp.	186.81
Jensen, Eugene	Svcs.	520.00
John Deere Financial	Parts	4,101.21
Jones, Robert G.	Svcs.	2,292.18
JP Custom Cycles, LLC	Parts	154.95
Keltek, Inc.	Part	20.88
Kiwanis Noon Estherville	Dues	100.00
Knaack, Christina	Ref.	12.20
L.O.S.T. Revolving Funds	Transfer	66,500.00

Lampman, Jordan	Parts	\$ 631.23
Lexisnexis Risk Solutions	Acct.	98.54
Loan Care	Ref.	173.25
Mace, Bret	Reimb.	172.14
Madison National Life Insurance	Ins.	975.96
Mangold Environ. Testing, Inc.	Supp.	256.00
McKeever, Kade	Ref.	181.53
McMaster-Carr	Parts	173.11
Mediacom Business	Acct.	1,640.85
Menards - Spencer	Supp.	197.62
Menendez, Ronald	Svcs.	400.00
Michaelson, Inc.	Svcs.	12,014.00
Mid-American Research Chemicals	Supp.	3,384.99
Mid-Iowa Solid Waste Equipment	Supp.	1,495.22
Mid-States Organized Crime	Fees	150.00
Mortimore, Jeff	Reimb.	234.24
Motor Inn of Spirit Lake	Parts	299.10
Municipal Fire & Police Retirement	With.	16,603.08
Municipal Supply, Inc.	Supp.	1,941.17
Nationwide Retirement Solutions	With.	3,070.00
Nebraska Hoist & Crane, LLC	Svcs.	663.40
NFPA	Dues	445.00
North Central Laboratories	Svcs.	815.77
North Iowa Lumber & Design	Supp.	876.03
NorthStar Bank	Bonds	90,971.19
Novelty Machine Co.	Parts	552.14
Ohl, Dillon	Reimb.	132.64
One Office Solution	Supp.	380.47
O'Reilly Automotive, Inc.	Parts	101.92
Parks & Rec Construction Fund	Transfer	460,000.00
Parks & Rec Revolving Fund	Transfer	220,000.00
Pelzer Law Firm, LLC	Svcs.	525.00
Perea, Alex	Svcs.	20.00
Petty Cash	Supp.	14.88
Pomps Tire Service	Tires	736.00
Presto-X	Svcs.	81.00
Pro Cooperative Cardtrol	Gas/Fuel	17,748.52
Proquest, LLC	Fees	2,221.61
Quill Corporation	Supp.	20.99
R & D Industries, Inc.	Svcs.	950.00
Rasmussen, Philip	Reimb.	145.48
Regional Wellness Center	With.	466.16
Resco	Supp.	8,784.64
Spee Dee Delivery Service	Shipping	51.96
Stalls Farm & Home Dist., Inc.	Svcs.	4.50

Standard, The	Ins.	\$ 250.48
Staples Credit Plan	Supp.	100.96
State Hygienic Lab-Univ. of	Svcs.	19.50
Step Saver, Inc.	Supp.	26,200.00
Thobe, Lucas	Ref.	194.86
TIF#1 - Industrial Park	Transfer	3,589.13
Treasurer, State of Iowa	Taxes	9,712.00
Tyler Technologies, Inc.	Svcs.	130.00
U. S. Postal Service	Postage	716.55
USA Bluebook	Supp.	128.36
Ussery, Darrel/Sara	Ref.	137.06
Van Roekel, Tyler	Reimb.	594.93
VanLangen, Greg	Reimb.	50.00
Vermeer Sales & Service, Inc.	Svcs.	1,201.29
Wages/Salaries	Wages/Salaries	171,981.47
Walker Process Equipment	Svcs.	1,537.52
Walterman, Danielle	Ref.	361.53
Wastewater Admin.	Transfer	11,281.25
Wastewater Fund	Transfer	7,500.00
Weber, Ashley	Ref.	159.96
Wellmark Blue Cross/Blue Shield	Ins.	54,000.00
Werts Janitorial	Svcs.	30.00
Wesco Receivables Corp.	Supp.	17,251.48
Western Area Power Admin.	Power	28,681.89
Wheeler World, Inc.	Svcs.	1,385.24
Woodworkers Shop, The	Svcs.	<u>3,300.00</u>
	TOTAL	<u>\$2,074,136.29</u>

Disbursements by Fund

Airport \$9,669.88; Debt Svc. \$40,459.21; Econ. Dev. Rev. \$64,346.66; Elect. Fund \$450,716.12; Elect. Emerg. \$3,528.23; FICA & IPERS \$17,514.05; Garage Fund \$18,394.88; General Fund \$119,185.50; Group Ins. \$41,192.67; Ind. Park \$23,799.90; L.O.S.T. Fund \$418,515.98; L.O.S.T. Rev. Fund \$262,014.00; Oakridge \$60.90; Parks & Rec Constr. \$116,446.72; Police Ret. \$11,987.05; Road Use Tax \$209,652.50; Self-Funded Ins. \$55,023.85; WWT Fund \$91,716.42; WWT Sinking \$28,762.00; Water Fund \$91,419.77; TOTAL \$2,074,136.29

Receipts

Airport \$1,745.49; Airport Parallel Taxiway \$10,771.33; Airport Rev. \$5,000.00; Debt Svc. \$165,744.03; Econ. Dev. \$110,000.00; Elect. \$552,408.56; Elect. Emerg. \$20,271.67; Elect. Aerial Svc. \$79.04; Emerg. Levy \$2,787.03; Equip. Rev. - Ent. \$43,812.93; Equip. Gen. - \$25,924.16; FICA & IPERS \$13,145.94; General \$309,142.99; Group Ins. \$27,808.72; Ind. Park TIF \$22,893.51; L.O.S.T. Rev. \$86,500.00; Oakridge \$60.90; Parks & Rec. Constr. \$460,000.00; Parks & Rec. Rev. \$220,000.00; Police Misc. \$2,000.00; Police Ret. \$9,606.64; Self-Funded Ind. \$61,910.71; WWT Fund \$171,065.57; WWT Constr. \$18,684.03; WWT Sinking \$11,281.25; Water Fund \$146,257.34; TOTAL \$2,498,901.84

Approval of Liquor License

Moved by Seylar, seconded by Goebel to approve change from Class C Beer Permit to a Class E Liquor License for Casey's General Store #1328 at 1332 No. 9th St. pending bond certification; a Class C Liquor Permit for Top Hat Lounge at 704 Central Ave.; and a Class C Liquor License, Catering, and Sunday Sales Privilege for VFW Post #3388 at 314 So. 1st St. pending dram. VOTE: ayes--7

Resolution Nos. 2239 & 2240 2020 Street Improvements

Mayor May opened the public hearing on the 2020 Street Improvements Project. No written or oral objections were heard, and the public hearing was closed.

Resolution No. 2239: Seylar introduced Resolution No. 2239 entitled "RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT FOR THE 2020 STREET IMPROVEMENTS PROJECT IN THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Administrator Clayton reviewed the bids for the project. One bid was received with Blacktop Service Company of Humboldt, IA submitting a bid of \$177,248.75 for Section 1 - HMA Resurfacing, two bids with Blacktop Service Company submitting a low bid for Section 2 - HMA/PCC Construction Beth Elaine Ct. & Brad Alan Blvd. with the HMA Option bid of \$164,844.10. One bid for Section 3 - PCC Construction Murray Rd. submitted of \$220,781.00 was rejected and will be rebid at a later date.

Resolution No. 2240: Seylar introduced Resolution No. 2240 entitled "RESOLUTION PROVIDING FOR AWARD OF CONTRACT FOR THE 2020 STREET IMPROVEMENTS PROJECT IN THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Agreement with Union Pacific Railroad

Administrator Clayton presented an agreement with Union Pacific Railroad which covers the preliminary engineering review by UPRR for the new paved crossing on So. 19th St. near the City's new industrial park and north of the tree dump for approval. The estimated cost is \$15,000.

The new industrial park is an Estherville Growth Partnership project in partnership with ILEC and Corn Belt Power Coop. The City's current policy regarding new subdivisions is that we pay for 50% of the curb and gutter and 100% of road improvements.

Moved by Clark, seconded by Haukoos to approve the agreement with Union Pacific Railroad. VOTE: ayes--7

Resolution No. 2241 Nuisance Abatement

An assessment schedule for the collection of an unpaid invoice totaling \$4,098.07 was presented. If adopted the list would be certified to the Emmet County Treasurer for collection with property tax.

Seylar introduced Resolution No. 2241 entitled "RESOLUTION ADOPTING ASSESSMENT SCHEDULE FOR THE COLLECTION OF UNPAID INVOICES FOR THE ABATEMENT OF NUISANCES AND OTHER SERVICES IN THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

2020 PCC Trail Improvements Project

Pay Estimate #3 for the amount of \$104,928.92 from Howrey Construction for the PCC Trail Improvements Project TAP-U-2417(607)--8I-32 was presented for approval.

Moved by Seylar, seconded by Carlin to approve Pay Estimate #3 in the amount of \$104,928.92 to Howrey Construction. VOTE: ayes--7

Cigarette Permits

Moved by Goebel, seconded by Seylar to approve the renewal of cigarette permits to June 30, 2021, for the following applicants: Casey's General Store #1328, Casey's General Store #1329, Casey's General Store #3034, Fareway Stores, Inc., Hy-Vee Food Store, Hy-Vee Wine & Spirits, Dollar General #4345, and Kwik Star Store #1025. VOTE: ayes--7

Fireworks Permits

A request for a fireworks permit by Susan Zitterich for Sun., July 5 from 9 p.m. to 11 p.m. or Sun., Aug. 2 as a rain date at 1708 Highway 4 was presented.

Moved by Carlin, seconded by Gage to approve the fireworks permit for Susan Zitterich on Sun., July 5 or Sun., Aug 2 as a rain date for property located at 1708 Highway 4. VOTE: ayes--6
abstain: Haukoos--1

Resolution No. 2242

Iowa Workforce Housing Tax

Incentive Program

Lyle Hevern, Estherville and Emmet County Economic Development Director presented information on the 72 unit apartment and 12 townhome units that Deer Creek Apartments, LLC/Talon Development is interested in constructing in Estherville.

The Workforce Housing Tax Incentive Program requires a local match of a minimum of \$1,000 per unit and a 10 year tax abatement program for new multi-residential development, which will qualify as local match.

Seylar introduced Resolution No. 2242 entitled "A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX INCENTIVE PROGRAM APPLICATION BEING SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY" which was seconded by Carlin. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Updates

- a. Council Meeting on June 15, 2020.
- b. Trail Project
- c. Central Ave. Bridge.
- d. Dog Park

Adjournment

Moved by Haukoos, seconded by Goebel to adjourn the meeting at 5:50 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk