

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, July 6, 2020 (5:00 p.m.)
- Mayor/Council Present: Mayor J. May presiding; G. Haukoos, A. Goebel, R. Gage, D. Seylar, B. Carlin--5; via Zoom: J. Clark, G. Heckard--2
- Council Absent: None--0
- Staff Present: via Zoom: J. Finn, L. Hevern--2; G. Van Langen, E. Burton, P. Clayton, B. Shatto--3
- Media Present: via Zoom: E. Funston (KILR), A. Petersen (EN), George Bower (KICD)--3
- Others Present: None--0

Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the June 15, 2020 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Finance Committee Minutes - July 2
- b. Civil Service Commission Minutes - June 12

Petitions and Communications

- a. Janice K. Lund Performing Arts Center Ribbon Cutting
- b. June Police On-Duty Comparison Log

Bills

Moved by Haukoos, seconded by Gage to approve the bills for the month of June, 2020. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$	189.88
ABM Equipment & Supply, LLC	Parts		200.80
Access Systems	Maint.		647.55
Ace Hardware, Inc.	Supp.		1,212.47
AED Superstore an Allied 1	Supp.		563.88
AFLAC Benefit Services	Ins.		1,254.39
AFSCME/Iowa Council 61	With.		434.50
Alpha Wireless Communications	Svcs.		1,205.94
Ameripride Linen & Uniform	Svcs.		40.00
Arends, Ryan	Reimb.		381.47
Armstrong, Samantha	Ref.		15.00
AT&T Mobility	Acct.		131.46
Automatic Systems Co.	Svcs.		25,065.00
Avera Holy Family Health	Svcs.		90.92
Axon Enterprise, Inc.	Supp.		658.75
Baddeley, Jessica	Ref.		15.00
Bailey, Michellci	Ref.		15.00

Baker & Taylor Books	Books	\$ 948.21
Bank Plus	With.	11,750.00
Barbour, Billie	Ref.	15.00
Beaver, Matthew	Ref.	30.00
Black Hills Energy	Acct.	2,300.12
Blacktop Service Company	Svcs.	77,852.74
Bolton & Menk, Inc.	Svcs.	19,213.10
Bomgaars Supply	Supp.	516.88
Bradley, Dale	Reimb.	53.47
Brashear, Jessica	Ref.	15.00
Brechwald, Mindy	Ref.	45.00
Brewer, Emily	Ref.	15.00
Burton, Elizabeth	Reimb.	5.98
Cahoy Pump Service, Inc.	Svcs.	3,000.00
Card Services	Supp.	3,931.83
CDW Government	Svcs.	1,273.59
Center Point Large Print	Books	218.10
CenturyLink	Acct.	458.27
Chavez, David	Ref.	30.00
Clayton, Andrew	Reimb.	759.84
Clayton, Penelope A.	Reimb.	50.00
Coffmans Locksmith Shop	Supp.	242.00
Cogran Systems	Svcs.	27.50
Collection Services Center	Svcs.	1,217.88
Computer Central, LLC	Supp.	39.00
Corn Belt Power Coop.	Power	1,035.08
Cornwall, Mike	Ref.	15.00
Dahnert, Scott	Ref.	10.20
Debt Service Fund	Transfer	3,702.33
Delta Dental of Iowa	Ins.	2,301.57
Dewitt, Elizabeth	Ref.	45.00
DGR Engineering	Svcs.	657.50
Donovan, Dan	Reimb.	188.32
EAGP	Grant	20,718.00
East Side Cemetery Assn.	Pay.	18,000.00
ECCOG	Svcs.	51,321.92
ECCOG Recycling	Svcs.	1,000.00
Electric Emergency Fund	Transfer	256,844.35
Electric Fund	Transfer	7,833.33
Elliott Equipment Co.	Sweeper	207,473.92
Emmet County Auditor	Pay.	7,417.54
Emmet County Public Health	Svcs.	65.00
Equipment Rev.-Enterprise	Transfer	13,632.93
Equipment Rev.-General	Transfer	22,039.16

Estherville Abstract Co.	Ref.	\$ 135.00
Estherville Area Chamber	Pay.	120.00
Estherville Aviation, Inc.	Fees	2,934.00
Estherville, City of	Acct./Ins.	86,604.79
Estherville Housing	Pay.	10,600.00
Estherville News	Publication	986.18
Estherville Paint & Glass	Supp.	334.00
Eveleth, Mitchel	Reimb.	191.03
Expertpay	Svcs.	537.21
Fareway Stores	Supp.	148.53
Fast Lane Motor Parts, LLC	Supp.	24.79
Fastenal	Supp.	1,720.92
Fechter, Brent	Ref.	15.00
Feld, Ed. M. Equip Co., Inc.	Svcs.	4,032.95
Ferguson's Garden Center	Svcs.	179.75
Fire Service Training Bureau	Fees	450.00
Fisher, Cory	Reimb.	111.15
Fisher, Megan	Ref.	15.00
Flexible Plastics, Inc.	Supp.	5,874.12
Foundation Analytical Laboratories	Svcs.	2,062.00
Fredrickson, Mike	Reimb.	200.00
Friesner, Brad	Ref.	30.00
Funston, Brittany	Ref.	30.00
Galls, LLC	Supp.	15.32
General Fund	Transfer	171,657.12
Gesche, Dean	Ref.	15.00
Gosch, Andy	Ref.	15.00
Gray, Tony	Reimb.	23.53
Great Lakes Concrete, Inc.	Supp.	484.00
Hancock Concrete Products	Supp.	1,260.00
Hanson, Tena	Reimb.	18.14
Harris, Amber	Ref.	30.00
Hawkins, Inc.	Supp.	6,354.66
Heartland Security Service	Svcs.	125.70
Heiman Fire Equipment	Supp.	2,278.74
Hernandez, Flor	Ref.	30.00
Hevern, Lyle	Reimb.	101.00
Hockett, Dawn	Ref.	30.00
Hoffman, Chris	Ref.	30.00
Horsman, Curt	Ref.	200.00
Howrey Construction	Svcs.	20,410.63
Hy Vee, Inc.	Supp.	15.00
Idexx Distribution, Inc.	Supp.	167.81
IMWCA	Ins.	51,706.00

Ingvall, Michelle	Ref.	\$ 15.00
Ingvall, Shane	Reimb.	152.95
Inman Electric Co., Inc.	Svcs.	1,740.56
Inside the Tape, LLC	Fees	200.00
Iowa Assoc. Municipal Utilities	Dues	2,014.14
Iowa Dept. of Public Safety	Fees	1,200.00
Iowa Great Lakes Doors	Svcs.	85.00
Iowa Lakes Comm. College	Power	18,160.20
Iowa Lakes Corridor Development	Pay.	19,900.00
Iowa Lakes Electric Coop.	Power	217,813.00
Iowa Lakes Regional Water	Acct.	130.84
Iowa Law Enforcement Academy	Academy	7,025.00
Iowa League of Cities	Dues	3,070.00
Iowa One Call, Inc.	Svcs.	128.80
Iowa Prison Industries	Supp.	325.60
Iowa Public Employees	Ipers	31,105.29
Irby, Stuart C., Co.	Parts	8,089.20
J & J Trailer Sales & Weld	Svcs.	400.52
J & K Snowmobile	Supp.	85.47
Jack's Uniforms & Equipment	Supp.	738.52
Jacobson-Westergard, Inc.	Svcs.	27,319.90
JC Cross Co.	Parts	103.59
JCL Solutions-Spencer	Supp.	949.90
Jensen, Eugene	Svcs.	1,355.00
Jensen, Robert/Lili	Grant	4,000.00
Jeseritz, Jeremy	Ref.	30.00
Jewell, Brandon	Ref.	30.00
John Deere Financial	Supp.	2,828.12
Johnson, Michael	Reimb.	133.74
Johnson, Sam	Ref.	15.00
Johnston Autostores	Supp.	1,271.10
Johnston Hy-Vee	Supp.	1,463.00
JP Custom Cycles, LLC	Svcs.	64.74
Juergens, Cory Construction	Svcs.	1,806.40
Kalous, Shane	Ref.	15.00
Keltek, Inc.	Supp.	19.02
Kilgore, Kraig	Reimb.	240.25
Kilgore, Mat	Ref.	15.00
Kloucek, Scott	Ref.	15.00
Koppie, Matthew A.	Ref.	30.00
L.O.S.T. Revolving Funds	Transfer	2,071.00
Larsen, Emily	Ref.	15.00
Lavallie, Michelle	Ref.	15.00
Lavender, Diane	Ref.	15.00
Lear, Emily	Ref.	15.00

Lexisnexis Risk Solutions	Acct.	\$ 403.04
Lundgren, Jeff	Ref.	15.00
Lutat, Dan	Ref.	15.00
Madison National Life Insurance	Ins.	988.89
Maloney, Mason	Ref.	8.97
Mango Languages	Subsc.	926.00
Mangold Environ. Testing, Inc.	Svcs.	91.00
Martin, Jason	Ref.	30.00
McClaren, Kristie	Ref.	24.38
Mediacom Business	Acct.	1,428.89
Menards - Spencer	Supp.	245.33
Menendez, Ronald	Svcs.	400.00
Michaels Fence & Supply	Svcs.	13,146.83
Michaelson, Inc.	Svcs.	7,321.00
Mickelson, Brooklyn	Ref.	49.38
Mid-American Research Chemicals	Supp.	2,958.51
Mid-Iowa Solid Waste Equipment	Tools	456.69
Midstates Builders, Inc.	Svcs.	170,141.56
Mitchell, Shelly	Ref.	156.88
Municipal Fire & Police Retirement	With.	16,478.08
Municipal Supply, Inc.	Supp.	2,775.87
Napa Auto Parts	Parts	387.43
Nationwide Retirement Solutions	With.	4,605.00
Nelson, Dustin	Reimb.	104.03
Nitchals, Anthony	Reimb.	216.16
North Central Laboratories	Supp.	1,979.69
NorthStar Bank	Bonds	77,481.55
Northwest Iowa League of Cities	Dues	50.00
Northwest Iowa Planning	Fees	3,210.00
Novelty Machine Co.	Parts	1,798.13
Oak Hill Cemetery Assn.	Pay.	18,000.00
Obernolte, Crystal	Ref.	30.00
Otis Elevator Company	Svcs.	4,596.12
Oulman, Nathaniel	Ref.	5.91
Pelzer Law Firm, LLC	Svcs.	962.50
Pit Pros, Inc.	Svcs.	18,205.01
Pomps Tire Service, Inc.	Svcs.	263.95
Pro Cooperative Cardtrol	Supp.	155.00
Productivity Plus Account	Parts	2,431.12
Progressive Force Concepts	Fees	1,120.00
Quill Corporation	Supp.	666.41
R & D Industries, Inc.	Svcs.	1,093.75
Ramos, Nancy	Ref.	15.00
Rasmussen, Philip	Reimb.	49.98

Reardon, Patrick/Barbara	Grant	\$ 1,500.00
Recorded Books, LLC	Books	239.38
Regelstad, Al	Ref.	15.00
Regional Transit Authority	Pay.	1,875.00
Regional Wellness Center	With.	4,616.16
Reineke, Matthew D.	Ref.	15.00
Reyes, Zeyli	Ref.	26.85
Richards, Keith	Ref.	30.00
Riverside Hills Boarding	Svcs.	215.00
Rosfjord, Ryan	Ref.	15.00
Ruschy, Aaron	Ref.	15.00
S & R Auto & Tire, Inc.	Svcs.	3,835.62
Schacherer, Matt	Ref.	15.00
Schmaus, Geoff	Reimb.	148.71
Schneider Corporation, The	Svcs.	22,680.00
Shatto, Brent	Reimb.	199.98
Simon, Mike	Reimb.	272.61
Sjoberg, Sam	Reimb.	200.00
Skarshaug Testing Lab, Inc.	Supp.	243.00
Smith, B.J.	Ref.	15.00
Snyder, Stacey	Ref.	15.00
Spee Dee Delivery Service	Svcs.	128.83
Spencer, City of	Testing	485.45
Spoo, Paula	Reimb.	154.67
Stalls Farm & Home Dist., Inc.	Supp.	1,215.54
Standard, The	Ins.	250.48
Staples Credit Plan	Supp.	714.65
Starnet - River Valley Telephone	Acct.	1,489.79
State Hygienic Lab-Univ. of	Svcs.	45.50
Step Saver, Inc.	Supp.	26,200.00
Stith, Justin	Ref.	112.33
Storey Kenworthy	Supp.	99.98
Streicher's, Inc.	Supp.	347.94
Strube, Kipp	Ref.	15.00
Swift Air Corp.	Svcs.	1,500.00
TIF #1 - Industrial Park	Transfer	3.15
Treasurer, State of Iowa	Taxes	27,175.00
Trosin, Dan	Ref.	15.00
Tyler Technologies, Inc.	Parts	162.50
Ukasick, Tyler	Ref.	15.00
UMB Bank N.A.	Fees	500.00
U. S. Postal Service	Postage	774.63
United States Treasury	Taxes	231.23
Unitypoint Clinic-Occ. Med.	Svcs.	84.00

Upper Des Moines Opportunity	Fees	\$ 650.00
USA Bluebook	Supp.	1,156.58
VanLangen, Greg	Reimb.	50.00
Verizon Wireless	Acct.	156.93
Vogel Paint & Wax, Inc.	Supp.	2,024.80
Wages/Salaries	Wages/Salaries	174,872.18
Wastewater Admin.	Transfer	11,281.25
Wastewater Emergency	Transfer	250,000.00
Wastewater Fund	Transfer	7,500.00
Water Emergency	Transfer	150,000.00
Welch, Tasha	Ref.	30.00
Wellmark Blue Cross/Blue Shield	Ins.	62,936.67
Werts Janitorial	Svcs.	62.10
Western Area Power Admin.	Power	23,744.18
White, Amy	Ref.	45.00
White, Lance	Ref.	30.00
Ziegler, Inc.	Parts	2,353.82
		<u>\$2,639,241.12</u>

Disbursements by Fund

Airport \$3,838.33; Airport Parallel Taxiway \$14,259.60; Debt Svc. \$500.00; Econ. Dev. Rev. \$19,900.00; Elect. Fund \$684,485.73; Emerg. Levy \$42,080.42; Equip. Rev.-Gen. \$207,410.00; FICA & IPERS \$23,131.64; Garage Fund \$19,602.91; General Fund \$311,776.08; Group Ins. \$42,866.82; Ind. Park \$6,844.35; L.O.S.T. Fund \$16,428.38; L.O.S.T. Rev. Fund \$33,657.83; Oakridge \$3.15; Parks & Rec Constr. \$215,865.82; Police Ret. \$11,896.81; Road Use Tax \$97,157.05; Self-Funded Ins. \$63,167.90; WWT Fund \$369,023.23; Water Fund \$280,472.89; TOTAL \$2,464,368.94

Receipts

Airport \$2,150.00; Airport Rev. \$54.97; Debt Svc. \$10,516.68; Elect. \$535,279.05; Elect. Emerg. \$258,049.69; Elect. Aerial Svc. \$60.00; Emerg. Levy \$797.12; Equip. Rev. - Ent. \$13,632.93; Equip. Gen. - \$22,039.16; FICA & IPERS \$3,759.90; Garage \$26,483.74; General \$310,406.63; Group Ins. \$7,953.62; Ind. Park TIF \$6,844.35; Libr.-Osher \$223.63; Libr.-Pearson \$0.65; Libr.-Sanborn \$201.72; L.O.S.T. \$49,087.57; L.O.S.T. Rev. \$24.13; Oakridge \$3.15; Parks & Rec. Constr. \$42,759.63; Parks & Rec. Rev. \$594.33; Police Misc. \$300.00; Police Ret. \$2,747.61; Road Use Tax \$38,062.95; Self-Funded Ind. \$60,907.69; Subdv. Dev. \$0.03; WWT Fund \$204,763.70; WWT Emerg. \$250,170.37; WWT Sinking \$11,281.25; Water Fund \$143,069.02; Water Emerg. \$150,684.77; TOTAL \$2,002,225.27

Approval of Liquor License

Moved by Seylar, seconded by Goebel to approve a Class B Beer Permit for Pizza Hut at 2009 Murray Rd. VOTE: ayes--7

Pay Estimate #4
2020 PCC Trail Improvements Project

Pay Estimate #4 for the amount of \$20,410.63 from Howrey Construction for the PCC Trail Improvements Project TAP-U-2417(607)--8I-32 was presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #4 in the amount of \$20,410.63 to Howrey Construction. VOTE: ayes--7

Pay Estimate #4
2020 PCC Trail Improvements Project

Pay Estimate #4 for the amount of \$20,410.63 from Howrey Construction for the PCC Trail Improvements Project TAP-U-2417(607)--8I-32 was presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #4 in the amount of \$20,410.63 to Howrey Construction. VOTE: ayes--7

Pay Estimate #4
Central Avenue Bridge Project

Pay Estimate #4 for \$93,240.21 to Midstates Builders for the Central Avenue Bridge Enhancements Project was presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #4 for \$93,240.21 to Midstates Builders. VOTE: ayes--7

Pay Estimate #2
2019 Street Improvement Project

Pay Estimate #2 for \$76,071.49 to Blacktop Service Company for the 2019 Street Improvement Project was presented for approval.

Moved by Seylar, seconded by Goebel to approve Pay Estimate #2 for \$76,071.49 to Blacktop Service Company. VOTE: ayes--7

Appointments

Mayor May announced the appointment of Steve Young to the Cable Commission to fill the vacancy of Ron Anderson for the remainder of a five year term to May 2022; and Jennifer Beschorner to the Cable Commission to fill the vacancy for a five year term to May 2025.

Moved by Haukoos, seconded by Gage to approve the appointments of Steve Young and Jennifer Beschorner to the Cable Commission. VOTE: ayes--7

DOT Agreement

City Administrator Clayton presented a Cooperative Agreement #2020-16-113 with the Iowa Dept. of Transportation for the crash barrier railing repair on the Central Avenue Bridge for approval.

Moved by Carlin, seconded by Clark to approve the Cooperative Agreement with the Iowa Dept. of Transportation for the crash barrier railing repair on the Central Avenue Bridge. VOTE: ayes--7

Street Closing Request

A written request to close the 600 Block of 1st Ave. No. to do a drive-thru meal for the Relay for Life Event on Fri., July 17 from 4:00 p.m. to 8:00 p.m. was presented.

Moved by Seylar, seconded by Carlin to approve the closing of the 600 Block of 1st Ave. No. to do a drive-thru meal for the Relay for Life Event on Fri., July 17 from 4:00 p.m. to 8:00 p.m. VOTE: ayes--7

Resolution No. 2244 Permitted Uses in Light Industrial

Administrator Clayton presented proposed wording changes to Volume 2 regarding permitted and conditional uses in Light Industrial (LI) to add general retail sales to permitted principal uses, which was recommended for approval by the Planning and Zoning Commission.

Seylar introduced Resolution No. 2244 entitled "RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON A PROPOSED AMENDMENT TO THE CITY CODE, VOLUME 2, THE ZONING CODE AND SUBDIVISION CONTROL ORDINANCES REGARDING PERMITTED AND CONDITIONAL USES IN LIGHT INDUSTRIAL (LI) FOR THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Gage. (This resolution sets July 20, 2020 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Abandoned Property

The owner of the property at 515 6th Ave. No. has been deceased for several years. The Executor of the property was notified that the structures do not meet the Minimum Housing Code and has been requested to take corrective action. The Executor has asked the court in Emmet County to allow him to abandon the property. The request was granted in 2016. Authorization to allow the City Attorney to proceed with the necessary action to eliminate the Minimum Housing Code Violations is requested.

Moved by Carlin, seconded by Haukoos to authorize the City Attorney to proceed with the necessary action to eliminate the Minimum Housing Code Violation at 515 6th Ave. No. VOTE: ayes--7

Catalyst Grant

Administrator Clayton presented the \$100,000 Community Catalyst Grant No. 20-CTBF-012 for the project at 24 So. 6th St. for approval.

Moved by Goebel, seconded by Carlin to approve the \$100,000 Community Catalyst Grant No. 20-CTBF-012 for the project at 24 So. 6th St. VOTE: ayes--7

Firehouse Mobile Lube LLC Request to Use Street/Parking

A request from Firehouse Mobile Lube, LLC to use the street/parking as allowed under City Code Sections 810.107 and 810.108 with permission from the City Council. They would like to be able to park and/or complete an automobile service on the side of a city street. Discussion was held that is was a good idea but there were safety concerns.

Moved by Clark, seconded by Haukoos to approve the request made by Firehouse Mobile Lube, LLC to service vehicles on the side of a city street. Motion was denied due to safety concerns. VOTE: ayes: Clark, Goebel, Seylar nays: Haukoos, Gage, Heckard, Carlin--4

Community Communication

Mayor May suggested that the council members each write a press release for the City beginning August to communicate with the community.

Updates

- a. Senator Ernst will be in Estherville to meet with the Mayor on July 9.
- b. Walking Trails.
- c. Fireworks Complaints.

Adjournment

Moved by Carlin, seconded by Goebel to adjourn the meeting at 6:13 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk

jm