

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, August 3, 2020 (5:00 p.m.)
- Mayor/Council Present: Mayor Pro-tem J. Clark presiding--1; G. Haukoos, A. Goebel, R. Gage, D. Seylar, B. Carlin--5; via Zoom: G. Heckard--1
- Council Absent: None--0
- Staff Present: via Zoom: J. Finn--1; G. Van Langen, E. Burton, P. Clayton, B. Shatto--4
- Media Present: via Zoom: E. Funston (KILR), A. Petersen (EN), (KICD)--3
- Others Present: Allen Egeland--1

Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the July 20, 2020 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Finance Committee Minutes - July 30

Petitions and Communications

- b. Letter from John Hanson  
c. Letter from Mediacom

Bills

Moved by Haukoos, seconded by Goebel to approve the bills for the month of July, 2020. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$	128.78
Access Systems	Maint.		503.35
Ace Hardware, Inc.	Supp.		2,146.49
AFSCME/Iowa Council 61	With.		434.50
Alewelt Concrete	Ref.		354.50
Alibris, Inc.	Books		49.07
Alpha Wireless Communications	Svcs.		300.00
American Welding & Gas, Inc.	Maint.		274.75
Ameripride Linen & Uniform	Svcs.		40.00
Ancerly Hosting	Supp.		420.00
Arends, Ryan	Reimb.		191.71
Assoc. Rural & Small Libraries	Fees		115.00
AT&T Mobility	Acct.		855.36
Axon Enterprise, Inc.	Fees		495.00
Baker & Taylor Books	Books		2,028.55
Bank Plus	With.		12,000.00
Black Hills Energy	Acct.		1,536.03
Blackinton, V. H. & Co.	Supp.		12.00
Bolton & Menk, Inc.	Svcs.		6,782.40

Bomgaars Supply	Supp.	\$ 232.97
Burton, Elizabeth	Reimb.	9.60
Campus Cleaners & Launderer	Svcs.	58.50
CenturyLink	Acct.	522.02
Christensen, Michael	Ref.	51.37
City Directory, Inc.	Book	64.00
Clayton, Penelope A.	Reimb.	50.00
Collection Services Center	Svcs.	405.96
Community Ambulance Service	Pay.	43,500.00
Condon, Jesse	Reimb.	129.99
Corn Belt Power Coop.	Power	1,035.08
Danner, Nick	Reimb.	108.08
Debt Service Fund	Transfer	27,023.01
Delta Dental of Iowa	Ins.	4,322.60
Demco, Inc.	Supp.	45.43
Dog Waste Depot	Supp.	1,879.88
Doty, Reno	Reimb.	9.88
Dreeszen, Lisa M. DVM	Svcs.	60.00
Duitsman, Keith/Bernadette	Grant	6,161.22
Electric Fund	Transfer	7,833.33
Emmet County Auditor	Pay.	8,185.61
Equipment Rev.-Enterprise	Transfer	13,632.77
Equipment Rev.-General	Transfer	22,039.24
Estherville Abstract Co.	Svcs.	125.00
Estherville Area Chamber	Hotel/Motel Tax	3,946.99
Estherville Aviation, Inc.	Fees	2,834.00
Estherville, City of	Acct./Ins.	86,617.05
Estherville Housing	Rent	100.00
Estherville Iron & Metal Co.	Svcs.	280.00
Estherville News	Publication	10.00
Estherville Paint & Glass	Supp.	1,173.65
Estherville Printing Co.	Supp.	61.50
Eveleth, Mitchel	Reimb.	50.00
Expertpay	Svcs.	179.07
Fareway Stores	Supp.	11.88
Fastenal	Supp.	558.08
Flexible Plastics, Inc.	Supp.	5,538.46
Forstrom, Blake	Ref.	100.44
Foundation Analytical Laboratories	Svcs.	180.00
Francotyp-Postalia, Inc.	Meter Postage	115.26
Garage Fund	Transfer	38,740.89
General Fund	Transfer	134,642.89
H.E.A.T. Tactical Team	Dues	2,260.85
Hawkins, Inc.	Supp.	4,398.28
Heartland Team Solutions	Water Dept. Laptop	1,340.68

Helmers, Randy Construction	Svcs.	\$	55,095.77
Hevern, Lyle	Reimb.		50.00
Hopson, J. Robert	Certification		550.00
Howrey Construction	Svcs.		11,714.69
Hy Vee, Inc.	Supp.		17.98
Inland Truck Parts Co.	Part		342.60
Inman Electric Co., Inc.	Trailer Rent		549.97
Iowa DNR	Fees		734.33
Iowa Lakes Electric Coop.	Acct.		319,146.78
Iowa Lakes Regional Water	Acct.		141.44
Iowa One Call, Inc.	Svcs.		136.00
Iowa Rural Water Assn.	Fees		480.00
IPI - ILEA Uniform Web Site	Academy		225.00
J & J Trailer Sales & Weld	Supp.		159.00
J & K Snowmobile	Supp.		63.96
Jacobson-Westergard, Inc.	Svcs.		19,163.80
JCL Solutions-Spencer	Supp.		84.35
Jensen, Eugene	Svcs.		680.00
Jensen, Walt	Reimb.		124.99
Johnston Autostores	Supp.		3,837.85
Kaltved, Tim J.	Reimb.		91.10
Keltek, Inc.	Supp.		576.00
Knopik Sand & Gravel, Inc.	Supp.		822.71
Kruse, Cate & Nelson, P.C.	Svcs.		835.29
Leal, Pablo	Svcs.		60.00
Lupkes, Bobby Jo	Ref.		0.19
Madison National Life Insurance	Ins.		972.05
Mangold Environ. Testing, Inc.	Svcs.		91.00
McKinley, Tammy	Ref.		100.00
Mediacom Business	Acct.		1,070.65
Menendez, Ronald	Svcs.		400.00
Michaelson, Inc.	Svcs.		17,975.00
Midwest Technology Service	Svcs.		75.00
Motor Inn, Inc.	Vehicle		29,301.00
Municipal Supply, Inc.	Supp.		317.65
Napa Auto Parts	Supp.		243.55
Nationwide Retirement Solutions	With.		1,535.00
Neenah Foundry	Manhole Frames		8,367.25
NorthStar Bank	Bonds		26,394.47
O'Reilly Automotive, Inc.	Parts		97.17
Pelzer Law Firm, LLC	Svcs.		425.00
Performance Car & Truck Acc.	Trailer		3,324.09
Petty Cash	Misc.		10.92
Pictometry International Co.	Svcs.		5,500.00
Pomps Tire Service, Inc.	Svcs.		24.45

Popular Subscription Service	Subsc.	\$	2,712.56
Presto-X	Svcs.		81.00
Quill Corporation	Supp.		201.14
R & D Industries, Inc.	Svcs.		1,122.50
Reineke, Matthew D.	Reimb.		108.50
Rust, Noreen	Ref.		155.21
S & R Auto & Tire, Inc.	Svcs.		2,516.08
S & S Backhoe	Svcs.		1,840.92
Shatto, Brent	Reimb.		20.82
Sieverts Furniture & Floor	Supp.		265.85
Spee Dee Delivery Service	Svcs.		69.20
Stalls Farm & Home Dist., Inc.	Supp.		3,087.94
Standard, The	Ins.		250.48
Stanley, Tyler	Ref.		49.74
Starnet - River Valley Telephone	Acct.		103.90
State Hygienic Lab-Univ. of	Svcs.		19.50
Steffen Truck Equipment, Inc.	Svcs.		207.99
Step Saver, Inc.	Supp.		29,475.00
Treasurer, State of Iowa	Taxes		22,481.00
U. S. Postal Service	Postage		719.63
VanLangen, Greg	Reimb.		50.00
Verizon Wireless	Acct.		225.07
Vessco, Inc.	Parts		1,200.54
Wages/Salaries	Wages/Salaries		280,226.66
Wastewater Admin.	Transfer		11,608.37
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		54,000.00
Wesco Receivables Corp.	Tool		3,188.60
Western Area Power Admin.	Power		29,481.01
Wittry, Larry	Svcs.		690.00
	TOTAL	\$	<u>1,414,860.26</u>

#### Disbursements by Fund

Airport \$6,641.81; Airport Parallel Taxiway \$4,701.40; Econ. Dev. Rev. \$125.00; Elect. Fund \$483,443.99; Equip. Rev.-Gen. \$32,625.09; FICA & IPERS \$4,134.05; Garage Fund \$7,293.92; General Fund \$155,860.42; Group Ins. \$44,938.11; L.O.S.T. Fund \$17,423.59; L.O.S.T. Rev. Fund \$17,975.00; Parks & Rec Constr. \$19,340.26; Road Use Tax \$76,029.92; Self-Funded Ins. \$54,550.00; WWT Fund \$85,272.95; Water Fund \$124,278.11; TOTAL \$1,134,633.62

#### Receipts

Airport \$4,040.77; Debt Svc. \$1,901.94; Elect. \$563,825.53; Elect. Aerial Svc. \$105.00; Emerg. Levy \$243.70; FICA & IPERS \$1,860.74; General \$97,783.95; Group Ins. \$881.14; Oakridge \$15.95; Police Misc. \$8,975.00; Police Ret. \$1,679.28; Self-Funded Ind. \$65,781.14; WWT Fund \$179,098.83; Water Fund \$170,098.26; TOTAL \$1,096,291.23

Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a Class C Beer Permit for Kwik Star #1025 at 1724 Central Ave.; and a new Class C Liquor License & Sunday Sales for Egeland's Event Center at 408 2<sup>nd</sup> Ave. No. pending dram. VOTE: ayes--7

Pay Estimate #5

2020 PCC Trail Improvements Project

Pay Estimate #5 for the amount of \$11,714.69 from Howrey Construction for the PCC Trail Improvements Project TAP-U-2417(607)--8I-32 was presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #5 in the amount of \$11,714.69 to Howrey Construction. VOTE: ayes--7

Resolution No. 2246

Zoning Reclassification

A zoning reclassification request submitted by David Welch for property located at 727 So. 11<sup>th</sup> St. was presented. This property is currently zoned Multi-Family Residential (R-3). He has an offer on the property contingent on the zoning request. He is requesting the property be zoned as Light Industrial (LI).

Carlin introduced Resolution No. 2246 entitled "RESOLUTION FIXING TIME AND PLACE FOR HEARING AND PRESCRIBING NOTICE ON RECLASSIFYING USE RESTRICTIONS ON LOT 11, BLOCK 10, WOODS ADDITION (727 SOUTH 11<sup>TH</sup> STREET) ESTHERVILLE, EMMET COUNTY, IOWA" and moved its adoption, which was seconded by Goebel. (This resolution sets Aug. 17, 2020 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: ayes: Carlin, Haukoos, Clark, Goebel, Gage, Heckard, Seylar--7

Pay Estimate #1

2020 Curb & Gutter Improvements Project

Pay Estimate #1 for \$55,095.77 to Randy Helmers Construction for the 2020 Curb & Gutter Improvements Project was presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #1 for \$55,095.77 to Randy Helmers Construction for the 2020 Curb & Gutter Improvements Project. VOTE: ayes--7

Redevelopment RFP

215 Park Road

Administrator Clayton presented information and a proposed request for proposal on redevelopment of 215 Park Road for approval. Discussion was held.

Moved by Seylar, seconded by Carlin to approve the request for proposal on the redevelopment of 215 Park Road. VOTE: ayes--7

Updates

- a. Walking Trails
- b. Dog Park

Adjournment

Moved by Carlin, seconded by Goebel to adjourn the meeting at 5:44 p.m. VOTE: ayes--7

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk