

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, November 1, 2021 (5:00 p.m.)
- Mayor/Council Present: Mayor J. May presiding--1; J. Clark, A. Goebel, G. Heckard, D. Seylar; B. Carlin--5
- Council Absent: R. Gage--1
- Staff Present: G. VanLangen, E. Burton, B. Shatto, P. Clayton, J. Finn, Lyle Hevern--6
- Media Present: E. Funston (KILR)--1; via Zoom:, A. Petersen, (EN), S. Schwaller (KUOO), M. McWilliams (KICD)--3
- Others Present: Mary Moorman, Kathy Preston, Travis Sheridan--3

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the Oct. 18, 2021 council session. VOTE: ayes--5 absent: Gage--1

Standing Committee Reports

- a. Finance Committee - Oct. 28
- b. Letter of resignation from Mayor Joseph May
- c. Mayor - Fire Dept.
- d. Council Goal Setting at Library Nov. 10, 2021 @ 5:30 p.m.

Petitions & Communications

- a. News Release - Veteran's Day Closing & Refuse Collection Schedule

Reports

Moved by Clark, seconded by Goebel to approve the Financial Statement for the month of Sept., 2021. VOTE: ayes--5 absent: Gage--1

Bills

Moved by Carlin, seconded by Heckard to approve the bills for the month of Oct., 2021. VOTE: ayes--5 absent: Gage--1

A & B Business Solutions, Inc.	Maint.	\$	177.03
Access Systems, Inc.	Maint.		525.47
Ace Hardware, Inc.	Parts/Supp.		652.34
AFLAC Benefit Services	Ins.		1,201.87
AFSCME/Iowa Council 61	With.		402.00
Alex Air Apparatus, Inc.	Part		1,093.19
Alibris, Inc.	Books		28.13
Amaril Uniform Company	Uniforms		477.49
American Legion Post 91	Flag Project		4,500.00
Aramark Uniform Services	Svcs.		54.09
Asmus Farm Supply, Inc.	Supp.		116.00
AT &T Mobility	Acct.		536.88

Automatic Systems Co.	Part	\$	2,225.47
Auto-Owners Insurance	Ins.		298.00
Baker & Taylor Books	Books		1,763.89
Bank Plus	With.		11,675.00
Black Hills Energy	Acct.		1,314.37
Blackstone Publishing	Books		34.05
Blacktop Service Company	Blacktop		973.60
Boland Recreation, Inc.	Supp.		34,400.00
Bolton & Menk, Inc.	Svcs.		11,847.50
Bomgaars Supply	Supp.		410.70
Border States Industries, Inc.	Supp.		716.21
Burbach Aquatics, Inc.	Svcs.		522,595.90
Burton, Elizabeth	Reimb.		144.35
C & G Manufacturing, LLC	Svcs.		66.19
Campus Cleaners & Launderer	Svcs.		34.81
Card Services	Rent/Supp.		5,732.30
Center Point Large Print	Books		224.10
CenturyLink	Acct.		365.46
Clayton, Penelope A.	Reimb.		90.16
Cole Papers, Inc.	Supp.		135.81
Collection Services Center	Svcs.		844.36
Corn Belt Power Coop.	Power		1,035.08
Cummins Sales And Service	Svcs.		3,568.18
Davis, Kipp	Svcs.		575.00
Debt Service Fund	Transfer		52,647.50
Delta Dental of Iowa	Ins.		2,366.27
Demco, Inc.	Supp.		63.67
EAGP	Reimb.		1,178.67
ECCOG	Svcs.		50,785.46
ECCOG Recycling	Svcs.		1,000.00
ELC School Yearbook	Yearbook-Library		45.00
Electric Emergency Fund	Transfer		5,352.93
Electric Fund	Transfer		1,958.33
Elliott Equipment Co.	Svcs.		7,556.30
Emmet County Auditor	Pay.		7,747.17
Emmetsburg Ford	Part		104.33
Engineered Equipment Solutions	Part		781.90
Environmental Resource Assoc.	Supp.		102.82
Equipment Rev.-Enterprise	Transfer		13,632.89
Equipment Rev.-General	Transfer		66,231.35
Estherville Area Chamber	Pay.		16,742.00
Estherville Aviation, Inc.	Fees		3,132.00
Estherville, City of	Acct./Ins.		90,408.72
Estherville Housing	Rent		100.00

Estherville Iron & Metal Co.	Svcs.	\$	458.50
Estherville Printing Co.	Supp.		674.45
Estherville Veterinary	Svcs.		82.00
Expertpay	Svcs.		358.14
Fareway Stores	Supp.		4.88
Fastenal	Part		477.18
Flexible Plastics, Inc.	Supp.		7,158.06
Foundation Analytical Laboratories	Svcs.		1,323.90
Francotyp-Postalia, Inc.	Postage		115.26
Friesner, Brad	Reimb.		92.69
Galls, LLC	Supp.		692.64
Garage Fund	Transfer		40,830.66
General Fund	Transfer		132,864.66
Girl & A Bucket Cleaning	Svcs.		444.80
Great Lakes Concrete, Inc.	Svcs.		790.00
Group Benefit Partners	Svcs.		4,408.00
Hanson ,Tawni	Ref.		31.66
Hauan, Kim	Ref.		162.76
Hawkins, Inc.	Supp.		4,052.42
Heiman Fire Equipment	Supp.		177.00
Hevern, Lyle	Reimb.		50.00
Humboldt Engraving	Memorial Bricks		500.00
Hy Vee, Inc.	Supp.		29.34
IMWCA	Svcs.		615.00
Interstate All Battery Center	Supp.		159.30
Iowa Assoc. Municipal Utilities	Dues		2,282.23
Iowa Lakes Comm. College	Power		14,865.50
Iowa Lakes Electric Coop.	Power		279,394.00
Iowa Lakes Regional Water	Acct.		120.24
Iowa Law Enforcement Academy	Svcs.		775.00
Iowa League of Cities	Fees		50.00
Iowa One Call, Inc.	Svcs.		132.50
Iowa Poetry Association	Subsc.		9.00
J & K Snowmobile	Svcs.		383.03
Jacobson-Westergard, Inc.	Svcs.		7,600.70
JCL Solutions-Spencer	Supp.		449.31
Jensen, Eugene	Svcs.		320.00
John Deere Financial	Parts/Supp.		1,002.55
Johnston Autostores	Supp.		1,030.36
Kaltved, Gene	Svcs.		300.00
Kautz, Jeff	Reimb.		96.22
Kendall Young Public Library	Book		17.00
Kimball Midwest	Supp.		457.88
Kiwanis Noon Estherville	Dues		100.00

Leon, Alfredo	Ref.	\$	205.01
Madison National Life Ins.	Ins.		1,048.59
McMaster-Carr	Supp.		385.09
Mediacom Business	Acct.		990.76
Menendez, Ronald	Svcs.		400.00
Michaelson, Inc.	Svcs.		9,975.00
Mid-American Research Chemicals	Supp.		1,886.00
Municipal Fire & Police Retirement	With.		19,478.37
My-Lor, Inc.	Supp.		20.42
Napa Auto Parts	Supp.		102.63
Nationwide Retirement Solutions	With.		3,810.00
Nauss, Mark	Grant		10,000.00
North Central International	Parts		508.61
NorthStar Agency	Ins.		154,630.00
NorthStar Bank	Bonds		68,317.37
P.E.O. Chapter One	Supp.		816.00
Patten Roofing of Iowa, Inc.	Svcs.		450.00
Pelzer Law Firm, LLC	Svcs.		1,734.50
Petty Cash	Postage		5.36
Preston, Brett	Reimb.		198.33
Presto-X	Svcs.		85.00
Pro Cooperative Cardtrol	Fuel/Gas		9,525.40
Productivity Plus Account	Supp.		79.26
R & D Industries, Inc.	Svcs.		950.00
Ramboll Consulting, Inc.	Svcs.		2,100.00
Regional Wellness Center	With.		404.39
Salt Source, LLC	Salt		36,021.72
Sande Construction	Svcs.		586,796.93
Schmitz, Ian	Reimb.		55.76
Shatto, Brent	Reimb.		175.79
Smart Technology Team Solutions	Supp.		4,275.20
Spee Dee Delivery Service	Svcs.		72.08
Spencer, City of	Svcs.		440.92
Stalls Farm & Home Dist., Inc.	Supp.		400.33
Standard, The	Ins.		246.72
Staples Credit Plan	Supp.		1,069.13
State Hygienic Lab-Univ. of	Svcs.		165.50
Steffen Truck Equipment, Inc.	Svcs.		611.13
Sunde, Tena	Reimb.		607.21
Tewes, Sheryl	Ref.		151.57
Texas Refinery Corp	Supp.		554.28
TIF #1 - Industrial Park	Transfer		25,000.00
Treasurer, State of Iowa	Taxes		27,556.00
Tyler Technologies, Inc.	Svcs.		1,976.70

Tzoc, Chitic Juan	Ref.	\$	60.54
U. S. Postal Service	Fees		1,123.29
UMB Bank, N.A.	Svcs.		65,155.00
VanLangen, Greg	Reimb.		50.00
Wastewater Admin.	Transfer		11,475.00
Wastewater Fund	Transfer		7,500.00
Weaver's Leather Store	Svcs.		114.00
Wellmark Blue Cross/Blue Shield	Ins.		67,809.69
Werts Janitorial	Svcs.		30.00
Western Area Power Admin.	Power		<u>25,598.32</u>
	TOTAL	\$	<u>2,591,910.01</u>

Disbursements by Fund

Airport \$10,666.93; Debt. Svc. \$80,963.75; Econ. Dev. Rev. \$16,178.67; Elect. Fund \$496,211.85; Elect. Emerg. \$25,000.00; Equip. Rev.-Gen. \$37.40; FICA & IPERS \$8,162.30; Garage Fund \$24,701.95; General Fund \$236,015.76; Group Ins. \$44,674.51; Ind. Park \$5,352.93; L.O.S.T. Fund \$31,180.80; L.O.S.T. Rev. \$9,975.00; P & R Rev. \$40,809.11; Police Misc. \$82.00; Police Ret. \$14,332.33; Pool Proj. \$1,144,377.83; Road Use Tax \$7,015.70; Self-Funded Ins. \$72,217.69; WWT Fund \$149,587.79; WWT Sinking \$25,237.50; Water Fund \$149,128.21; TOTAL \$2,591,910.01

Receipts

Airport \$1,924.80; Debt Svc. \$52,647.50; Elect. \$709,689.55; Elect. Aerial Svc. \$136.51; Equip. Rev.-Ent. \$13,632.89; Equip. Rev.-Gen. \$25,422.24; Garage \$40,830.66; General \$232,775.88; Police Misc. \$93.50; Pool Proj. \$44,257.00; Self-Funded Ins. \$71,748.77; WWT Fund \$168,823.19; WWT Sinking \$11,475.00; Water Fund \$183,555.15; TOTAL \$1,557,012.64

Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a renewal Class C Beer Permit, Class B Wine Permit, and Sunday Sales Privilege for Dollar General at 1700 Central Ave. VOTE: ayes--5 absent: Gage--1

Pay Estimate #8
Swimming Pool Project

Pay Estimate #8 for \$272,993.39 to Sande Construction for the swimming pool project was presented for approval.

Moved by Seylar, seconded by Goebel to approve Pay Estimate #8 for \$272,993.39 to Sande Construction. VOTE: ayes--5 absent: Gage--1

Emmet County Wellness Coalition
2021 Walkability Assessment

Administrator Clayton presented the information from the 2021 Walkability Assessment Report. The key points discussed were improving accessibility, safety and connectivity, and enhancing sense of place. A Streets & Alleys Committee meeting will be scheduled to discuss these opportunities in detail.

Easement for Communications Facilities

Administrator Clayton presented an easement for communications facilities on City Property at the Wastewater Treatment Plant and Police Range for approval.

Moved by Seylar, seconded by Carlin to approve the easement for communications facilities on City Property at the Wastewater Treatment Plant and Police Range. VOTE: ayes--5 absent: Gage--1

Updates

- a. Low Head Dam Mitigation.
- b. Video Detection at 17th St. & Central Ave.
- c. Process regarding pending vacancy due to the Mayor's resignation.
- d. Seylar toured the new apartment complex.

Adjournment

Moved by Goebel, seconded by Heckard to adjourn the meeting at 5:50 p.m. VOTE: ayes--5 absent: Gage--1

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk