

## COUNCIL PROCEEDINGS

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- Regular City Council Meeting: Monday, December 20, 2021 (5:00 p.m.)
- Mayor/Council Present: Mayor Pro-tem J. Clark presiding--1; J. Heckard, A. Goebel, G. Heckard, D. Seylar; B. Carlin--6
- Council Absent: None--0
- Staff Present: E. Burton, G. VanLangen, J. Finn, L. Hevern, P. Clayton, B. Shatto, D. Beaver, T. Sheridan, --8
- Media Present: E. Funston (KILR), A. Petersen (EN), G. Bower (KICD)--3; via Zoom: S. Schwaller (KUOO)--1
- Others Present: K. Billings, B. Shaw, K. Shaw -- 3; Via Zoom: J. Amendt --1

### Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the Dec. 6, 2021, council session. VOTE: ayes--7

### Petitions & Communications

- a. Letter from Mediacom
- b. News Release-Christmas & New Year's Office Hours & Refuse Collection

### Reports

Moved by Carlin, seconded by Goebel to approve the Financial Statement for the month of Nov., 2021. VOTE: ayes--7

### Ordinance No. 789

#### Treated & Raw Water Rates

Administrator Clayton presented a proposed ordinance pertaining to treated and raw water rates for the water utility for approval.

Seylar introduced Ordinance No. 789 entitled "AN ORDINANCE AMENDING AND REVISING TITLE VI, CHAPTER 1, ARTICLE 3 OF THE CODE OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING TREATED & RAW WATER RATES" and asked that it be placed on file.

Moved by Seylar, seconded by Carlin that the previously entitled Ordinance No. 789 be considered for the first time. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Moved by Seylar, seconded by Carlin that the rule requiring the previously entitled ordinance to be considered on three different council meetings be waived. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Moved by Seylar, seconded by Carlin that the proposed Ordinance No. 789 entitled "AN ORDINANCE AMENDING AND REVISING TITLE VI, CHAPTER 1, ARTICLE 3 OF THE CODE OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING TREATED & RAW WATER RATES" be finally passed and adopted. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Change Orders #3  
Estherville Pool Project

Administrator Clayton presented Change Order #3 in the amount of \$8,260.00 for PVC Ceiling to Sande Construction, Inc. for the Estherville Pool Project for approval.

Moved by Seylar, seconded by Gage to approve Change Order #3 in the amount of \$8,260.00 to Sande Construction, Inc. for the Estherville Pool Project. VOTE: ayes--7

Discovery House

Jessica Amendt, the new director of Discovery House and Bob Shaw introduced themselves to the Council and reviewed the annual update and funding request for Discovery House.

Economic Development Report

Lyle Hevern, Estherville and Emmet County Economic Development Director presented an update on current activities which included the Wind Projects, 700 Central Ave., Iowa Lakes Corridor, and Studio 12.

Resolution No. 2313  
FY 2021-22 Budget

City Clerk Burton provided information regarding the proposed amendment of the fiscal year 2021-22 Budget.

Carlin introduced Resolution No. 2313 entitled “RESOLUTION TO PROVIDE FOR NOTICE OF HEARING ON PROPOSED AMENDMENT OF BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022 FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. (This resolution sets Jan. 3, 2022 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: ayes: J. Heckard, Clark, Goebel, Gage, G. Heckard, Seylar, Carlin--7

Appointments

Mayor Pro-tem Clark presented the following appointments for two-year terms from Jan. 1, 2022 to Jan. 1, 2024:

- |  |                                    |
|--|------------------------------------|
| a. City Clerk/Treasurer – Elizabeth Burton | c. City Attorney - Pelzer Law Firm |
| b. Deputy City Clerk – Julie Miller        | d. Fire Chief - Travis Sheridan    |

Moved by Heckard, seconded by Seylar to approve the Fire Chief for two-year terms from Jan. 1, 2022 to Jan. 1, 2024:

VOTE: ayes--7

Moved by Carlin, seconded by Heckard to approve the City Clerk/Treasurer, Deputy City Clerk and City Attorney for two-year terms from Jan. 1, 2022 to Jan. 1, 2024:

VOTE: ayes--7

Resolution No. 2314  
Approving Fire Department Officers

City Administrator Clayton presented a proposal of increasing the number of officers at the Fire Department to having an Assistant Chief, two Captains and a Lieutenant as officers along with the Fire Chief for approval.

Gage introduced Resolution No. 2314 entitled “A RESOLUTION AUTHORIZING APPROVING FIRE DEPARTMENT OFFICERS” and moved its adoption, which was seconded by Heckard. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Resolution No. 2315  
Compensation for Mayor Pro-tem

City Administrator Clayton presented a proposal for Julie Clark, Mayor Pro-tem to receive compensation of \$400.00 for the months of Dec. 2021 and Jan. 2022 for performing all mayoral duties during the vacancy of the Mayor.

Carlin introduced Resolution No. 2315 entitled “RESOLUTION AUTHORIZING ADJUSTMENT TO COMPENSATION FOR MAYOR PRO-TEM OF THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Seylar. VOTE: ayes: Goebel, Gage, G. Heckard, Seylar, Carlin, J. Heckard--6 abstain: Clark--1 (due to compensation going to her as acting Mayor Pro-Tem)

Power Plant  
Switchgear Relay Upgrades

City Administrator Clayton presented a bid tab for the 15kV Switchgear Relay Upgrades at the Power Plant. There were four (4) bids with the lowest bid from N & M Power Co. in the amount of \$39,785.

Moved by Seylar, seconded by Carlin to accept the bid from N & M Power Co. in the amount of \$39,785. VOTE: ayes--7

Updates

- a. Retirements – Jeff Mortimore, Dan Donovan and Mary Ann Menendez.
- b. Apartment Project.
- c. Industrial Park.
- d. Plant Tours.
- e. Zoning.

Adjournment

Moved by Carlin, seconded by Goebel to adjourn the meeting at 6:28 p.m. VOTE: ayes--7

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk