

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, February 1, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; A. Goebel, R. Gage, D. Seylar--3; via Zoom: J. Clark, G. Haukoos, G. Heckard, B. Carlin--4

Council Absent: None--0

Staff Present: J. Finn*, G. VanLangen, E. Burton, P. Clayton, B. Shatto--5; via Zoom: L. Hevern--1

Media Present: E. Funston (KILR)--1; via Zoom: A. Petersen (EN), Matt (KICD), Schwaller (KUOO)--3

Others Present: via Zoom: Josh (Eagle Construction)--1

Minutes

Moved by Seylar, seconded by Gage to approve the minutes of the Jan. 18, 2021 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Streets & Alleys Committee - Jan. 20
- b. Finance Committee - Jan. 28

Bills

Moved by Goebel, seconded by Haukoos to approve the bills for the month of Jan., 2021. VOTE: ayes--7

911 Installs, LLC	Supp.	\$	325.00
A & B Business Solutions, Inc.	Maint.		141.65
Access Systems, Inc.	Maint.		525.47
Ace Hardware, Inc.	Equip.		464.86
AFLAC Benefit Services	With.		1,254.39
AFSCME/Iowa Council 61	With.		402.00
Alex Air Apparatus, Inc.	Equip.		2,100.00
Alibris, Inc.	Books		284.33
Alpha Wireless Communication	Svcs.		202.00
American Test Center, Inc.	Truck Inspec.		1,205.00
Amsterdam Printing	Supp.		416.97
Anderson, Connor	Ref.		98.45
Aquafix, Inc.	Svcs.		7,613.02
Aramark Uniform Services	Svcs.		40.00
Arends, Ryan	Reimb.		476.99
August Enterprises, LLC	Svcs.		600.00
Avera Holy Family Health	Svcs.		209.46
Baker & Taylor Books	Books		2,499.72
Bank Plus	With.		11,900.00
Black Hills Energy	Acct.		6,006.20

Blackstone Publishing	Audio Books	\$ 44.84
Blacktop Service Company	Svcs.	22,317.11
Bodle, Angela	Ref.	66.62
Bolton & Menk, Inc.	Svcs.	4,390.00
Bomgaars Supply	Supp.	593.36
Border States Industries, Inc.	Supp.	1,673.96
Britten, Inc.	Supp.	1,875.00
Brunson, Daniel	Ref.	83.81
Burton, Elizabeth	Reimb.	16.40
Campus Cleaners & Launderer	Svcs.	19.50
Card Services	Supp.	1,748.10
Center Point Large Print	Books	218.10
CenturyLink	Acct.	365.71
Clayton, Penelope A.	Reimb.	50.00
Collection Services Center	Svcs.	811.92
Community Ambulance Service	Pay.	43,500.00
Constellation NewEnergy	Power	5,145.02
Continental Western Group	Deductible	1,000.00
Corn Belt Power Coop.	Power	1,035.08
Country Inn & Suites	Rent	728.00
Dalen, Logan	Reimb.	495.00
Debt Service Fund	Transfer	27,939.75
Delta Dental of Iowa	Ins.	2,050.74
Electric Emergency Fund	Transfer	28,061.86
Electric Pump, Inc.	Svcs.	4,949.92
Elevate Therapy & Assessment	Svcs.	250.00
Elliott Equipment Co.	Svcs.	894.19
Emmet County Auditor	Pay.	7,827.90
Engineered Equipment Solution	Svcs.	8,506.00
Equipment Rev.-Enterprise	Transfer	13,632.93
Equipment Rev.-General	Transfer	22,039.16
Eskens, Andrew	Ref.	62.10
Estherville Aviation, Inc.	Fees	2,973.50
Estherville, City of	Acct./Ins.	86,045.71
Estherville Housing	Rent	100.00
Estherville Iron & Metal Co.	Svcs.	273.00
Estherville News	Publication	1,249.05
Estherville Printing Co.	Supp.	375.00
Eveleth, Mitchel	Reimb.	50.00
Excel Plumbing & Heating	Svcs.	2,854.21
Expertpay	Svcs.	358.14
Fastenal	Supp.	1,133.53
Fire Service Training Bureau	Fees	50.00
Flexible Plastics, Inc.	Supp.	6,369.41

Foundation Analytical Laboratories	Svcs.	\$ 1,083.75
Francotyp-Postalia, Inc.	Postage	115.26
Galls, LLC	Supp.	120.94
Garage Fund	Transfer	38,740.01
General Fund	Transfer	134,642.97
Glock Professional, Inc.	Fees	250.00
Harris, Weston	Ins.	1.00
Hawkins, Inc.	Supp.	5,593.29
Helmets, Randy Construction	Svcs.	48,905.34
Hevern, Lyle	Reimb.	50.00
Hoffman Filter Service, LLC	Supp.	45.00
IDALS	Fees	45.00
IMFOA	Dues	50.00
International Assoc. of Certification	Fees	499.00
International Association	Fees	195.00
Iowa D.A.R.E. Association	Fees	100.00
Iowa Great Lakes Doors	Svcs.	465.55
Iowa Lakes Comm. College	Power	9,994.13
Iowa Lakes Electric Coop.	Power	250,387.00
Iowa Lakes Regional Water	Acct.	120.24
Iowa Law Enforcement Academy	Fees	125.00
Iowa One Call, Inc.	Svcs.	68.90
Iowa Prison Industries	Supp.	203.63
Iowa Public Airports Assn.	Fees	175.00
Iowa Public Employees	With.	32,543.52
Irby, Stuart C., Co.	Supp.	16,804.40
J & K Snowmobile	Svcs.	16.40
Jacobson-Westergard, Inc.	Svcs.	21,720.60
JCL Solutions-Spencer	Supp.	207.83
Jensen, Eugene	Svcs.	510.00
JHFoster	Equip.	5,818.71
John Deere Financial	Svcs.	4,049.49
Johnston Autostores	Supp.	701.46
Junkman, Cain	Ins.	1.00
Kimball Midwest	Supp.	877.60
Kiwanis Noon Estherville	Dues	100.00
Krause, Robert	Ins.	1.00
MacQueen Equipment	Supp.	985.04
Madison National Life Insurance	Ins.	996.60
McMaster-Carr	Supp.	820.61
Mediacom Business	Acct.	1,500.82
Menendez, Ronald	Svcs.	400.00
Midwest Municipal Transmission	Dues	908.50
Midwestern Mechanical, Inc.	Svcs.	335.00

Mortimore, Jeff	Reimb.	\$	169.05
Motor Inn of Spirit Lake	Part		67.78
Municipal Fire & Police Retirement	With.		17,665.04
Municipal Supply, Inc.	Parts		383.90
Nationwide Retirement Solutions	With.		3,510.00
Nelson, Dustin	Reimb.		136.38
New2U Consignment	Grant		5,000.00
North Central Laboratories	Supp.		1,022.00
Northern Balance & Scale, Inc.	Svcs.		175.00
Northern Iowa Communication	Svcs.		84.00
NorthStar Bank	Bonds		52,638.67
Nuway - K&H Cooperative	Propane		339.00
O'Reilly Automotive, Inc.	Supp.		72.81
Pelzer Law Firm, LLC	Svcs.		1,137.50
Peters, Dave	Ins.		1.00
Plows Plus, Inc.	Part		1,037.67
Power Plant Compliance, LLC	Svcs.		11,500.00
Pratt, Brice	Ins.		1.00
Preston, Brett	Ins.		65.50
Presto-X	Svcs.		81.00
Pro Cooperative Cardtrol	Fuel		7,886.41
R & D Industries, Inc.	Svcs.		3,020.00
Ramos, Lopez Rodrigo	Ref.		53.87
Regional Wellness Center	Dues		404.39
Reid, John E. & Associates	Fees		890.00
Resco	Supp.		490.58
Rierson, Blake	Ins.		1.00
Rodriguez, Rosalia	Ins.		1.00
Roy's Auto Inc.	Svcs.		34.50
Russell, Perry	Reimb.		555.49
S & R Auto & Tire, Inc.	Svcs.		1,818.01
Salt Source, LLC	Salt		28,719.00
Sator, Roy	Ref.		3.63
Schilling, Jay	Ref.		92.27
Smart Technology Team Solutions	Computer		1,305.01
Spee Dee Delivery Service	Svcs.		70.57
Spencer, City of	Testing		485.24
Spencer Municipal Hospital	Supp.		126.00
Stalls Farm & Home Dist., Inc.	Supp.		30.92
Standard, The	Ins.		239.73
Staples Credit Plan	Supp.		717.80
State Hygienic Lab-Univ. of	Supp.		975.00
Step Saver, Inc.	Salt		10,050.00
Storey Kenworthy	Supp.		37.85

Sunrise, Ltd.	Ref.	\$ 76.11
Swift Air Corp.	Svcs.	957.00
TIF #1 - Industrial Park	Transfer	15.10
Tindall, Kyle	Reimb.	162.63
Treasurer, State of Iowa	Taxes	25,626.00
Troxel, Sheila	Ref.	32.43
Turner, Steve	Ins.	1.00
Tyler Business Forms	Supp.	145.01
Tyler Technologies, Inc.	Svcs.	1,699.35
U. S. Postal Services	Postage	960.11
Unitypoint Clinic-Occ. Med	Svcs.	42.00
USA Bluebook	Supp.	1,032.35
Utility Equipment Co.	Parts	713.38
Valley Contracting, Inc.	Svcs.	570.00
VanLangen, Greg	Reimb.	50.00
Wages/Salaries	Wages/Salaries	177,854.97
Wastewater Admin.	Transfer	11,608.33
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	81,000.00
Werts Janitorial	Svcs.	30.00
Wesco Receivables Corp.	Supp.	1,712.00
Western Area Power Admin.	Power	34,965.48
Wheeler World, Inc.	Svcs.	14,113.47
Whitacre, Wiley	Ref.	29.00
Williams & Fudge, Inc.	Fees	500.00
Young Brothers Lawn Protection	Fees	1,556.08
Ziegler, Inc.	Supp.	<u>298.37</u>
		<u>\$ 1,438,609.47</u>

Disbursements by Fund

Airport \$5,513.95; Airport Parallel Taxiway \$3,177.50; Cares Grant \$1,140.00; Elect. Fund \$496,533.91; FICA & IPERS \$18,657.13; Garage Fund \$17,727.00; General Fund \$182,670.87; Group Ins. \$44,093.41; Ind. Park \$28,061.86; L.O.S.T. Fund \$19,064.73; L.O.S.T. Rev. \$684.00; Oakridge TIF \$15.10; Parks & Rec Constr. \$120.00; Police Ret. - \$12,881.06; Pool Proj. \$7,263.75; Road Use Tax \$80,187.69; Self-Funded Ins. \$81,000.00; WWT Fund \$122,480.69; WWT Sinking \$916.66; Water Fund \$138,565.19; TOTAL \$1,260,754.50

Receipts

Airport \$1,883.23; Debt Svc. \$29,205.96; Elect. \$534,171.06; Elect. Aerial Svc. \$65.40; Elect. Emerg. \$28,061.86; Emerg. Levy \$225.82; Equip. Rev.-Ent. \$13,632.93; Equip. Rev.-Gen. \$22,039.16; FICA & IPERS \$1,406.09; Garage \$38,740.01; General \$229,976.49; Group Ins. \$2,518.58; Ind. Park \$759.27; Parks & Rec Constr. \$10,000.00; Police Ret. \$887.78; Pool Proj. \$20,375.00; Self-Funded Ins. \$65,715.08; WWT Fund \$153,715.65; WWT Sinking \$11,608.33; Water Fund \$134,596.05; TOTAL \$1,299,583.75

*Jennifer Finn arrives.

Resolution Nos. 2277 & 2278
& Pay Estimate No. 3 (final)
2020 Curb & Gutter Improvement Project

A letter from Scott Brunsvold, Project Engineer, was presented. The letter states “I have made a final inspection of the work done by Randy Helmers Construction and find the work has been done in reasonable compliance with the contract”.

Resolution No. 2277: Seylar introduced Resolution No. 2277 entitled “RESOLUTION ACCEPTING WORK ALONG 1ST AVENUE AND 2ND AVENUE NORTH FROM NORTH 9TH STREET TO NORTH 13TH STREET CURB/GUTTER PROJECT - 2020 IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. (This resolution authorizes payment of pay estimate #3 (final) in the amount of \$10,783.08 to Randy Helmers Construction) VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Resolution No. 2278: Seylar introduced Resolution No. 2278 entitled “RESOLUTION ADOPTING FINAL ASSESSMENT SCHEDULE FOR 1ST AVENUE NORTH AND 2ND AVENUE NORTH FROM NORTH 9TH STREET TO NORTH 13TH STREET CURB/GUTTER PROJECT - 2020 IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Carlin. (This resolution authorizes \$71,250.86 to be assessed against private property, permits 10 annual installments, and interest of 9% on the unpaid balances.) VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

2020 Street Improvements Project

A letter from Scott Brunsvold, Project Engineer, was presented. The letter states “I have made a final inspection of the work done by Blacktop Services and find the work has been done in reasonable compliance with the contract”. Also included were the final pay estimates for the 2020 Street Improvements Project in the amount of \$12,089.09 to Blacktop Services for Section 1, and the amount of \$10,228.02 to Blacktop Services for Section 2.

Moved by Gage, seconded by Goebel to accept the engineer’s statement of final completion and final pay estimates for the 2020 Street Improvements Project in the amount of \$12,089.09 to Blacktop Services for Section 1, and the amount of \$10,228.02 to Blacktop Services for Section 2. VOTE: ayes--7

Commercial & Residential
Property Tax Exemption

City Clerk Burton presented information on the application for property tax exemption for the following property:

Commercial

- a. Estherville Pharmacy 1804 Central Ave.

Moved by Seylar, seconded by Carlin to approve the request for partial property tax exemption for the above Commercial property under the City’s Urban Revitalization Plan. VOTE: ayes--7

Resolution No. 2279
Zoning Reclassification
Deer Creek Apartments

Administrator Clayton presented information on zoning reclassification for the new Deer Creek Apartments.

Seylar introduced Resolution No. 2279 entitled “RESOLUTION FIXING TIME AND PLACE FOR HEARING AND PRESCRIBING NOTICE ON RECLASSIFYING USE RESTRICTIONS ON ALL OF BLOCKS 13 & 24 AND VACATED 3RD AVENUE NORTH ABUTTING SAID BLOCKS & VACATED NORTH 5TH STREET ABUTTING AND BETWEEN BLOCKS 13, 14, 23 & 24 ALL IN THE ORIGINAL PLAT OF THE CITY OF ESTHERVILLE, EMMET COUNTY, IOWA” and moved its adoption, which was seconded by Goebel. (This resolution sets Feb. 15, 2021 at 5:00 p.m. in the council chambers as the time and place for the public hearing.) VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Administrator Clayton presented information on a request to extend No. 5th St. between 2nd Ave. No. and 4th Ave. No. to accommodate the project. More information will be brought to council at a future meeting.

Resolution No. 2280
Preliminary Plat
South Industrial Park

Administrator Clayton presented information regarding the preliminary plat for South Industrial Park for approval and acceptance.

Gage introduced Resolution No. 2280 entitled “A RESOLUTION APPROVING AND ACCEPTING THE PRELIMINARY PLAT ENTITLED SOUTH INDUSTRIAL PARK TO ESTHERVILLE, EMMET COUNTY, IOWA” and moved its adoption, which was seconded by Goebel. VOTE: ayes: Gage, Heckard, Seylar, Carlin, Haukoos, Clark, Goebel--7

Disposal of Real Estate
515 6th Avenue North

Greg VanLangen, Code Enforcement Officer presented information regarding property located at 515 6th Ave. No. which was recently acquired by the City. Disposal options were discussed.

Consensus was to proceed with a request for proposal for an owner occupied sale and bring it back to the next meeting.

Updates

- a. Housing Survey.
- b. Community Catalyst Grant submission for 506 Central Ave.
- c. City offices closed President’s Day on Feb. 15.

Adjournment

Moved by Carlin, seconded by Clark to adjourn the meeting at 5:45 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk