

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, March 1, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; A. Goebel, R. Gage, D. Seylar--3; via Zoom: J. Clark, G. Haukoos, G. Heckard, B. Carlin--4

Council Absent: None--0

Staff Present: G. VanLangen, E. Burton, P. Clayton, B. Shatto, T. Gray--5; via Zoom: J. Finn, L. Hevern--2

Media Present: E. Funston (KILR)--1; via Zoom: A. Petersen (EN), (KICD), Schwaller (KUOO)--3

Others Present: via Zoom: Bill Jensen*--1

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the Feb. 15, 2021 council sessions. VOTE: ayes--7

Standing Committee Reports

a. Finance Committee - Feb. 25

Petitions & Communications

a. RIDES Quarterly Report

Bills

Moved by Haukoos, seconded by Carlin to approve the bills for the month of Feb., 2021. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$	141.65
Access Systems, Inc.	Maint.		525.47
Ace Hardware, Inc.	Supp.		758.52
AFLAC Benefit Services	Ins.		1,254.39
AFSCME/Iowa Council 61	With.		402.00
Alibris, Inc.	Books		251.52
Alig Backhoe & Construction	Svcs.		4,000.00
Alpha Wireless Communication	Svcs.		300.00
Amsterdam Printing	Supp.		1,427.61
Aramark Uniform Services	Supp.		80.00
AT&T Mobility	Acct.		207.76
Atlas Copco Compressors, LLC	Svcs.		13,517.50
Automatic Systems Co.	Svcs.		1,229.86
Avenue of Flags Foundation	Lot Purchase		10,000.00
Avera Holy Family Health	Svcs.		415.84
Baker & Taylor Books	Books		2,754.48
Bank Plus	With.		11,775.00
Beaver, Richard	Reimb.		102.14

Black Hills Energy	Acct.	\$	6,425.58
Blackstone Publishing	Books		108.75
Bolton & Menk, Inc.	Svcs.		3,053.00
Bomgaars Supply	Supp.		369.08
Border States Industries, Inc.	Supp.		1,756.17
Britten, Inc.	Banners		74.31
C & G Manufacturing, LLC	Part		60.72
Campus Cleaners & Launderer	Svcs.		39.00
Card Services	Supp.		353.64
Center Point Large Print	Books		218.10
CenturyLink	Acct.		364.66
Clayton, Andrew	Reimb.		68.46
Clayton, Penelope A.	Reimb.		50.00
Collection Services Center	Svcs.		673.46
Condon, Jesse	Reimb.		94.99
Corn Belt Power Coop.	Power		1,035.08
Coverttrack Group, Inc.	Subsc.		600.00
Crowse, Joseph	Ref.		28.34
Dahl, Gary	Ref.		46.12
Danner, Nick	Reimb.		53.49
Debt Service Fund	Transfer		27,023.09
Delta Dental of Iowa	Ins.		2,050.28
Demco, Inc.	Supp.		98.40
DGR Engineering	Svcs.		347.00
Dickinson County News	Subsc.		50.00
Doty, Reno	Reimb.		84.00
EAGP	Grant		33,843.88
ECCOG	Svcs.		22,237.55
ECCOG Recycling	Svcs.		500.00
Edwards, Jason/Shannon	Grant		60,000.00
Edwards, Zachary	Reimb.		30.00
Electric Emergency Fund	Transfer		1.11
Elliott Equipment Co.	Part		405.23
Emmet County Auditor	Pay.		7,146.21
Emmet County Recorder	Svcs.		12.00
Emmet County Treasurer	Taxes		807.00
Enerson, David P.	Svcs.		3,746.00
Equipment Rev.-Enterprise	Transfer		13,632.93
Equipment Rev.-General	Transfer		22,039.16
Erect-A-Tube, Inc.	Part		124.29
Estherville Aviation, Inc.	Fees		3,038.50
Estherville, City of	Acct./Ins.		89,340.67
Estherville Housing	Rent		100.00
Estherville Iron & Metal	Svcs.		245.00

Estherville News	Publication	\$ 624.16
Estherville Paint & Glass	Svcs.	188.90
Eveleth, Mitchel	Reimb.	50.00
Expertpay	Svcs.	358.14
Fairchild Manufacturing, Inc.	Svcs.	1,339.60
Fareway Stores	Supp.	21.37
Farm & Home Publishers, LTD	Books	65.25
Fastenal	Supp.	596.30
Ferguson Waterworks	Svcs.	24,975.00
Fire Service Training Bureau	Training Books	130.35
Flexible Plastics, Inc.	Supp.	4,913.55
Foundation Analytical Laboratories	Svcs.	1,642.80
Frontier Technology, LLC	Fees	212.00
Galls, LLC	Supp.	66.93
Garage Fund	Transfer	38,740.01
General Fund	Transfer	134,642.97
Grainger	Supp.	1,286.42
Hash, Roger	Reimb.	30.81
Helmich, Nick	Reimb.	171.31
Hevern, Lyle	Reimb.	50.00
Hy Vee, Inc.	Supp.	38.88
IMFOA	Fees	125.00
Inland Truck Parts Co.	Parts	75.50
Inman Electric Co., Inc.	Svcs.	12,689.75
Iowa Lakes Comm. College	Power	13,772.73
Iowa Lakes Electric Coop.	Power	236,188.00
Iowa Lakes Regional Water	Acct.	120.24
Iowa Public Employees	With.	33,345.97
Iowa State University-ISU	Svcs.	5,000.00
Jacobson-Westergard, Inc.	Svcs.	13,522.10
JCL Solutions-Spencer	Supp.	154.63
Jensen, Eugene	Svcs.	765.00
Johnston Autostores	Supp.	1,378.87
Kiesler's Police Supply, Inc.	Supp.	5,396.00
Kimball Midwest	Supp.	1,022.90
Lakes Lifeskills	Ref.	58.10
Larson, Nicholas	Reimb.	20.00
Leal, Pablo	Svcs.	20.00
Longest, Jacob	Reimb.	83.64
MacQueen Equipment	Parts	783.67
Madison National Life Insurance	Ins.	996.60
Malloy Industrial Services	Parts	663.27
Mediacom Business	Acct.	1,115.88
Menendez, Ronald	Svcs.	400.00

Midwest Fire Equipment	Parts	\$	968.92
Miller, Kevin	Ref.		70.87
Movie Licensing, USA	License		365.00
Municipal Fire & Police Retirement	With.		17,532.69
Municipal Supply, Inc.	Parts		3,947.51
Mustard, Don Jr.	Reimb.		37.44
Napa Auto Parts	Supp.		678.44
Nationwide Retirement Solutions	With.		3,510.00
North Central Laboratories	Supp.		761.76
North Iowa Lumber & Design	Supplies		18.01
Northern Balance & Scale, Inc.	Svcs.		267.50
Northern Iowa Communication	Svcs.		84.00
NorthStar Bank	Bonds		54,562.88
Novelty Machine Co.	Parts		4,475.84
Nuway - K&H Cooperative	Propane		350.00
O'Reilly Automotive, Inc.	Parts		29.32
Pelzer Law Firm, LLC	Svcs.		467.00
Petty Cash	Postage		17.61
Pomps Tire Service, Inc.	Svcs.		203.15
Presto-X	Svcs.		81.00
Pro Cooperative Cardtrol	Fuel-Generation		73,464.03
R & D Industries, Inc.	Svcs.		950.00
Rasmussen, Philip	Reimb.		40.84
Regional Wellness Center	With.		404.39
S & R Auto & Tire, Inc.	Svcs.		3,228.63
Salt Source, LLC	Salt		28,475.76
Schmitz, Ian	Reimb.		62.90
Skarshaug Testing Lab, Inc.	Supp.		252.37
Slater, Alan	Ref.		19.44
Smart Technology Team Solutions	Svcs.		249.00
Smith, Frank Law Office	Svcs.		112.00
Spee Dee Delivery Service	Svcs.		53.37
Stalls Farm & Home Dist., Inc.	Supp.		1,278.93
Standard, The	Ins.		271.98
Staples Credit Plan	Supp.		964.67
Starnet - River Valley Telephone	Acct.		179.80
State Hygienic Lab-Univ. of	Supp.		141.50
Step Saver, Inc.	Salt		3,350.00
Stinar, Emily	Ref.		37.13
Stopstick, Ltd.	Supp.		44.00
Storey Kenworthy	Supp.		9.95
Syn-Tech Systems, Inc.	Supp.		550.00
Temple Display, Ltd.	Decorations		2,489.00
TIF #1 - Industrial Park	Transfer		1.11

Treasurer, State of Iowa	Taxes	\$	20,746.00
Tritech Software Systems	Svcs.		11,977.80
Truelook, Inc.	Svcs.		7,164.00
U. S. Postal Service	Postage		742.55
Union Pacific Railroad Co.	Svcs.		1,849.61
Unitypoint Clinic-Occ. Med.	Svcs.		168.00
Upper Des Moines Opportunity	Ref.		7.45
USA Bluebook	Supp.		165.58
Utility Equipment Co.	Parts		618.57
VanLangen, Greg	Reimb.		50.00
Verizon Wireless	Acct.		150.26
Vessco, Inc.	Parts		878.37
Wages/Salaries	Wages/Salaries		183,906.72
Wastewater Admin.	Transfer		11,608.33
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		27,000.00
Werts Janitorial	Svcs.		30.00
Western Area Power Admin.	Power		35,522.82
Wheeler World, Inc.	Svcs.		8,279.91
White, Larry	Tools		495.00
Witzke, Becca	Ref.		11.76
Ziegler, Inc.	Parts/Supp.		<u>5,672.78</u>
	TOTAL	\$	<u>1,418,966.84</u>

Disbursements by Fund

Airport \$9,143.35; Airport Parallel Taxiway \$3,053.00; Cares Grant \$5,396.00; Econ. Dev. Rev. \$93,843.88; Elect. Fund \$518,909.01; FICA & IPERS \$18,445.56; Garage Fund \$27,648.83; General Fund \$145,867.14; Group Ins. \$44,369.52; Ind. Park \$1.11; L.O.S.T. Fund \$22,141.25; L.O.S.T. Rev. \$7,573.00; Oakridge TIF \$1.11; Parks & Rec Constr. \$647.00; Police Ret. \$12,784.56; Pool Proj. \$7,164.00; Road Use Tax \$15,371.71; Self-Funded Ins. \$27,000.00; Subdv. Dev. \$95.00; WWT Fund \$126,079.34; Water Fund \$150,525.75; TOTAL \$1,235,060.12

Receipts

Airport \$1,258.57; Airport Rev. \$7.13; Debt Svc. \$1,361.04; Elect. \$616,991.77; Elect. Aerial Svc. \$60.00; Elect. Emerg. \$176.12; Emerg. Levy \$234.54; FICA & IPERS \$1,460.44; General \$134,646.11; Group Ins. \$2,615.95; Libr.-Osher \$102.51; Libr.-Sanborn \$25.73; L.O.S.T. Rev. \$24.74; Oakridge TIF \$1.11; Police Ret. \$922.10; Pool Proj. \$63,640.00; Self-Funded Ins. \$67,133.38; WWT Fund \$151,814.79; WWT Emerg. \$48.18; Water Fund \$140,002.78; TOTAL \$1,182,526.99

Resolution Nos. 2285 & 2286 2021 Street Resurfacing Project

Mayor May opened the public hearing on the 2021 Street Resurfacing Project. No written or oral objections were heard, and the public hearing was closed.

Resolution No. 2285: Seylar introduced Resolution No. 2285 entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT FOR THE 2021 STREET RESURFACING PROJECT IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Administrator Clayton reviewed the bids for the project. Two bids were received with Blacktop Service Company of Humboldt, IA submitting the low bid of \$266,102.00.

Resolution No. 2286: Seylar introduced Resolution No. 2286 entitled “RESOLUTION PROVIDING FOR AWARD OF CONTRACT FOR THE 2021 STREET IMPROVEMENTS PROJECT IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Ordinance No. 782 Zoning Reclassification

Seylar introduced Ordinance No. 782 entitled “AN ORDINANCE AMENDING TITLE VI, CHAPTER 5, ARTICLE 4, SECTION 2 OF THE CITY CODE OF ESTHERVILLE, IOWA, RECLASSIFYING USE RESTRICTIONS ON ALL OF BLOCKS 13 & 24 AND VACATED 3RD AVENUE NORTH ABUTTING SAID BLOCKS & VACATED NORTH 5TH STREET ABUTTING AND BETWEEN BLOCKS 13, 14, 23 & 24 ALL IN THE ORIGINAL PLAT OF THE CITY OF ESTHERVILLE, EMMET COUNTY, IOWA” and asked that it be placed on file.

Moved by Seylar, seconded by Carlin that the previously titled Ordinance No. 782 be considered for the second time. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Moved by Seylar, seconded by Gage that the rule requiring the previously entitled ordinance be considered on three different council meetings be waived. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Moved by Seylar, seconded by Goebel that the proposed Ordinance No. 782 entitled “AN ORDINANCE AMENDING TITLE VI, CHAPTER 5, ARTICLE 4, SECTION 2 OF THE CITY CODE OF ESTHERVILLE, IOWA, RECLASSIFYING USE RESTRICTIONS ON ALL OF BLOCKS 13 & 24 AND VACATED 3RD AVENUE NORTH ABUTTING SAID BLOCKS & VACATED NORTH 5TH STREET ABUTTING AND BETWEEN BLOCKS 13, 14, 23 & 24 ALL IN THE ORIGINAL PLAT OF THE CITY OF ESTHERVILLE, EMMET COUNTY, IOWA” be finally passed and adopted. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

*Bill Jensen joins via Zoom.

Annual Reports

Tony Gray, Water Department Superintendent presented the Annual Report for the Water Dept. and Administrator Clayton presented the Annual Report for the Electric Distribution & Generation.

Commercial Property Tax Exemption

City Clerk Burton presented information on the application for property tax exemption for the following property:

Commercial

- a. Randy Helmers Construction 1003 So. 12th St.

Moved by Gage, seconded by Goebel to approve the request for partial property tax exemption for the above Commercial property under the City's Urban Revitalization Plan. VOTE: ayes--7

Resolution No. 2287 Solid Waste Rate Increase

City Clerk Burton presented information on the solid waste rates. Recommendation is to increase the monthly charge from \$6.50 to \$7.50 to cover rising costs of city metered bags.

Carlin introduced Resolution No. 2287 entitled "RESOLUTION AUTHORIZING SOLID WASTE RATE INCREASES" and moved its adoption, which was seconded by Heckard. VOTE: ayes: Carlin, Haukoos, Clark, Goebel, Gage, Heckard, Seylar--7

Street Closing Requests

A written request from Relay for Life to close 1st Ave. No. between 6th & 7th St. and the on-street parking on the east and west side of Library Square for their event on Sat., June 5 was presented.

A verbal request from the VFW Post 3388 & the Black Knights Car Club to close No. 7th St between Central Ave. & 2nd Ave. No. & 1st Ave. No. between 7th & 9th St. for the VFW's 100th Anniversary Celebration on Sat., June 5 was presented.

Moved by Goebel, seconded by Seylar to approve the street closings, in addition the City will provide dumpsters at no charge. VOTE: ayes--7

Public Forum

- a. A suggestion was made to shut off the outside Christmas lights when trying to decrease electricity during an electric emergency.

Updates

- a. FAST Act Application.
- b. Redwood Farms addition is in process.
- c. Satern Machining addition is going well.
- d. Rural Housing Assessment Final Meeting is Wed., Mar. 3. ISU will be sending a report from the survey.
- e. Zoning for Shouse.
- f. P & Z will have an Intro to Planning & Zoning workshop on Thurs., Mar. 4 given by ISU.

Adjournment

Moved by Goebel, seconded by Clark to adjourn the meeting at 5:50 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk