

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, April 5, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; A. Goebel, R. Gage, D. Seylar--3; via Zoom: J. Clark, G. Haukoos, B. Carlin--3

Council Absent: G. Heckard--1

Staff Present: G. VanLangen, E. Burton, P. Clayton, B. Shatto, J. Finn--5; via Zoom: L. Hevern--1

Media Present: E. Funston (KILR)--1; via Zoom: A. Petersen (EN), (KICD), Schwaller (KUOO)--3

Others Present: David Spoo, Neil Slater, John Skrepak*--3; via Zoom: Bill Jensen--1

Minutes

Moved by Seylar, seconded by Gage to approve the minutes of the Mar. 15, 2021 council sessions. VOTE: ayes--6 absent: Heckard--1

Standing Committee Reports

a. Finance Committee - Apr. 1

Bills

Moved by Haukoos, seconded by Carlin to approve the bills for the month of Mar., 2021. VOTE: ayes--6 absent: Heckard--1

A & B Business Solutions, Inc.	Maint.	\$	141.65
ABM Equipment & Supply, LLC	Part		187.01
Access Systems, Inc.	Maint.		780.41
Ace Hardware, Inc.	Supp.		3,973.72
AFLAC Benefit Services	Ins.		1,254.39
AFSCME/Iowa Council 61	With.		402.00
Alibris, Inc.	Books		382.10
Aramark Uniform Services	Svcs.		40.00
Argus Leader Media	Subsc.		389.69
AT&T Mobility	Acct.		544.08
Avera Holy Family Health	Svcs.		277.00
Axon Enterprise, Inc.	Supp.		213.18
Baker & Taylor Books	Books		1,253.87
Bank Plus	With.		11,975.00
Black Hills Energy	Acct.		5,049.50
Blackstone Publishing	Books		308.81
Bolton & Menk, Inc.	Svcs.		2,900.50
Bomgaars Supply	Supp.		28.88
Border States Industries, Inc.	Supp.		689.17
Botach, Inc.	Supp.		302.84
Brinkman & Reed, CPA's Inc.	Svcs.		4,000.00

Brother Mobile Solutions	Svcs.	\$	69.00
C & G Manufacturing, LLC	Supp.		69.12
Campus Cleaners & Launderers	Svcs.		35.20
Card Services	Supp.		5,060.44
Center Point Large Print	Books		218.10
CenturyLink	Acct.		343.62
Chrestiansen, Jay	Reimb.		51.26
Clark, Nancy	Reimb.		70.00
Clayton, Penelope A.	Reimb.		50.00
Coffmans Locksmith Shop	Tools		151.00
Collection Services Center	Svcs.		535.00
Comfortec, Inc.	Svcs.		252.52
Computer Central	Ref.		45.50
Corn Belt Power Coop.	Power		1,035.08
Cosby, Leah	Ref.		152.20
Danner, Cory	Reimb.		828.09
Debt Service Fund	Transfer		27,023.09
Delta Dental of Iowa	Ins.		2,050.51
Ditch Witch of South Dakota	Part		81.67
Dog Waste Depot	Supp.		435.56
Drain Pro of NW IA, LLC	Svcs.		238.75
Duitsman Plumbing & Heating	Svcs.		1,201.45
ECCOG	Svcs.		45,455.95
ECCOG Recycling	Svcs.		1,000.00
Feld, Ed M. Equip Co., Inc.	Supp.		204.60
Electric Emergency Fund	Transfer		1,666.29
Electric Pump, Inc.	Svcs.		3,152.42
Elliott Equipment Co.	Parts		3,585.36
Emmet County Auditor	Pay.		7,842.38
Emmetsburg Ford	Svcs.		24.63
Equipment Rev.-Enterprise	Transfer		13,632.93
Equipment Rev.-General	Transfer		131,803.16
Estherville Area Chamber	Hotel/Motel Tax		46.37
Estherville Aviation, Inc.	Fees		2,743.00
Estherville, City of	Acct./Ins.		91,032.37
Estherville Communications	Svcs.		84.00
Estherville Housing	Rent		100.00
Estherville Iron & Metal	Svcs.		227.50
Estherville News	Publications		1,151.04
Estherville Printing Co.	Forms		538.42
Eveleth, Mitchel	Reimb.		50.00
Eventful Sweets	Supp.		180.00
Expertpay	Svcs.		358.14
Fairchild Manufacturing, Inc.	Svcs.		1,284.00

Fastenal	Supp.	\$	813.57
Flexible Plastics, Inc.	Supp.		6,369.41
Foundation Analytical Laboratories	Supp.		1,016.10
Friesner, Brad	Reimb.		192.59
Galls, LLC	Supp.		2,214.09
Garage Fund	Transfer		38,740.01
General Fund	Transfer		134,642.97
Girl & A Bucket Cleaning	Svcs.		444.80
Global Equipment Co.	Supp.		2,765.86
Gray, Tony	Reimb.		226.43
Hawkins, Inc.	Supp.		8,260.21
Heiman Fire Equipment	Supp.		574.75
Hevern, Lyle	Reimb.		50.00
Howing, Evan	Ref.		48.05
Ice Cube Press	Books		14.99
Idexx Distribution, Inc.	Supp.		1,182.57
Inland Truck Parts Co.	Part		69.00
Inman Electric Co., Inc.	Svcs.		1,016.26
Iowa Assoc. Municipal Utilities	Dues		11,719.14
Iowa Dept. of Agriculture	Part		9.00
Iowa Fire Chiefs Assoc.	Dues		25.00
Iowa Lakes Comm. College	Power		14,364.89
Iowa Lakes Electric Coop.	Power		253,913.00
Iowa Lakes Regional Water	Acct.		141.44
Iowa One Call, Inc.	Svcs.		29.60
Iowa Public Employees	With.		32,320.99
Jack's Uniforms & Equipment	Supp.		623.28
Jacobson-Westergard, Inc.	Svcs.		12,471.60
JCL Solutions-Spencer	Supp.		238.38
John Deere Financial	Parts		443.70
Johnston Autostores	Supp.		1,933.98
Juergens, Cory Construction	Svcs.		625.75
Kiesler's Police Supply, Inc.	Supp.		456.00
Kimball Midwest	Parts		1,136.12
Larson, Nicholas	Reimb.		86.57
Mace, Bret	Reimb.		139.09
MacQueen Equipment	Parts		546.09
Madison National Life Insurance	Ins.		996.60
Malloy Industrial Services	Part		1,238.54
McMaster-Carr	Parts		374.92
Mediacom Business	Acct.		1,520.17
Menendez, Ronald	Svcs.		400.00
Mid-American Research Chemicals	Supp.		2,679.45
Midwest Breathing Air, LLC	Svcs.		635.36

Midwest Technology Service	Acct.	\$	413.00
Municipal Fire & Police Retirement	With.		17,396.18
Municipal Supply, Inc.	Parts		76.59
Napa Auto Parts	Part		138.19
Nationwide Retirement Solutions	With.		3,510.00
North Central International	Part		160.98
North Central Laboratories	Supp.		721.98
North Iowa Lumber & Design	Supp.		124.86
Northern Iowa Communications	Svcs.		84.00
NorthStar Agency	Ins.		761.00
NorthStar Bank	Bonds		51,738.02
Nuway - K&H Cooperative	Propane		453.25
Olson, Kim	Reimb.		118.62
O'Reilly Automotive, Inc.	Parts		205.84
Pelzer Law Firm, LLC	Svcs.		1,291.00
Pixler Electric	Svcs.		715.41
Presto-X	Svcs.		81.00
Pro Cooperative Cardtrol	Fuel		8,418.41
Productivity Plus Account	Supp.		840.23
Q Custom Design	Shirts		630.00
Quill Corporation	Supp.		105.87
R & D Industries, Inc.	Svcs.		950.00
Regional Transit Authority	Qrtly Pay.		1,875.00
Regional Wellness Center	With.		404.39
Resco	Supp.		1,791.76
Riverside Hills Boarding	Svcs.		80.00
Russell, Perry	Svcs.		246.16
S & R Auto & Tire, Inc.	Kerosene		287.33
Salt Source, LLC	Salt		28,546.41
Shatto, Brent	Reimb.		91.63
Shonkwiler, Sandy	Grant		5,000.00
Smith, Frank Law Office	Svcs.		907.20
Spee Dee Delivery Service	Shipping		116.54
Stalls Farm & Home Dist., Inc.	Supp.		904.57
Standard, The	Ins.		282.73
Staples Credit Plan	Supp.		166.80
Starnet - River Valley Telephone	Acct.		89.90
State Hygienic Lab-Univ. of	Svcs.		296.50
Storey Kenworthy	Supp.		30.61
Street Cop Training	Fees		1,791.00
Terex Services, Inc.	Svcs.		7,854.52
Texas Refinery Corp.	Additives		1,246.76
TIF #1 - Industrial Park	Transfer		10.37
Todd, Michael & Co. Inc.	Part		671.06

Treasurer, State of Iowa	Taxes	\$ 14,923.00
U. S. Postal Service	Postage	749.96
USA Bluebook	Supp.	379.93
Valley Contracting, Inc.	Svcs.	617.50
Van Wert, Inc.	Supp.	1,096.14
VanLangen, Greg	Reimb.	210.49
Verizon Wireless	Acct.	190.27
Wages/Salaries	Wages/Salaries	175,249.41
Wastewater Admin.	Transfer	11,608.33
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	73,942.66
Werts Janitorial	Svcs.	30.00
Western Area Power Admin.	Power	30,952.76
Wheeler World, Inc.	Svcs.	93.58
White Tools, LLC	Supp.	<u>1,617.42</u>
		<u>\$ 1,379,750.96</u>

Disbursements by Fund

Airport \$4,237.62; Airport Parallel Taxiway \$1,525.50; Cares Grant \$3,816.50; Elect. Fund \$462,431.11; FICA & IPERS \$18,809.29; Garage Fund \$33,823.03; General Fund \$184,009.33; Group Ins. \$43,347.40; Ind. Park \$1,666.29; L.O.S.T. Fund \$18,089.19; L.O.S.T. Rev. \$325.10; Oakridge TIF \$10.37; Police Misc. \$630.00; Police Ret. \$12,685.01; Pool Proj. \$399.52; Road Use Tax \$117,960.60; Self-Funded Ins. \$73,942.66; WWT Fund \$113,878.85; Water Fund \$112,914.18; TOTAL \$1,204,501.55

Receipts

Airport \$37,725.00; Debt Svc. \$23,055.78; Econ. Dev. Rev. Fund \$20,000.00; Elect. \$698,856.33; Elect. Aerial Svc. \$60.00; Elect. Emerg. \$1,666.29; Emerg. Levy \$897.56; Equip. Rev.-Ent. \$13,632.93; Equip. Rev.-Gen. \$131,803.16; FICA & IPERS \$5,588.65; Garage \$38,740.01; General \$261,780.08; Group Ins. \$10,010.42; Ind. Park \$1,666.29; L.O.S.T. \$43,220.72; Oakridge TIF \$10.37; Park & Rec Rev. \$500.00; Police Misc. \$300.00; Police Ret. \$3,528.56; Pool Proj. \$6,390.00; Road Use Tax \$27,530.02; Self-Funded Ins. \$66,369.37; WWT Fund \$141,599.68; WWT Sinking \$11,608.33; Water Fund \$153,698.07; TOTAL \$1,709,237.62

Resolution No. 2289
2021-22 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2021-22 City Budget.

Seyler introduced Resolution No. 2289 entitled "A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2022 FOR THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage--6 absent: Heckard--1

*John Skrepak arrives.

Commercial Variance Standard
Variance Request

A variance request from Commercial Building Standards submitted by CSP, LLC - Neil Slater for property located at 2700 Central Ave. was presented. He is constructing a new USDA building and his request is that he be allowed to use smart board siding or cement panels for the exterior walls.

Moved by Gage, seconded by Goebel to approve using either the smart board siding or cement panels for the exterior walls for the new USDA building for property located at 2700 Central Ave. VOTE: ayes--5 nays: Clark--1 absent: Heckard--1

Commercial Variance Standard
Variance Request

A variance request from Commercial Building Standards submitted by Brad Sanderson for property located at 622 Central Ave. The request is to be allowed to put colored steel siding on the west side of the building. The brick and mortar are flaking away and needs to be protected from the elements.

Moved by Gage, seconded by Seylar to approve putting up colored steel siding on the west side of the building located at 622 Central Ave. VOTE: ayes--6 absent: Heckard--1

Community Catalyst Grant

Administrator Clayton presented a proposal for a community catalyst grant application, a development agreement with Mike Hamilton and a letter of assurances for the property located at 506 Central Ave. The plans for the building are to have the main floor for commercial use and two apartments upstairs.

Moved by Haukoos, seconded by Gage to approve the community catalyst grant application, development agreement, and letter of assurances. VOTE: ayes--6 absent: Heckard--1

Ordinance No. 784
Municipal Infractions

Greg VanLangen, Code Enforcement Officer presented a proposed ordinance amending the code regarding Municipal Infractions for approval.

Seylar introduced Ordinance No. 784 entitled "AN ORDINANCE AMENDING AND REVISING TITLE I, CHAPTER 1, ARTICLE 1, OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING MUNICIPAL INFRACTIONS" and asked that it be placed on file.

Moved by Seylar, seconded by Gage that the previously entitle Ordinance No. 784 be considered for the first time. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage--6 absent: Heckard--1

Moved by Seylar, seconded by Gage that the rule requiring the previously entitled ordinance be considered on three different council meetings be waived. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage--6 absent: Heckard--1

Moved by Seylar, seconded by Gage that the proposed Ordinance No. 784 entitled "AN ORDINANCE AMENDING AND REVISING TITLE I, CHAPTER 1, ARTICLE 1, OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING MUNICIPAL INFRACTIONS" be finally passed and adopted. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage--6 absent: Heckard--1

Resolution No. 2290
FAA Designation of Authorized
Representative & Acceptance for the
Airport Coronavirus Response Program

City Clerk Burton presented a proposed resolution designating authorized representatives to sign and file documents for the FAA Airport Coronavirus Response Grant Program and to accept the grant.

Gage introduced Resolution No. 2290 entitled “A RESOLUTION PROVIDING FOR DESIGNATION OF AUTHORIZED REPRESENTATIVE TO THE FAA AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM (ACRGP) APPROVAL OF GRANT #3-19-0032-015-2021” and moved its adoption, which was seconded by Goebel. VOTE: ayes: Gage, Seylar, Carlin, Haukoos, Clark, Goebel--6 absent: Heckard--1

Agreement with Iowa DOT

Administrator Clayton presented a proposed agreement with the Iowa DOT for RISE Grant Funds in the amount not to exceed \$387,663 for the new Industrial Park for approval.

Moved by Seylar, seconded by Carlin to approve the agreement with the Iowa DOT for the RISE Grant Funds for the new Industrial Park. VOTE: ayes--6 absent: Heckard--1

FEMA Purchase Agreement

City Clerk Burton presented information on a FEMA Grant that the City has been awarded to purchase and demolish the home at property located at 201 WN 1st St. The home was appraised at \$10,000 from IGL Corridor Appraisals, LTD of Spencer, IA. FEMA is aware of the appraisal and is in agreement with the cost of purchase. The City recommends purchasing the property in the amount of \$10,000.

Moved by Gage, seconded by Goebel to approve purchasing the property located at 201 WN 1st St. for \$10,000. VOTE: ayes--6 absent: Heckard--1

Storm Sewer Relocation &
Water Main Extension Project

Administrator Clayton presented information and a bid tab on relocating the storm sewer and an extension to the water main for the swimming pool project. There were two (2) bids received with ABC Services of Estherville, IA providing the low bid of \$74,901.50 for approval.

Moved by Seylar, seconded by Gage to approve the bid from ABC Services of Estherville, IA of \$74,901.50 for the Storm Sewer Relocation & Water Main Extension Project. VOTE: ayes--6 absent: Heckard--1

Unit #4 Loss Release & Assignment

Some of the information for Unit #4 was not received so this item was table to the next council meeting.

Adjournment

Moved by Goebel, seconded by Clark to adjourn the meeting at 5:53 p.m. VOTE: ayes--6 absent: Heckard--1

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk