

## COUNCIL PROCEEDINGS

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Regular City Council Meeting: Monday, May 17, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; G. Haukoos, A. Goebel, R. Gage, D. Seylar, B. Carlin--5 via Zoom: J. Clark\*, G. Heckard--2

Council Absent: None--0

Staff Present: E. Burton, B. Shatto, G. VanLangen, P. Clayton--4; via Zoom: J. Finn\*\*, L. Hevern--2

Media Present: E. Funston (KILR)--1; via Zoom: (KICD), (KUOO)--2

Others Present: Ben Groen (Beck Engineering)--1; via Zoom: Lesa Nauss, Megan Janssen--2

### Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the May 3, 2021, council session. VOTE: ayes--6 absent: Clark--1

### Petitions & Communications

- a. Letter from Travis Sheridan, Emergency Management Coordinator
- b. News Release - Memorial Day Office Hours and Refuse Collection Schedule

### Reports

Moved by Haukoos, seconded by Carlin to approve the Financial Statements for the month of Apr., 2021. VOTE: ayes--6 absent: Clark

### Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a Class E Liquor License for Casey's General Store #1328 at 1332 No. 9<sup>th</sup> St.

\*Julie Clark arrived; VOTE: ayes--6 abstain: Clark--1

### Resolution No. 2293 FY 20-21 Budget Amendment

Mayor May opened the public hearing on amending the FY 2020-21 Budget. City Clerk Burton reviewed the changes to the budget. No written or oral objections were heard, and the public hearing was closed.

Haukoos introduced Resolution No. 2293 entitled "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021" and moved its adoption, which was seconded by Gage. VOTE: ayes: Haukoos, Clark, Goebel, Gage, Heckard, Seylar, Carlin--7

\*Jennifer Finn arrives.

### Rural Housing Readiness Assessment

City Administrator Clayton, Lesa Nauss, Megan Janssen and Code Enforcement Officer Greg Van Langen reported on what their groups are working on from the Rural Housing Readiness Assessment. They will be giving quarterly reports beginning Oct. 4, 2021 council meeting.

Resolution No. 2294  
FY 2020-21 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2021-22 City Budget.

Seylar introduced Resolution No. 2294 entitled "A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2021 FOR THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Resolution No. 2295  
Northwest Iowa Regional  
Housing Authority

City Clerk Burton presented a proposed resolution appointing her as a representative of the City of Estherville for the Northwest Iowa Regional Housing Authority for the period of three (3) years until May 16, 2024.

Gage introduced Resolution No. 2295 entitled "CERTIFICATE OF APPOINTMENT OF REPRESENTATIVE TO THE HOUSING AUTHORITY OF THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by Seylar. VOTE: ayes: Gage, Heckard, Seylar, Carlin, Haukoos, Clark, Goebel--7

Appointments

Mayor May announced the appointment of Dale Breuer to the Civil Service Commission to fill the vacancy of Becki Hall to April 2026; the reappointments of Gary Stam to Board of Adjustment for a five year term to April 2026; Larry Niles to the Cable Commission for a five year term to May 2026; Gary Myers to the Parks & Recreation Board for a three year term to March 2024; Jim Prust to the Planning & Zoning Commission for a five year term to April 2026; and Roger Christensen to the Rental Housing Committee for a three year term to January 2024.

Moved by Seylar, seconded by Carlin to approve the Mayor's appointment and reappointments. VOTE: ayes--7

Resolution No. 2296  
Disposal of Real Estate

An offer to purchase west ½ Lot 4, Block 11, Ridley's Addition for \$1,000 from John McCorkell was presented.

Heckard introduced Resolution No. 2296 entitled "RESOLUTION TENTATIVELY APPROVING THE SALE OF WEST ½ LOT 4, BLOCK 11, RIDLEY'S ADDITION (515 6<sup>TH</sup> AVENUE NORTH) WITHIN THE CITY OF ESTHERVILLE, IOWA, ESTABLISHING TERMS AND CONDITIONS FOR SUCH SALE AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING" and moved its adoption, which was seconded by Goebel. (This resolution tentatively approves the sale and sets June 7, at 5:00 p.m. in the Council Chambers, as the time and place for a public hearing on the proposed sale.) VOTE: ayes: Heckard, Seylar, Carlin, Haukoos, Clark, Goebel, Gage--7

Resolution No. 2297  
South Industrial Park Project

Ben Groen of Beck Engineering updated the council on the South Industrial Park Project.

Seylar introduced Resolution No. 2297 entitled “RESOLUTION TO PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE SOUTH INDUSTRIAL PARK PROJECT FOR THE CITY OF ESTHERVILLE, IOWA, AND FOR THE TAKING OF BIDS FOR SAID IMPROVEMENT” and moved its adoption, which was seconded by Gage. (This resolution sets June 15, 2021 at 2:00 p.m. in the Council Chambers for the bid opening and June 21, 2021 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage, Heckard--7

Playground Improvements  
Mickelson Park

City Administrator Clayton presented information on a proposal from Boland Recreation for playground equipment at Mickelson Park for approval.

Moved by Haukoos, seconded by Seylar to approve the proposal in the amount of \$182,695 from Boland Recreation for playground equipment at Mickelson Park. VOTE: ayes--7

Updates

- a. Murray Road repair has been started.
- b. 2021 Street Improvement pre-construction on Wed.
- c. Administrator Clayton and Mayor May will both be gone for the June 7 council meeting.

Adjournment

Moved by Carlin, seconded by Haukoos to adjourn the meeting at 5:48 p.m. VOTE: ayes--7

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk