

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, May 3, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; A. Goebel, R. Gage, D. Seylar--3; via Zoom: J. Clark, G. Haukoos, B. Carlin--3

Council Absent: G. Heckard--1

Staff Present: G. VanLangen, E. Burton, P. Clayton, A. Clayton*, B. Preston*, J. Finn, K. Evans--7

Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: (KICD), Schwaller (KUOO)--2

Others Present: David & Lynda Hoffman--2

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the Apr. 19 & Apr. 26, 2021 council sessions. VOTE: ayes--6 absent: Heckard--1

Standing Committee Reports

- a. Finance Committee - Apr. 29
- b. Labor Relations Committee - Apr. 29

Bills

Moved by Haukoos, seconded by Carlin to approve the bills for the month of Apr., 2021. VOTE: ayes--6 absent: Heckard--1

88 Tactical	Rent	\$	165.00
A & B Business Solutions, Inc.	Maint.		141.65
Access Systems, Inc.	Maint.		525.47
Advantage Archives, LLC	Svcs.		2,120.34
AFLAC Benefit Services	Aflac		1,201.87
AFSCME/Iowa Council 61	With.		402.00
Ahlers & Cooney, P.C.	Svcs.		59.00
Alig Backhoe & Construction	Svcs.		2,216.00
Alpha Wireless Communication	Svcs.		2,457.00
American Fire Equipment	Supp.		3,400.00
Amy's Sign Design	Supp.		5.00
Aramark Uniform Services	Svcs.		40.00
Arends, Ryan	Svcs.		50.00
AT&T Mobility	Acct.		641.50
Avera Holy Family Health	Svcs.		290.46
Background Solutions, LP	Software		195.00
Baker & Taylor Books	Books		3,425.11
Bank Plus	With.		12,100.00
Black Hills Energy	Acct.		3,858.79
Blackstone Publishing	Books		82.60
Blanco, Yesenia	Grant		5,000.00

Bolton & Menk, Inc.	Svcs.	\$	825.00
Bomgaars Supply	Supp.		97.17
Border States Industries, Inc.	Supp.		3,072.05
Botach, Inc.	Subsc.		303.20
Bradley, Dale	Reimb.		176.54
Burton, Elizabeth	Reimb.		329.17
Campus Cleaners & Launderer	Svcs.		34.81
Castillo, Humberto	Ref.		61.14
Center Point Large Print	Books		218.10
CenturyLink	Acct.		368.93
Clayton, Andrew	Reimb.		984.04
Clayton, Penelope A.	Reimb.		50.00
Collection Services Center	Svcs.		535.00
Constellation NewEnergy	Power		10,568.71
Corn Belt Power Coop.	Power		1,035.08
Cottage Gardens	Flowers		1,170.00
Cybrarian Corp.	License Renewal		909.45
Danner, Cory	Reimb.		153.65
Debt Service Fund	Transfer		192,490.59
Delta Dental of Iowa	Ins.		2,050.51
Demco, Inc.	Supp.		166.75
Derifield, Mark	Reimb.		20.00
DGR Engineering	Svcs.		6,713.68
Ditch Witch of South Dakota	Parts		1,047.82
Don's Truck Sales, Inc.	Parts		236.23
Doyle, Heather	Ref.		64.94
ECCOG	Svcs.		24,979.20
ECCOG Recycling	Svcs.		500.00
Electric Pump, Inc.	Svcs.		42,907.95
Elliott Equipment Co.	Part		46.17
Emmet County Auditor	Pay.		7,697.13
Emmet County Public Health	Svcs.		60.00
Emmet County Recorder	Svcs.		29.00
Equipment Rev.-Enterprise	Transfer		13,632.93
Equipment Rev.-General	Transfer		22,039.16
Estherville Aviation, Inc.	Fees		2,743.00
Estherville, City of	Acct./Ins.		93,627.19
Estherville Communications	Svcs.		84.00
Estherville Housing	Rent		100.00
Estherville Iron & Metal	Svcs.		269.50
Estherville News	Publication		957.57
Estherville Paint & Glass	Svcs.		265.00
Estherville Printing Co.	Supp.		204.30
Estherville Veterinary	Svcs.		360.00

Expertpay	Svcs.	\$	358.14
Fastenal	Supp.		300.85
Fire Service Training Bureau	Fees		100.00
Firestone Complete Auto	Svcs.		482.68
Flexible Plastics, Inc.	Supp.		7,234.36
Foundation Analytical Laboratories	Svcs.		1,043.40
Francotyp-Postalia, Inc.	Postage		115.26
Friesner, Brad	Reimb.		50.00
Garage Fund	Transfer		38,740.01
General Fund	Transfer		134,642.97
General Traffic Controls	Svcs.		30,087.00
Girl & A Bucket Cleaning	Svcs.		444.80
Global Equipment Co.	Parts		887.88
Guge, Roger/Sue	Grant		10,000.00
Hansen, Stew Dodge City	Truck		93,132.00
Hawkins, Inc.	Parts		10,370.08
Heiman Fire Equipment	Svcs.		634.75
Helmich, Nick	Reimb.		69.45
Hevern, Lyle	Reimb.		50.00
Hinrickson, Jacob	Reimb.		98.44
Hockett, Dawn	Reimb.		14.98
Hotsy Corporation	Parts		75.56
IA Dept. of Transportation	Supp.		2,902.26
Inman Electric Co., Inc.	Shipping/Svcs.		4,685.53
Iowa Central Community College	Cert.		100.00
Iowa Dept. of Agriculture	Cert.		30.00
Iowa Lakes Comm. College	Cert.		22,454.20
Iowa Lakes Electric Coop.	Svcs.		197,462.00
Iowa Lakes Regional Water	Acct.		99.04
Iowa Law Enforcement Academy	Fees		150.00
Iowa One Call, Inc.	Svcs.		48.70
Iowa Public Employees	With.		31,299.57
Irby, Stuart C. Co.	Supp.		478.29
J & J Trailer Sales & Weld	Supp.		198.75
Jacobson-Westergard, Inc.	Svcs.		13,143.35
JCL Solutions	Supp.		481.86
John Deere Financial	Parts		522.94
Johnson, Tammy	Ref.		41.06
Jones, Robert G.	Svcs.		1,530.54
Keltek, Inc.	Computer		12,233.93
Kimball Midwest	Supp.		217.33
King, Chad/Sheila	Grant		10,000.00
Kneale, Alaesha	Ref.		118.28
Knopik Sand & Gravel, Inc.	Supp.		1,364.16

L.O.S.T. Revolving Funds	Transfer	\$ 32,300.00
Locators & Supplies, Inc.	Supp.	1,672.55
Lowther, Jolene	Ref.	50.41
M. E.'s Body Shop	Svcs.	376.52
Madison National Life Insurance	Ins.	1,181.48
McGuinness, C. H. Co., Inc.	Parts	90.99
McMaster-Carr	Part	245.53
Mediacom Business	Acct.	1,911.83
Menendez, Ronald	Svcs.	400.00
Mid-Iowa Solid Waste Equip.	Svcs.	7,400.23
Midland Door Solutions	Parts	295.00
Midwest Technology Service	Svcs.	75.00
Morales, Daena	Ref.	22.67
Municipal Fire & Police Retirement	With.	17,331.28
Municipal Supply, Inc.	Supp.	1,693.24
Napa Auto Parts	Parts	274.68
Nationwide Retirement Solutions	With.	3,510.00
North Central Laboratories	Supp.	1,073.84
NorthStar Bank	Bonds	294,574.63
Northway Corporation, The	Svcs.	91,440.00
Novelty Machine Co.	Parts	97.91
Olson, Brit	Ref.	30.00
O'Reilly Automotive, Inc.	Supp.	9.99
Pelzer Law Firm, LLC	Svcs.	1,234.00
Pixler Electric	Svcs.	320.52
Pomps Tire Service, Inc.	Svcs.	499.55
Precision Concrete Cutting	Svcs.	3,947.00
Presto-X	Svcs.	81.00
Pro Cooperative Cardtrol	Fuel	11,051.20
Productivity Plus Account	Parts	2,215.42
Quill Corporation	Supp.	183.87
Regional Wellness Center	With.	404.39
Reineke, Matthew	Reimb.	34.63
Rezac, Maggie	Ref.	145.28
Rockmount Research & Alloy	Supp.	844.40
S & R Auto & Tire, Inc.	Svcs.	62.50
Salt Source, LLC	Salt	14,075.48
Sande Construction	Svcs.	573,179.99
Schmitz, Ian	Reimb.	27.88
Shatto, Brent	Reimb.	715.21
Simon, Bob	Reimb.	53.49
Smart Technology Team Solutions	Computer	1,787.83
Spee Dee Delivery Service	Svcs.	53.88
Stalls Farm & Home Dist., Inc.	Parts	1,901.28

Standard, The	Ins.	\$	257.47
Starnet - River Valley Telephone	Acct.		89.90
State Hygienic Lab-Univ. of	Svcs.		614.50
Subdivision Development	Transfer		95.00
Sunset Law Enforcement	Supp.		164.48
Swift Air Corp.	Svcs.		62,650.64
T & R Electric Supply Co.	Svcs.		2,850.00
TIF #1 - Industrial Park	Transfer		54,670.92
Treasurer, State of Iowa	Taxes		30,314.00
Tyler Technologies, Inc.	Svcs.		1,881.00
U. S. Postal Service	Postage		748.84
UMB Bank, N.A.	Bonds		446,526.15
Union Pacific Railroad Co.	Svcs.		1,316.14
Upper Des Moines Opportunity	Svcs.		161.94
USA Bluebook	Parts		1,250.58
Van Roekel, Tyler	Reimb.		85.41
Vander Haag's, Inc.	Part		249.20
VanLangen, Greg	Reimb.		50.00
Vanwall Equipment	Equip.		15,134.46
Verizon Wireless	Acct.		150.24
Wages/Salaries	Wages/Salaries		173,690.25
Wastewater Admin.	Transfer		11,608.33
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		73,902.43
Werts Janitorial	Svcs.		30.00
Wesco Receivables Corp.	Part		80.25
Western Area Power Admin.	Power		32,152.73
Westrum Leak Detection, Inc.	Svcs.		650.00
Wheeler World, Inc.	Svcs.		28,300.24
White Tools, LLC	Supp./Tools		1,465.20
Womenic Magazine	Subsc.		24.00
Ziegler, Inc.	Parts		732.48
	TOTAL	\$	<u>3,119,329.21</u>

Disbursements by Fund

Airport \$4,565.00; Cares Grant \$303.20; Debt Svc. \$690,549.90; Elect. Fund \$480,438.20; Elect. Emerg. \$54,380.00; Equip. Rev.-Gen. \$93,132.00; FICA & IPERS \$17,914.05; Garage Fund \$24,675.10; General Fund \$203,233.99; Group Ins. \$43,963.53; Ind. Park \$54,380.00; L.O.S.T. Fund \$32,265.67; L.O.S.T. Rev. \$80,084.00; Oakridge TIF \$290.92; Parks & Rec Constr. \$765.00; Police Misc. \$12,593.93; Police Ret. \$12,637.51; Pool Proj. \$578,242.94; Road Use Tax \$11,889.49; Self-Funded Ins. \$73,902.43; WWT Fund \$156,809.59; WWT Sinking \$111,087.50; Water Fund \$116,095.01; Water Emerg. \$91,440.00; TOTAL \$2,945,638.96

Receipts

Airport \$1,721.57; Debt Svc. \$126,555.23; Elect. \$781,673.94; Elect. Aerial Svc. \$135.00; Emerg. Levy \$17,751.04; Equip. Rev.-Ent. \$13,632.93; Equip. Rev.-Gen. \$22,039.16; FICA & IPERS \$110,527.30; Garage \$38,740.01; General \$834,039.98; Group Ins. \$197,976.89; Ind. Park \$119,025.52; Oakridge TIF \$290.92; Police Misc. \$100.00; Police Ret. \$69,784.66; Pool Proj. \$140.00; Road Use Tax \$170,917.95; Self-Funded Ins. \$66,369.37; Subdv. Dev. \$95.00; WWT Fund \$147,351.01; WWT Sinking \$11,608.33; Water Fund \$130,474.23; TOTAL \$2,860,950.04

Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a Class E Liquor License for Casey's General Store #1329 at 8 Central Ave. VOTE: ayes--6 absent: Heckard--1

Pay Estimate Nos. 1 & 2 Swimming Pool Project

Pay Estimate #1 for \$65,189.00 and Pay Estimate #2 for \$507,990.99 to Sande Construction for the swimming pool project were presented for approval.

Moved by Seylar, seconded by Gage to approve Pay Estimate #1 for \$65,189.00 and Pay Estimate #2 for \$507,990.99 to Sande Construction. VOTE: ayes--6 absent: Heckard--1

*Officers Clayton & Preston arrive.

Request for Extension Nuisance Abatement

David & Lynda Hoffman have requested an extension to their deadline for their nuisance abatement. They have requested to be given until August 2021 to get their property cleaned up. After some discussion the extension was approved until the first council meeting after city wide clean-up which would be July 6.

Moved by Carlin, seconded by Goebel to extend the abatement until July 6, 2021. VOTE: ayes--6 absent: Heckard--1

Oath of Office

Kayla Evans has joined Pelzer Law Firm and was given the Oath of Office.

Appointment

Mayor May announced the appointment of Jerry Phillips to the Planning & Zoning Commission to fill the vacancy of Mat Kilgore for the remainder of the term to April 2023.

Moved by Seylar, seconded by Gage to approve the appointment of Jerry Phillips to the Planning & Zoning Commission. VOTE: ayes--6 absent: Heckard--1

Resolution No. 2292 Nuisance Assessments

An assessment schedule for the collection of an unpaid invoice totaling \$1,280.98 was presented. If adopted the list would be certified to the Emmet County Treasurer for collection with property tax.

Seylar introduced Resolution No. 2292 entitled “RESOLUTION ADOPTING ASSESSMENT SCHEDULE FOR THE COLLECTION OF UNPAID INVOICES FOR THE ABATEMENT OF NUISANCES AND OTHER SERVICES IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. VOTE: ayes: Seylar, Carlin, Haukoos, Clark, Goebel, Gage--6 absent: Heckard--1

Energy Efficiency
Incentive Programs

Administrator Clayton presented information on participation in the Iowa Association of Municipal Utilities MunEE Buck\$ online energy efficiency program which is free for the City to participate in.

Moved by Clark, seconded by Gage to approve participation in the Iowa Association of Municipal Utilities MunEE Buck\$ energy efficiency program. VOTE: ayes--6 absent: Heckard--1

Oak Hill Cemetery

Administrator Clayton presented a presented a letter of dissolution from the Oak Hill Cemetery Association. Discussion was held on options for providing the necessary oversight and maintenance pursuant to Iowa Code 523I.316.

Updates

a. Murray Road repair will begin May 17.

Adjournment

Moved by Goebel, seconded by Gage to adjourn the meeting at 5:50 p.m. VOTE: ayes--6 absent: Heckard--1

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk