

COUNCIL PROCEEDINGS

Regular City Council Meeting: Tuesday, September 7, 2021 (5:00 p.m.)

Mayor/Council Present: Mayor J. May presiding--1; J. Clark, A. Goebel, R. Gage, G. Heckard, D. Seylar; B. Carlin--6

Council Absent: None--0

Staff Present: G. VanLangen, E. Burton, L. Hevern, T. VanRoekel, P. Clayton, J. Finn*--6

Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: (KICD), (KUOO)--2

Others Present: None--0

Minutes

Moved by Seylar, seconded by Goebel to approve the minutes of the August 16, 2021 council session. VOTE: ayes--6

Standing Committee Reports

a. Finance Committee - Sept. 2

*Jennifer Finn arrives.

Petitions & Communications

- a. Letter to the editor from Richard Jones
- b. Memo from Governor Kim Reynolds
- c. News Release-Office Closure for Maintenance Work

Bills

Moved by Carlin, seconded by Heckard to approve the bills for the month of Aug., 2021. VOTE: ayes--6

911 Installs, LLC	Supp.	\$	4,333.50
A & B Business Solutions, Inc.	Maint.		141.65
Access Systems, Inc.	Maint.		525.47
Ace Hardware, Inc.	Parts/Supplies		2,202.40
AFLAC Benefit Services	With.		1,201.87
AFSCME/Iowa Council 61	With.		402.00
Alibris, Inc.	Books		44.60
Alpha Wireless Communications	Svcs.		300.00
Amsterdam Printing	Supp.		632.71
Ancerly Hosting	Svcs.		420.00
Arends, Ryan	Reimb.		118.72
Armstrong Journal	Subsc.		30.00
Asmus Farm Supply, Inc.	Supp.		705.00
AT&T Mobility	Acct.		580.24

August Enterprises, LLC	Svcs.	\$	430.62
Avera Holy Family Health	Svcs.		220.00
Ayers, Tammy	Ref.		62.69
Baker & Taylor Books	Books		3,091.17
Bank Plus	With.		11,800.00
Black Hills Energy	Acct.		4,087.40
Blackstone Publishing	Books		192.60
Blacktop Service Company	Hot Mix		1,384.80
Bomgaars Supply	Supp.		370.85
Brother Mobile Solutions, Inc.	Svcs.		119.00
Campus Cleaners & Launderers	Svcs.		106.81
Card Services	Misc.		6,903.66
Center Point Large Print	Books		218.10
CenturyLink	Acct.		267.46
Clayton, Penelope A.	Reimb.		50.00
Cole Papers, Inc.	Supp.		89.95
Collection Services Center	Svcs.		445.84
Continental Western Group	Ins.		198.05
Core & Main LP	Svcs.		3,705.00
Corn Belt Power Coop	Power		1,035.08
Danner, Nick	Reimb.		149.67
Debt Service Fund	Transfer		27,410.00
Deloss, Vaughn Construction	Svcs.		500.00
Del's Garden Center, Inc.	Trees		1,052.00
Delta Dental of Iowa	Ins.		2,389.33
DGR Engineering	Svcs.		4,445.50
Don's Pest Control, Inc.	Svcs.		321.00
Drain Pro of NW IA, LLC	Svcs.		515.00
Dunlavy, Nathaniel	Reimb.		46.74
ECCOG	Svcs.		25,997.33
ECCOG Recycling	Svcs.		500.00
Electric Fund	Transfer		1,958.33
Electric Pump, Inc.	Svcs.		2,076.10
Electronic Specialties, Inc.	Equip.		4,488.76
Elizabeth Chevrolet, Inc.	Parts		2,995.50
Emmet County Auditor	Pay.		8,306.96
Emmet County Recorder	Svcs.		54.20
Emmet County Treasurer	Taxes		960.00
Emmetsburg Ford	Svcs.		600.43
Equipment Rev.-Enterprise	Transfer		13,632.89
Equipment Rev.-General	Transfer		25,422.24
Estherville Abstract Co.	Svcs.		325.00
Estherville Area Chamber	Hotel/Motel Taxes		5,019.94
Estherville Aviation, Inc.	Fees		6,544.66

Estherville, City of	Acct./Ins.	\$	92,582.20
Estherville Communications	Svcs.		168.00
Estherville Housing	Rent		100.00
Estherville Iron & Metal Co.	Svcs.		476.00
Estherville News	Publication		2,277.45
Estherville Paint & Glass	Svcs.		173.49
Estherville Printing Co.	Svcs.		184.70
Estherville Veterinary	Svcs.		12.20
Expertpay	Svcs.		358.14
Fareway Stores	Supp.		10.37
Farmers Union Industries, Inc.	Tif Pay.		25,000.00
Fastenal	Supp.		695.76
Flexible Plastics, Inc.	Supp.		14,489.17
Flores, Francisco	Ref.		114.78
Ford, James	FEMA Lot Purchase		9,743.94
Foundation Analytical Laboratories	Svcs.		1,773.45
Franklin, Caressa	Ref.		69.68
Fredrickson, Mike	Reimb.		152.28
Friesner, Brad	Reimb.		50.00
Garage Fund	Transfer		40,830.66
General Fund	Transfer		132,864.66
Girl & A Bucket Cleaning	Svcs.		444.80
Group Benefit Partners	Svcs.		4,408.00
Hawkins, Inc.	Supp.		9,437.93
Heiman Fire Equipment	Supp.		604.75
Hevern, Lyle	Reimb.		420.34
HMH Landscaping, LLC	Svcs.		8,500.00
Hopson, J. Robert	Fees		550.00
Hy Vee, Inc.	Supp.		27.50
Idexx Distribution, Inc.	Supp.		454.21
IMFOA	Fees		245.00
Iowa Assoc. Municipal Utilities	Fees		3,542.23
Iowa Department of Natural Resources	Fees		1,275.00
Iowa Lakes Comm. College	Power		3,440.08
Iowa Lakes Electric Coop.	Power		391,394.00
Iowa Lakes Regional Water	Acct.		120.24
Iowa Law Enforcement Academy	Supp.		125.00
Iowa One Call, Inc.	Svcs.		109.90
Iowa Public Employees	With.		32,965.64
Iowa Rural Water Assn.	Fees		480.00
Irby, Stuart C., Co.	Supp.		65,607.05
J & K Snowmobile	Parts		386.40
Jack's Uniforms & Equipment	Supp.		326.69
Jacobson-Westergard, Inc.	Svcs.		7,313.70

JCL Solutions-Spencer	Supp.	\$	453.27
Jensen, Eugene	Svcs.		320.00
JMV Graphix	Svcs.		3,261.58
John Deere Financial	Svcs.		9,927.99
Johnston Autostores	Parts/Supplies		2,422.55
Juergens, Jeff Estate	Ref.		78.25
Karl Chevrolet	Svcs.		11,696.25
Keltek, Inc.	Svcs.		77.63
KILR Radio Station	Svcs.		41.50
Kimball Midwest	Supp.		873.68
Leal, Pablo	Svcs.		25.00
Liberty Sport, Inc.	Supp.		959.90
M. E.'s Body Shop	Svcs.		371.32
Madison National Life Insurance	Ins.		1,088.94
Mahlke, Sydney	Ref.		29.50
Malloy Industrial Services	Svcs.		1,589.82
Mango Languages	Subsc.		972.30
Maverick Drone Systems	Svcs.		7,291.92
Mediacom Business	Acct.		2,178.96
Menendez, Ronald	Svcs.		400.00
Meseck, Andrew	Ref.		86.22
Mid-American Research Chemicals	Supp.		2,320.00
Midwest Municipal Transmission	Dues		908.50
Midwest Technology Service	Svcs.		76.36
Modern Marketing, Inc.	Supp.		487.99
Mph Industries, Inc.	Equip.		3,498.00
Municipal Fire & Police Retirement	With.		19,441.12
Municipal Supply, Inc.	Parts		823.19
Napa Auto Parts	Supp.		385.97
Nationwide Retirement Solutions	With.		3,810.00
Neenah Foundry	Castings		16,360.48
North Central Laboratories	Supp.		766.27
NorthStar Bank	Bonds		54,600.18
Northwest Iowa League of Cities	Dues		50.00
Northwest Iowa Sprinkler	Svcs.		416.09
O'Herron, Ray Co., Inc.	Supp.		208.97
Onlineammo	Supp.		1,440.00
O'Reilly Automotive, Inc.	Parts		133.54
Overdrive, Inc.	Subsc.		1,444.80
Patriot Diamond	Supp.		370.00
Pelzer Law Firm, LLC	Svcs.		2,399.25
Pixler Electric	Svcs.		225.00
Plumb Supply Company	Supp.		57.09
Pomps Tire Service, Inc.	Svcs.		2,426.07

Prestox	Svcs.	\$	85.00
Pro Cooperative Cardtrol	Gas/Fuel		7,993.78
Pro Hydro-Testing	Svcs.		684.80
Productivity Plus Account	Parts/Supplies		1,160.10
Progressive Force Concepts	Fees		10,800.00
R & D Industries, Inc.	Svcs.		1,900.00
Regional Transit Authority	Pay.		1,875.00
Regional Wellness Center	With.		404.39
Reineke, Matthew D.	Reimb.		328.00
Reinking, Austin	Ref.		19.03
Reliant Fire Apparatus, Inc.	Part		176.76
Resco	Supp.		35,960.04
Ringsted Dispatch	Subsc.		30.00
Rockmount Research & Alloy	Supp.		997.26
S & R Auto & Tire, Inc.	Svcs.		9,337.72
Salt Source, LLC	Salt		31,294.70
Sande Construction	Svcs.		330,671.23
Schutjer, Gwendlyn	Ref.		61.26
Shatto, Brent	Reimb.		57.98
Sheboygan Paint Co.	Supp.		105.54
Silva, Edwin	Ref.		32.31
Sirchie Acquisition Company	Supp.		287.70
Site Services, Inc.	Svcs.		1,800.00
Smart Technology Team Solutions	Svcs.		3,076.49
Spee Dee Delivery Service	Svcs.		90.00
Spencer Avionics, Inc.	Supp.		80.81
Stalls Farm & Home Dist., Inc.	Parts And Supplies		1,925.64
Standard, The	Ins.		246.72
Staples Credit Plan	Supp.		933.96
Starnet - River Valley Telephone	Acct.		179.80
State Hygienic Lab-Univ of	Svcs.		229.00
Storey Kenworthy	Supp.		1,951.15
Subdivision Development	Transfer		103.00
Sunset Law Enforcement	Supp.		749.98
Super 8 Motel	Ref.		2,986.71
Syn-Tech Systems, Inc.	Supp.		59.50
T & R Electric Supply Co.	Supp.		6,295.00
Tait, Brooklyn	Ref.		145.35
Tieszen, Maury	Reimb.		96.28
TIF #1 - Industrial Park	Transfer		1.15
Treasurer, State of Iowa	Taxes		26,218.00
Truck Center Companies	Parts		184.85
U. S. Postal Services	Postage		849.53

Upper Des Moines Opportunity	Svcs.	\$	470.18
USA Bluebook	Supp.		453.62
Utility Equipment Co.	Parts		422.15
VanLangen, Greg	Reimb.		110.00
Verizon Wireless	Acct.		371.16
Vermeer Sales & Service, Inc.	Svcs.		70,000.00
Vogel Traffic Services, Inc.	Supp.		2,227.50
Wages/Salaries	Wages/Salaries		186,856.81
Wastewater Admin.	Transfer		11,475.00
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		64,903.52
Werts Janitorial	Svcs.		30.00
Wesco Receivables Corp.	Supp.		6,735.86
Western Area Power Admin.	Power		31,206.11
Wheeler World, Inc.	Svcs.		3,273.05
Wickman Auto Salvage & Tow	Part		75.00
Woodworkers Shop, The	Svcs.		45.00
Ziegler, Inc.	Part		<u>455.45</u>
	TOTAL	\$	<u><u>2,062,305.59</u></u>

Disbursements by Fund

Airport \$8,339.73; Cares Grant \$16,564.37; Elect. Fund \$716,013.24; Equip. Rev.-Ent. \$70,000.00; Equip. Rev.-Gen. \$19,138.53; FICA & IPERS \$19,204.79; Garage Fund \$43,596.83; General Fund \$214,055.15; Group Ins. \$44,674.51; Ind. Park \$25,000.00; L.O.S.T. Fund \$15,346.33; L.O.S.T. Rev. \$12,578.56; Oakridge \$1.15; P & R Rev. \$38.10; Police Misc. \$8,306.79; Police Ret. \$14,304.93; Pool Proj. \$331,141.23; Road Use Tax \$22,279.18; Self-Funded Ins. \$69,861.52; Subdv. Dev. \$103.00; WWT Fund \$106,273.87; Water Fund \$118,626.97; TOTAL \$1,875,448.78

Receipts

Airport \$5,266.16; Debt Svc. \$27,410.00; Elect. \$725,313.87; Elect. Aerial Svc. \$93.43; Equip. Rev.-Ent. \$13,632.89; Equip. Rev.-Gen. \$25,422.24; Garage \$40,830.66; General \$229,444.55; Ind. Park TIF \$1.15; Police Misc. \$6,500.00; Pool Proj. \$90.00; WWT Fund \$192,329.92; WWT Sinking \$11,475.00; Water Fund \$196,592.86; TOTAL \$1,474,402.73

Approval of Liquor License

Moved by Goebel, seconded by Seylar to approve a renewal Class C Liquor License and Sunday Sales for El Tequila Mexican Restaurant at 710 Central Ave. VOTE: ayes--6

Pay Estimate #6 Swimming Pool Project

Pay Estimate #6 for \$330,671.23 to Sande Construction for the swimming pool project was presented for approval.

Moved by Gage, seconded by Clark to approve Pay Estimate #6 for \$330,671.23 to Sande Construction. VOTE: ayes--6

Pay Estimate #6
Swimming Pool Project

Pay Estimate #6 for \$330,671.23 to Sande Construction for the swimming pool project was presented for approval.

Moved by Gage, seconded by Clark to approve Pay Estimate #6 for \$330,671.23 to Sande Construction. VOTE: ayes--6

Estherville Area Chamber of Commerce
Annual Hotel Motel Tax Report

Administrator Clayton presented the annual hotel/motel tax report.

Excel! Estherville
Neighborhood Façade Grant Program

Administrator Clayton presented a proposed Neighborhood Façade Grant Program for Excel! Estherville for approval.

Moved by Heckard, second by Gage to approve \$ 30,000 for the Neighborhood Façade Grant Program. VOTE: ayes--6

Resolution No. 2306
2020-21 Street Finance Report

The 2020-21 Street Finance report was presented and reviewed.

Seylar introduced Resolution No. 2306 "A RESOLUTION APPROVING THE 2020-21 STREET FINANCE REPORT" and moved its adoption, which was seconded by Heckard. VOTE: ayes: Seylar, Carlin, Clark, Goebel, Guge, Heckard--6

Annual Urban Renewal TIF Report

The Annual Urban Renewal TIF Report was presented for approval.

Moved by Clark, seconded by Heckard to approve the Annual Urban Renewal TIF Report. VOTE: ayes--6

Appointment

Mayor May appointed Roy Gage to the Finance Committee and Gary Heckard to the Labor Relations Committee to replace Gene Haukoos upon his retirement.

Development RFP
103 & 109 2nd Avenue North

Administrator Clayton presented a proposed RFP to solicit proposals for sale and development of the properties located at 103 & 109 2nd Ave. No. Discussion of changes to the RFP was held.

Moved by Seylar, seconded by Carlin to approve the RFP for sale and development of the properties located at 103 & 109 2nd Ave. No. with the discussed changes. VOTE: ayes--6

Animal Boarding Services Agreement

Administrator Clayton presented an agreement with Riverside Kennels for the boarding of impounded animals for approval.

Moved by Heckard, seconded by Carlin to approve the agreement with Riverside Kennels for the boarding of animals. VOTE: ayes--5 abstain: Goebel--1

Adjournment

Moved by Heckard, seconded by Seylar to adjourn the meeting at 5:50 p.m. VOTE: ayes--6

Joseph M. May, Mayor

ATTEST:

Elizabeth Burton, City Clerk