

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, January 3, 2022 (5:00 p.m.)

Mayor/Council Present: Mayor Pro-tem J. Clark presiding--1; J. Heckard, A. Goebel, R. Gage, G. Heckard, B. Carlin--5

Council Absent: D. Seylar--1

Staff Present: G. VanLangen, E. Burton, B. Shatto, P. Clayton, J. Finn, L. Hevern--6

Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: S. Schwaller (KUOO)--1

Others Present: None--0

Minutes

Moved by Goebel, seconded by G. Heckard to approve the minutes of the Dec. 20, 2021 council session. VOTE: ayes--6 absent: Seylar--1

Standing Committee Reports

- a. Labor Relations Committee - Dec. 30
- b. Finance Committee - Dec. 30

Bills

Moved by Carlin, seconded by Gage to approve the bills for the month of Dec., 2021. VOTE: ayes--6 absent: Seylar--1

A & B Business Solutions, Inc.	Maint.	\$	155.82
Access Systems, Inc.	Maint.		1,187.02
AFLAC Benefit Services	Ins.		1,201.87
AFSCME/Iowa Council 61	With.		402.00
Ahlers & Cooney, P.C.	Svcs.		1,042.00
Alibris, Inc.	Books		90.50
Altec Industries, Inc.	Supp.		1,637.70
Amaril Uniform Company	Supp.		1,636.64
Aquafix, Inc.	Svcs.		791.02
Aramark Uniform Services	Svcs.		54.09
AT&T Mobility	Acct.		271.62
At-Scene, LLC	Subsc.		1,000.00
Avera Holy Family Health	Svcs.		28.00
Baker & Taylor Books	Books		1,742.30
Bank Plus	With.		800.00
Betty's Flower Box	Flowers		45.00
Biblionix, LLC	Subsc.		2,300.00
Black Hills Energy	Acct.		7,379.13
Bolton & Menk, Inc.	Svcs.		737.50
Bomgaars Supply	Supp.		457.59

C & G Manufacturing, LLC	Part	\$	62.48
CDW Government	Svcs.		8,512.47
Center for Chiropractic Wellness	Svcs.		75.00
Center Point Large Print	Books		224.10
CentralSquare Technologies	Svcs.		2,500.00
CenturyLink	Acct.		384.95
Chrestiansen, Jay	Reimb.		309.76
Cole Papers, Inc.	Supp.		186.90
Collection Services Center	Svcs.		1,112.90
Community Ambulance Service	Pay.		44,750.00
Condon, Mae	Ref.		121.28
Constellation NewEnergy	Power		3,591.17
Corn Belt Power Coop.	Power		1,035.08
Coverttrack Group, Inc.	Svcs.		910.00
Debt Service Fund	Transfer		27,410.00
Delta Dental of Iowa	Ins.		2,334.88
Duitsman Plumbing & Heating	Part		67.58
EAGP	1/3 Eagp Loan		1,178.67
ECCOG	Svcs.		23,520.16
ECCOG Recycling	Svcs.		500.00
Electric Fund	Transfer		1,958.33
Electric Pump, Inc.	Part		296.52
Emmet County Auditor	Pay.		8,596.51
Emmet County Clerk/Court	Svcs.		60.00
Emmet County Recorder	Svcs.		29.00
Emmetsburg Ford	Svcs.		116.50
Equipment Rev.-Enterprise	Transfer		13,632.89
Equipment Rev.-General	Transfer		25,422.24
ESRI	Maint.		600.00
Estherville Abstract Co.	Svcs.		295.00
Estherville Area Chamber	Pay.		5,975.05
Estherville Aviation, Inc.	Fees		2,826.50
Estherville, City of	Acct./Ins.		86,278.34
Estherville Communications	Svcs.		84.35
Estherville Housing	Rent		10,900.00
Estherville News	Publications		1,287.92
Estherville Printing Co.	Award		112.15
Expertpay	Svcs.		358.14
Fastenal	Supp.		618.76
Federal Signal Corp., SSG	Parts		13,966.15
Flexible Plastics, Inc.	Supp.		1,651.86
Fothergill, Lee	Grant		2,500.00
Foundation Analytical Laboratories	Svcs.		1,310.55
Friesner, Brad	Reimb.		135.99
Game Time	Supp.		8,951.74

Garage Fund	Transfer	\$	40,830.66
General Fund	Transfer		132,864.66
Girl & A Bucket Cleaning	Svcs.		404.80
Graphic Controls	Supp.		297.94
Hash, Roger	Reimb.		29.99
Hatland, Alyssa	Ref.		30.65
Hawkins, Inc.	Supp.		10,821.75
Heartland Security Service	Svcs.		125.70
Heiman Fire Equipment	Supp.		2,491.89
Hy Vee, Inc.	Supp.		17.97
Internachi	Dues		499.00
Iowa Lakes Comm. College	Power		19,386.60
Iowa Lakes Electric Coop.	Power		197,596.00
Iowa Lakes Regional Water	Acct.		109.64
Iowa Library Association	Dues		340.00
Iowa One Call, Inc.	Svcs.		150.20
Iowa Police Chiefs Assoc.	Dues		125.00
Iowa Public Employees	With.		51,181.04
Iowa Utilities Board	Svcs.		776.00
Irby, Stuart C., Co.	Supp.		1,091.40
J & K Snowmobile	Svcs.		95.56
JCL Solutions-Spencer	Supp.		372.30
Jensen Stores, Inc.	Supp.		103.68
John Deere Financial	Parts		234.47
Kapp's Fire Extinguisher	Svcs.		3,365.50
Kimball Midwest	Supp.		968.58
Lakes Plumbing, Heating & Cooling	Svcs.		159.18
Madison National Life Insurance	Ins.		1,048.59
Mediacom Business	Acct.		1,089.33
Menendez, Ronald	Svcs.		400.00
Moe, Carolyn	Ref.		230.22
Municipal Fire & Police Retirement	With.		38,612.50
Municipal Supply, Inc.	Supp.		216.60
Nationwide Retirement Solutions	With.		3,810.00
North Central Laboratories	Supp.		679.80
North Iowa Lumber & Design	Supp.		80.17
NorthStar Bank	Bonds		57,857.72
Nuway - K&H Cooperative	Propane		510.00
Opt, Ins.	Svcs.		115.00
Pelzer Law Firm, LLC	Svcs.		822.00
Perkins Plumbing, LLC	Svcs.		1,615.99
Petty Cash	Supp.		19.20
Pomps Tire Service, Inc.	Svcs.		131.23
Preston, Brett	Reimb.		30.04
Presto-x	Svcs.		85.00

Primary Arms, LLC	Supp.	\$	124.72
Pro Cooperative Cardtrol	Gas/Fuel		9,004.63
Ramboll Consulting, Inc.	Svcs.		1,685.50
Regional Wellness Center	With.		484.08
Resco	Supp.		156.06
Rezac, Kory	Ref.		169.00
S & S Backhoe	Svcs.		872.70
Salt Source, LLC	Salt		32,129.83
Sande Construction	Svcs.		304,392.36
Sebasta, Sirena	Ref.		81.70
Segura, Daniella	Ref.		95.90
Sentinel	Subsc.		262.60
Sioux City Journal	Subsc.		379.99
Sioux Sales Co.	Supp.		144.85
Smart Technology Team Solutions	Svcs.		199.99
Spencer Daily Reporter	Subsc.		99.00
Stalls Farm & Home Dist., Inc.	Supp.		36.05
Standard, The	Ins.		246.72
Staples Credit Plan	Supp.		448.29
Starnet - River Valley Telephone	Acct.		89.90
State Hygienic Lab-Univ. of	Svcs.		114.50
Stith, Justin	Ref.		136.78
Storey Kenworthy/Matt Parr	Supp.		753.85
Thompson, Taylor	Ref.		5.86
Treasurer, State of Iowa	Taxes		26,017.00
Tritech Software Systems	Maint.		8,227.00
Tyler Business Forms	Supp.		714.18
UMB Bank, N.A.	Bonds		1,100.00
United States Postal Services	Postage		844.22
USA Bluebook	Supp.		25.35
Valley Contracting, Inc.	Svcs.		1,500.00
Van Wert, Inc.	Supp.		3,881.48
Verizon Wireless	Acct.		40.01
Vermeer Sales & Service, Inc.	Supp.		66.00
Wages/Salaries	Wages/Salaries		306,379.60
Wastewater Admin.	Transfer		11,475.00
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		112,026.08
Werts Janitorial	Svcs.		30.00
Western Area Power Admin.	Power		31,662.35
White Tools, LLC	Tool		150.05
Wille, Shawna	Ref.		64.62
	TOTAL	\$	<u>1,765,353.02</u>

Disbursements by Fund

Airport \$4,222.81; Airport Parrallel Taxiway \$737.50; Cares Grant \$10,727.00; Debt. Svc. \$1,100.00; Econ. Dev. \$1,473.67; Elect. Fund \$410,490.58; FICA & IPERS \$25,44.31; Garage Fund \$15,776.97; General Fund \$253,023.12; Group Ins. \$37,549.51; L.O.S.T Fund \$29,091.28; L.O.S.T. Rev. \$2,584.34; Police Ret. \$28,393.44; Pool Proj. \$304,392.36; Self-Funded Ins. \$112,141.08; WWT Fund \$102,107.11; Water Fund \$119,688.33; TOTAL \$1,458,973.41

Receipts

Airport \$3,064.24; Debt. Svc. \$17,754.53; Elect. Aerial \$144.04; Elect. Fund \$500,030.80; Elect. Emerg. \$1,196.18; Emerg. Levy \$2,674.62; FICA & IPERS \$11,771.63; General Fund \$195,881.21; Group Ins. \$33,343.22; Ind. Park \$11,073.13; Police Misc. \$500.00; Police Ret. \$9,857.98; Pool Proj. \$158,179.19; Road Use Tax \$58,790.61; Self-Funded Ins. \$70,374.77; WWT Fund \$182,279.15; Water Fund \$149,635.82; TOTAL \$1,406,551.12

Approval of Liquor License

Moved by Goebel, seconded by J. Heckard to approve a renewal of a Class C Liquor License, Outdoor Service and Sunday Sales Privilege for Woody’s Pizza at 9 WN 1<sup>st</sup> St.; and a Class C Liquor License for Mother Natures Restaurant at 1027 Central Ave. VOTE: ayes--6 absent: Seylar--1

Resolution No. 2316  
Budget Amendment

Mayor Pro-tem Clark opened the public hearing on amending the FY 2021-22 Budget. City Clerk Burton reviewed the changes to the budget. No written or oral objections were heard, and the public hearing was closed.

Carlin introduced Resolution No. 2316 entitled “A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022” and moved its adoption, which was seconded by Gage. VOTE: ayes: Carlin, J.Heckard, Clark, Goebel, Gage, G. Heckard--6 absent: Seylar--1

Resolution No. 2317  
FY 2021-22 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2021-22 City Budget.

Carlin introduced Resolution No. 2317 entitled “A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2022 FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by G. Heckard. VOTE: ayes: Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--6 absent: Seylar--1

Commercial & Residential  
Property Tax Exemption

The Council will consider applications requesting property tax exemption on improvements as defined in the City’s Urban Revitalization for the following:

## **Multi- Family**

- |   |  |
|---|--|
| b. Estherville Area Growth Partnership<br>Deer Creek Apartments | 700 Central<br>320 N 5 <sup>th</sup> St. |
|---|--|

## **Commercial**

- |                            |                            |
|----------------------------|----------------------------|
| a. Williams & Company      | 2007 Murray Road           |
| b. Asmus Farm Supply, Inc. | 603 S 28 <sup>th</sup> St. |
| c. IFA, Inc.               | 503 S 28 <sup>th</sup> St. |
| d. Sweet Shop, LLC         | 20 S 17 <sup>th</sup> St.  |
| e. Michael Grems           | 122 S 18 <sup>th</sup> St. |
| f. Irlan & Theresa Dalen   | 927 S 12 <sup>th</sup> St. |

## **Residential**

- |                         |                             |
|-------------------------|-----------------------------|
| a. McCorkell Rental     | 1121 13 <sup>th</sup> Ave N |
| b. Marcus & Danie Juhl  | 11 Maid Marian Ct.          |
| c. Jeff & Renee Kautz   | 1021 4 <sup>th</sup> Ave N  |
| d. Ken & Gail Naumann   | 1617 365 <sup>th</sup> Ave  |
| e. David Seylar         | 1004 1 <sup>st</sup> Ave N  |
| f. Renee Lewis          | 726 S 11 <sup>th</sup> St   |
| g. Paul Pecinovsky      | 920 11 <sup>th</sup> Ave N  |
| h. Dave Gruhlke         | 920 1 <sup>st</sup> Ave N   |
| i. Doug & Lois Miner    | 215 Park Road               |
| j. Shane & Annie Kalous | 1 Nottingham Court          |
| k. Tim Skrepak          | 1620 3 <sup>rd</sup> Ave N  |
| l. Kenneth Karczewski   | 408 W 5 <sup>th</sup> Ave N |

Moved by Gage, seconded by Goebel to approve the request for partial property tax exemption for the above Commercial and Residential properties under the City's Urban Revitalization Plan. VOTES: ayes--6 absent: Seylar--1

### Resolution No. 2318 Accessory Building Zoning & Residential Dwelling Standards

Greg VanLangen, Code Enforcement Officer presented proposed wording changes to Volume 2 regarding accessory building and residential dwelling standards, which was recommended for approval by the Planning and Zoning Commission.

G. Heckard introduced Resolution No. 2318 entitled "RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON A PROPOSED AMENDMENT TO THE CITY CODE, VOLUME 2, THE ZONING CODE AND SUBDIVISION CONTROL ORDINANCES FOR THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by J. Heckard. (This resolution sets Jan. 17, 2022 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: G. Heckard, Carlin, J. Heckard, Clark, Goebel, Gage--6 absent: Seylar--1

### Minimal Requirements for Commercial Structure Code

Greg VanLangen, Code Enforcement Officer presented information on a commercial property located at 1226 Central Ave. Randy Nissen recently installed a new pitched roof to the building and is now planning the exterior of the building. He is proposing Diamond Kote products with a combination of 6" lap siding, with board and batten accents. The peaks would

be covered with a shake product. He is asking for an adjustment to the code to allow for the exterior materials.

Moved by Carlin, seconded by G. Heckard to approve the exterior materials for the property located at 1226 Central Ave. VOTE: ayes--6 absent: Seylar--1

Resolution No. 2319  
Nuisance Assessments

An assessment schedule for the collection of an unpaid invoice totaling \$3,856.80 was presented. If adopted the list would be certified to the Emmet County Treasurer for collection with property tax.

Carlin introduced Resolution No. 2319 entitled "RESOLUTION ADOPTING ASSESSMENT SCHEDULE FOR THE COLLECTION OF UNPAID INVOICES FOR THE ABATEMENT OF NUISANCES AND OTHER SERVICES IN THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by G. Heckard. VOTE: ayes: Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--6 absent: Seylar--1

Wastewater Treatment Agreement

Administrator Clayton presented a proposed WWT Agreement with moveero - Estherville, previously GKN Armstrong Wheels, Inc. for approval.

Moved by G. Heckard, seconded by J. Heckard to approve the WWT Agreement with moveero - Estherville. VOTE: ayes--6 absent: Seylar--1

Adjournment

Moved by Carlin, seconded by G. Heckard to adjourn the meeting at 5:36 p.m. VOTE: ayes--6 absent: Seylar--1

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk