

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Tuesday, November 7, 2022 (5:00 p.m.)
- Mayor/Council Present: Mayor K. Billings presiding--1; J. Heckard, J. Clark, A. Goebel, R. Gage, G. Heckard, D. Seylar, B. Carlin--7
- Council Absent: None--0
- Staff Present: G. VanLangen, E. Burton, N. Dunlavy, P. Clayton, J. Finn--5
- Media Present: E. Funston (KILR), A. Petersen (EN) A. Gellert (KICD)--3; via Zoom: KUOO--1
- Others Present: Lais Nespole, Jim Mitchell, Russ Heinrichs, Lexie Ruter--4

Minutes

Moved by Goebel, seconded by Clark to approve the minutes of the Oct. 17, 2022 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Excel! Estherville Oversight Committee - Oct. 26
- b. Finance Committee - Nov. 3

Petitions and Communications

- a. News Release - Veteran's Day Closing
- b. Letter from Mediacom

Bills

Moved by Carlin, seconded by G. Heckard to approve the bills for the month of Oct., 2022. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$	45.80
ABM Equipment & Supply, LLC	Part		326.89
Access Systems Leasing	Maint.		1,405.49
Ace Hardware, Inc.	Supp.		1,088.79
AFLAC Benefit Services	Ins.		1,116.28
Alibris, Inc.	Books		84.42
Alig Backhoe & Construction	Svcs.		3,500.00
Alpha Wireless Communication	Svcs.		595.00
Amaril Uniform Company	Supp.		293.17
Amy's Sign Design	Decal		5.00
Arends, Ryan	Reimb.		336.50
Asmus Farm Supply, Inc.	Supp.		270.00
Assuredpartners Great Plains	Svcs.		2,240.00
AT&T Mobility	Acct.		466.45
Avera Holy Family Health	Svcs.		1,687.00
Baker & Taylor Books	Books		3,098.28
Bank Plus	With.		10,225.00
Black Hills Energy	Acct.		2,509.62

Blacktop Service Company	Hot Mix	\$ 298,062.34
Bolton & Menk, Inc.	Svcs.	1,310.00
Bomgaars Supply	Supp.	209.70
Border States Industries, Inc.	Supp.	5,424.73
Brosh, Shelby	Ins.	1.00
Burton, Elizabeth	Reimb.	178.41
C & G Manufacturing, LLC	Part	37.44
Card Services	Supp.	5,488.21
Castanon, Pedro	Ref.	45.90
Castro, Jorge	Ref.	56.41
Center Point Large Print	Books	230.10
Central Perk Coffee House	Supp.	33.70
CenturyLink	Acct.	702.64
City Laundering Co.	Svcs.	42.08
Clemens Lawn & Sales	Svcs.	20.00
CMBA Architects	Svcs.	510.00
Collection Services Center	Svcs.	1,303.82
Constellation NewEnergy	Power	3,792.22
Corn Belt Power Coop.	Power	1,035.08
Cummins Sales & Service	Svcs.	387.10
Danner, Nick	Reimb.	83.46
Debt Service Fund	Transfer	30,617.17
Delta Dental of Iowa	Ins.	2,137.04
Determan, Tyler	Ref.	136.31
DGR Engineering	Svcs.	5,891.50
Dog Waste Depot	Supp.	407.86
Dorsey & Whitney, LLP	Svcs.	4,500.00
ECCOG	Svcs.	28,788.20
Electric Emergency Fund	Transfer	49,318.50
Electric Fund	Transfer	1,958.33
Electric Pump, Inc.	Svcs.	2,234.75
Emmet County Auditor	Pay.	8,272.20
Emmet County Recorder	Svcs.	102.00
Engineered Equipment Solutions	Parts	952.67
Equipment Rev.-Enterprise	Transfer	14,495.50
Equipment Rev.-General	Transfer	24,798.92
ESS Brothers & Sons, Inc.	Svcs.	23,320.60
Estherville Area Chamber	Dues	15,065.00
Estherville Aviation, Inc.	Fees	3,154.32
Estherville, City of	Acct./Ins.	87,527.32
Estherville Communications	Svcs.	1,266.90
Estherville Housing	Rent	100.00
Estherville Iron & Metal Co.	Svcs.	325.50
Estherville News	Publication	2,424.79

Estherville Paint & Glass	Glass	\$	181.25
Estherville Pharmacy	Supp.		47.60
Estherville Printing Co.	Svcs.		60.60
Estherville Veterinary	Svcs.		68.00
Expertpay	Svcs.		537.21
Fastenal	Supp.		1,822.66
Federal Signal Corp SSG	Svcs.		4,056.25
Fire Service Training Bureau	Fees		150.00
Flexible Plastics, Inc.	Supp.		1,937.15
Foundation Analytical Laboratories	Svcs.		1,205.50
Friends of the Spirit Lake	Supp.		48.00
Friesner, Brad	Reimb.		192.55
Frontier Precision, Inc.	Part		5,333.80
Galls, LLC	Supp.		367.98
Garage Fund	Transfer		39,714.18
General Fund	Transfer		140,087.75
Global Industrial	Supp.		8,551.57
GPM	Part		2,097.00
Great Lakes Concrete, Inc.	Supp.		198.75
Hart's Auto Supply	Supp.		293.76
Hash, Roger	Reimb.		17.11
Hawkins, Inc.	Supp.		19,890.60
Holiday Inn Des Moines Air	Rent		224.00
Homefront Protective Group	Fees		190.00
Hometown Distributing, LLC	Supp.		43.85
Humboldt Engraving	Memorial Bricks		325.00
Hy Vee, Inc.	Supp.		11.98
IA Dept. of Transportation	Supp.		3,961.65
Inland Truck Parts Co.	Parts		522.62
Iowa DNR	Fees/Certification		2,200.00
Iowa Great Lakes Doors	Parts		94.00
Iowa Lakes Comm. College	Power		5,201.60
Iowa Lakes Electric Coop.	Power		306,910.06
Iowa Lakes Regional Water	Acct.		110.84
Iowa Law Enforcement Academy	Certification		50.00
Iowa League of Cities	Fees		50.00
Iowa One Call, Inc.	Svcs.		377.40
Iowa Poetry Association	Subsc.		12.75
Iowa Prison Industries	Supp.		1,154.40
Iowa Public Employees	With.		31,436.90
Iowa Rural Water Assn.	Dues		375.00
Iowa State Univ. Extension	Certification		105.00
Iowa Utilities Board	Dues		6,917.00
Irby, Stuart C., Co.	Supp.		2,194.57

J & J Trailer Sales & Weld	Supp.	\$ 143.70
J & K Snowmobile	Parts	1,319.89
Jacobson-Westergard, Inc.	Svcs.	23,697.40
JCL Solutions-Spencer	Supp.	433.90
JMV Graphix	Decals	190.00
John Deere Financial	Parts	882.81
Johnston Autostores	Parts	4,936.32
JPG Construction	Svcs.	11,030.65
Kautz, Jeff	Reimb.	207.57
Keltek, Inc.	Svcs.	181.71
Kirkwood Community College	Class	525.00
Laidig, Lane	Svcs.	5,000.00
Larson, Nicholas	Reimb.	97.12
Locators & Supplies, Inc.	Supp.	425.76
Lupkes, Scott/Shannon	Ref.	86.95
Madison National Life Insurance	Ins.	943.82
Matheson Tri-Gas, Inc.	Supp.	1,307.27
Mayne, Cami	Ref.	145.88
Med Compass, LLC	Svcs.	215.00
Mediacom Business	Acct.	1,166.26
Menendez, Ronald	Svcs.	400.00
Mid-American Research Chemicals	Supp.	1,734.04
Mid-Iowa Solid Waste Equipment	Dumpsters	15,000.00
Midwest Radar & Equipment	Svcs.	440.00
Morphew, Sarah	Svcs.	500.00
Motorola Solutions, Inc.	Software	5,829.00
Municipal Fire & Police Retirement	With.	16,641.62
Municipal Supply, Inc.	Supp.	2,758.85
My-Lor, Inc.	Supp.	110.10
Napa Auto Parts	Supp.	74.25
Nationwide Retirement Solutions	With.	4,115.00
North Central International	Supp.	70.32
North Central Laboratories	Supp.	732.77
NorthStar Agency	Ins.	530.00
NorthStar Bank	Bonds	88,572.08
Northwest Iowa League of Cities	Fees	20.00
NSG, LLC	Supp.	963.04
O'Connor, Jacob	Ref.	138.26
Ohl, Dillon	Reimb.	219.34
Okoboji Motor Co.	Supp.	1,199.54
One Office Solution	Supp.	99.50
O'Reilly Automotive, Inc.	Supp.	534.26
PDU Cables	Grant	11,109.38
Pelzer Law Firm, LLC	Svcs.	2,081.35

Pit Pros, Inc.	Svcs.	\$ 47,026.86
Pomps Tire Service, Inc.	Svcs.	4,543.20
Presto-X	Svcs.	96.05
PRI Management Group	Svcs.	259.00
Pro Cooperative Cardtrol	Gas/Fuel	11,668.65
Productivity Plus Account	Supp.	94.23
Progressive Force Concepts	Fees	8,640.00
R & D Industries, Inc.	Svcs.	1,900.00
Redinius Painting	Svcs.	700.00
Regional Wellness Center	With.	314.46
Reineke, Matthew D.	Reimb.	15.00
Resco	Supp.	6,838.79
Rockmount Research & Alloy	Parts	1,458.08
S & R Auto & Tire, Inc.	Kerosene	69.00
Sande Construction & Supply	Svcs.	206,884.77
Schell, Kelsey	Ref.	71.08
Shatto, Brent	Reimb.	95.07
Skarshaug Testing Lab, Inc.	Supp.	290.23
Smart Technologies	Laptop	557.93
Spee Dee Delivery Service	Svcs.	139.59
Stalls Farm & Home Dist., Inc.	Parts/Supp.	1,608.22
Standard, The	Ins.	239.20
Staples Credit Plan	Supp.	907.31
State Hygienic Lab-Univ. of	Svcs.	229.00
Step Saver, Inc.	Salt	55,300.00
Swift Air Corp	Svcs.	4,469.72
TIF #1 - Industrial Park	Transfer	7,440.00
Toyne, Inc.	Svcs.	12,225.98
Treasurer of State	Great IA Treas. Hunt	387.79
Treasurer, State Of Iowa	State Sales/Use Tax	33,578.12
Truck Center Companies	Parts	538.11
Tyler Technologies, Inc.	Maint.	2,927.45
U. S. Postal Service	Postage	924.80
UMB Bank, N.A.	Bonds	61,320.00
Union Pacific Railroad Com.	Svcs.	89.00
Unitypoint Clinic-Occ. Med.	Svcs.	42.00
Upper Des Moines Opportunity	Ref.	627.34
Utility Equipment Co.	Parts	1,452.41
Vacuum Cleaner Center, The	Supp.	65.88
Valley Contracting, Inc.	Svcs.	15,057.00
Van Holland Lawn Service	Svcs.	291.60
Van Wyhe, Ryan	Reimb.	213.52
Verizon Wireless	Acct.	149.32
Vogel Traffic Services, Inc.	Supp.	2,794.93

Wages/Salaries	Wages/Salaries	\$ 175,402.69
Warmka Transport, Inc.	Svcs.	500.00
Wastewater Admin.	Transfer	11,727.50
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	85,000.00
Werts Janitorial	Svcs.	70.00
Wesco Receivables Corp.	Supp.	646.75
Western Area Power Admin.	Power	48,225.94
Wheeler World, Inc.	Svcs.	9,582.36
White Tools, LLC	Tools	1,802.84
Worthy, Terry, Jr.	Ref.	89.05
Ziegler, Inc.	Parts	<u>4,154.83</u>
	TOTAL	<u>\$ 2,291,423.66</u>

#### Disbursements by Fund

Airport \$5,189.59; Cares Grant \$8,990.78; Debt. Svc. \$74,798.75; Econ. Dev. Rev. \$44,629.44; Elect. Fund \$559,594.20; Elect. Emerg. \$11,881.50; FICA & IPERS \$20,970.50; Garage Fund \$47,317.79; General Fund \$217,241.72; Group Ins. \$38,457.90; Ind. Park TIF \$56,758.50; L.O.S.T Fund \$16,055.67; L.O.S.T. Rev. \$1,487.46; Parks & Rec. Constr. \$510.00; Police Misc. \$68.00; Police Ret. \$11,943.99; Pool Proj. \$216,889.93; Road Use Tax \$344,356.09; Self-Funded Ins. \$87,240.00; Snow Equip. \$410.00; Subdv. Dev. \$754.49; WWT Fund \$176,170.25; WWT Constr. \$900.00; Water Fund \$173,434.42; TOTAL \$2,116,050.97

#### Receipts

Airport \$4,049.17; Debt. Svc. \$133,755.03; Elect. Fund \$689,624.36; Elect. Aerial Fund \$139.57; Elect. Emerg. \$9,142.31; Emerg. Levy \$17,013.36; Equip. Rev.-Ent. \$14,495.50; Equip. Rev.-Gen. \$24,798.92; FICA & IPERS \$88,144.31; Garage \$39,714.18; General Fund \$793,238.77; Group Ins. \$206,530.18; Ind. Park TIF \$40,176.19; Parks & Rec. Rev. \$4,639.50; Police Misc. \$102.00; Police Ret. \$66,384.87; Pool Proj. \$2,200.00; Road Use Tax \$68,003.40; Self-Funded Ins. \$67,294.90; WWT Fund \$195,084.24; WWT Emerg. \$14,536.52; WWT Sinking Fund \$11,727.50; Water Fund \$173,546.82; Water Emerg. \$16,213.48; TOTAL \$2,664,341.60

#### 2022 Street Improvements Project

Pay Estimate #2 for \$22,752.50 to Blacktop Services Company for the 2022 Street Improvements Project was presented for approval.

Moved by Seylar, seconded by J. Heckard to approve Pay Estimate #2 for \$22,752.50 to Blacktop Services Company. VOTE: ayes--7

#### Appointment

Mayor Billings presented the following appointments for the following committees:

- a. Planning & Zoning Commission - David Welch fill the unexpired term to March 2027.
- b. Airport Commission - Howard Metzger to fill the unexpired term to March 2026.
- c. Park & Recreation - Lais Nespole to fill the unexpired term to March 2023.

Moved by Seylar, seconded by Gage to approve the appointments for Planning & Zoning Commission, Airport Commission and Park & Recreation Committee. VOTE: ayes--7

Estherville Chamber of Commerce  
Annual Hotel Motel Tax Report

Lexie Ruter presented the Hotel/Motel Tax Report for FY 2022. She also touched on some of the high points of the Fright Hike.

Wastewater Treatment Agreement

Administrator Clayton presented an updated wastewater treatment plant agreement with moveero, Inc. to reflect the facility name change for approval.

Moved by Seylar, seconded by G. Heckard to approve the wastewater treatment plant agreement with moveero, Inc. VOTE: ayes--7

Public Forum

Jim Mitchell addressed the Council about the speed limit of 25 mph not being adhered to and the lack of speed limit signs specifically on No. 6<sup>th</sup> St. He is requesting a couple of stop signs be placed on the streets that don't have any. The matter was referred to the Streets & Alleys Comm. for review.

Updates

- a. Brush pile fires.
- b. There will be a Veteran's Program at ILCC Friday, Nov. 11 at 11:00 a.m.

Adjournment

Moved by Seylar, seconded by G. Heckard to adjourn the meeting at 5:46 p.m. VOTE: ayes--7

Kenny Billings, Mayor

ATTEST:

Elizabeth Burton, City Clerk