

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, December 5, 2022 (5:00 p.m.)
- Mayor/Council Present: Mayor K. Billings presiding--1; J. Heckard, J. Clark, A. Goebel, R. Gage, G. Heckard, D. Seylar, B. Carlin--7
- Council Absent: None--0
- Staff Present: G. VanLangen, E. Burton, P. Clayton, K. Olson--4
- Media Present: E. Funston (KILR), A. Petersen (EN) A. Gellert (KICD)--3; via Zoom: KUOO--1
- Others Present: Clayton Greig*, Travis Sheridan**--2

Minutes

Moved by Seylar, seconded by G. Heckard to approve the minutes of the Nov. 21, 2022 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Labor Relations Committee- Nov. 21 and Nov. 30
- b. Finance Committee - Nov. 30

Petitions and Communications

- a. Budget Calendar

Bills

Moved by Clark, seconded by J. Heckard to approve the bills for the month of Nov, 2022. VOTE: ayes--7

A & B Business Solutions, Inc.	Maint.	\$	147.58
Access Systems Leasing	Maint.		549.81
Ace Hardware, Inc.	Supp.		3,093.69
Advanced Door Systems, Inc.	Svcs.		416.00
AED Superstore an Allied 1	Supp.		131.61
AFLAC Benefit Services	Ins.		1,116.28
Alibris, Inc.	Supp.		62.01
Alpha Wireless Communication	Supp.		925.00
Amaril Uniform Company	Supp.		1,555.28
American Library Association	Dues		300.00
Arends, Ryan	Reimb.		80.40
Assured Partners Great Plains	Svcs.		2,200.00
AT&T Mobility	Acct.		747.51
Automatic Systems Co.	Supp.		1,336.25
Avera Holy Family Health	Svcs.		30.00
Axon Enterprise, Inc.	Supp.		237.69
Baker & Taylor Books	Supp.		2,010.55
Bank Plus	With.		850.00
Barco Municipal Products	Supp.		431.42

Black Hills Energy	Acct.	\$ 4,889.97
Blacktop Service Company	Supp.	483.16
Blue Valley Public Safety	Parts	670.00
Bolton & Menk, Inc.	Svcs.	450.00
Bomgaars Supply	Supp.	1,072.09
Border States Industries, Inc.	Supp.	923.83
Brownells, Inc.	Parts	92.07
Card Services	Supp.	1,324.67
Center Point Large Print	Supp.	230.10
CentralSquare Technologies	Subsc.	1,512.00
CenturyLink	Acct.	334.20
City Laundering Co.	Svcs.	84.16
Collection Services Center	Svcs.	942.44
Constellation NewEnergy-Ga	Power	3,785.16
Core & Main LP	Supp.	3,644.00
Corn Belt Power Coop	Power	1,035.08
Cummins Sales And Service	Svcs.	3,687.81
Debt Service Fund	Transfer	23,177.17
Decker Sporting Goods	Supp.	168.00
Delgado, Miguel	Ref.	163.15
Delta Dental Of Iowa	Ins.	2,334.96
DGR Engineering	Svcs.	6,655.50
ECCOG	Svcs.	29,242.97
Electric Emergency Fund	Transfer	15,191.15
Electric Fund	Transfer	1,958.33
Electric Pump, Inc.	Svcs.	5,886.91
Emmet County Auditor	Pay.	7,912.47
Environmental Systems Research	Maint.	700.00
Equipment Rev.-Enterprise	Transfer	14,495.50
Equipment Rev.-General	Transfer	24,798.92
Estherville Area Chamber	Pay.	5,000.00
Estherville Aviation, Inc.	Fees	3,112.50
Estherville, City Of	Acct./Ins.	84,793.61
Estherville Communications	Svcs.	1,236.66
Estherville Garden Club	Plaque	3,000.00
Estherville Housing	Rent	100.00
Estherville News	Publication	382.76
Estherville Paint & Glass	Svcs.	110.00
Expertpay	Svcs.	358.14
Fareway Stores	Supp.	15.46
Fastenal	Parts	761.64
Fingalson, Jessica	Ref.	120.12
Flexible Plastics, Inc.	Supp.	9,564.69
Forge & Build	Supp.	4,227.01

Foundation Analytical Lab	Svcs.	\$ 1,634.25
Friesner, Brad	Reimb.	57.45
Garage Fund	Transfer	39,714.18
General Fund	Transfer	140,087.75
Hallett Materials Co., Inc.	Supp.	1,169.30
Hawkins, Inc.	Supp.	2,190.82
Homefront Protective Group	Svcs.	95.00
Hulstein Excavating, Inc.	Svcs.	55,342.37
Inman Electric Co., Inc.	Svcs.	7,417.02
Iowa DNR/Operator Certification	Permit	70.00
Iowa Lakes Comm. College	Power	20,161.21
Iowa Lakes Electric Coop.	Power	205,275.00
Iowa Lakes Regional Water	Acct.	121.44
Iowa One Call, Inc.	Svcs.	186.40
Iowa Prison Industries	Supp.	77.50
Iowa Public Employees	With.	47,649.82
Iowa Utilities Board	Svcs.	296.59
J & J Trailer Sales & Weld	Supp.	215.40
Jack's Uniforms & Equipment	Supp.	241.79
Jacobson-Westergard, Inc.	Svcs.	8,252.40
JCL Solutions-Spencer	Supp.	311.52
JLK Underground Utilities	Svcs.	6,220.00
Johnston Autostores	Equip.	2,000.59
Keltek, Inc.	Supp.	424.80
Kilgore Electric	Svcs.	300.00
Kiwanis Noon Estherville	Dues	100.00
Laidig, Lane	Svcs.	5,000.00
Madison National Life Ins.	Ins.	951.07
Matheson Tri-Gas, Inc.	Supp.	629.10
McCorkell Rentals, Inc.	Grant	2,500.00
McGuinness, C. H. Co., Inc.	Parts	526.05
Med Compass, LLC	Svcs.	2,890.00
Mediacom Business	Acct.	1,166.26
Menendez, Ronald	Svcs.	400.00
Michaelson, Inc.	Supp.	1,178.69
Microbac Laboratories, Inc.	Svcs.	69.00
Midwest Technology Service	Svcs.	85.00
Midwestern Mechanical, Inc.	Svcs.	335.00
Moffitt, Bryan	Grant	2,500.00
Morisch, Bryan	Reimb.	80.58
Morphew, Sarah	Svcs.	500.00
Municipal Fire & Police Retirement	With.	24,834.56
Municipal Supply, Inc.	Supp.	768.51
Nationwide Retirement Solutions	With.	2,745.00

Nelson, Zach	Reimb.	\$	174.62
North Central Laboratories	Svcs.		819.57
NorthStar Bank	Loan		55,655.27
One Office Solution	Supp.		159.00
Otis Elevator Company	Svcs.		125.00
Ovivo USA, LLC	Parts		1,926.16
Pelzer Law Firm, LLC	Svcs.		1,879.19
Perkins Plumbing, LLC	Svcs.		299.16
Petersen, Diane	Grant		1,063.25
Presto-X	Svcs.		96.05
Pro Cooperative Cardtrol	Fuel		11,927.89
Productivity Plus Account	Supp.		161.30
Prust, Jim	Reimb.		109.59
R & D Industries, Inc.	Svcs.		950.00
Redinius Painting	Svcs.		140.00
Regional Transit Authority	Pay.		1,875.00
Regional Wellness Center	With.		314.46
Resco	Parts		904.15
Reynolds, Timothy L	Reimb.		1,494.75
Shatto, Brent	Reimb.		105.53
Sioux City Journal	Subsc.		466.99
Smart Technologies	Equip.		1,378.99
Spee Dee Delivery Service	Svcs.		161.10
Spo, David Construction	Svcs.		800.00
Stalls Farm & Home Dist, Inc.	Parts		1,296.58
Standard, The	Ins.		225.22
Staples Credit Plan	Supp.		322.81
Step Saver, Inc.	Supp.		43,292.00
Stith, Justin	Ref.		37.58
Stivers Ford, Inc.	Vehicle		35,495.00
Stone Printing	Svcs.		879.00
Streicher's, Inc.	Supp.		115.98
Treasurer, State Of Iowa	Taxes		37,555.41
Truck Center Companies	Parts		233.17
Tuinstra, Hayley	Ref.		126.59
Tyler Technologies, Inc.	Fees		15,497.84
Unitypoint Clinic-Occ. Med	Svcs.		126.00
U.S. Postal Service	Postage		928.43
Van Holland Lawn Service	Svcs.		400.00
Verizon Wireless	Acct.		149.32
Wages/Salaries	Wage/Salaries		268,634.58
Wastewater Admin.	Transfer		11,727.50
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		68,000.00

Wesco Receivables Corp.	Parts	\$ 1,150.25
White Tools, LLC	Parts	317.00
Wolfe, Justin	Reimb.	204.99
Ziegler, Inc.	Parts	<u>2,747.78</u>
TOTAL		\$ <u>1,453,570.91</u>

Disbursements by Fund

Airport \$4,282.26; Debt. Svc. \$1,579.93; Econ. Dev. Rev. \$55,342.37; Elect. Aerial Svc. \$300.00; Elect. Fund \$407,115.76; Elect. Emerg. \$4,187.50; Equip. Rev.-Gen. \$35,495.00; FICA & IPERS \$22,297.40; Garage Fund \$22,897.68; General Fund \$210,476.11; Group Ins. \$36,479.29; Ind. Park TIF \$15,191.15; L.O.S.T Fund \$25,231.91; L.O.S.T. Rev. \$6,216.56; Police Misc. \$172.47; Police Ret. \$17,824.22; Road Use Tax \$3,994.50; Self-Funded Ins. \$70,200.00; WWT Fund \$111,565.97; Water Fund \$134,086.25; TOTAL \$1,184,936.33

Receipts

Airport \$2,150.02; Debt. Svc. \$42,770.65; Elect. Fund \$533,061.00; Elect. Aerial Fund \$75.00; Elect. Emerg. \$55,367.34; Emerg. Levy \$1,871.25; Equip. Rev.-Ent. \$14,495.50; Equip. Rev.-Gen. \$24,798.92; FICA & IPERS \$9,694.72; Garage \$40,508.34; General Fund \$294,542.68; Group Ins. \$22,715.61; Ind. Park TIF \$22,631.15; Parks & Rec. Rev. \$434.11; Police Misc. \$1,650.00; Police Ret. \$7,301.46; Pool Proj. \$850.00; Self-Funded Ins. \$67,294.89; WWT Fund \$164,037.35; WWT Sinking Fund \$11,727.50; Water Fund \$143,221.46; TOTAL \$1,461,198.95

Approval of Liquor License

Moved by Goebel, seconded by Gage to approve a renewal of a Class C Liquor License and Sunday Sales Privilege for Don Jose Mexican Restaurant at 600 Central Ave. VOTE: ayes--7

Ordinance No. 801
Zoning Reclassification

Mayor Billings opened the public hearing on the proposed zoning reclassification of 903 So. 19th St. from Heavy Industrial (HI) to Agricultural (A). No written or oral objections were heard, and the public hearing was closed.

Gage introduced Ordinance No. 801 entitled "AN ORDINANCE AMENDING TITLE VI, CHAPTER 5, ARTICLE 4, SECTION 2 OF THE CITY CODE OF ESTHERVILLE, IOWA, RECLASSIFYING USE RESTRICTIONS ON NORTH ½ OF THE SOUTHEAST CORNER 14-99-34 (903 SOUTH 19TH STREET) ESTHERVILLE, EMMET COUNTY, IOWA" and asked that it be placed on file.

Moved by Gage, seconded by Seylar that the previously titled Ordinance No. 801 be considered for the first time. VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark, Goebel--7

Moved by Gage, seconded by Goebel that the rule requiring the previously entitled ordinance be considered on three different council meetings be waived. VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark, Goebel--7

Moved by Gage, seconded by Goebel that the proposed Ordinance No. 801 entitled “AN ORDINANCE AMENDING TITLE VI, CHAPTER 5, ARTICLE 4, SECTION 2 OF THE CITY CODE OF ESTHERVILLE, IOWA, RECLASSIFYING USE RESTRICTIONS ON NORTH ½ OF THE SOUTHEAST CORNER 14-99-34 (903 SOUTH 19TH STREET) ESTHERVILLE, EMMET COUNTY, IOWA” be finally passed and adopted. VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark, Goebel--7

*Clayton Greig leaves

Pay Estimate #6
2021 South Industrial Park Project

Pay Estimate #6 for \$55,542.37 to Hulstein Excavating for the 2021 South Industrial Park Project was presented for approval.

Moved by Seylar, seconded by Carlin to approve Pay Estimate #6 for \$55,542.37 to Hulstein Excavating. VOTE: ayes--7

Estherville Ambulance Grant Sponsorship

Administrator Clayton presented a request from Brad Held of the Estherville Ambulance to sponsor two grant applications to the Palo Alto County Gaming Development Corporation for approval. The grants are for a Full Grant of \$60,000 and a Mini Grant of \$5,000.

Motion by Gary Heckard, seconded by Dave Seylar, to approve the sponsorship for grant applications to the Palo Alto County Gaming Development Corporation for a Full Grant from PACGDC for the Ambulance Upgrade Project in the amount of \$60,000 and a Mini Grant from PACGDC for the Fluid Warming Tray & Pediatric Airway Bags & Supplies Project in the amount of \$5,000. VOTE: ayes--7 nays--0

2022 Volunteer Fire Assistance Grant

Fire Chief, Travis Sheridan, presented a Memorandum of the Understanding with the Iowa Department of Natural Resources Forestry- Fire Program for the 2022 VFA Grant in the amount of \$4,430 for the Estherville Fire Department which will be matched by the Fireman’s Association.

Moved by Clark, seconded by Goebel to approve the 2022 VFA Grant in the amount of \$4,430 for the Estherville Fire Department which will be matched by the Fireman’s Association. VOTE: ayes--7

**Travis Sheridan leaves

Excel Estherville
Neighborhood Façade Grant Program

Dave Seylar presented the proposed grant awards and asked the Council to consider approving up to an additional \$16,000 for the Neighborhood Façade Grant Program.

Moved by Gage, seconded by G. Heckard to approve the proposed grant awards and an additional \$16,000 for the Neighborhood Façade Grant Program. VOTE: ayes--7

Updates

- a. FedEx trucks parked on residential property, which is a violation of City Code.
- b. Public Surplus auction was successful.
- c. Oak Hill tree removal began today.
- d. Oak Hill entry sign.
- e. The next meeting Council will tour Water Plant

Adjournment

Moved by Goebel, seconded by Carlin to adjourn the meeting at 5:38 p.m. VOTE: ayes--7

Kenny Billings, Mayor

ATTEST:

Elizabeth Burton, City Clerk